

## **Minutes of the Wood County Public Safety Committee**

**DATE:** February 14, 2012

**PRESENT:** Jeff Conradt, Bill Winch, Dennis Polach, Mike Feirer, Gary Allworden

**OTHERS** Steve Kreuser, Kelly Zenz, Randy Dorshorst, Nanci Kinney, Laura Clark,  
**PRESENT:** Sarah Christensen

**LOCATION:** Nekoosa Public Library

### **1. Call to Order:**

Jeff Conradt called the meeting to order at 3:00 p.m.

### **2. Review minutes of January 10, 2012:**

**Motion by Feirer, second by Winch to approve the minutes of the January 10, 2012 meeting as presented. Motion carried unanimously.**

### **3. Public Comments:**

There were no public comments.

### **4. Emergency Management Department:**

#### **a. Communications January 2012 Claims**

The Committee reviewed the Communications January 2012 claims.

#### **b. Communications Report**

The Committee reviewed the Communications report.

#### **c. Update on Communications Towers/Narrowband Project**

Steve Kreuser stated that the 2 tower projects (Sherry & Dexter) are on schedule and should be completed in Early Summer. Coordinating with vendors is ongoing.

#### **d. Emergency Management January 2012 Claims**

The Committee reviewed the Emergency Management January 2012 claims.

**e. Emergency Management Activity Report**

The Committee reviewed the Emergency Management Activity Report. Steve Kreuser informed the committee that work is continuing at this time on updating the Hazard Mitigation Plan. Discussion was also held on the status of the Hazardous Material (Hazmat) teams.(Marshfield and Wis, Rapids) The State is looking to realign and change the names from a Hazmat level B team to a level 3 team. If the State determines that Wood County should have a level 3 team the State will be picking up the liability for the HazMat teams.

**5. Dispatch Department:**

**a. Dispatch January 2012 Claims**

The Committee reviewed the Dispatch January 2012 claims.

**b. Dispatch Report**

Kelly Zenz reviewed the staffing in the dispatch center. There is another dispatcher that will be leaving, which puts an open position on each of the three shifts. They have received 110 applications and will be conducting testing on March 3<sup>rd</sup>. Kelly also stated that the dispatchers are spending a lot of time entering warrants and restraining orders as this is a very time consuming process. The 911 surcharge was also discussed.

**6. Humane Officer:**

**a. Humane Officer Report**

The Committee reviewed the Humane Officer report. Chairman Conradt stated he received a very nice letter in regards to Nanci Kinney's work on a case. A copy of the letter will be in the February 2012 County Board packet for all to see.

**b. January 2012 Claims**

The Committee reviewed the Humane Officer January 2012 claims.

**7. Coroner:**

**a. Coroner Report**

The Committee reviewed the Coroner report.

**b. Resolution – Amend 2011 Budget**

The resolution is to transfer \$2,000 from the contingency account to the Coroner Expenditures for additional expenditures that were not anticipated during the original budget process. The resolution was approved by Executive Committee at their meeting on February

7<sup>th</sup>. After that meeting it was discovered there is an outstanding bill of \$1,400 for an autopsy done in late December from the Wisconsin Rapids homicide case. In discussions with Peter Kastenholtz it was determined this resolution would be amended on the County Board Floor at the February 21<sup>st</sup> meeting.

**Motion by Feirer, second by Polach to accept the Coroner resolution as presented and present it to the County Board for their approval. Motion carried unanimously.**

**c. January 2012 Claims**

The Committee reviewed the Coroner January 2012 claims.

**8. Sheriff's Department:**

**a. Correspondence:** Nothing to Report

**b. Civil Service Ordinance:**

Additional language added to ordinance to allow elimination of candidate for failed department interview and psychological test. Ordinance needed update in these areas to comply with civil service commission and department practice.

**Motion by Winch, second by Allworden to accept the ordinance as written and present it to County Board. Motion carried unanimously.**

**c. Front Office Reorganization:** This has been completed. Hours of one of the secretarial staff has been adjusted to 50% status. Level of benefits is still to be reviewed by Executive Committee.

**d. Updates:**

**Crimestoppers:** Sgt. Scott Drew will be the new coordinator upon retirement of Deputy Beverly Ghiloni.

**Safe Ride Initiative:** None

**Criminal Justice Task Force:** Investigating feasibility of an OWI court.

**K9 Project:** Deputy Andy Simon's training will be completed shortly. Over \$2,000 has been raised to offset the cost.

**e. Jail Items:**

All jail reports were reviewed.

The Electronic Monitoring Program (EMP) had a savings of \$44,939.34 for the month of January. Currently there are 40 people out on EMP. This is a department record.

**9. January 2012 Claims: Dispatch, Communications, Emergency Management, and Sheriff:**

**Motion by Polach, second by Winch to approve the January 2012 claims of all the Public Safety Committee departments. Motion carried unanimously.**

**10. Agenda Items for next meeting:** None at this time.

**11. Set date, time and location of next meeting:**

**Public Safety Committee  
Wednesday – March 14, 2012  
3:00 p.m.  
Wood County Courthouse  
Wisconsin Rapids  
Room 115**

**12. Adjourn:**

**Motion by Feirer, second by Polach to adjourn at 3:55 p.m. Motion carried unanimously.**

Minutes taken by Emergency Management Department and the Wood County Sheriff's Department.

*Signed Electronically on 2-15-12 by William Winch.*

William Winch, Secretary  
Public Safety Committee