

## **Minutes of the Wood County Public Safety Committee**

**DATE:** January 10, 2012

**PRESENT:** Jeff Conradt, Bill Winch, Dennis Polach, Mike Feirer, Gary Allworden

**OTHERS** Steve Kreuser, Kelly Zenz, Erik Engel, Thomas Reichert, Randy

**PRESENT:** Dorshorst, Nanci Kinney, Charles Evans, Lance Pliml, Laura Clark

**LOCATION:** Marshfield City Hall – 1<sup>st</sup> Floor Conference Room, Marshfield, WI

### **1. Call to Order:**

Jeff Conradt called the meeting to order at 8:30 a.m.

### **2. Review minutes of December 13, 2011:**

**Motion by Feirer, second by Allworden to approve the minutes of the December 13, 2011 meeting as presented. Motion carried unanimously.**

### **3. Public Comments:**

There were no public comments.

### **4. Emergency Management Department:**

#### **a. Communications December 2011 Claims**

The Committee reviewed the Communications December 2011 claims.

#### **b. Communications Report**

The Committee reviewed the Communications report.

#### **c. Update on Communications Towers/Narrowband Project**

Steve Kreuser stated they had everything done with the towers before the frost set in. He stated the Dexter town is being assembled. He also stated most everything is ordered and it is hoped the tower will be operational by June. The project is coming along very well. He also stated this project is being done within budget.

#### **d. Emergency Management November 2011 Claims**

The Committee reviewed the Emergency Management December 2011 claims.

**e. Emergency Management Activity Report**

The Committee reviewed the Emergency Management Activity Report.

**f. Vehicle Purchase**

Steve explained to the Committee that two vehicles need to be replaced, Erik Engel's all wheel drive van and Tom Bucholz's small 4X4 truck. Both vehicles have high mileage and the maintenance costs are high.

Steve stated they are looking to replace Erik's with an all wheel drive or a 4-wheel drive vehicle, as he drives through all types of weather to get to the tower sites within the county. This vehicle purchase would be from the 2012 Budget, by transferring operational monies to an outlay account in the 2012 budget to purchase Erik's vehicle

Steve also stated they are looking to replace Tom's pickup truck with a new pickup. This vehicle purchase would be from the 2012 Budget, from a carryover fund used to purchase vehicles.

**Motion by Allworden, second by Feirer to purchase two vehicles, by transferring operational monies to an outlay account in the communications budget in 2012 to purchase Erik's (Communication) vehicle and using the carryover account from Emergency Management budget in 2012 to purchase Tom's (Deputy Director) vehicle. Motion carried unanimously.**

**5. Dispatch Department:**

**a. Dispatch December 2011 Claims**

The Committee reviewed the Dispatch December 2011 claims.

**b. Dispatch Report**

Kelly Zenz stated the new dispatcher hired last month has quit. They now have two openings, one from the most recent dispatcher leaving and one from the created position in the 2012 budget. The posting is out and they will be testing on March 3<sup>rd</sup>.

Kelly stated the new schedule is working well and everything is going smooth, other than they are two short. He said the openings are on the 3-11 shift as it is easier to keep 7-3 personnel over and have the 11-7 personnel come in early.

**c. Discuss Moving Dispatch**

Kelly stated he had heard there was a new committee forming to look at space needs of the county. He asked that a new dispatch center be considered. He cited many problems with the current site, spring water problems, fumes from exhaust system, heating/cooling issues, etc.

Kelly stated he has contacted Terry Rickaby from Maintenance to see if possibly the Annex was an option, being it is empty. He stated Terry told him that would not be an option. Kelly stated he wanted it on record that the Dispatch Center space needs need to be looked at.

**6. Humane Officer:**

**a. Humane Officer Report**

The Committee reviewed the Humane Officer report. Nanci stated she had to be recertified, which is mandatory. Nanci stated she did that training in December, which consisted of 40+ hours. She explained to the Committee she wasn't sure how to put the time down on her pay card, as it was worked on via her computer for several days. She submitted time at minimum wage, stating it was cheaper than taking per diems. She also stated there was a \$25 fee, which she paid herself, for the course.

After much discussion it was decided Nanci would be paid ten (10) per diems for the days she worked on the recertification course.

**Motion by Feirer, second by Allworden to pay Humane Officer Nanci Kinney ten (10) per diems for a total of \$450, which will include the \$25 certification fee, for the mandatory re-certification training she did in December. Motion carried unanimously.**

**b. December 2011 Claims**

The Committee reviewed the Humane Officer December 2011 claims.

**7. Coroner:**

**a. Coroner Report**

The Committee reviewed the Coroner report. Charlie Evans was present and answered all questions by the Committee.

**b. December 2011 Claims**

The Committee reviewed the Coroner December 2011 claims.

**8. Sheriff's Department:**

**a. Correspondence:** Nothing to report.

**b. Resolution – CARD Grant:**

The CARD (Comprehensive Alcohol Risk Reduction) grant is for \$25,000, which will be used to fund the patrol overtime account, as this grant must be done on overtime. The grant covers 100% of the overtime cost.

**Motion by Polach, second by Feirer to accept the CARD Grant resolution as presented and present it to the County Board for their approval. Motion carried 4-1, with Winch voting no due to not liking the fact the grant has to be done on overtime.**

**c. Vehicle/Liability Claims:**

Chairman Conradt stated he recently attended a meeting with Terry Stelzer reference vehicle/liability claims for the county. He just wanted the Committee aware of the sheriff department claims.

Sheriff Reichert stated the one individual who was responsible for most of the claims is no longer employed with the Wood County Sheriff's Department.

**d. Updates:**

**Crimestoppers:** Nothing to report.

**Safe Ride Initiative:** Sheriff Reichert stated he, along with Dave Hahn, were available to give rides on New Year's Eve, however it was a very quiet evening. They had only one call, but when they arrived to transport the person refused the ride.

**Criminal Justice Task Force:** Nothing to report.

**K9 Project:** Sheriff Reichert explained Deputy Andy Simon and K9 Rex will be leaving for North Carolina on Sunday for up to six weeks of training. The training will be covered by money received from Grand Rapids dog committee as well as the Spring Magic Show.

**e. Jail Items:**

All jail reports were reviewed.

The Electronic Monitoring Program (EMP) had a savings of \$53,653.81 for the month of December, with an annual savings of \$464,226.15.

**9. December 2011 Claims: Dispatch, Communications, Emergency Management, and Sheriff:**

**Motion by Winch, second by Allworden to approve the December 2011 claims of all the Public Safety Committee departments. Motion carried unanimously.**

**Mike Feirer was excused at 10:00 a.m.**

**10. Closed Session:**

**Motion by Allworden, second by Polach to go into closed session at 10:05 a.m. pursuant to §19.85(1)(c) to discuss performance review of department heads it oversees. Roll call vote taken. Winch – yes, Conradt – yes, Allworden – yes, Allworden – yes.**

**Motion by Allworden, second by Polach to return to open session at 10:40 a.m. Roll call vote taken. Winch – yes, Conradt – yes, Allworden – yes, Polach – yes.**

**11. Agenda Items for next meeting: Nothing at this time.**

**12. Set date, time and location of next meeting:**

**Public Safety Committee  
February 14, 2012  
3:00 p.m.  
Nekoosa Library (Buehler Room)  
100 Park St  
Nekoosa, WI**

**13. Adjourn:**

**Motion by Allworden, second by Polach to adjourn at 10:45 a.m. Motion carried unanimously.**

Minutes taken by the Wood County Sheriff's Department.

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William Winch, Secretary  
Public Safety Committee