

AGENDA FOR MAY 17, 2022 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Hokamp

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

Dave Barth – Wood County Library Board

APPOINTMENTS/Re-APPOINTMENTS:

County Board Chair Committee Assignments 2022-2024 (attached in packet)

CBDG Housing Committee – 2 year term - Al Breu, Nathan Weidman

Jeff Penzkover - District 11 Supervisor

SWEARING IN OF APPOINTED DISTRICT 11 SUPERVISOR

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES, TO INCLUDE CONSIDERATION OF INITIAL RESOLUTION APPROVING REVENUE BOND FINANCING FOR BUG TUSSEL 1, LLC. INFORMATION WITH RESPECT TO THE JOB IMPACT OF THE PROJECT WILL BE AVAILABLE AT THE TIME OF CONSIDERATION OF THE RESOLUTION.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – June 21, 2022

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2483 757 8137

Join by Webex App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m9453ae977b7e4a87992b5beb3532e657>

Meeting number (access code): 2483 757 8137

Meeting password: 051722

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

April 19, 2022 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on April 19, 2022.

County Clerk Miner called the meeting to order at 9:30 a.m.

Supervisors present were: Breu, Buttke, Clendenning, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Pliml, Polach, Rozar, Thao, Valenstein, Voight, Wagner, Winch, and Zurfluh.

District 11 is vacant.

The two newly elected supervisors, Buttke & Voight, introduced themselves to the board.

County Clerk Miner administered the oath of office to all county board supervisors.

Supervisor Hamilton gave the invocation and led the Pledge of Allegiance.

County Clerk Miner opened the floor for nominations for County Board Chair. Zurfluh nominated Pliml. There being no other nominations, Miner declared Pliml elected as County Board Chair,

County Clerk Miner opened nominations for First Vice Chair. Breu nominated Fischer. Zurfluh nominated Hamilton. Clendenning nominated Valenstein. There being no further nominations, County Treasurer Gehrt & Finance Director Newton were appointed ballot clerks and distributed ballots. The vote resulted in Fischer – 7; Valenstein – 9; Hamilton – 2. Hamilton withdrew his nomination. There not being a majority vote for any candidate, a second ballot was conducted. Results were Valenstein – 11; Fischer – 7. Supervisor Valenstein was duly elected First Vice Chair.

County Clerk Miner opened the floor for nominations for Second Vice Chair. Hamilton nominated Zurfluh. Buttke nominated Fischer. Fischer declined nomination. There being no other nominations, Miner declared Zurfluh elected as Second Vice Chair.

Chairman Pliml and Vice Chair Valenstein assumed their seats and Miner passed the gavel to Chairman Pliml.

Motion by Hamilton/Leichtnam to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Rozar/Hamilton to accept the resignation of Tom Buttke from the Health & Human Services Committee. Motion carried by voice vote.

Motion by Zurfluh/Breu to approve the appointments of: Land Information Council – 2 year term – Paul Bernard, Nancy Marti, Brian Spranger, Lori Heideman, Kevin Boyer, Al Breu; Health & Human Services Committee – 3 year term – Rebecca Spiros. Motion carried by voice vote.

Chair Pliml recognized outgoing county board supervisors, Kenneth Curry (10 years), Michael Feirer (16 years), and Robert Ashbeck (20 years) for their years of service on the county board. They were all presented with a plaque and a round of applause.

During public comment, former Supervisor Ashbeck gave an update from the Fairgrounds Commission.

Referrals were noted.

Committee minutes presented: Operations, ARPA Adhoc.

RESOLUTION 22-4-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To authorize the acceptance of a donation to Edgewater Haven Nursing Home.

FISCAL NOTE: It is unknown at this time what the amount of the bequest will be.

Motion by Rozar/Hamilton to adopt Resolution 22-4-1. Motion carried unanimously. District 11 is vacant.

Committee minutes presented: Health & Human Services, Public Safety, Civil Service Commission.

RESOLUTION 22-4-2

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To authorize execution of the Wisconsin Statewide Mutual Aid Compact (WiMAC) agreement.

FISCAL NOTE: None

Motion by Wagner/Leichtnam to adopt Resolution 22-4-2. Motion carried unanimously. District 11 is vacant.

Committee minutes presented: Conservation, Education, & Economic Development; North Central ITBEC, Judicial & Legislative, Residential Options.

RESOLUTION 22-4-3

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To approve Supervisor Clendenning to travel to Adams County, Colorado from July 21-24, 2022 for the National Association of Counties (NACO) Annual Conference.

FISCAL NOTE:	Registration	\$530
	Airfare	\$753
	Hotel (3 nights)	\$831
	Meals	\$152
	<u>Per Diem</u>	<u>\$200</u>
	TOTAL	\$2,466

Motion by Zurfluh/Leichtnam to adopt Resolution 22-4-3. Motion carried unanimously. District 11 is vacant.

Committee minutes presented: Highway Infrastructure & Recreation.

RESOLUTION 22-4-4

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To verify the intention of Wood County to transfer jurisdiction of a portion of CTH U to the Village of Biron. This resolution does not authorize the expenditure of funds to improve roads, rather it explains what has happened and is proposed to happen in relation to those roads and the ultimate intent of the County to transfer portions of those roads to the Village of Biron.

FISCAL NOTE: This is not a funding resolution but there will be financial consequences to the jurisdictional transfer. These would include a possible loss of state road aids and the commensurate transfer of responsibility to maintain those sections of road.

Motion by LaFontaine/Breu to adopt Resolution 22-4-4. Motion carried unanimously. District 11 is vacant.

Committee minutes presented: Property & Information Technology, Aging Disability Resource Center of Central Wisconsin, McMillan Memorial Library Board of Trustees, South Central Library Board of Trustees.

RESOLUTION 22-4-5

Introduced by: Wood County Board of Supervisors

INTENT & SYNOPSIS: Relating to the life and public service of Thomas Arnold.

Motion by Hamilton/Breu to adopt Resolution 22-4-5. Motion carried by voice vote. The board stood for a moment of silence in honor of former Supervisor Arnold.

Without objection, Chairman Pliml adjourned the meeting at 10:18 a.m. Next scheduled county board meeting is May 17, 2022.

Trent Miner
County Clerk

WOOD COUNTY BOARD SUPERVISORS AND COMMITTEES
2022-2024

Breu, Al

Property & Information Technology, Chair
Highway Infrastructure & Recreation, Vice Chair
UW Commission

Buttke, Tom

Health & Human Services
Conservation, Education, & Economic Development
Fairgrounds Commission

Clendenning, Bill

Judicial & Legislative, Chair
ADRC
Golden Sands Resource Conservation & Development
McMillan Memorial Library Board
South Central Library Board of Trustees
Central Wisconsin State Fair Board of Directors

Fischer, Adam

Operations
Health & Human Services, Chair
ADRC
PACE Commission
Liaison Officer
Liaison Officer to HoChunk Nation

Hahn, Jake

Highway Infrastructure & Recreation, Chair
Conservation, Education & Economic Development
University Commission
Ethics Committee
Wood County CDBG Housing Committee, Chair

Hamilton, Brad

Public Safety
Property & Information Technology
Wood County Library Board
ITBEC

Hokamp, John

Health & Human Services
Highway Infrastructure & Recreation
North Central Wisconsin Workforce Development Board

LaFontaine, Dave

Conservation, Education, & Economic Development, Vice Chair
Highway Infrastructure & Recreation

Leichtnam, Bill

Conservation, Education & Economic Development, Chair
Judicial & Legislative, Vice Chair
Land Information Council, Chair

Pliml, Lance

Operations
Criminal Justice Task Force
ITBEC

Penzkover, Jeff

Property & Information Technology
Fairgrounds Commission

Polach, Dennis

Property & Information Technology, Vice Chair
Public Safety
State Wildlife Advisory Committee

Rozar, Donna

Health & Human Services, Vice Chair
Operations, Vice Chair
University Commission

Thao, Lee

Health & Human Services
Highway Infrastructure & Recreation

Valenstein, Laura

Operations
Conservation, Education, & Economic Development
North Central Community Action Board

Voight, William

Public Safety, Vice Chair
Judicial & Legislative

Wagner, Ed

Operations, Chair
Judicial & Legislative
Parliamentarian

Winch, William

Public Safety Committee
Property & Information Technology
Board of Marshfield Fairgrounds Commission
Local Emergency Planning Committee
Security and Facilities Committee
NEWCOM (NE Wisconsin Public Safety Communications)

Zurfluh, Joseph

Public Safety, Chair
Judicial & Legislative
Wood County Library Board
Central Records Advisory
Chaplain
Traffic Safety Commission
North Central Wisconsin Workforce Development Board

WOOD COUNTY BOARD OF SUPERVISORS 2022-2024

Chairperson	Lance A. Pliml
1st Vice Chairperson	Laura Valenstein
2nd Vice Chairperson	Joseph H. Zurfluh

OPERATIONS COMMITTEE

Ed Wagner, Chair
Donna Rozar, Vice Chair
Adam Fischer
Lance Pliml
Laura Valenstein

HEALTH & HUMAN SERVICES COMMITTEE

Adam Fischer, Chair
Donna Rozar, Vice Chair
Tom Buttke
John Hokamp
Lee Thao

PUBLIC SAFETY COMMITTEE

Joseph H. Zurfluh, Chair
William Voight, Vice Chair
Brad Hamilton
Dennis Polach
William Winch

CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT

Bill Leichtnam, Chair
Dave LaFontaine, Vice Chair
Tom Buttke
Jake Hahn
Laura Valenstein

JUDICIAL COMMITTEE & LEGISLATIVE

Bill Clendenning, Chair
Bill Leichtnam, Vice Chair
Ed Wagner
William Voight
Joseph Zurfluh

HIGHWAY INFRASTRUCTURE & RECREATION

Jake Hahn, Chair
Allen Breu, Vice Chair
John Hokamp
Dave LaFontaine
Lee Thao

PROPERTY & INFORMATION TECHNOLOGY

Allen Breu, Chair
Dennis Polach, Vice Chair
Brad Hamilton
Jeff Penzkover
William Winch

Aging and Disability Resource Center Committee ADRC

Bill Clendenning
Adam Fischer

Central Records Advisory Committee

Joseph H. Zurfluh

Criminal Justice Task Force

Lance Pliml

Ethics Committee

Jake Hahn

Fair Boards:

Board of Marshfield Fairground Commission

William Winch

Tom Buttke

Jeff Penzkover

Central Wisconsin State Fair - Board of Directors

Bill Clendenning

Golden Sands Resource Conservation & Development

Bill Clendenning

ITBEC (International Trade, Business & Economic Development Council)

Brad Hamilton (Chair's Designee)

Lance Pliml (At-Large Member)

Liaison Officer

Adam Fischer

Liaison Officer to Ho-Chunk Nation

Adam Fischer

Library Boards:

McMillan Memorial Library Board (Note to Chrm – do not appoint to this – these are 3 yr terms – only appoint if this CB member did not get re-elected) (email: vsteiner@mcmillanlibrary.org Vicki Steiner at McMillan Library with county appointments)

Bill Clendenning

Wood County Library Board (Note to Chrm – do not appoint to this – these are 3 yr terms – only appoint if this CB member did not get re-elected)

Joseph H. Zurfluh

Brad Hamilton

South Central Library Board (Note to Chrm – do not appoint to this – these are 3 yr terms – only appoint if this CB member did not get re-elected)

Bill Clendenning

Local Emergency Planning Committee – Hazardous Waste

Bill Winch

North Central Community Action Board –Term: Indefinite

Laura Valenstein

North Central Wisconsin Workforce Development Board

John Hokamp

Northeast Wisconsin Public Safety Communications (NEWCOM)

William Winch

PACE Commission

Adam Fischer

Security and Facilities Committee
William Winch

State Wildlife Advisory Committee
Dennis Polach

Traffic Safety Commission
Joseph H. Zurfluh

University Commission – UW Marshfield/Wood County
Donna Rozar
Al Breu
Jake Hahn

Wood County Board Chaplain
Joseph H. Zurfluh

Wood County Board Parliamentarian(s)
Ed Wagner

Wood County CDBG Housing Committee (5 members, including 1 member of the County Board who shall chair -
2-yr staggered terms)
Jake Hahn

REFERRALS FOR MAY 17, 2022 – COUNTY BOARD

- None

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, May 3, 2022
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Lance Pliml, Adam Fischer, Donna Rozar, Laura Valenstein

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Bill Leichtnam, Brad Hamilton, Jeff Penzkover, Kim McGrath, Kelli Francis, Ed Newton, PaNyia Yang, Heather Gehrt, Adam Fandre, Jason Grueneberg, Nick Flugaur, Jodi Pingel, Amy Kaup, Brandon Vruwink, Trent Miner, Sue Smith, Rock Larson, Kyle Theiler, Mary Schlagenhaft, Brenda Nelson, Shane Wucherpfennig, Mitchel Olson, Tim Deaton (The Horton Group)

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Wagner opened the floor for nominations for Vice Chair of the Operations Committee. Pliml nominated Rozar.

Motion (Pliml/Valenstein) to cast a unanimous ballot to elect Rozar Vice Chair of the Operations Committee. Motion carried unanimously.

Motion (Rozar/Fischer) to approve the consent agenda. Motion carried unanimously.

Pliml gave a brief update on ARPA funds, including sharing a list that WCA has compiled of projects that ARPA funds are being utilized for throughout the state.

Wellness Coordinator Fandre provided a brief update on Wellness Program activities.

Finance Director Newton provided a brief update on Finance Department activities.

Newton distributed information on CIP requests to the Committee and asked that they take the information, review it, and be prepared to discuss it at the June meeting. Brief discussion ensued regarding alternative funding sources for projects.

Human Services Director Vruwink presented a resolution to create a risk reserve fund to the Committee. Vruwink explained that Human Services is requesting to establish a risk reserve fund specifically for the cost of placement of children in out of home care. Brief discussion ensued.

Motion (Rozar/Fischer) to approve the resolution to establish a Risk Reserve Fund in Human Services. Motion carried unanimously.

Planning & Zoning Director Grueneberg provided the Committee with an update on Bug Tussel Bonding. Discussion ensued at length in regards to the scope of the project, the amount of bonding, and the mechanics of the bonding.

Human Resources Director McGrath introduced Tim Deaton of The Horton Group. Mr. Deaton presented information about health insurance experience and projections.

Agenda items for next meeting: Presentation from Bob Moore
Health Insurance Presentation, Tim Deaton

There were no comments from the Chair.

The next regular meeting is June 7, 2022 at 9:00 a.m.

McGrath requested that the Committee move the July meeting from July 5, 2022 to July 12, 2022 to accommodate a presentation from Tim Deaton.

Wagner declared the meeting adjourned at 10:01 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – May 2022

- Spring Election wrap up:
 - Percentage turn out, county wide = 32.52%
 - Highest turnout municipalities
 - Town of Grand Rapids = 47.19% (ATV Referendum drove that number)
 - City of Marshfield = 40.72% (Mayoral race drove that number)

I was a little surprised that the results were not a little higher with the contested school board races that were out there, however that does not seem to have been that big of a draw for most municipalities.

- I have received numerous compliments on our election results website and how fast the results appear. I have to agree that we certainly have the best election results page in the state, and that is due to Chris Markworth, our IT Web Developer and Programmer. He and former County Clerk Cindy Cephress really set the stage for the fine-tuned, information resource it is today.
- While Wood County did not have any recounts, there were two in Portage County. One of those was for their county executive, where there were only 24 votes, out of over 17,000, difference between the two candidates. On Good Friday, I went over and helped them start the process. What was a 24 spread did, after a long 2 day recount, turn into a 13 point spread. A very tight election indeed.
- I am organizing our next blood drive, scheduled for Friday, June 3rd. It is always nice to see employees so willing to donate. We have plenty of spots available, so if any county board supervisor is interested, just let me know. In the past, former Supervisor Ken Curry donated, as well as current Supervisor Hahn. Both of them made it through with no problems! We'd love to see you down there!
- On April 26th I, along with Rep. Donna Rozar and Rep. John Spiros, attended the Marshfield City Council meeting to wish City Clerk Deb Hall a happy retirement after 29 years of service in that office.
- We are busy finalizing the annual directory. There are a couple of municipalities that have not yet answered their emails to update their information, and there are a couple of other moving parts to settle out, but I hope to have them printed and distributed by the end of May.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

April 30, 2022

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – April 2022

Human Resources Activity

	April 2022	2022 Year-to-Date
Applications Received	116	439
Positions Filled	36	77
Promotions/Transfers	3	19
New Hire Orientations	16	56
Terminations, Voluntary	*20	71
Terminations, Involuntary	0	10
Retirements	2	5
Exit Interviews	8	23

*12 of these are casual positions

Human Resources Narrative

General Highlights

1. Distributed over 700 mugs to Wood County departments to provide to their staff as an employee recognition gift. The mugs were selected by the Department Head team at their last quarterly meeting with the intent of providing a small token of appreciation to all of our dedicated employees throughout the County.
2. Held a Department Head Work Group meeting on April 6th and 20th to continue discussing the creation of County Core Values and a procedure for recognizing employees who consistently demonstrate those values. At the meetings this month the work group focused on selecting and defining the preliminary Core Values. These will be presented to the Department Head group at their next quarterly meeting on May 25th.
3. Finally, we would like to thank Kelly Jagelski, Client Manager at The Horton Group, for her many years of dedicated service to Wood County's account. Kelly has been our assigned Client Manager for many years; our employees will likely recognize her from facilitating our annual Open Enrollment meetings over the years. She has been instrumental in resolving service concerns and issues with multiple benefit vendors over the years and will be sincerely missed. Her last day with Horton was April 12th and we wish her well in the next chapter of her career! We look forward to working closely with our new Client Manager, Ken Kuberka.

Meetings & Trainings

1. Attended the Operations Committee Meeting on April 5th.
2. Held individual staff and team meetings to discuss and provide updates on the department's progress towards our 2022 goals.
3. Attended the New County Board Supervisor Orientation on April 11th to present information on the Human Resources function and obtain new hire paperwork.
4. Attended and participated in the Health Department's Strategic Planning Meetings on April 18th and 26th.
5. Attended the County Board Meeting on April 19th.
6. Attended the HR Roundtable Meeting sponsored by the Heart of Wisconsin/Chamber of Commerce on April 21st.
7. Held the monthly conference call with The Horton Group on April 26th to discuss various benefit topics.
8. Staff attended various meetings including:
 - a. SPAHRA Board meeting on April 5th
 - b. Wellness Committee Meeting on April 12th
 - c. SPAHRA Monthly Membership meeting, "Corporate Culture: Talent Engagement" on April 13th
 - d. "Overview of State Laws Impacting Employee Benefits" webinar on April 21st through Assurex Global and The Horton Group
 - e. "Cyber Recruiter Q2 2022 Virtual Users Group" webinar on April 21st through Visibility Software
 - f. "Breakfast Briefing: The Risks and Benefits of Artificial Intelligence in Hiring" webinar on April 26th through vonBriesen.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Reserve Spreadsheet and Health Fund Balance document for February.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.
7. Create reports and census files for GASB/OPEB report.
8. Review and reconciliation of the Flexible Spending Account.

Recruitment

1. Attended the 2022 Job & Resource Fair held at MSTC on April 20th.
2. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Working with Edgewater, Norwood and Human Services to review and update our subscription with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Clerk of Court	Bailiff	Position filled 4/26/2022.
New position	Coroner	Deputy Coroner	Establishing a casual pool. Position posted, deadline 5/2/2022. Will remain open until filled.
Replacement	Criminal Justice	Case Manager	Position posted, interviews conducted. Filled internally 5/2/2022.
Replacements – Eligibility List	Dispatch	Dispatchers (4)	All four positions filled. Eligibility list also established 2/18/2022.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 5/23/2022.
New position	Health	Public Health Nurse (Emergency Preparedness)	Position posted, interviews conducted, offer extended and accepted with internal candidate. Filled 5/2/2022.
Replacement	Highway	Truck Operators (3)	Positions posted, interviews conducted. References/DL check conducted. Offers extended and accepted. All positions filled as of 4/11/2022.
Replacement	Highway	Seasonal Shop Help	Position posted, deadline 4/28/2022.
Replacement	Highway	Certified Engineer	Position posted, interviews conducted. References/degree verified. Offer extended and accepted. Position filled 5/31/2022.
Replacement	Highway	Mechanic	Position posted, deadline 5/2/2022. Interviews scheduled for 5/2/2022.
Replacement	Highway	Truck Operator	Position posted, deadline 5/16/2022.
Replacement	Human Services	Mental Health/Substance Abuse Counselor	Position posted, interviews held. Final candidate selected. References/background being completed as of 4/22/2022.
New position	Human Services	CCS/CSP Service Facilitator- YES (Youth Extended Services)	New position approved on 2/15/2022. Position posted, deadline 5/6/2022.
New position	Human Services	Youth Extended Services Coaches (2)	New positions approved on 2/15/2022. Positions posted, references/background being completed for one position. Interviewing for 2 nd position.
Replacement	Human Services	Case Manager/SW – Initial Assessment	Position posted, interviews conducted. References/background completed. Offer extended and accepted. Filled 4/25/2022.
Replacement	Human Services	Social Worker – Initial Assessment	Position posted, interviews held. Final candidate selected. References/background being completed.
Replacement	Human Services	Patient Billing Specialist (Edgewater)	Position posted, interviews conducted. References/background completed. Offer extended and accepted. Filled 4/18/2022.
Replacement	Human Services	CCS/CSP Service Facilitator	Position posted, deadline 5/2/2022.

Replacement	Human Services	Family Interaction Worker	Position posted, interviews held. Final candidate selected. References/background being completed.
Replacement	Human Services	Family Interaction Worker	Position posted, deadline 5/6/2022.
Replacement	Human Services	Case Manager/SW – Initial Assessment	Position posted, deadline 5/9/2022.
Replacement	IT Department	Programmer/Analyst	Position posted, interviews conducted. Final candidate selected. References/ degree verification being complete as of 4/26/2022.
Replacement	IT Department	IT Intern	Position posted, deadline 5/2/2022.
Replacement	Land Conservation	Engineering Technician	Position posted, applications being reviewed. Interviews scheduled for 5/2/2022.
Replacement	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment by Norwood.
Replacement	Norwood	Psychiatrist	Position posted, deadline 6/10/2022.
Replacement	Parks	Medical First Responders	Position posted, deadline 4/26/2022.
Replacement	Parks	LTE I & LTE II's (Summer)	Positions posted, multiple positions filled. Continuing to recruit for LTE I's. Deadline 5/16/2022.
Replacement	Parks	Lead Maintenance Worker	Position posted, interviews conducted. Filled internally 4/25/2022.
Replacement	Parks	Parks Maintenance Worker (Dexter)	Position posted, deadline 5/9/2022.
Establish Eligibility List	Sheriff	Corrections Officer – Eligibility List	Position posted, interviewing 5/2, 5/3 and 5/4/2022.
Replacements	Sheriff	Corrections Officer – Female Only (Due to staffing requirements)	Position posted, interviewing 5/2, 5/3 and 5/4/2022.
Replacement	Treasurer	Treasurer Coordinator	Position posted, interviewing 4/28/2022.

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/ forms.
2. Managed open claims with Aegis/Charles Taylor throughout the month.
3. Attended Edgewater, Highway and Norwood Safety Committee meetings.
4. Conducted CPR/AED skills testing for Norwood staff on 4/7/22.
5. Conducted N95 fit testing for Edgewater staff on 4/14/22 and 4/29/22.

NEW Workers' Compensation Claims (1)

1. 4/5/22 – Norwood – Employee injured L knee/ankle responding to an emergency call (late report).

First Aid Injuries (5)

1. 3/31/22 – Sheriff's – Employee injured L wrist/hand while restraining physically resistive subject.
2. 3/31/22 – Norwood – Employee slipped on ice in parking lot and injured L side.
3. 4/4/22 – Norwood – Employee suffered scratches on upper L arm while attempting to restrain subject.

4. 4/12/22 – Human Services – Employee pinched L index finger between boxes while carrying in supplies.
5. 4/12/22 – Highway – Employee was blown off ladder while mounting sign on roadside.

Property/Vehicle Damage Claims (3)

1. 3/16/22 – Sheriff's – Body camera was damaged while restraining physically resistive subject (est. damage unknown) – RESTITUTION
2. 4/4/22 – Parks – Vehicle windshield was damaged while driving (actual cost \$260.00)
4/11/22 – Norwood – Vehicle was backed into on Marshfield Clinic property by unknown subject (est. damage \$1,478.90)

OPEN EEOC/ERD Claims (3)

1. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021. On January 6, 2022 we responded to the Complainant's first set of interrogatories and requests for production of documents. We are currently waiting on opposing counsel to confirm dates for virtual depositions. No activity since January 2022.
2. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022.
3. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 28, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the WI Department of Workforce Development, Equal Rights Division on April 11, 2022.

Other

1. Distributed the Cybersecurity & Information Security Policy to all employees and collected signed Acknowledgment of Receipt and Review forms.
2. Developing the Civil Rights Training for all Wood County employees. This training is required of current employees every 3 years.
3. Continuing to work on updating all job descriptions based off of completed JDQs.
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Reconciled and processed the March Unemployment Insurance payment.
6. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
7. Received DOT Random drug/alcohol testing results for 1st quarter.
8. Facilitated New Hire Orientation on April 4th, 11th, 18th, and 25th.
9. Conducted exit interviews on April 5th, 6th, 12th, 14th, 19th, 22nd, and 25th.
10. Responded to multiple verifications of employment.
11. Replied to multiple requests from surrounding counties with varied information.
12. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—MAY 2022

1. Paid the debt interest payment on April 1. Again, we had issues with the third party company that handles the transaction. They were not including current year debt payments again and would not respond to e-mails. I continued to receive e-mails that our payment wasn't received, even though it was taken out of our account, and finally had to involve Baird to resolve.
2. Personal Property Chargeback were due on April 1 and I received requests from the City of Marshfield and Wisconsin Rapids amounting to \$1,012.46.
3. In the absence of the Treasurer Coordinator position, ran the delinquent reports and posted them to the website on April 1.
4. Attended Operations Committee meeting on April 5.
5. Attended ARPA Funding Adhoc Committee meeting on April 5.
6. Met with Kyle from Edgewater to sign paperwork for estate donation left to Edgewater on April 8.
7. Met with Finance and IT to discuss implementing our accounts payable to include doing electronic funds transfers (EFT) on April 12. Some Counties are running into vendors adding on additional fees for paying by check. Currently, outside of the State of WI vendors, Health Insurance, we only have 1 Highway Department vendor that requires this type of payment. Going through our financial software would allow a better paper trail and produce a report every check run. It would also allow the vouchers and the information to be readily available for back up information.
8. Paid out lottery credit payments to the Municipalities and School Districts by April 15.
9. Met with representatives from Heartland Business Systems on April 14 to exchange historical tax roll books that they are currently scanning.
10. Attended County Board meeting on April 19.
11. Conducted interviews for the vacant Treasurer Coordinator position on April 28.



Wood County WISCONSIN

Employee Wellness

Adam Fandre

Letter of Comments – May 2022

- Most of my time is currently spent meeting one-on-one with employees telephonically and in-person to complete their health coaching appointment – the third and final step to qualify for the reduced health insurance rates in 2023 and enroll in the Wellness Program. Currently, I have met with 50 participants and an additional 279 participants have an appointment scheduled with me. This is where much of my efforts will continue to be through the end of June. Below you may find a snapshot of participation in the three qualifying activities this year compared to the last two.

Annual Completion of Qualifying Activities			
	2020	2021	2022
Biometric Screening	462	465	449
Health Assessment	462	460	446
Health Coaching	450	450	35

*Health Coaching is currently in progress and numbers will be finalized after June 30, 2022.

- Information on the Wellness bulletin boards at several Wood County locations and in www.managewell.com have been updated with the most recent information and other helpful handouts that seem appropriate based on biometric screening data, Wellness Committee feedback, and information gleaned during health coaching appointments.
- I am continuing to work with new hires and/or employees who have previously not enrolled in the Wellness Program to get accounts setup on www.managewell.com so they may begin the process of completing the qualifying activities and become more involved in the Wellness Program.
- Registration for the quarter 2 Wellness Challenge will be announced the first week of May. This activity is a 6-week individual challenge where participants will work on various dimensions of Wellness by focusing on nutrition, exercise, sleep, and digital detox. This topic seemed appropriate given the Wellness Committee's feedback along with the countless conversations I have had with employees during their health coaching sessions which highlight how additional information would be beneficial in these areas.
- I am looking into partnering up with the Employee Assistance Program here at the county. They are hosting many lunch and learn's that align with wellness initiatives and a partnership makes good sense.

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: April 27, 2022

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: (in-person) Donna Rozar, Adam Fischer, Tom Buttke, Lee Thao, John Hokamp, Kristen Iniguez DO, Rebecca Spiros RN, Lori Nordman **(via WebEx)** n/a

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Mary Solheim, Marissa Kornack, Kyle Theiler, Mary Schlagenhaft (Human Services); Rock Larson (Veterans Service); Sue Smith, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Ed Newton (Finance); Lance Pliml (County Board Chair); Bill Clendenning (County Board Supervisor); Trent Miner (County Clerk); 1 member of the public

1) Call to Order

Meeting called to order at 5:00 p.m. by Trent Miner, County Clerk.

2) Quorum

Miner declared a quorum.

3) Election of Chair and Vice-Chair

Trent Miner called for nominations for Chair.

- Spiros nominated Fischer for Chair
- Iniguez nominated Rozar for Chair

Adam Fischer and Donna Rozar shared their interest and reason for seeking HHSC Chair. Ballots were distributed and by a vote of 5-3 Adam Fischer was elected Chair.

Trent Miner called for nominations for Vice-Chair.

- Thao nominated Rozar for Vice-Chair
- There were no other nominations

Nominations closed and Rozar declared Vice-Chair.

Rozar left meeting to attend another commitment.

4) Public Comments

Sue Smith shared a Certificate of Commendation from the Governor's office recognizing the Health Department for countless contributions made to the community and the state.

5) Consent Agenda

Motion (Hokamp/Buttke) to approve the consent agenda. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

n/a

7) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center Quarterly Reports – Veterans Service, Health Department

Department staff answered questions regarding information in the financial statements and quarterly reports.

8) Review of retention and recruitment efforts of critical positions

Brandon Vruwink, Kyle Theiler, and Marissa Kornack shared updates and success with recruitment efforts.

