

PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, July 6, 2020

TIME: 9:30 a.m.

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order.
2. Public Comments
3. Approve minutes from previous meetings
4. Update on Consolidated Water Power Company
5. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
6. **Maintenance Dept.**
 - a. Vouchers/Report
 - b. Wood County Cemetery
7. **R&S Committee Report**
 - a. Grant applications recommendations
 - b. Grant application extension
8. Set date and time of next meeting.
9. Adjourn.

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 146 295 4223

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mdd819955b6760abfae15b245db0856cf>

Meeting number (access code): 146 295 4223

Meeting password: PIT0706

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Monday, June 1, 2020
TIME: 9:30 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Dennis Polach, Brad Hamilton, Laura Valenstein, Bill Winch

OTHERS PRESENT (for part or all of the meeting): Nicole Gessert, Reuben Van Tassel, Amy Kaup, Jason DeMarco, Bill Clendenning, Jake Hahn, Lance Pliml. **Via WebEx:** Adam Fischer

1. The meeting was called to order at 9:30 a.m. by Chair Breu.
2. Public Comments: None
3. Approve minutes from the previous meeting.

Motion (Polach/Valenstein) to approve the minutes from the previous meeting. Motion carried unanimously.

4. (a) Supervisor Winch asked for clarification on items within the Information Technology packet. Department Head, Amy Kaup answered general questions pertaining to her department.

Motion (Hamilton/Valenstein) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

- (b) Information Technology Director, Amy Kaup shared several projects that her department has been working on as indicated in her May Monthly Letter of Comments. Discussion ensued.
- (c) Kaup presented an overview of the Information Technology (IT) department for the Committee. Discussion ensued.
- (d) Kaup presented the IT Capital Improvement Projects for the upcoming 2021 budget. Discussion ensued.

Motion (Hamilton/Polach) to accept the Capital Improvement Projects for the IT Department and to pass along to the Operations Committee. Motion carried unanimously.

5. (a) Supervisor Winch asked for clarification on items within the Maintenance Department packet. Department Head, Reuben Van Tassel answered general questions pertaining to his department.

Motion (Hamilton/Valenstein) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

- (b) Facilities Manager, Reuben Van Tassel presented an overview of the Maintenance department for the Committee. Discussion ensued.
- (c) Van Tassel presented the Maintenance Department Capital Improvement Projects for the upcoming 2021 budget. Discussion ensued.

Motion (Hamilton/Valenstein) to accept the Capital Improvement Projects for the Maintenance Department and to pass along to the Operations Committee. Motion carried unanimously.

6. Supervisor Hahn gave an update on the Renewable and Sustainable Committee (R&S), indicating due to Covid'19 projects and meetings have been on hold. Van Tassel presented a handout indicating the responsibilities of the R&S Committee.
7. The next Committee meeting will be Monday, July 6, 2020 at 9:30 a.m.
8. Chair Breu declared the meeting adjourned at 11:30 p.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

Property & Information Technology Committee Meeting

June 1, 2020

[illegible]

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: JUNE 2020

For the range of vouchers: 27200230 - 27200275

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27200230	CDW GOVERNMENT INC	COMMVault SUBSCRIPTION CHG YR1	05/08/2020	\$27,637.97	P
27200231	CDW GOVERNMENT INC	COVID 19 COMPUTER ACCESSORIES	05/18/2020	\$92.90	P
27200232	CHARTER COMMUNICATIONS	INTERNET PRO100 ACCT 0209726	05/24/2020	\$130.00	P
27200233	INSIGHT PUBLIC SECTOR INC	AIRONET VPN WIRELESS	05/20/2020	\$817.92	P
27200234	SOLARUS	PHONE CHGS ACCT 00063942-1	06/01/2020	\$2,699.07	P
27200235	SOLARUS	PHONE CHGS ACCT 00077856-5	06/01/2020	\$219.07	P
27200236	SOLARUS	PHONE CHGS ACCT 00061009-7	06/01/2020	\$69.99	P
27200237	STREAMLINE HEALTHCARE SOLUTIONS LLC	HS TCM REPLACEMENT - HOSTING	05/29/2020	\$8,130.00	P
27200238	TDS TELECOM	PHONE CHARGES	05/28/2020	\$69.49	P
27200239	TDS TELECOM	PHONE CHARGES	05/28/2020	\$57.24	P
27200240	TDS TELECOM	PHONE CHARGES	05/28/2020	\$43.58	P
27200241	TDS TELECOM	PHONE CHARGES	05/28/2020	\$58.19	P
27200242	TDS TELECOM	PHONE CHARGES	05/28/2020	\$25.10	P
27200243	US CELLULAR	CELL PHONE CHGS ACCT 277407322	05/16/2020	\$1,210.81	P
27200244	US CELLULAR	CELL PHONE CHGS ACCT 851710598	05/16/2020	\$528.62	P
27200245	US CELLULAR	CELL PHONE CHGS ACCT 203538532	05/20/2020	\$1,963.09	P
27200246	US CELLULAR	CELL PHONE CHGS ACCT 203391922	05/20/2020	\$24.54	P
27200247	AMAZON CAPITAL SERVICES	HDMI CABLE	05/28/2020	\$16.49	P
27200248	AMAZON CAPITAL SERVICES	PC ACCESSORIES,VC PROJ MOUNT	06/07/2020	\$243.93	P
27200249	CENTURYLINK	LONG DISTANCE CHARGES	05/31/2020	\$4.95	P
27200250	CHARTER COMMUNICATIONS	WR FIBER ACCT 0294876	05/28/2020	\$1,545.89	P
27200251	COMPUTER INFORMATION SYSTEMS INC	CIS IBR & MCS - PAYMENT1	06/04/2020	\$15,713.50	P
27200252	INTER-QUEST CORP	COURTROOM VIDEO CONF PROJ	05/31/2020	\$39,259.85	P
27200253	SHI INTERNATIONAL CORP	WEBCAMS - COVID19	06/02/2020	\$299.95	P
27200254	VERIZON	CELL CHGS ACCT 242258062-00001	06/01/2020	\$2,912.07	P
27200255	AMAZON CAPITAL SERVICES	COMPUTER ACCESSORIES	06/10/2020	\$16.49	P
27200256	AMAZON CAPITAL SERVICES	SUPPLIES	06/12/2020	\$45.99	P
27200257	AMAZON CAPITAL SERVICES	HWY PHONE CASE	06/12/2020	\$32.76	P
27200258	CDW GOVERNMENT INC	WEBCAMS COVID19	06/02/2020	\$419.90	P
27200259	CHARTER COMMUNICATIONS	MFLD FIBER ACCT 0364818	06/09/2020	\$427.17	P
27200260	COMPLETE CONTROL	EW HVAC SECURITY UPGRADE	06/11/2020	\$4,009.42	P
27200261	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	06/04/2020	\$3,471.31	P
27200262	RHYME	EW STAPLE CARTRIDGES	05/29/2020	\$196.00	P
27200263	SOLARWINDS	ORION	06/16/2020	\$11,500.50	P

Committee Report - County of Wood

INFORMATION TECHNOLOGY - JUNE
2020

27200230 - 27200275

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27200264	TIME WARNER CABLE	NETWORK SERVICES	06/01/2020	\$2,240.00	P
27200265	US BANK	CREDIT CARD CHARGES	05/27/2020	\$1,166.27	P
27200266	INTER-QUEST CORP	WEBEX TECH SUPPORT	04/13/2020	\$2,695.00	P
27200267	US BANK	DEVEXPRESS SUBSCRIPTION	06/16/2020	\$7,929.96	P
27200268	AMAZON CAPITAL SERVICES	MAINTENANCE PHONE CASE	06/17/2020	\$11.95	P
27200269	AMAZON CAPITAL SERVICES	HIGHWAY PHONE CASE	06/22/2020	\$43.95	P
27200270	INSIGHT PUBLIC SECTOR INC	PHONE SYSTEM UPGRADE 27-20-006	05/31/2020	\$14,848.00	P
27200271	INSIGHT PUBLIC SECTOR INC	CHILD SUPPORT ELEVATE LAPTOPS	06/10/2020	\$2,003.80	P
27200272	ISI TELEMAGEMENT SOLUTIONS INC	INFOTEL MAINTENANCE RENEWAL	05/21/2020	\$4,225.89	P
27200273	SINGLEWIRE SOFTWARE	INFORMACAST GATEWAY	06/23/2020	\$200.00	P
27200274	TREBRON COMPANY INC	SOPHOS RENEWAL - PAYMENT 3	07/01/2020	\$10,854.00	P
27200275	ZOHO CORPORATION	DESKTOP CENTRAL RENEWAL	06/18/2020	\$13,497.30	P
Grand Total:				\$183,609.87	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County WISCONSIN

