

## **JUDICIAL AND LEGISLATIVE COMMITTEE**

**DATE: Friday, May 3, 2019**

**TIME: 8:30 a.m.**

**LOCATION: Room 115, Wood County Courthouse**

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes of previous meeting.
4. Review for approval the vouchers and monthly reports of departments the committee oversees.
5. Discuss legislative bill regarding number of judges in Wood County.
6. Out-of-state travel for Child Support Director.
7. Review any claims and notices of injury against the County, as necessary.
8. Review any Dog License Fund claims.
9. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
  - a. Report of Citizens Groundwater Group.
  - b. Overweight vehicle forfeitures.
  - c. Polk County resolution on sentencing guidelines.
10. Discuss Criminal Justice Task Force Coordinator position.
11. Courthouse security committee update.
12. Review of County Board Rules.
  - a. Resolution on reformation of committees commencing 2020
  - b. Communication from Chair Machon on committee activities.
13. Consideration of agenda items for next meeting.
14. Set date and time of next meeting.
15. Adjourn.

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: April 5, 2019  
 TIME: 9:00 a.m.  
 PLACE: Room 115, Wood County Courthouse  
 TIME ADJOURNED: 11:00 a.m.  
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,  
 Kenneth Curry, Brad Hamilton, Jake Hahn  
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None at this time.
3. The minutes for the March 1, 2019, meeting was reviewed. The Chair declared the minutes approved without objection and there were no objections.
4. The Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Leichtnam, seconded by Hamilton, to approve the reports and payment of department vouchers. All ayes.
  - a. The Committee discussed the urgency in getting the District Attorney's office moved. The tentative plan is for that move to be funded and completed in 2020. There is a desire by the committee to get the Victim Witness office relocated as soon after that as possible to adequate quarters. It is expected that Van Tassel will work with his oversight committee to prioritize and fund any and all department moves.
  - b. Child Support Letter of Support for five-county demonstration project. Brent Vruwink spoke on the state's project, which already is ongoing in two counties and will be expanded to three other counties. The focus of the program is to assist folks who can't pay child support as opposed to emphasizing punishment. The assistance is in terms of job training and retention. Vruwink wants Wood County to be one of these three additional counties. Moved by Hamilton, seconded by Curry, to support the proposal. All ayes.
  - c. Weight restrictions for overweight fine revenue. Highway Commissioner Roland Hawk explained a desire to raise revenues and he has been advised that weight restriction violations can go to the county if issued by the sheriff's department. Roland will work with Cindy Joosten and Peter Kastenholz to see what can be done along these lines.

5. Register of Deeds Tiffany Ringer requested approval for out-of-state travel for a Fidlar software conference. Moved by Hamilton, seconded by Curry, to approve Ringer attending the out-of-state Fidlar software conference. All ayes.
6. Capital Improvement Plan of District Attorney's office in the amount of \$13,000 for sit/stand desks was discussed. Insurance Administrator Terry Stelzer encouraged proceeding in getting sit/stand desks in the District Attorney's office, as it will help save medical expenses. Terry has \$1.8 million in a reserve fund that might be available for this type of cost. Moved by Clendenning, seconded by Hamilton, to use up to \$13,000 from the reserve fund to acquire sit/stand desks for the District Attorney's office, via a resolution to the county board. All ayes.
7. The Committee discussed the Corporation Counsel's memo "Handling an Anonymous Complaint." It will be provided to the county board.
8. The Committee reviewed the claims of Todd Austin, Anna Greeno, and Jane Binder. These claims will be provided to the county board.
9. There were no new animal claims against the County.
10. The Committee reviewed correspondence and legislative issues. Amy Sue Vruwink gave an oral report on behalf of Representative Kind's office.
  - a. Citizens Groundwater Group report. Supervisor Leichtnam updated the Committee on the Citizens Groundwater Group's monthly meeting and other meetings throughout the state on groundwater issues. The state estimates there are 40,000 contaminated wells around the state and there are some bills before the legislature to assist those well owners. The Group has proposed the creation of a Wood County nitrate study group, modeled after Rock County's committee.
  - b. Dodge County referral on Adult Entertainment legislation. Consensus of the Committee to take no action.
  - c. Door County referral on Estuary Research Reserve. Consensus of the Committee to take no action.
  - d. WCA program on Environment and Land Use. Moved by Leichtnam, seconded by Hamilton, to authorize the committee chair to attend the meeting. All ayes.

- e. WCA Regional Legislative meeting report. Chairman Clendenning explained the governor's budget was reviewed and the sharing of information was very useful. He encourages others to attend these meetings in the future.
11. Courthouse security committee update.  
Resolution to amend the 2019 sheriff's department budget for additional expenditures for courthouse security was discussed. Moved by Hamilton, seconded by Leichtnam, to approve the resolution. All ayes. It was pointed out that the resolution needs to be modified in the fiscal note to correct that there is a cost here.
12. Criminal Justice Task Force Coordinator. Letter of Judge Brazeau dated 3/18/19 explaining the position was discussed and will be included with the minutes. Moved by Curry, seconded by Hamilton, to support creating this position via resolution that will have the position description attached. All ayes.
13. County Board rules.
  - a. Resolution on reformation of committees commencing 2020. Supervisor Clendenning shared his concept of committee restructuring. See attached. Moved by Leichtnam, seconded by Hamilton, to consider this topic at the May meeting. 3 ayes, 2 nays. The nays preferred to meet on county board day.
  - b. Communication from Chair Machon on committee activities. The Committee will work on this in conjunction with the review of other rules in May.
14. Agenda items for the May 2019, meeting:
  - Supervisor Clendenning's rule proposals.
  - Chairman Machon's rules referral.
15. The next committee meeting will be May 3, 2019, at 8:30 a.m.
16. Meeting adjourned without objection by the Chairperson at 11 a.m.

Minutes taken by Peter Kastenholz and approved by Kenneth Curry.

Kenneth Curry  
Kenneth Curry, Secretary (signed electronically)

## Judicial & Legislative Committee Meeting

**Date:**

[illegible]

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: April 16, 2019  
 TIME: 9:15 a.m.  
 PLACE: Room 317A, Wood County Courthouse  
 TIME ADJOURNED: 9:18 a.m.  
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,  
 Kenneth Curry, Brad Hamilton, Jake Hahn  
 OTHERS PRESENT: Peter Kastenholz, Kim McGrath

1. At 9:15 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None.
3. The committee reviewed the Criminal Justice Task Force Coordinator resolution and job description.  
Moved by Hamilton, seconded by Hahn, to approve the job description and resolution as drafted. All ayes.
4. Meeting adjourned without objection by the Chairperson at 9:18 a.m.

Minutes taken by Peter Kastenholz and approved by Kenneth Curry.

Kenneth Curry

Kenneth Curry, Secretary (signed electronically)

## Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: APRIL 2019

For the range of vouchers: 03190018 - 03190018

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03190018	SWITS LTD	MARCH 2019 TELE & CONNECT FEES	04/15/2019	\$51.00	
<b>Grand Total:</b>				<b>\$51.00</b>	

### Signatures

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## Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: APRIL 2019

For the range of vouchers: 04190017 - 04190019

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04190017	SWITS LTD	INTERPRETER FEES 19CT98	04/15/2019	\$71.00	
04190018	UW LAW SCHOOL	WIJI CIVIL 2019 SUPPLEMENT	04/03/2019	\$80.00	
04190019	TERRILL JULIE	REIMB FOR SOUND AMPLIFIER	04/23/2019	\$146.65	
<b>Grand Total:</b>				<b>\$297.65</b>	

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## Committee Report

County of Wood

Report of claims for: BRANCH 3 / DRUG COURT

For the period of: APRIL 2019

For the range of vouchers: 05190028 - 05190033

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05190028	CORDANT HEALTH SOLUTIONS	DRUG TESTING	03/31/2019	\$2,637.15	P
05190029	ATTIC CORRECTIONAL SERVICES INC	DRUG COURT STAFF & REVENUE	04/01/2019	\$5,121.16	P
05190030	ATTIC CORRECTIONAL SERVICES INC	DRUG COURT STAFF ENHANCED	04/01/2019	\$1,833.33	P
05190031	KALAHARI RESORT CONVENTION CTR	HOTEL - TRAINING	04/12/2019	\$1,148.00	P
05190032	WATCP	CONFERENCE REGISTRATION FEES	03/22/2019	\$1,500.00	P
05190033	STATE BAR OF WISCONSIN	CIVIL BENCHBOOK UPDATES	04/15/2019	\$146.79	
<b>Grand Total:</b>				<b>\$12,386.43</b>	

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## Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: 04/2019

For the range of vouchers: 02190026 - 02190032

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02190026	WILLFAHRT DENISE	LUNCH/MILEAGE REIMB.-3/20/19	04/01/2019	\$144.12	P
02190027	WOODTRUST BANK	PAYOFF AGENCY CREDIT CARD	04/01/2019	\$186.14	P
02190028	STOFLET VICKI	MEAL/MILEAGE REIMB-4/10/19	04/15/2019	\$180.80	P
02190029	VRUWINK BRENT	MEAL/MILEAGE REIMB.	04/15/2019	\$335.08	P
02190030	DNA DIAGNOSTICS CENTER	38-IND GENETIC TESTS	04/24/2019	\$902.00	
02190031	LEGAL LOGISTICS LLC	31-PROCESS OF SERVICE FEES	04/24/2019	\$1,950.00	
02190032	RIVER CITY PROCESS SERVERS	11-PROCESS OF SERVICE FEES	04/24/2019	\$400.00	
<b>Grand Total:</b>				<b>\$4,098.14</b>	

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Committee Chair:

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## Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: April 2019

For the range of vouchers: 09190004 - 09190005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09190004	LEAGUE OF WI MUNICIPALITIES	77127 muni atty registration	04/15/2019	\$355.00	
09190005	UW LAW SCHOOL	Wis Jury Instructions	04/03/2019	\$80.00	
<b>Grand Total:</b>				<b>\$435.00</b>	