9) Discussion of Human Services Risk Reserve

Brandon Vruwink shared a resolution and draft policy that will enable Human Services to create a risk reserve account. Motion (Thao/Spiros) to support the Resolution and Policy as presented and forward to the Operations Committee for co-sponsorship and County Board for approval. Motion (Hokamp/Buttke) to amend to specify \$500,000 as the first deposit amount. All ayes. Amended motion carried. Vote called on motion that includes the amendment. All ayes. Motion carried.

10) Review and Approval of Human Services, Edgewater, and Norwood 2023-2027 CIP

Marissa Kornack, Kyle Theiler, and Brandon Vruwink described the 2023-2027 CIP for Norwood, Edgewater, and Human Services. Motion (Buttke/Hokamp) to approve the CIPs as presented. All ayes. Motion carried.

11) Committee discussion and recommendation of public member appointment to HHSC

Sue Smith read letter of interest from Charlene Goodwin and her connection to public health programs and services. Mary Jo Wheeler-Schuller was present and shared what she can bring to the position. The committee has not advertised the opportunity at this time. Chair Fischer recommends we announce the opportunity of the vacant citizen membership. Motion (Buttke/Thao) to advertise the vacancy. All ayes. Motion carried.

12) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

13) Future Agenda Items

The Chair noted items for future agendas.

14) Next Meeting(s)

- May 26, 2022, 5:00 pm, River Block Building, Room 206 – Wisconsin Rapids with WebEx option

15) Adjourn

Chair Fischer declared the meeting adjourned at 5:59 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN

COVID Updates

We are down to an average of 5 cases of COVID-19 per day and currently (April 10) have 20 active cases. For current data, please visit our dashboard at:

<http://woodwi.maps.arcgis.com/apps/opsdashboard/index.html#/da7f0d6815494e4b85e614e042671b14>

We have transitioned to weekly updates to our dashboard as daily updates are not necessary at this point. We have discontinued our twice-weekly testing at St. John's Church and are conducting testing outside our building by appointment. As a reminder, individuals can go to <https://www.covidtests.gov/> to request FREE home test kits. Kits take 7-12 days to arrive, so people are encouraged to order them now so they have them on hand when needed. For current testing information, visit: <https://www.co.wood.wi.us/Departments/Health/CovidTesting.aspx>

We will continue to offer pop-up COVID-19 vaccination clinics in various locations throughout Wood County (see <https://www.co.wood.wi.us/Departments/Health/CovidVaccination.aspx>).

Strategic Planning

We are continuing to work with a facilitator on internal strategic planning for the health department. I'm anxious to dig into non-COVID public health work and anticipate planning for some revised policies and practices to support our workforce to the best of our ability. We have several teams within the department that are doing their own mini-strategic planning to determine what their specific program priorities will be going into the future.

Groundwater

Getting back into the work on groundwater issues is one of my priorities. Nitrates continue to be a challenge, but other contaminants are becoming more prominent as well. I look forward to once again being able to attend the groundwater meetings and become more engaged in that work. The Citizen's Groundwater meeting currently occurs at the same time as a health officer meeting with WI DHS. Those are not good meetings to miss, so once DHS reduces the frequency of those meetings, attending the Citizen's Groundwater meeting will be feasible.

Avian Influenza

You've likely heard about avian influenza issues in Jefferson and Rock Counties. I would like to get a handle on backyard poultry operations in Wood County. This is typically handled at the municipality level. Some towns, villages, and cities allow backyard poultry, some have written ordinances and permit processes in place, etc. I would like to develop situational awareness of the numbers of birds and approximate locations should we experience a case of Avian Influenza in Wood County. We will likely survey municipalities in the near future to begin some data collection on this topic.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Staffing Update

Niki Lucht (formerly Euhardy) was hired as the Community Health Planner with the primary responsibility of leading the Community Health Assessment and Community Health Improvement Plan. Niki's first day was March 28th. Some of you may remember Niki from when she was a UW Population Health Service Fellow placed with us from 2017-2019. While Niki was a fellow serving at WCHD, her projects included facilitating the department's Health Equity Team, developing and implementing the health equity and community engagement plans, conducting a Health Impact Assessment on a low-income senior housing development, serving as the project manager for the grant that expanded our bike share program, analyzing health department policies, and writing grants.

Niki has a Masters of Public Health in Policy & Administration from UW Milwaukee's Zilber School of Public Health and is passionate about improving public health issues through equitable policy solutions. She has worked for multiple public health organizations throughout the state and has experience working on a variety of public health issues with primary focus areas of health equity, health in all policies, and community engagement. Niki comes to us from the Winnebago County Health Department where she was the Public Health Policy & Equity Coordinator for the past 3 years.

On a more personal note, Niki, her husband Landon, and their 3 cats Luna, Lily, & Lucky are excited to welcome identical twin baby girls in September! Niki is excited to be back at Wood County as a permanent employee!

New to Public Health Residency Program

Staff are currently working through session 7 of the residency program, which focuses on maternal, child, and family health.

Communications/Branding

Staff are meeting to discuss updating the Healthy People Wood County website. Edits to the layout, design, content, and readability are being planned. Staff continue to create and share information on various public health topics on the WCHD Facebook page, Healthy People Wood County Facebook page, and Instagram and are working to target communications to specific populations.

COVID-19 Communications

COVID-19 communications continue to focus on reducing vaccine hesitancy and combatting misinformation. The monthly COVID-19 newsletter is transitioning back to the Public Health Press for April and will include a COVID-19 section.

Public Health Policy

Policy briefs are being drafted for marijuana and e-cigarettes that will be disseminated to local legislators via email through Constant Contact.

IMPACT (Previously the AOD Prevention Partnership)

IMPACT met on March 2 with a presentation from Maureen Busalacchi, Director of the Wisconsin Alcohol Policy Project, on the State Council Alcohol & Other Drug Abuse (SCAODA) report on Policies and Strategies to Prevent and Reduce Excessive Alcohol Use in Wisconsin. A link to the report including recommendations can be found here: <https://www.dhs.wisconsin.gov/scaoda/alcohol-prevention-report.pdf>. There was also a presentation by the new owners of Bethel Place. The Bethel Place location was purchased a year ago and turned into sober recovery housing. They offer low-income, affordable housing for people who need safe housing away from the temptation of substance use. They are currently at 50% capacity and offer a secluded location with access to outdoor activities such as camping, and low access to substances. More information can be found on the Bethel Place website: www.bethel.place.

RX committee

The IMPACT RX Committee met on March 3 to discuss the upcoming Prescription Drug Take Back Event taking place April 30. The committee discussed ways to increase drop-off participation including limiting the number of uniformed officers present that may intimidate community members from dropping off prescriptions. The committee is also working on setting up a sharps disposal box in Robinson Park and in a Marshfield city park. Custom Fabrication in Marshfield is working on a design for an outdoor kiosk for the sharps to go in. The committee is also working to increase Narcan distribution in the community.

Youth Engagement Boot Camp

IMPACT members attended a youth engagement boot camp series throughout the month. This boot camp occurred each Tuesday of the month. This series focused on how to effectively engage the youth. IMPACT members were able to join the boot camp thanks to a funding opportunity through Northwoods Coalition.

THC Committee

The IMPACT THC Committee met on March 17 and learned more about how the local high schools address THC use within the schools. The schools treat Delta 8 products the same way that they treat any other THC products. Any illegal or intoxicating substance found within school grounds will involve the authorities. Students may be expelled or placed on pre-expulsion, with a list of agreements to be fulfilled before coming back to school and throughout the remaining school year. The committee is working on additional resources for students involved with THC/Delta products at school and their parents. Vaping Delta 8 is a concern at the schools and a majority of the products are said to be purchased online, since there is no compelling verification of age required for the purchase. The THC Committee will be creating a presentation on Delta 8 and recommendations for youth prevention in the community.

Providers And Teens Communicating for Health (PATCH)

PATCH Teen Educators met for biweekly enrichment trainings to learn how to establish and maintain healthy relationships and about reproductive health. Knowledge gained from these trainings will assist Teen Educators in making educated health decisions not only for themselves, but to also positively influence those around them. On March 14th, Teen Educators presented a PATCH for Providers 90-minute accredited workshop for UW-Eau Claire Nursing program students. During this workshop, teens delivered an impactful performance that focused on current youth health issues and addressed the rights, responsibilities, and relationships involved in becoming a healthy young adult. Participants in this workshop earned 1.5 hours of Continuing Education Units for attending.

Nicotine Prevention Alliance of Central Wisconsin and WI Wins

The Nicotine Prevention Alliance of Central Wisconsin met with two state representatives in March to discuss tobacco and nicotine use among youth. Representative Nancy VanderMeer and the office of Representative Donna Rozar met with alliance members from the Wood and Marathon County Health Departments, Youth for Christ Juvenile Justice Ministries, and a retired respiratory therapist community volunteer. Information was shared from the Annual National Youth Tobacco

Survey and more recent trends we are seeing with synthetic and oral nicotine products. Information was also shared on local outreach initiatives through the WI Wins program.

After halting the WI Wins tobacco compliance checks during the pandemic, the first round of checks since 2019 was completed in March. Two youth volunteers (ages 16 and 17) visited 11 tobacco or nicotine retailers in south Wood County with an adult coordinator and AmeriCorps Member. The youth volunteers were sold tobacco/nicotine products 5 out of the 11 attempts, which is a 45% sales rate. Several outreach activities are being planned to help retailers understand the federal tobacco 21 law and the importance of not selling these products to minors. If Wisconsin's state compliance rate reaches above 20% through the Synar Survey (annual federal survey), the state could lose millions of dollars through the prevention block grant.

NARCAN Direct Program

Wood County Health Department will be partnering with all Wood County law enforcement agencies to provide officers with the lifesaving drug, NARCAN®. Nasal NARCAN® (or naloxone) reverses the effect of an opioid overdose that may have resulted from using a prescription opioid (such as Vicodin or Oxycodone) or illicit opioids (such as heroin or illicitly produced fentanyl). A recent increase in fentanyl-laced products has warranted an increase in the distribution and availability of the life-saving drug, naloxone. Fentanyl (or one of its many analogs) is roughly 100 times more potent than heroin and has been found in many non-opioid substances, such as methamphetamine, cocaine, and marijuana. It can also be found in counterfeit pills.

Mental Health Matters

The month of March for Mental Health Matters continued to gain a bit more traction in regards to pursuing some of the behavioral health initiatives outlined within the Community Health Improvement Plan (CHIP). Work around the Adverse Child Hood Experiences (ACE) Training, the Wood County Jail Data, the Hmong Leadership Workgroup, among other initiatives, saw continued movement.

In regards to the ACE training work, staff attended a statewide trainer meeting in March. The trainer's group focused on providing updates on new training slides, logistical considerations of trainings, as well as a need for an organization to take on the role as the coordinator of ACE trainers in Wisconsin. There are plans to convene a local group of trainers for Wood County to carry out the ACE Interface trainings locally.

In addition to laying out the framework for an ACE Trainer workgroup, staff attended and helped facilitate the debrief for the Hmong leadership training series. The Hmong leadership training group looks to build the capacity of Wood County residents who identify as being Hmong to be leaders within the community. The training series had four parts in which the attendees learned multiple aspects of being a leader, with the end goal of assuming a leadership position in the community. Multiple attendees have since gained a leadership role in their community. Additional trainings and opportunities are being looked at.

Aside from the workgroup-related initiatives, staff continued work on the Wood County Jail Data. It was discussed that the data was to be finalized by May and that an in-depth analysis would be carried out by University of Wisconsin Population Health Fellow Coriann Dorgay.

Lastly, UWSP intern Julia Beres continued her work on building out resource lists and surveys for local organizations. The resource lists and surveys are based on Trauma and Resilience and Suicide Prevention. Julia wrapped up the lists and surveys and sent them out to various Wood County Organizations. Results will be shared out to local trainers. Aside from the surveys and resource lists, Julia continued updating the Trauma-Informed Culture (TIC) Toolkit.

Bike Share/Active Communities

The River Riders and Marshfield Community Bike Share programs are gearing up for the 2022 season! The 6 racks and 32 bikes in Wisconsin Rapids with the River Riders program will be in the community at the beginning of May. We are scheduling an exciting launch event during Wisconsin's Bike Week to have a community bike ride with Grand Rapids Police Chief Mel Pedersen and Wood County Sheriff Shawn Becker. More details to come soon. The 4 racks and 20 bikes with the Marshfield Community program will be available in north Wood County towards the end of May. We are also scheduling a fantastic launch event in Marshfield with the Marshfield City Police Chief Jody Geurink. More details to come soon. New to the Marshfield Community Bike Share program this year will be the addition of one accessible bike. The program will have a tricycle available for rent at one of the four locations throughout the city of Marshfield.

Another new opportunity for the bike share program took place during the last week of March. We worked with the Wood County Youth Justice Program through Health and Human Services to host 2 bike maintenance workshops for youth who are interested in learning more about bike maintenance and maintenance work in general. We met with the youth for 1 hour. The workshops were led by our bike share program maintenance technician, Jake Thomas. Our bike share team had a blast planning and implementing these workshops with the Youth Justice Program coordinators. The youth that participated got hands-on experience in changing bicycle brakes and handlebars, and learning how to diagnose an issue with a bike. With the success of these workshops, we are excited to plan more of these throughout the summer months

with both Youth Justice Programs in Wisconsin Rapids and Marshfield. This is a unique opportunity that the bike share programs in Wood County are proud to be part of and grow as the season begins.

Food Systems/Farmers Market

All market managers within the USDA Farmers Market Coordinating grant have been connected with to begin planning the data gathering that will take place with UW Madison Farm to Facts program. A team of folks is presenting at the Health and Hunger Conference in Wisconsin Dells at the end of April, sharing the plans included in the grant and learning from others in the field. Planning for the Wisconsin Rapids Downtown Farmers Market is underway and vendor meetings are planned for early May. The market will run from June through the middle of October this year. The Wood County Farmers Market Website was recently updated. <https://www.woodcountyfarmersmarkets.com/>

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

Port Edwards/Armenia Groundwater Issues-MOU progress

There is no new reportable activity on the MOU.

Wood County Water Lab

The Wood County Water Lab completed its triennial NR 149 audit this month. This extensive audit reviews lab procedure, data, and record retention as required by NR 149 to maintain lab certification. Chapter NR 149 establishes the program for the accreditation of laboratories performing nitrate testing and is enforced by the Wisconsin DNR.

Staff Training

Staff completed training held by the Wisconsin DNR with an emphasis on Disinfection and Chlorination. Staff also completed some webinars this month including “WEHA Wednesday’s Webinar- Underground Storage Tanks: A Regulatory Overview” and “Flint and Lead: The Water-Public Health Connection offered by the American Public Health Association”. Staff also joined Clark County personnel in joint inspections as well as Hazard Analysis Critical Control Point (HACCP) training opportunities provided by the Wisconsin Department of Ag, Trade, and Consumer Protection (DATCP).

New Businesses and Consultations

Staff conducted a consultation for a retail food business developing a new HACCP plan for a specialized process. A pre-licensing inspection was completed for a bar and restaurant in Lindsey due to new ownership. A pre-licensing inspection was completed for Hub City Ice Cream due to new ownership. A pre-licensing inspection was completed in Marshfield for Kat’s Sweet Treats.

Complaint Investigations

Ten complaint investigations were received in the month of March.

- A complaint was received on a licensed establishment regarding a sick employee being at work. Staff followed up with management and determined that proper reporting agreements were followed and the sick employee was not at work.
- A caller reported bedbugs at a licensed lodging facility. Staff followed up with management and treatment has been scheduled.
- A complaint was received regarding food safety practices at a licensed facility. Staff conducted an onsite inspection. No violations were observed at the time of inspection.
- A caller reported an illegal burn pile. Staff followed up and the pile was not planned to be burned, but disposed of properly.
- A complaint was received regarding poor living conditions in a rental property. Staff contacted the landlord and a resolution has been reached to improve conditions.
- A caller reported an accumulation of garbage on a property. Staff conducted an onsite inspection and orders have been issued to abate the hazard.
- A complaint was received regarding cockroaches in a rental property. Staff contacted the landlord and treatment has been arranged.
- A caller reported a lack of heat in a rental home. Staff contacted the landlord and heat was restored in a timely manner.
- A caller reported garbage accumulating on a nearby property. The property has been cleaned up and the case has been closed.
- A caller reported an unlicensed establishment. Staff investigated, but the establishment is not required to hold a license with our department.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CD, CLC

- WIC continues to complete most appointments over the phone during this time. In-person appointments are available, as requested, one day per month. So far, no WIC participants have taken advantage of this in-person appointment day. The physical presence waiver to allow appointments over the phone currently goes through mid-July. The waiver is tied to the public health emergency declaration and requires WIC agencies to provide remote services 90 days past the expiration of the public health emergency declaration.
- Jessica Hutchinson attended the WALC (Wisconsin Association of Lactation Consultants) conference on Thursday, March 3 and reported out lactation updates/new research provided at that conference to the rest of the WIC team.

Caseload for 2022 (Contracted caseload 1473)

	Dec 2021	Jan 2022	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1362	1375	1365	1379									
Active (final)	1367	1378	1398										
Participating	1366	1377	1372	1402									

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT

April 2022

Director's Report by Brandon Vruwink

We continue to work collaboratively with Human Resources to address recruitment challenges. Edgewater and Norwood have expanded the use of the Indeed.com premium program, which has worked well. Human Services will be looking to expand the service to our Community Programs soon. The next steps include a focus on connecting with colleges and universities. As college graduation dates approach, we are working to increase our outreach to connect with the upcoming graduates. Moving into the future, we plan to spend time in college classrooms to discuss career opportunities.

Per the H&HS Committee's request, I connected with Corporation Counsel Kastenholtz and Finance Director Newton to explore the process of developing a Human Services Risk Reserve. Should the committee desire to create a risk reserve, I have drafted a policy and resolution that must be approved and forwarded to the Operations Committee and the full County Board. You will find a copy of the resolution and the draft policy in the packet. Please note that the highlighted portions of the policy require committee discussion before being completed.

I am pleased to share Wood County Human Services was selected by the Wisconsin Department of Children and Families (DCF) to participate in a Housing Pilot program. Wood County Human Services, DCF, and Casey Family Programs will be collaborating to develop the pilot project. The program's goal is to reduce the number of children removed from their parental homes because of housing instability. The kickoff meeting is scheduled for April 27. Wood County was one of three counties statewide that was selected.

We have completed Edgewater and Norwood's Capital Improvement Plans for 2023-2027. Facilities Manager Van Tassel has provided great support as we worked through the plans. We are prepared to rank each project by priority for the committee's consideration. You will find the plans included in the packet. The Wood County Transportation Program has also included a CIP request for a new bus purchase in 2023. This request depends on grant funding and does not require debt services or tax levy funding.

Deputy Director Update by Mary Solheim

ADP Update: As a refresher from prior updates, the Adolescent Diversion Program (ADP) is an 18-week intensive intervention program for youth aged 12-17 who have either intersected with the youth justice system or are at risk of Youth Justice involvement. Our Youth Case Managers/Interns meet with youth and, at times, the youth's family, and seek to build skills and alternative behavior responses. The key focus we maintain through this program is to connect family and build relationships with the overarching goal of reducing drug/substance use and increasing positive behavior responses and reduced Youth Justice involvement. As we near the conclusion of the 2021-2022 school year, our three interns will conclude their respective internships. Reflecting back, we are appreciative of all of the hard work each of the interns has done through the course of this past semester. One of those interns completing their internship this spring has accepted a position within Human Services and we look forward to our continued work with that intern. We are in the process of scheduling interviews with prospective ADP interns for summer and fall, 2022.

Youth Mentor Program Update: Our Youth Mentor Program continues to work to actively engage with our youth. As a supplement to last month's update, we have secured space on the third floor of our Riverblock building for our youth mentors and other staff members, as time permits, to use as a means to create a safe place for our mentors and youth to connect. We are currently working to fill that space.

We are also continuing to explore options within the Marshfield area and will provide additional updates as they are available.

Youth Justice Advisory Council (YJAC): The creation and implementation of the Youth Justice Advisory Council (YJAC) stems from the Adolescent Diversion Program. YJAC has been very active and has improved communications and collaborations with youth-focused organizations within Wood County. YJAC currently has 52 members, which span across 30 different organizations. We meet quarterly and have committees working on various projects. In a recent collaboration survey, 100% of those YJAC members who responded strongly agreed there is a need for collaboration and that YJAC can lead to future collaborations.

Run the Rapids 5K Event: The Run the Rapids 5k event is scheduled to occur on April 30, 2022. This year, we are excited to announce that we will have youth we currently work with in our Family Services Team organizing various activities for the children who will be there on race day. Our Youth Mentor Team will also be organizing a small brat fry and our Foster Care Team is organizing a table at the event to increase community awareness of the need for foster parents in our County.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to: Health & Human Service, Operations, County Board, Team Building, Human Services Division Budget, Division Specific Management, Process and Individual Progress Meetings and any Performance Evaluations for team members submitted timely. All team members worked together to cover shortages in immediate needs due to absences and vacancies.

Additional accomplishments: Launch of Electronic Health Records 3/1/2022. Wrap up of previous EHR in order to successfully transfer data from one system to another. Set up of software needs required intensive participation by Administrative Services Team members, utilizing Knowledge and understanding of agency needs. Future needs for reporting purposes will continue on as software capabilities are acknowledged.

Claims and A/R team:

- Successful recruitment for Edgewater Claims Specialist, provided support for vacancy
- Attendance in multiple SmartCare software meeting by team members
- Quarterly Aspirus Network NRC Training
- Submission of TRIP collections, policy and process followed
- Attendance in SNF Consolidated Billing training by team members
- Reviewed PPS needs in SmartCare EHR
- Met with SmartCare EHR specialist for 2-day live training for client billing

Insurance claims created and submitted for current reporting

- Norwood: 250 claims in the amount of \$1,127,278
- Edgewater: 61 Claims submitted in the amount of \$296,732
- Community: 2456 claims in the amount of \$715,389
 - Prior Authorizations requested and processed: 10
 - Accounts Receivable receipts: \$294,241

Service Admission Intakes - by Location

- Admissions: 23
- Bridgeway: 14
- Community: 41 intakes, 31 updates and 10 walk-in scheduling
 - 10 Prior Authorization for services
 - 1495 appointments scheduled

TRIP Monies received YTD:

- Norwood: \$2215
- Community: \$38,827

Accounting and A/P Team:

- EW and NHC Cost Report document preparation
- 2021 Audit document preparation
- Onboard, training new RB Accounting Clerk
- DocuSign successfully launch
- Final reporting documents, PSSF 2021, CCOP/CLTS reconciliations, etc
- Cornerstone petty cash process reviewed and updated with Jan & Cheryl
- Vouchers, cash receipts, revenues, reporting all completed and submitted timely
- Continued efforts to identify staff duties, timelines and processes to assist in contingency planning (backups)

Support Services Team:

- Update on Outpatient Clinic service note: currently less than a dozen February notes needing entry into TCM. The majority of the team is transcribing and reviewing March 2022 appointments in SmartCare
- One staff on intermittent FMLA
- Monitored Administration Budget
- HIPAA/Confidentiality investigations: two reported FS/CR Confidentiality breaches the end of February with follow up the beginning of March.
- Attend weekly SmartCare meetings, and provide support and training to BH and Admin Services staff for "GO LIVE" and throughout the month as needed.
- Review petty cash and activity processes in Cornerstone
- Work with FS Supervisors on change to placement notifications in SACWIS
- Meet with 13 support services staff for scheduled one on one progress update; by phone and/or in person; ensure reception areas have coverage
- Review and submit two probationary evaluations (KC, TH)
- Review and submit two annual evaluations (JN, NM)

Behavioral Health Division Update by Stephanie Gudmunsen

The APS Manager position has been filled. Recruitment continues for Mental Health/AODA Therapist, two YES Coach positions, two YES CCS Service Facilitator positions and Casual Crisis Interventionists.

We applied for and were awarded \$58,464 from Wisconsin Department of Health Services to cover room and board costs for residential treatment for Opioid Use Disorders. Medicaid now covers the service portion of residential treatment, but does not cover room and board costs. This makes residential treatment too expensive for most people receiving Medicaid to pay for out of pocket. This money will be available to Wood County residents that have Medicaid and are in need of residential treatment for an Opioid Use Disorder (i.e. heroine, narcotic pain medications). These funds cannot be used when treatment is for other types of substances. We are currently working on written information sheets and application materials that will be distributed to community partners to disseminate the information widely.

The Children's Long Term Support (CLTS) Waiver Program continues to grow rapidly. Referrals and admissions to the program are outpacing discharges due to a steady number of referrals with the majority of them screening functionally eligible for the program. The table below shows the number of new children that were enrolled each month versus the number of children that were closed (moving out of county, moving to adult services, or no longer wanting services) over the last 14 months.

	Enrolled into CLTS Waivers	Closed out of CLTS Waivers
January 2021	10	1
February 2021	12	2
March 2021	13	0
April 2021	11	2
May 2021	1	1
June 2021	4	0
July 2021	4	4
August 2021	3	0
September 2021	3	4
October 2021	7	0
November 2021	5	2
December 2021	9	1
January 2022	8	3
February 2022	5	0
TOTAL	95	20

As a result of the rapid growth, Wood County has not been able to meet the state requirements of continuous enrollment with no waiting list. Despite adding a new Waiver Case Manager position in May 2021, all five case managers are at full caseload capacity and the program manager continues to carry a caseload as well. We continue to explore ways to address the issue including having a CCS Service Facilitator take on some CLTS Waiver clients who are dually enrolled in CCS and Waiver. We are just starting this process, and will need to determine if it is manageable for a case manager to do both programs. This change will provide some relief, but will not fully resolve capacity issues. We currently have 16 children on our waiting list and an additional five children pending their screening results. The state requirement is continuous enrollment with the following timelines being met consistently:

- Maximum of 10 calendar days to contact the family to schedule a CLTS Functional Screen once referral is received.
- Maximum of 45 calendar days from referral date to complete eligibility determination, issue results, and place child within 5 calendar days of being found eligible into PPS.
- Maximum of 60 calendar days from referral date to complete the individualized services plan and have the child/family enrolled into the program.

Community Services Update by Steve Budnik

Income Maintenance: In March, 9,831 recipients in Wood County received food share benefits. There were also 10,842 adults who received Badger Care insurance and 3,345 people who received elderly blind and disabled or long-term care benefits. Both food share and Medicaid programs have increased since the start of 2022.

Transportation: The transportation fleet provided 957 rides in March. Of these rides, 277 were for employment and 181 for medical needs.

WHEAP: Since the 2022 heating season, effective October 1, we have provided energy assistance service to 2,445 households. This is an increase of 321 or 15.11% compared to last year. Wood County remains a leading agency as the statewide trend is -2.77%.

Edgewater Haven Update by Kyle Theiler

In the month of March we had 14 admissions and two readmissions. Current Memory Care census is 17 residents.

Census comparison to last year:

March 2021 – 44.64 average census with 5.64 rehab

March 2022 – 44.87 average census with 5.74 rehab

Admissions/Discharges Comparison:

March 2021 – Admissions 12/Discharges 8/Readmissions 3/Deaths 4

March 2022 – Admissions 14/Discharges 8/Readmission 2/Deaths 4

Personnel Updates: Open position as of writing this: Nurses – 2 FT .97 RN, & 2 .97 FT LPN
CNAs – 2 FT .97 CNA. Dietary – .5 Dietary Aide.

The dietary department is recruiting for a part-time dietary aide. This dietary aide will help with evening cooking. The department continues to have better retention than the months prior. We also hired a casual dietary aide that is a high school student. This casual staff member will help substantially as summer approaches.

One additional CNA position opened in the last month. This staff member is going to school full time and dropped down to casual status. We are grateful that she continues to pick up shifts while being a full time student. We have offered to a certified nursing assistant position for a full time NOC shift position. This candidate brings several years of care experience to our team.

We continue to make small strides with the nurse recruitment. We have hired two casual nurses. One nurse is an LPN and the other is an RN. We are seeing an uptick in the amount of applications. Overall, we feel that indeed is assisting significantly in our recruitment efforts.

In collaboration with administrative services, we have filled the patient billing specialist position. The new billing specialist will begin employment on 4/18/22. This staff member brings Medicare and medical billing experience.

COVID-19 Updates: Edgewater Haven saw no cases of COVID-19 among staff or residents in the month of March. Not having any staff or residents test positive is a huge morale boost for the entire team.

During the last month there was new guidance related to testing of staff members. Any staff members that are not up to date with their vaccine series must test during the week. The testing frequency depends on the county community transmission rate. As of now, we are testing all individuals not up to date twice weekly. We are hopeful the Wood County community transmission rate continues to fall so testing frequency will decrease.

Capital Improvement Projects: The 400 shower room project has been completed. The project now mimics the remodel that was completed on the 300 wing. We are very proud of the way the room turned out.

Our nursing department's EZ lift has arrived! This piece of equipment is now on the floor and being used to assist with transferring our residents.

The 400 wing room updates is under way. Currently we are waiting on material for the new closet doors and vanity. All demolition has been completed in the rooms. We are anticipating finishing this project in May or June.

We have accepted a bid for our 300 boiler and 400 boiler pump/stack project. The pieces of equipment have been ordered and we are anticipating completing this during early July. The accepting bid for the 300 boiler came in under budget. Another exciting part about the project is that we will be receiving a reimbursement of over 10,000 dollars from Focus on Energy!

A bid has been accepted for our parking lot lights project. This bid came in just slightly under budget. The new lights will help with overall safety of our parking lot during darker times of the day. Parts for the lights will take six to eight weeks to arrive.

All 2022 CIP projects have either been finished or are underway except for the 500 wing patio. Our maintenance director will be contacting the Village of Port Edwards in the upcoming weeks to discuss lot lines.

Select Rehab: This will be the last report I talk about Select Rehab for the time being. Our new rehab company is going above and beyond in relation to rehabilitation services. Our residents and internal staff have seen the significant change from switching therapy vendors.

Health Care Services Group: We are continuing to have difficulties with our environmental services. Health Care Services Group is struggling to staff our building appropriately. The staff on hand are doing as best of a job as they can. However, resident concerns have gone up in the last month related to laundry and housekeeping. I will continue to express my concerns to the appropriate Health Care Services Group employees.

Employment & Training Update by Lacey Piekarski

FSET Program: DHS has allocated state funding to each of the FSET vendors in Wisconsin for a video project, completion due 09/30/22. The NorthCentral FSET Program has three categories we will create with these funds including a short promotional video to share with Income Maintenance and other community resources, customer success video templates to easily re-create for current and future use, and career exploration video series for our 16–18 year old FSET participant population. The FSET leadership team and interested staff are creating video content with the support of a subcontracted CW Solutions graphic designer. When complete, videos will be shared as intended, also available on the regional, public MyFSET.net program website.

