

PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Tuesday, July 5, 2022

TIME: 9:00 a.m.

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meetings
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
6. Courthouse and River Block space needs
 - a. Consider retaining Twelfth Street property and relocating IT Dept.
 - b. Discuss changes to River Block building access
7. Future Agenda Items
8. Set date and time of next meeting
9. The Committee may go into closed session pursuant to Wis. Stats. 19.85(1)(c) to consider a temporary increase in pay for the Facilities Manager.
10. Return to open session
11. Adjourn

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2494 582 6018

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=md72c8dee302c7281621942558322dd02>

Meeting number (access code): 2494 582 6018

Meeting password: 07052022

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, June 6, 2022

TIME: 9:00 a.m.

LOCATION: Room 114, Wood County Courthouse

Members present: Chairman Al Breu, Brad Hamilton, Jeff Penzkover, William Winch, Dennis Polach

Others present: See attached list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. Public Comments – There were no public comments.
3. Motion by Hamilton/Polach to approve the minutes of the previous meeting. Motion carried unanimously.
4. Supervisors Winch, and Polach asked for clarification on items within the Information Technology vouchers. Amy Kaup answered general questions pertaining to her department's vouchers. Motion by Hamilton/Penzkover to approve the vouchers as presented. Motion carried unanimously.

Kaup then highlighted and answered questions related to her monthly comments.

5. Supervisors Winch and Polach asked for clarification on items within the Maintenance department's vouchers. Motion by Hamilton/Winch to approve the vouchers as presented. Motion carried unanimously.

VanTassel then highlighted a couple of items within his letter of comments. He stated that Corp Counsel is drafting a resolution to exempt the county from having to bid out certain functions related to utility relocation from under Avon St. This will save a lot of time and money and keep the entire jail project on time. This resolution will be acted on at a meeting prior to the county board meeting on June 21st.

6. The letter sent out by the County Board Chair, Operations Committee Chair, and Finance Director pertaining to the initial CIP request was discussed. Chairman Pliml stated that what they are looking for from committees and departments is a prioritization of projects so that the Operations Committee can review them. Currently, there is \$6.8 million in borrowing requests for CIP and this number needs to get down to \$3.5 million.

7. Space Needs - VanTassel reported that there was a request for an office for a floating court reporter position. As of now, this person could use an office in the Corporation Counsel suite of offices and will be of little cost to set up. Discussion ensued on the 12th Street property and the ongoing space needs of the Courthouse & River Block. It is possible that there might a preliminary floor plan available at the next meeting.
8. After-hour access to the Courthouse was discussed as it relates to the security policy currently in place. IT is looking for clarification as it relates to after-hours access for their staff to able to come into the building without screening. Hamilton requested this be placed on the Public Safety Committee agenda. Miner will coordinate that placement.
9. Future agenda items
 - County Facility Security & Access (Public Safety Committee)
 - Resolution – Bidding Exemption (prior to County Board meeting)
10. The next meeting will be held on Tuesday, July 5th at 9:00 AM in Room 114.
11. Chairman Breu declared the meeting adjourned at 10:46 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at next meeting.

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Tuesday, June 21, 2022
TIME: 9:06 AM
LOCATION: Safety Conference Room 105, Wood County Courthouse

Members Present: Al Breu, Jeff Penzkover, William Winch, Dennis Polach, Brad Hamilton

Also Present: Trent Miner, Reuben VanTassel, Kurt Berner, Bill Clendenning

Chairman Breu called the meeting to order at 9:06 AM.

There was no public comment.

The resolution for emergency exemption to the bidding process was presented to the committee. Motion by Hamilton/Penzkover to approve the resolution and send it to county board for their consideration. Discussion ensued with clarification from both VanTassel and Berner. Motion carried 4-1. Voting no was Winch (does not believe it is necessary or will save money or time).

Chairman Breu adjourned the meeting at 9:15 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at next meeting.

