

***MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

DAY & DATE: May 01, 2014
PLACE: Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Room 115
MEETING TIME: 8:00 A.M.
ADJOURNMENT TIME: 11:25 A.M.
MEMBERS PRESENT: Chairman, Al Breu; Vice-Chairman, Trent Miner; Secretary, Dennis Polach; Member Marion Hokamp, and Member William Winch
OTHERS PRESENT: Highway Commissioner Doug Passineau; Accounting Supervisor, John Peckham; Highway County Engineer, Roland Hawk; Office Supervisor, Heather Gehrt; Park and Forestry Director Chad Schooley; Forest Administrator, Fritz Schubert; DNR Forestry Liaison, Steve Grant; Lance Pliml, County Board Chairman; Ed Reed, Human Resources Director; and Russ Haffenbredl, Town of Milladore Chairman

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Chairman A. Breu opened the floor to nominations for Vice-Chairman of the Highway Infrastructure and Recreation Committee. D. Polach nominated T. Miner. There were no other nominations.

A motion was made by T. Miner and seconded by D. Polach to close the nominations and cast a unanimous ballot. Motion carried.

Chairman A. Breu opened the floor to nominations for Secretary of the Highway Infrastructure and Recreation Committee. T. Miner nominated D. Polach. There were no other nominations.

A motion was made by T. Miner and seconded by D. Polach to close the nominations and cast a unanimous ballot. Motion carried.

3. Public comments: None
4. The minutes of the April 3, 2014 Highway Infrastructure & Recreation Committee meeting were reviewed.

A motion was made by T. Miner and seconded by D. Polach to approve the above-mentioned minutes. Motion carried.

5. Performance Based Maintenance (PBM) projects were discussed. Two projects were awarded from the D.O.T.; one for re-shouldering on Hwy 73 to CTH N and the other project for bridge sealing on 20+ bridges.
6. The 5 year Capital Improvement Plan projects were discussed.

A motion was made by T. Miner and seconded by M. Hokamp to approve the 5 year CIP and forward to the Finance Department. Motion carried.

7. Bridge Training was discussed and there are over 150 bridges that need to be inspected at different intervals throughout the County. Inspection responsibilities have greatly increased and if inspections are not done within a certain time period, then the inspector could be subject to loss of credentials.
8. The Auburndale Shop was discussed. This shop is going to be combined with the Marshfield shop starting in June and the old shop put up for sale.

A motion was made by T. Miner and seconded by D. Polach to start the combining of the Auburndale Shop with the Marshfield Shop and putting up the Auburndale Shop for sale. Motion carried.

9. Debt Service was discussed. There are currently 325 miles of roads that the County maintains. Most roads were built prior to 1970 and there were different types of standards back then. If the County wants to maintain road ratings of above "7"; then they need to increase their debt service to have all roads completed within 5 years. The Department has come up with a plan with two different options and will present it to the Executive Committee on May 6.
10. Frac Sand Update. 1 company has until June to complete payments that are currently owed.
11. Current Projects Update. (see attached sheet)
12. The monthly bill listing was reviewed.

A motion was made by T. Miner and seconded by D. Polach to approve the monthly bill listing. Motion carried.

13. Accounting Supervisor's report was reviewed.

A motion was made by T. Miner and seconded by M. Hokamp to approve the Accounting Supervisor's report. Motion carried.

14. Correspondence: None.

The Committee took a break at 9:50 AM; resuming at 10:00 AM

15. Construction Supervisor's report was reviewed. (see attached sheet)

A motion was made by T. Miner and seconded by D. Polach to approve the Construction Supervisor's report. Motion carried.

16. Office Supervisor's report was reviewed. (see attached sheet)

A motion was made by T. Miner and seconded by D. Polach to approve the Office Supervisor's report. Motion carried.

17. Park and Forestry Director's report was reviewed. (see attached sheet)

a) Special Use Permits

- June 1st at North Wood County Park Dairyfest Fling
- May 3rd at South Wood County Park Jigsaw Run

A motion was made by T. Miner and seconded by D. Polach to approve the above-mentioned Special Use Permits. Motion carried.

b) 5 Year Capital Improvement Plan

A motion was made by T. Miner and seconded by M. Hokamp to approve the 5 year CIP and forward to the Finance Department. Motion carried.

A motion was made by T. Miner and seconded by D. Polach to approve the Park and Forestry Director's report. Motion carried.

18. Forest Administrator's report was reviewed. (see attached sheet)

a) Timber Sale Update.

b) Contract extensions for #688 Twin Forest Products & #691 Thurs Logging.

A motion was made by T. Miner and seconded by D. Polach to approve the above-mentioned contract extensions for 1 year with no stumpage increase. Motion carried.

- c) Timber Sale bids will be opened on May 30, and the results brought to the June meeting. There are 6 sales covering 310 acres of land.
- d) Encroachment Issues. There are several parcels of county land on the Wood County Wildlife Area and Wood County Forest, in the townships of Remington and Hiles that appear to be impacted. This is preliminary information obtained from aerial photos and through contact with personnel at Sandhill. More information will need to be gathered and will most likely include surveying and neighboring landowner contacts. This item will be included in future agenda(s) as more information becomes available.

A motion was made by T. Miner and seconded by W. Winch to approve the Forest Administrator's report. Motion carried.

19. Correspondence:

- No monthly claims from the Safety Department.
- Concessionaire retirement letter from Powers Bluff.

20. The monthly bill listing was reviewed.

A motion was made by D. Polach and seconded by W. Winch to approve the monthly bill listing. Motion carried.

21. The revenue report was reviewed.

A motion was made by M. Hokamp and seconded by D. Polach to approve the revenue report. Motion carried.

22. The next meeting date is June 5, 2014 at the Wood County Highway Shop.

A motion was made by D. Polach and seconded by W. Winch to adjourn at 11:25 A.M. Motion carried.



Dennis Polach, Secretary

Minutes taken by Heather Gehrt, Park & Forestry Office Supervisor