April FSET Highlights:

- From April 1–17: 59 new participants enrolled in FSET (15 of 59 in Wood County).
- PAW Hub offices, serving Portage, Adams and Wood Counties, average caseload size of 60 program participants. With continued growth and staff coverage in Wisconsin Rapids, we are excited to expand services for caseload support with four full-time FSET Case Managers.
 - Off-site case management continues with River Cities High School and Mid-State Technical College; expanding to Lincoln High School and The Family Center in 2022.
- Through March 31st: 34 of 97 employer partners are considered “mutual referral” connections, which includes referrals to Wood County Human Services Department Community Resources Division Programs, including but not limited to FSET, Income Maintenance and Energy Assistance.

Independent Living Program: DCF continues to review limited stimulus funding available through 2022 in relation to increased program eligibility, serving young adults 17.5 up to age 23, rather than limited to age 21. Additional funding includes support services with the ability to match transportation purchases including vehicle purchase. The NorthCentral Independent Living Program has approved funds for three IL young adults to support purchase of their first vehicle, all funding approved through state funding, which has supported continued employment, education and a sense of normalcy within their communities.

With the capacity to continue serving young adults through age 23, the regional IL Program is currently serving (as of 04/18/22):

- 107 youth engaged in services since January 1, 2022
- 91 currently active or 56.52% of youth eligible for IL services

- Outreach attempts continue minimum monthly to re-engage eligible youth
- 30 youth are age 21-23 years old, eligible for services through 2022
- 19 youth are enrolled in post-secondary programs; 1 youth completed their 2 year degree program

Family Services Update by Jodi Liegl

Recruitment & Personnel: On March 2, 2022, Wood County Human Services attended a Job Fair hosted at the University of Wisconsin Stevens Point in an attempt to connect with current students, share opportunities for internships and employment, and promote Wood County. In preparation for the event, visual aids were created to showcase what current employees like about working in the social work field and what they like about working for Wood County. While we were able to connect with many students from varying educational backgrounds, moving forward our focus will be presenting to specific classrooms in the social work and human services related fields.

Social Work Month: March is recognized as Social Work Month. The National Association of Social Workers (NASW) identified the 2022 theme to be “The time is right for social work.” In a sample letter on the NASW’s website it states, “Social work has been around for more than a century and social workers have been in the forefront of helping create this nation’s social safety net, advocating for equal rights for all, and improving delivery of health care and mental health care.” We are grateful for the team of social workers who commit themselves to providing quality services to the youth and families of Wood County.

Kinship: The second support group for kinship care providers took place in March during business hours in Marshfield. Two attendees participated in both February and March meetings. Through the initial meeting, the two care providers became connected and carpooled to the second group together. Meetings continue to be offered monthly for an hour and a half, both in person and virtually through WebEx when technology is available. The times rotate between daytime and evening sessions to meet the needs of the families’ schedules. Locations will vary depending on the monthly meeting and alternate between Wisconsin Rapids and Marshfield. Each meeting will include introductions, wellness exercise, a special topic or an open forum, as well handing out additional resources. Participants are encouraged to complete suggestion forms at the conclusion of each meeting to provide feedback to the facilitators.

Team Collaboration: Family Services and Behavioral Health continue to team multiple youth presenting with extensive trauma histories, significant mental health concerns, and high behavioral needs. These youth are already connected to multiple different services and treatment providers. Regular team meetings occur to assist in managing crisis, identifying continued needs and supportive services, discussing treatment progress and case planning around placement needs. We continue to see youth at a young age presenting with such extensive needs that we are struggling to maintain them in the community, resulting in the exploration of intensive treatment facilities, outside of our community. We continue to experience challenges in having identified youth with complex needs accepted into facilities within the State of Wisconsin. Due to the limited number of facilities and the number of youth throughout the State that are in need of high level treatment and placement, facilities often deny the youth from being accepted into the program. This results in significant challenges in housing youth and providing services until a facility accepts the youth.

Kids at Hope: We continue to promote and cultivate the cultural framework of Kids at Hope in the daily work we do with youth and families. This philosophy states, “We believe all children are capable of success, NO exceptions!” We started holding Treasure Hunter Meet and Eats on a monthly basis, around the 10th of every month. The gathering allows people to share specific examples of how they were a “Treasure Hunter,” in their work. Staff from Behavioral Health and Family Services come together to share positive, successful stories. People leave feeling hopeful and inspired. Kids at Hope has taught us that hopeful people are more likely to successfully instill hope in others. In addition to the monthly

lunch, a Treasure Hunter Recognition award is presented to an individual who has demonstrated the Kids at Hope philosophy in their daily work.

A steering committee has been developed of Kids at Hope Champions across the community representing multiple community partners. The objective of the steering committee is to coordinate and develop next steps for the continued implementation of the Kids at Hope philosophy. We are beginning to develop presentations to community organizations to increase awareness as to the cultural framework.

Norwood Health Center Update by Marissa Kornack

Recruitment to fill our vacant CNA and RN positions continues to be worked on diligently. We have had some success in the use of the Indeed resume search function to reach out to candidates. We were able to hire a RN into one of the 36-hour positions, which was possible due to the market adjustment in RN wages. In regards to the international nursing agency, we are waiting to receive the prevailing wage determination back from the Department of Labor. The timeline to receive a determination back can take 3-5 months, and it has been two months since we filed. The agency agreed to our proposed contract revisions, so we will be moving forward with executing the contract. Realistically, we do not expect the arrival of nurses for 12-16 months yet.

We continue to work with Jackson Physician Search for treatment director/psychiatrist recruitment, with weekly update calls with our account executive. We have had some candidate activity and are hoping one of them comes to fruition.

Norwood Nursing Update by Liz Masanz

CMS updated their testing regulation to align with CDC guidance that those who are due for a booster dose but have not received it must routinely test again. Wood County transmission still requires us to test staff that are not vaccinated or up to date twice a week. 94.4% of staff are fully vaccinated, with 6.5% not vaccinated with approved exemption requests.

Admissions Unit: Dr. Reimers continues as our acting treatment director through contract, with locum psychiatrist coverage on the weekend.

We had our recertification survey for the hospital unit. All around we did great. Two minor health cites around some missing documentation, and a few Life Safety Code citations. They will need to return to clear us from the life and safety citations, as they were cited at a conditional level. Lee is working on the plan of corrections.

Long Term Care Unit: The long-term care unit had three admissions and two discharges. We continue to have one out of county resident who has become more long term on the unit. The team is working on survey preparation as we are heading into our annual survey window. We have been reviewing all the policies and critical elements pathways as preparation and meeting weekly.

Norwood Health Information Department by Jerin Turner

The new full time receptionist has started and is doing very well in her new role. An individual started on April 4th in the open casual reception position, which covers evening and weekend hours.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of March were 5,714 with revenue of \$30,535.85. Congregate meals year to date are 15,921 with revenue of \$85,081.29.

Norwood Maintenance Department by Lee Ackerman

Update on 2021 Capital Improvement Projects: Pathways Renovation: The painters have finished with their portion. Now we are waiting for the cabinets to be completed in late April.

Gym Door replacement: The new fire-rated doors have been installed. This was completed earlier than originally expected due to the doors arriving ahead of schedule.

Power Transfer Switch/Generator upgrades: Materials have been ordered for this project. Due to the sharp increase in the cost of these parts, which I mentioned in last month's report, the current budget of \$50,000 will be depleted by these purchases. In light of this, I have divided this project into two phases; phase 1 entails the purchase of materials, and phase 2 will include the installation portion. Phase 2 is currently estimated to be an additional \$31,500 and would not occur until late 2022 or early 2023 due to long lead times on the materials.

Building Security upgrades: The work has been awarded to Gappa Security Solutions, which offered the lowest acceptable bid. Materials for this project have been ordered and their arrival will dictate when installation can be scheduled; the lead time(s) have not yet been determined.

The 2023-2027 CIP has been compiled. Facilities Manager Van Tassel and Human Services Director Vruwink also consulted on the plan before it was finalized and submitted to the Finance Dept.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: April 28, 2022

March Activity:

Caseload activity for March 2022 – 16 new veterans served. During the month of March we completed/submitted 377 federal forms to include:

- 34 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 10 Appeals – Higher level review, Notice of Disagreement (appeal)
- 20 new claims for disability compensation
- 1 new claims for veterans pension
- 2 new claims for surviving spouse benefits (DIC or surviving spouse pension)
- 7 new applications for VA Healthcare
- 33 appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 15 burial and marker applications

Activities:

1. Completed as of April 14:
 - a. April 6 – Meeting with LaCrosse Vet Center staff on outreach and return of Wood Co to La Crosse catchment area.
 - b. April 6 – Wisconsin Department of Veterans Affairs (WDVA) Board meeting (virtual)
2. Near Future:
 - a. April 18-22 – CVSO Association spring training conference at LaCrosse WI.
 - b. April 19 – Federal VA Regional Office Milwaukee Director's conference call with VSO & CVSO leadership.
 - c. April 27 – WDVA Mental Health Summit in La Crosse (2 Staff will attend).
 - d. May 4 – WDVA and CVSO Association Leadership meeting (virtual)
 - e. May 10 – Tomah VA medical Center Director's CVSO and Congressional Liaison meeting.

Office updates:

1. Office continues to review and reach out to Blue Water Vietnam Navy and Marine personnel. Many veterans have responded and we have submitted claims for compensation. To date Wood County Veterans under this effort have received \$571,080 in retroactive payments. Monthly increases totaling \$54,801.69 or additional \$657,620 every year.

Since last month's report: None We do have several awaiting decisions for months as the VA Agent Orange Processing has bottlenecked and come to a stand still.

Note these are just ratings we initiated by reviewing our records on file and contacting the veteran. It does not include claims brought in to our office by the veteran or the normal benefit maintenance activity we do. To date the retroactive payments and the annual ongoing compensation for this initiative have exceed the annual budget for the department.

2. Recently a WWII Prisoner of War Veteran who was denied VA disability compensation in 1946 came in with his son to seek benefits. Update: VA failed to process the POW and over age 80 Flasher to prioritize/fast track this claim. We brought it to their attention and the claim got started. VA then went to the National Archives and put a suspense date out 30 days. We informed them that the records were in the VA File from 1946. It moved to the next guy who received a response from the Archives that the records were burned in the 1973 fire and the VA sent a questionnaire out to the veteran asking for locations and dates of treatment to reconstruct his service medical records and placed another 30 day suspense for response. We went to the # 2 person in the Milwaukee VA Regional Office informed her that the only record at the Archives would have been that they sent the record to the VA. Then that the medical records in the VA Claims folder are uploaded in their virtual file and I have reviewed them and they are more complete than the Veteran's memory could ever be as he was turning 97 this week and it would be a shame if the VA did not finish his claim before he passes. The next day the compensation exams were ordered and the claim is on its way.
3. Surviving Spouse benefit identified. While working with the committee with the Wood County Veterans Memorial a fairly recently deceased veteran was identified who was in Vietnam further research of Death Certificate identified he passed due to an agent orange presumptive illness. The Spouse and address were on the death certificate so we reached out. When the application is complete and granted the widow will receive \$1,437.66 (tax free) per month, CHAMPVA supplement to Medicare (with prescription drug benefit) and the Wisconsin Veteran and Surviving Spouse Property Tax Credit.

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	_____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	VACANT			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

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Human Services Risk Reserve Fund Policy

Purpose

To create a risk reserve fund to reduce the county's exposure to large unbudgeted expenditures related to out-of-home care placements. The cost of out-of-home care continues to rise annually. The cost of correctional placement for Youth rose from \$550/per day to \$1178/per day over the past two years. The county has a safety net to protect itself from unexpected out-of-home care expenses by creating a risk reserve.

Policy and Procedures

The Wood County Human Services Risk Reserve account is a designated fund to cover the high-cost out-of-home care expenses for children placed outside their family home. High-cost Out-of-home care placements consist of Residential Treatment Facilities, Residential Care Centers, Group Homes, and Youth Correctional Placements. The risk reserve can only be accessed to fund the above-referenced out-of-home care placement expenses. The Health and Human Services Committee must approve the expenditure by a majority vote to spend the funds. The Health and Human Services Committee must approve and send a resolution to the full county board for consideration to spend the funds for any other purpose. The full county board, with 2/3 approval, can authorize the expenditure of the funds for other purposes if desired.

Funding Methodology

The risk reserve account will be created using Human Services surplus funding from the 2021 budget. The first deposit will be \$500,000 covering the cost of one Youth placed in a correctional facility for one year. Every April, the H&HS Committee will review the year-end budget from the previous year and determine if additional funding is available to add to the risk reserve account. The amount added to the account will not exceed \$250,000 annually unless the account balance falls below a base of \$500,000. In which case, the amount necessary to restore the account to the base amount of \$500,000 may be deposited. The fund will be capped at \$1,500,000.

Minutes of the Wood County Public Safety Committee

DATE: April 11, 2022

PRESENT: Bill Winch, Dennis Polach, Brad Hamilton, Mike Feirer, Joe Zurfluh

EXCUSED:

NOT

PRESENT:

OTHERS Bill Clendenning, David Patton, Erik Engel, Lori Heideman, Quentin Ellis, Shawn

PRESENT: Becker, Ted Ashbeck, Charlie Hoogesteger, Kelli Trzinski, Nanci Olsen, Brooke Baierl, Sarah Christensen, Alexa Acker, Mike Meyers

LOCATION: Wood County Courthouse

1. Call to Order:

Mike Feirer called the meeting to order at 9:00 a.m.

2. Review minutes of March 14, 2022:

Motion by Zurfluh, second by Hamilton to approve the minutes of the March 14, 2022 meeting as presented. Motion carried unanimously.

3. Public Comments:

No public comments.

4. Set date, time and location of next meeting:

May 9, 2022

9:00 a.m.

Wood County Courthouse Room 114

5. Communications Department:

a. Communications March 2022 Claims:

The Committee reviewed the Communications March 2022 claims.

b. Communications Report:

The Committee reviewed the report.

c. Communications CIP:

Requesting radio simulcast system upgrade, new communications vehicle and a replacement to the Nekoosa tower HVAC system.

Motion by Zurfluh, second by Hamilton to approve the Communications CIP and move forward to the Operations Committee.

6. Emergency Management Department:

a. Emergency Management March 2022 Claims:

The Committee reviewed the Emergency Management March 2022 claims. Stated the Marshfield Fire Departments received their share of the Hazmat Grant funds.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. Stated things are wrapping up with the storm damage funds requests. Waiting to hear back on funds for Village of Port Edwards. Moving forward with the Safe Room Project, only waiting on maintenance costs.

c. Emergency Management Wisconsin Mutual Aid Compact:

The Committee reviewed the Emergency Management Wisconsin Mutual Aid Compact. The committee signed the resolution to forward on to the County Board. Last month the Committee passed the motion to adopt the Wisconsin Mutual Aid Compact.

d. Emergency Management CIP:

Requesting a new vehicle in 2023 to be used as a combination for the Command Trailer and BNI purposes. The funds requested would combine with the sale funds from the Explorer and the trade in/sale value of the current BNI vehicle. Also requesting a video conference system in 2025 for WEBEX meetings in the EOC, expires after 5 years.

Motion by Hamilton, second by Zurfluh to approve the Emergency Management CIP and move forward to the Operations Committee.

7. Dispatch Department:

a. Dispatch March 2022 Claims:

The Committee reviewed the Dispatch March 2022 claims.

b. Dispatch Activity Report:

The Committee reviewed the Dispatch report. Clarification was given on calls regarding bad weather and the incident involving a roll-over/ice slide crash between the Dispatch Center, wrecker companies, and the Wood County Sheriff's Department. Updated on new hires, two have started and are going through training; two more new hires will start in the next couple of weeks. Once all four of the new hires are, trained Dispatch will be at full staff.

c. Wisconsin Participation Agreement for NextGen911:

The Committee reviewed the Dispatch report. Still unsure about future costs related to NextGen911. Stated Lori and Erik from communications will be co-chair on the role of project manager as Lori will bring knowledge from the Dispatch side and Erik will bring his knowledge of the Communications side. The Committee granted permission to proceed with the participation agreement between the department of military affairs and the county.

Motion by Hamilton, second by Zurfluh to approve the signing of the Wisconsin Participation Agreement for NextGen911.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner reports.

b. March 2022 Claims:

The Committee reviewed the Coroner March 2022 claims.

9. Humane Officer

a. Humane Officer Report:

The Committee reviewed the Humane Officer reports.

10. Sheriff's Department:

a. Correspondences:

Sheriff Becker thanked Chairman Feirer for being on the Public Safety Committee and being the Chairman.

Sheriff Becker gave an update on Officer Duxbury who was shot in the line of duty. Officer Duxbury is a Lincoln High School graduate and works for the Roseville Minnesota Police Department.

Sheriff Becker discussed the press release from a recent drug investigation.

b. CIP

**Motion by Hamilton, second by Zurfluh to send CIP to the Operations Committee.
Motion carried unanimously.**

b. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

c. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

d. K-9 Project:

The Committee reviewed the K-9 report.

e. March 2022 Claims:

The Committee reviewed the Sheriff's Department March 2022 claims.

f. Hiring Process:

Sheriff Becker stated the Sheriff's Department is fully staffed. He also stated the jail currently has three people in training with one starting next week. The jail will still need to hire one corrections officer.

g. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

h. Overtime:

The Committee reviewed the overtime reports.

i. Courthouse Security:

The Committee reviewed the Courthouse Security report.

j. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Maintenance: Nothing to Report
- vii. Inmate Programs: Nothing to Report
- viii. Jail Study: Sheriff Becker stated the project should go out for bids next month.

11. March 2022 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Hamilton, second by Polach to approve the March 2022 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

None

13. Adjourn

Meeting adjourned at 9:59 a.m. by Chairman Feirer.

Minutes taken by the Wood County Sheriff's Department and Wood County Emergency Management

MINUTES
PUBLIC SAFETY COMMITTEE

DATE: Monday, April 25, 2022
TIME: 9:30 AM
LOCATION: Wood County Courthouse – Room 114

Members Present: Joseph Zurfluh, William Voight, Dennis Polach, Brad Hamilton, William Winch

Others present: Trent Miner, County Clerk, Lance Pliml, Al Breu, Bill Clendenning, Shawn Becker, Lori Heideman

The meeting was called to order at 9:30 AM by County Clerk Miner.

There was no public comment.

The floor was opened for nominations for Chair of the Public Safety Committee. Voight nominated Zurfluh. Winch nominated Polach. The floor was closed for nominations. A show of hands was chosen to be the voting method by the committee, results being Zurfluh – 3; Polach 2. Supervisor Zurfluh was duly elected as chair.

The floor was opened for nominations for Vice Chair of the Public Safety Committee. Hamilton nominated himself. Polach nominated Winch. Zurfluh nominated Voight. The floor was closed for nominations. A show of hands was chosen to be the voting method by the committee, results being Hamilton – 1; Winch – 2; and Voight – 2. After the 1st ballot, Hamilton removed himself from consideration. The committee requested secret ballot for the next vote. Miner was ballot clerk. Results were Winch – 2; Voight – 3. Supervisor Voight was duly elected as vice chair.

The meeting time will remain on the second Monday of the month at 9:00 AM.

There being no other business, Miner declared the meeting adjourned at 9:34 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at next meeting.

Wood County
Humane Officer
Brook Baierl
March 6, 2022 to March 19, 2022

1. 3/6/22
 - Dog bite, delivery of quarantine order to the 400th block of Lincoln St in WR.
2. 3/9/22
 - Follow up on impoundment situation, pending woman going to court to fight charges
 - Delivery of quarantine form in the town of Hansen for dog bite that occurred on 3/7
3. 3/14/22
 - Monthly committee meeting

COUNTY OF WOOD

EMPLOYEE NAME: Brooke Baierl

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

3/6/22 - 3/19/22

APPROVED BY: Public Safety Committee

[illegible]

Per Diem:

Mileage:

Wood County
Humane Officer
Brooke Baierl
March 20th – April 2nd 2022

1. 3/21/22
 - Dog bite in the town of Arpin
 - Complaint of farm animals getting loose on Cty Rd B in Marshfield
 - Complaint of multiple animals not being taken care of off Oak St. in the town of Babcock
2. 3/25/22
 - Follow up on above complaint of animals not being taken care of
 - Complaint that 2 Huskys killed neighbor dog off 1st Ave S in WR
3. 3/28/22
 - Following up on a puppy with severe injury to throat in the 600 block of Garrison Ave in Nekoosa
4. 3/31/22
 - Complain of neglected farm animals, loose farm animals, moldy hay, lack of water/food on farm out in Pittsville off Sunset Rd

EMPLOYEE NAME: Brooke Baierl

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

3/20/22 - 4/2/22

APPROVED BY: Public Safety Committee

[illegible]

Per Diem:

Mileage:

(Mileage Check)

Wood County
Department Head / Humane Officer
Nanci Olson
March 6th - March 19th 2022

3-6; Reports

3-6,7; WC3889 Case with a dog biting a child in the face at a daycare @ 5300 block of 3rd Ave., Rudolph. The adult owner of this dog, an Australian Shepherd, had this dog at his parents daycare center for the day. The dog was in a room separate from the daycare children when a young child unexpectedly walked in, the dog bit the child on his mouth. The owner of the dog and his parent that own the daycare understand that this dog can no longer be at the Daycare location for the safety of the children plus liability issues. 14,0

3-6,8: WC3549 A case of possible Dog Napping. After interviewing several subjects involved, which included, friends and relatives. After speaking with Corporation Council it was decided that the County will not take action as it is more of a civil issue at this point. 0,0

3-7,8,9; WR3060 A mastiff was abandoned for several days. I had impounded the dog during the investigation. I explained to the owner that according to the Impoundment form I had given her that if she wanted to petition the Court for the return of her dog she had to do so by March 9th. The owner had not petitioned the Court. After confirming with Corporation Council the proper procedure for a dog not returned to it's owner under Chapter 173, I was did turn ownership over to the Humane Society. 14,14,0

3-8,9; WC4088 A dog, a black Shepherd bit a worker repairing the internet @ the 6500 block of County Road E, in the township of Hanson. The dog was in a separate room that was blocked by a cart, the dog pushed the cart out of the way and bit the victim under his left arm. 0,28

3-12,13; WC4458 A cat bite happened @ the 9500 block of Fair Haven Ave., Chili. This case was given to Clark County first until they realized that it was actually in the Town of Rock. The child was playing with the cat when it scratched her right hand. The child is from Florida and the cat belongs to her Aunt. 0,84

3-13; Typed a report of a dog bite @ 700 block of 25th Street North, WR, where the owners did not pay the Humane Society for Quarantine. This report along with the \$300 Invoice from the Humane Society and the signed paper work from the veterinarian that preformed the required Veterinarian checks and sent them to Corporation Council for them to pay this out of the dog licensing fund. 0

3-13; WC4523 A dog was brought to the South Wood County Humane Society by a deputy that picked it up near 52nd Street and Ranger Road. The dog was thin and had trouble walking. I put a temporary 'hold' on the dog. After the owners came forward to claim the female dog it was learned that she is partially blind and very old. A veterinarian has been involved in the care of the dog and the owners feel she still has some quality of life left. 22

3-13; Typed a report of a stray cat bite @ Oak Brook Court, WR. The cat had been taken to the Humane Society for the ten day Quarantine. This report along with an Invoice from the Humane Society and the signed paper work from the veterinarian that did the required Veterinarian checks and sent them to Corporation Council for them to pay the Humane Society the \$300 out of the dog licensing fund. 0

3-14; Public Safety Meeting. 14

3-15; WC4647 A dog bite was reported by Marshfield Medical Center, the victim lives in Arpin. The victim states he was 'driving around Arpin and stopped to talk to a random person about stuff in their yard, the home owner's dog came out and bit his hand'. I asked the victim where the dog lives, he stated to me: "I'm not going to tell you where or why". He did say it was car parts he was looking at. But refused to tell me where the dog lives. I explained the Rabies Control Program to him and advised that he speak to his primary care provider regarding Rabies prevention shots. 50

3-16; WC4745 A dog bite that happened on March 7th was reported the evening of March 16th. The 10 day required quarantine starts on 'day 1' of the bite, and it ends on March 17th. With only one day left I could only require one veterinarian observation for this dog. The bite had happened @ the 9000 block of County Road EE, Town of Richfield. The dog is a German Shepherd. The owner did not know that the workers he hired for mold removal would be at his house on March 7th, so when he let the dog outside the dog had bit one of the workers, and at that time, according to the owner, the dog had not broke skin. 0

3-17; WC4749 Dog bite happened at the 8000 block of Bethal Road in the township of Richfield. The owner was breaking up a dispute over food between his two dogs, a Newfoundland and an American Bull Dog. The victim put each his hands in the dogs mouths and was bit on the finger, he is unsure which dog bit him. 56

TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

3/6/2022 THROUGH 3/19/2022

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
03/06/22		\$50.00	0	6p	1qp	4.00	Reports
03/06/22	WC3889	\$50.00	14	1p	4:30p	3.50	Dog Bite
03/07/22	WC3889	\$50.00	0	1p	3p	2.00	Dog Bite
03/09/22	WC3549	\$50.00	0	5p	7p	2.00	Napping, Dog
03/08/22	WC3549	\$50.00	0	12p	2p	2.00	Napping, Dog
03/07/22	WR3060	\$50.00	14	8a	11a	3.00	Abandon
03/08/22	WR3060	\$50.00	14	3p	5p	2.00	Abandon
03/09/22	WR3060	\$50.00	0	9a	12p	3.00	Abandon
03/08/22	WC4088	\$50.00	0	9a	11a	2.00	Dog Bite
03/09/22	WC4088	\$50.00	28	4p	6p	2.00	Dog Bite
03/12/22	WC4458	\$50.00	0	8a	9p	2.00	Cat Bite
03/13/22	WC4458	\$50.00	84	8a	11a	3.00	Cat Bite
03/13/22		\$50.00	0	11a	2p	3.00	Invoice, report
03/13/22	WC4523	\$50.00	22	5p	7p	2.00	Welfare
03/13/22		\$50.00	0	2p	5p	3.00	Invoice, report
03/14/22		\$50.00	14	8:30a	10a	1.50	Public Safety Meeting
03/15/22	WC4647	\$50.00	50	11:30a	2:30p	3.00	Dog Bite
03/16/22	WC4745	\$50.00	14	7p	10p	3.00	Dog Bite
03/17/22	WC4749	\$50.00	26	8a	11a	3.00	Dog Bite
TOTAL		\$950.00	280			49.00	\$163.80

(Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

Wood County
Department Head / Humane Officer
Nanci Olson
March 20th – April 2nd 2022

3-20; Reports

3-21,28; WC5003 Farm call @ 10300 block of County Road B, Town of Lincoln. Initial complaint about neighbors having 'free range chickens' lacking a pen and loose pigs. Humane Officer Baierl and myself responded. Barn needs to be cleaned out and water drainage issues with the pasture area need to be addressed. We noticed a horse that appeared to be agitated and stressed, the mare would circle like she was going to lay down, then stand up and chase away goats and chickens near her, she had done this for quite a while while we were there. The owners stated the horse was due to fowl either the end of March or in April. The wet pasture included the horse, steers, goats and pigs. The conditions of the barn did not offer shelter, so the horse would not have a clean, safe or quite place to fowl. The owners have had the horse for over 5 months and have not had the hooves trimmed yet, I recommended the fierier come out every 8 weeks in the winter months and every 6 weeks in the warmer months. The steers were under weight. The pigs and goats could get loose thru a hole in the fence, I helped the owner close up that area but recommend they make a permanent repair. I stated they needed to hire a veterinarian at their expense to come out and look at the horse and the steers. They did hire a vet and he did come out a few days later, the vet said the mare is not in foal, the steers do need to put weight on and suggested the owners open the small pasture up to the adjacent open field so the cattle and the mare can graze on the summer pasture. The veterinarian stated the mare has moon blindness and one eye is very limited, while the eye sight in the other eye is a bit better, he stated the teeth are in good shape and will provide the owner with the phone number of a local fierier. The owners moved the pigs to a different pasture than the rest of the animals. The pigs are pot belly pigs about 16 months old. 82,0

3-21; WC5012 Assisted Humane Officer Baierl on a dog bite that she was working on. *(Zero mileage reported due to driving to another case after leaving this house. Total mileage reported on case # WC5003)* 0

3-21,25; WC5075 Welfare check on dogs in Babcock. Open Case. 20, 40

3-24,25,4-1; WR4227 This case was reported a few days after it happened @ the 900 block of 1st street south. Two husky's dug under their chain-link fenced in backyard and proceeded to go to the neighbors yard. The neighbors have a small dog and a larger dog with an underground fence to keep them contained. The neighbors dogs were also outside at that time. The neighbors went to bring the dogs in and the smaller dog was missing. The searched the area and found the 2 husky's down by the creek with the smaller dog lying on the creek bed the huskys were standing over the little dog. The husky's took off and were missing for hours. The smaller dog multiple puncture wounds and multiple broken bones, they took the dog to the veterinarian but the dog still died due to injures sustained by the two husky's. In spite of what happened with the Husky's killing that small dog, their owner still had not filled in the holes under the fence to contain the husky's even a couple days after the attack. On March 28th the husky's were surrendered. 0, 12,22

3-24,28; WR3993 A previous tenant left behind a cat, which was found dead in a bedroom @ 1700 block of Oak Street WR. The house had trash piled very high in each room. Open Case. 14,0

3-25, 26; I was asked to assist in the placement of a 20+ year old African Sulcata Tortoise that has been living in a small kiddy-splash pool for a long time. This tortoise can get up to 250 – 300#'s and live up

to 200 years. This particular tortoise, bought a few year ago from a local Pet Store, has had an iniquity diet – the shell is weak structurally and the not properly formed. This has been going on for some time as seen by the peaks on the shell. Also a pitbull has cracked off the sides of the shell. Arraignments were made for the Tortoise to be surrendered to a native and exotic animal rescue in Point.

3-26,28,29,30; NK526 Mistreatment case involving a puppy, under investigation and charges pending. 0,16,16,14

3-26; WC5409 Assisted a deputy regarding dogs killing ducks, and seek a facility that would hold the stray dogs, town of Cary. 0

3-26,27; WR4393 Hold on two dogs that came in to the shelter as strays that have been neglected. The pitbull type dog has mange and the small dog has a tumor on it's back leg the size of a softball. Open. 22,22

3-27,30; WR4450 Family's dog bit their child on the face and inside of the lip area @ the 300 block of 19th Ave. South, WR. According to my records, this is the second time this dog, a Chow/American Bully Mix bit this same child in the face. After quarantine, the owners will have the dog put down. 18,18

3-31,4-1; WC5703 Open Case of mistreatment at a farm, met two deputies there, several concerns. Working on Order of Abatement. 50,0

4-2; GR978 Dog bite @ 3000 block of Springwood Court, GR. Owner was bit by her boxer mix dog.

