

## **Minutes of the Wood County Public Safety Committee**

**DATE:** March 10, 2014

**PRESENT:** Dennis Polach, Mike Feirer, William Murphy, Bill Winch, Gary Allworden

### **OTHERS**

**PRESENT:** Steve Kreuser, Sarah Christensen, Tom Reichert, Randy Dorshorst, Lori Heideman, Lance Pliml, Laura Clark, Nanci Kinney, Donna Rozar

**LOCATION:** Arpin Public Library

### **1. Call to Order:**

Mike Feirer called the meeting to order at 1:00 p.m.

### **2. Review minutes of February 10, 2014:**

**Motion by Murphy, second by Allworden to approve the minutes of the February 10, 2014 meeting as presented. Motion carried unanimously.**

### **3. Public Comments:**

No public comments

### **4. Emergency Management Department:**

#### **a. Communications February 2014 Claims**

The Committee reviewed the Communications February 2014 claims.

#### **b. Communications Report**

The Committee reviewed the Communications report.

#### **c. Update on Communication Tower Projects**

Steve stated that the resolution for the tower will be presented at the April meeting. There has to be a public hearing in the town of Lincoln for the new tower. Marshfield tower will be discussed on March 20<sup>th</sup> with the airport commission.

Steve discussed communication report. Erik has been very busy, from towers to helping agencies out- programming new radios, installs etc....

There was a question about the conditional use permit and the zoning permit. Steve also answered a question about the hazmat contract fee.

**d. Emergency Management February 2014 Claims**

The Committee reviewed the Emergency Management February 2014 claims.

**e. Emergency Management Activity Report**

There were no question on the Emergency Management Activity Report.

**5. Dispatch Department:**

**a. Dispatch February 2014 Claims**

The Committee reviewed the Dispatch February 2014 claims.

Lori stated that she has started a standard operating procedure (SOP) book. After it is finished she will send it to the end user group to garner feedback. Talked about the upcoming MABAS training that her department will be participating in.

Lori discussed problems with the train on highway 10. Sheriff Reichert stated that his department is in the process of drafting an ordinance that would allow them to cite the trains. The problem has to do with slower moving trains in the winter and a lack of open track.

**6. Set date, time and location of next meeting:**

**April 14, 2014**

**1:00 PM**

**Wisconsin Rapids Courthouse**

**Room 115**

**400 Market St**

**Wisconsin Rapids WI 54495**

**7. Humane Officer:**

**a. Humane Officer Report**

The Committee reviewed the Humane Officer report. Humane Officer Kinney showed the Committee her State Certification Certificate, which again certifies her for two years.

Humane Officer Kinney explained to the Committee concerns the South Wood County Humane Society is having reference picking up dogs in municipalities/townships that don't have a contract with them. The Humane Society is asking who is responsible for the bill for that service. Some municipalities have a contract with the Humane Society, but the ones that don't are the ones that need to be addressed. The Committee directed Humane Officer

Kinney to have Corporation Counsel Kastenholz research this matter and report back to the Committee next month.

Humane Officer Kinney stated she will be on vacation April 16<sup>th</sup> – April 23rd.

**b. February 2014 Claims**

The Committee reviewed the Humane Officer February 2014 claims.

**8. Coroner:**

**a. Coroner Report**

The Committee reviewed the Coroner report.

**b. February 2014 Claims**

The Committee reviewed the Coroner February 2014 claims.

**9. Sheriff's Department:**

**a. Correspondence:**

Sheriff Reichert stated he has received a few thank you notes, but nothing else as far as correspondence this month.

**b. Updates:**

**Crimestoppers:** None

**Criminal Justice Task Force:** None

**K9:** Sheriff Reichert stated the solicitation for the 2014 Magic Show is continuing and going well.

**c. Jail Items:** All jail reports were reviewed.

**d. Discuss Office Space at Norwood for Sheriff:**

Discussion was held regarding potential office space at Norwood Campus for the north end Sheriff's Office. Sheriff Reichert handed out a letter to the Committee outlining his concerns for the office space that was shown to the Committee last month.

Supervisor Donna Rozar explained the move needs to be done with minimum changes as the County does not want to pay for office space at City Hall after June. Her goal is to have everyone moved out, with the exception of Human Services, to eliminate paying for

office space after June. She would like to see the Norwood Campus have space for every office. She stated over time the space would be renovated to suit department needs, but at first the move would be done just to get everyone out of City Hall before June. Sheriff Reichert stated the move is unacceptable without renovations. However, with certain changes, it could work and a safe compliant workplace could be developed.

Supervisor Murphy asked that a cost estimate be done to determine what the costs would be to renovate the space area for the Sheriff's Department. Supervisor Rozar explained due to the fact this is a health care facility there are different standards and codes and things have to be done to code. This could be very costly.

Supervisor Rozar then stated there is another possible space for the Sheriff's Office at the Norwood Campus. She stated it may be better suited for the Sheriff's Office. Sheriff Reichert stated he was more than willing to look at it. Discussion was held regarding this and it was decided Chairman Feirer, Supervisor Rozar and Sheriff Reichert would proceed to Marshfield after the meeting to look at the new potential office space for the Sheriff's Department.

A copy of Sheriff Reichert's letter to the Committee is included with the minutes.

**10. February 2014 Claims: Dispatch, Communications, Emergency Management, and Sheriff:**

**Motion by Allworden, second by Murphy to approve the February 2014 claims of all the Public Safety Committee Departments. Motion carried unanimously.**

**11. Adjourn:**

**Motion by Murphy, second by Winch to adjourn at 2:20 p.m. Motion carried unanimously.**

Minutes taken by Wood County Emergency Management and Wood County Sheriff's Department.

*Signed Electronically by William Winch on 3-12-14*

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William Winch, Secretary  
Public Safety Committee