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: JUNE 2022

For the range of vouchers: 27220250 - 27220307

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27220250	AMAZON CAPITAL SERVICES	VETERANS - LABEL PRINTERS	05/20/2022	\$291.98	P
27220251	AMAZON CAPITAL SERVICES	P&Z WIRELESS KEYBOARD, MOUSE	05/28/2022	\$27.99	P
27220252	FRONTIER COMMUNICATIONS	PHONE CHARGES	05/19/2022	\$137.60	P
27220253	INSIGHT PUBLIC SECTOR INC	2ND PC ORDER 2022	05/18/2022	\$1,888.95	P
27220254	SOLARUS	PHONE CHGS ACCT 00063942-1	06/01/2022	\$2,131.67	P
27220255	SOLARUS	PHONE CHGS ACCT 00077856-5	06/01/2022	\$217.08	P
27220256	SOLARUS	PHONE CHGS ACCT 00061009-7	06/01/2022	\$69.99	P
27220257	RHYME (Portage)	CLK OF CTS - PRINTER REPAIR	05/23/2022	\$633.00	P
27220258	TDS TELECOM	PHONE CHARGES	05/28/2022	\$70.55	P
27220259	TDS TELECOM	PHONE CHARGES	05/28/2022	\$58.13	P
27220260	TDS TELECOM	PHONE CHARGES	05/28/2022	\$43.73	P
27220261	TDS TELECOM	PHONE CHARGES	05/28/2022	\$58.28	P
27220262	TDS TELECOM	PHONE CHARGES	05/28/2022	\$20.30	P
27220263	US CELLULAR	CELL PHONE CHGS ACCT 277407322	05/16/2022	\$635.07	P
27220264	US CELLULAR	CELL PHONE CHGS ACCT 821710598	05/16/2022	\$231.94	P
27220265	US CELLULAR	CELL PHONE CHGS ACCT 203538532	05/20/2022	\$2,188.44	P
27220266	US CELLULAR	CELL PHONE CHGS ACCT 203391922	05/20/2022	\$7.99	P
27220267	AMAZON CAPITAL SERVICES	CLK OF CTS 2.5-3.5 MM ADAPTER	05/23/2022	\$5.99	P
27220268	AMAZON CAPITAL SERVICES	CABLE, BUSINESS CARDS	05/31/2022	\$89.78	P
27220269	AMAZON CAPITAL SERVICES	MAINTENANCE PHONE CASE	06/02/2022	\$11.99	P
27220270	AMAZON CAPITAL SERVICES	CLK OF CTS BUSY LIGHT	06/04/2022	\$30.28	P
27220271	CHARTER COMMUNICATIONS	INTERNET PRO100 ACCT 0209726	05/24/2022	\$134.99	P
27220272	INSIGHT PUBLIC SECTOR INC	CISCO UCS BLADE REPLACEMENT	05/25/2022	\$187,230.12	P
27220273	VERIZON	CELL CHGS ACCT 242258062-00001	06/01/2022	\$7,395.20	P
27220274	ZOHO CORPORATION	SERVICE DESK SUBSCRIPTION ADDN	06/07/2022	\$185.00	P
27220275	RHYME (Portage)	1ST QTR 2022 BILLING	05/11/2022	\$7,906.29	P
27220276	GOLDFAX	NETWORK FAXING	06/07/2022	\$59.15	P
27220277	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	06/06/2022	\$6,159.47	P
27220278	AMAZON CAPITAL SERVICES	PE IPAD ACCESSORIES,HARD DRIVE	06/08/2022	\$263.21	P
27220279	AMAZON CAPITAL SERVICES	CREDIT MEMO - CLK OF CTS CABLE	06/08/2022	(\$12.99)	P
27220280	AMAZON CAPITAL SERVICES	INTERN HEADSET,OFFICE SUPPLIES	06/11/2022	\$146.55	P
27220281	AT&T MOBILITY	IT & COMMUNICATIONS CELL CHGS	05/23/2022	\$283.87	P
27220282	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	06/01/2022	\$9.51	P
27220283	CHARTER COMMUNICATIONS	WR FIBER ACCT 0294876	05/28/2022	\$1,360.35	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27220284	CDI (CITIES DIGITAL)	P&Z LASERFICHE LICENSES	06/03/2022	\$2,406.44	P
27220285	COMPUTER INFORMATION SYSTEMS INC	CIS MAINTENANCE & SUPPORT	06/01/2022	\$57,546.03	P
27220286	CORE BTS INC	SUPPORT SERVICES	06/09/2022	\$975.00	P
27220287	TIME WARNER CABLE	NETWORK SERVICES	06/01/2022	\$2,326.75	P
27220288	ZOHO CORPORATION	DESKTOP CENTRAL RENEWAL	06/15/2022	\$15,967.00	P
27220289	ISI TELEMAGEMENT SOLUTIONS INC	ISI CLOUD SUBSCRIPTION	06/09/2022	\$5,160.00	P
27220290	AMAZON CAPITAL SERVICES	CLK OF COURTS - AUDIO ADAPTER	05/20/2022	\$7.89	P
27220291	AMAZON CAPITAL SERVICES	CORP COUNSEL ERGONOMIC MOUSE	06/15/2022	\$46.05	P
27220292	CHARTER COMMUNICATIONS	MFLD FIBER ACCT 0364818	06/09/2022	\$458.61	P
27220293	TREBRON COMPANY INC	SOPHOS RENEWAL - PAYMENT 2	07/01/2022	\$16,375.00	P
27220294	US BANK	FIXMEIT, DEV XPRESS,TRNG,DOCKS	06/17/2022	\$11,516.65	
27220295	AMAZON CAPITAL SERVICES	UPS REPLACEMENT BATTERY	06/17/2022	\$35.05	
27220296	AMAZON CAPITAL SERVICES	C MARTIN HEADSET	06/19/2022	\$479.98	
27220297	AMAZON CAPITAL SERVICES	RVT MAINTENANCE MONITOR	06/21/2022	\$666.99	
27220298	AMAZON CAPITAL SERVICES	C MARTIN HEADSET	06/23/2022	\$473.95	
27220299	AMAZON CAPITAL SERVICES	CREDIT MEMO - C MARTIN HEADSET	06/28/2022	(\$335.99)	
27220300	FRONTIER COMMUNICATIONS	PHONE CHARGES	06/19/2022	\$137.60	
27220301	INTER-QUEST CORP	ONSITE SUPPORT	06/21/2022	\$437.35	
27220302	RHYME (Portage)	COUNTY CLERK STAPLE CARTRIDGE	06/15/2022	\$196.00	
27220303	TDS TELECOM	PHONE CHARGES	06/28/2022	\$70.55	
27220304	TDS TELECOM	PHONE CHARGES	06/28/2022	\$58.13	
27220305	TDS TELECOM	PHONE CHARGES	06/28/2022	\$43.73	
27220306	TDS TELECOM	PHONE CHARGES	06/28/2022	\$58.33	
27220307	TDS TELECOM	PHONE CHARGES	06/28/2022	\$20.25	
Grand Total:				\$335,098.79	