4-2; WR4798 Dog bite @ 2700 block of Bonow ave. Victim was near two dog playing, she went to bet one of the dogs and the other dog gave her a nip.

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

3/20/2022 THROUGH 4/2/2022

APPROVED BY: Public Safety Committee

[illegible]

Per Diem: 101-3901-54129-000-101
 Mileage: 101-3901-54129-000-331

(Mileage Check)



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

WOOD COUNTY SHERIFF'S DEPARTMENT

NEWS RELEASE

March 16, 2022

On March 16, 2022 the Wood County Sheriff's Department executed a search warrant on State Highway 54 in the Village of Biron, Wood County, Wisconsin. A quantity of suspected Heroin, Methamphetamine, and Marijuana was seized at the residence along with drug paraphernalia. Inside the residence two adult male individuals were taken into custody and are being held at the Wood County Jail.

The Wood County Sheriff's Department takes a strong stance against individuals who sell or possess these types of restricted controlled substances in our community. Heroin and Methamphetamine are known deadly substances and the Wood County Sheriff's Department will relentlessly continue to investigate individuals who put the citizens in danger.

Multiple charges will be forwarded to the Wood County District Attorney's Office including:

Maintaining Drug Trafficking Place

Possession of Methamphetamine – Repeat Offender

Possession of Heroin – Repeat Offender

Possession THC – Repeat Offender

Possession of Drug Paraphernalia

The Wood County Sheriff's Department was assisted in this investigation by the Marshfield Police Department, Wisconsin Rapids Police Department, and the Central Wisconsin Drug Task Force.



Tony Noodwang

Age: 26

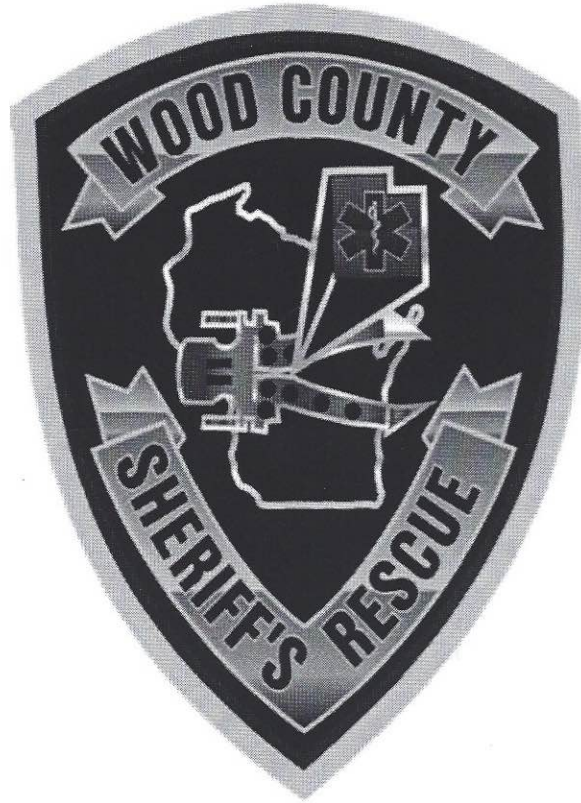


Jesse Noodwang

Age: 28

Respectfully,

Wood County Sheriff Shawn Becker



March Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

March Training Descriptions

Date	Type	Description
1-Mar	Business Meeting	March Business Meeting
8-Feb	Extrication	Door removal and manual door pull. Meeting with calls reviewed and vehicle checks completed.
15-Mar	Extrication	Dash roll and roof removal. Reviewed dash roll with chains and spreader & manual using ropes.
21-Mar	Other	Joint training with GRVFD. Powerline training.
29-Mar	Extrication	Vehicle checks and call sheet completed. Reviewed manual door pulls using ropes.

Call #	12	13	14		
Date	3/1/2022	3/3/2022	3/9/2022		
Time	14:19	16:01	14:06		
Day of Week	Tuesday	Thursday	Wednesday		
Township	Grand Rapids	Nekoosa	Nekoosa		
Location	Corner of 20th St & Griffith Ave	145 N SECTION ST	Section St & Wood Ave		
Rescue 3	B. Diggles	E. Moreno	M. Wiberg		
Rescue 4					
Rescue 5					
10-22ed	No	Yes	Yes		
Call Type	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Injuries		
Medical/Extrication					
Ambulance	UEMR				
EMR	Grand Rapids				
Fire	Grand Rapids				
Air					
Tools/Equipment Used	n/a	n/a	n/a		
Notes					
Other members on scene	E. Moreno				



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

April 4, 2022

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – March 2022

For the month of March, the Crime Stoppers program received 37 tips that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The monthly board meeting was held on March 15, 2022. The next regular meeting will be on April 19, 2022 at 6:30 P.M.

Respectfully Submitted

Joseph M. Zurfluh
Investigative Lieutenant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

March 2022 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	11	2	0
K9 Ace	14	4	1
K9 Timo	16	11	1
K9 Rosco	15	9	0

TRAINING (MONTHLY) –

The Wood County K9s trained with the Wisconsin Rapids Police Department and Nekoosa Police Department in March. Focus this month was narcotic work. K9s worked on narcotic detection on vehicles, luggage, and inside buildings. K9s also worked on some obedience and tracking. Training venues included the WRPD/WOSO range, county owned property, and a building owned by Ocean Spray.

TRAINING (INDIVIDUAL) –

- Sergeant Arendt and K9 Timo trained 5 hours while on duty. During training, they focused on narcotic detection (vehicles, open area, mock traffic stops, and buildings), tracking, SKIDDS principles, obedience, and obedience around gun fire.
- Sergeant Christianson and K9 Ace trained two hours while on duty. These trainings were both inside and outside narcotic detection. Detection work was on vehicles and drug box work.
- Deputy Beathard and K9 Rosco trained 4 hrs while on duty. During training they focused on narcotic detection, obedience, muzzle work play and muzzle work obedience.

USEAGE –

- Deputy Pidgeon and K9 Sig assisted with WRPD interdiction.
- Sergeant Arendt and K9 Timo deployed 11 times in the month of March. All 11 of these deployments were for narcotic sniffs on vehicles. These sniffs resulted in the seizure of methamphetamine, marijuana, THC dabs, Suboxone strips, numerous drug paraphernalia, and a concealed fake pistol.
- Sergeant Christianson and K9 Ace deployed 4 times in the month of March. Of these deployments marijuana and drug paraphernalia were located.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

- Deputy Beathard and K9 Rosco deployed 9 times in the month of March. Of these deployments marijuana and drug paraphernalia were located.

DEMO/COMMUNITY –

- Sergeant Arendt and K9 Timo along with Sheriff Becker met with employees of First State Bank who raised money for the K9 program.
- Sergeant Christianson and K9 Ace completed a demo for the 4K class at St. Luke's Pre-School.

ADDITIONAL INFORMATION –

Respectfully,

Nathan Dean

Nathan Dean
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

March 2022

ATV

- Patrol Hours 4.5
- Citations-2
- Warnings-0

BOAT

- No Activity

SNOWMOBILE

- Patrol Hours 1
- Citations -0
- Warnings- 0

Submitted by

Sgt. Matt Susa

OVERTIME BREAKDOWN 2022 (HRS.)							2022
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	12.00	72.00	153.00	0.00	237.00	8
February	0.00	60.00	60.00	194.00	192.00	506.00	58
March	0.00	0.00	0.00	0.00	0.00	0.00	
April	0.00	0.00	0.00	0.00	0.00	0.00	
May	0.00	0.00	0.00	0.00	0.00	0.00	
June	0.00	0.00	0.00	0.00	0.00	0.00	
July	0.00	0.00	0.00	0.00	0.00	0.00	
August	0.00	0.00	0.00	0.00	0.00	0.00	
September	0.00	0.00	0.00	0.00	0.00	0.00	
October	0.00	0.00	0.00	0.00	0.00	0.00	
November	0.00	0.00	0.00	0.00	0.00	0.00	
December	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS	0.00	72.00	132.00	347.00	192.00	743.00	66



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

March 2021 (03/06/22to 04/02/22)

Patrol

Overtime hours: 65.5
Comp time hours: 237.25
Call Out: 0
Holiday Pay hours: 0
Holiday Comp hours: 0

Investigations

Overtime hours: 33
Comp time hours: 52.5
Call Out: 0

Security Services

Overtime hours: 31
Comp time hours: 32.25

TOTAL CALL OUT: 0

Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services March 2022 Report

For the month of March 2022, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	76
O.C. -	6
Misc. Items -	4

The miscellaneous items that were located were an empty holster, a .308 round, a window punch and a pair of pliers.

Security Services screened 7,446 people entering the courthouse for the month. Security Services had 26 security requests from different departments within the Courthouse. There were two jury trials and security handed out six masks to individuals that requested them.

For the month of March Security Services located a cell phone on the grounds of the courthouse and was able to locate the owner and return it to him. Security also helped the jail with a combative subject that would not follow their commands. We also assisted with a medical call in the jail lobby in which the subject was transported to the hospital by ambulance.

I did not need to utilize any part-time employees, so far, for the month of March. This report was completed on March 25, 2022, a week earlier than the end of the month. I will be attending the Department of Homeland Security Leadership Academy March 28 through April 7. I will be including the numbers for the last week of March on April's Public Safety Committee Report.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2022

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	208	91	40	190	82	44	180	78	43	191	80	44	0	0	0	0	0	0
2	206	91	40	195	81	46	182	82	43	193	83	44						
3	210	91	40	197	81	48	180	85	44	193	83	44						
4	211	91	41	192	79	48	187	84	44	196	83	44						
5	213	91	44	187	75	49	185	82	45									
6	213	91	42	187	74	48	186	82	45									
7	215	88	44	187	73	47	186	82	46									
8	214	88	44	191	73	48	183	82	46									
9	211	88	43	191	72	48	182	80	48									
10	208	88	41	192	71	49	183	80	47									
11	206	88	41	195	71	50	190	89	46									
12	204	86	41	196	70	51	186	89	46									
13	206	86	41	198	70	50	187	89	44									
14	200	93	41	196	69	50	187	89	44									
15	194	87	41	194	69	51	184	85	44									
16	195	86	41	193	67	50	184	85	46									
17	196	86	41	197	74	50	187	88	46									
18	198	86	42	188	78	48	183	87	43									
19	191	82	46	186	75	46	182	81	43									
20	195	82	46	185	75	46	182	81	43									
21	192	78	44	186	75	45	177	81	42									
22	192	74	48	188	73	46	180	81	42									
23	190	73	48	185	73	43	174	80	42									
24	192	73	47	188	77	44	177	80	41									
25	194	73	46	187	80	44	178	85	41									
26	190	76	45	180	78	44	181	81	40									
27	189	75	45	181	78	43	185	80	40									
28	187	86	46	180	78	42	185	80	40									
29	185	82	46				190	79	42									
30	192	82	46				189	78	42									
31	196	82	45				184	78	43									
WCJail	199.77			189.71			183.42			193.25			0.00			0.00		
Shipped	84.32			74.68			82.68			82.25			0.00			0.00		
EMP	43.42			47.07			43.58			44.00			0.00			0.00		
Avg Length of Stay (Days)	0.00			52.00			28.60			0.00			0.00			0.00		

WOOD COUNTY JAIL

July - December 2022

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP

1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																	
3																	
4																	
5																	
6																	
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27																	
28																	
29																	
30																	
31																	
WCJail	0.00			0.00				0.00				0.00				0.00	
Shipped	0.00			0.00				0.00				0.00				0.00	
EMP	0.00			0.00				0.00				0.00				0.00	
Avg Length of Stay (Days)	0.00			0.00				0.00				0.00				0.00	

2022 Yearly Averages

Total	191.54
Safekeeper	80.98
EMP	44.52
LENGTH of STAY	40.30

SK Total
WP 75
AD 15
SK 90

Color indicates low population	174	03/23/22
Color indicates high population	215	01/07/22

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2022

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	76	76	15	63	67	15	58	63	15	66	65	15	0	0	0	0	0	0
2	74	76	15	67	66	15	56	67	15	64	68	15						
3	78	76	15	67	66	15	50	70	15	64	68	15						
4	78	76	15	64	65	14	58	69	15	66	68	15						
5	77	76	15	62	61	14	57	67	15									
6	79	76	15	64	60	14	58	67	15									
7	82	73	15	66	59	14	57	67	15									
8	81	73	15	69	59	14	53	67	15									
9	79	73	15	70	58	14	52	65	15									
10	78	73	15	71	58	13	55	65	15									
11	76	73	15	73	58	13	54	74	15									
12	76	71	15	74	57	13	50	74	15									
13	78	71	15	77	57	13	53	74	15									
14	65	78	15	76	56	13	53	74	15									
15	65	73	14	73	56	13	54	70	15									
16	67	73	13	75	54	13	52	70	15									
17	68	73	13	72	59	15	52	74	14									
18	69	73	13	61	63	15	52	72	15									
19	62	70	12	64	60	15	57	67	14									
20	66	70	12	63	60	15	57	67	14									
21	69	66	12	65	60	15	53	67	14									
22	69	62	12	68	58	15	56	67	14									
23	68	61	12	68	58	15	51	65	15									
24	71	61	12	66	62	15	55	65	15									
25	74	61	12	62	65	15	51	70	15									
26	68	61	15	57	63	15	59	67	14									
27	68	61	14	59	63	15	64	67	13									
28	54	71	15	59	63	15	64	67	13									
29	56	67	15				68	67	12									
30	63	67	15				68	65	13									
31	68	67	15				62	65	13									
WOOD	71.03			66.96			56.10			65.00			0.00			0.00		
WPSO	70.26			60.39			68.23			67.25			0.00			0.00		
ADSO	14.06			14.29			14.45			15.00			0.00			0.00		
TOTAL	199.77			189.71			183.42			193.25			0.00			0.00		

MONTH	High	Low
January	82	54
February	77	59
March	68	50
April	0	0
May	0	0
June	0	0

WOOD COUNTY JAIL & SAFE KEEPER

July - December 2022

DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
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28																		
29																		
30																		
31																		
WOOD	0.00			0.00			0.00			0.00			0.00			0.00		
WPSO	0.00			0.00			0.00			0.00			0.00			0.00		
ADSO	0.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	0.00			0.00			0.00			0.00			0.00			0.00		

2022 Safe Keeper Averages		
WOOD Co Jail	64.77	108
WAUPACA Co	66.53	75
ADAMS Co	14.45	15
Total Population	191.54	198

MONTH	High	Low
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE 2022

MONTH	BED DAYS	WOOD CTY COSTS \$36.36/DAY	OUT OF COUNTY Including Wages/mileage \$44.43/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2021 TOTAL AMOUNT
January	2614	\$95,045.04	\$116,140.02	\$21,094.98	\$21,094.98	\$36,829.80
February	2091	\$76,028.76	\$92,903.13	\$16,874.37	\$37,969.35	\$32,038.30
March	2563	\$93,190.68	\$113,874.09	\$20,683.41	\$58,652.76	\$35,586.60
April	329	\$11,962.44	\$14,617.47	\$2,655.03	\$61,307.79	\$34,421.10
May	0	\$0.00	\$0.00	\$0.00	\$61,307.79	\$35,599.55
June	0	\$0.00	\$0.00	\$0.00	\$61,307.79	\$33,229.70
July	0	\$0.00	\$0.00	\$0.00	\$61,307.79	\$33,061.35
August	0	\$0.00	\$0.00	\$0.00	\$61,307.79	\$34,990.90
September	0	\$0.00	\$0.00	\$0.00	\$61,307.79	\$34,291.60
October	0	\$0.00	\$0.00	\$0.00	\$61,307.79	\$36,842.75
November	0	\$0.00	\$0.00	\$0.00	\$61,307.79	\$31,999.45
December	0	\$0.00	\$0.00	\$0.00	\$61,307.79	\$0.00
TOTAL	7597	\$276,226.92	\$337,534.71	\$61,307.79		\$378,891.10

\$36.36

\$44.43

Electronic Monitoring 2022

Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2022 Total Amount	2021 Total Amount
January	43.42	\$39,438.39	\$39,438.39	\$37,031.39
February	47.07	\$38,616.23	\$78,054.61	\$66,245.84
March	43.58	\$39,583.71	\$117,638.33	\$102,668.67
April	0	\$0.00	\$117,638.33	\$146,530.77
May	0	\$0.00	\$117,638.33	\$196,805.17
June	0	\$0.00	\$117,638.33	\$250,186.84
July	0	\$0.00	\$117,638.33	\$307,436.99
August	0	\$0.00	\$117,638.33	\$362,370.97
September	0	\$0.00	\$117,638.33	\$413,818.84
October	0	\$0.00	\$117,638.33	\$470,896.42
November	0	\$0.00	\$117,638.33	\$518,652.49
December	0	\$0.00	\$117,638.33	\$562,895.78
TOTAL	11.17	\$117,638.33	\$117,638.33	\$562,895.78

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



SAFE KEEPER HOUSING

2022

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2022 YTD TOTAL	2021 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$98,400.00	\$98,400.00
FEBRUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$196,800.00	\$196,800.00
MARCH	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$295,200.00	\$295,200.00
APRIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,200.00	\$393,600.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,200.00	\$492,000.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,200.00	\$590,400.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,200.00	\$688,800.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,200.00	\$787,200.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,200.00	\$885,600.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,200.00	\$984,000.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,200.00	\$1,082,400.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,200.00	\$1,180,800.00
TOTALS	\$0.00	\$0.00	\$48,825.00	\$246,375.00	\$295,200.00		\$1,180,800.00

2022 is a 90 average

Waupaca \$36.00 per bed day (75)

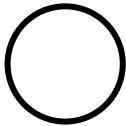
Adams \$35.00 per bed day (15)

Wood County Sheriff's Department Kitchen Report 2022						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2819	2669	2721	0	8209	\$23,666.61
February	2116	1998	2021	0	6135	\$18,457.96
March	1832	1730	1772	0	5334	\$17,996.91
April	0	0	0	0	0	\$0.00
May	0	0	0	0	0	\$0.00
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	6767	6397	6514	0	19678	\$60,121.48

Cost per meal **\$3.06**

Cost per day **\$9.17**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$60,121.48
Number of Meals	122,668	111,439	81,970	86,838	19,678
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.06
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.17
	2023	2024	2025	2026	2027
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!



RESOLUTION#

Introduced by
Page 1 of 1

Public Safety Committee

ITEM# 3-
DATE May 17, 2022
Effective Date Upon passage & publication

TDM

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To provide for unanticipated revenue from the Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation’s Division of State Patrol, to finance additional patrol for speed, seat belt and reckless driving enforcement through August 2022.

FISCAL NOTE: The costs to be funded in the 2022 budget are in lines 101-2504-52140-000-115 (Traffic Police Overtime). The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52140	Sheriff Traffic		\$27,669.60
43521	State Traffic Aids	\$27,669.60	

WHEREAS, it is a benefit to the citizens of Wood County to provide additional traffic patrol within the boundaries of Wood County over the 2022 operational year, and

WHEREAS, the Wood County Sheriff’s Department overtime budget is restricted in nature and would be compensated \$27,669.60 for additional patrol for speed, seat belt and reckless driving enforcement through August 2022, and

WHEREAS, Wood County will be the fiduciary of the Bureau of Traffic Safety (BOTS) Grant and the Sheriff’s Department will be responsible for all programmatic reporting requirements outlined in the grant award and seeing that grant funds are administered according to the approved application materials and certifications, and

WHEREAS, Wood County Sheriff’s Department will allocate a portion of the \$27,669.60 awarded grant funds to Wisconsin Rapids Police Department, Marshfield Police Department, Grand Rapids Police Department, Nekoosa Police Department, Port Edwards Police Department and Pittsville Police Department to assist with the additional traffic patrol within the boundaries of Wood County.

THEREFORE BE IT RESOLVED, to amend the Wood County Sheriff Traffic (52140) Budget for 2020 to add \$27,669.60 of unanticipated revenue from the Bureau of Traffic Safety into the traffic revenue account (43521) known as State Traffic Aids.

BE IT FURTHER RESOLVED, that pursuant to Wis Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

{ }

Joseph Zurfluh, Chair
William Voight
Brad Hamilton
Dennis Polach
William Winch

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

County Board Chairman

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Monday, April 25, 2022
TIME: 8:30 AM
LOCATION: Wood County Courthouse – Room 114

Members Present: Bill Leichtnam, Tom Buttke, Jake Hahn, Laura Valenstein, Dave LaFontaine

Others present: Trent Miner, County Clerk, Al Breu, William Voight, Lee Thao, Dennis Polach, Bill Clendenning, Brad Hamilton, Jason Grueneberg.

The meeting was called to order at 8:30 AM by County Clerk Miner.

There was no public comment.

The floor was opened for nominations for Chair of the CEED Committee. Valenstein nominated Leichtnam. There being no other nominations, the Chair declared that Supervisor Leichtnam was duly elected chair.

The floor was opened for nominations for Vice Chair of the CEED Committee. Buttke nominated LaFontaine. There being no other nominations, the chair declared that Supervisor LaFontaine was duly elected vice chair.

The meeting time will remain on the first Wednesday of the month at 9:00 AM.

There being no other business, Miner declared the meeting adjourned at 8:31 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at next meeting.

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, MAY 4, 2022
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Bill Leichtnam, Tom Buttke, Jake Hahn, Dave LaFontaine, Laura Valenstein, Carmen Good

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Karoline Whitman, Adam DeKleyn, Paul Bernard
 Land & Water Conservation Staff: Shane Wucherpfennig, Lori Ruess
 UW Extension Staff: Jason Hausler

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. #16 Supervisor Lance Pliml, Ed Newton, Finance Director (WebEx), Ben Jeffrey, Environmental Health Supervisor, (WebEx), Mitchel Olson, Bug Tussel General Counsel (WebEx).

1. **Call to Order.** Chairperson Leichtnam called the CEED meeting to order at 9:00 am.
2. **Declaration of Quorum.** Chair Leichtnam declared a quorum.
3. **Chair's Remarks.** Chair Leichtnam added this item to the agenda because there are two new members on CEED and he would like each member to give a short biography, and why they were interested in serving on the CEED Committee. This item may not be on all future agendas.

Bill Leichtnam – Born on a farm 4 miles from Abbotsford. School Teacher in Nekoosa. Former student asked him to run for County Board. Bill is an environmentalist.

Dave LaFontaine – Retired Professional Civil Engineer. 30-year career with the Military. Interested in sewer, water, and conservation.

Laura Valenstein – Works in genetic sequencing. Served in the Military for 16 years. Was appointed to CEED.

Carmen Good - Retired dairy farmer. Serves on the FSA Committee. FSA representative for CEED.

Tom Buttke – Newly elected to County Board. Served on Wood County Board years ago. Retired Marshfield Alderperson. Appointed to CEED and feels he will fit in well.

Jake Hahn – Owner of Hahn's Transportation (school bus). Interested in Economic Development.

Chair Leichtnam added it is his goal is to shorten the length of the monthly CEED meetings, if possible. He talked to members of the Committee and appointed supervisors to work as liaison for each department that reports to CEED. Bill Leichtnam – Land Conservation, Jake Hahn – Extension, Dave LaFontaine – Planning & Zoning.

4. **Public Comment.** Bill Clendenning commented there is an agenda item on the May 6th Judicial & Legislative Committee agenda to terminate the Renewable & Sustainable Committee. He does not want that Committee terminated and would like to see it report to CEED through UWEX.
5. **Review Correspondence.** None
6. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the April 6, 2022 and April 25, 2022 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Laura Huber, Matt Lippert, Allison

Jonjak, Hannah Wendels, Janell Wehr, Jackie Carattini, Rachael Whitehair, Shane Wucherpennig, Caleb Armstrong, Emily Salvinski, Lori Ruess, Rodney Mayer, Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Scott Custer, Victoria Wilson.

- A. Minutes of April 6, 2022. No additions or corrections needed.
Minutes of April 25, 2021. No additions or corrections needed.
- B. Department Bills. No additions or corrections needed.
- C. Staff Activity Reports. No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the April 6, 2022 and April 25, 2022 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Jake Hahn. Motion carried unanimously.

- 7. **Review items, if any, pulled from Consent Agenda.** None.
- 8. **Risk and Injury Report.** None.
- 9. **Land & Water Conservation Department.**

Shane handed out the LCC Guidance sheet and LWCD Acronym list.

- A. Update on Conservation Engineering Technician Position. Shane Wucherpennig shared the Conservation Engineering Technician position was originally posted in February. Due to the lack of qualified applicants, the application deadline date was extended. Currently received approximately 10 applications and interviewed one candidate in person and one virtual. Will hold second interviews. Could be the end of the month before the position is filled.
- B. Letter of Support for the CSGCC Proposed USGS Grant for a Groundwater Model. Shane Wucherpennig and Bill Leichtnam gave a brief background on the Central Sands Groundwater County Collaborative (CSGCC) for the new members on CEED. The CSGCC was formed four years ago. Nine counties in the Central Sands region formed the collative. Currently six counties are active – Juneau, Adams, Wood, Waushara, Portage and Marathon. Hired Dr. Carla Romano, Research Associate at Wisconsin Geological & Natural History Survey, to compile data on nitrates and neonicotinoids contamination in groundwater. The GAP Analysis was so successful that they are looking at applying for another grant. The CSGCC meets monthly, but there is some talk about going to quarterly meeting.

Chair Leichtnam signed the letter supporting the proposed USGS grant for a groundwater model, adding he is committing Wood County to meetings and educating County staff.

- C. Discuss AGC MOU. Shane Wucherpennig shared the Armenia Growers Coalition (AGC) was formed by three large-scale farms in the northern Juneau County area to provide free well testing and reverse osmosis systems to people who have elevated levels of nitrates in their wells in the towns of Armenia and Port Edwards. A Memorandum of Understanding (MOU) between Wisconsin DNR, Juneau County, Wood County and the AGC is in place through the end of 2022. The counties and DNR have some concerns, as the AGC has not lived up to the MOU. Working with Corporation Counsel on a letter asking for a renegotiated MOU with enforcement mechanisms.
- D. Committee Reports
 - i. Citizens Groundwater Group meeting. Chair Leichtnam reported briefly on the April 18th Citizens Groundwater Group meeting. Speakers were Adam Voskuil and Andrea Gelatt, Staff Attorney and Senior Staff Attorney at Midwest Environmental Advocates. He referred to a February 14 press release; “New Report Finds Water Pollution Would Likely Worsen...” and the Citizen’s Groundwater Group meeting minutes.

The Citizens Groundwater Group meets the third Monday of each month at 2:00 pm. The next meeting is scheduled for Monday, May 16. This will be an in person and virtual WebEx meeting.

- ii. Health Committee report. Ben Jeffrey mentioned Chair Leichtnam and Shane Wucherpennig covered mostly everything on the AGC earlier in the meeting. The AGC MOU meeting was held on April 21. There is a Towns meeting in Necedah tonight at 6:30 pm, at the Necedah Town Hall.
- iii. Central Sands Groundwater County Collaborative (CSGWCC) Committee Report. Chair Leichtnam shared it is quite impressive that a smaller County – Waushara County (through ARPA funds) has enough money to do an 80/20 cost-share to help approximately 80 homeowners with reverse osmosis (RO) systems. Marquette County used \$30,000 from ARPA for water testing. Would like to see Wood County apply some ARPA money towards water testing.
- iv. Golden Sands RC&D report. Chair Leichtnam shared that CEED needs to appoint a member from the Committee as a Golden Sands RC&D Representative. He added, he served as the representative the last term and is willing to continue.

Motion by Tom Buttke to appoint Bill Leichtnam to serve as the Golden Sand RC&D Representative from CEED. Second by Jake Hahn. Motion carried unanimously.

10. **Private Sewage.** Nothing to report; very thorough report in CEED packet.

11. **Land Records.** Nothing to report; very thorough report in CEED packet.

12. **County Surveyor.** Nothing to report; very thorough report in CEED packet.

13. **Planning**

- A. Staff Introduction. Jason Grueneberg welcomed the two new CEED members and added they are welcome to stop in the Planning and Zoning Office anytime. He introduced his newest staff member, Karoline Whitman, Program Assistant. All Planning and Zoning Staff members introduced themselves and briefly explained what they do.

14. **Economic Development.**

- A. North Central Wisconsin Regional Plan Commission Update. Jason Grueneberg shared Wood County has been a paying member of the NCWRPC for the past three years. He explained there are three representatives from Wood County; one appointed by the County, one by the County and Governor, and appointed by just the Governor.

Current projects include:

- Wood County Bicycle & Pedestrian Plan.
- Meeting this week on housing study/housing stock in Wood County.

Would like to get Economic Development Grant application outs by mid-June. Will discuss at June CEED meeting.

- B. Broadband Grant and Speed Test update. Jason Grueneberg gave a brief update on the Broadband Grant and Speed Testing. The purpose of speed testing is to locate broadband deficiencies in Wood County rural areas. When taking the speed test, location and speed will be logged. People without current access in their homes can call the Planning & Zoning office or use a family member or friend's computer to take the test. Tests can be taken numerous times. It should be noted if someone currently has a low-cost internet plan; the speed test could show low broadband speed.

Currently working with IT to clean-up the entry page and working on marketing. The goal is to have 10% participation of households in Wood County.

- C. Consideration of Initial Resolution Approving Revenue Bond Financing for Bug Tussel 1, LLC. Information with respect to job impact of the project will be available at the time of consideration of the Resolution. Jason Grueneberg handed out a copy of the resolution to provide approval of an Initial Resolution of Wood County to participate with other counties in a conduit bond for Revenue Bond Financing for Bug Tussel 1, LLC.

- Jason explained the construction/implementation of towers in Wood County by Bug Tussel was a success. Wood County has a \$1,000,000 obligation for that grant.
- Current 2022 grant application is to connect towers to fiber “middle mile”. Fiber to 2,100 households and 113 businesses.
- Jason reviewed the map attached to the resolution packet and explained the route.
- End goal is fiber to every home.
- This resolution is for Wood County to participate in a \$240,000,000 conduit bond in which Wood County’s bond amount is not to exceed \$11,000,000.
- He explained the bonding process. Bonds are for 30 years – Bug Tussel is responsible to pay back to Wood County.
- The County will benefit with tower use for emergency access and some strands of fiber for County use.

Lengthy discussion followed. Questions asked included:

- Resolution $\frac{3}{4}$ vote versus majority.
- Risk involved.
- How this would affect Wood County’s bond rating.

