

CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE

DATE: Wednesday, September 30, 2020
TIME: 1:00 PM
LOCATION: Courthouse
Room 114
400 Market St.
Wisconsin Rapids, WI

1. Call meeting to order
2. Declaration of quorum
3. Public comments
4. Approve minutes from previous meeting
5. Discuss Criminal Justice Coordinator onboarding
6. Set date for next meeting(s)
7. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 146 769 6940

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=me4b697ca12ddb1c0c573353bf11919>
Meeting number (access code): 146 769 6940
Meeting password: CJC0930

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES**

DATE: Wednesday, September 23, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse-Room 114
Wisconsin Rapids, WI

PRESENT: Adam Fischer, Bill Clendenning, Bill Leichtnam, Brad Hamilton, Brent Vruwink, Shawn Becker, and Mary Solheim

OTHERS PRESENT: (for part or all of the meeting, in-person or video conference) Kim McGrath, Shannon Lobner and Lisa Keller

1. The meeting was called to order at 9:00 a.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Hamilton and seconded by Leichtnam to approve the minutes from the September 15, 2020 meeting. All voted aye, motion carried.**
5. Oversight of the Criminal Justice Coordinator position was discussed by the committee. The consensus of the committee was to have the Criminal Justice Coordinator set up as a stand-alone department with direct reporting to the Judicial and Legislative Committee, with mentoring and guidance from the Sheriff's Department. **A motion was made by Leichtnam and seconded by Clendenning, to have the Criminal Justice Coordinator, per agenda item #5 from the September 23, 2020 meeting and previous Resolution #19-8-9, as a stand-alone department. Motion passed 6-1 with Vruwink, voting no.**
6. **A motion was made by Hamilton and seconded by Leichtnam, to go into closed session pursuant to Wisconsin State Stat. 19.85(1)(c) and (e) to review references and select a final candidate for the Criminal Justice Coordinator position. Roll call was taken with Fischer voting yes; Clendenning voting yes; Leichtnam voting yes; Hamilton voting yes; Vruwink voting yes; Becker voting yes; and Solheim voting yes.**

The committee went into closed session at 9:09 a.m.

7. **A motion was made by Clendenning and seconded by Hamilton to return to open session. All voted aye, motion carried.**

The committee returned to open session at 10:18 a.m.

8. The next meeting date will be determined at a later time.
9. Chairman Fischer adjourned the meeting at 10:19 a.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.