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## Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: APRIL 2019

For the range of vouchers: 07190514 - 07190804

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190514	WEYMOUTH RICHARD D	FCC Services - March 2019	03/28/2019	\$4,166.66	P
07190515	ANDERSON KYLER RYAN	JUROR EXPENSE	03/27/2019	\$30.00	P
07190516	ANDERSON PAULA J	JUROR EXPENSE	03/12/2019	\$30.00	P
07190517	BANDT DAVID FRANKLIN	JUROR EXPENSE	03/27/2019	\$30.00	P
07190518	BEAUDRY LINDA M	JUROR EXPENSE	03/06/2019	\$30.00	P
07190519	BECKER NICHOLE T	JUROR EXPENSE	03/12/2019	\$30.00	P
07190520	BENDICKSON CONNIE LYN	JUROR EXPENSE	03/06/2019	\$30.00	P
07190521	BREITENSTEIN CHARLES EDWARD	JUROR EXPENSE	03/27/2019	\$30.00	P
07190522	BRUSKY RACHAEL ADELA	JUROR EXPENSE	03/12/2019	\$30.00	P
07190523	CARPENTER GUY C	JUROR EXPENSE	03/12/2019	\$30.00	P
07190524	COATES STEVEN E	JUROR EXPENSE	03/12/2019	\$30.00	P
07190525	DANIELSEN PETER JOHN	JUROR EXPENSE	03/12/2019	\$30.00	P
07190526	DERFUS ANNETTE MARIE	JUROR EXPENSE	03/27/2019	\$30.00	P
07190527	DYKES JERSEY TAYLOR	JUROR EXPENSE	03/12/2019	\$30.00	P
07190528	FREUND BENJAMIN ADAM	JUROR EXPENSE	03/12/2019	\$30.00	P
07190529	GADOW MICHAEL DALE	JUROR EXPENSE	03/06/2019	\$40.00	P
07190530	GADOW MICHAEL DALE	JUROR EXPENSE	03/07/2019	\$40.00	P
07190531	GALECKI WILLIAM T	JUROR EXPENSE	03/06/2019	\$30.00	P
07190532	GETZLOFF MARY A	JUROR EXPENSE	03/27/2019	\$30.00	P
07190533	GOLDBERG NICHOLAS JAMES	JUROR EXPENSE	03/06/2019	\$40.00	P
07190534	GOLDBERG NICHOLAS JAMES	JUROR EXPENSE	03/07/2019	\$40.00	P
07190535	GOMEZ STEPHANIE LYNN	JUROR EXPENSE	03/06/2019	\$30.00	P
07190536	GOODNESS CATHERINE W	JUROR EXPENSE	03/27/2019	\$30.00	P
07190537	GREENE AMBER MARIE	JUROR EXPENSE	03/27/2019	\$30.00	P
07190538	GROVER WADE JON	JUROR EXPENSE	03/06/2019	\$40.00	P
07190539	GROVER WADE JON	JUROR EXPENSE	03/07/2019	\$40.00	P
07190540	HALL RICHARD DONALD	JUROR EXPENSE	03/27/2019	\$30.00	P
07190541	HANSON DIANE ROSE	JUROR EXPENSE	03/06/2019	\$30.00	P
07190542	HARGROVE CHARLES E	JUROR EXPENSE	03/12/2019	\$30.00	P
07190543	HAVLOVIC JENNIFER JEAN	JUROR EXPENSE	03/06/2019	\$40.00	P
07190544	HAVLOVIC JENNIFER JEAN	JUROR EXPENSE	03/07/2019	\$40.00	P
07190545	HAWKS JACQUELINE R	JUROR EXPENSE	03/06/2019	\$40.00	P
07190546	HAWKS JACQUELINE R	JUROR EXPENSE	03/07/2019	\$40.00	P
07190547	HENSLEY JANET LYNN	JUROR EXPENSE	03/06/2019	\$30.00	P

## Committee Report - County of Wood

CLERK OF CIRCUIT COURT - APRIL 2019

07190514 - 07190804

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190548	HERMAN JUSTIN GEORGE	JUROR EXPENSE	03/12/2019	\$30.00	P
07190549	HILDEBRANDT RICHARD ALLEN	JUROR EXPENSE	03/06/2019	\$30.00	P
07190550	HOMB JENNY M	JUROR EXPENSE	03/06/2019	\$30.00	P
07190551	HUILMAN JOHN J	JUROR EXPENSE	03/12/2019	\$30.00	P
07190552	JARDINE SIMON ANDREW	JUROR EXPENSE	03/12/2019	\$30.00	P
07190553	JOHNSON ELIZABETH JANE	JUROR EXPENSE	03/06/2019	\$30.00	P
07190554	JOHNSTONE CLAUDIA JEAN	JUROR EXPENSE	03/12/2019	\$30.00	P
07190555	KELLNHOFFER SANDRA L	JUROR EXPENSE	03/06/2019	\$30.00	P
07190556	KELLNHOFFER SANDRA L	JUROR EXPENSE	03/27/2019	\$30.00	P
07190557	KIESNER RUTH LEE	JUROR EXPENSE	03/27/2019	\$30.00	P
07190558	KING MICHAEL JOHN	JUROR EXPENSE	03/06/2019	\$30.00	P
07190559	KNUTSON ERIC E	JUROR EXPENSE	03/12/2019	\$30.00	P
07190560	KOEHLER JOAN BURTON	JUROR EXPENSE	03/27/2019	\$30.00	P
07190561	KORAN JACKSON TAYLOR	JUROR EXPENSE	03/12/2019	\$30.00	P
07190562	KRASSETT JARED JORDAN	JUROR EXPENSE	03/06/2019	\$40.00	P
07190563	KRASSETT JARED JORDAN	JUROR EXPENSE	03/07/2019	\$40.00	P
07190564	KRUGLER DAVID ANDREW	JUROR EXPENSE	03/06/2019	\$40.00	P
07190565	KRUGLER DAVID ANDREW	JUROR EXPENSE	03/07/2019	\$40.00	P
07190566	LA VIGNE JAMIE L	LA VIGNE JAMIE L	03/06/2019	\$0.00	P
07190567	LUTZ MICHAEL R	JUROR EXPENSE	03/27/2019	\$30.00	P
07190568	MACKRIE ANDREW T	JUROR EXPENSE	03/06/2019	\$30.00	P
07190569	MANICKE MICHAEL DON	JUROR EXPENSE	03/12/2019	\$30.00	P
07190570	MARTIN MICKI LYNN	JUROR EXPENSE	03/12/2019	\$30.00	P
07190571	MARTINSON PAMELA M	JUROR EXPENSE	03/12/2019	\$30.00	P
07190572	MC INTYRE MARIAN G	JUROR EXPENSE	03/06/2019	\$30.00	P
07190573	MCDONALD KAREN G	JUROR EXPENSE	03/06/2019	\$30.00	P
07190574	MELVIN AMANDA JOLINE	JUROR EXPENSE	03/12/2019	\$30.00	P
07190575	MESS RICHARD A	JUROR EXPENSE	03/12/2019	\$30.00	P
07190576	MICHAU PATRICIA S	JUROR EXPENSE	03/06/2019	\$40.00	P
07190577	MICHAU PATRICIA S	JUROR EXPENSE	03/07/2019	\$40.00	P
07190578	MOORE WENDY JO	JUROR EXPENSE	03/06/2019	\$40.00	P
07190579	MOORE WENDY JO	JUROR EXPENSE	03/07/2019	\$40.00	P
07190580	NEVILLE DORCHEL ANN	JUROR EXPENSE	03/27/2019	\$30.00	P
07190581	OLSON MARY GRACE	JUROR EXPENSE	03/12/2019	\$30.00	P
07190582	PAGEL DANIEL C	JUROR EXPENSE	03/06/2019	\$30.00	P
07190583	PIERSON ROGER F	JUROR EXPENSE	03/12/2019	\$30.00	P
07190584	POLSTER SARAH ELIZABETH	JUROR EXPENSE	03/12/2019	\$30.00	P
07190585	RATSCH ERIC L	JUROR EXPENSE	03/06/2019	\$30.00	P
07190586	ROUSH JORDAN N	JUROR EXPENSE	03/12/2019	\$30.00	P
07190587	SAMMARTINO JOSEPH GENE	JUROR EXPENSE	03/06/2019	\$30.00	P
07190588	SAVAGE VICTORIA RAYE	JUROR EXPENSE	03/27/2019	\$30.00	P
07190589	SCHILL TODD J	JUROR EXPENSE	03/12/2019	\$30.00	P
07190590	SCHLADWEILER GERALD J	JUROR EXPENSE	03/06/2019	\$30.00	P
07190591	SCHMUHL PATRICK S	JUROR EXPENSE	03/12/2019	\$30.00	P