Signatures

Committee Chair: _____

Committee Member: _____



Wood County WISCONSIN

INFORMATION TECHNOLOGY

June 2022

1. Wood County internet and intranet website updates, especially those concerning COVID-19, are being posted continually as we work to keep employees and citizens informed.
2. IT Programmers Analyst team attended the Central Records meeting in Pittsville. Central Records meetings includes law enforcement, dispatch, fire and rescue, board supervisors, IT and GIS mapping staff. Staff collaborate and work to improve systems and processes that provide public safety services.
3. IT Programmers Analyst team works to train the new Programmer Analyst.
4. Technician team have been training the three interns that were hired in June. This includes job shadowing and training on a wide variety of tasks performed by IT staff. Internship provides a diverse real world experience of an IT position.
5. A Staff member completed a free Cyber Response training, SANS FOR578 for Cyber Threat Intel and SAN Ransomware Summit. These courses were provided at no cost to the County because a member of the IT Department is on the State of Wisconsin Cyber Response Team (CRT). This is a huge benefit to the County as these training courses provide valuable training and would otherwise cost several thousand dollars.
6. Worked with Health and Corp Counsel for Social Media Policy Review.
7. Began work on streamlining the IBR, Incident Based Reporting, process for all Wood County law enforcement agencies. The current progress is dependent on IT staff to provide results. The new system will automate the process so the agency staff can quickly obtain results without delay.
8. Setup severe weather alerts for all of Human Services via desk phones.
9. Collaborated with a vendor to perform an assessment of backup strategies and will review recommended way to improve current procedures to plans to recover from a security event. These types of assessments typically cost \$10,000 to complete, however we qualified to have this assessment completed at no cost to the County.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