INFORMATION TECHNOLOGY

June 2020

1. Wood County internet and intranet website updates concerning COVID-19 are being posted rapidly and continually as we work to keep employees and citizens informed.
2. Responded to and mitigated a successful Phishing Attack where several Wood County employees clicked on a phishing link and then entered their valid network credentials. These credentials were then used to launch a massive email spam campaign utilizing County email servers. This resulted in several outside agencies blocking Wood County email. Outlook Web Access (OWA) was immediately disabled in order to prevent further damage to Wood County's reputation. In order to mitigate this type of attack from occurring again IT staff is immediately working with all departments to accelerate the implementation of Two Factor Authentication, DUO. Two Factor Authentication is already utilized in Sheriff's Department squads to meet CJIS compliance regulations.
3. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
4. Security Certificate updates on servers and network devices will be completed by the mid July deadline. Updates are crucial to multiple system functions and require network and programming resources.
5. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. The Edgewater Haven Matrix upgrade to CareAssist implementation and training is complete. The new pharmacy interface for Edgewater is live. The Norwood Health upgrade to CareAssist implementation now continues after the project was placed on hold due to COVID. CareAssist POC testing has been underway for a month. Matrix has provided a new project manager and trainer as we work to resolve issues with security templates and conversion to Single Sign On setup. The first reporting software, MyAnalytics, training was completed in late June. The next 2 trainings, eMar and MyAnalytics Part II, should be scheduled in July. The Matrix vendor and new Matrix upgrade team is being very accommodating as the COVID regulations and processes have taken staff resources and slowed the project progress.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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6. Implementation of the RtVision OneGov permit system for the Highway Department continues. This system will provide online permit applications and payments processing.
 7. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. The large upgrade for the TimeStar software was completed in June. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. TimeStar PBJ modifications for Norwood is being manually adjusted by IT before submission to CMS. Issues are due to Norwood's CMS facility ID integration for Norwood PBJ data submissions
 8. Implementation of the Monarch software for the Treasurer's Office is progressing and is scheduled for completion in July. Monarch software interfaces with the Register of Deeds Fidlar software and the Treasurer's GCS property tax software. Monarch allows for automated synchronization and work flow processing of deed transfers necessary for maintaining property tax parcel data.
 9. System discovery, research, and documentation regarding multiple departmental use of Quicken software is complete. Implementation and data conversion for one department with 4 database files is complete. Software upgrade and implementation for 1 remaining department will be scheduled as soon as the Human Services department is able to schedule.
 10. Work on the Planning and Zoning Sanitary Permit system continues. Development of the sanitary service module continues. This module will allow service providers to enter pumping, maintenance and inspection data directly into the County permit system.
 11. Completed development of software features for the Health Department, Environmental Health Division. The new features enable management of residential well water testing results. Deployed an updated version of the software and imported previous results starting from 2019 forward.
 12. Continued work on the Laserfiche, document scanning software, implementation for the Jail. This will replace their current IMS21 system. This includes new setup for Jail users, training, and migrating documents.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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13. Continued work on the Questica budgeting software, salary module, to automate the import process for employees, positions, pay grades and steps, benefit information, and other information that impacts the budget costs related to employees. This automated data interface will streamline budget procedures for Finance staff and provide departments with more current employment information over the course of the budgeting process. We are nearing completion of the project and expect to have the interface operational by the end of July.
 14. Continued work with the Parks and Forestry department on improvements to their online reservations software. Planned improvements include greater self service capability for customers, and online sale of permits and passes.
 15. Created new COVID-19 related information pages and alerts on the public website for the Health Department.
 16. Continued work with the Human Services Transportation program to consider new software for ride scheduling and routing.
 17. Continue to attend SmartCare implementation and Business Process Analysis meetings.
 18. Preparation continues for data migration from TCM to SmartCare.
 19. Continued work on the state mandated Law Enforcement records conversion project. We will be cutting over to the new record reporting system starting this September. Training will be also be started for the Sheriff's department and outside Law Enforcement agencies within the County.
 20. Providing continual support of Webex Meetings Webex Room Kit. – Due to COVID-19 additional measures were taken by the IT staff to support many remote worker daily operations. This included the increased use of video conferencing software and hardware. The County has been using Cisco Webex Meetings, Teams, and Roomkits for video conferencing as well as Cisco Jabber for phone access.
 21. Installed and trained users in the Bridge Operator Console software to finish off the migration from VistaPoint. These consoles are used to assist receptionists with their high call volumes by allowing the manipulation of calls from their computers.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

22. Met with HS to go over needs for the Print Management conversion that is scheduled for September. The goal of the meeting was to verify placement of machines and review printing needs. HS, IT, and Rhyme also met to walk through the River Block building to identify other needs.
23. Worked with Rhyme and Health Department staff to troubleshoot faxing issues.
24. Worked with Health to orientate and setup COVID-19 contact tracers.
25. Setup Fax to Email for the Health department. This allows faxes to be sent to an email account, vs printing off at the multifunction machine. This also allows Health department users to see faxes when they are working remotely.
26. Visited three Wood County sites with Health Department staff to ensure that on-site technology will meet needs in the event that a mass vaccination clinic is hosted at any of those locations.
27. The Network team has completed a Cisco Call Manager upgrade project. This was a major upgrade to the software and hardware used to manage many aspects of the VOIP (Voice over IP)/phone system. During this time business continuity planning was also expanded to help safe guard the County phone system in the event of natural disasters or system interruptions.
28. For the month of May, 501 helpdesk requests were created, with staff completing 506 tickets and leaving 172 open requests. These numbers represent service requests from departments throughout the County. There are also 206 project requests that IT is actively working to prioritize and complete. These requests are for new systems, systems updates or enhancements.
29. Several video conferencing units are being replaced throughout the County. In June, permanent units at Health, Riverblock Behavioral Health, and the Courthouse room 317A were replaced. In the near future units at Highway and the Courthouse training room will be replaced. Discussed replacing and adding additional units to the Jail in order to meet their increased video conference needs.
30. Assisted in scheduling and monitoring several committee meetings.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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31. Completed the move of DA's office and reconfigured their County phone system. The State DA IT will move their hardware into the new area shortly.
 32. Enhanced features of the new Norwood Systems Supply program by applying requested updates and changes.
 33. Planning and preparation for the Digital Audio Recording upgrade was completed. Previously CCAP performed a site walk-through of all courtrooms and provided requirements documentation specific to each courtroom. Continue to meet with Courthouse Maintenance and Clerk of Courts developing a project plan for the Digital Audio Recording system installation. System wiring requirements have been confirmed.
 34. County IT management met with the City of Wisconsin Rapids to discuss the potential for IT collaboration between our organizations.
 35. The Network Analyst position has been filled. Our newest IT Team member, Brian Landowski, began his employment June 22nd.
 36. Participated in an Elections Security Grant Webinar. Provided information to the County Clerk on security related items that might be eligible for reimbursement or purchase through the Elections Security Grant. Wood County may be eligible for approximately \$57,000 of grant monies available with the potential of additional funds being available in the future.
 37. Participated in several of GIPAW's (Governmental Information Processing Association of Wisconsin) Virtual conferences on how COVID19 is affecting other Government IT Departments and what solutions are being implemented.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments June 2020

1. Ongoing Projects and Planning

- a. COVID-19 – Continuing to assist other County departments with changes related to pandemic mitigation by providing cleaning and disinfecting products, sneeze guards, and other items as requested.
- b. District Attorney – Remodeling for the new DA's office location is complete, with the exception of a couple finishing touches that were delayed due to material back-orders. There are a few details related to staff relocation that will be handled in the coming weeks to get everyone settled into their new space.
- c. Exterior Repairs – The tuck-pointing and repairs scheduled for this year at the Courthouse have been completed. There will likely be a few more years of similar work in order to ensure our facility remains sound for years to come.
- d. CIP – I am exploring options for 2021 capital projects in order to provide information for further discussion of project funding.
- e. 6/2/20 Power Outage – Over the last four years, we have made some significant repairs and modifications related to our backup generator that serves the Jail and Courthouse. Even with the recent improvements and additional testing, we continue to have occasional problems. Most recently, during a power outage on June 2nd, there was a failure of the Jail ventilation system that serves the generator mechanical room which caused the room to overheat and led to the generator shutting down.

The generator is critical to operations in both the Jail and Dispatch, and given the age of our facility and equipment, it is important that we continue looking at options for more reliable emergency power. I have been working toward the permanent installation of a second smaller generator that will serve Dispatch and the shared Data Center, however, I also need to consider the critical nature of our Jail operations and make sure it has reliable emergency power. The Courthouse and Jail electrical system is very complex and these reliability improvements will require funding for upgrades, appropriate engineering and design to ensure safety and code compliance, and time to bring everything together for a solution that fits our unique facility.