CLERK OF CIRCUIT COURT - APRIL 2019

07190514 - 07190804

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190592	SCHREINER CODY JAMES	JUROR EXPENSE	03/12/2019	\$30.00	P
07190593	SCHUCKNECHT SANDRA KAY	JUROR EXPENSE	03/06/2019	\$40.00	P
07190594	SCHUCKNECHT SANDRA KAY	JUROR EXPENSE	03/07/2019	\$40.00	P
07190595	SCHWINN APRIL MARIE	JUROR EXPENSE	03/06/2019	\$30.00	P
07190596	SEIDEL SUE A	JUROR EXPENSE	03/27/2019	\$30.00	P
07190597	SHORTELL LINDY ANN	JUROR EXPENSE	03/12/2019	\$30.00	P
07190598	SINGSTOCK DONNA MARIE	SINGSTOCK DONNA MARIE	03/06/2019	\$0.00	P
07190599	SUKALA JOHN	JUROR EXPENSE	03/27/2019	\$30.00	P
07190600	UERLING PETER JOHN	JUROR EXPENSE	03/06/2019	\$30.00	P
07190601	VOLLERT BENJAMIN J	JUROR EXPENSE	03/12/2019	\$30.00	P
07190602	WALBERG LORI ANNE	JUROR EXPENSE	03/06/2019	\$30.00	P
07190603	WEBER PETER JOSEPH	JUROR EXPENSE	03/12/2019	\$30.00	P
07190604	WEILER MARK H	JUROR EXPENSE	03/12/2019	\$30.00	P
07190605	WEILER TARA J	JUROR EXPENSE	03/06/2019	\$40.00	P
07190606	WEILER TARA J	JUROR EXPENSE	03/07/2019	\$40.00	P
07190607	WESTERFIELD CHRISTOPHER DIXON	JUROR EXPENSE	03/12/2019	\$30.00	P
07190608	WHITNEY LINDA S	JUROR EXPENSE	03/27/2019	\$30.00	P
07190609	WHITROCK JEFFREY R	JUROR EXPENSE	03/12/2019	\$30.00	P
07190610	WILHELM JOSEPH LEE	JUROR EXPENSE	03/12/2019	\$30.00	P
07190611	WISINSKI ALAN G	JUROR EXPENSE	03/06/2019	\$40.00	P
07190612	WISINSKI ALAN G	JUROR EXPENSE	03/07/2019	\$40.00	P
07190613	YEOMAN DIANA K	JUROR EXPENSE	03/27/2019	\$30.00	P
07190614	YUSTUS CRYSTAL MARIE	JUROR EXPENSE	03/06/2019	\$30.00	P
07190615	ANDERSON KYLER RYAN	JUROR EXPENSE	03/27/2019	\$15.30	P
07190616	ANDERSON PAULA J	JUROR EXPENSE	03/12/2019	\$30.60	P
07190617	BANDT DAVID FRANKLIN	JUROR EXPENSE	03/27/2019	\$32.13	P
07190618	BEAUDRY LINDA M	JUROR EXPENSE	03/06/2019	\$31.62	P
07190619	BECKER NICHOLE T	JUROR EXPENSE	03/12/2019	\$14.28	P
07190620	BENDICKSON CONNIE LYN	JUROR EXPENSE	03/06/2019	\$17.85	P
07190621	BREITENSTEIN CHARLES EDWARD	JUROR EXPENSE	03/27/2019	\$2.04	P
07190622	BRUSKY RACHAEL ADELA	JUROR EXPENSE	03/12/2019	\$32.64	P
07190623	CARPENTER GUY C	JUROR EXPENSE	03/12/2019	\$35.70	P
07190624	COATES STEVEN E	JUROR EXPENSE	03/12/2019	\$5.61	P
07190625	DANIELSEN PETER JOHN	JUROR EXPENSE	03/12/2019	\$0.51	P
07190626	DERFUS ANNETTE MARIE	JUROR EXPENSE	03/27/2019	\$24.48	P
07190627	DYKES JERSEY TAYLOR	JUROR EXPENSE	03/12/2019	\$0.26	P
07190628	FREUND BENJAMIN ADAM	JUROR EXPENSE	03/12/2019	\$7.14	P
07190629	GADOW MICHAEL DALE	JUROR EXPENSE	03/06/2019	\$35.70	P
07190630	GADOW MICHAEL DALE	JUROR EXPENSE	03/07/2019	\$35.70	P
07190631	GALECKI WILLIAM T	JUROR EXPENSE	03/06/2019	\$1.02	P
07190632	GETZLOFF MARY A	JUROR EXPENSE	03/27/2019	\$5.10	P
07190633	GOLDBERG NICHOLAS JAMES	JUROR EXPENSE	03/06/2019	\$14.28	P
07190634	GOLDBERG NICHOLAS JAMES	JUROR EXPENSE	03/07/2019	\$14.28	P
07190635	GOMEZ STEPHANIE LYNN	JUROR EXPENSE	03/06/2019	\$2.65	P

CLERK OF CIRCUIT COURT - APRIL 2019

07190514 - 07190804

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190636	GOODNESS CATHERINE W	JUROR EXPENSE	03/27/2019	\$9.69	P
07190637	GREENE AMBER MARIE	JUROR EXPENSE	03/27/2019	\$0.51	P
07190638	GROVER WADE JON	JUROR EXPENSE	03/06/2019	\$8.16	P
07190639	GROVER WADE JON	JUROR EXPENSE	03/07/2019	\$8.16	P
07190640	HALL RICHARD DONALD	JUROR EXPENSE	03/27/2019	\$5.10	P
07190641	HANSON DIANE ROSE	JUROR EXPENSE	03/06/2019	\$33.15	P
07190642	HARGROVE CHARLES E	JUROR EXPENSE	03/12/2019	\$5.10	P
07190643	HAVLOVIC JENNIFER JEAN	JUROR EXPENSE	03/06/2019	\$15.30	P
07190644	HAVLOVIC JENNIFER JEAN	JUROR EXPENSE	03/07/2019	\$15.30	P
07190645	HAWKS JACQUELINE R	JUROR EXPENSE	03/06/2019	\$6.12	P
07190646	HAWKS JACQUELINE R	JUROR EXPENSE	03/07/2019	\$6.12	P
07190647	HENSLEY JANET LYNN	JUROR EXPENSE	03/06/2019	\$2.24	P
07190648	HERMAN JUSTIN GEORGE	JUROR EXPENSE	03/12/2019	\$3.06	P
07190649	HILDEBRANDT RICHARD ALLEN	JUROR EXPENSE	03/06/2019	\$11.73	P
07190650	HOMB JENNY M	JUROR EXPENSE	03/06/2019	\$15.30	P
07190651	HUILMAN JOHN J	JUROR EXPENSE	03/12/2019	\$2.04	P
07190652	JARDINE SIMON ANDREW	JUROR EXPENSE	03/12/2019	\$1.02	P
07190653	JOHNSON ELIZABETH JANE	JUROR EXPENSE	03/06/2019	\$8.16	P
07190654	JOHNSTONE CLAUDIA JEAN	JUROR EXPENSE	03/12/2019	\$43.86	P
07190655	KELLNHOFER SANDRA L	JUROR EXPENSE	03/06/2019	\$14.28	P
07190656	KELLNHOFER SANDRA L	JUROR EXPENSE	03/27/2019	\$14.28	P
07190657	KIESNER RUTH LEE	JUROR EXPENSE	03/27/2019	\$7.65	P
07190658	KING MICHAEL JOHN	JUROR EXPENSE	03/06/2019	\$17.85	P
07190659	KNUTSON ERIC E	JUROR EXPENSE	03/12/2019	\$0.51	P
07190660	KOEHLER JOAN BURTON	JUROR EXPENSE	03/27/2019	\$32.64	P
07190661	KORAN JACKSON TAYLOR	JUROR EXPENSE	03/12/2019	\$1.02	P
07190662	KRASSELT JARED JORDAN	JUROR EXPENSE	03/06/2019	\$33.66	P
07190663	KRASSELT JARED JORDAN	JUROR EXPENSE	03/07/2019	\$33.66	P
07190664	KRUGLER DAVID ANDREW	JUROR EXPENSE	03/06/2019	\$32.64	P
07190665	KRUGLER DAVID ANDREW	JUROR EXPENSE	03/07/2019	\$32.64	P
07190666	LA VIGNE JAMIE L	JUROR EXPENSE	03/06/2019	\$1.53	P
07190667	LUTZ MICHAEL R	JUROR EXPENSE	03/27/2019	\$11.22	P
07190668	MACKRIE ANDREW T	JUROR EXPENSE	03/06/2019	\$32.64	P
07190669	MANICKE MICHAEL DON	JUROR EXPENSE	03/12/2019	\$32.64	P
07190670	MARTIN MICKI LYNN	JUROR EXPENSE	03/12/2019	\$1.53	P
07190671	MARTINSON PAMELA M	JUROR EXPENSE	03/12/2019	\$12.24	P
07190672	MC INTYRE MARIAN G	JUROR EXPENSE	03/06/2019	\$1.02	P
07190673	MCDONALD KAREN G	JUROR EXPENSE	03/06/2019	\$7.65	P
07190674	MELVIN AMANDA JOLINE	JUROR EXPENSE	03/12/2019	\$31.62	P
07190675	MESS RICHARD A	JUROR EXPENSE	03/12/2019	\$33.66	P
07190676	MICHAU PATRICIA S	JUROR EXPENSE	03/06/2019	\$1.53	P
07190677	MICHAU PATRICIA S	JUROR EXPENSE	03/07/2019	\$1.53	P
07190678	MOORE WENDY JO	JUROR EXPENSE	03/06/2019	\$13.26	P
07190679	MOORE WENDY JO	JUROR EXPENSE	03/07/2019	\$13.26	P