10. Updated a video server and replaced the ID Badge printer at Norwood in an effort to ensure software and hardware is current and continues to follow best practices for security.
11. Substantial time continues to be spent transitioning to the new Human Services Electronic Health Record System, SmartCare. Go Live to the new system began on March 1. This software replaces their previous Electronic Health Record software, TCM. Work continues to finalize the State Reporting system. IT Staff work to resolve various issues with go live and to create custom reports for SmartCare. The new SmartCare system validates addresses so IT staff has been correcting addresses that were entered incorrectly into TCM. Work continues to finalize the GL integration and financial processes. Once this is complete IT will verify compatibility with the County's financial software, Dynamics. Access to TCM and IMS have been restricted to read only. Reports were compiled in TCM and provided to Auditor.
12. Continue to update network equipment. Replaced equipment at Marshfield Highway. Devices for Powers Bluff and Wisconsin Rapids Highway Tower are configured and scheduled to be replaced in July.
13. Staff continue to work on configuring, testing, and installing PortBlocker, a software that will stop unapproved storage devices from being used on County hardware. Portable storage drives, like USB Drives, are a very easy and common method for viruses and other malicious software to infect our network. Per County Cyber Security Policy all drives need to be secured by IT. Began enforcement of USB port blocking.
14. Network Staff assisted Maintenance and their vendor upgrade our Door Control software to the latest version.
15. Continued work with the Parks and Forestry department to update the remote gate control and monitoring systems for Dexter and Wazeecha dams. The new gate control server and software is in place and is being used by Wazeecha dam operators. New controller hardware at the Dexter dam gate control building is on back order until later this year. New gate level hardware will be added at a later date.
16. Staff have been researching different options for Text (SMS) messaging archiving to ensure compliance with Open Records laws. The final solution will also allow staff to text from devices.
17. Completed working with Konect Parks & the Parks and Forestry Department to implement a new Park Reservations system. The system went live at the beginning of May and has been working well. Transition activities will continue through the 2022 camping season.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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18. The Microsoft Internet Explorer web browser (IE) is end-of-life June 2022. IT migrated all users primary browser to Microsoft Edge. The Microsoft Edge browser provides "IE emulation" mode which is required for some State applications to function properly.
 19. Continued work with the Treasurer's office on historical tax roll scanning. Documents continue to be added as our scanning partner picks up tax roll books and imports the digital version into Laserfiche.
 20. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Over the past several months Norwood and Edgewater staff turnover, especially billing and accounting positions, has had an impact increasing IT support time.
 21. Continued setup and testing of Laserfiche document management in the Human Services department. Fiscal units are in the process of training and conversion.
 22. Continued work on developing an updated internal employee web portal with a new, easier to update and navigate design.
 23. RtVision, Highway Department time and material tracking system, discussions begin concerning the future of security and setup of the Wood County RtVision servers. IT staff worked with RtVision OneGov staff to provide secure email notifications to permit applicants. RtVision OneGov is the online permit application system.
 24. Support for GCS property tax systems is ongoing. IT and the Treasurer worked together to devise a secure method to receipt property taxes remotely in the new environment. A second demo to further discuss the replacement property tax software is scheduled for IT and Treasurer. The current property tax software version end-of-life is set for Fall of 2023.
 25. Development for adding new well water permits into the Planning & Zoning Department system continues.
 26. The IT Security Team continues the Security Awareness Program. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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27. Discovery phase is scheduled for a system to provide an online property tax lottery credit search for property owners. The search utility will help reduce tax payer expense and increase county revenues.
 28. The TimeStar, electronic time card and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.
 29. Support and upgrades for multiple departmental use of Quicken software is ongoing.
 30. Legacy data migration from TCM to SmartCare continues. Test migration data was provided.
 31. Providing continual support of Webex Meetings and Webex Room Kit. The County has been using Cisco Webex Meetings, Teams, and Room kits for video conferencing and Cisco Jabber for phone access.
 32. For the month of May, 476 helpdesk requests were created, with staff completing 461 tickets and leaving 165 open requests. These numbers represent service requests from departments throughout the County. There are currently 353 project requests from departments.
 33. Continued implementation of a password management solution that provides a secure method to store passwords. This solution also has a feature to allow monitoring and escorting vendors.
 34. Staff continued to implement a new user management solution, ManagerPlus. ManagerPlus will allow IT to create templates and workflows to assist with managing turnover and user accounts.
 35. PC replacement hardware orders continue to arrive and staff has been setting up and replacing devices as time allows. Another order was placed for 58 devices up for replacement.
 36. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
 37. In preparation for the Printer Management Contract expiring in 2023, continue reviewing current contract and printer and copier needs for Departments.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: JUNE 2022