2. Miscellaneous

- a. Attended Operations, PIT, Public Safety, County Board, and Health Insurance Ad Hoc meetings.
- b. Attended various informational meetings regarding COVID-19.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: JUNE 2020

For the range of vouchers: 19200499 - 19200595 50121025 - 50121027

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19200499	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	05/25/2020	\$4,765.30	P
19200500	ECON ELECTRIC	CH CABLE TRAYS-TERMINATE CABLE	05/22/2020	\$2,354.18	P
19200501	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - CAMERA ADAPTER	05/21/2020	\$104.50	P
19200502	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	05/22/2020	\$7,913.91	P
19200503	RUESCH DRYWALL	DA REMODEL - DRYWALL	05/18/2020	\$12,272.00	P
19200504	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	05/19/2020	\$122.48	P
19200505	SCHILLING SUPPLY COMPANY	OFFICE SUPPLIES	06/02/2020	\$355.52	P
19200506	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/02/2020	\$25.50	P
19200507	ACE HARDWARE	PLEXIGLASS	05/29/2020	\$27.99	P
19200508	ACE HARDWARE	SUPPLIES	05/29/2020	\$12.99	P
19200509	ACE HARDWARE	PLUMBING SUPPLIES	06/03/2020	\$84.28	P
19200510	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	06/02/2020	\$5,637.22	P
19200511	CRESCENT ELECTRIC SUPPLY CO	CH CABLE TRAYS - WASHERS	05/21/2020	\$16.36	P
19200512	ERON & GEE/HERMAN'S PLUMBING & HEATING	RB LEAK REPAIR	05/20/2020	\$1,413.33	P
19200513	FIRE & SAFETY EQUIPMENT INC	ANNUAL FIRE EXTINGUISHER SVC	05/28/2020	\$1,638.70	P
19200514	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	05/28/2020	\$244.06	P
19200515	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - LOCK	05/28/2020	\$172.00	P
19200516	GAPPA SECURITY SOLUTIONS LLC	DA REMODEL - HARDWARE	05/29/2020	\$104.50	P
19200517	JFTCO INC	CH GENERATOR TESTING	05/21/2020	\$1,112.30	P
19200518	NAPA CENTRAL WI AUTO PARTS	SUPPLIES	06/03/2020	\$89.88	P
19200519	OFFICE ENTERPRISES INC	DA REMODEL - FURNITURE	06/03/2020	\$13,446.35	P
19200520	RAPIDS FORD LINCOLN MERCURY	REPAIR - FORD F250	05/29/2020	\$916.37	P
19200521	RON'S REFRIGERATION & AC INC	DA REMODEL-HVAC FINAL BILLING	05/23/2020	\$75,350.00	P
19200522	SCHMITT ACOUSTICS LLC	DA REMODEL - CEILING INSTALL	05/29/2020	\$11,625.00	P
19200523	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 12TH ST	05/26/2020	\$442.27	P
19200524	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	05/26/2020	\$148.98	P
19200525	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	05/26/2020	\$34.32	P
19200526	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	05/26/2020	\$10.39	P
19200527	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	05/26/2020	\$487.19	P
19200528	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	05/26/2020	\$90.36	P
19200529	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	05/27/2020	\$121.63	P
19200530	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	05/31/2020	\$107.91	P
19200531	WE ENERGIES	GAS SERVICE JAIL	05/30/2020	\$687.89	P
19200532	WE ENERGIES	GAS SERVICE COMMUNICATIONS	05/30/2020	\$51.63	P

Committee Report - County of Wood

MAINTENANCE - JUNE 2020

50121025 - 50121027 19200499 - 19200595

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19200533	WE ENERGIES	GAS SERVICE COURTHOUSE	05/30/2020	\$1,474.72	P
19200534	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	05/30/2020	\$14.25	P
19200535	WE ENERGIES	GAS SERVICE 12TH STREET	05/30/2020	\$41.02	P
19200536	WE ENERGIES	GAS SERVICE RIVER BLOCK	05/30/2020	\$495.17	P
19200537	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	05/30/2020	\$58.36	P
19200538	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/09/2020	\$32.51	P
19200539	QUALITY PLUS PRINTING INC	OFFICE SUPPLIES	06/09/2020	\$115.00	P
19200540	QUALITY PLUS PRINTING INC	OFFICE SUPPLIES	06/09/2020	(Voided)	P
19200541	ABLE CONCRETE RAISING INC	CH SIDEWALK REPAIRS	06/08/2020	\$3,600.00	P
19200542	ACE HARDWARE	SUPPLIES	06/08/2020	\$6.49	P
19200543	ADVANCED DISPOSAL	WASTE DISPOSAL FEES	05/31/2020	\$643.50	P
19200544	COMPLETE CONTROL	DA REMODEL-FIRE ALARM INSTALL	05/31/2020	\$2,571.41	P
19200545	CRESCENT ELECTRIC SUPPLY CO	ELECTRICAL SUPPLIES	06/02/2020	\$16.90	P
19200546	CRESCENT ELECTRIC SUPPLY CO	CH CABLE TRAYS - HARDWARE	06/05/2020	\$19.51	P
19200547	EAGLE CONSTRUCTION CO INC	DA REMODEL - ALTERATIONS	06/09/2020	\$29,868.00	P
19200548	ERON & GEE/HERMAN'S PLUMBING & HEATING	BACKFLOW PREVENTER TESTS	05/31/2020	\$375.00	P
19200549	FASTENAL COMPANY	CH CABLE TRAYS - HARDWARE	05/29/2020	\$40.50	P
19200550	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	06/10/2020	\$92.58	P
19200551	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE COURTHOUSE	06/02/2020	\$80.93	P
19200552	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE 12TH ST	06/02/2020	\$247.50	P
19200553	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE RIVER BLOCK	06/02/2020	\$180.00	P
19200554	JFTCO INC	JAIL GENERATOR SERVICE	06/06/2020	\$1,862.90	P
19200555	SCHMITT ACOUSTICS LLC	CH CABLE TRAYS-CEILING INSTALL	06/09/2020	\$4,700.00	P
19200556	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	06/05/2020	\$159.00	P
19200557	WE ENERGIES (Wis Rapids)	RELOCATE CH GAS SERVICE/METER	06/09/2020	\$2,711.72	P
19200558	SCHILLING SUPPLY COMPANY	OPERATING SUPPLIES	06/16/2020	\$755.48	P
19200559	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/17/2020	\$7.96	P
19200560	ACE HARDWARE	SHOP SUPPLIES	06/10/2020	\$6.45	P
19200561	ACE HARDWARE	TOOLS	06/16/2020	\$52.93	P
19200562	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	06/10/2020	\$336.41	P
19200563	AMAZON CAPITAL SERVICES	SUPPLIES	06/17/2020	\$17.58	P
19200564	AMAZON CAPITAL SERVICES	JAIL SUPPLIES	06/17/2020	\$23.99	P
19200565	BATTERIES PLUS BULBS	RB 12V BATTERIES	06/15/2020	\$259.60	P
19200566	CRESCENT ELECTRIC SUPPLY CO	CH CABLE TRAYS - CONNECTORS	06/10/2020	\$8.16	P
19200567	CURRENT TECHNOLOGIES INC	JAIL GENERATOR SERVICE CALL	06/10/2020	\$430.00	P
19200568	ECON ELECTRIC	CH M.E.P. UPDATES, CABLE TRAYS	06/12/2020	\$46,600.00	P
19200569	FREEDOM CARPETING	DA REMODEL - FLOORING BAL DUE	06/18/2020	\$8,780.00	P
19200570	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	06/15/2020	\$40.00	P
19200571	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	06/15/2020	\$40.00	P
19200572	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	06/10/2020	\$311.89	P
19200573	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - SD ACCESS ADDS	06/08/2020	\$5,115.50	P
19200574	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY- DA ACCESS ADDS	06/08/2020	\$5,494.50	P
19200575	GAPPA SECURITY SOLUTIONS LLC	CORES	06/15/2020	\$66.25	P
19200576	HOME DEPOT CREDIT SERV (Maintenance)	CH,CBL TRAYS,RB,RB UPDATE,SHER	06/05/2020	\$949.14	P

Committee Report - County of Wood

MAINTENANCE - JUNE 2020

50121025 - 50121027 19200499 - 19200595

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19200577	QUALITY DOOR & HARDWARE	DA REMODEL - CLOSERS	06/16/2020	\$733.94	P
19200578	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	06/11/2020	\$51.58	P
19200579	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	06/11/2020	\$34.44	P
19200580	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	06/11/2020	\$279.02	P
19200581	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	06/11/2020	\$2,099.74	P
19200582	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	06/11/2020	\$827.56	P
19200583	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	06/11/2020	\$7.88	P
19200584	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	06/11/2020	\$81.30	P
19200585	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	06/11/2020	\$37.33	P
19200586	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	06/11/2020	\$7,518.11	P
19200587	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	06/11/2020	\$3,531.89	P
19200588	WERNER ELECTRIC SUPPLY	CH CABLE TRAYS - LIGHTS	06/02/2020	\$89.33	P
19200589	RON'S REFRIGERATION & AC INC	RB HVAC SERVICE CALL	06/15/2020	\$97.00	P
19200590	RON'S REFRIGERATION & AC INC	RB HVAC SERVICE CALL	06/15/2020	\$1,146.25	P
19200591	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	06/16/2020	\$150.00	P
19200592	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	06/10/2020	\$226.14	P
19200593	US BANK	TRNG, SIGNS, PLEXIGLASS	06/16/2020	\$1,589.95	P
19200594	SCHILLING SUPPLY COMPANY	SUPPLIES	06/24/2020	\$60.37	P
19200595	QUALITY PLUS PRINTING INC	SUPPLIES	06/24/2020	\$95.00	P
50121025	STEEN MACEK PAPER COMPANY		06/09/2020	\$3,876.05	P
50121027	SCHILLING SUPPLY COMPANY		06/24/2020	\$175.50	P
Grand Total:				\$283,398.48	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

July 6, 2020

To: Property & Information Committee
From: Trent Miner, County Clerk
Re: Wood County Cemetery

On June 23rd, a gentlemen came into my office to inquire who was responsible for the upkeep of the Wood County Cemetery, located on Seneca Road, just outside of Port Edwards. He stated that while in the past it had been mowed a few times per year, so far this year, it had not been mowed and it was looking more like a hay field, with the grave stones barely visible. I told I would inquire, and he stated he would be in touch with me in a few weeks.