Motion by Jake Hahn to approve the resolution for Wood County’s participation in the conduit bond for Revenue Bond Financing for Bug Tussel 1, LLC with “majority votes” required. Second by Laura Valenstein. Motion carried unanimously.

15. Extension

- A. General Office Update. Jason Hausler introduced himself to the new members and gave a brief general office update.

- Community Area Network – working with IT
- Wood County Annual Report in the CEED packet. Will present to the County Board on June 21.
- Educators reports on pages 11-14 in CEED packet.
- Invited CEED to stop in anytime and talk to staff.
- Will give Robust Extension 101 presentation at June CEED meeting.
- 2022 Clean Sweep – Saturday, September 10th – Marshfield.
- Thanked Ben Jeffrey for working on the 2023 Clean Sweep application.
- Extension was awarded \$2,000,000 for expanding Ag Network.
 - Three positions focusing on water quality. One dedicated to Central Sands area working with producers; other two statewide.

Chair Leichtnam would like contact info when the Central Sands area person is hired.

- B. Introduction – Jasmine Carbajal, 4-H Associate Educator. Jasmine Carbajal was at training in Marshfield and was not able to attend the CEED meeting.

- C. Staffing Update – Community Development Educator. Jason Hausler shared the Community Development Educator position has been posted, re-posted, and recruited and still no qualified candidates. He reviewed the current job description with the CEED and asked if the benchmarks in the position description were still a priority to focus on. Discussion followed with the following comments.

- There is a need for some capacity to help with Economic Development.
- Implementation of County REDI Plan Work Force does not have to be specifically called out. Not specific to Economic Development, but facilitation.
- Job description rather vague, needs to be clarified.
- Compensation could be an issue with not being able to attract a qualified applicant.

Following discussion, the decision was made by consensus to instruct Jason to move forward with filling the position.

D. Educator Presentation – Allison Jonjak, Cranberry Outreach Specialist. This presentation was postponed.

16. **Requests for Per Diem for Meeting Attendants.** Dave LaFontaine and Bill Leichtnam requested per diem for a meeting they attended on April 18.

Motion by Tom Buttke to approve per diem for Dave LaFontaine and Bill Leichtnam for attending the April 18th meeting. Second by Jake Hahn. Motion carried unanimously.

17. **Schedule Next Regular Committee Meeting.** The next regular CEED meeting is scheduled for June 1, 2022 at 9:00 am, at the Wood County Courthouse, Room #114

18. **Agenda items for next meeting.** *Agenda items are due Wednesday, May 25.*

- a. Presentation on CSGWCC
- b. Discuss County Economic Development Grant
- c. Update on Bug Tussel 1, LLC
- d. Robust Extension 101 presentation

19. **Schedule any additional meeting if necessary.** Brief meeting prior to County Board. Jason Grueneberg will reserve room if this meeting is necessary.

20. **Adjourn.**

Motion by Tom Buttke to adjourn at 11:59 a.m. Second by Dave LaFontaine. Motion carried unanimously.

Minutes by Lori Ruess, Land & Water Conservation Department

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
March 17th, 2022
Online

Attendees: Reesa Evans (Member-at-Large); Gary Beastro (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Hannah Butkiewicz (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Al Barden (Member-at-Large); Gerry Zastrow (Portage); Bill Clendenning (Wood).

CALL TO ORDER: Hernandez called the meeting to order at 9:03 a.m.

APPROVAL OF MINUTES: A motion was made by Barden, and seconded by Zastrow, to approve the minutes from the January 2022 meeting. Motion carried unanimously.

Into Closed Session: A motion was made by Evans, and seconded by Beastro, to go into closed session at 9:04 a.m.

Out of Closed Session: A motion was made by Barden, and seconded by Evans, to come out of closed session at 9:25 a.m.

TREASURER'S REPORT: The treasurer's report was emailed prior to the meeting. There was an unexpectedly large accountant bill, due to a change at the accounting firm that Golden Sands RC&D was not advised about. A different accountant is being sought. A motion was made by Zastrow, and seconded by Barden, to send the Treasurer's Report to the full council. Motion carried unanimously. There was also a report about the endowment fund. A motion was made by Barden, and seconded by Evans, to reinvest the \$1139.97 distribution offered.

FINANCIAL PROCEDURES:

2021 Actuals: Expenses for 2021 were less than expected, resulting in a positive difference of \$18,819. Part of that was due to having more income than expected. A motion was carried unanimously to transfer the positive difference to the contingency (savings) account.

2022 Draft Budget: A draft budget for 2022 was sent out before the meeting. Butkiewicz noted a change in the draft budget, which was emailed prior to the meeting, because employment for the Green Lake boat washing station changed. Since the boat wash station isn't going to be completed this year, the amounts connected to it need to be taken out of the draft budget. Due to the unexpected accountant bill this year, Butkiewicz increased the amount budgeted for professional services. Current expected revenue is \$991,935. The budgeted amount for council training will be explained to council members. Evans suggested that the full council should be advised about fiduciary duty to Golden Sands RC&D because there are several new representatives. The approved fee for Natural Resources Conservation Service (NRCS) contracts is 24.3%, but Golden Sands RC&D has been charging 18% for other programs. The P/F Committee voted to increase that percent to 20% instead.

Administration Fee for Fiscal Sponsorship: Golden Sands RC&D has been doing financial oversight for some small local non-profit organizations (some for several years) without receiving any reimbursement for costs. The original intent was to carry the groups until they got established and started seeking funds on their own, but that has not happened. A motion was made by Evans, and seconded by Walker, to start charging a 5% fee sometime in 2022. Motion carried unanimously.

STAFF AND MEMBERSHIP:

Golden Sands RC&D Dues: Eight of the counties have paid their 2022 dues. Counties still owing dues include: Adams, Juneau, Monroe, Outagamie, and Wood. The Wisconsin Farmers Union also hasn't paid 2022 dues.

COUNCIL PURCHASES: None

INSURANCE AND BENEFITS: None

PERSONNEL POLICY & PROCEDURES HANDBOOK: None

COMMUNICATION/MARKETING

Newsletter: A newsletter was sent out in February.

Marketing: Walker indicated that he is planning on meeting with staff to put together some new marketing efforts.

OTHER BUSINESS: Butkiewicz said she has been exploring whether there should be an agreement with staff members to use their personal computers for Golden Sands RC&D business, in which case Golden Sands RC&D would receive a fee to do so. This is currently being done with personal cell phones. Staff and committee members expressed some concerns.

ADJOURNMENT: The meeting was adjourned at 10:33 a.m. upon a motion made by Barden, and seconded by Evans.

Respectfully submitted,

Reesa Evans
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Agriculture/Wildlife Committee Meeting Minutes
March 17th, 2022
Online

Attendees: Brent Tessmer (Taylor); Al Barden (Member-at-Large); Bill Clendenning (Wood); Bob Walker (Member-at-Large); Amanda Burzynski (Golden Sands RC&D Staff); Robert Bauer (Golden Sands RC&D Staff); Jacob Fluor (Golden Sands RC&D Staff); Hannah Butkiewicz (Golden Sands RC&D Staff); Lindsey Laskowski (Golden Sands RC&D Staff); Amalia Priest (Golden Sands RC&D Staff); Merlin Becker (Member-at-Large).

CALL TO ORDER: Tessmer called the meeting to order at 10:38 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion from Barden, seconded by Becker, to approve the minutes from the January 2022 meeting was passed.

PROJECT UPDATES:

Cooperating For Woods and Wildlife: Fluor reported that landowner meetings are being planned in several counties to promote the Deer Management Assistance Program. Golden Sands RC&D is also working on a cooperative in Monroe County, focusing on projects involving an 800-acre property owned by the county. Brochures are being drafted to promote several demonstration forests and preliminary planning is underway for events on those properties.

Central Wisconsin Invasives Partnership (CWIP)/Northeast Wisconsin Invasives Partnership (NEWIP): Fluor and Butkiewicz reported that a CWIP steering committee meeting was held in February and that an event is being planned for June in the Emmons Creek area. NEWIP had a steering committee meeting this month. An invasive species workshop is being planned at the Green Bay Botanical Gardens this fall. There is potential for adding two limited time employees to focus on invasive species removal.

Natural Resources Conservation Service (NRCS) Cooperative Agreements: Butkiewicz introduced the new employee, Lindsey Laskowski, and reported that efforts are underway to hire a soil conservation technician in the Stevens Point area.

Bluebird And Bat Houses: Butkiewicz reported that sales of these are minimal and that perhaps we should discontinue offering them. Clendenning expressed support for continuing to offer the items.

Tree Shelters: Burzynski reported that a postcard mailing was done to promote the program and that she already processed several incoming orders.

Stevens Point Area Neighborhood Gardens (SPANG): Burzynski reported that Kevin Munkwitz will be taking over oversight duties for the gardens in 2022. Planning is underway for the 2022 season.

Waupaca County Conservation Field Day (WCCFD): Burzynski reported that the 2022 field day will take place on September 30th, with a “rain date” of October 7th. Butkiewicz raised the question of whether a similar type of field day for school students might be feasible in other counties.

NACD Technical Assistance Project/Managed Grazing: Priest reported that funding applications are being developed and submitted. A pasture walk was held in February and additional pasture walks and workshops are being planned. Hiring is underway for a grazing specialist.

NEW PROJECTS: None

MEMBER REPORTS: None

OTHER BUSINESS: None

ADJOURNMENT: A motion was made by Becker, second by Barden, to adjourn. Meeting adjourned at 11:22 a.m.

Respectfully submitted,

Bob Walker
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
March 17th, 2022
Online

Attendees: Paul Pisellini (Adams); Ed Hernandez (Waushara); Kendra Kunding (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Chris Hamerla (Golden Sands RC&D Staff); Reesa Evans (Member-at-Large); Gerry Zastrow (Portage); Al Rosenthal (Marquette); Shane Wucherpfennig (Member-at-Large); Bob Ellis (Waupaca); Brian Haase (Waupaca); Jillian Taylor (Golden Sands RC&D Staff).

CALL TO ORDER: Rosenthal called the meeting to order at 10:38 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Ellis, and seconded by Leichtnam, to approve the January 2022 Minutes. Motion carried unanimously.

NEW PROJECTS:

The Green Lake Boat Wash Staffing project start date was changed to March 1st, 2023, and may renew annually after that. A motion was made by Evans, and seconded by Hernandez, to approve the altered project and to authorize Thorstenson to sign the gold sheet for Rosenthal. The motion was carried unanimously and the project was sent on to full council for review.

Hamerla described a gold sheet for a new project that he had prepared. The City of Tomah contracted with Golden Sands RC&D for a Curly Leaf Pondweed Survey & Point Intercept Survey. He will send the gold sheet to Rosenthal. A motion was made by Evans, and seconded by Leichtnam, to approve the project by proxy using email and to have Hamerla sign the document. The motion passed unanimously and the project was sent on to the full council for review.

GROUNDWATER PROTECTION: Leichtnam reported on AB 727/SB 677, which was passed by both the Assembly and House and sent on to the governor. It provides a nitrogen optimization program, a cover crop insurance rebate program, and hiring a state hydrogeologist.

COUNTY AND STAFF UPDATES:

Adams: Pisellini reported that Adams County expects to start funding private well testing this year. \$5000 from ARPA funds and \$5000 from general funds have been authorized to be used for testing the next two years. Pisellini announced that he is not running for county board this year, but that he may be interested in becoming a Member-at-Large. Evans reported that a coordinator was hired by the county to manage the approved 9 Key Element Plan for the 14 Mile Creek Watershed. She continues to work with Arkdale Lake District on applying for a recreational boating grant.

Marquette: Rosenthal is hoping that some of the \$900,000 in ARPA funds can be used for private well testing. A proposed gravel pit continues to be an issue of dispute; the Board of Appeals will be considering the application at the end of April. Buffalo Lake applied to the WI Department of Natural Resources (DNR) for a different dam level. The Buffalo Lake causeway will be repaired this summer to handle a 500-year rain event.

Portage: Zastrow reported that the county is waiting for an engineering plan to address nitrate contamination, which will later be presented to the public. He has an opponent in the upcoming election, so he doesn't know if he will return to Golden Sands RC&D.

Waupaca: Ellis announced that he is not running for county board re-election, but will continue as chair of the Chain O' Lakes District. Haase said that his office is working on implementation of its 9 Key Element Plan. It is also involved in a pilot project with the WI DNR on harvestable buffers.

Waushara: Hernandez expects his committee to set aside \$300,000 of ARPA funds, to be used for grants for installation of reverse osmosis systems, for the well owners whose wells tested high in nitrates. If there are funds left, offers may be made to other well owners. There is also a proposal for a septic hauler stipend but it seems to have less support. He reported that he may have a new manure storage violation, having received reports that someone is using a silo to store manure.

Wood: Leichtnam reported that members of the 6 county watershed group have given several presentations about their progress to the SEED Committee of Wood County, on the radio, and to the Wood County groundwater group.

Hamerla: Not all of the counties have gotten back to Golden Sands RC&D about summer plans. The purchase of the boat and trailer has allowed several contracted PI surveys and aquatic invasive species (AIS) surveys to be planned, which are no longer covered by the new AIS grant. He explained that he and Kunding are currently splitting the 12 counties, with him covering most of the Eastern ones and Kunding doing the Western ones.

Kunding: She has been doing a lot of planning for the field season. The grant reimbursement from the prior regional AIS grant was approved. Several trainings are scheduled for Clean Boats, Clean Waters (CBCW) and AIS, which will be done virtually within the next few months. Letters were sent to 12 counties about AIS actions in their counties.

Taylor: She is the 3rd Regional AIS Coordinator, who just started last week and has been filling in where needed. Taylor is interested in writing lake management and aquatic plant management plans. She is already working with Clear Lake in Tomahawk. She is looking forward to developing the position and outlined her prior education and employment history.

Thorstenson: The CBCW contracts from prior years have all returned this year. She is working with Buckatabon Lake on weevil rearing again. She reported that Amanda Burzynski is currently teaching AIS and groundwater lessons to fifth grade students. Wood County was added for groundwater lessons this year and she is able to do AIS lessons in all 13 counties.

ADJOURNMENT: A motion was made by Leichtnam, and seconded by Evans, to adjourn the meeting. The meeting was adjourned at 11:12 a.m.

Respectfully submitted,

Reesa Evans
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
March 17th, 2022
Online

Attendees: Ed Hernandez (Waushara); Reesa Evans (Member-at-Large); Gary Beastron (Member-at-Large); Bill Clendenning (Wood); Bill Leichtnam (Wood); Al Rosenthal (Marquette); Brent Tessmer (Taylor); Paul Pisellini (Adams); Hannah Butkiewicz (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Denise Hilgart (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Al Barden (Member-at-Large); Gerry Zastrow (Portage); Shane Wucherpennig (Member-at-Large); Lindsey Laskowski (Golden Sands RC&D Staff); Amalia Priest (Golden Sands RC&D Staff).

CALL TO ORDER: The meeting was called to order by President Hernandez at 11:30 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Barden, and seconded by Clendenning, to approve the minutes from the January 2022 meeting. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report was emailed prior to the meeting. Dispersals and receipts were routine, except that the accountant cost was significantly more than expected. Information about credit card use was also made available. A motion was made by Barden, and seconded by Wucherpennig, to accept and file the treasurer's report. Motion carried.

OLD BUSINESS:

Groundwater Legislation: Leichtnam described AB 727/SB 677, which was sent to the governor for a signature. It provides a nitrogen optimization program, cover crop insurance rebate program, and creation of a state hydrogeologist.

Wisconsin RC&D Update: Walker asked for verification of the three state RC&D representatives from Golden Sands RC&D. Walker and Clendenning are currently two of the representatives. Someone from Columbia County volunteered to be the third, but has not started attending yet.

50th Anniversary Planning: Butkiewicz indicated that the planning committee has been meeting, working on a flyer, and looking for music options. Judges are needed for the t-shirt design and photo contests. Anyone interested in helping with planning should contact Butkiewicz or Thorstenson.

NEW BUSINESS:

2021 Actuals: The 2021 Budget Actuals was emailed prior to the meeting. Overhead spending was less than expected, resulting in a \$18,819 positive difference. The Personnel/Finance Committee decided to move this amount to the savings account. The highest unexpected expense was the accountant bill. A different accountant is being sought.

2022 Draft Budget: The 2022 draft budget was emailed prior to the meeting. The boat wash station cost in the draft budget was removed from the 2022 budget and moved to 2023. The anticipated administrative/overhead expenses are \$216,000. The expected revenue is \$991,935. Potential expenses for professional services was bumped up in response to the increased costs in 2021. \$5000 has been budgeted for the 50th Anniversary celebrations. A motion was made by Walker, and seconded by Barden, to approve the 2022 draft budget. Motion carried unanimously.

Voluntary Dues: Eight of the counties have paid their 2022 dues. Counties still owing dues include: Adams, Juneau, Monroe, Outagamie, and Wood. The Wisconsin Farmers Union also hasn't paid 2022 dues.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Evans reported that the treasurer's report was sent to the full council for review. The search for an accounting firm and a human resources consultant continues. The 2021 Actuals and proposed 2022 budget were both reviewed, with the latter approved and sent to full council for consideration. The committee discussed increasing the administrative percent charged. The approved fee for Natural Resources Conservation Service (NRCS) contracts is 24.3%, but Golden Sands RC&D has been charging 18% for other programs. The P/F Committee voted to increase that percent to 20% instead. Golden Sands RC&D has been doing financial oversight for several non-profits and will now start charging administration fees. The P/F Committee voted to start charging a 5% fee sometime in 2022.

Forestry/Agriculture/Wildlife Committee Report: Walker reported that landowner meetings are being planned this summer for the Cooperating for Woods & Wildlife project. Cooperative agreements and projects are being planned in Monroe County. Demonstration forest brochures are being worked on and events are being scheduled. The Central Wisconsin Invasive Species Partnership is scheduling a meeting at Emmons Creek in June. The Northeast Wisconsin Invasives Partnership is working with a Great Lakes Initiative Grant. An invasive species program is being scheduled at the Green Bay Botanical Garden. Lindsey Laskowski is the new NRCS Co-employment staff member. There is an open position for a Soil Conservationist at the Stevens Point NRCS office. The committee is looking at whether the bat and bluebird house projects should continue. A new grazing specialist is being sought. A pasture walk was held in February. The Waupaca County Conservation Field Day is scheduled for September 30th.

Water Committee Report: Evans reported that a new project for a boat washing station was approved, and will be sent to the full council, after the starting date was changed to March 1st, 2023. The committee also forward a project, involving the City of Tomah, for aquatic plant surveys for consideration by the full council. Leichtnam reported on legislative action on AB 727/SB 677. Adams County will be using some ARPA funds and some county funds to start testing private wells. Pisellini announced he is not running for re-election to the Adams County Board, but may be interested in becoming a Member-at-Large. Leichtnam reported on presentations about the 6-county groundwater group's progress. Ellis announced he was not running for re-election, but will continue as chair of the Chain O' Lakes District. Hernandez said about \$300,000 in ARPA funds will go to people in Waushara County, whose wells had excess nitrogen, if the LWCD committee approves it at its April meeting. A possible septic system hauler stipend is also being considered. A coordinator for the 14 Mile Creek Watershed 9 Key Element Plan was hired in Adams County. Portage County is waiting for a nitrate contamination

engineering plan. Zastrow indicated he doesn't know if he will return to Golden Sands RC&D since he has an opponent in the April election. Rosenthal reported that some ARPA money may be used for private well testing. Discussions about a potential gravel pit are ongoing. Buffalo Lake has asked the WI Department of Natural Resources (DNR) for a different dam water level. Several employees of Golden Sands RC&D gave reports on water-related activities, which are outlined in the staff reports.

NEW PROJECTS: The Green Lake boat washing staffing project was approved unanimously after a motion was made by Evans and seconded by Rosenthal. The Tomah Lake Curly Leaf Pondweed Survey & Point Intercept Survey project was also approved unanimously after a motion was made by Rosenthal and second by Leichtnam.

STAFF/PROJECT UPDATES: Staff reports were sent out electronically before the meeting.

AGENCY/PARTNER REPORTS: None

OTHER REPORTS: Walker announced that the state RC&D website is going to be updated to premium status, which will give it a separate web address.

NEXT MEETING: The next meeting will be May 19th, 2022.

ADJOURNMENT: A motion was made by Barden, and seconded by Wucherpennig, to adjourn the meeting. The meeting was adjourned at 12:15 p.m.

Respectfully submitted,

Reesa Evans
Recording Secretary

PACE Wisconsin (PW)
PW Board of Directors
April 14, 2022
Teleconference

MINUTES

CALL TO ORDER: Chair Patrick Miles called the meeting to order at 11:00 a.m. CST.

ROLL CALL: PRESENT: Pete Olson (Barron County), Brett Rondeau (Bayfield County), Mike Schlaak (Calumet County), Patrick Miles (Dane County), Ed Benter (Dodge County), Charlie Glazman (Douglas County), James Dunning (Eau Claire County), Harley Reabe (Green Lake County), Jim Braugher (Jefferson County), Hans Breitenmoser (Lincoln County), Bob Ziegelbauer (Manitowoc County), Rick Polzin (Marinette County), Jason Haas (Milwaukee County), Dave Hintz (Oneida County), Melissa Kaprelian (Racine County), Mary Mawhinney (Rock County), Stacey Hessel (Sawyer County), Arlyn Tober (Shawano County), Tom Wegner (Sheboygan County), Stephen Smith (Washburn County), Tim Dondlinger (Waukesha County), DuWayne Federitz (Waupaca County), Jon Doemel (Winnebago County).

OTHERS PRESENT: Keith Langenhahn (Wisconsin Counties Association), Andrew Guzikowski (von Briesen and Roper, s.c.), Tim Mathison (Slipstream), Dan Streit (Slipstream), Holly Edinger (Slipstream) Kimberly Johnston (Slipstream), Syed Abbas (Slipstream).

APPROVAL OF THE MINUTES FROM March 10, 2022.

A motion for approval as amended was made and seconded. Unanimously Approved.

APPROVAL OF RESOLUTION 22-08 IMPOSING A SPECIAL CHARGE PURSUANT TO SECTION 66.0627(8) OF THE WISCONSIN STATUTES IN AN AMOUNT NOT TO EXCEED \$195,000.00 AGAINST CERTAIN REAL PROPERTY, SOMETIMES KNOWN AS “W188N14023 MAPLE ROAD” LOCATED IN WASHINGTON COUNTY, WISCONSIN FOR “KRESCENT VALLEY DAIRY, LLC” AND CERTAIN OTHER MATTERS RELATING THERETO. A motion for approval as amended was made and seconded. Unanimously Approved.

APPROVAL OF RESOLUTION 22-09 IMPOSING A SPECIAL CHARGE PURSUANT TO SECTION 66.0627(8) OF THE WISCONSIN STATUTES IN AN AMOUNT NOT TO EXCEED \$1,357,339 AGAINST CERTAIN REAL PROPERTY, SOMETIMES KNOWN AS “3000 LOGAN DRIVE” LOCATED IN WINNEBAGO COUNTY, WISCONSIN FOR WOODSTOCK VILLAGE OSHKOSH, LLC AND CERTAIN OTHER MATTERS RELATING THERETO. A motion for approval as amended was made and seconded. Unanimously Approved.

APPROVAL OF RESOLUTION 22-10 IMPOSING A SPECIAL CHARGE PURSUANT TO SECTION 66.0627(8) OF THE WISCONSIN STATUTES IN AN AMOUNT NOT TO EXCEED \$2,825,099 AGAINST CERTAIN REAL PROPERTY, SOMETIMES KNOWN AS “495 PEARL AVENUE” LOCATED IN WINNEBAGO COUNTY, WISCONSIN FOR MORGAN CROSSING 2, LLC AND CERTAIN OTHER MATTERS RELATING THERETO. A motion for approval as amended was made and seconded. Unanimously Approved.

NEXT MEETING DATE

The next meeting of PW Board will be held on May 12, 2022 at 11:00 a.m. via teleconference.

ADJOURNMENT

Meeting was adjourned by Chairman Miles at 11:35 a.m.

Staff Report for April

Caleb Armstrong

- Pesticide Management Training along with Certification Exam
 - Passed certification exam
 - Qualified Pesticide Applicator
- “How to Review a Nutrient Management Plan” training put on by UW Extension and DATCP.
- Designing and Mapping buffer systems for farmers that are taking crop land out of production and restoring into a vegetative but also harvestable buffers that will remain covered at all times of the year.
 - These are hard practices that are going to help with P reduction along as erosion control.
- Check out fall cover crops that are establishing themselves in early spring.
 - Lot of the no-till drill fields are looking better than the broadcast fields.
 - Winter Rye is really greening up as it can grow in lower soil temps
- Preparing for our tree Sale
 - Cleaning Forestry Garage
 - Picking up trees from different nurseries
 - Meeting with customers who are buying shelters and gel before tree arrives
- Gave our No-till and roller crimper an inspection before spring planting season arrives.
- Delivered No-till drill to Peter Feltz
 - Will be interseeding into his pastures
 - Weather permitting due to cold and wet temps
- Did some site visits on possible complaint checks with waste products being applied to fields.
- Worked on Nutrient Management Checklists and plan completions.
 - Mailing out W-9 forms for all who attended our Wisconsin Rapids class.
- Working on Areas to target for invasive species removal.
 - Wild Parsnip
 - Phragmites
- Proceeded with our monthly Streamflow monitoring of the 6 creeks in southern Wood County.

Activities Report for Emily Salvinski

-April 2022-

- **Friday, April 1.** Worked on mapping 2022 NMPs. Entered streamflow data into SWIMS and spreadsheets.
- **Monday, April 4.** Worked on mapping 2022 nutrient management plans.
- **Tuesday, April 5.** Processed checklists from ProVision.
- **Tuesday, April 12.** Made a new shapefile for future water testing mailing with past testers with high nitrates and new testers. Prepped for a meeting with a farmer.
- **Wednesday, April 13.** Sat down with a farmer to help them update their nutrient management plan. Attended WI Crop Connect.
- **Thursday, April 14.** Worked on “to do” packet for NMFE (Nutrient Management Farmer Education) grant that we will be in charge of for 2023.
- **Wednesday, April 20.** Worked on mapping 2022 nutrient management plans.
- **Thursday, April 21.** Contacted agronomists, farmers to turn in NMP, updated NMP spreadsheet. Updated NMP maps. Planning for phosphorus sampling (got landowner permission, ordered preservative).
- **Tuesday, April 26.** Took stream flow measurements in SE Wood Co. Assist with tree sale organization.
- **Wednesday, April 27.** Assist with tree sale organization.

***Activities Report for Lori Ruess
April 2022***

- Answered phones and replied to emails.
- Reviewed payroll reports and payroll registers.
- Completed March sales tax report and forwarded to Finance.
- Attended April 6th CEED meeting and completed minutes.
- Completed LWCD payroll percentages and forwarded to Finance prior to the April 7 and April 21 Payrolls.
- Reviewed and approved April 21 timecards (Department Head on vacation).
- Emailed LWCD Annual Report to CEED.
- Worked with DNR Nonpoint Source Regional Manager regarding questions he had on the Mill Creek Grant reimbursement request and the Serenity River Grant reimbursement request.
- Answered various emails and calls regarding tree distribution.
- Prepared and mailed tree and shrub distribution letters to 184 customers.
- Assisted in cleaning the forestry garage for tree distribution.
- Assisted with sorting, labeling, bagging and distribution of trees, shrubs and wildflower seeds.
- Attended April 14 staff meeting.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet and electronically submitted to the County Clerk's office.

Activities Report for Rod Mayer – April 2022

- Correspondence for Bridgewater subdivision site acting as non-metallic mine site due to received complaint of material leaving site. DNR Non-metallic mining, DNR storm water, DNR CH. 30 – navigable waterways, DNR wetlands, DNR legal council etc. Found the jurisdiction to fall to the County – issued notice of Violation and posted property to stop activity until properly permitted as mine site with fees (doubled for after fact), financial assurance, approved plan, public notice period, etc.
- Pond build exemption information sent to 3 landowners.
- Review attorney letter for CIM/weiler non-metallic site. Meeting with Peter (Corp Counsel) and Shane to review. Reviewed letter written by Peter to send to the other attorney – sent changes to Peter.
- Put together deer harvest numbers from WDACP program for Wood County Deer Committee.
- Additional paperwork for crop damage enrollments
- Picked up bear abatement materials for apiary bee keeper – completed enrollment, paperwork, spreadsheet update, and got materials to bee keeper.
- Completed KnowBe4 training.
- Reviewed Laidlaw financial assurance for non-metallic mine site. Talked with owner, updated spreadsheet, software, and file.
- Worked with Wolosek Landscaping for changes to approved non-metallic reclamation plan – to include slower start and phasing documented in plan. Reviewed addendum and approved.
- Email to DNR for contact info for cranberry growers along hwy 54 – drainage for hwy build.
- Worked with landowner for questions on selling property with wildlife fence contract still intact on the property.
- Reviewed Ladick financial assurance for non-metallic site. Updated spreadsheet, software, and file.
- Worked on fence move on Twin Lakes Cranberry. Fence under contract, approval for their move of the fence and design, drafted design changes on GIS, DOT row contact, field visit with contractor, drafted affidavit amendment to current contract, set deadline for violation of removing fence prior to approval or construction process – leaving fence open while under contract. Drafted approval letter to landowner.
- Worked with buyer and attorney to answer questions on sale of land that has a permitted non-metallic mine site on it. Records request filled for reclamation plan to the buyer.
- Worked with Tetra Tech in regards to a borrow pit expansion on Cranberry Creek Veolia landfill. Sent correspondence on what we need to issue an exemption on the site to NMM mining.
- Talks with three landowners about future wildlife fences around cranberry crops.
- Emails to Milestone and Tork trucking about boundary issue on mine site.
- Prepared for tree sale: set date, letters, contact nurseries, clean shed, contact to borrow trailer, contact hwy dept for unloading, cones from emergency manag., spreadsheets for order numbers, contact with Marquette County for trucking shipment, etc.
- Worked with landowner on cranberry marsh with wildlife fence for Spring Goose harvest permits enrollment – and abatement methods with bird banger. Completed enrollment, site maps, rules, etc. and submitted to DNR.
- Completed webinar for Non-metallic mine site inspecting.



