

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: April 28, 2014

PLACE: Human Services 12th Street, Oak Room – Wisconsin Rapids

PRESENT: Donna Rozar, Mike Feirer, Marion Hokamp, Doug Machon, Lori Slattery-Smith, R.N., Peter Hendler

EXCUSED: Jeffrey Koszczuk, D.O., Tom Buttke, Bonnie Jaecks

ALSO PRESENT: Kathy Roetter, Chris Hanten, Jean Rader, Lee Ackerman (Human Services); Sue Kunferman, Kathy Alft (Health Department); Amy Slattery (Edgewater Haven); Rock Larson (Veterans Service), Lance Pliml (County Board Chair), Karen Madden (Daily Tribune)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

A quorum was declared.

3) Election of Vice-chair and Secretary

Donna Rozar nominated Mike Feirer for vice-chair. Motion (Hendler/Hokamp) to close nominations and cast a unanimous ballot for Mike Feirer as vice-chair. All ayes. Motion carried.

Mike Feirer nominated Marion Hokamp for secretary. Motion (Hendler/Slattery-Smith) to close nominations and cast a unanimous ballot for Marion Hokamp as secretary. All ayes. Motion carried.

4) Public Comments

- A letter received from Char Smith was received and distributed to Committee members.
- Invitation to Northwoods Shared Services Project Site Visits was extended to Committee members.

5) Correspondence

- Edgewater Haven Spring Newsletter
- Wood County Health Department award recognizing extraordinary efforts assisting others with accreditation work
- Risk management report of injury and incidents

6) Consent Agenda

Edgewater Haven narrative was pulled. Motion (Hokamp/Feirer) to approve the consent agenda as presented. All ayes. Motion carried.

7) Discussion and consideration of items removed from consent agenda

EDGEWATER HAVEN – Amy Slattery responded to a question regarding the decision for a mid-year daily rate increase.

8) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Quarterly Reports – Veterans Service, Health Department

Financial statements and quarterly reports were reviewed with specific questions answered by appropriate department heads.

9) Edgewater Haven renovation project update

Amy Slattery reported excavation has started for outside work. June open house is still anticipated.

10) Edgewater Haven resolution to amend the 2014 capital projects fund budget to appropriate unexpended borrowed funds for the building/renovation project.

Amy Slattery explained reasons for variance of budgeted expenditures. Motion (Feirer/Machon) to support the resolution as presented and forward to the Executive Committee and County Board for approval. All ayes. Motion carried.

11) Human Services review and approve Title VI Plan (new requirement for Transportation)

Kathy Roetter presented a draft of the Title VI Plan and highlighted some of the elements within. Motion (Hokamp/Machon) to approve the Title VI Plan for Human Services as presented. All ayes. Motion carried.

12) Human Services update on Wood County Foster Care Program and video “Hope Floats” (May is National Foster Care month)

Chris Hanten provided statistics on foster care in Wood County. Jean Rader discussed foster care licensing guidelines and requirements. Chris described a study which will be implemented by year-end for prospective adoptive parents. A video about foster care was shared. It was suggested that this video be made available to public access TV in Rapids and Marshfield.

13) Human Services recruitment for a psychiatrist

Kathy Roetter described challenges involved with recruiting psychiatrists and suggested the process begin to provide additional capacity and succession planning. There was Committee consensus to begin the search.

14) Human Services 2015-2019 Capital Improvement Plan

Lee Ackerman described projects and provided justification of the expenditure schedules of the Human Services 5-yr Capital Improvement Plan. Motion (Hendler/Machon) to approve the 2015-2019 Human Services Capital Improvement Plan as presented. All ayes. Motion carried.

15) Health Department out-of-state travel request to attend the 51st IMCL Conference in Portland Oregon, June 8-12, 2014 with all expenses paid with grant funds

Sue Kunferman shared conference details and learning objectives. Motion (Hendler/Feirer) to authorize attendance to the IMCL Conference in Portland, Oregon with all expenses paid with grant funds. All ayes. Motion carried.

16) Discussion of rent computation for available space in Norwood Health Center

Chair Rozar shared notes received from Terry Rickaby, Maintenance Supervisor, regarding how rent is allocated for county owned property. Kathy Roetter shared how Norwood Health Center determined their cost allocations of vacant space that will soon be occupied by Veterans Services, the Health Department, and the Sheriff's Department. A general discussion regarding rebranding of the Norwood campus took place which included signage and a name change. *Wood County Government and Health Center* is being considered.

17) Legislative Issue Updates

Department heads provided legislative updates regarding issues pertaining to their departments.

18) Items for Future Agenda

Chair Rozar noted items for future agendas.

19) Date/Time of Next Meeting

June 2, 2014, 4:30 pm, Norwood Health Center, Classroom – Marshfield (**NOTE: due to the Memorial Day Holiday, the May meeting is moved to the 1st Monday in June and will start at 4:30 pm**)

20) Adjourn

Chair Rozar declared the meeting adjourned at 7:20 pm.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, secretary.

Minutes subject to committee approval.

Marion Hokamp, Secretary
Health and Human Services Committee