## Committee Report - County of Wood

CLERK OF CIRCUIT COURT - APRIL 2019

07190514 - 07190804

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190680	NEVILLE DORCHEL ANN	JUROR EXPENSE	03/27/2019	\$39.78	P
07190681	OLSON MARY GRACE	JUROR EXPENSE	03/12/2019	\$35.70	P
07190682	PAGEL DANIEL C	JUROR EXPENSE	03/06/2019	\$1.53	P
07190683	PIERSON ROGER F	JUROR EXPENSE	03/12/2019	\$17.85	P
07190684	POLSTER SARAH ELIZABETH	JUROR EXPENSE	03/12/2019	\$32.64	P
07190685	RATSCH ERIC L	JUROR EXPENSE	03/06/2019	\$33.15	P
07190686	ROUSH JORDAN N	JUROR EXPENSE	03/12/2019	\$33.66	P
07190687	SAMMARTINO JOSEPH GENE	JUROR EXPENSE	03/06/2019	\$5.10	P
07190688	SAVAGE VICTORIA RAYE	JUROR EXPENSE	03/27/2019	\$10.20	P
07190689	SCHILL TODD J	JUROR EXPENSE	03/12/2019	\$3.06	P
07190690	SCHLADWEILER GERALD J	JUROR EXPENSE	03/06/2019	\$1.53	P
07190691	SCHMUHL PATRICK S	JUROR EXPENSE	03/12/2019	\$18.36	P
07190692	SCHREINER CODY JAMES	JUROR EXPENSE	03/12/2019	\$21.42	P
07190693	SCHUCKNECHT SANDRA KAY	JUROR EXPENSE	03/06/2019	\$1.02	P
07190694	SCHUCKNECHT SANDRA KAY	JUROR EXPENSE	03/07/2019	\$1.02	P
07190695	SCHWINN APRIL MARIE	JUROR EXPENSE	03/06/2019	\$34.68	P
07190696	SEIDEL SUE A	JUROR EXPENSE	03/27/2019	\$2.04	P
07190697	SHORTELL LINDY ANN	JUROR EXPENSE	03/12/2019	\$12.24	P
07190698	SINGSTOCK DONNA MARIE	JUROR EXPENSE	03/06/2019	\$21.42	P
07190699	SUKALA JOHN	JUROR EXPENSE	03/27/2019	\$3.06	P
07190700	UERLING PETER JOHN	JUROR EXPENSE	03/06/2019	\$20.40	P
07190701	VOLLERT BENJAMIN J	JUROR EXPENSE	03/12/2019	\$10.20	P
07190702	WALBERG LORI ANNE	JUROR EXPENSE	03/06/2019	\$36.72	P
07190703	WEBER PETER JOSEPH	JUROR EXPENSE	03/12/2019	\$3.57	P
07190704	WEILER MARK H	JUROR EXPENSE	03/12/2019	\$22.44	P
07190705	WEILER TARA J	JUROR EXPENSE	03/06/2019	\$6.12	P
07190706	WEILER TARA J	JUROR EXPENSE	03/07/2019	\$6.12	P
07190707	WESTERFIELD CHRISTOPHER DIXON	JUROR EXPENSE	03/12/2019	\$8.67	P
07190708	WHITNEY LINDA S	JUROR EXPENSE	03/27/2019	\$4.59	P
07190709	WHITROCK JEFFREY R	JUROR EXPENSE	03/12/2019	\$35.70	P
07190710	WILHELM JOSEPH LEE	JUROR EXPENSE	03/12/2019	\$18.87	P
07190711	WISINSKI ALAN G	JUROR EXPENSE	03/06/2019	\$26.52	P
07190712	WISINSKI ALAN G	JUROR EXPENSE	03/07/2019	\$26.52	P
07190713	YEOMAN DIANA K	JUROR EXPENSE	03/27/2019	\$9.18	P
07190714	YUSTUS CRYSTAL MARIE	JUROR EXPENSE	03/06/2019	\$2.55	P
07190715	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME32	03/14/2019	\$540.00	P
07190716	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18JM95	03/13/2019	\$690.00	P
07190717	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN31	03/21/2019	\$500.00	P
07190718	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME07	03/21/2019	\$540.00	P
07190719	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME34	03/18/2019	\$690.00	P



## Committee Report - County of Wood

CLERK OF CIRCUIT COURT - APRIL 2019

07190514 - 07190804

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190720	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME41	03/26/2019	\$540.00	P
07190721	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME28	03/28/2019	\$195.00	P
07190722	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME42	03/28/2019	\$390.00	P
07190723	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME44	03/28/2019	\$390.00	P
07190724	BLANK DESTINEY	Witness Fee - 18CF263	03/06/2019	\$16.00	P
07190725	ARENDT DUSTIN	Witness Fee - 18CF312	03/12/2019	\$19.00	P
07190726	BLANK SHANDEN	Witness Fee - 18CF263	03/06/2019	\$38.80	P
07190727	BORCHARDT TRACY	Witness Fee - 18CF263	03/06/2019	\$40.08	P
07190728	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18JM195	03/13/2019	\$945.00	P
07190729	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME32	03/13/2019	\$845.00	P
07190730	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME31	03/07/2019	\$845.00	P
07190731	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME29	03/07/2019	\$845.00	P
07190732	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 16ME104	03/08/2019	\$845.00	P
07190733	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME07	03/21/2019	\$845.00	P
07190734	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME41	03/26/2019	\$845.00	P
07190735	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME28	03/27/2019	\$650.00	P
07190736	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME44	03/28/2019	\$650.00	P
07190737	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME42	03/28/2019	\$845.00	P
07190738	DAVE MD JAGDISH S	Med Exam - 19ME34	03/13/2019	\$875.00	P
07190739	FLOTTMEYER RYAN & SAYNER	Atty Fee - 92GN234	03/28/2019	\$161.00	P
07190740	GEBERT LAW OFFICE	Atty Fee - 19GN16	03/18/2019	\$98.00	P
07190741	GEBERT LAW OFFICE	Atty Fee - 18JC27	03/18/2019	\$63.00	P
07190742	GEBERT LAW OFFICE	Atty Fee - 97GN72	03/18/2019	\$98.00	P
07190743	GEBERT LAW OFFICE	Atty Fee - 87GN224	03/18/2019	\$98.00	P
07190744	GEBERT LAW OFFICE	Atty Fee - 03GN17	03/18/2019	\$98.00	P
07190745	GEBERT LAW OFFICE	Atty Fee - 19JG 1& 2	03/18/2019	\$77.00	P
07190746	GEBERT LAW OFFICE	Atty Fee - 19GN19	03/21/2019	\$119.00	P
07190747	GORSKI & WITTMAN SC	Atty Fee - 19GN21	03/14/2019	\$285.90	P
07190748	GORSKI & WITTMAN SC	Atty Fee - 19GN12	03/18/2019	\$285.90	P
07190749	GORSKI & WITTMAN SC	Atty Fee - 91GN203	03/08/2019	\$126.00	P
07190750	GORSKI & WITTMAN SC	Atty Fee - 13GN18	03/08/2019	\$126.00	P
07190751	GORSKI & WITTMAN SC	Atty Fee - 87GN213	03/08/2019	\$126.00	P
07190752	GORSKI & WITTMAN SC	Atty Fee - 94GN34	03/08/2019	\$126.00	P
07190753	GORSKI & WITTMAN SC	Atty Fee - 17GN11	03/11/2019	\$126.00	P
07190754	GORSKI & WITTMAN SC	Atty Fee - 19GN25	03/11/2019	\$217.00	P
07190755	HILL & WALCZAK ATTYS	Atty Fee - 19GN23	03/15/2019	\$661.50	P

CLERK OF CIRCUIT COURT - APRIL 2019

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Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190756	HILL & WALCZAK ATTYS	Atty Fee - 19JC05	03/15/2019	\$504.00	P
07190757	HILL & WALCZAK ATTYS	Atty Fee - 19JC09	03/15/2019	\$616.00	P
07190758	HILL & WALCZAK ATTYS	Atty Fee - 17JC14 & 15	03/15/2019	\$525.00	P
07190759	HILL & WALCZAK ATTYS	Atty Fee - 19JC12	03/19/2019	\$374.50	P
07190760	HILL & WALCZAK ATTYS	Atty Fee - 19JC06	03/19/2019	\$644.00	P
07190761	HILL & WALCZAK ATTYS	Atty Fee - 19JC1, 3 & 4	03/19/2019	\$738.50	P
07190762	HILL & WALCZAK ATTYS	Atty Fee - 19JC02	03/19/2019	\$504.00	P
07190763	HILL & WALCZAK ATTYS	Atty Fee - 12GN08	03/26/2019	\$290.50	P
07190764	HOEL KARI S ATTY	Atty Fee - 87GN216	03/14/2019	\$252.00	P
07190765	HOEL KARI S ATTY	Atty Fee - 87GN222	03/14/2019	\$266.00	P
07190766	HOLTER-OLSON ERIN	Witness Fee - 18CF263	03/06/2019	\$45.60	P
07190767	LAMBERT CLEVELAND	Witness Fee - 18CF312	03/12/2019	\$16.60	P
07190768	LLOYD PETER C LLC	Atty Fee - 18JC79	04/01/2019	\$189.00	P
07190769	MAYO CLINIC HEALTH SOLUTIONS	Med Exam - 18ME82	03/06/2019	\$225.00	P
07190770	NASH LAW GROUP	Atty Fee - 19JC20	03/14/2019	\$84.00	P
07190771	NASH LAW GROUP	Atty Fee - 18CM317 & 18CM422	03/25/2019	\$1,381.27	P
07190772	NASH LAW GROUP	Atty Fee - 18CT444	03/25/2019	\$647.39	P
07190773	NASH LAW GROUP	Atty Fee - 18GN35	03/27/2019	\$91.00	P
07190774	NASH LAW GROUP	Atty Fee - 19JC28 & 29	03/27/2019	\$112.00	P
07190775	NASH LAW GROUP	Atty Fee - 16JC90	03/27/2019	\$42.00	P
07190776	NASH LAW GROUP	Atty Fee - 17CF196 & 18CF673	03/29/2019	\$644.86	P
07190777	NASH LAW GROUP	Atty Fee - 19JC21 & 22	03/29/2019	\$133.00	P
07190778	NASH LAW GROUP	Atty Fee - 18CF160 & 537	04/02/2019	\$859.48	P
07190779	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	Person Search-SDC- MAR 2019	03/31/2019	\$50.00	P
07190780	WEILAND LEGAL SERVICES	Atty Fee - 18GN26	03/22/2019	\$70.00	P
07190781	WEILAND LEGAL SERVICES	Atty Fee - 18GN25	03/22/2019	\$70.00	P
07190782	WEILAND LEGAL SERVICES	Atty Fee - 18GN117	03/25/2019	\$217.00	P
07190783	WHEELER VAN SICKLE & ANDERSON	Atty Fee - 87GN208	03/20/2019	\$42.00	P
07190784	WHEELER VAN SICKLE & ANDERSON	Atty Fee - 95GN89	03/20/2019	\$42.00	P
07190785	WHEELER VAN SICKLE & ANDERSON	Atty Fee - 87GN207	03/20/2019	\$49.00	P
07190786	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN10	01/22/2019	\$500.00	P
07190787	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME12	02/28/2019	\$650.00	P
07190788	FLEXSTAFF	Contracted Clerical Services	03/27/2019	\$255.40	P
07190789	FLEXSTAFF	Contracted Clerical Services	04/03/2019	\$353.17	P
07190790	GEBERT LAW OFFICE	Mediation Svcs - March 2019	04/07/2019	\$1,450.00	P
07190791	GEBERT LAW OFFICE	Atty Fee - 10GN11	04/05/2019	\$98.00	P
07190792	HILL & WALCZAK ATTYS	Atty Fee - 18TP15	04/08/2019	\$815.50	P
07190793	HILL & WALCZAK ATTYS	Atty Fee - 18JC84	04/08/2019	\$451.50	P
07190794	HILL & WALCZAK ATTYS	Atty Fee - 19TP02	04/08/2019	\$392.00	P
07190795	HILL & WALCZAK ATTYS	Atty Fee - 18JC80	04/08/2019	\$245.00	P
07190796	LLOYD PETER C LLC	Atty Fee - 19JC3 & 4	04/03/2019	\$252.00	P
07190797	NASH LAW GROUP	Atty Fee - 19JC13 - 16	04/02/2019	\$266.00	P

