

EXECUTIVE COMMITTEE

DATE: Tuesday, March 7, 2017
TIME: 8:00 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Monthly letter of comments from department heads
 - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Review items, if any, pulled from consent agenda
5. **Maintenance**
 - (a) Review letter of comments
 - (b) Update on River Block Construction and Courthouse Remodeling
 - (c) Request to purchase plow and trailer
6. **Safety & Risk Management**
 - (a) Review letter of comments
7. **Information Technology**
 - (a) Review letter of comments
8. **Wellness**
 - (a) Wellness Updates
9. **Treasurer**
 - (a) Review letter of comments
 - (b) Resolution to sell tax deed property
10. **Finance**
 - (a) Resolutions to amend 2016 budget
 - 1) Clerk of Courts
 - 2) Veterans
 - (b) Motions to transfer available appropriations from a function within a department to fund other functions within that department that exceeded their 2016 budget
 - (c) Resolution to amend 2017 budget
 - 1) Land Conservation-appropriation of proceeds from sale of vehicle
 - (d) Request from H&HS Committee to change format of printouts on vouchers
 - (e) Discussion of succession plan for Finance Director
 - (f) Preliminary discussion of challenges in balancing the 2018 budget
 - (g) Correspondence
 - Budget and actual reports for 12 months ended December 31, 2016
11. **Human Resources (HR)**
 - (a) Discussion with the Horton Group to begin review of health insurance plan and other employer-sponsored benefits for 2018.
12. Consider any agenda items for next meeting.
13. Set next regular committee meeting date.
14. Adjourn