

MINUTES OF THE HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE

DAY & DATE: June 05, 2014
PLACE: Wood County Highway Department, 555 17th Avenue
North, Wisconsin Rapids, WI 54495
MEETING TIME: 8:00 AM
ADJOURNMENT TIME: 11:35 AM
MEMBERS PRESENT: Chairman Allen Breau, Vice-Chairman Trent Miner,
Secretary Dennis Polach, Member Marion Hokamp, and
Member William Winch.
OTHERS PRESENT: Park and Forestry Director Chad Schooley, Forest
Administrator Fritz Schubert, Office Supervisor Heather
Gehrt, James Helmuth and Tom Leslie with RSNCS, Wally
Scholl with Saratoga ATV/UTV Riders Club, Jeffrey
Masephol with Central Wisconsin ATV, Richard Witt with
Town of Rudolph, Highway Commissioner Doug
Passineau, Highway Accounting Supervisor John Peckham,
Highway County Engineer Roland Hawk, and Highway
Accounting Technician PaNyia Yang.

1. Call meeting to order. Chairman Allen Breu called the meeting to order at 8:00 AM. The meeting has been properly posted.
2. Public comments: None.
3. Approve minutes of the May 01, 2014 Highway Infrastructure & Recreation Committee meeting and April 8, 2014 Wood County Wildlife Area Advisory Committee meeting.

Moved by Miner, seconded by Hokamp to approve the above-mentioned minutes. Motion carried unanimously.

PARKS

A request was made by C. Schooley to move to agenda Item# 5c - Jeff Masephol ATV Route Discussion.

4. Item #5c – Jeff Masephol ATV Route Discussion

Jeff Masephol would like ATVs to have access to some county roads. A map of their ATV Route Planning was handed out and reviewed. Douglas Passineau is a little concerned about some proposed routes and will review the map presented more closely. There were other discussions of concerns, and the committee has decided to further discuss this issue at the next meeting.

A request was made by C. Schooley to move to agenda item# 6a – Nepco single track trail expansion proposal.

5. Item #6a – Nepco single track trail expansion proposal

There are individuals interested in constructing a single track trail on the west side of the entrance road at Nepco Park. A map was attached and reviewed by the committee. The proposed area of construction has a flatter terrain; thus, it would serve beginner bikers and showshoers better. Chad Schooley does not see any issue as far as congestion on existing trails and would have minimal impact on the vegetation.

Moved by Miner, seconded by Hokamp to approve the Parks Department to work with the interested parties on the Nepco single track trail expansion. Motion carried unanimously.

6. Item #4 – Parks Construction Supervisor Report was reviewed (see attached report).

Moved by Miner, seconded by Polach to approve the Parks Construction Supervisor's report. Motion carried unanimously.

7. Item #5 – Office Supervisor report.

Moved by Miner, seconded by Polach to approve the Office Supervisor's report. Motion carried unanimously.

8. Item #7 – Park and Forestry Director report.

a. The concessionaires at Powers Bluff are retiring and have offered some of their equipment for sale to the county. Advertisement will go out within the next couple of months to replace the concessionaires.

b. Special Use Permits.

- Wisconsin Rapids Kiwanis Club outdoor education skills event at Red Sands Beach Pavillion on June 7, 2014
- Disc Golf Tournament at North Wood County Park hosted by the Gorilla Boy Disc Sports on July 12, 2014 and August 16, 2014.

Moved by Miner, seconded by Polach to approve the above-mentioned Special Use Permits. Motion carried unanimously.

Moved by Miner, seconded by Hokamp to approve the Park and Forestry Director's report. Motion carried unanimously.

FORESTRY

9. The Forest Administrator Report was reviewed.

- a. Timber Sales Update (see attached report).
- b. Review May 30, 2014 Timber Bids and Award Contracts – There were six timber sales and all of them sold.

Moved by Miner, seconded by Polach to approve awarding the contracts to the high bidders. Motion carried unanimously.

- c. Review Rifle Range Improvement Proposal

The cost of the improvement seems to be high, and Trent Miner would like to have the number refined. Fritz Schubert sees that the cost will come in higher than what is proposed right now. Fritz mentioned there hasn't been a whole lot of money put into the rifle range, and it is utilized a lot. The committee has decided to take a closer look at this issue during the summer tour and make a decision later.

Moved by Miner, seconded by Polach to approve the Forest Administrator Report. Motion carried unanimously.

10. Correspondence

- a. No claims for the month.
- b. Scott Fox is up for his 35-year award. It will be presented in June at the next County Board meeting.
- c. Wood County came in 32nd place for 2013 on visitation spending. Visitor spending has increased compared to the year before.

11. Approve payment of bills.

Moved by Polach, seconded by Hokamp to approve the payment of bills. Motion carried unanimously.

12. Revenue Report was reviewed.

Moved by Hokamp, seconded by Winch to approve the Revenue Report. Motion carried unanimously.

Trent Miner was excused at 9:30 am.

The committee took a break at 9:48 am resuming at 10:00 am.

HIGHWAY

13. Discuss and possibly act on bids for "Crushing ¾" Recycle Asphalt Material."

Moved by Hokamp, seconded by Winch to approve the Highway Department to choose the bid most advantageous to Wood County.

14. Discuss 5-Mile Creak dam on CTH Z.

Douglas Passineau wanted the committee to be aware that the highway department will be working with the DNR and Domtar to repair an embankment or dam on CTH Z.

15. Discuss Auburndale salt sheds.

They are hoping to have everything moved in within the next month or two. Town of Lincoln is also interested in purchasing one of the salt sheds.

16. Discuss CTH V Bridge engineering.

Earth Inc. was the only bidder that bid for the project on CTH V Rocky Run Bridge. Wood County had budgeted about \$400,000 and the bid came in just a little over \$401,000. Roland Hawk was satisfied with their bid.

17. Discuss Debt-Service resolution for County Board.

Doug Passineau states that it makes sense to do this right now due to the low interest rate, which is below 2%. Also, if the department is able to get these funds to fix the county roads, the payments they receive from the state for their General Transportation Aid should increase, which would cover the interest incurred.

Moved by Polach, seconded by Hokamp to approve authorizing the issuance of general obligation promissory notes resolution and forward to County Board for their approval. Motion carried unanimously.

18. Discuss CTH E project.

Roland is putting together estimates for asphalt prices to be used on this project. About 14,000 tons of asphalt will be used, and advertisement for bids will go out today.

19. Current Projects Update (see attached sheet).

20. Approve payment of bills.

Moved by Polach, seconded by Hokamp to approve the payment of bills. Motion carried unanimously.

21. Accounting Supervisor's Report was reviewed.

Moved by Hokamp, seconded by Winch to approve the Accounting Supervisor's report. Motion carried unanimously.

22. Correspondence – A packet will be provided at the next committee meeting concerning implements of husbandry. Committee members, please look through the packet for topic of discussion next month.

23. The next meeting date is Wednesday, July 2, 2014 at the Wood County Courthouse, Auditorium, at 8:00 AM.

24. Motion to adjourn.

Moved by Winch, seconded by Polach to adjourn at 11:35 AM. Motion carried unanimously.

Dennis Polach

Dennis Polach, Secretary
Minutes taken by PaNyia Yang, Highway Department Accounting Technician
(Reports attached below)