## Committee Report - County of Wood

CLERK OF CIRCUIT COURT - APRIL 2019

07190514 - 07190804

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190798	NASH LAW GROUP	Atty Fee - 18CF642	04/04/2019	\$175.00	P
07190799	PSYCHOLOGY CLINIC INC THE	Med Exam - 18GN69	04/03/2019	\$1,625.00	P
07190800	SHERMAN LAW OFFICES LLC	Atty Fee - 18CM30	03/22/2019	\$177.07	P
07190801	STEVNING-ROE LAW FIRM LLC	Atty Fee - 87GN212	04/04/2019	\$255.44	P
07190802	WEILAND LEGAL SERVICES	Atty Fee - 18CT416	03/25/2019	\$224.00	P
07190803	WEST PAYMENT CENTER	LL Internet Access - Mar 2019	04/01/2019	\$1,402.50	P
07190804	GORSKI KENNETH	Crt Comm Services - March 2019	04/08/2019	\$1,250.00	P
<b>Grand Total:</b>				<b>\$45,968.92</b>	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

PREPARED BY: JANEL TEPP

MEETING DATE: MAY 03, 2019 @ 8:30 AM

## Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: APRIL 2019

For the range of vouchers: 11190001 - 11190002

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11190001	ADAMS COUNTY SHERIFF WISCONSIN	CIVIL PROCESS FEES	04/16/2019	\$40.00	
11190002	OFFICE ENTERPRISES INC	SIT STAND DESKS DOWN PAYMENT	04/24/2019	\$6,439.28	
<b>Grand Total:</b>				<b>\$6,479.28</b>	

### Signatures

Committee Chair:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: APRIL 2019

For the range of vouchers: 24190014 - 24190017

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24190014	RINGER TIFFANY	MILEAGE REIMBURSEMENT - WCA	03/28/2019	\$25.98	P
24190015	WI REGISTER OF DEEDS ASSOCIATION	WRDA SUMMER CONF REG	04/17/2019	\$135.00	
24190016	BREUNIG ANGELA	MILEAGE TO/FR WAUSHARA CO	04/15/2019	\$46.40	
24190017	FIDLAR TECHNOLOGIES INC	MARCH 2019 LAREDO USAGE	04/15/2019	\$83.19	
<b>Grand Total:</b>				<b>\$290.57</b>	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: APRIL 2019

For the range of vouchers: 32190002 - 32190003

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32190002	WVWP	2019 CONF REG - NEWMAN	04/22/2019	\$65.00	
32190003	NEWMAN MICHELE RENEE	MILEAGE REIMBURSEMENT	04/18/2019	\$120.64	
<b>Grand Total:</b>				<b>\$185.64</b>	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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# Wood County WISCONSIN

CHILD SUPPORT  
AGENCY

MAY 2019

## MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- Vicki Stoflet and I attended the WCSEA Board meeting on April 10<sup>th</sup>.
- I attended the Child Support Directors' Dialogue on April 11<sup>th</sup> in Elkhart Lake. The agency received the Certificate of Excellence for our outstanding performance in 2018. The Certificate of Excellence recognizes a program that has demonstrated distinction in all four federal performance measures.
- All agency staff members have scheduled appointments to get fingerprinted. This is a new requirement the IRS has put on Child Support Agencies. Every employee will need to go through an extensive FBI background check in order to have access to the federal tax information that is in our state computer system.
- On May 7<sup>th</sup> I will be in Madison for WCSEA Day at the Capitol. This is an all-day event that other Child Support Directors and I are coordinating to push for legislation that will benefit the program. There will be public hearings on legislation that directly affects the child support program as well as an opportunity to make legislative visits. At this time we have about 35 Child Support Professionals from across the state attending. Sarah and Kyle from the Wisconsin Counties Association will be helping in our efforts as well.
- On May 7<sup>th</sup> the La Crosse County Child Support Director and I will be interviewed by Gwyn Gunther of the Wheeler Report about the Child Support Program. This is a podcast that is a collaborative effort between Wheeler Reports, Wisconsin Counties Association and League of Wisconsin Municipalities. As we work to get support for our legislative agenda this is another opportunity to have our voices heard. I cannot thank WCA enough for all their help and support of our child support legislative agenda.
- Please watch for the May edition of the Wisconsin Counties Magazine. The Child Support Program is being featured in the issue so it is sure to be a good read.
- I will be facilitating a child support round table in Neillsville on May 16<sup>th</sup>. This is a training exercise to get counties from across the state together to share best practices.
- The agency is currently on track to meet all four federal performance measures.
- The current IV-D case count is 3,933.

**CLERK OF COURT COLLECTED  
COUNTY REVENUES  
FOR THE MONTH OF MARCH 31, 2019**

Which Dept. Receives Revenue	Account Title	Current Month Totals	Previous Month Totals	Difference
Clerk of Courts	County Forfeitures	\$ 10,214.16	\$ 8,499.38	\$ 1,714.78
Clerk of Courts	Occupational Lic Fee Due Co	\$ 40.00	\$ -	\$ 40.00
Clerk of Courts	County Share State Fines	\$ 8,748.94	\$ 12,475.84	\$ (3,726.90)
Clerk of Courts	Attorney Fees	\$ 3,016.36	\$ 4,034.43	\$ (1,018.07)
Clerk of Courts	Interest (from A/C # 2299-851)	\$ 20.43	\$ 18.36	\$ 2.07
<b>Clerk's Fees</b>				
Clerk of Courts	Clerk of Courts Fees	\$ 10,257.26	\$ 11,515.08	\$ (1,257.82)
Clerk of Courts	Bond Forfeitures	\$ 1,450.00	\$ -	\$ 1,450.00
Clerk of Courts	Payment Plan Fees	\$ 1,025.00	\$ 1,050.00	\$ (25.00)
Clerk of Courts	Muni Disposal Fees	\$ 65.00	\$ 70.00	\$ (5.00)
COC Div. Mediation	Family Counseling Service Fees	\$ 680.00	\$ 335.00	\$ 345.00
COC Div. Mediation	Family Counseling Reimbursement	\$ 865.55	\$ 1,285.00	\$ (419.45)
<b>Subtotal of Clerk of Courts Revenue</b>		<b>\$ 36,382.70</b>	<b>\$ 39,283.09</b>	<b>\$ (2,900.39)</b>
Branch I	Juvenile Legal Fees	\$ 184.50	\$ 40.00	\$ 144.50
District Attorney	District Attorney Witness Fees	\$ -	\$ -	\$ -
District Attorney	District Attorney Service	\$ 44.78	\$ 50.47	\$ (5.69)
District Attorney	District Attorney 10%	\$ 432.90	\$ 738.14	\$ (305.24)
Victim Witness	Victim Witness 10%	\$ 432.90	\$ 738.13	\$ (305.23)
Human Services	Custody Study Fees	\$ -	\$ -	\$ -
Human Services	Driver Improvement Surcharge	\$ 6,090.75	\$ 5,103.08	\$ 987.67
Sheriff's Dept.	Warrant Fees	\$ 3,065.99	\$ 3,443.48	\$ (377.49)
Sheriff's Dept.	Jail Surcharge	\$ 2,793.80	\$ 2,745.03	\$ 48.77
Sheriff's Dept.	Blood Tests	\$ 185.18	\$ 134.06	\$ 51.12
Sheriff's Dept.	Extradition Costs	\$ 164.88	\$ 103.15	\$ 61.73
Finance Dept	Sales Tax	\$ -	\$ -	\$ -
<b>COUNTY REVENUE</b>		<b>\$ 49,778.38</b>	<b>\$ 52,378.63</b>	<b>\$ (2,600.25)</b>
<b>0700-24241 STATE REVENUES</b>		<b>\$ 142,536.40</b>	<b>\$ 158,149.52</b>	<b>\$ (15,613.12)</b>
<b>SUBTOTAL</b>		<b>\$ 192,314.78</b>	<b>\$ 210,528.15</b>	<b>\$ (18,213.37)</b>
<b>Municipal Pass Through Revenues</b>		<b>\$ 1,983.87</b>	<b>\$ 1,938.84</b>	<b>\$ 45.03</b>
<b>TOTAL</b>		<b>\$ 194,298.65</b>	<b>\$ 212,466.99</b>	<b>\$ (18,168.34)</b>