Activities Report for Shane Wucherpfennig – April, 2022

- **April 1** – Review of Engineering Tech position resumes and applicants, Field visits.
- **April 4** – Streambank erosion site visit, Spreading complaint follow up, Project updates with upcoming projects.
- **April 5** - Tracking and Database management.
- **April 6** – CEED Meeting, NM Training Webinar, Serenity River meeting.
- **April 7-20** – Vacation.
- **April 21** – Review of Engineering Tech position resumes, email and phone calls, Staff meeting.
- **April 22** – PACRS Meeting, Review of Engineering Tech position resumes and applicants.
- **April 25** – Tracking and Database management, Tracking Spreadsheet meeting with DNR, CSGCC meeting.
- **April 26** – Serenity River meeting, Project updates.
- **April 27** – Contracts, Tracking and Reimbursement packets.
- **April 28** – Meeting with DNR, Setting up position interviews.
- **April 28** – Engineering and projects.

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, April 18, 2022
TIME: 2:00 p.m.
LOCATION: Conference Room 114-Wood County Courthouse & Teleconference via WebEx

Present: Bill Clendenning, Gordon Gottbeheut, Ben Jeffrey, Bill Leichtnam, Cecile Stelzer-Johnson, Rhonda Carrell, Scott Bordeaux, Lisa Anderson, Robert Sorenson, Joseph Zurfluh, Dave Joosten, Ray Bossert, John Endrizzi, Ken Winters, Kari Whitman, Adam Voskuil, Andrea Gelatt

1. **Call Meeting to Order:** Chair Bill Leichtnam called the meeting to order at 2:00 p.m.
2. **Public Comment:** None.
3. **Speakers – Adam Voskuil & Andrea Gelatt (Staff Attorney & Senior Staff attorney at Midwest Environmental Advocates: MEA): “New Report Finds Water Pollution Would Likely Worsen...” from Feb. 14 Press Release:**

Bill Leichtnam read part of the press release: “MADISON, WI— A new report by the Environmental Working Group (EWG) and Midwest Environmental Advocates (MEA) finds that in some areas of the state, including Kewaunee County and portions of the Central Sands, there is not enough agricultural land to safely dispose of the manure generated by animal feeding operations. The report raises concerns about the potential expansion of industrial-scale livestock operations in areas that are already grappling with drinking water pollution. Using aerial imagery and publicly available data, EWG and MEA modeled current rates of application for commercial fertilizer and animal manure in nine Wisconsin counties. The analysis, which is the first of its kind in Wisconsin, shows that fertilizer and manure are being applied to farmland at rates that far exceed what is needed by crops growing in the surrounding area.”

- Adam and Andrea, as employees of MEA, a non-profit law center based in Madison, WI that works throughout Wisconsin to combine the power of the law with the result of communities facing environmental injustice to secure and protect the rights of all people to healthy water, land and air. Specifically MEA has a long history of working on issues of concentrated animal feeding operations, commonly referred to as CAFOs.
 - Over the last few decades, we have seen a significant shift in the state towards consolidation and having smaller farms and more CAFOs. At this time there are 328 permitted CAFOs in the state.
 - Permitted CAFOs must have a nutrient management plan. The plan only minimizes the transport of nutrients or contaminants to groundwater. The CAFOs are much more focused on maximizing yield and as a result, we are seeing consistent water contamination resulting from these agricultural sources.
 - Adam went on to explain statewide efforts have been made at regulating the spread of manure to the ground surface in an attempt to alleviate groundwater contamination. Some of the efforts have recently failed. As a result, we are seeing an accumulation of ground water pollution across the state.
 - Adam and Andrea further shared a power point outlining MEA's efforts to minimize ground water pollution from CAFOs in Wisconsin.
 - For more information on MEA please see the website: midwestadvocates.org
4. **Correspondence/Updates/Handouts/Reports on Meetings Attended:**
 - a. Lisa Anderson share a link for an upcoming public hearing:
<https://dnr.wisconsin.gov/calendar/hearing/55881>

- b. Bill shared an email he received from Water Keepers Alliance. Water Keepers Alliance is a global movement that spans continents and hemispheres. They are demanding drinkable, fishable and swimmable waters. They are making progress.
 - c. Bill shared a news report from WAOW: https://www.waow.com/news/portage-county-farm-accused-of-water-pollution/article_801a7cce-bb7a-11ec-9576-0b6da25bbc96.html?utm_medium=social&utm_source=email&utm_campaign=user-share
 - d. Cecile attended the 2022 Wisconsin Lakes & Rivers convention in Stevens Point.
5. **“Action Items” proposed to CEED Committee by Wood County CGG:** None
6. **Roundtable**
No roundtable discussion
7. **Announcements by members / visitors (upcoming related events / meetings)**
None
8. **Future Speakers:** Please contact Bill Leichtnam or Bruce Dimick with any suggestions for future speakers.
May-Ben Jeffrey, Wood Co. Health Dept., Environmental Health Officer
June-Ray Bossert, Village Administrator-Port Edwards
9. **Agenda Items for next meeting:**
Agenda items should be submitted to Bill Leichtnam by the second Monday of the month.
10. **Next Meeting:** Meetings will be the third Monday of each month @ 2:00 p.m.

The next regular Citizens (Wood County) Groundwater Group meeting is scheduled for Monday, May 16th at 2:00 p.m. This will be an in person and virtual WebEx meeting.
11. **Adjourn Groundwater Group Meeting:**

Bill Leichtnam declared the meeting adjourned at 3:23 p.m.
--

Notes by Victoria Wilson, Planning & Zoning Office



RESOLUTION# 2022-

Introduced by Conservation, Education and Economic Development Committee

Committee

VSW

Motion: Adopted: ☐
1st _____ Lost: ☐
2nd _____ Tabled: ☐
No: _____ Yes: _____ Absent: _____
Number of votes required:
☒ Majority ☐ Three quarters
Reviewed by: PAK, Corp Counsel
Reviewed by: _____, Finance Dir.

INTENT & SYNOPSIS: To provide approval of an Initial Resolution of Wood County to participate with other counties in accordance with an Intergovernmental Agreement pursuant to which Fond du Lac County, Wisconsin will serve as the conduit bond issuer for Revenue Bond Financing for Bug Tussel 1, LLC to finance a project for acquisition, construction and installation of certain telecommunications infrastructure, for the purpose of providing wireless internet and telephone communication services to businesses, governmental units and residents of rural communities where such service is currently unavailable or prohibitively expensive (the "Project"), which includes Project costs located in Wood County in an amount not to exceed \$11,000,000.

FISCAL NOTE: None.

WHEREAS, Section 66.1103 of the Wisconsin Statutes (the "Act") authorizes municipalities to authorize the issuance and sale of bonds to construct, equip, re-equip, acquire by gift, lease or purchase, install, reconstruct, rebuild, rehabilitate, improve, supplement, replace, maintain, repair, enlarge, extend or remodel industrial projects; and

WHEREAS, Bug Tussel 1, LLC, a Wisconsin limited liability company (the "Company"), and/or one or more of its affiliates (including, without limitation, Bug Tussel Wireless, LLC, Hilbert Communications, LLC and Cloud 1, LLC), whether existing on the date hereof or to be formed and whether owned directly or indirectly by the Company, desires to finance a project consisting of the acquisition, construction and installation of certain telecommunications infrastructure that includes, among other things (i) acquisition of tower sites by purchase or lease of land and equipping such sites with towers and electronics to provide broadband, high speed cellular, emergency communications and

point to point (P2P) data communications; (ii) constructing fiberoptic data transmission facilities (cable and electronics) between towers, key community facilities, businesses and residential aggregation points; (iii) where appropriate, connecting individual premises into the broadband network including the cost of Consumer Premise Equipment (CPE); (iv) payment of capitalized interest; (v) funding of a debt service reserve fund; (vi) payment of such project costs located in Wood County in an amount not to exceed \$11,000,000; and (vii) payment of professional fees (collectively, the "Project"), all of which will be for the purpose of providing wireless internet and telephone communications services to businesses, governmental units and residents of rural communities where such service is currently unavailable or is prohibitively expensive; and

WHEREAS, Wood County, Wisconsin is a political subdivision of the State within whose boundaries a portion of the Project is located; and

WHEREAS, pursuant to Sections 66.1103 and 66.0301 of the Wisconsin Statutes, individual counties or two or more counties, each a "Participating County", acting pursuant to an Intergovernmental Agreement may serve as the conduit issuer for such financing; and

WHEREAS, (i) the aggregate cost of the Project in Wood County and the Participating Counties is presently estimated to be not greater than \$240,000,000, (ii) the aggregate amount of the Project proposed to be financed with one or more issues or series of tax-exempt or taxable revenue bonds does not exceed \$240,000,000 (the "Bonds") to be issued by Fond du Lac

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Bill Leichtnam

Dave LaFontaine

Jake Hahn

Tom Buttke

Laura Valenstein

Adopted by the County Board of Wood County, this 17 day of May 20 22 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Conservation, Education and Economic Development Committee

Committee

County, Wisconsin (the “Issuing County”) acting pursuant to intergovernmental powers, and (iii) the portion of the Project located in Wood County does not exceed \$11,000,000; and

WHEREAS, Section 66.1103(3)(f) of the Wisconsin Statutes provides that a municipality also may finance an industrial project which is located entirely outside the geographic limits of the municipality, but only if the revenue agreement for the project also relates to another project of the same eligible participant, part of which is located within the geographic limits of the municipality; and

WHEREAS, the Project includes necessary infrastructure for essential services by and for Wood County and local units of government in Wood County and is in furtherance of the public purposes set forth in the Act; and

WHEREAS, the proposed Project is a multi-jurisdictional project which is located in multiple counties to be identified, and the Company has requested that each of the Participating Counties approve an initial resolution (the “Initial Resolution”) providing for the financing of the Project in an aggregate amount not to exceed \$240,000,000; and

WHEREAS, pursuant to the Intergovernmental Agreement, Fond du Lac County shall be the Issuing County of said revenue Bonds, and it shall be determined at a future date which county or counties shall be Participating Counties; and

WHEREAS, the Issuing County has heretofore on December 16, 2021, issued the first tranche of conduit revenue bonds for a portion of the Project, in the aggregate amount of \$70,000,000; and

WHEREAS, the Company has requested that Wood County and other Participating Counties who will directly benefit from the Project to each provide a limited guaranty to enhance the collateral position of the Company in an amount equal to the pro rata portion of the Project costs incurred and essential services benefits derived in such Participating County; and

WHEREAS, the Company will have the primary obligation to make all scheduled principal and interest payments when due on the Bonds, and Wood County’s Guaranty will apply only in the event that the Company does not make the required payments due on the Bonds; and

WHEREAS, in return for Wood County’s Guaranty, Wood County shall receive an annual guaranty fee of 40 basis points (0.40%) (based upon the amount of its Guaranty), and the Company will pay all costs to Wood County and all expenses by Wood County related to the bond issue;

WHEREAS, at the option of the Company, bond insurance may be purchased with respect to the Bonds which will require approval by subsequent resolution of Wood County; and

WHEREAS, as further security for its Guaranty, Wood County shall receive a first mortgage on all land, buildings, and improvements of the Company located in Wood County which are financed with proceeds of the Bonds.

NOW, THEREFORE, BE IT RESOLVED by the Wood County Board of Supervisors as follows:

1. Wood County hereby approves that Fond du Lac County, as the Issuing County, acting pursuant to the Intergovernmental Agreement, shall:

(a) Finance the Project in an aggregate amount not to exceed \$240,000,000 which includes Project costs located in Wood County in an amount not to exceed \$11,000,000; and

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Bill Leichtnam
Dave LaFontaine
Jake Hahn
Tom Buttke
Laura Valenstein

Adopted by the County Board of Wood County, this 17 day of May 20 22 .

County Clerk

County Board Chairman



(b) Acting pursuant to the Intergovernmental Agreement by and among one or more Participating Counties, Fond du Lac County shall issue industrial development revenue bonds in one or more issues or series of tax-exempt or taxable bonds in an aggregate amount not to exceed \$240,000,000 in order to finance costs of the Project located in the Participating Counties, pursuant to Section 66.1103(3)(f) of the Wisconsin Statutes.

2. The aforesaid plan of financing contemplates, and is conditioned upon, the following:

(a) The Bonds shall be limited obligations of the Issuing County, acting pursuant to the Intergovernmental Agreement, and are payable solely from revenues provided by the Company and are secured in part by the limited Guaranty of Wood County;

(b) The Bonds shall never constitute an indebtedness of Wood County, the Issuing County or the Participating Counties within the meaning of any state constitutional provision or statutory limitation;

(c) The Project shall be subject to property taxation in the same amount and to the same extent as though the Project were not financed with industrial development revenue bonds;

(d) The Company shall find a purchaser for all of the Bonds; and

(e) All out-of-pocket costs, including but not limited to legal fees, incurred by Wood County in connection with the issuance and sale of the Bonds shall be paid by the Company, whether or not the Issuing County or another Participating County ultimately issues the Bonds; and

(f) Wood County shall be paid an annual guaranty fee of 40 basis points (0.40%) (based upon the amount of Wood County's Guaranty).

3. The aforesaid plan of financing shall not be legally binding upon Wood County nor be finally implemented unless and until:

(a) The details and mechanics of the bond financing are authorized and approved by a further resolution of Fond du Lac County, as the Issuing County, by a vote of at least three-fourths of the members-elect (as defined in Section 59.001(2m) of the Wisconsin Statutes) of the Board of Supervisors. Such approval shall be solely within the discretion of the Issuing County, acting pursuant to the Intergovernmental Agreement and approval of the Board of Supervisors of the Issuing County;

(b) Said approval and Guaranty are further conditioned upon terms and conditions of one or more written agreements between Wood County and the various parties involved, ensuring that all of the proceeds from the sale of the Bonds shall be administered by a duly appointed independent trustee, that the bond proceeds shall be used exclusively for the development of the Project and for no other purpose, and that the project funds shall be paid over to the Company by the trustee only as they become needed for completion of the Project;

(c) The County Clerk of Wood County shall cause notice of adoption of this Initial Resolution, in the form attached hereto as Exhibit A, to be published once in a newspaper of general circulation in Wood County, and the electors of Wood County shall have been given the opportunity to petition for a referendum on the matter of the aforesaid bond issue, all as required by law;

(d) Either no such petition shall be timely filed or such petition shall have been filed and said referendum shall have approved the bond issue;

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Bill Leichtnam

Dave LaFontaine

Jake Hahn

Tom Buttke

Laura Valenstein

Adopted by the County Board of Wood County, this 17 day of May 20 22 .

County Clerk

County Board Chairman



(e) The county clerks of Wood County and the Participating Counties shall each have received an employment impact estimate issued under Section 238.11 of the Wisconsin Statutes;

(f) The Bonds shall be limited obligations of the Issuing County, acting pursuant to the Intergovernmental Agreement and are payable solely from revenues provided by the Company and secured in part by a limited guaranty of each Participating County;

(g) All Participating Counties have entered into the Intergovernmental Agreement and identified Fond du Lac County as the Issuing County;

(h) All Participating Counties shall approve their respective guaranties by a vote of at least three-fourths of the members-elect of their respective County Board of Supervisors; and

(i) All documents required to consummate the financing have been duly authorized and delivered.

4. Pursuant to the Act, all requirements that the Project be subject to the contracting requirements contained in Section 66.1103 are waived, the Company having represented that it is able to negotiate satisfactory arrangements for completing the Project and that Wood County’s interests are not prejudiced thereby.

5. The County Clerk of Wood County is directed following adoption of this Initial Resolution (i) to publish notice of such adoption not less than one time in the official newspaper of Wood County, such notice to be in substantially the form attached hereto as Exhibit A and (ii) to file a copy of this Initial Resolution, together with a statement indicating the date the Notice to Electors was published, with the Wisconsin Economic Development Corporation within twenty (20) days following the date of publication of such notice.

6. This Initial Resolution is an “initial resolution” within the meaning of the Act and official action toward issuance of the Bonds. Furthermore, it is the reasonable expectation of Wood County that proceeds of the Bonds may be used to reimburse expenditures made on the Project prior to the issuance of the Bonds. The maximum principal amount of debt expected to be issued for the Project on the date hereof is \$240,000,000.

7. Wood County Officers and Corporation Counsel shall forthwith negotiate and confer with all interested parties, draft, edit, or approve and deliver the contracts or other documents necessary to carry out the provisions of this Initial Resolution; provided, however, that such Officers and Corporation Counsel shall present the same to the Board of Supervisors for the Board’s final review, ratification, and approval of all of the specific terms and conditions contained in said documents prior to the issuance of the Bonds on behalf of the Company.

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Bill Leichtnam

Dave LaFontaine

Jake Hahn

Tom Buttke

Laura Valenstein

Adopted by the County Board of Wood County, this 17 day of May 20 22 .

County Clerk County Board Chairman

RESOLUTION#

Introduced by Conservation, Education and Economic Development Committee
Page 5 of 5

Committee

Recommended for adoption this ____ day of _____, 2022.

Adopted _____
 Defeated _____ by the Wood County Board of Supervisors this
 Tabled _____ day of _____, 2022.

County Board Chair

County Clerk

I, the undersigned, the duly appointed and qualified Clerk of Wood County, Wisconsin do hereby certify that the foregoing resolution was duly adopted by the County Board of Supervisors at a meeting of said County held in open session in accordance with the requirements of Subchapter V of Chapter 19 of the Wisconsin Statutes on May 17, 2022.

WOOD COUNTY, WISCONSIN

County Clerk

()

	Bill Leichnam
	Dave LaFontaine
	Jake Hahn
	Tom Butke
	Laura Valenstein

Adopted by the County Board of Wood County, this 17 day of May 20 22

County Clerk

County Board Chairman

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Monday, April 25, 2022
TIME: 8:15 AM
LOCATION: Wood County Courthouse – Room 114

Members Present: Bill Clendenning, Bill Leichtnam, William Voight, Ed Wagner, Joseph Zurfluh

Others present: Trent Miner, County Clerk, Tom Buttke, Dennis Polach, Brad Hamilton, Caitlyn Saylor, Tiffany Ringer

The meeting was called to order at 8:15 AM by County Clerk Miner.

There was no public comment.

The floor was opened for nominations for Chair of the Judicial & Legislative Committee. Wagner nominated Clendenning. There being no other nominations, the Chair declared that Supervisor Clendenning was duly elected chair.

The floor was opened for nominations for Vice Chair of the Judicial & Legislative Committee. Zurfluh nominated Leichtnam. There being no other nominations, the chair declared that Supervisor Leichtnam was duly elected vice chair.

The meeting time will remain on the first Friday of the month at 9:00 AM.

There being no other business, Miner declared the meeting adjourned at 8:16 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at next meeting.

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: May 6, 2022
 TIME: 9:00 a.m.
 PLACE: Room 114, Wood County Courthouse
 TIME ADJOURNED: 9:47 a.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,
 Ed Wagner, Joseph Zurfluh, William Voight
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.
 Introductions made.
2. Public comments. None at this time.
 During the course of the meeting, Committee Chair Clendenning advised he had made the following department liaison assignments:
 Zurfluh: Child Support
 Leichtnam: Register of Deeds
 Wagner: District Attorney
 Voight: Criminal Justice Coordinator
 Clendenning: Courts, Clerk of Courts, Corporation Counsel
3. The minutes for the April 8 and 25, 2022, meetings were reviewed. **Moved by Wagner, seconded by Leichtnam, to approve the minutes. All ayes.**
4. There were no new claims.
5. There were no new animal claims against the County.
6. Branch I space needs for court reporter. Facilities Director Reuben Van Tassel presented a proposal by the courts to have a fourth court reporter provided an office on the 3rd floor adjacent to the Corporation Counsel's suite. This court reporter would serve the entire district and would work via Zoom. The courts would split the costs for the space starting next year. This court reporter lives in the area and would be available to fill in for the three Wood County court reporters. There were no objections to the proposal by the Committee.
7. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Leichtnam, seconded by Wagner, to approve the reports and payment of department vouchers. All ayes.**
8. The Committee reviewed correspondence and legislative issues. Senator Tammy Baldwin's office is promulgating national legislation that would provide grants for water testing and treatment directly to individuals and local governments in rural communities, per Supervisor Leichtnam.

- a. Report of Citizens Groundwater Group.
44% of dairy farms have gone out of business in the last 10 years. Farms are routinely using excessive amounts of fertilizers, according to studies. Minutes of the Group will accompany the CEED minutes.
 - b. Statewide ballot initiatives. Per Jesse McKeever, 24 other states allow for direct legislation as is permitted in cities and towns in Wisconsin. The request is to have Wood County support direct legislation in Wisconsin. The Committee will consider the matter at next month's meeting.
9. County Board rules.
- a. Rule 40 resolution, committee reorganizational meetings.
Moved by Zurfluh, seconded by Voight, to approve the resolution to amend County Board Rule #40. All ayes.
 - b. Resolution to terminate Renewable & Sustainable Committee.
Moved by Wagner, seconded by Leichtnam, to approve the resolution to terminate the Renewable and Sustainable Committee. All ayes.
10. Attendance at meetings. The Chair asked for permission to attend and receive compensation for attending the Central Sands, Armenia Growers Coalition, and the Citizens Groundwater Committee meetings. **Moved by Leichtnam, seconded by Clendenning, for Clendenning to attend and receive per diem for these meetings. 4 ayes, Supervisor Wagner voted no as he felt the County was already adequately represented at these meetings.**
11. Agenda items for the June 2022 meeting:
- Statewide ballot initiatives (direct legislation)
12. The next committee meeting will be June 3, 2022, at 9 a.m.
13. Meeting adjourned without objection by the Chairperson at 9:47 a.m.

Minutes taken by Peter Kastenholz and are in draft format until approved at the next meeting.

6

Date: 5-6-22

[illegible]

Baldwin Takes Action for Rural Wisconsinites, Responds to Drinking Water Health Concerns



From Office of U.S. Senator Tammy Baldwin <enews@baldwin.senate.gov>

To <sespotsy@wctc.net>

Date 2022-04-26 16:53

April 26



TAMMY BALDWIN

United States Senator for WISCONSIN

Dear Bill,

Today, Senator Baldwin introduced *The Healthy Drinking Water Affordability Act*, or *The Healthy H2O Act*, to provide grants for water testing and treatment technology directly to individuals, non-profits and local governments in rural communities. Water quality improvement systems installed at the faucet or within a building can provide immediate and ongoing protections from known and emerging water contaminants, like PFAS, lead, nitrates and manure.

"Every Wisconsin community deserves access to clean drinking water and an environment free of toxic chemicals. Across our state, communities are struggling to identify and treat known and emerging chemicals that endanger our health, especially for children," said Senator Baldwin. "My legislation will cut costs and expand access to water testing and treatment for families in rural communities so that when we turn on the faucet, we can be confident our drinking water is safe."

The Healthy H2O Act would provide grants for water quality testing and the purchase and installation of point-of-use or point-of-entry water quality improvement systems that remove or significantly reduce contaminants from drinking water. Grants would be provided by the U.S. Department of Agriculture (USDA) directly to individuals and to non-profits or local governments to help people go through the process of testing and then finding and installing a water treatment product to address their situation.

Across the United States and in Wisconsin, communities face threats to their drinking water from a number of contaminants, including lead, arsenic, nitrates, volatile organic compounds (VOCs), PFOA, PFOS, hexavalent chromium-6, and others. While public water systems monitor for these threats and treat water before it is distributed to points of use, nearly 43 million households primarily in rural communities rely exclusively on groundwater delivered through private wells for their drinking water. This water is not subject to the same regular oversight and testing for contamination, which can delay identification of and response to health threats. *The Healthy H2O Act* will provide grants for rural communities to increase access to the many technologies for testing and water treatment at the point of use.



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

MAY 2022

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I attended the WCSEA Board Meeting on April 12th. We continue to work on increased funding for local Child Support Programs.
- On April 20th Denise Willfahrt, Vicki Stoflet and I attended the Job Fair at Mid-State Technical College. We wanted to get a feel for what the labor market looked like so we could better assist our customers. Many employers indicated they were very much in need of employees. We will be following up with some of the employers to develop relationships that will allow us to rapidly attach our customers to employment. I will be meeting with a local employer on April 28th to develop a process to aid our customers in securing employment with the company.
- The March performance numbers have been released. We are on target to meet all the measures except the current support collection rate. We are currently collecting at 79.38%. We will have a better handle on where we are trending in the next two months.
- The current IV-D case count is 3,532.



Wood County WISCONSIN

**CORPORATION
COUNSEL OFFICE**

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE April 2022

In-house counsel. It is the start of a new county board term and the committee assignments have been made. It is a time I like to provide some overall education to my new oversight committee but we only have one new committee member and he has a lot of county board experience already. So, instead of writing about what type of legal work this department does and doesn't handle, I thought that I would communicate about some of the differences between in-house versus private counsel. My thinking is that governmental entities are responsible to their constituents in providing the needed services for the lowest cost; the possibility of privatization is a part of that assessment. Many governmental entities, including a few counties, have privately practicing lawyers or law firms that are retained to provide legal services. That does happen here in Wood County with some specialty areas, such as most employment related matters and workers compensation cases but, generally speaking, you have an in-house legal department. How is this different from having retained private counsel? Having served in both roles, allow me to comment.

With private counsel, a fund or one or more budgets will have money in them that certain staff or committees are delegated control over to use for certain types of legal services. With in-house counsel, any county employee can contact the attorney to identify and discuss legal issues. Some departments will have formal or informal controls over who can seek legal services and when, but that is more the exception than the rule. What is the consequence of this more lax approach to communicating with in-house counsel? Well, more questions are presented to in-house counsel than outside counsel as staff are more comfortable in making simple queries or giving a heads-up on what is transpiring. This means a greater likelihood of identifying legal issues at earlier stages that allow for easier redress of them. The communications between in-house counsel and the client tend to be less formal and, as a result, quicker and less costly. The in-house attorney only has one client and, therefore, workload prioritization is less problematic than with outside counsel. Relationships between in-house counsel and staff tend to be more fully developed, therefore leading to communications that are more effective. If there is enough work to keep counsel busy, then going with in-house is typically substantially less expensive.

There are significant benefits of going with outside counsel, especially if that counsel is an entire law firm. Here in central Wisconsin, a firm handling municipal law is not likely going to have a lot of attorneys in it but each of the attorneys will specialize in different areas thereby bringing more areas of competencies to deal with the legal issues that arise. A law firm will also have multiple attorneys to handle matters simultaneously and to cover if one of them is unavailable. Although private attorneys charge more, the cost will not be as high as if you just try to hire the attorney or firm on your own. There are several reasons for this but the primary one is that collection issues with government clients are unusual so that should be factored into the pricing.

Potential issues, such as space needs, personality problems, unexpected departures, and other matters that generally favor private contractors versus actual employees, apply here as well.

Although I am not proposing any changes to the structure of the county's legal services, I feel that it is incumbent upon you, as the overseers of the taxpayers' funds, to make decisions about going to and from privatization that are in the county's best interest. This applies to both services provided to the public as well as internal service departments, like the corporation counsel's office. As always, let me know if you have any questions that pertain to making this assessment.



Wood County WISCONSIN

CRIMINAL JUSTICE DEPARTMENT

MAY 2022

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

- On April 8th, I attended the Judicial and Legislative Committee meeting.
- On April 20th, I attended the Cultural Coalition Focus Group at the McMillan Library.
- On April 21st, I attended the first meeting for the COSSAP MAT Grant.
- All members of the Criminal Justice Department will be attending the Wisconsin Association for Treatment Court Professionals Conference in the Wisconsin Dells from May 3-6.

Additional Items

Hiring Update: The Criminal Justice Department was currently down one of two case manager positions during the month of April. The duties of the vacant position were covered by the Criminal Justice Coordinator. The recruitment for the new Drug Court Case Manager was successful and the new staff member will begin their duties on May 2nd, 2022.

COSSAP MAT Grant: The grant period started in April. The Criminal Justice Coordinator is currently working on developing contracts for the contractual services providers. Marshfield Family Health Center and the Jail Discharge Planner have also been assisting with draft program and policies for this program.



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

MAY 2022

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. With the assistance of Lt. Bryan Peterson, from security services, we were able to locate dates and times on our security camera to assist customers. Two customers questioned if they received their vital records in their envelopes. In both cases, the customers did receive their vital records.
2. On April 13th, I hosted and attended the WRDA board meeting at the Hotel Mead in Wisconsin Rapids.
3. On April 18th, Mobile Lock replaced the vault door lock. Recently, the Treasurer's vault lock broke and at that same time, it was noticed the Register of Deeds vault lock was on the same path.
4. On April 20th, Deputies Jill Vruwink and Joy Kraft attended the Real Colors Training facilitated by the UW Extension office.
5. I am currently working with a group from the WRDA to create a standardized document type list to be utilized statewide.
6. On April 27th, Deputy Faith Kenowski, Chief Deputy Angela Breunig and I attended the Real Colors Training facilitated by the UW Extension office.
7. I will be attending the PRIA Local meeting in Weston on May 4th.
8. I will be attending the Judicial and Legislative committee meeting on May 6th.

VICTIM WITNESS SERVICES REPORT

Michele Newman, Coordinator

March 26th to April 25th 2022

Victims/Witnesses Served:

277 Victims or Witnesses made contact with via phone

50 Victims or Witnesses met with in person

2 Victims assisted with preparation of Crime Victim Compensation Application

105 Initial contact packet information sent

6 No contact order information

13 No prosecutions notification

67 Victims or Witnesses were notified of all hearings

1 Victims or Witnesses were notified of plea agreement/sentencing

15 Victims or Witnesses notified of disposition on closed cases

0 Victims or Witnesses notified of sentencing after revocation

18 Victims with restitution requested

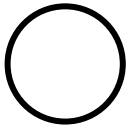
25 Victim Impact Statements

15- Victims registered Vine service.

0 Victims notified of appeals court proceedings

Total services/events // Total unique parties = **611 // 322**

Trainings/Meetings/Other: April 13th and 14th Wisconsin Crime Victims' Rights Conference (virtual)



RESOLUTION#

Introduced by
Page 1 of 1

Judicial & Legislative Committee

ITEM# 5-
DATE May 17, 2022
Effective Date May 17, 2022

Motion:

Adopted:

☐

1st

Lost:

☐

2nd

Tabled:

☐

No:

Yes:

Absent:

☐

☐

☐

Number of votes required:

☒ Majority

☐ Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: To terminate the Renewable & Sustainable Committee, pursuant to County Board Rule 31B.

FISCAL NOTE: Nominal in savings in per diem and mileage.