I had known that Emergency Management had mowed the lawn in the past so I emailed Director Steve Kreuser, who stated that they had mowed it in the past and billed that service to Edgewater Haven. He further stated that about a year ago, Edgewater stopped paying those invoices and he thought the Edgewater maintenance staff was mowing it on their own.

I emailed Edgewater Haven Administrator, Marissa Laher to inquire if they were going to mow the lawn. She stated, *"I believe in the very distant past when it was the "poor farm" it was considered Edgewater's, but we have no affiliation whatsoever with it now, so no we are not responsible for mowing it/upkeep."*

After both responses, I asked Corporation Counsel Kastenholtz which direction would be appropriate at this juncture. He recommended that it be placed on your agenda for discussion, and after consultation with Chairman Breu, it is now at this point.

It should be noted that the lawn has now been mowed by the Emergency Management crew. Once the committee makes a decision on the responsibility of such, an invoice will be issued.

After all of this, I did some digging in our files, and low and behold, my predecessors had a file on the County Cemetery. There was report done by the Heart of Wisconsin Genealogical Society, in conjunction with County Clerk Adrian Elvord and Town of Seneca Chairman Andrew Hellner. I am attaching that report for your information.

In addition, Chairman Breu did some research on his own. That is also attached.

I will be present at your meeting for this discussion, and try to answer any questions that may come up.

WOOD COUNTY CEMETERY

Wisconsin Rapids, Wisconsin
Wood County

- LOCATION: Between Wisconsin Rapids and Port Edwards, on Seneca Road.
 $\frac{1}{2}$ mile west of Hys 54/73.
Seneca Township, Section 23, SE $\frac{1}{4}$ SW $\frac{1}{4}$ T22N-R5E
- ESTABLISHED: About 1885 and in use until about 1940.
- CONDITION: Good. There are 98 marked graves. All but one are plain cement markers, with metal numbers, only.
- RECORDS: No Wood County Cemetery records have been located. In the search for information, it was discovered that the annual reports of the Wood County Board contained lists of Wood County Infirmary residents, including those who died during the preceding year. The Infirmary (Poor Farm) was located across the road from the cemetery. Some of the deaths were recorded in the Register of Deeds office; many were not.
- RESEARCHED: By the HEART O' WISCONSIN GENEALOGICAL SOCIETY, with the cooperation of County Clerk Adrian Elvod and Seneca Township Chairman Andrew Hellner.

= = = = =

The following were buried in Wood County Cemetery, as verified by death records in the Register of Deeds office. Most of these were residents of the Infirmary; a few marked "X" were located in death records.

Vol. & page	NAME	AGE	DATES
2-230	ATWOOD, Mrs.	age 78	d. 26 Apr 1904
2-228	BARTENSHLY, Henry	born 1839-d.	7 Apr 1904
3-91	BLANCHARD, Germain	born Canada	1823-d. 5 Mar 1908
23-596	BURGESON, Andrew	11 Dec 1849-30 Aug	1938
9-264	COVEY, Walter	age 57	d. 8 Nov 1917
23-183	COZADD, Mary	25 Nov 1869-17 Sept	1937
11-575	DAVIS, Jeff (Indian)	age 66?	d. 2 July 1921
11-498	EHRLER, John	age 70	d. 14 June 1919
5-128	ELLISON, Richard		d. 31 Aug 1910
16-47	GLOBEN, Peter	age 87	d. 30 Sept 1927
2-304	GREIGNORE, Peter	age 78	d. 6 May 1906
16-54	JACKOVEK, Mrs. A.	age 80	d. 15 Sept 1927
2-168	JACOB, Jake	age 60	d. 27 June 1902
14-445	JEYLVO, Jerry	age 71	d. 4 July 1925
4-27	JOYAL, Alexander	age 73	d. 19 May 1909
6-93	KLENAUSKY, Chris	age 75?	d. 4 June 1912
2-89	X KLUGH, Fred	age 50	d. 14 Feb 1900 at Nekoosa
6-347	KUTER, John	age 87	d. 15 Feb 1913
2-84	LAHAY, John	age 60	d. 23 Jan 1900 (other spelling LeHaie)
2-184	LILLIE, Peter	age 88	d. 7 Nov 1902
2-184	MALONE, John	age 68	d. 29 Oct 1902
13-121	MOAN, Erick	age 72	d. 18 Apr 1923
5-369	MOULTON, Mrs. R. Jane	age 73	d. 12 Apr 1911

Cont.

6-220 NEIBERSEL, William age 82 d. 26 Sept 1912
 24-386 NELSON, Nels age 80 d. 26 May 1939
 10-253 NORTON, Fred age 67 d. 31 Jan 1919
 4-168 NORWANSKY, Mrs. Mary age 87 d. 5 Mar 1908
 10-398 PATTERSON, William age 70 d. 12 June 1919
 5-377 PAUL, Louise age 81 d. 22 Apr 1911
 5-233 PETERSON, Peter age 81 d. 26 Oct 1910
 15-494 PETRIE, James age 47 d. 1 Mar 1927
 9-29 PITCH, Charles age 72 d. 31 Mar 1917
 2-289 POPP, Mrs. Celia (Grabb) age 76 d. 11 Jan 1906
 11-598 REEVES, Addie/Adeline age 52? d. 17 June 1921
 2-282 REEVES, William age 37 d. 17 Oct 1905
 6-500 ROBL, James age 52 d. 25 July 1913
 2-192 SCHULTZ, Charley age 91 d. 22 Mar 1903
 4-354 SMITH, Mrs. Katherine age 79 d. 15 June 1909
 2-350 STILLWELL, Charles age 54 d. 28 Aug 1907
 6-176 STILLWELL, Harvey age 70 d. 10 July 1912
 2-309 SWANSEN, John age 73 d. 11 July 1906
 2-226 TANERT, August age 81 d. 19 Mar 1904
 2-287 X UNZER, Anna Maria (Buss) 26 Aug 1817-6 Nov 1905 Sigel

 LAVIGNE, William Charles died Summer 1934
 Informant: Mrs. Earl Oltesvig Ann Arbor, Michigan

== == == == == == == == == ==

The following died while residents of the Infirmary. Their deaths were not recorded in the courthouse, but it is believed that some of them were buried in Wood County Cemetery.

ALEXANDER, William d. 8 Aug 1891	JOHNSON, 'Deer d. 24 June 1906
ANDERSON, John d. 30 Mar 1911	JOHNSON, John d. 1900
ARNOLDSON, David d. 21 Aug 1894	KELLEY, Joseph d. 15 July 1886
AUBIN, August d. 2 June 1890	KLIEVE, Freda d. 23 Oct 1925
BEATTY, Henry d. 28 Apr 1891 <i>FOREST</i>	KUJAWA, John d. 27 Jan 1920
BROWN, O.A. d. 21 Jan 1894 <i>11/66</i>	LADD, H.J. d. 17 Jan 1895
CAPMAN, P. d. 25 Mar 1888	LISFOLK, Ed. d. 22 June 1923
CORSON, Joseph d. 19 Aug 1912	MORRISON, Mrs. M. d. 5 Feb 1897
* CROME, John age 71 d. 7 Mar 1909	* NASS, Fritz/Fred age 85 d. 29 Sept 1895
3-137	1-67
DACHS, John d. 28 Oct 1923	OLESON, Mrs. A d. 8 Mar 1895
DAZANOIS, Nels d. 7 Sept 1910	PURRIER, Bat d. 26 Feb 1894
DIMON, Nelson d. 9 Aug 1891	REIMER, Joe d. 16 Dec 1916
FOX, Catherine d. 29 July 1891	REX, Charles 30 July 1887
* GAYLOR, Mrs. August d. 23 Sept 1913	ROBERTS, Albert d. 27 Apr 1917
6-551	SCHOFER, Nicholas A. d. 1907
GILL, Nathan (col) d. 9 Nov 1891	SEEBRUCK, William d. 3 July 1915
GILSON, Sarah d. 30 Jan 1895	SEVERSON, Andrew d. 15 Aug 1913
HAGER, Henry d. 11 Nov 1922	SEVERSON, John d. 11 July 1906
HARDING, John d. 3 Jan 1919	STAVA, John 31 Dec 1922
HELLNER, Henry d. 7 Aug 1908	TENNANDT, Mrs. A. d. 30 July 1893
JAKY, Charles d. 13 July 1915	WABERS, H.H. d. 10 Mar 1920
	WHALEN, William 29 Oct 1902
	ZALINGER, Emil d. 15 Feb 1910

NOTE: * These 3 death were registered, but no burial place indicated.

The death certificates of the following Infirmary residents indicate burial places other than Wood County Cemetery, most of them in Wood County. We list them here so that their names will be recorded in our general Cemetery Index for Wood County.