For the Judicial & Legislative Committee Meeting dated: May 3, 2019  
Prepared by Cindy L. Joosten, Clerk of Circuit Court



## ANNUAL REVENUE COMPARISON

2018					2019				
	Total	State	County	Muni		Total	State	County	Muni
Jan	202,024	152,601	49,083	339	Jan	179,852	136,758	42,461	633
Feb	213,995	156,381	56,060	1,554	Feb	212,467	158,150	52,379	1,939
Mar	200,318	147,209	51,352	1,756	Mar	194,299	142,536	49,778	1,984
Apr	216,658	157,104	58,444	1,110	Apr	-			
May	206,201	151,893	53,396	912	May	-			
Jun	191,610	143,283	47,584	742	Jun	-			
Jul	195,758	149,266	45,605	887	Jul	-			
Aug	225,595	175,731	48,846	1,017	Aug	-			
Sep	176,068	132,213	42,179	1,676	Sep	-			
Oct	199,817	149,706	49,186	925	Oct	-			
Nov	188,187	144,071	42,778	1,339	Nov	-			
Dec	176,356	135,413	39,447	1,496	Dec	-			
	2,392,586	1,794,871	583,961	13,754		586,618	437,444	144,618	4,555
2018 YEAR TO DATE REVENUE:						616,336	456,192	156,495	3,650
INCREASE (Decrease)						(29,719)	(18,747)	(11,877)	906

## COLLECTION ACTIVITY SUMMARY FOR 2019

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Warrants Issued</b>	84	78	65									
<b>Suspensions Issued</b>	27	5	26									
<b>Payment Plans Created</b>	73	70	75									
<b>Receivables in Payment Plans</b>	7633	7592	7583									
<b>Payment Plans Due</b>	\$73,847	\$70,303	\$66,774	\$64,327								
<b># of Payment Plans PIF</b>	66	93	93									
<b>Fines worked off through Community Service</b>	24	28	15									
<b>\$ Worked off through Community Service</b>	\$11,962	\$11,711	\$6,332									
<b>Collection Agency Payments</b>	\$577	\$1,915	\$2,829									
<b>Electronic Payments</b>	\$86,974	\$89,769	\$127,966									

Wood County Circuit Court  
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Included)  
For Month Ending 03-31-2019  
Preliminary

04-04-2019  
10:21 am

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	22488.11	26089.10	24860.32	75493.08	113745.11	166876.77	117811.08	64525.49	51071.56	212734.06	875694.68
Traffic	18781.65	22308.00	12308.00	39410.75	66966.13	78947.48	57984.90	42464.50	25533.22	218186.43	582891.06
Criminal	41826.00	51725.76	52334.47	160486.14	270273.38	431505.28	314705.67	222017.90	135457.89	588069.76	2268402.25
Restitution	6167.83	2141.34	4431.84	18351.63	32464.84	44455.59	66646.21	48806.24	47333.34	281054.09	551852.95
<b>TOTAL</b>	<b>\$ 89,263.59</b>	<b>\$ 102,264.20</b>	<b>\$ 93,934.63</b>	<b>\$ 293,741.60</b>	<b>\$ 483,449.46</b>	<b>\$ 721,785.12</b>	<b>\$ 557,147.86</b>	<b>\$ 377,814.13</b>	<b>\$ 259,396.01</b>	<b>\$ 1,300,044.34</b>	<b>\$ 4,278,840.94</b>

Wood County Circuit Court  
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Omitted)  
For Month Ending 03-31-2019  
Preliminary

04-04-2019  
10:23 am

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	22310.11	25967.10	24860.32	71525.08	109339.69	158858.42	112073.35	62227.33	43404.30	160686.50	791252.20
Traffic	18781.65	22308.00	12308.00	39410.75	66851.63	78947.48	57984.90	42464.50	25533.22	217370.93	581961.06
Criminal	31171.00	46101.76	48259.47	128386.14	234599.58	336022.39	249002.79	164045.88	99035.37	408535.40	1745159.78
Restitution	97.60	1464.69	3999.77	8342.66	16442.78	18515.06	7183.53	17421.18	12167.07	54992.43	140626.77
<b>TOTAL</b>	<b>\$ 72,360.36</b>	<b>\$ 95,841.55</b>	<b>\$ 89,427.56</b>	<b>\$ 247,664.63</b>	<b>\$ 427,233.68</b>	<b>\$ 592,343.35</b>	<b>\$ 426,244.57</b>	<b>\$ 286,158.89</b>	<b>\$ 180,139.96</b>	<b>\$ 841,585.26</b>	<b>\$ 3,258,999.81</b>



# Wood County

## WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholz*  
CORPORATION COUNSEL

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MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE  
April 2019

1. Reichert Litigation. The essence of Reichert's contention that he is entitled to the PEHP benefits is that the resolution that set his compensation for his last term of office provided that he would receive the same retirement benefits as non-elected department heads. He then relies upon a list of hours the county developed, wherein it sets forth that he was entitled to sick time he had accrued as a deputy sheriff. The County's contention is that the PEPH program is a part of the sick leave benefit, which elected officials are not entitled to and that the list of hours Reichert refers to does not constitute a guarantee employees are entitled to the hours on the list. Reichert responded to the County's requests to admit and based in small part on that and primarily on the affidavits of Kim McGrath and Ed Reed, the County has petitioned the court to grant a motion for summary judgment. It is likely the court will find that a question of fact exists and, therefore, the summary judgment motion will be denied, but a trial is such a burden for many that even with only a 15-20% chance of success, it seemed appropriate to try to get the case dismissed at this juncture. It will likely be months before we get a decision on the summary judgment motion. Likely a trial won't be set until next spring or summer should the summary judgment motion fail. The parties are jointly requesting a conference with the judge to set forth a scheduling order. Reichert's counsel has indicated a desire to depose some folks it anticipates may be witnesses at a trial.
2. Members' Advantage Credit Union (MACU) litigation. The County has sued MACU for \$53,000+ for letters of credit it failed to honor when the timber harvesting contracts it was guaranteeing were not performed. It isn't clear to me what the defense of MACU is as its counsel simply maintains in their answer and affirmative defenses that the County has failed to mitigate its damages (we did mitigate by a subsequent bidding of the same logging rights) and that we haven't acted equitably (we have been fair but this is a contract case and equity doesn't play a part). So, it is an odd case but looks to be taking up a fair amount of my time.
3. County Board Rules. I am asked uncomfortably often if a committee chair is acting outside of their authority in taking this action or participating in that meeting and so on. My standard response over the years that a committee chair runs meetings and takes other action only as directed by the committee they chair tends to cause more problems than it resolves. I am wondering if the Judicial & Legislative Committee wants to consider discussing a county board rule that sets forth the role of committee chairs so that everyone is on the same page, as I don't think I'm even in the same book as some of the supervisors. Having such a rule would help to force committees and their chairs to be more deliberate and transparent on how they serve the committee.



# Wood County

## WISCONSIN

### REGISTER OF DEEDS OFFICE

*Tiffany R. Ringer*  
Register of Deeds

**MAY 2019**

#### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

1. On April 2<sup>nd</sup> I attended WCA Human Services CAP day in Madison along with Supervisor Clendenning, Supervisor Fischer and several other Wood County employees. This opportunity allowed us to meet with several legislators and/or their staff. Attached you will find the WRDA Legislative Objectives
2. Attended the Judicial and Legislative committee meeting on April 5<sup>th</sup>
3. Attended Wood County board meeting on April 16<sup>th</sup>
4. On April 16<sup>th</sup>, I attended the IT discussion group facilitated by IT Director, Amy Kaup
5. I attended a WRDA Legislative committee conference call on April 18.
6. On April 24<sup>th</sup>, Rita Eichsteadt and Deb Kaminski did an onsite visit to Waushara County to view the AVID software.
7. I received a list from Fidlar showing the documents that did not convert the Parcel Numbers automatically. Our office is working on indexing this list. This will take some time but eventually the goal is to have documents from year 2000 to current date available to search via Parcel Number.
8. I will be attending the Judicial and Legislative committee meeting on May 3<sup>rd</sup>



## ***Wisconsin Register of Deeds Association Legislative Objectives 2019/2020 Biennium***

- **Electronic & Remote Notarization** – Several key associations including WI Land Title, WI State Bar, WI Realtors, WI Bankers, and WRDA will soon be circulating a bill allowing Wisconsin notaries to electronically and remotely notarize documents. The WRDA supports the use of electronic and remotely notarized documents which adds another layer of security to documents. This is a great example of key stakeholders working together to protect and modernize the way Wisconsin does business.
- **Condominium Legislation** - WRDA will soon introduce condominium cleanup legislation with collaboration from several groups including, WI Surveyors, WI Realtors, WI State Bar, WI Counties Association. This legislation will clarify several areas for the condominium consumer.
- **Obtaining evidence of termination of property interest, formally SB578/AB664, will reintroduce for 2019/2020** - Eliminating the requirement to provide death certificate to Register of Deeds when recording a termination of decedents interest, saving the taxpayer money. This legislation passed the Assembly at the end of last session; it however did not make the Senates floor before the session ended.