WHEREAS, the Renewable and Sustainable Committee was formed by the Operations Committee on June 4, 2019, and

WHEREAS, it subsequently became a subcommittee of the Property & Information Technology Committee, via Resolution 20-4-7, and

WHEREAS, this committee has not met since January 12, 2021, and

WHEREAS, Rule 31B states in part that if a committee has not met for more than a year, it shall be studied by the committee that oversees the county board rules, and

WHEREAS, both the Judicial & Legislative and Property & Information Technology Committees have studied this, and believe the responsibilities of the Renewable & Sustainable Committee can be handled by the Property & Information Technology Committee directly.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	VACANT			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

NOW THEREFORE BE IT RESOLVED, the Renewable & Sustainable Committee be terminated and all references be removed from the organizational flow chart.

()

William Clendenning

Bill Leichtnam

William Voight

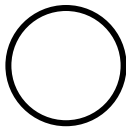
Ed Wagner

Joseph Zurfluh

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Judicial & Legislative Committee
Page 1 of 1

ITEM# 5-
DATE May 17, 2022
Effective Date May 17, 2022

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

LAD

INTENT & SYNOPSIS: To amend County Board Rule #40 so as to allow the County Clerk to set the biennial committee organizational meeting dates and times.

FISCAL NOTE: None.

WHEREAS, County Board Rule #40 requires all main committees, except the Operations Committee, to meet within a week of the naming of the committees by the county board chair so as to elect a committee chair, and

WHEREAS, the County Clerk has pointed out that it would be more efficient if this rule were amended to allow for the Clerk to set these organizational meetings so that they can be scheduled as efficiently as possible, and

WHEREAS, current Rule #40 makes reference to a past practice of having all of the main committee chairs serve on the Operations Committee, while the rules now provide that this committee shall consist of the county board chair and first vice-chair as well as three elected members of the county board and it would be appropriate to take the opportunity to update this part of the rule, and

WHEREAS, the current rule doesn't allow the county board chair or vice chair to serve as a chair of a main committee but the better use of resources would allow for the chair and vice chairs of the county board to also serve as a chair of one committee.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to amend the Wood County Board Rule #40 to read in part as follows:

A. In all main committees (except Operations), the members thereof shall elect the chairperson at the first meeting of the committee. Each main committee (except Operations) shall meet within one week of the naming of the committee members by the County Board Chairperson. In order to maximize efficiency, the date and time of the first meetings shall be set by the County Clerk. None of these main committees may elect as its chair a supervisor who is serving as a chair of another main committee. A Committee Chairperson shall vote on all matters brought before the committee. A vice-chairperson shall be elected at the first committee meeting. When not a unanimous vote, the vote must be recorded.

{ }

BILL CLENDENNING (Chair)

BILL LEICHTNAM

ED WAGNER

JOSEPH ZURFLUH

WILLIAM VOIGHT

Adopted by the County Board of Wood County, this day of 20 .

MINUTES
HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Monday, April 25, 2022
TIME: 8:45 AM
LOCATION: Wood County Courthouse – Room 114

Members Present: Jake Hahn, Al Breu, Dave LaFontaine, Lee Thao, John Hokamp

Others present: Trent Miner, County Clerk, William Voight, Laura Valenstein, Dennis Polach, Bill Clendenning, Lance Pliml, Brad Hamilton

The meeting was called to order at 8:45 AM by County Clerk Miner.

There was no public comment.

The floor was opened for nominations for Chair of the HIRC Committee. LaFontaine nominated Hahn. There being no other nominations, the Chair declared that Supervisor Hahn was duly elected chair.

The floor was opened for nominations for Vice Chair of the HIRC Committee. LaFontaine nominated Breu. There being no other nominations, the chair declared that Supervisor Breu was duly elected vice chair.

The meeting time will remain on the first Thursday of the month at 9:00 AM.

There being no other business, Miner declared the meeting adjourned at 8:46 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at next meeting.

MINUTES OF THE HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DAY AND DATE: Thursday, May 5, 2022
PLACE: Highway Department, 555 17th Ave N, Wisconsin Rapids, WI 54495
MEETING TIME: 9:00 a.m.
ADJOURNMENT TIME: 10:15 a.m.
MEMBERS PRESENT: Chairperson Jake Hahn, Supervisor Dave LaFontaine, Supervisor Al Breu, Supervisor Lee Thao, Supervisor John Hokamp

OTHERS PRESENT: Roland Hawk, Highway Commissioner; Chad Schooley, Parks & Forestry Director; Fritz Schubert, Forest Administrator; Supervisor Bill Clendenning, Supervisor Dennis Polach, Sandra Green, Parks & Forestry Office Supervisor; Jeff Penzkover, District #11.

OTHERS PRESENT VIA WEBEX: Ed Newton, Finance Director, Lance Pliml, Wood County Board Chairman

1. Call meeting to order
2. Declaration of quorum
3. Public comments. Bill Clendenning regarding a bridge.
4. Correspondence: None.
5. Approve minutes from previous committee meetings: One correction #7 bottom of page 3, Section D, misspelled word, change to "IF" the plow. **Motion to approve by D. LaFontaine, second by A. Breu. Motion carried.**
6. ATV Trail/Route system update: R. Hawk met with T. of Port Edwards regarding various issues. Departments involved with the initial County ATV Route have a meeting scheduled soon to get the initial planning group together to talk about signage, as well as updating the ATV Route/Trail Map. Matt Susa from the SD will also attend to address issues related to operation of ATV's. Highway is continuing to place signs throughout the end of May or early June. Send out an invite to the local ATV groups to attend this meeting. Grand Rapids, on May 10th will have their regular monthly meeting and will be a public hearing on routes in the Town of Grand Rapids. Grand Rapids will not open roads west of 32nd street. Hwy. Z and W will remain closed. C. Schooley states that potential town roads opening in Grand Rapids lead to South Wood County Park. How will this be managed within the Park? Recommendations will come to the HIRC for review and approval.
7. **HIGHWAY**
 - a. Highway staff reports.
 - Contracted w/a Forestry Consultant to mark the timber in Highway Dept. pit property, in the Town of Cary. F. Schubert has included consultant's timber sale map and bid documents in Wood County Forest timber bid packet for the spring bid opening, on May 26 at 9am at the ATV Intensive Use Area Shelter.
 - Supervisor's Vehicles: In early March, a supervisor came in during a snowstorm and left the road and hit a tree. Totaled by the insurance company. Received a check from the insurance company and purchased two new ones to replace this totaled vehicle as well as another vehicle that needs replacement. They found two vehicles at an East Dubuque dealership.
 - Met with public works department to talk about shared camps to talk about the bonding issues. Public hearing on May 26 regarding this.
 - R. Hawk submitted a draft policy regarding changing of CDL requirements. They would hire someone with a learning permit and train them on the job for CDL skills test. They would give the employee 60-90 days to pass the test. If not passed, they would be terminated. Anyone obtaining a CDL has to attend a certified school. R. Hawk is going to check more into this new policy. His proposal is to hire a candidate and if they don't have a CDL, hire at Step 1, enroll in school pay their salary while attending salary, once they complete school, they can pay for it out of pocket or loan and we would reimburse them over a 36-month period but only if they stayed employed w/the county for those 36 months. This is a proposal that is currently being reviewed with HR and Corp Counsel. No action is taken right now on this proposal, for informational purposes only. Parks & Forestry is also in the same situation.

- Engineer applicant has turned down the position.
- They have one offer in to a Mechanics hire. Being down a Mechanic has really slowed down that department quite a bit. May need to hire someone that is not a certified diesel mechanic to perform work on other equipment. That would free up our other mechanics to take care of heavy diesel and off road duties. Would at some point, be requesting an additional employee to the shop. Not asking for approval right now, just for informational purposes. This position would be funded by all the outside departments and agencies that they work with.
- b. Highway revenue reports & vouchers: **Motion by A. Breu and second by J. Hokamp. Motion carried.**
- c. Marshfield Shared Campus. Discussed under staff reports. He will keep us posted as to what is presented at the next meeting. May 26th is the hearing on the re-development plan.
- d. Shop Personnel. Mechanics position which was discussed in the staff report.
- e. STP Bipartisan Infrastructure Projects Update. Met w/DOT to discuss CTH A. They agree it does warrant to be transferred to a State Hwy. status. A process will need to be followed regarding this transfer and R. Hawk will be working with the State DOT to complete this transfer. Will apply for a grant for the southern six miles. R. Hawk mentioned several grants that were approved for various projects.
- f. Supervisors Trucks. Discussed in staff reports.

8. PARKS AND FORESTRY

- a. Parks & Forestry staff reports. F. Schubert highlighted the Timber Sale Bid Opening coming up on May 26, 2022 at 9am at the ATV Intensive Use Area Shelter. A total of 497 acres is up for bid.
Powers Bluff Bike Trail Project – contract signed with Rock Solid. Will be flagging trails the week of May 16, with construction beginning in June. C. Schooley will be doing a walk-through with DNR water specialist to determine what permits will be needed. Rock Solid plans to bring in three crews to get a jump-start on it and will be working all the way to freeze-up this year. Anything left over will be finalized in spring of 2023.
- b. Snowmobile and ATV Grant resolutions for application for 2022-2023 Trail Aids/Maintenance and Development on Plum Road. **Motion to approve by A. Breu and second by D. LaFontaine. Motion carried.** Supervisor Clendenning would like to have maps included in the County Board packet showing the locations for these funded projects.
- c. Powers Bluff Project. C. Schooley passed out a map and provided explanation as to what parts of the project he is getting cost estimates for. The Highway Department is putting together cost estimates for the multi-use trail, and the entrance road with parking lot for the trail head location. MSA will be providing updated construction costs for the trailhead shelter building. Hwy will also be putting together an estimate for the continuation of the entrance road, up to the future site of the warming house/multi-use shelter building, at the base of the tube hill. ARC Central has provided cost estimates for a new shop at Powers Bluff. This has been forwarded to Erik E, Communications, for possible funding assistance from one of the vendors using the existing Powers Bluff communications tower. Other project expenses that will have to be determined include signage replacement/improvement throughout the park. This may be an eligible project for CEED grant funding. D. LaFontaine feels that the overall costs of the different parts of the project should be compiled for County Board. Perhaps split into segments and introduce them separately and what our plans are. C. Schooley is looking into engineering/design costs associated with snow making/lighting for the tubing/skiing hills. C. Schooley has been invited to present at the May Towns Association Meeting and will be discussing this project.
- d. Special Use Permits. Humane Society for a Run/Walk Fundraiser around South Park. They utilize the walk trail around Wazeecha in partnership with the Blue Grass Festival. The date is June 11th and will utilize the Red Sands Beach Pavilion. The second permit is from ODC, and is a first time event, which is a run/walk around Wazeecha as well. They want to utilize one of the small shelters at White Sands Beach and have that parking lot as their staging location for the event. It is scheduled from 9am to 8pm on August 20, 2022. Concerns are that is when the beaches are still open and the other shelter building is being utilized by a different event. They are expecting 100 people so parking may be an issue. She is looking at other dates later in the year if this date does not work. **Motion by D. LaFontaine to approve the Humane Society event and deny the ODC unless date changes to after Labor Day. Second by L. Thao. Motion carried.**

- e. Parks and Forestry revenue reports. F. Schubert answered questions on Forestry report. Parks Revenue Report was not completed this month due to demands on the office staff of the new reservation system being launched on May 2, 2022.
 - f. Parks & Forestry vouchers. **Motion to approve by D. LaFontaine, second by J. Hokamp. Motion carried.**
- 9. Future Agenda Items. Powers Bluff Development Project ; Highway Wages; Timber Sale Contract Awards
 - 10. Set next regular meeting date: June 2, 2022 at 9:00 am at Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495
 - 11. Adjournment. Adjourn at 10:15 am.

Wood County State Wildlife Area Advisory Committee Meeting Minutes

DATE: April 12, 2022, 5:30pm at ATV Shelter Area, 4415 St Hwy 54, Port Edwards, WI

Present: Scott McAuley, Dennis Polach, Meggin Weinandt, Jim Winkler, Dawn Schmutzer, Fritz Schubert, Curt Pluke, Leo Kiedrowski, Mike Wipfli, Marie Luchlethand.

1. Meeting called to order at 5:33pm by Vice Chair Jim Winkler.
2. Quorum declared with nine members present.
3. Motion by Curt and seconded by Scott to approve February 8, 2021 minutes. All ayes. Motion carried
4. No correspondence.
5. No public comments.
6. No new members. Discussed three members terms ending in June. Sandy will need to send out applications. If anyone does not renew, Sandy will then post for needed positions to be filled.
7. Stan Pliss: Group will be meeting soon. Membership has declined greatly so they may disband. They lost buffalo funding.
8. Sandhill-Meadow Valley-Wood County Updates: ATV route from campground might be a non-issue as the owners may have sold the property. The trapping of ten female deer to attach collars was done in March. Coming winter will be for collaring bucks. A LTE Educator, Jennifer Ashburn, was hired for 1039 hours. An open house is slated for May 10th from 10a-2p at Sandhill. The UW-SP waterfall productivity project will start shortly and they will be using drones by permit usage. Burns have begun. Drawdowns are starting. Trumpeter Trail should open 4/15. Sandhill fence decision is still delayed. The Master Plan is still being worked on.
9. Allotment: \$4000 in 2022 to be used for gravel work. Ideas for 2023 allotment needed at next meeting so they can be requested by November.
10. Members Matters: None.
11. Future Agenda: Marsh Master tour/usage, allotment ideas for 2023.
12. Next meeting: July 12, 2022, 5:30pm at Sandhill Outdoor Skills Center.
13. Scott motion to adjourn, 2nd by Curt. All ayes. Motion passed. Meeting adjourned at 6:06pm.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

April 25, 2022

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for May 5, 2022 HIRC meeting

Department Activities

Personnel/Administration

The Highway Department currently has a truck operator and mechanic position open. Interviews will be scheduled in early May. There has been a considerable increase in the number of non-Highway equipment and vehicles repaired or serviced at the Highway Shop over the past few years. The vacant mechanic position makes it difficult for the shop to keep up.

There is an accepted offer for the engineer position with an accepted start date of May 31.

Commissioner is working with HR on a policy to help new hires obtain Commercial Driver License (CDL) from a certified training school. Policy will need HIRC & Board approval before implementation.

Commissioner attended the National Association of County Engineers (NACE) conference in Buffalo, NY April 24 – 27. As WCHA President, expenses including airfare, lodging, meals, and registration are reimbursed by the WCHA.

Training dates and opportunities scheduled in May:

- May 2 – 4 Work Zone Certification Training
- May 10 County Mutual Safety Days

Highway/Facility Projects

2022 Construction Projects:

- CTH X from STH 54 to STH 73
 - Contractor is anticipating a June 15 start date.
- CTH O & CTH PP
 - Work is scheduled to begin in July.

Commissioner is working on applications for Federal Aid to reconstruct CTH U in the Village of Biron. Applications are due June 1.

Commissioner met with WisDOT Regional Director April 7 to discuss a Jurisdictional Transfer of CTH A from STH 80 to US 10. Various transfers and funding options have been discussed. Both WCH and WisDOT have agreed to continue working towards an acceptable transfer agreement. While pursuing an

agreement, WCH will pursue Federal Aid to reconstruct CTH A or major portions to improve safety and capacity.

Commissioner met with Marshfield Public Works Director April 5 to continue discussions and develop next steps in the Marshfield Shared Campus Study.

Projects approved in the 2022 – 2027 STP-Rural program submitted in December include:

CTH N Bridge replacement (located 0.1 miles east of STH 186) FY 2024

CTH HH & CTH F Intersection (recommended improvement is a roundabout) FY 2026

Highway Maintenance

Work in April included:

- clearing brush and vegetation from R/W on both County and Local roads
- repairing cracks, dips and potholes on State, County & Local highways
- removing snow fence
- restoring drainage in ditches
- plowing, salting & applying brine during snow and ice events
- preparing chips for chip seal projects
- retrieving shoulder material on county and state highways

Anticipated highway maintenance in upcoming weeks:

- crack filling repairs on State Highways
- bridge deck cleaning and repairs
- mastic repairs on municipal, county, & state highways

ATV Plan/Development

Crews are installing signs as outlined in the adopted ATV ordinance.

Commissioner attended Town of Port Edwards board meeting to discuss maintenance of Batterman Road as approved by the HIRC on April 7. The town has temporarily closed the section of road in question until such time it can be evaluated by both a town and county representative.

Commissioner has met with the Town of Grand Rapids to discuss ATV/UTV access. Some additional access to county highway U (80th St) may be provided as Grand Rapids approves their ATV/UTV plan.

Equipment/Machinery

The Superintendent's truck damaged in a crash in March has been totaled and the insurance payment was used to purchase a new truck. A second Superintendent's truck was purchased from the same dealer at the same price and the survey technician's truck will be replaced with the existing Superintendent truck

The transmission in the survey technician truck (2009 F150) has been repaired various times and is in need of another major repair. Due to the condition of the survey technician truck and the cost to repair the transmission, it was decided to sell this truck on surplus and not invest in repairs.

Commissioner has signed an agreement to purchase a new asphalt drum and two-bin recycling system needed for the asphalt plant. The drum is expected to be delivered in late 2022 and will be installed during the winter of 2022-2023.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated.

Expenses

Expenses are as anticipated in most areas.

After snow fence was brought down, the Snow and Ice Control budget stands at about 37%; a good figure to take into next season.

Other

I have concluded the preparation of the audit workpapers for Finance and the auditors. There were no surprises during the preparation. I am prepared for the auditors on-site questions beginning in May.

I have finished a series of annual surveys for the State, as well as the Annual Report. The final report is under review by Roland.

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Saturday, April 30, 2022

	Actual	2022 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$624,440.51	\$2,497,341.00	(\$1,872,900.49)	(75.00%)
43534 State Aid-LRIP	218,258.31	995,000.00	(776,741.69)	(78.06%)
Total Intergovernmental	842,698.82	3,492,341.00	(2,649,642.18)	(75.87%)
Licenses and Permits				
44101 Utility Permits	8,050.00	16,000.00	(7,950.00)	(49.69%)
Total Licenses and Permits	8,050.00	16,000.00	(7,950.00)	(49.69%)
Intergovernmental Charges for Services				
47230 State Charges	334,682.30	982,087.00	(647,404.70)	(65.92%)
47231 State Charges-Highway	104,744.89	579,812.00	(475,067.11)	(81.93%)
47232 State Charges-Machinery	13,226.70		13,226.70	0.00%
47300 Local Gov Chgs	88,245.80	510,567.00	(422,321.20)	(82.72%)
47330 Local Gov Chgs-Transp	122,276.14	1,102,945.00	(980,668.86)	(88.91%)
47332 Local Gov Chgs-Roads		416,344.00	(416,344.00)	(100.00%)
47333 Local Gov Chgs-Bridges		80,996.00	(80,996.00)	(100.00%)
Total Charges to Other Governments	663,175.83	3,672,751.00	(3,009,575.17)	(81.94%)
Interdepartmental Charges for Services				
47470 Dept Charges-Highway	12,283.73	2,231,470.00	(2,219,186.27)	(99.45%)
Total Interdepartmental Charges	12,283.73	2,231,470.00	(2,219,186.27)	(99.45%)
Total Intergovernmental Charges for Services	675,459.56	5,904,221.00	(5,228,761.44)	(88.56%)
Miscellaneous				
48340 Gain/Loss-Sale of Salvage and Waste	2,269.72	6,700.00	(4,430.28)	(66.12%)
48500 Donations	1.15		1.15	0.00%
48520 Grants/Contribution-ATV Route Signage		20,000.00	(20,000.00)	(100.00%)
Total Miscellaneous	2,270.87	26,700.00	(24,429.13)	(91.49%)
Other Financing Sources				
49110 Proceeds from Long-Term Debt		2,500,000.00	(2,500,000.00)	(100.00%)
Total Other Financing Sources		2,500,000.00	(2,500,000.00)	(100.00%)
TOTAL REVENUES	1,528,479.25	11,939,262.00	(10,410,782.75)	(87.20%)
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	106,886.96	370,297.59	263,410.63	71.13%
53120 Hwy-Engineer	59,101.10	262,643.14	203,542.04	77.50%
53191 Hwy-Other Administration	119,103.78	333,997.09	214,893.31	64.34%
53210 Hwy-Employee Taxes & Benefits	(670,249.11)		670,249.11	0.00%
53220 Hwy-Field Tools	(25,551.34)		25,551.34	0.00%
53230 Hwy-Shop Operations	90,871.94	309,473.49	218,601.55	70.64%
53232 Hwy-Fuel Handling	(5,523.60)	(23,105.00)	(17,581.40)	76.09%
53240 Hwy-Machinery Operations	(397,976.67)	(152,968.72)	245,007.95	(160.17%)
53260 Hwy-Bituminous Ops	33,394.97	228,435.29	195,040.32	85.38%
53262 Hwy-Bituminous Ops	12,986.62		(12,986.62)	0.00%
53266 Hwy-Bituminous Ops	1,393.26	1,983,034.65	1,981,641.39	99.93%
53270 Hwy-Buildings & Grounds	61,423.57	273,351.67	211,928.10	77.53%
53290 Hwy-Salt Brine Operations	(8,209.80)		8,209.80	0.00%
53291 Hwy-Salt Brine Operations	(31,100.77)		31,100.77	0.00%
53281 Hwy-Acquisition of Capital Assets	101,461.88		(101,461.88)	0.00%
53310 Hwy-Maintenance CTHS		22,193.52	22,193.52	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	466,359.94	2,861,610.77	2,395,250.83	83.70%
53312 Hwy-Snow Remov	574,318.37	907,384.83	333,066.46	36.71%
53313 Hwy-Maintenance Gang	53,267.95	106,422.57	53,154.62	49.95%
53314 Hwy-Maint Gang-Materials	17,708.69	2,900.00	(14,808.69)	(510.64%)
53320 Hwy-Maint STHS	516,076.39	982,087.43	466,011.04	47.45%
53330 Hwy-Local Roads	164,838.23	1,102,944.74	938,106.51	85.05%
53340 Hwy-County-Aid Road Construction		469,914.74	469,914.74	100.00%
53341 Hwy-County-Aid Bridge Construction		130,995.91	130,995.91	100.00%
53490 Hwy-State & Local Other Services	126,840.70	550,567.08	423,726.38	76.96%
53491 Hwy-ATV Route Signage	16,877.72		(16,877.72)	0.00%
Total Public Works-Highway	1,384,300.78	10,722,180.79	9,337,880.01	87.09%
Capital Outlay				
57310 Highway Capital Projects	75,649.34	2,472,164.57	2,396,515.23	96.94%

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Saturday, April 30, 2022

	Actual	2022 Budget	Variance	Variance %
Total Capital Outlay	75,649.34	2,472,164.57	2,396,515.23	96.94%
TOTAL EXPENDITURES	1,459,950.12	13,194,345.36	11,734,395.24	88.94%
NET INCOME (LOSS) *	68,529.13	(1,255,083.36)	1,323,612.49	(105.46%)



Parks & Forestry Department Reports

May 5, 2022

Director Report, by Chad Schooley

- Completed contract with Rock Solid Trails Construction LLC. Trail flagging is scheduled for late May, with construction scheduled to begin in June. Due to the potential crossings that will occur over wetland areas, we will be hiring a consultant to perform a wetland delineation. Once the trails are flagged, we will be meeting with the WIDNR Water Regulations Specialist to determine any additional permitting needs for the trail system.
- Highway Department is putting together a material, equipment, and labor estimate for the multi-use trail project. I have also requested an updated cost estimate for the trailhead shelter building. MSA completed the initial cost estimate in 2018, and will be updating those costs for us. Once I receive these updated estimates, I will forward to HIRC for review and possible recommendation for ARPA funding.
- Continue assisting staff with reservation system setup.
- Continue assisting Emergency Management on grant application materials for the South Park storm shelter project.
- Assisting with the completion of Finance Department's necessary documentation for the 2023-2027 CIP.
- Participated in interviews for the Lead Maintenance Worker position for North Wood County Park.
- Hosted meeting with Friends of Powers Bluff members to discuss bike trail project.
- Attended Wisconsin Parks and Recreation Association (WPRA) region 1 meeting at the Marshfield Parks and Rec Building. I gave a presentation on the Powers Bluff bike trail project.
- Continue working with IT and RCS on updating dam monitoring system. Some of the equipment required for the upgrade is not scheduled for delivery until late summer due to production/shipping delays.
- Attended the Pittsville Area meeting to discuss the County's Bike and Ped plan update. Will also be attending the focus group planning meeting at the Courthouse on April 28th.
- **Special Use Permits**
 - 5k9 run/walk fundraiser for South Wood County Humane Society. Will utilize walk trail for event. This event is run in conjunction with the Bluegrass Festival and uses the shelter buildings that are rented for that event. June 11, 2022

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- Roofs for signs and bulletin boards being prebuilt at North Park. To be installed at any time.
- South Park pit toilet, south of dam, roof repair and interior upgrades.
- South Park Shop snow/ice guard for metal roof purchased and ready to install, weather permitting.

- Dexter Wood Shed's framework and roof is up and awaiting fencing and concrete embutments.
- Nepco Shelter Septic Tank replacement in preliminary planning stage with Advantage Plumbing.

Maintenance Operations

- Dam monitoring and operation in full swing with snow. Emergency Action Plan (EAP) updating, training, and testing going on with Wazeecha and Dexter Dams.
- Water testing well checks and Spring Start-Up/ Plumbing for all shelters, bathrooms, wash stations, etc.
- Cleaning up trees and debris in all parks. Blowing off roadways, camp pads and mulching operations ongoing.
- Spring Equipment Maintenance
- Dock installation on Wazeecha, NEPCO, and Dexter Park completed.
- Campsite electrical pedestal checks.
- General Park Startup procedures for April 29th opener.
- Tree removal and cleanup west of South Park White Beach parking lot. Working with adjacent landowner.

Employee Matters

- Scott Fox-North Park Lead Worker of nearly 43 years retired April 20. Jeffrey Okonek-Dexter Park Maintenance Worker has taken promotion to be North Park's New Lead Maintenance Worker effective Monday, April 25.
- Dexter Park Maintenance Worker Position is open and posted on County Website. Hiring process in motion.
- Numerous LTE/summerhelp positions starting soon. Training in progress. Still looking for a couple LTE's.
- Rangers and Camp Hosts on board at parks helping with April 29th opener and learning new Reservation System.

Snowmobile/ATV

- Attended the AWSC Snowmobile Meeting on April 4, 2022 at the Sherryland Ballroom.
- Moving along with DQ Farms, Auburndale, and Rudolph-Plum Road snowmobile bridge projects-grant applications, permits, etc. All 3 grant applications were in before April 15 deadline.
- Assisting in getting Snowmobile Club members hooked up to GTS/SNARS system. Also processing snowmobile club entries into system for reimbursement.
- ATV route signage being completed by Highway Dept. Hopefully, to be done by Memorial Day.
- DNR Permit Process in progress for Hay Creek ATV trail upgrade.

Office Supervisor Report, by Sandra Green

Office:

- I went on FMLA again on 3/23/2022 and returned to work part time on March 28th and full time on April 11th.
- Most of my time back has been consumed by readying the new camping and shelter reservation system for launch.
- We continue to prepare the new reservation system for launching prior to April 29th. Last minute things to wrap up and we should be ready to go by April 27th. The link to our new

system is <https://parksreservations.woodcountywi.gov>, and will direct you to the actual system **once we go LIVE**. For now, it directs you to the main Wood County site. Try out our QR code!



- Continuing to assist with training for Dan Vollert, newly promoted Parks Maintenance Program Supervisor. Will be working on Snowmobile/ATV reimbursement soon.
- Updated website, Travel Wisconsin, Facebook and Instagram with pertinent news.
- Working on the summer/winter brochure as well. Instead of two brochures during the year, it will be incorporated into one brochure to include both seasons. I requested an extension on the deadline to mid-May.
- Submitted documents for year-end Audit to Finance.
- Will need to re-schedule Camp Ranger training session for the new Camping/Shelter reservation system as the launch date was pushed back from it's original anticipated timeline.
- Went out for site visits to each campground to meet with Rangers. I am now their first-line supervisor so this was a good opportunity to really get to know exactly what they do, what they need in order to be ready for when the parks open. I also took inventory of signs that need replacing due to new policies, procedures and the reservation system. Many signs will need to be replaced and/or updated. Locations visited include South Park, North Park, Dexter Park, Richfield 360, Nepco and all boat landings and trailheads at these locations.
- Working on temporary laminated signage for all three campgrounds to inform customers of our new procedures for reserving campsite.

Forestry:

- Weekly timber sale billing and processing of wood cutting permit revenues.

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Currently 1 active timber sales: scaled wood, job site inspections, routine timber sale administration. 3 timber sales have gone inactive with wood sitting on landings due to road postings. These will become active and wood will be hauled once postings are lifted.
- Timber sale establishment, compartments 54 and 20.
- Working on putting together bid materials for upcoming timber bid tentatively set for May 26, 2022. Planning on 7 County Forest sales and 1 Highway Dept. sale.
- Attended Wood County Wildlife Area Committee meeting.
- Attended zoom ESRA training.
- Participated in Envirothon event as the forestry station captain.
- Investigated culvert washout on "East Hazelnut" forest road. Closed road and arranged for repair.
- Forestry Technician: Has been remarking old timber sales, performing forest reconnaissance, vehicle maintenance, completing assembly of new shooting benches, partial shooting range clean-up.