21-91	ANDERSON, Anton d. 23 Nov 1934 b. Wis Rapids
-----	BARKER Elvin d. 19 Apr 1897 b. Wis Rapids, Forest Hill Block 124
17-306	BAUER, John age 58 d. 18 Oct 1929 b. Msfld
2-222	BITTNER, Charley age 54 d. 29 Jan 1904 b. Port Edwards
22-339	BLOOD, Edward 9 June 1866-28 Sept 1936 b. Meehan, Wis
2-337	BOHMAN Joseph G. age 42 d. 1 Oct 1906 b. Shawano, Wis
23-180	BRADFORD, Charles age 79 d. 1 Sept 1937 b. Wis Rapids
11-423	CARPENTER, E.H. d. 17 Feb 1921 b. Forest Hill Wis Rapids
11-421	CARPENTER, Mrs. E.H. d. 10 Feb 1921 b. Forest Hill Wis Rapids
23-334	CORRIVEAU, Blanche 3 Apr 1874-8 Jan 1938 b. Wis Rapids
19-199	DOERING, Minnie 17 Feb 1848-19 July 1932 b. Richfield
1-34	DuFORT, Louis age 56 d. 27 Sept 1889 b. Catholic, Gr Rapids
21-276	EHLE, Albert age 84 d. 19 Apr 1935 b. Forest Hill, Wis Rapids
15-12	FIRTH, William age 67 14 Oct 1858-3 Jan 1926 b. Nekoosa
19-282	GERBER, Herman 29 Sept 1862-17 Dec 1932 b. Wis Rapids
19-201	GRIFFITH, William 30 June 1840-4 July 1932 b. Nekoosa
5-265	GRUCHMACHER, John d. 27 Oct 1910 b. Luth. Cem, Seneca
16-410	HOFER, John 11 Mar 1844-22 Aug 1928 b. St. James, Vesper
18-19	KACHINSKI, Andrew age 71 d. 23 July 1930 b. Madison
11-95	KINGSTON, Sam age 89? d. 10 Mar 1920 b. Calvary, Gr Rapids
24-127	KUJAWA, John age 86 d. 14 Oct 1938 b. Wis Rapids
14-329	LANOUEITE, Zutie age 78 d. 27 Mar 1927 b. Wis Rapids
22-319	LARAMIE, Edward age 90 d. 9 Aug 1936 b. Wis Rapids
19-33	LUNDGREN, Jonas age 73? d. 5 Feb 1932 b. Dept Anatomy, Madison
17-259	MEYERS, Mrs. Augusta 8 Nov 1879-6 Aug 1929 b. Calvary, Wis. R.
6-281	NEAME, Mrs. M.A. d. 29 Dec 1912 b. Lincoln Township
20-170	PETERS, Caroline 9 Mar 1850-30 Oct 1932 b. Wis Rapids
20-417	PETERSEN, Peter age 82? 10 Apr 1934 b. Wis Rapids
18-117	RADTKE, Herman 30 Jan 1849-19 Oct 1930 b. Curtis, Wis.
20-202	RAUFMAN, Albert 10 Nov 1857-11 Oct 1933 b. Nekoosa
20-250-	REAMER, Lee age 83y 9m 9ds d. 29 Aug 1933 b. Msfld
19-161	ROWLEE, Arthur 27 July 1857-25 May 1932 b. Pittsville
25-30-	RUTLEDGE, John 23 Aug 1847-17 Dec 1939 b. Mather, Wis.
17-558	SCHAFFENBERGER, Gustave 27 July 1853-4 May 1930 b. Nekoosa
19-74	SCHNOR, Mrs. C. age 73 d. 10 Feb 1932 b. Nekoosa
16-574	SCHROEDER, Rudolph 28 Jan 1858-29 Nov 1928 b. Nekoosa
21-298	SPAULDING, George Reilly age 71y 4m 3ds d. 4 May 1935 b. Wis. R.
22-193	WARD, Sarah E. age 85y 7m 29ds d. 9 May 1936 b. Babcock
18-317	WRIGHT, Antone 15 Mar 1854-5 Jan 1931 b. Marshfield
18-389	ZIMMERMAN, Mrs. Amelia age 84 d. 2 Mar 1931 b. Wis Rapids

Grand
father

William

Charles

Milly C. La Vigne - Died
- Summer of 1934 -

Ellen (Mrs. Carl) Ottesvig - Del. - 57 E. Ann Arbor
- Pontiac, Mich. 48055

Andrew Burgess - Aug 30, 1938 - Possibly # 83

Grandfather
Brother

Inf. from

Carlone (Mrs. Joe) Raubal - R. #4

Myron
King 34B
423

Henry Beatty -

1891

Forest Hill
1831 - 1891

Trent,
Some info I found in my search.

from Web Site:

[Wood County Cemetery in Wisconsin Rapids, Wisconsin - Find A Grave Cemetery](#)

Wood County Cemetery in Wisconsin Rapids, Wisconsin - Find A Grave Cemetery

Wood County Cemetery/ Wood County Poor Farm Cemetery
Township of Seneca; between Port Edwards and Wisconsin Rap...

Wood County Cemetery/
Wood County Poor Farm Cemetery

Township of Seneca; between Port Edwards and Wisconsin Rapids.
Located on the north side of Seneca Road, 0.6 miles west of State Highways 54 and 73.

Persons interred in this county cemetery include former residents of the county poor farm* and home for the aged** as well as others requiring county burial **until 1948 when it was abandoned.**

- *1884 - Poor Farm (located along Seneca Rd.)
- **1928 - Wood County Home for the Aged (located along Wis. River Dr.)
- 1952 - (renamed) Wood County Infirmary
- 1967 - (renamed) Edgewater Haven

The cemetery is no longer used for interments. All graves have been entered and photographed.



Link to those buried in cemetery

[HOWGS | About the Heart O' Wisconsin Genealogical Society](#)

HOWGS | About the Heart O' Wisconsin Genealogical Society

Wood County, Wisconsin genealogy.

This link shows the GPS coordinates, as listed below.

[Wood County, Wisconsin - Cemeteries | McMillan Memorial Library](#)

Wood County, Wisconsin - Cemeteries | McMillan
Memorial Library

44.381048,
-89.85185

On Seneca Road, one half mile west of
HWY 54/73



County of Wood

Courthouse - 400 Market Street
Wisconsin Rapids, WI 54495-8095

2020 Wood County Renewable and Sustainable Grant (RSG)

Applicant Organization: Wood County Maintenance Department

Contact Person/Title: Reuben Van Tassel, Facilities Manager

Contact Person Telephone: 715-421-8404 Email: rvantassel@co.wood.wi.us

The purpose of the 2020 Renewable and Sustainable Grant (RSG) Fund

The purpose is to promote creative and innovative approaches that implement renewable and sustainable practices in Wood County government departments and facilities. Wood County is making \$25,000 available in 2020 for renewable and sustainable projects that can serve as catalysts for future renewable and sustainable projects. Grant requests can be made for any amount of \$25,000 or less. A department may submit more than one project application and multiple RSG projects may be funded.

****Grant applications are due by May 22nd, 2020 at 4:30pm, and can be submitted to the Wood County Clerk's Office.***

Sustainable practices meet today's needs without compromising the ability of future generations to meet their own needs.

Renewable resources are commodities or resources that are replaceable or replenishable by biological reproduction or reoccurring processes.

Request Overview - Provide a summary overview of your proposed project and explain how it is consistent with the purpose of this grant fund.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Innovation is apparent. Activities/strategies are creative and unique. Demonstrates how the project is consistent with the grant goals.	Highly creative, unique and/or innovative. May serve as catalyst for future renewable and sustainable projects.	Somewhat creative, unique and/or innovative. May be something done before but contains some originality.	Few components contain creative, unique or innovative approaches.	Lacks creativity or innovation. Common request.	

(If you require additional space, attach separate sheet.)

Proposed project would include replacing 1,000 existing fluorescent bulbs throughout the Courthouse with LED bulbs to save energy and reduce utility charges. This LED upgrade would not only save energy but would also save time and materials by reducing the amount of bulbs that need to be replaced annually. The initial investment to replace 1,000 bulbs would cost \$7,000.00 before rebate savings offered by Focus on Energy of approximately \$1,500.00. Total annual savings would be around \$3,628.68.

Return on Investment - Explain how the proposed project will provide a Return on Investment (ROI) to Wood County. ROI should address the measurable financial impact to the County, as well as any non-financial impacts. ROI can be measured over an extended period of time of 1 year, 5 years, and 10 years or longer if necessary. Please be as specific as possible.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Clearly identifies the need of the proposed project and how it will accomplish the goal of the grant while providing a return on investment to Wood County.	Clearly identifies specific data that shows how the project will provide a ROI while aligning with the purpose of the grant.	Specific with some data to support the proposed project and how it will provide a return on investment.	Mentions a general statement of need but provides no supporting data.	Provides no information on the need of the project or how the project will provide a return on investment.	

(If you require additional space, attach separate sheet.)

The Return on Investment from this project would be the savings in energy costs and the time and materials saved by increasing the life of the bulbs. The total annual savings of \$3,628.68 would have a return on investment of approximately 18.2 months.

