

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: August 27, 2012

PLACE: Norwood Health Center, Classroom - Marshfield

PRESENT: Donna Rozar, Peter Hendler, Marion Hokamp, Tom Buttke, Mike Feirer, Doug Machon, Jeffrey Koszczuk D.O. (arrived during agenda #9 discussions)

ABSENT/EXCUSED: Lori Slattery-Smith R.N., Bonnie Jaecks

ALSO PRESENT: Kathy Roetter (Human Services), Sue Kunferman, Kathy Alft (Health Department), Amy Slattery (Edgewater Haven), Rock Larson (Veterans Services)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

A quorum was declared.

3) Public Comments

Kathy Roetter attended the Executive Committee meeting and provided a brief update regarding discussions of the Transportation Program and plan of action to transition the Program back to Wood County from Marathon County.

4) Correspondence

- NALBOH educational materials from national conference
- Public Health Governance and Population Health Outcomes

5) Consent Agenda

Motion (Feirer/Machon) to approve the consent agenda as presented. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

No reports were pulled for discussion.

7) Financial Statements/Quarterly Reports

Financial statements were reviewed and specific questions answered by the appropriate department heads.

8) Update on Edgewater Haven renovation project

Amy Slattery provided an update with specifics regarding the relocation of the grease tanks. Ground-breaking is planned for September 18th following the county board meeting.

9) Discussion of construction/project manager position for Edgewater Haven renovation project

Amy Slattery explained the need for Health & Human Services Committee approval of the construction/project manager and described the responsibilities of the position. Amy responded to committee member questions and concerns regarding costs and expectations of decision-making. Motion (Buttke/Hendler) to give the architect permission to hire Wade VanTassel (Earth Design) as construction/project manager. Motion (Buttke/Hendler) amended to give the architect permission to hire Wade VanTassel (Earth Design) as construction/project manager providing he or his company does not bid on the project. All ayes. Amended motion carried.

10) Human Services report on Pathways Unit at Norwood

Kristi Smith, Jo Timmerman, Rhonda Kozick, Tracey Gusman, and Elizabeth Gisvold used a power point presentation to describe services, present statistics, and identify challenges of the Pathways Unit at Norwood. There was committee consensus to continue providing traumatic brain injury (TBI) care another year.

11) Health Department accreditation update

Sue Kunferman provided a brief overview of the accreditation process and where we are to-date with our application. Onsite surveyors are expected to visit the Department in the near future.

12) Resolution to adopt best practice recommendations for wellness and to authorize the Wellness Board to implement and execute those best practices.

Per recommendation of Executive Committee and because the Health & Human Services Committee does not have oversight of the Wellness Board, motion (Hendler/Machon) to support the best practices as presented and refer the resolution to Executive Committee for their review and consideration. All ayes. Motion carried.

13) Health Department out-of-state travel request to attend the American Public Health Association Annual Meeting and Exposition in San Francisco CA

All trip expenses will be paid from grant funds. Motion (Hendler/Buttke) to authorize out-of-state travel as presented. All ayes. Motion carried.

14) Education Leave of Absence for Nutrition and Lactation Program Supervisor

Sue Kunferman described the educational leave of absence request. Motion (Hokamp/Koszczuk) to approve the leave of absence as presented. All ayes. Motion carried.

15) Budget presentation by Veterans Services (action required)

Rock Larson presented the 2013 Veterans Services' budget and responded to questions and concerns of committee members. A 1.44% tax levy increase is a result of increased fixed costs (such as health insurance, post employee benefits, and systems computer charges) that could not reasonably be absorbed in the Veterans Services' budget. Motion (Feirer/Machon) to approve the budget as presented and forward to Executive Committee. All ayes. Motion carried.

16) Budget presentation by Health Department (action required)

Sue Kunferman and Kathy Alft presented the 2013 Health Department budget and responded to questions and concerns of committee members. Motion (Buttke/Koszczuk) to approve the budget as presented and forward to Executive Committee. All ayes. Motion carried.

17) Legislative Issue Updates

A discussion took place regarding active tuberculosis and the legalities associated with the disease as well as the authority of the Health Department in consultation with the state when dealing with active TB in the county when cases occur.

18) Items for Future Agenda

Rozar noted items for future agendas.

19) Date/Time of Next Meeting(s)

September 24, 2012 Human Services 12th Street, Oak Room – Wisconsin Rapids

20) Adjourn

Chair Rozar declared the meeting adjourned at 7:26 p.m. All ayes. Motion carried.

Minutes taken by Kathy Alft and reviewed by Mike Feirer, Secretary.

Minutes subject to committee approval.

Mike Feirer, Secretary
Health and Human Services Committee