For the range of vouchers: 19220412 - 19220517

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19220412	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	05/25/2022	\$4,765.30	P
19220413	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	05/17/2022	\$461.19	P
19220414	AMAZON CAPITAL SERVICES	CLIPBOARDS	05/25/2022	\$22.69	P
19220415	AMAZON CAPITAL SERVICES	LABEL ROLL	05/24/2022	\$34.99	P
19220416	CRESCENT ELECTRIC SUPPLY CO	BR 4 - ELECTRICAL SUPPLIES	05/12/2022	\$2,095.03	P
19220417	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	05/11/2022	\$415.62	P
19220418	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	05/11/2022	\$105.42	P
19220419	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	05/25/2022	\$336.80	P
19220420	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - CAMERA	05/23/2022	\$235.50	P
19220421	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	05/20/2022	\$8,233.63	P
19220422	NAPA CENTRAL WI AUTO PARTS	LAWN MOWER OIL	05/23/2022	\$35.28	P
19220423	NAPA CENTRAL WI AUTO PARTS	LAWN MOWER OIL, FILTER	05/23/2022	\$46.79	P
19220424	RAPIDS RENTAL & SUPPLY	BR 4 - SCAFFOLDING RENTAL	05/20/2022	\$210.00	P
19220425	SUMMIT FIRE PROTECTION	SEMI ANNUAL FIRE INSPECTION	05/20/2022	\$455.00	P
19220426	WASTE MANAGEMENT	BR 4 - DISPOSAL FEES	05/16/2022	\$564.07	P
19220427	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	05/18/2022	\$28.50	P
19220428	WISCONSIN VALLEY BUILDING PRODUCTS	BATTERY	05/18/2022	\$271.28	P
19220429	WISCONSIN VALLEY BUILDING PRODUCTS	PRESS JAW	05/18/2022	\$195.00	P
19220430	DIAMOND BUSINESS GRAPHICS	PRINTING	05/31/2022	\$34.76	P
19220431	NASSCO INC	SUPPLIES	05/31/2022	\$64.14	P
19220432	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	05/26/2022	\$240.56	P
19220433	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	06/02/2022	\$6,636.24	P
19220434	FASTENAL COMPANY	SHOP SUPPLIES	05/27/2022	\$115.23	P
19220435	HAZARD SKATES AND SPORTS LLC	EMPLOYEE APPAREL	05/28/2022	\$201.42	
19220436	MIDWEST SECURITY PRODUCTS INC	CH SECURITY - SECURITY LOCKER	05/23/2022	\$876.53	P
19220437	NORTHSTAR ENVIRONMENTAL TESTING LLC	BR 4 - ASBESTOS AIR MONITORING	06/01/2022	\$475.00	P
19220438	OFFICE ENTERPRISES INC	CLK OF CTS-FURN ASSEMB/INSTALL	05/31/2022	\$4,875.34	P
19220439	PBBS EQUIPMENT CORPORATION	RB BOILER REPAIRS	05/26/2022	\$730.00	P
19220440	POMP'S TIRE SERVICE INC - Milw	TRAILER TIRE	05/31/2022	\$189.75	P
19220441	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	05/26/2022	\$574.03	P
19220442	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 12TH STREET	05/26/2022	\$413.11	P
19220443	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	05/26/2022	\$171.76	P
19220444	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	05/26/2022	\$98.34	P
19220445	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	05/26/2022	\$48.86	P