Leveraged or Matching Funds – Are leveraged funding sources or matching funds being applied to the proposed project? If so please explain the amount of funding and the source.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Clearly identifies any leveraged or matching fund sources being applied to the proposed project.	Clearly identifies leveraged or matching funds with supporting data.	Specific sources for leveraged or matching funds with some supporting data.	Mentions leveraged or matching funds with no supporting data.	Provides no leveraged or matching funds.	

(If you require additional space, attach separate sheet.)

The matching funds would be the rebate contributions from Focus on Energy estimated at approximately \$1,500.00

Project Funding Request Summary

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
101-9901-51592-000-101			
Office Supplies & Expenses			
101-9901-51592-000-311			
Professional Services			
101-9901-51592-000-219			
Conferences & Dues			
101-9901-51592-000-172			
Misc. or Other			Rebate = \$1,500.00
101-9901-51592-000-348	\$5,500.00		
Total	\$5,500.00		\$1,500.00

Project Reporting Requirement – On approval of the grant funding request, the applicant will submit a 1-page timeline and implementation strategy to the Executive Committee. On completion of the RSG Grant, a 1-page summary will be prepared and presented to the Wood County Executive Committee to be reviewed at their regularly scheduled June meeting.

Focus On Energy- LED Lighting Savings

COURTHOUSE LIGHTING

Initial Investment = \$7000.00
Less Rebate Savings = -\$1,500.00
\$5,500.00

Total Annual Savings = \$3,628.68

Return on Investment = 18.2 months

Energy Savings Calculator

Use the form below to calculate the total savings you can generate from switching over to LED and Fluorescent light bulbs * Preset form numbers are based on local estimates not actual yields. For an accurate assessment of energy savings edit the form fields to your local settings. *

EXISTING		PROPOSED	
<input type="text" value="32"/>	watts	<input type="text" value="17"/>	watts
<input type="text" value="Fluorescent"/>		<input type="text" value="LED"/>	
⚡ Total Wattage 36 including ballast		⚡ Total Wattage 17 watts	

📍 Total Quantity <input type="text" value="1000"/> units	🕒 Hours Used <input type="text" value="9"/> hours/ day
💰 Electricity Cost <input type="text" value="8"/> ¢ / kwh	📅 Days Used <input type="text" value="5"/> days/ week

COST SAVINGS CALCULATOR

Existing Annual Energy Cost	Proposed Annual Energy Cost	Amount Saved
\$6,811.08	\$3,182.40	\$3,628.68

COST PER UNIT : \$	<input type="text" value="7.0"/>
--------------------	----------------------------------



County of Wood

Courthouse - 400 Market Street
Wisconsin Rapids, WI 54495-8095

2020 Wood County Renewable and Sustainable Grant (RSG)

Applicant Organization: Click here to enter text.

Contact Person/Title: Click here to enter text.

Contact Person Telephone: Click here to enter text. Email: Click here to enter text.

The purpose of the 2020 Renewable and Sustainable Grant (RSG) Fund

The purpose is to promote creative and innovative approaches that implement renewable and sustainable practices in Wood County government departments and facilities. Wood County is making \$25,000 available in 2020 for renewable and sustainable projects that can serve as catalysts for future renewable and sustainable projects. Grant requests can be made for any amount of \$25,000 or less. A department may submit more than one project application and multiple RSG projects may be funded.

****Grant applications are due by May 22nd, 2020 at 4:30pm, and can be submitted to the Wood County Clerk's Office.***

Sustainable practices meet today's needs without compromising the ability of future generations to meet their own needs.

Renewable resources are commodities or resources that are replaceable or replenishable by biological reproduction or reoccurring processes.

Request Overview - Provide a summary overview of your proposed project and explain how it is consistent with the purpose of this grant fund.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Innovation is apparent. Activities/strategies are creative and unique. Demonstrates how the project is consistent with the grant goals.	Highly creative, unique and/or innovative. May serve as catalyst for future renewable and sustainable projects.	Somewhat creative, unique and/or innovative. May be something done before but contains some originality.	Few components contain creative, unique or innovative approaches.	Lacks creativity or innovation. Common request.	

(If you require additional space, attach separate sheet.)

The project we are proposing will result in an immediate and ongoing savings of energy and utility charges by lowering the amount of electricity used to perform a necessary task. We will accomplish this by installing Variable Frequency Drives (VFDs) to two pump motors used at the Wood County Annex and Health Center for circulating heated water to the facility. This savings will continue over the expected useful life of this equipment, which is 15 years.

This project focuses on the heating system which circulates hot water in the building 24/7, even during warmer months. A sensor within the pipes detects how much heated water is being demanded by the building. That sensor then closes a valve to limit the flow of water allowed to circulate. This helps to lower heating costs, but it allows the pumps to continue to push the water against a blocked path, which wastes electricity and unnecessarily adds strain to the pumps.

To address this problem, a VFD will be installed to the pump motors, which will regulate the flow of water by adjusting the speed of the motor through changes to the electrical current; the valve restricting water flow will be eliminated. This will accomplish the same heat-savings using less energy.

Return on Investment - Explain how the proposed project will provide a Return on Investment (ROI) to Wood County. ROI should address the measurable financial impact to the County, as well as any non-financial impacts. ROI can be measured over an extended period of time of 1 year, 5 years, and 10 years or longer if necessary. Please be as specific as possible.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Clearly identifies the need of the proposed project and how it will accomplish the goal of the grant while providing a return on investment to Wood County.	Clearly identifies specific data that shows how the project will provide a ROI while aligning with the purpose of the grant.	Specific with some data to support the proposed project and how it will provide a return on investment.	Mentions a general statement of need but provides no supporting data.	Provides no information on the need of the project or how the project will provide a return on investment.	

(If you require additional space, attach separate sheet.)

The cost to install the VFDs and remove the flow-limiting valve will be \$11,080.00. Working with an engineer and Focus on Energy, we were able to calculate the savings in electricity and estimate the cost savings using an average electricity rate of \$.11/kWh. This improvement is eligible for a Focus on Energy incentive worth \$700. Wood County will realize an ongoing saving beyond the ROI interval.

Annual kWh Savings	25,474 kWh
Est. Annual Cost Savings	\$2,802.14
Project Cost	\$11,080.00
Incentive from F.O.E.	\$700
ROI (Return on Investment)	44.5 months, or 3.7 yrs.
Estimated Usable Life	15yrs.
Lifetime kWh Savings	382,110 kWh
Est. Lifetime Cost Savings	\$42,032.10

Leveraged or Matching Funds – Are leveraged funding sources or matching funds being applied to the proposed project? If so please explain the amount of funding and the source.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Clearly Identifies any leveraged or matching fund sources being applied to the proposed project.	Clearly identifies leveraged or matching funds with supporting data.	Specific sources for leveraged or matching funds with some supporting data.	Mentions leveraged or matching funds with no supporting data.	Provides no leveraged or matching funds.	

(If you require additional space, attach separate sheet.)

This project has been presented to Focus on Energy and has been approved to receive a \$700 incentive upon completion and application process. This amount will be returned to Wood County once received in order to reduce the amount of capital required.

Project Funding Request Summary

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
101-9901-51592-000-101			
Office Supplies & Expenses			
101-9901-51592-000-311			
Professional Services			
101-9901-51592-000-219			
Conferences & Dues			
101-9901-51592-000-172			
Misc. or Other	11,080.00		
101-9901-51592-000-348			
Total	11,080.00		

Project Reporting Requirement – On approval of the grant funding request, the applicant will submit a 1-page timeline and implementation strategy to the Executive Committee. On completion of the RSG Grant, a 1-page summary will be prepared and presented to the Wood County Executive Committee to be reviewed at their regularly scheduled June meeting.



County of Wood

Courthouse - 400 Market Street
Wisconsin Rapids, WI 54495-8095

2020 Wood County Renewable and Sustainable Grant (RSG)

Applicant Organization: [Click here to enter text.](#)

Contact Person/Title: [Click here to enter text.](#)

Contact Person Telephone: [Click here to enter text.](#) Email: [Click here to enter text.](#)

The purpose of the 2020 Renewable and Sustainable Grant (RSG) Fund

The purpose is to promote creative and innovative approaches that implement renewable and sustainable practices in Wood County government departments and facilities. Wood County is making \$25,000 available in 2020 for renewable and sustainable projects that can serve as catalysts for future renewable and sustainable projects. Grant requests can be made for any amount of \$25,000 or less. A department may submit more than one project application and multiple RSG projects may be funded.

****Grant applications are due by May 22nd, 2020 at 4:30pm, and can be submitted to the Wood County Clerk's Office.***

Sustainable practices meet today's needs without compromising the ability of future generations to meet their own needs.

Renewable resources are commodities or resources that are replaceable or replenishable by biological reproduction or reoccurring processes.

Request Overview - Provide a summary overview of your proposed project and explain how it is consistent with the purpose of this grant fund.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Innovation is apparent. Activities/strategies are creative and unique. Demonstrates how the project is consistent with the grant goals.	Highly creative, unique and/or innovative. May serve as catalyst for future renewable and sustainable projects.	Somewhat creative, unique and/or innovative. May be something done before but contains some originality.	Few components contain creative, unique or innovative approaches.	Lacks creativity or innovation. Common request.	