## **VICTIM WITNESS SERVICES REPORT**

Michele Newman, Coordinator  
March 25<sup>th</sup> 2019 to April 25<sup>th</sup> 2019

### **Victims/Witnesses Served:**

- 66 Victims or Witnesses made direct contact with via phone
- 40 Victims or Witnesses Met in person
  - 0 Victims assisted with preparation of Crime Victim Compensation Application
- 92 Initial contact packet information sent
- 32 No Contact order information
- 1 No prosecutions notification
- 42 Victims or Witnesses were Notified of all hearings
- 24 Victims or Witnesses were Notified of Plea Agreement/Sentencing
- 73 Victims or Witnesses Notified of Disposition on closed cases
- 39 Victims or Witnesses Notified of Sentencing after Revocation
- 34 Victims had Restitutions determined
- 13 Victims requested to make Victim Impact Statements or to speak at sentencing
- 42 Victims Registered with VOICE/Vine service
- 0 Victims notified of Appeals court proceedings

Total Services, notes/events = **460** Total unique parties = **220**

### **Restitution:**

Totaled: **\$92,865.26**

Amount for citizens = **\$ 12,286.00**

Amount for businesses = **\$80,409.26**

Amount for Wood County agencies = **\$ 350.00**

### **Trainings/Meetings/Other:**

April 18<sup>th</sup> – Office of Crime Victim Services/DOJ regional meeting

April 16<sup>th</sup> – Judges meeting – discussion of DV review hearings similar to Marathon Counties

## A Dozen Counties In Line For Another Judge Under Republican-Backed Bill

Wisconsin Last Approved Adding Judges To Judicial System In 2007

By Danielle Kaeding

Published:

- Monday, April 15, 2019, 7:55am

Share:



ListenDownload

A dozen counties in Wisconsin would be able add another circuit court branch under a bill introduced by Republican state lawmakers. The proposal seeks to add another judge and court reporter for counties with the heaviest workloads.

The measure introduced by Sen. Andre Jacque, R-De Pere, would add positions in Adams, Calumet, Clark, Dunn, Eau Claire, Jackson, Langlade, Manitowoc, Marathon, Sawyer, Vilas and Waushara counties.

Justice delayed is sometimes justice denied"Justice delayed is sometimes justice denied," Jacque said. "(The bill) helps victims find closure. It helps get defendants into treatment. It helps judges to be able to participate in treatment courts."

Jacque said the bill was requested by the chief judges of Wisconsin circuit court districts. The state, which currently has 249 judges, last approved additional circuit court branches in 2007 after a judicial assessment showed a need for 18 new judges.

Sawyer County in northern Wisconsin has the highest workload ranking per judicial official in the state, according to the most recent weighted caseload report released last year. Circuit Court Judge John Yackel is the county's only judge. He said the court system has been dealing with an increasing number of felony cases associated with drug abuse.

The number of felony complaints filed in Sawyer County grew from 289 in 2016 to 404 in 2018, according to state caseload summaries. He said that compares to 454 felony complaints filed last year in nearby Barron County, which has three judges and almost three times the population.

"It is putting a great amount of stress on the jail by not getting these cases processed as quickly," Yackel said. "If somebody is going to get released, they're sitting in there longer than they need to or if somebody is going to the prison system, they're sitting over in our county jail at county taxpayer expense for a much longer period of time."

Yackel said the heavy criminal caseload has made it more difficult to address other issues, such as divorce and small claims cases. Adams County Circuit Court Judge Daniel Wood said he's experiencing similar challenges.

"Some cases naturally require more attention and that means that other cases that are still important to those involved get less time and attention than they deserve," said Wood.



"The problem is magnified here in Adams County because I'm the only judge, and I have to balance, all the time, the competing obligations."

Wisconsin's circuit courts are funded through a combination of state and county money. A fiscal estimate of the legislation hasn't yet been provided. However, counties are planning to share in the cost of adding more judges.

The Adams County Board is set to take up a resolution this week that would authorize \$17.2 million in bonding to renovate and expand the county courthouse and construct a new administration building. Wood said the county currently doesn't have the space to accommodate another circuit court branch.

"I'm hopeful the county board will approve that expansion project," said Wood.

Sawyer County has also authorized a \$19,500 study with the Milwaukee-based firm Venture Architects to examine how the county could accommodate another circuit court branch, according to Sawyer County Administrator Tom Hoff.

"One of the requirements for a circuit court branch is to have a court room with a jury box and a jury room," he said. "There are certain requirements in order to have that second branch and so we would need that additional court room."

Marathon County also plans to modify use of its existing courtrooms and conduct renovations within its courthouse to accommodate an additional circuit court branch, said Deputy Administrator Lance Leonhard. Leonhard said the county, which currently has five judges, is among the top five counties in the state with the highest workload per judicial official.

"When it's overburdened, cases don't move as promptly as we would like them to do or our judges would like them to move through the system," Leonhard said. "Really importantly, they don't have the necessary time to devote to consider the important decisions they need to make."

There were 1,434 felony complaints filed in Marathon County last year, according to state data. If passed, the bill would provide another judge and court reporter for the 12 counties by next summer.

*Editor's note: Olivia Shalaby contributed reporting to this story.*

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RECEIVED

APR 15 2019

cc: Corp Counsel  
Risk Mgmt  
Hwy

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 1<sup>st</sup> couple weeks 2019

Time: Afternoon

Place: 13<sup>th</sup> + Ranger Road

RECEIVED

APR 15 2019

WOOD CO. CORP. COUNSEL

The circumstances giving rise to my claim are as follows:

The Heart of Wis gun club sign was plowed down  
by county trucks pushed slow back on corner of 13 +  
Ranger Rd

The names of county personnel involved are: Road crew + Plow personnel

The names of other witnesses are:

THE CLAIM

I request the following monetary or other relief: \$250.00

4-10-19  
Date

Signature: [Signature]  
Print Name: John T. Wilke  
Address: 969 Ranger Rd  
Wis Rapids WI  
54485  
Phone: 715-421-8806

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 4-11-19

Time: 9 AM

Place: 7956 County Road EE Marshfield WI

The circumstances giving rise to my claim are as follows:

The wood county Hwy snow plow Driver clipped  
my complete mail box and Pull OFF. Damaging  
mail box and Post. PS in Feb He knock OF The  
Box.

The names of county personnel involved are: Unknown Driver

The names of other witnesses are: Bob Schreiner and Sharon Schreiner

THE CLAIM

I request the following monetary or other relief: new Post - mail box -  
and Hardware

4-17-19  
Date

Bob Schreiner  
Signature  
Print Name: Bob Schreiner  
Address: 7956 County Road EE  
Marshfield WI 54449  
Phone: 715 676 3793

RECEIVED

APR 22 2019

CC: Corp Counsel  
Risk Mgmt  
Hwy

RECEIVED

APR 22 2019

WOOD CO. CORP. COUNSEL

## RESOLUTION#

Introduced by

Highway, Infrastructure &amp; Recreation and Judicial &amp; Legislative Committees

Page 1 of 1

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

LAD

**INTENT & SYNOPSIS:** To encourage the modification of state law to clarify that revenues generated by forfeitures for overweight vehicles are to be paid to the highway department responsible for maintaining the road upon which the violation took place.

**FISCAL NOTE:** The forfeitures at issue vary significantly from year to year and from jurisdiction to jurisdiction but the reader can anticipate about \$50,000 going to the Wood County Highway Department annually to pay for road repairs.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

**WHEREAS**, the current state of the law doesn't specify what is supposed to happen to revenues from overweight vehicle citations issued by county sheriff's departments for vehicles on county highways or roads a county is responsible for maintaining, and

**WHEREAS**, the purpose of the penalty that exceeds the base \$100 or \$150 forfeiture, which added penalty is based upon the level of excess weight, is to reimburse the jurisdiction responsible for maintaining the road the costs attendant to the damage caused by the overweight vehicles, and

**WHEREAS**, the statute that sets forth the penalty structure, Wis. Stat. s. 66.0114, doesn't currently address what to do with the added penalties for citations issued for overweight vehicles cited on either county highways or roads the county is responsible for maintaining, and

**WHEREAS**, the Clerk of Courts Automation Program (CCAP) run by the state requires counties to use its CCAP forfeiture accounting program and that program allocates these added forfeitures to the state instead of the respective counties due to the lack of direction provided by the law, and

**WHEREAS**, the purpose of the added penalties tied to the amount of excess weight is not intended to be punitive but rather to serve as a user fee so as to allocate the costs of additional road damage repairs caused by overweight vehicles to the highway departments responsible for making those repairs and not to burden the taxpayers generally with this expense.

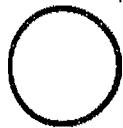
**NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES** to go on record to support enactment of legislation along the lines set forth below that would allow county highway departments responsible to maintain the roads used by drivers cited for overweight vehicles to keep the added penalty tied to the excess weight of the vehicle cited.

Wis. Stat. s. 66.0114(3)

(d) The entire amount in excess of \$150 of any forfeiture imposed for the violation of any traffic regulation in conformity with ch. 348 for a citation issued by a county sheriff's department or state patrol where the violation occurred on a county highway or other highway that a county has primary maintenance responsibility for shall be transmitted to the county highway department.

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to Governor Evers, Wisconsin Secretary of Transportation Thompson, and all state legislators representing any part of Wood County.

**BE IT FURTHER RESOLVED** that this resolution be referred to the Wisconsin Counties Association so as to be considered at the WCA Annual Business Meeting.



## RESOLUTION#

Introduced by Judicial & Legislative Committee  
Page 1 of 2

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

**INTENT & SYNOPSIS:** To obtain consent of the Wood County Board of Supervisors to create a Criminal Justice Department and hire a Justice Coordinator to oversee the current Wood County Drug Court as well as research and define other Diversion Courts that would benefit Wood County residents by focusing on the importance of treatment and reduction of recidivism.

**FISCAL NOTE:** None in 2019. The department and position would be created and budgeted for commencing January 1, 2020.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

The position would be budgeted at Grade 10, Step 6. Using 2019 wages and benefits, the estimated cost would be \$92,982.80. This may be offset by available and awarded grant funds.