Committee Report - County of Wood

MAINTENANCE - JUNE 2022

19220412 - 19220517

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19220446	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	05/26/2022	\$12.36	P
19220447	VENTURE ARCHITECTS	JAIL PROJECT-PROFESSIONAL SVCS	05/25/2022	\$252,424.43	P
19220448	THE SAMUELS GROUP INC	JAIL PROJECT - 6TH PAYMENT	06/02/2022	\$5,623.00	P
19220449	DIAMOND BUSINESS GRAPHICS	PRINTING	06/08/2022	\$34.76	P
19220450	NASSCO INC	CLEANING SUPPLIES	06/08/2022	\$113.01	P
19220451	ADVANCED ASBESTOS REMOVAL INC	BR 4 - ASBESTOS REMOVAL	05/26/2022	\$16,220.00	P
19220452	BDT INC	SHOP SUPPLIES	06/02/2022	\$18.75	P
19220453	JEWELL ASSOCIATES ENGINEERS INC	MAINT FLOOR EVAL & ANALYSIS	06/02/2022	\$563.75	P
19220454	JFTCO INC	JAIL GENERATOR CVA AGREEMENT	06/02/2022	\$1,862.90	P
19220455	QUALITY DOOR & HARDWARE	BR 4 - DOOR HARDWARE	06/08/2022	\$1,379.42	P
19220456	QUALITY PLUS PRINTING INC	CLK OF CTS - SIGNAGE	06/02/2022	\$215.00	P
19220457	WASTE MANAGEMENT	WASTE DISPOSAL FEES	06/01/2022	\$850.21	P
19220458	WASTE MANAGEMENT	BR 4 - DISPOSAL FEES	06/01/2022	\$606.49	P
19220459	WE ENERGIES	GAS SERVICE COMMUNICATIONS	05/31/2022	\$38.58	P
19220460	WE ENERGIES	GAS SERVICE JAIL	05/31/2022	\$282.41	P
19220461	WE ENERGIES	GAS SERVICE RIVER BLOCK	05/31/2022	\$436.82	P
19220462	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	05/31/2022	\$12.12	P
19220463	WE ENERGIES	GAS SERVICE COURTHOUSE	05/31/2022	\$578.37	P
19220464	WE ENERGIES	GAS SERVICE 12TH ST	05/31/2022	\$13.17	P
19220465	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	05/31/2022	\$32.22	P
19220466	WINSUPPLY OF WISCONSIN RAPIDS	BR 4 - SUPPLIES	05/17/2022	\$196.76	P
19220467	WINSUPPLY OF WISCONSIN RAPIDS	BR 4 - SUPPLIES	05/19/2022	\$66.15	P
19220468	WATER WORKS & LIGHTING COMM	JAIL PROJ-ELEC RELOCATION ADV	06/02/2022	\$147,472.19	P
19220469	KRANZ INC	CLEANING SUPPLIES	06/14/2022	\$118.25	P
19220470	NASSCO INC	CLEANING SUPPLIES	06/14/2022	\$5.18	P
19220471	AMAZON CAPITAL SERVICES	CIGARETTE RECEPTACLES	06/03/2022	\$148.96	P
19220472	AMAZON CAPITAL SERVICES	CIGARETTE RECEPTACLES	06/06/2022	\$225.42	P
19220473	AMAZON CAPITAL SERVICES	CREDIT MEMO - CIGARETTE RECEIPT	06/11/2022	(\$74.48)	P
19220474	AMAZON CAPITAL SERVICES	CREDIT MEMO - CIGARETTE RECEIPT	06/11/2022	(\$74.48)	P
19220475	ASCENT CONSTRUCTION LLC	BR 4 - CARPENTRY WORK	06/06/2022	\$18,135.00	P
19220476	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	06/09/2022	\$4,470.38	P
19220477	DOORWORKS INC	SHERIFF IMPOUND SERVICE CALL	06/02/2022	\$105.00	P
19220478	HOME DEPOT CREDIT SERV (Maintenance)	CH, RB, CLK OF CTS, BR 4	06/05/2022	\$907.79	P
19220479	RON'S REFRIGERATION & AC INC	REPAIR JAIL WALK IN COOLER	06/10/2022	\$1,130.25	P
19220480	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	06/13/2022	\$1,927.82	P
19220481	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	06/13/2022	\$254.93	P
19220482	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	06/13/2022	\$886.48	P
19220483	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	06/13/2022	\$58.50	P
19220484	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	06/13/2022	\$23.94	P
19220485	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	06/13/2022	\$45.30	P
19220486	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	06/13/2022	\$9.56	P
19220487	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	06/13/2022	\$98.66	P
19220488	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	06/13/2022	\$3,486.24	P
19220489	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	06/13/2022	\$8,579.24	P

