

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE  
MEETING MINUTES**

**DATE:** Tuesday, September 15, 2020  
**TIME:** 12:00 p.m.  
**PLACE:** Wood County Courthouse-Room 114  
Wisconsin Rapids, WI

**PRESENT:** Adam Fischer, Bill Clendenning, Bill Leichtnam, Brad Hamilton, Brent Vruwink, Shawn Becker (in-person) Mary Solheim (video conference)

**OTHERS PRESENT:** (for part or all of the meeting, in-person or video conference) Kim McGrath, Shannon Lobner and Lisa Keller

1. The meeting was called to order at 12:00 p.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Leichtnam and seconded by Hamilton to approve the minutes from the September 9, 2020 meeting. All voted aye, motion carried.**
5. **A motion was made by Hamilton and seconded by Clendenning to go into closed session pursuant to Wisconsin State Stat. 19.85(1)(c) and (e) to conduct 2<sup>nd</sup> interviews for the Criminal Justice Coordinator position. Roll call vote was taken to go into closed session with Hamilton voting yes; Clendenning voting yes; Fischer voting yes; Leichtnam voting yes; Vruwink voting yes; Becker voting yes; and Solheim voting yes.**

The committee went into closed session at 12:02 p.m.

6. **A motion was made by Hamilton and seconded by Leichtnam to return to open session. All voted aye. Motion carried.**

The committee returned to open session at 2:35 p.m.

7. The next meeting is tentatively scheduled for Wednesday, September 23, 2020 at 9:00 a.m.
8. Chairman Fischer adjourned the meeting at 2:37 p.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.