**WHEREAS,** a committee of the Criminal Justice Taskforce was established to explore the addition of a position to coordinate efforts in Wood County to both manage the current Drug Court as well as research and start alternative courts, such as veterans, mental health, or OWI courts, and

**WHEREAS,** there is a desire and ability to reduce the current jail population through use of aforementioned alternative courts and potential pretrial incarceration programs, and

**WHEREAS,** Wood County has a successful Drug Court program with a contracted Coordinator and team of professionals and would benefit from a dedicated department and staff to build upon its success by placing treatment at a premium with the overarching goal to reduce recidivism by treating the underlying addiction, and

**WHEREAS,** similar departments and programs exist across the nation and are achieving successful results in both treatment and reducing recidivism, and

( )

BILL CLENNING (Chairman)

BILL LEICHTNAM

KEN CURRY

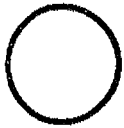
BRAD HAMILTON

JAKE HAHN

Adopted by the County Board of Wood County, this 16th day of April 20 19 .

County Clerk

County Board Chairman

ITEM# 5-DATE December 18, 2018**RESOLUTION#**Effective Date: December 18, 2018Introduced by Judicial & Legislative Committee  
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**WHEREAS**, this effort largely requires the attention of a new position to focus on establishing and incubating these treatment courts. The Justice Coordinator position would have responsibility to research and collect new diversion court information, communicate with other counties and providers, marshal resources, and provide coordination to the courts.

**NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES** to support the creation of a Criminal Justice Department in Wood County and the creation of a Justice Coordinator position effective January 1, 2020.

( )

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ .

\_\_\_\_\_  
County Clerk\_\_\_\_\_  
County Board Chairman

# WOOD COUNTY

## JUSTICE COORDINATOR

<b>Name:</b>		<b>Department:</b>	Criminal Justice
<b>Position Title:</b>	Justice Coordinator	<b>Pay Grade:</b> 10	<b>FSLA:</b> E
<b>Reports To:</b>	Judicial & Legislative Committee	<b>Job Classification:</b>	Justice Coordinator
<b>Date:</b>	January 2020	<b>Job Code:</b>	TBD

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### **GENERAL FUNCTION**

Under the guidance of the Judicial & Legislative Committee and in coordination with the Criminal Justice Taskforce, the Justice Coordinator provides coordination for alternatives to incarceration programs, diversion programs, grant writing, and manages the contract for the Drug Court Coordinator.

### **SUPERVISES**

No direct supervisory responsibility. This position oversees one contracted position of Drug Court Coordinator.

### **RESPONSIBILITIES**

1. Develops and coordinates the planning and implementation of Criminal Justice Taskforce initiatives and activities.
  - a. Attends the Criminal Justice Taskforce meetings and works collaboratively with the CJT and its partners to coordinate development of a strategic work plan, policies and procedures that are updated periodically, consistent with the CJT mission and goals.
  - b. Implements goals, priorities, work plans, programs and organizational structures of the CJT by working collaboratively with the CJT and multiple County departments at varying levels of management.
  - c. Recommends changes and improvements to criminal justice practices and procedures in Wood County to the CJT, incorporating concepts of continuous quality improvement and implementation of evidence-based best practices.
  - d. Monitors CJT work plan and provides progress reports to CJT.
  - e. Obtains and analyzes data and information on existing Wood County criminal and juvenile justice programs, including alternatives to incarceration programs.
  - f. Recommends programmatic, policy, procedural or legislative changes based on the analysis of data, opinion surveys, and summary or historical research.

- g. Studies and develops methods to coordinate the availability and development of resources, facilities, and services that are required for, or offered by, the CJT and its programs.
  - h. Researches and analyzes critical issues identified by the CJT and recommends and develops documentation, policies, procedures, and materials in conjunction with the CJT and its committees and subcommittees.
  - i. Develops program collaboration performance measures and evaluation standards for the programs coordinated by the CJT.
  - j. Prepares operational and statistical reports to support recommendations.
  - k. Promotes, evaluates, and facilitates consumer and stakeholder involvement.
  - l. Makes oral and written presentations to the CJT, Judicial & Legislative Committee, and the community.
2. Research and define other Diversion Courts that would benefit Wood County residents, with a focus on veterans, mental health, and OWI courts as well as pretrial incarceration programs.
    - a. Present research findings and recommendations to the CJT.
    - b. Manage the implementation of additional Diversion Courts, as directed by CJT.
  3. Manages the contract for the Drug Court Coordinator (contracted position) with selected vendor.
    - a. Participates in discussions with the CJT and makes recommendations regarding the contract terms and annual renewal of the contract.
    - b. Provides regular communication, guidance, and feedback to the Drug Court Coordinator and participates in collaborative discussions to improve upon the program and services.
  4. Provides professional consultation for CJT and other governing committees and subcommittees as necessary.
    - a. Assists CJT Chair and committee chairpersons with the development and posting of agendas, meeting minutes and other correspondence.
    - b. Attends all relevant meetings.
    - c. Ensures compliance with Open Meetings and Open Records Laws.
    - d. Represents the CJT, as directed, in all coordinated justice system planning and data collection efforts and at local and state committee meetings, and at local and national seminars.
  5. Acts as a community and department liaison and collaborates with governmental, judicial and private agencies to coordinate services and assist in the resolution of problems, questions or requests related to services provided.
  6. Works with the CJT to analyze business and automation needs:
    - a. Participates in researching and evaluating alternatives and joins in making recommendations for needed equipment and software.



- b. Assists in development and management of the design and functionality of various department website pages and databases.
- 7. Administers the CJT's fiscal operations and reporting systems:
  - a. Oversees the record-keeping procedures of the CJT, ensuring accurate and timely fiscal reporting.
  - b. Prepares, monitors and justifies departmental budget.
  - c. Monitors performance measures to assure receipt of the highest levels of performance-based funding.
  - d. Assists programs in preparation and coordination of annual budget documents and requests, including analysis of program revenue and expenditure data and projections.
- 8. Directs the preparation and negotiation of request for federal, state and private grants:
  - a. Researches funding options and prepares and submits grants in a timely fashion.
  - b. Coordinates grant preparation and submission among requesting County departments.
- 9. Receives and forwards complaints and other types of disputes regarding program services to appropriate parties.
- 10. Performs other related duties as required or assigned.

### **EXPERIENCE, TRAINING, QUALIFICATIONS**

A Bachelor's Degree in Social Work, Sociology, Criminal Justice or related field is required. Two to three year's experience, or a combination of experience, in related fields of criminal justice, social work, counseling, sociology or psychology. Possession of a valid driver's license, as well as a licensed and insured automobile are required as a condition of employment, or transportation immediately available to candidate. Basic everyday living skills, the ability to understand and follow directions (Criminal Justice Taskforce and Wood County Circuit Court procedures and protocol, statutory requirements, etc.), and reading and writing is necessary. Ability to communicate orally and in writing with individuals and groups. Ability to maintain confidentiality.

Common business office machines used: computer equipment, telephone, calculator, copy machine and FAX machine.

### **PHYSICAL DEMANDS OF THE ESSENTIAL FUNCTIONS**

Over seventy-five percent (75%) of the time is spent sitting, talking and hearing. Fifty percent (50%) of the time is spent using near vision and low fingering. Approximately twenty-five percent (25%) is spent using far vision and low carrying (files). Standing, walking, climbing using legs and feet (ascending or descending steps, stairs) comprises about ten percent (10%) of the time. In unusual or non-routine situations there could be stooping, kneeling, crouching, bending/twisting, reaching, feeling (obtaining files) low

and medium lifting, low and medium pushing/pulling and medium fingering (typing) or physical attack or injury from clientele.

This position description has been prepared to assist in defining job responsibilities, physical demands, and skills needed. It is not intended as a complete list of job duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. The County retains and reserves any or all rights to change, modify, amend, add to or delete, from any section of this document as it deems, in its judgment, to be proper.

Wood County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Reviewed and approved by the Human  
Resources Department

\_\_\_\_\_  
Date

## Wood County Board Restructure

The Wood County Board will elect every two years at the organizational meeting both a County Board Chair and Vice Chair. The Chair will assume all responsibilities of the position except for the role of administrative coordinator. That role will now become assumed by the Vice Chair.

There will be no Executive Committee moving forward. The Board will be comprised of five standing committees, which are as follows.

- Health and Human Services Committee: the committee will oversee the Health Department, Human Services Department, and Veteran Services Department.
- Conservation, Education and Economic Development Committee: the committee will oversee the Land and Water Conservation Department, UW Extension, Economic Development, Surveyor, and Planning/Zoning.
- Highway, Infrastructure, and Recreational Committee: the committee will oversee the Highway Department, Risk Management Department, Maintenance Department, Public Property, and the Parks/Forestry Department
- Judicial and Legislative: the committee will oversee all the departments relating to the courts, oversee all legislative matters, and oversee the rules of the County Board
- Public Safety Committee: the committee will oversee all departments relating to public safety.
- Finance, Organization, and Personnel Committee: the committee will oversee the Treasurers Department, Finance Department, Clerks Department, Information Technology Department and Human Resources Department.

All members of each committee will be appointed by the County Board Chair. The committees will elect their own committee chairs. The County Board will be governing authority over all the oversight committees.

There will be no limit to how many committees a supervisor can be appointed too, but all supervisors must have at least one appointment to a standing committee. There will be no limit to how many chairmanships a supervisor could have since it will not affect them since there is no executive committee.

From: Douglas Machon wcdistrict12@co.wood.wi.us  
Subject: J&L Initiatives  
Date: Mar 11, 2019 at 3:55:39 PM  
To: William Clendenning wcdistrict15@co.wood.wi.us

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Good afternoon Bill,

Per our conversation earlier this afternoon, there are a few items I think would be advantageous for the J&L Committee to spend some time on. One would be to address a county board rule concerning whether or not the Vice Chair of the County Board should be able to hold a Chairmanship on another standing committee within the county. Secondly, to give some thought about developing a County specific legislative agenda.

Lastly, I think it would be wise to reconsider your position on the County Strategic Plan being developed. As we discussed, every item of importance to this county, including those you personally advocate for, can and should be a part of any strategic planning we pursue.

I hope you will give serious consideration to all of these ideas.

Doug