(If you require additional space, attach separate sheet.)

We propose converting exterior lighting fixtures to LED. This project will cost \$1,000 for materials and will cut energy consumed by these fixtures by 70% and the bulbs will last longer. All labor will be provided by Maintenance staff. To give more details, the Annex has (10) pole lights and (4) large flood lights used to illuminate the exterior of the building. These fixtures currently use Metal Halide bulbs and ballasts that each use 210 watts (pole lights) and 481 watts (flood lights). By replacing both the bulbs and ballasts with LED bulbs, we can reduce consumption to 45 and 120 watts respectively. This improvement will provide both an immediate and ongoing savings in energy consumption, lowered utility costs, and less labor by reduced frequency of bulb changes.

Return on Investment - Explain how the proposed project will provide a Return on Investment (ROI) to Wood County. ROI should address the measurable financial impact to the County, as well as any non-financial impacts. ROI can be measured over an extended period of time of 1 year, 5 years, and 10 years or longer if necessary. Please be as specific as possible.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Clearly identifies the need of the proposed project and how it will accomplish the goal of the grant while providing a return on investment to Wood County.	Clearly identifies specific data that shows how the project will provide a ROI while aligning with the purpose of the grant.	Specific with some data to support the proposed project and how it will provide a return on investment.	Mentions a general statement of need but provides no supporting data.	Provides no information on the need of the project or how the project will provide a return on investment.	

(If you require additional space, attach separate sheet.)

We would see a full return on investment in 10 months.
 I am including the information I used to arrive at this figure below.
 Using the formula $\text{Watts}/1000 = \text{Kw} \times \text{hours used per day} = \text{Kwh} \times 365 \text{ days per year} \times \text{number of fixtures} = \text{total Kwh per year} \times \$.11 \text{ average electricity rate} = \$ \text{ per year.}$
 Pole lights: As currently operated; $210\text{W}/1000 = .21\text{Kw} \times 10 \text{ hrs.} = 2.1\text{Kwh} \times 10 \text{ fixtures} = 21 \text{ Kwh} \times 365 \text{ days} = 7,665\text{Kwh} \times \$.11 = \843.15 per yr.
 Converted to LED bulbs; $45\text{W}/1000 = .45 \text{ Kw} \times 10 \text{ hrs.} = 4.5 \text{ Kwh} \times 365 \text{ days} = 1,642.5\text{Kwh} \times \$.11 = \180.68 per yr.
SAVINGS OF \$662.47 PER YEAR
 Flood lights: As currently operated; $461\text{W}/1000 = .46\text{Kw} \times 10 \text{ hrs.} = 4.6\text{Kwh} \times 4 \text{ fixtures} = 18.4\text{Kwh} \times 365 \text{ days} = 6,716\text{Kwh} \times \$.11 = \738.76 per yr.
 Converted to LED bulbs; $120\text{W}/1000 = .12\text{Kw} \times 10 \text{ hrs.} = 1.2 \text{ Kwh} \times 4 \text{ fixtures} = 4.8\text{Kwh} \times 365 \text{ days} = 1,752\text{Kwh} \times \$.11 = \192.72 per yr.
SAVINGS OF \$546.04
TOTAL SAVINGS OF \$1,208.51/year = \$100.71 PER MONTH
 This improvement qualifies for Focus on Energy incentives which will be applied for once project is completed.

Leveraged or Matching Funds – Are leveraged funding sources or matching funds being applied to the proposed project? If so please explain the amount of funding and the source.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Clearly identifies any leveraged or matching fund sources being applied to the proposed project.	Clearly identifies leveraged or matching funds with supporting data.	Specific sources for leveraged or matching funds with some supporting data.	Mentions leveraged or matching funds with no supporting data.	Provides no leveraged or matching funds.	

(If you require additional space, attach separate sheet.)

The labor costs will be reduced by having Norwood Maintenance staff perform installation. Contracting the labor to an electrician would cost \$800-\$1,000. Any incentive dollars received from Focus on Energy will be used to defray Norwood Maintenance staff labor costs.

Project Funding Request Summary

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
101-9901-51592-000-101			
Office Supplies & Expenses			
101-9901-51592-000-311			
Professional Services			
101-9901-51592-000-219			
Conferences & Dues			
101-9901-51592-000-172			
Misc. or Other	\$1,000		
101-9901-51592-000-348			
Total	\$1,000		

Project Reporting Requirement – On approval of the grant funding request, the applicant will submit a 1-page timeline and implementation strategy to the Executive Committee. On completion of the RSG Grant, a 1-page summary will be prepared and presented to the Wood County Executive Committee to be reviewed at their regularly scheduled June meeting.

INCENTIVE APPLICATION

FOR PROJECTS COMPLETED BY 12/31/2020

PLEASE COMPLETE ALL SECTIONS. INCOMPLETE APPLICATIONS CANNOT BE PROCESSED AND WILL DELAY PAYMENT OF INCENTIVES. APPLICATIONS MUST BE SUBMITTED WITHIN 60 DAYS OF COMPLETED PROJECT INSTALLATION, NO LATER THAN JANUARY 31, 2021. FOR ADDITIONAL COPIES OF THIS FORM, VISIT FOCUSONENERGY.COM/CATALOGS



ACCOUNT AND CUSTOMER INFORMATION

TAX IDENTIFICATION NUMBER (Check one.)

☒ FEIN or ☐ SSN 39-6005763
FEIN OR SOCIAL SECURITY NUMBER

BUSINESS CLASSIFICATION OF CUSTOMER

(Check one. Required for all businesses, including non-profits.)

- ☐ Sole Proprietorship ☐ Individual ☐ Single Member - LLC
☐ C Corporation ☐ S Corporation ☐ Partnership
☐ Limited Liability Corporation Classification C, S, P
(C - C Corporation, S - S Corporation, P - Partnership)
☒ Other: Government

OWNER NAME (REQUIRED IF SSN IS USED AS TAX IDENTIFICATION NUMBER)

Wood County

COMPANY NAME

400 Market St

LEGAL ADDRESS (AS SHOWN ON COMPANY W-9)

Wisconsin Rapids WI 54494-4868
CITY STATE ZIP

Nathan Patros

WHO DID YOU WORK WITH FROM FOCUS ON ENERGY ON THIS PROJECT? (CONTACT NAME)

How did you hear about us? (Check one.)

- ☐ Community Association/Agency ☐ Distributor/Supplier
☐ Focus Direct Mail/Postcard ☐ Focus Email ☐ Focus Event
☒ Focus Staff/Energy Advisor ☐ Focus Website ☐ Internet Search
☐ Manufacturer ☐ Nat'l Rebate Administrator ☐ Newspaper
☐ Past Participation ☐ Radio ☐ Social Media ☐ Trade Ally/Contractor
☐ Trade Show/Fair ☐ TV ☐ Utility Bill Insert/Direct Mail
☐ Utility Contact ☐ Utility Email ☐ Utility Website
☐ Word of Mouth - Referral ☐ Other:



JOB SITE INFORMATION

(Please refer to your utility bills for account numbers below.)

Norwood Health Center

JOB SITE BUSINESS NAME

Marshfield Utilities 217978

ELECTRIC UTILITY AT JOB SITE ELECTRIC ACCOUNT #

WE Energies 4820-233-523

GAS UTILITY AT JOB SITE GAS ACCOUNT #

- ☐ Job Site Address is same as Legal Address
☒ Job Site Address is different (complete below.)

1600 N Chestnut Ave

JOB SITE ADDRESS

Marshfield WI 54449-1499
CITY STATE ZIP



focus on energy
Partnering with Wisconsin utilities



CUSTOMER CONTACT INFORMATION

Lee Ackerman

JOB SITE CUSTOMER CONTACT NAME

715-384-2188 ext.3223 lackerman@co.wood.wi.us

PRIMARY PHONE # E-MAIL ADDRESS

☐ I opt in to receive program updates via text message.

Preferred method of contact:

☐ Call ☐ E-mail ☐ Text

If Focus on Energy has a question about this application, we should contact:

☐ Customer ☐ Trade Ally ☐ Other



TRADE ALLY INFORMATION

TRADE ALLY CONTACT NAME

PRIMARY PHONE # E-MAIL ADDRESS

TRADE ALLY COMPANY NAME

ADDRESS

CITY STATE ZIP



BUSINESS PAYMENT INFORMATION

Make incentive check payable to:

☒ Customer ☐ Trade Ally (complete Items B and C)

☐ Other Payee (complete Items A, B, and C)

Mail check to:

☒ Customer Address ☐ Job Site Address ☐ Trade Ally Address

☐ Other Payee or Alternate Address (complete below)

COMPANY NAME

ADDRESS

CITY STATE ZIP

ATTENTION TO (OPTIONAL)

A. For Other Payee, specify relationship to utility account holder (this is required if check payable to someone other than Customer or Trade Ally):

☐ Tenant ☐ Building Owner ☐ Other (specify)

B. If a Trade Ally or Other Payee is receiving the Incentive payment, provide the Tax Identification Number. To receive payment, a Trade Ally must be registered. Payee is responsible for any associated tax consequences.

TAX IDENTIFICATION NUMBER (Check one.)

