

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: February 24, 2014

PLACE: Human Services 12th Street, Oak Room – Wisconsin Rapids

PRESENT: Donna Rozar, Peter Hendler, Mike Feirer, Marion Hokamp, Tom Buttke, Doug Machon, Jeffrey Koszczuk, D.O. (arrived during agenda item 9)

EXCUSED: Bonnie Jaecks, Lori Slattery-Smith, R.N.,

ALSO PRESENT: Kathy Roetter, Jo Timmerman, Brandon Vruwink, Kristine Hanten, Stephanie Gudmunson (Human Services), Sue Kunferman, Kathy Alft, Ty Zastava (Health Department), Amy Slattery (Edgewater Haven), Rock Larson (Veterans Service), Lance Pliml (County Board Chair)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

A quorum was declared.

3) Public Comments

- n/a

4) Correspondence

- Save the Date Foster Parent Family Appreciation Picnic, May 20, 2014, Northwood County Park, 4:30-7:00 p.m.
- 2014 Run the Rapids "Child Abuse Prevention Run/Walk", April 12, 2014. Registration 8-9:30 a.m.

5) Consent Agenda

Motion (Feirer/Machon) to approve the consent agenda as presented. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

n/a

7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Financial statements were reviewed with specific questions answered by appropriate department heads.

8) Edgewater Haven renovation project update

Amy Slattery noted work is progressing inside the building. Outside work is contingent upon the weather. Occupancy cannot take place until final inspections are complete.

9) Health Department Performance Management Dashboard Presentation

Sue Kunferman introduced Tyler Zastava (Quality Improvement/Emergency Preparedness Manager). Ty shared the Health Department's Performance Management Dashboard, highlighting program goals and outcomes for 2013. Ty also provided a list of 2013 quality improvement projects.

10) Human Services Strategy for Regionalization of Food Share and Employment Training (FSET)

Kathy Roetter described the movement toward regionalization of services in the State and what FSET could look like in Wood County with that move. Brandon Vruwink explained the request for proposal (RFP) process, an overview of the proposed FSET program, next steps, and reasons to consider the proposed plan of how Wood County would fit into a region that would provide FSET services. Brandon also talked about the Pathways Program and its association/relationship to FSET. Brandon described the logistics of regional locations and Wood County's responsibility as fiscal agent if an RFP is presented and accepted. Motion (Hendler/Koszczuk) to support Human Services' consideration of submitting an RFP. All ayes. Motion carried.

11) Human Services Professional Ladder, a Clinical Advancement Program for Human Service Professionals/Social Workers

Kathy Roetter provided background of why this issue is being brought to the Committee. Kathy introduced Christine Hanten (Division Administrator of Family Services) and Stephanie Gudmunson (Division Administrator of Behavioral Health Services/Long Term Support). Chris and Stephanie shared results of their work looking into competency-based career ladders based on professionalism, values and ethics, knowledge, intervention and skills, organizational knowledge and team building, and professional leadership. There was Committee consensus to continue pursuit of the Professional Ladder with the Human Resources Department as drafted.

12) Human Services Fiscal Update (year-end projections, audit preparations, appraisal update)

Jo Timmerman provided a year-end update of reconciliations to Accounts Receivable. Kathy Roetter added a brief explanation of statutory requirements as it pertains to provision of services. Jo also shared information associated with audit preparation work as well as accounts identified by the auditors which are under review.

13) Exploration of *Project Lifesaver* administration moving to Human Services from the ADRC

Project Lifesaver is a Wood County program currently being administered by the ADRC. Kathy Roetter briefly described the program, its fees, and the reasons to consider moving the administration of this program into the Wood County Human Services Department. Motion (Buttke/Feirer) to support moving the administration of *Project Lifesaver* from ADRC to the Wood County Human Services Department. All ayes. Motion carried.

14) Discussion regarding competitive wages

Kathy Roetter shared a recent experience involving the failed recruitment of an individual with 15 years of county experience because of a low offered wage. There was committee consensus to bring this issue to the Executive Committee.

15) Discussion of Department Head monthly letter of comments

A lengthy discussion regarding transparency of agenda items and the need for public input was held.

16) Legislative Issue Updates

Department heads provided legislative updates regarding issues pertaining to their departments.

17) Items for Future Agenda

Chair Rozar noted items for future agendas.

18) Date/Time of Next Meeting

March 24, 2014, 5pm, Norwood Health Center, Classroom - Marshfield

19) Adjourn

Chair Rozar declared the meeting adjourned at 8:24 p.m.

Minutes taken by Kathy Alft and reviewed by Mike Feirer, secretary.

Minutes subject to committee approval.

Mike Feirer, secretary
Health and Human Services Committee