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

MAY (April 2022 Revenue)

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
748	5-16	FUTUREWOOD	*18,522.1	10/06/16	12/31/22		\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	12/31/22		\$0.00	\$0.00	\$0.00
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/22		\$0.00	\$0.00	\$0.00
764	6-17	FUTUREWOOD	14,091.00	11/17/17	12/31/22	\$6,134.04	\$16,396.50	\$16,396.50	\$0.00
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/22	\$2,241.00	\$31,003.52	\$31,003.52	\$0.00
779	8-19	LAMBERT FP	15,255.00	06/10/20	06/01/22		\$0.00	\$0.00	\$0.00
780	2-16	YODER LOGGING	42,886.00	07/10/20	06/01/23		\$0.00	\$0.00	\$0.00
781	5-19	YODER LOGGING	9,720.00	07/10/20	06/01/22		\$0.00	\$0.00	\$0.00
783	1-20	KOERNER	116,380.00	06/01/21	12/01/23		\$106,568.37	\$106,568.37	\$0.00
784	2-20	LAMBERT FP	12,900.00	06/01/21	12/01/23	\$1,278.27	\$11,703.54	\$11,480.52	-\$223.02
785	4-20	KOERNER	136,058.00	06/01/21	12/01/23	\$2,998.07	\$145,243.20	\$144,840.84	-\$402.36
787	1-21	KOERNER	111,269.60	06/01/21	12/01/23		\$153,428.74	\$153,428.74	\$0.00
788	2-21	YODER LOGGING	35,900.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
789	3-21	KOERNER	10,570.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	15,600.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
791	5-21	LAMBERT FP	9,919.00	11/24/21	12/03/23	\$20,522.04	\$23,391.55	\$20,522.04	-\$2,869.51
792	6-21	YODER LOGGING	27,870.00	11/24/21	12/03/23	\$0.00	\$20,522.04	\$0.00	-\$20,522.04
793	7-21	NW HARDWOODS	163,302.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
794	8-21	SCHREINER	28,965.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$20.00	\$0.00	\$0.00	

Payments Received This Month:

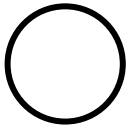
\$33,193.42

AMOUNT BILLED TO DATE

AMOUNT RCVD TO DATE

(24,016.93)

2022 Budgeted Total Revenues		\$350,000	Jobs Finished
2022 Total County Forestry Revenues this month (90%)		\$29,874.08	Jobs Started
2022 Total Township Revenues this month (10%):		\$3,319.34	Jobs Continuing/Reactivated
			Jobs Gone Inactive
2022 TOTAL NET FORESTRY REVENUE TO DATE:		\$213,254.40	



RESOLUTION#

Introduced by
Page 1 of 1

Highway Infrastructure & Recreation Committee

ITEM# 6-
DATE May 17, 2022
Effective Date May 17, 2022

Committee

Smg

Motion:

Adopted:

☐

1st

Lost:

☐

2nd

Tabled:

☐

No:

Yes:

Absent:

Number of votes required:

☒ Majority

☐ Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To become eligible for Snowmobile Trail Aid monies for replacement or rehabilitation of one bridge on private land for the 2022-2023 snowmobile season.

FISCAL NOTE: No cost to Wood County—Total reimbursement from State Snowmobile Aid account #55441.

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
43574	State Aid Revenues	\$175,855.00	
55441	Snowmobile Trail Aids		\$175,855.00

SOURCE OF MONEY: State of Wisconsin Department of Natural Resources Snowmobile Trail Aids Grant.

WHEREAS, Wood County proposes to accept plans for the construction of Snowmobile Trail Bridge (Rudolph River Rovers), and,

WHEREAS, funds have been budgeted in the amount of \$175,855.00 for snowmobile bridge construction and/or rehabilitation, and,

WHEREAS, requests for the construction of a snowmobile bridge has been received and funds have been budgeted in the amount of \$175,855.00 and is 100% reimbursable from the State Snowmobile Trails Aids funds.

THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors, that Wood County will construct one snowmobile bridge (subject to reimbursement from the Snowmobile State Aid Program) for the enjoyment of the citizenry of Wood County and the State of Wisconsin.

{ }

Jake Hahn (Chair)

Al Breu

John Hokamp

Dave LaFontaine

Lee Thao

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, April 25, 2022
TIME: 9:15 AM
LOCATION: Wood County Courthouse – Room 114

Members Present: Al Breu, Dennis Polach, William Winch, Brad Hamilton

Others present: Trent Miner, County Clerk, William Voight, Bill Clendenning, Lance Pliml, Amy Kaup, Reuben VanTassel

The meeting was called to order at 9:15 AM by County Clerk Miner.

There was no public comment.

The floor was opened for nominations for Chair of the PIT Committee. Polach nominated Breu. There being no other nominations, the Chair declared that Supervisor Breu was duly elected chair.

The floor was opened for nominations for Vice Chair of the PIT Committee. Hamilton nominated Polach. There being no other nominations, the chair declared that Supervisor Polach was duly elected vice chair.

The meeting time will remain on the first Monday of the month at 9:00 AM.

There being no other business, Miner declared the meeting adjourned at 9:16 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at next meeting.

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Monday, May 2, 2022
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Dennis Polach, Brad Hamilton
VIA WEBEX: Bill Winch

OTHERS PRESENT (for part or all of the meeting): **See attached list**

1. The meeting was called to order at 9:00 a.m. by Chair Breu.
2. Public Comments: Lance Pliml introduced Jeff Penzkover as the appointment for the vacant District 11 Supervisor seat. Jeff shared a little background information about himself.
3. Approve minutes from the previous meetings.

Motion (Hamilton/Polach) to approve the minutes from the previous meetings. Motion carried unanimously.

4. (a) Supervisors Winch, and Polach asked for clarification on items within the Information Technology vouchers. Amy Kaup answered general questions pertaining to her department's vouchers.

Motion (Hamilton/Polach) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

(b) Information Technology Director, Kaup shared the new Programmer Analyst will be starting May 9th, 2022. Kaup shared information regarding ongoing projects within her department.

(c) Kaup shared information regarding Capital Improvement Projects (CIP) within her department for 2023 and following years. Discussion ensued.

5. (a) Supervisors Hamilton, Winch, and Polach asked for clarification on items within the Maintenance vouchers. Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Hamilton/Polach) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

(b) Facilities Manager, Van Tassel shared information regarding projects that his department has been working on. Discussion ensued.

(c) Van Tassel shared information regarding Capital Improvement Projects (CIP) within his department for 2023. Van Tassel shared a hand-out with additional years for potential CIP requests. Discussion ensued.

6. County Clerk, Trent Miner shared information regarding the status of the Renewable and Sustainable Committee as it relates to a resolution being presented to the Judicial and Legislative Committee at their meeting on Friday, May 6th, 2022. Discussion ensued.

Motion (Hamilton/Breu) in support of the Judicial and Legislative resolution as it stands to terminate the Renewable and Sustainable Committee, pursuant to County Board Rule 31B. Motion carried unanimously.

7. Van Tassel shared information regarding on-going discussions with Information Technology (IT) regarding the possibility of IT occupying space within the Twelfth Street property. Discussion ensued. Van Tassel will bring back potential costs estimates as discussions progress.
8. Van Tassel shared information on potential departments that could make sense to occupy the Twelfth Street property. Discussion ensued. Van Tassel will share information as space needs are continually evaluated.
9. Agenda items for the next meeting:
 - Courthouse & River Block Security Access
 - Twelfth Street Property /Courthouse and River Block space needs
10. The next Committee meeting will be Monday, June 6, 2022 at 9:00 a.m. in meeting room 114.
11. Chair Breu declared the meeting adjourned at 10:26 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

**Property & Information Technology Committee Meeting
May 2, 2022**

[illegible]



Wood County WISCONSIN

INFORMATION TECHNOLOGY

April 2022

1. Wood County internet and intranet website updates, especially those concerning COVID-19, are being posted continually as we work to keep employees and citizens informed.
2. Substantial time continues to be spent transitioning to the new Human Services Electronic Health Record System, SmartCare. Go Live to the new system began on March 1. This software replaces their previous Electronic Health Record software, TCM. Work continues to finalize the State Reporting system. IT Staff work to resolve various issues with go live and to create custom reports for SmartCare. The new SmartCare system validates addresses so IT staff has been correcting addresses that were entered incorrectly into TCM. Work is being completed to finalize the GL integration and financial processes. Once this is complete IT will verify compatibility with the County's financial software, Dynamics.
3. Completed new features for the election results website. The features are related to reporting of total ballots cast and results for write-in candidates. The new features were used successfully in the election on April 5.
4. The IT on-call support schedule for emergency 24/7 operations has been expanded and improved. All IT staff will now be trained and scheduled to provide tier-1 emergency 24/7 support. This increases the number of trained on-call staff from 6 to 11.
5. IT Programmers Analyst work to provide seamless support of multiple systems that were previously primarily assigned to the resigned Programmer Analyst.
6. Staff has been working on configuring, testing, and installing PortBlocker, a software that will stop unapproved storage devices from being used on County hardware. Portable storage drives, like USB Drives, are a very easy and common method for viruses and other malicious software to infect our network. Per County Cyber Security Policy all drives need to be secured by IT. In most cases, approved devices will be encrypted to protect the data as well.
7. Progress is being made on the Clerk of Courts move to their new location. Once furniture is installed, IT will assist State CCAP (Circuit Court Access Program) staff with the PC and printer moves. As part of this relocation, all CCAP network resources are being moved to the Wood County Data Center.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

8. Continued work with the Parks and Forestry department to update the remote gate control and monitoring systems for Dexter and Wazeecha dams. The new gate control server and software is in place and is being tested by IT and dam operators. New controller hardware at the Dexter dam gate control building is on back order until later this year. New gate level hardware will be added at a later date.
9. Staff have been researching different options for Text (SMS) messaging archiving to ensure compliance with Open Records laws. The final solution will also allow staff to text from devices.
10. All network hardware at Dexter Tower and Dexter Dam has been updated and now meets new standards.
11. Began to build the framework to support the IT needs of Port Edwards. A new appliance is being installed to provide remote support.
12. Continued working with Konect Parks to implement a new Park Reservations system. The system will be deployed to the public sometime in the next few weeks. Transition activities will continue through the 2022 camping season. iPads were setup and configured to be used with the new system.
13. The Microsoft Internet Explorer web browser (IE) is end-of-life June 2022. IT planning begins to migrate all users primary browser to Microsoft Edge. The Microsoft Edge browser provides "IE emulation" mode which is required for some State applications to function properly.
14. Attended numerous planning meetings to prepare for upcoming Clerk of Court moves, the addition of the 4th Courtroom, and the new Jail project.
15. Continued work with the Treasurer's office on historical tax roll scanning. Document imports have begun and retrieval was tested successfully with the Treasurer's office.
16. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Over the past several months Norwood and Edgewater staff turnover, especially billing and accounting positions, has had an impact increasing IT support time.
17. Worked with Human Services staff to setup an Access phone tree and hunt group.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
18. Continued setup and testing of Laserfiche document management in the Human Services department. Non-clinical documents for Human Services, Norwood, and Edgewater will be migrated into the Laserfiche system over the coming months. All related business units will begin using a paperless process as much as possible utilizing the Laserfiche software.
 19. Prepped iPads and held an orientation for the new County Board members.
 20. Continued work on developing an updated internal employee web portal with a new, easier to update and navigate design.
 21. RtVision, Highway Department time and material tracking system, discussions begin concerning the future of security and setup of the Wood County RtVision servers.
 22. Support for GCS property tax systems is ongoing. A web portal server issue has been resolved. A second demo to further discuss the replacement property tax software will be scheduled for IT and Treasurer. The current property tax software version end-of-life is set for Fall of 2023.
 23. Development for adding new well water permits into the Planning & Zoning Department system continues.
 24. The IT Security Team continues the Security Awareness Program. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
 25. Discovery phase is scheduled for a system to provide an online property tax lottery credit search for property owners. The search utility will help reduce tax payer expense and increase county revenues.
 26. The TimeStar, electronic time card and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. An application interface program was created that automates combining the 2 Norwood PBJ files for submission to CMS (Centers for Medicare & Medicaid).
 27. Support and upgrades for multiple departmental use of Quicken software is ongoing.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

28. Legacy data migration from TCM to SmartCare continues. Test migration data was provided.
29. Providing continual support of Webex Meetings and Webex Room Kit. The County has been using Cisco Webex Meetings, Teams, and Room kits for video conferencing and Cisco Jabber for phone access.
30. For the month of March, 571 helpdesk requests were created, with staff completing 560 tickets and leaving 137 open requests. These numbers represent service requests from departments throughout the County. There are currently 317 project requests from departments.
31. Continued implementation of a password management solution that provides a secure method to store passwords. This solution also has a feature to allow monitoring and escorting vendors.
32. Discovery and assessment on the health and capabilities of existing IP phone and video conferencing systems continue. Assessment results will assist in improving phone and video conferencing systems by adding capabilities and integrating with WebEx meetings.
33. Staff continued to implement a new user management solution, ManagerPlus. ManagerPlus will allow IT to create templates and workflows to assist with managing turnover and user accounts.
34. Continued an internal audit of the countywide printer management program. Worked with the vendor on a printer swap that occurred with State Departments.
35. PC replacement hardware orders continue to arrive and staff has been setting up and replacing devices as time allows.
36. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
37. Revamped the interview process for the Programmer Analyst position. Interviews and a new exercise scenario were conducted. Ryan Jardine will be joining the IT Team on May 9th.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments April 2022

Ongoing Projects and Planning

Jail – A significant portion of my time during the month of April was focused on Design Development document review and providing feedback to the architect and engineering team; the Design Development documents are currently being finalized. The final phase of design will include preparing construction documents that should be let out to bid in July.

Courthouse – Most of our backordered furniture for the new Clerk of Courts office space has arrived. Staff should be relocated to the new space during the first couple weeks of May, as any remaining backordered furniture items are not essential for department operation.

We received bids for the Branch 4 project. As of right now, most of the project is expected to stay within budget; however, there will be some finishing touches bid towards the end of this year and it is hard to predict if material costs will continue to rise. Demolition in the existing space that will become Branch 4 is already underway.

Space Planning/12th St. – Continuing to evaluate available square footage at 12th Street to determine the need and/or value in relocating County staff to that building. As more time passes, given the minimal amount of interest that has been shown in this property, the benefit for the County to retain possession of the building for re-occupancy seems to be increasing.

River Block – When River Block was renovated in 2017, the roofing system was evaluated and determined to be in good condition. We are currently conducting a more thorough examination of the roof's gutter system as we have been experiencing occasional issues. We are looking to determine if the system's age or its design are at fault.

Miscellaneous

Attended PIT, HHS, Operations Committee, Judges Meeting, County Board, and numerous project meetings.

MINUTES
McMillan Memorial Library
Board of Trustees
March 16, 2022

DRAFT

Subject to
Approval

President Galvan called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

Ms. Galvan established that this was a public meeting and appropriate public notice was given.

ROLL CALL ATTENDANCE:

Present: Andrea Galvan, Kim Heniadis, Susan Feith, Craig Broeren, Eric Montag, Doug Machon, Scott Kellogg, William Clendenning, Ryan Austin, Karen Schill, and Elizabeth St. Myers
Administration: Andrew Barnett
Others in attendance: Attorney Nick Flanagan

CORRESPONDENCE: None

Motion to appoint Mr. Barnett take minutes by Machon, seconded by Broeren. Motion carried.

Attorney Flanagan gave a presentation titled Library 501c(3) Foundations / Endowment Fund. Handout attached to Minutes. Discussion followed.

MINUTES: **A motion to approve the Minutes of the February 16, 2022 Library Board meeting was made by Clendenning, second by Feith, with a correction. Motion carried.**

TREASURER'S REPORT: Ms. Feith reviewed the bills and all are in order. The financial reports for March 2022 were presented. **Motion by Clendenning seconded by Austin to get a one year contract with Tweet Garot. The Board plans to seek proposals for 2023. Motion carried.**
A motion to pay the Operating and Endowment Fund bills and file the financial reports was made by Machon and seconded by Austin, with exceptions noted (three books bills). Motion carried.

DIRECTOR'S REPORT:

Library Use and Events – Programs included a virtual tour of a volcano; author Troy Schoultz, the re-start of Monday Movies, and our first indoor concert in two years. Red Cross blood drive on March 25. Youth art on display through the end of the month, with a reception scheduled on March 14 at 4:00 pm. Our meeting rooms are available for booking again.

Building & Grounds – The theater is being connected to our digital HVAC controls, which should improve comfort and save money.

Learning Future Update

- Only a few items remain to fix. Graphics are the remaining major piece, with a walk through planned March 15.
- We expect a final accounting of donation / expenditures and reports to major donors will be completed before April 30.

Miscellaneous – The cross county reimbursement form is ready for Board approval. Mary Dern has tendered her resignation after a quarter century of service.

COMMITTEE REPORTS:

Services Committee.

- **Motion to approve the Meeting and Study Room Policy by Austin, seconded by St. Meyers. Motion carried.**
- **Motion to table for a month the Programming Report format by Machon, second by Feith. Motion carried.** Staff will start using the form in the interim.
- **Motion by Montag, seconded Machon that materials in the makerspace will be subject to a minimum 10% markup. Motion carried**

Personnel Committee.

Report on the Employee Job Description and Evaluation Forms.

Employee Handbook Revision was discussed. City Attorney and HR have been consulted.

Discussion ensued concerning the sick leave policy, which is not in accord with City non-union policies. A meeting is planned with the City Attorney and HR Director. The need for a series of policies to govern the Library met with general approval.

Finance Committee

Motion to extend the application deadline until April 3, by Machon seconded by Feith. Motion carried. All listings will be updated.

Motion by Montag, seconded by Heniadis to post the position on the ALA website. Motion carried.

Old Business:

Donor Recognition proposal was referred to Building & Grounds.

Motion to authorize SCLS to file Adjacent County reimbursement by Feith, second by Broeren. Motion carried.

Motion to table items C and D, by Machon, seconded by Feith. Motion Carried.

NEW BUSINESS: **Motion to go into closed session pursuant to Section 19.85 (1) (c), Wisconsin Statutes, for the purpose of considering “employment, promotion, compensation or evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility.” by Broeren, seconded by Austin. Motion approved by roll call vote.** The Board later returned to open session.

INFORMATION REQUESTS: **None**

ITEMS FOR NEXT AGENDA: **None**

A motion to adjourn was made by Clendenning, second by Kellogg. Motion carried and the meeting adjourned at 8:45 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held on April 20, 2022 at 5:00 p.m.

Respectfully submitted,
Andy Barnett, Library Director

South Central Library System Board of Trustees Minutes
3/24/2022, 12:15 p.m.
Chester Room
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held remotely via BlueJeans & in person

Action Items:

Approved the 2021 Annual System Report

Present J. Chrisler, B. Clendenning, S. Elwell, S. Feith, N. Foth, M. Furgal, J. Healy-Plotkin, J. Honl, R. Nelson, T. Walske, K. Williams

Excused: G. Poulson, M. Nelson

Absent: N. Brien, P. Cox

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Guests: Devin Flanigan, Keller, Inc.; Justin Fischer and Kevin Mullen, R.W. Baird

Call to Order: 12:15 p.m. S. Elwell, Vice President

- a. Introduction of guests/visitors: Justin Fischer and Kevin Mullen, R.W. Baird; Devin Flanigan, Keller, Inc.
- b. Requests to address the Board: None

Approval of previous meeting minutes: 2/24/2022

- a. Motion: M. Furgal moved approval of the 2/24/2022 minutes. K. Williams seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Bills for Payments: The payment amount is \$590,388.96 + \$43,486.24= \$633,875.20

- a. Motion: B. Clendenning moved approval of the bills for payment. M. Furgal seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

Presentation: Funding Option with Baird – Justin Fischer and Kevin Mullen

You may view the handout in the documents online, which summarizes the potential funding options. It was suggested that members of the board discuss a plan for approaching the Dane County Finance Committee to inquire whether they would be able/willing to make a recommendation to the Dane County Board of Supervisors to provide funds to SCLS. Baird is willing to attend that meeting. The SCLS Board will take action on this topic at the April meeting.

Committee Reports

- a. Advocacy: S. Elwell noted SCLS created a “new building” webpage. The board members are encouraged to donate to the SCLS Foundation and help write grants to fund the building.

Action Items

- a. Approval of Annual System Report
 - i. Motion: M. Furgal moved approval of the 2021 Annual System Report. S. Feith seconded.
 - ii. Discussion: None
 - iii. Vote: Motion carried.

b. Approval of Easement (TLE) – This will not be voted on at the meeting
D. Flanigan noted the City of Madison rejected the prior easement proposal due to too many trees being cut down. The plan was re-designed to save all of the trees but one. We are waiting for the approval by the City of Madison. Once we receive verification that the plan was approved by the City, the board will vote.

SCLS Foundation Report: M. Van Pelt noted she sent an email to the SCLSF Board and SCLS Board about a free grant writing seminar to help apply for funding for the new building project. T. Walske and M. Van Pelt are working on identifying grants to submit for the Foundation. Volunteers are needed for grant writing. M. Van Pelt is creating a handout of frequently asked questions to assist in filling out the grants. N. Brien and K. Williams are working on finding funding for solar panels for the new building.

System Director's Report: You may view the System Director report online. Building plans will be available to go for bid on April 18th and there will be a bid opening May 12th at Baker Tilley. K. Williams volunteered to be the board member present to read the bids aloud. D. Flanigan, Keller, Inc., will create a spreadsheet of the bids and present it to the BNAW. A second spreadsheet will be created with the final bids of the lowest bidders and it will be presented to the SCLS Board members at the May 26th board meeting for approval. D. Flanigan will contact the contractors that won the bids.

Discussion:

a. 2021 Management Discussion & Analysis review: The auditors will present in April and the board will vote to approve the audit. S. Feith inquired about the two items the auditors noted. K. Goeden noted both items were not SCLS errors. The SCLS Foundation was categorized differently from the past auditor and the grant submission portal at DPI was not working, which did not allow SCLS to receive the funding from DPI within the timeframe necessary.

b. System Effectiveness Statements: We received 100% system effectiveness from all the member libraries.

Administrative Council (AC) Report: All Directors Meeting 3/17/22.

Other Business: None

Information sharing: M. Van Pelt shared the Marathon County Task Force report, which detailed the on-going work between MCPL and WVLS to resolve issues before deciding to change systems.

Adjournment: 1:52 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/3/24/2022

DRAFT

COUNTY OF WOOD LIBRARY BOARD

Meeting Minutes for Thursday, January 27, 2022

Members Present:

Dave Barth
Betsy Mancil
Joe Zurfluh
Brad Hamilton
Linda Schmidt
Bill Voight
Susan Feith

Library Directors Present:

Jill Porter, Everett Roehl Marshfield Public Library
Darla Allen, Lester Library, Nekoosa
Stacy Kunding, Lester Library of Arpin
Andy Barnett, McMillan Memorial Library, WR
Tammy Hardinger, Pittsville Public Library
Jean Anderson, SCLS Representative

Also present: Bill Clendenning, Wood County Supervisor

Chairman Barth called the meeting to order at 7:00 p.m. hosted at Lester Library in Nekoosa. A number of members and library directors attended virtually on Zoom.

Chairman Barth requested that the secretary present the minutes of the October 21, 2021, meeting for approval. Mr. Hamilton moved to approve the minutes as written. Second by Mr. Voight. Motion passed unanimously.

Old Business: Mr. Barth noted that the Wood County Library Board 2022 Reimbursement Request spreadsheet was distributed in the materials for this meeting and that the request was approved by the Wood County Board of Supervisors. Members expressed satisfaction with the result.

There was no correspondence.

There were no comments on agenda items or requests for future items.

There was no new business.

Library Reports:

Mr. Barnett announced his June retirement date. He reported that the Learning Futures renovation project at McMillan is approaching completion. Staff is “planning programs.” A Wisconsin Historical Society traveling exhibit on the 19th Amendment is in place.

Ms. Porter reported that the Roehl Marshfield Library will also be focusing on succession planning, expecting that approximately 30% of staff will retire in a few years. Planning for summer reading club and stories in the park has begun, and an innovative e-bike delivery system for getting books to kids is poised to begin. The library’s participation in Marshfield’s 150th anniversary planning is continuing. Text and illustrations are complete for a popup book about Marshfield using children’s art. Information about 50 Marshfield people who have made significant contributions to the community has been compiled. Genealogy remains a popular and important part of library services.

Ms. Kunding reported satisfaction with the heating system improvements at the Arpin Lester Library. A staff vacancy has been filled and training is taking place. An expansion in the youth fiction collection is underway. Program participation is “a bit slow” which she attributes to travel difficulties for patrons and the impact loss of life in the community has had on the library patron base. An inspirational quotes program has been initiated on the library’s Facebook account. The library is also invigorated by a home school group which meets at the library twice per month.

Ms. Hardinger reported that the Pittsville Library had a “strong finish” to 2021. Collaboration and partnership events with other groups brought new faces and welcome extra income to the library. Current programs include “Read the World” and “Blind Date with a Book.”

Ms. Anderson reported on SCLS personnel changes and its new building plans and timeline, grant applications to be pursued and grants awarded, member library annual report process and due date, a project to provide intellectual freedom services to help member libraries face potential challenges to materials, a partnership with UWSP and UW Madison social work programs to host social work student interns in libraries, a project to provide statewide training opportunities through webinars, accomplishments in the digitization of local history, and significant library meeting and continuing education dates. Library Legislative Day in Madison is February 8. Due to the amount of information in the SCLS report, Ms. Anderson submitted her report in pdf format for distribution to Board members.

Ms. Allen reported that the Nekoosa Lester Library was significantly impacted in December by Covid contracted by patrons and staff, including herself. Eight frequent library patrons or their family members died in December. Concern over child patron safety continued and is being addressed through cooperation with City government. Summer reading program planning has begun. Craft night continues, and Adult Book Bingo is underway. The library is also continuing to work on a grant application to the Legacy Foundation. Ms. Allen is assisting a boxing club in their application for tax exemption. DVDs are being transitioned to open shelving to improve staff efficiency. Newspapers.com, a website Ms. Allen uses frequently to assist patrons in obtaining a variety of information, was suggested to SCLS as an online resource SCLS might provide. Zoom meeting capability is another resource she thought would be helpful and might be facilitated by SCLS.

Mr. Clendenning suggested that Wood County might be able to assist in the acquisition of Zoom capabilities.

Date of the next meeting was set for 7 p.m., Thursday, April 28, 2022, hosted at McMillan Library in Wisconsin Rapids and available on Zoom.

There being no further business, the meeting was adjourned on motion by Mr. Hamilton and second by Ms. Schmidt.

Respectfully submitted,
Susan Feith, Secretary

The University COMMISSION



Marshfield
UW-Stevens Point



City of Marshfield



Commissioners

VOTING MEMBERS

Al Breu, Vice-Chair

Peter Hendler

Jake Hahn, Secretary

Nick Poeschel

Donna Rozar, Chair

Rebecca Spiros

EX-OFFICIO

NON-VOTING MEMBERS

Lance Pliml

(UNAPPROVED)

MINUTES OF THE UNIVERSITY COMMISSION (UWSP at MARSHFIELD) MEETING OF FEBRUARY 10, 2022.

Chair Rozar called the meeting to order at 5:00 p.m.

Present: Rozar (by Zoom), Hahn (by Zoom), Spiros (by Zoom), Breu (by Zoom), and Poeschel

Absent: Hendler

Also present: Michelle Boernke (by Zoom), Campus Executive; Brian Panzer, Facilities Manager; Lance Pliml, Wood County Board Chair; Mike Zsido (by Zoom), Asst. Director for Building Services; Ralph Nussbaum, UW Commission Bookkeeper

Rozar declared a quorum.

There were no public comments.

Motion (Breu/Hahn) to approve the minutes from November 11, 2021, and place on file. Motion carried.

Motion (Poeschel/Spiros) to approve and place on file the Register Report and Comparing Budget to Actual Expenses for 2021. Motion carried.

Motion (Breu/Haun) to approve and place on file the Register Report and Comparing Budget to Actual Expenses for 2022. Motion Carried.

Motion (Spiros/Breu) to approve and place on file the Financial Activity since 11/11/21 Report. Motion Carried.

Panzer gave an overview of his report, which included an update on the current CIP for the 200-ton chiller, which was budgeted at \$180,000. Due to supply chain issues, quotes for this work have increased to \$320,000. It is the recommendation of staff to rebuild the chiller for an estimate of \$30,000 which will push the service-life of the chiller out for another 3-5 years, at which time the cost of replacement should be down. Panzer move the replacement to 2025 in the new CIP plan. Question was if this funding can be carried over. Panzer to contact the county and city on this update. No

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Marshfield, WI 54449
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FAX 715-389-6517

other comments. Motion (Breu/Poeschel) to receive and place on file the Facilities Manager Report. Motion carried.

Earlier this afternoon, Panzer, Boernke, and Rozar opened the bids for the 2022 mowing contract. The mowing contract is for five years; with the first initial year, followed by a 4 – consecutive one-year renewable option. Two bids were submitted. The lowest bid was from Turf Tamers at \$250/time flat rate for campus and \$250/time rate for the athletic fields, the bid documents included the insurance certificate. Lawns and Landscape of Wisconsin was the second bid with \$350/time flat rate for campus and \$350/time for the athletic fields, no insurance certificate was included in the bid documents. Motion (Breu/Hahn) to award the 2022 mowing contract to Turf Tamers. Motion carried.

Panzer reviewed the proposed 2023 – 2027 CIP document which will be presented to both the county and city for approval. Motion (Hahn/Poeschel) to approve the 2023-2027 CIP budget and place on file. Motion carried.

Boernke outlined the proposed plan for upgrades to the Helen Connor Laird Theatre stage floor and installation of new carpeting. The estimated cost of the project is \$150,000 and the UW Foundation is working on donor input and fundraising to cover the cost. There would be no cost to the city or county. If funds can be found to cover all costs, the campus is seeking permission to move forward with this project for the summer of 2022. Motion (Breu/Hahn) to approve upgrades to the Helen Connor Laird theatre stage flooring and replacement of carpeting. Motion carried.

Boernke provided University updates, which included the announcement from the Makerspace Executive Committee, hiring the new manager, Mark Bowie, who started virtually February 1st. Bowie will be moving to Marshfield in April. No further questions or comments from the members. (Campus Executive Report on file.)

There was no formal Chair's report.

Next regular meeting date is 5:00 p.m. on May 12.

No further business.

Meeting adjourned at 6:10 p.m.

Minutes taken for Jake Hahn, Secretary by Michelle Boernke

RESOLUTION # _____

Introduced by: WOOD COUNTY BOARD OF SUPERVISORS

RELATING TO THE LIFE AND PUBLIC SERVICE OF LORRAINE KRUEGER

WHEREAS, it has pleased the Almighty to call from this life former County Board Supervisor Lorraine Krueger, and,

WHEREAS, Supervisor Krueger was born March 4, 1933, and passed from this world on April 21, 2022, and,

WHEREAS, Supervisor Krueger was employed by Wood County for 44 years, starting out in the Clerk’s office, the Treasurer’s office, and ending at the Highway Dept., retiring in 1995, and,

WHEREAS, Supervisor Krueger was appointed to the Wood County Board of Supervisors in May of 2001, and served until April of 2002, and,

WHEREAS, Supervisor Krueger served with honor and distinction on the Emergency Management Committee, Traffic Safety Commission, and Planning & Zoning Committee, and

WHEREAS, Supervisor Krueger’s public service also included serving as Town Treasurer for the Town of Hansen for 18 years, and,

WHEREAS, Supervisor Krueger enjoyed the respect of her colleagues, and,

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Board of Supervisors commend Supervisor Lorraine Krueger’s public service and express their sorrow at her passing and extend condolences to her family and friends.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to her children, and,

BE IT FURTHER RESOLVED, that we stand in silence for one minute in respect to her passing.

WOOD COUNTY BOARD OF SUPERVISORS

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Adopted by the Wood County Board of Supervisors this 17th day of May, 2022.

_____	_____
County Clerk	County Board Chairman