Committee Report - County of Wood

MAINTENANCE - JUNE 2022

19220412 - 19220517

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19220490	WINSUPPLY OF WISCONSIN RAPIDS	CARRIER BEARING	05/31/2022	\$113.53	P
19220491	WINSUPPLY OF WISCONSIN RAPIDS	BR 4 - PLUMBING SUPPLIES	06/02/2022	\$87.48	P
19220492	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	06/07/2022	\$69.98	P
19220493	WISCONSIN VALLEY BUILDING PRODUCTS	SHOP SUPPLIES	06/09/2022	\$54.70	P
19220494	DIAMOND BUSINESS GRAPHICS	PRINTING	06/21/2022	\$34.79	P
19220495	DIAMOND BUSINESS GRAPHICS	PRINTING	06/21/2022	\$38.81	P
19220496	SCHILLING SUPPLY COMPANY	CLEANING SUPPLIES	06/21/2022	\$204.68	P
19220497	ACE HARDWARE	TRANSFER PUMP	06/15/2022	\$149.99	
19220498	ACE HARDWARE	BR 4 - SUPPLIES	06/21/2022	\$38.49	
19220499	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	06/25/2022	\$4,765.30	
19220500	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	06/09/2022	\$305.84	
19220501	DOORWORKS INC	SH IMPOUND GARAGE DOOR OPENER	06/13/2022	\$1,210.00	
19220502	EAGLE CONSTRUCTION CO INC	BR 4 - DEMOLITION	06/21/2022	\$4,054.75	
19220503	ERON & GEE/HERMAN'S PLUMBING & HEATING	SERVICE CALL	06/13/2022	\$387.27	
19220504	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	06/08/2022	\$415.62	
19220505	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	06/08/2022	\$105.42	
19220506	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	06/22/2022	\$349.12	
19220507	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY-CARD ACCESS INSTAL	06/15/2022	\$5,200.00	
19220508	GAPPA SECURITY SOLUTIONS LLC	RB KEYS	06/21/2022	\$31.75	
19220509	GAPPA SECURITY SOLUTIONS LLC	BR 4 DOOR ACCESS DOWNPAYMENT	06/21/2022	\$2,229.11	
19220510	GRAINGER (Maintenance)	SUPPLIES	06/16/2022	\$3.34	
19220511	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	06/18/2022	\$8,233.63	
19220512	MUPPET PROPERTIES LLC	1ST AVE LOT RENT	06/13/2022	\$2,250.00	
19220513	RON'S REFRIGERATION & AC INC	CH CHILLER REPAIRS	06/21/2022	\$5,590.50	
19220514	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	06/21/2022	\$150.00	
19220515	WASTE MANAGEMENT	BR 4 - DISPOSAL FEES	06/16/2022	\$66.50	
19220516	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	06/20/2022	\$145.45	
19220517	US BANK	CH BOILER PERMIT CERT FEES	06/17/2022	\$255.00	
Grand Total:				\$540,319.02	

Signatures

Committee Chair: _____

Committee Member: _____



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments June 2022

Ongoing Projects and Planning

Jail – The Jail project continues to dominate most of my time. With Construction Documents nearing completion, I am shifting much of my focus toward the relocation of existing utilities that currently reside within the footprint of the new facility. We will order equipment and material as soon as details are finalized; however, as everyone knows and many have experienced, that does not guarantee everything will arrive on time when we need it.

River Block – Access and security have been discussed frequently in recent weeks. I have been reviewing potential changes to River Block facility access with a group of County staff and will bring some documents for the PIT Committee to review at their meeting on July 5th. The recommended changes will clearly identify areas of the building that are restricted to staff and clients only through some physical changes as well as additional signage.

Courthouse – Construction for Branch 4 is underway. There is a lot of work to be done in this area to accommodate the additional Circuit Court operations; Courthouse staff continue to be understanding and patient with the construction activity. We are experiencing a few challenges related to material/equipment availability, but we should still be able to meet our desired timeline for project completion.

Miscellaneous

Attended PIT, HHS, Operations Committee, County Board, Jail AdHoc, and numerous project meetings.