☐ FEIN or ☐ SSN

FEIN OR SOCIAL SECURITY NUMBER

C. BUSINESS CLASSIFICATION

(Check one. Required for all businesses, including non-profits.)

- ☐ Sole Proprietorship ☐ Individual ☐ Single Member - LLC
☐ C Corporation ☐ S Corporation ☐ Partnership
☐ Limited Liability Corporation Classification C, S, P
(C - C Corporation, S - S Corporation, P - Partnership)
☐ Other:

BUSINESS PROPERTY TYPE

Select one only. If applying for both existing and new construction equipment incentives please complete two separate applications.

☒ Existing Building ☐ New Construction

Select one (1) property type that best describes your business:

- ☐ Agriculture Producer
☐ Dairy - Traditional
☐ Dairy - Robotic
☐ Other: _____
☐ Education
☐ Financial Institution
- ☒ Government
☐ Grocery/Convenience Store
☐ Healthcare
☐ Hotels & Lodging
☐ Manufacturing (product): _____
- ☐ Multifamily
☐ Office
☐ Religious Worship
☐ With K+ Daily Education
☐ No K+ Daily Education
☐ Restaurant
- ☐ Retail
☐ Vehicles Sales/Service
☐ Water/Wastewater
☐ Other: _____

INCENTIVE PRODUCT INFORMATION

Refer to:

- Applicable incentive catalog at focusonenergy.com/catalogs for incentive codes, incentive per unit and product eligibility requirements.
- focusonenergy.com/business/qpls for qualified products lists.
- Invoice showing proof of purchase for Manufacturer and Model Number.
- Incentive Product Information Sheet at focusonenergy.com/catalogs if additional lines are needed.

INCENTIVE CODE	MANUFACTURER NAME	MODEL #	UNIT MEASURE	# OF UNITS (A)	INCENTIVE PER UNIT (B)	TOTAL INCENTIVE (A X B)
L3963	RAB Lighting	HID-45-EX39-850-BYP-PT	Watt Reduced	9 164	\$ 0.15	\$ 221.40
L3963	Shen Zhen	Dep-CLW-120WA1	Watt Reduced	4 341	\$ 0.15	\$ 204.60
Manufacturer Specifications Attached (If applicable):	Yes <input checked="" type="checkbox"/>	RESERVATION CODE(S) (If applicable):		Subtotal from Incentive Product Information Sheet (If applicable)		
Itemized Invoice(s) Attached:	Yes <input checked="" type="checkbox"/>	INSTALLATION DATE:		INCENTIVE TOTAL *		\$ 426.00

CUSTOMER SIGNATURE

I, the undersigned Customer or authorized representative of the Customer, agree the stated energy-efficiency measure(s) was (were) installed at the job site address listed above as part of the FOCUS ON ENERGY® Program. I have read and agreed to the provisions set forth herein and to the Terms and Conditions posted at focusonenergy.com/terms. I understand Focus on Energy may revise these Terms and Conditions at any time, and I will not be notified in the event changes are made. To the best of my knowledge, the statements made on this application are complete, true and correct, and I have submitted the appropriate supporting documentation to receive an incentive.

If Other Payee is indicated in Section 5, I, the Customer, attest I am the ratepayer (utility account holder) for the site(s) listed in Section 2, and I assign the right to participate in and receive incentives from the Focus on Energy Program to the Other Payee identified in Section 5.

Certification: The following certifications are required in order for this form to substitute for the Internal Revenue Service (IRS) form W-9. Under penalty of perjury, I certify that:

- The number shown on this form is the correct taxpayer identification number.
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the IRS that I am subject to backup withholding as a result of failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.
- I am a U.S. person.

The IRS does not require my consent to any provision of this document other than the certifications required to avoid backup withholding.

CUSTOMER SIGNATURE _____

NAME (PRINT)

DATE _____



Submit applications to:

MAIL: Focus on Energy
725 W. Park Avenue
Chippewa Falls, WI 54729

E-MAIL: business@focusonenergy.com

*Incentive may be adjusted based on project caps. See measure requirements and Terms and Conditions for more information.

INCENTIVE APPLICATION

**SIGN
HERE**

RENEWABLE & SUSTAINABLE COMMITTEE MEETING

DATE: Wednesday, June 24, 2020
TIME: 9:00 AM
LOCATION: Wood County Courthouse – Room 114, Wisconsin Rapids, WI

Present: Jake Hahn, Al Breu, Dave LaFontaine, Bill Leichtnam, Mike Feirer,

Others

Present: Reuben Van Tassel, Nancy Turyk, Nicole Gessert, Lance Pliml, Bill Clendenning

1. Call Meeting to Order: Supervisor Hahn called the meeting to order at 9:00 a.m.
2. Public Comments:
None
3. Elect Chair:
Bill Leichtnam nominated Supervisor Hahn for Chair. Dave LaFontaine moved to close the nominations.

Motion for Supervisor Hahn as R&S Committee chair carried unanimously.
--

4. Elect Vice Chair:
Dave LaFontaine nominated Supervisor Leichtnam for Vice Chair. Dave LaFontaine moved to close the nominations.

Motion for Supervisor Leichtnam as R&S Committee chair carried unanimously.

5. Review/approve previous meeting minutes:
Minutes from the March 5th, 2020 R&S Committee meeting.
It was noted that Supervisor Feirer was in attendance but was not listed in the minutes.

Motion: (LaFontaine/Feirer) to approve the prior meeting minutes with the changes. Motion carried unanimously.
--

6. Reuben Van Tassel projects update:
Van Tassel updated the Committee that he was still waiting to be contacted by Faith Technologies regarding the energy study. Nancy Turyk indicated she had reached out to Faith Technologies in March but had not heard back and did not pursue further due to Covid'19. Turyk will follow up with Faith Technologies. Discussion ensued.
7. Nancy Turyk projects update:
Turyk indicated due to Covid'19 most of her efforts have been focused on coordinating with businesses for economic development.

Midwest Renewable Energy Association (MREA) is coordinating the group buy discount again this year and Wood County is a sponsor. Turyk is looking for guidance from the R&S Committee as to any involvement they would like Turyk to have for promoting the MREA program. Discussion ensued. Turyk will reach out to MREA to see if they will have new postcards for distribution again this. Turyk will also check into possible email information for clerks and town chairmen, and a link on the County's website to MREA.

Turyk shared information regarding the Governor's task force on climate change just starting to open up. Turyk shared the link to the Committee for submitting comments to the task force:

<https://climatechange.wi.gov/Pages/Home.aspx>

8. Savion Solar Project:
Turyk shared basic information on the status of the Savion solar project. Turyk indicated there is an open docket with information available on the Public Service Commission (PSC) website to follow along with the project. Discussion ensued. Supervisor Pliml stated he has been in contact with representatives from Savion and he well set up for a representative to attend a future meeting. Supervisor Leichtnam shared that developer's agreements have been worked on between the County and Savion but the process is behind schedule. He indicated Savion is quite sincere in wanting to have developer's agreements. Discussion ensued.

9. Energy Study:
Discussed earlier under Reuben's projects agenda item. Turyk will reach out to Faith Technologies.
10. Staff Member:
Supervisor Hahn asked Turyk what the status is for needing additional staff time for R&S priorities. Turyk indicated due to the Covid'19 pandemic her resources were directed to Covid'19 but that is beginning to alleviate. Turyk indicated there is potential some of her time may be directed to the Verso closure but she is hopeful that her schedule may allow her to direct more focus on R&S. She would like to reevaluate the priorities that were set forth by the Committee back in March. This will be added as an agenda item to the next R&S Committee meeting.
11. EV Charging Station:
Turyk indicated she believes the grant funds from the VW settlement for EV charging stations have been looped into the Climate Change Taskforce recommendations. Possible recommendations could be available by August 2020 but it will also be dependent on the legislature schedule. Discussion ensued.
12. R&S and Lean Process Grants:
Supervisor Hahn stated the three grant applications received are included in the packet. Discussion ensued.

Motion: (Breu/LaFontaine) to recommend approval of all three submitted grant applications and submit to the PIT Committee. Motion carried unanimously.

13. Future agenda items:
 - Savion Representative
 - Nancy Turyk priority list
 - EV charging station
 - R&S and Lean Process Grants
14. During discussion for future agenda items it was noted to let the Property and Information Technology Committee (PIT) know of the recommendation to extend the deadline for the R&S and Lean Process grants.

Motion: (LaFontaine/Leichtnam) to recommend to the PIT Committee to leave open the grant deadline for additional grant applications. Motion carried unanimously.

15. Supervisor LaFontaine asked VanTassel if he had an idea of how many fixtures have been switched to LED Countywide. Van Tassel indicated he will see what information he can find from other departments countywide.
16. Supervisor Clendenning stated he is cautious about the Consolidated Water and Power Co. (CWPCo) tie to the River Block building due to the recent news about the Verso mill closure. Van Tassel indicated he has spoken with the President of CWPCo who has indicated that he believes there is enough of a separation of entities but would be glad to attend a meeting. Discussion ensued. Reuben will reach out to CWPCo about attending a future meeting.
17. Next meeting:
TBD
18. Adjourn Renewable & Sustainable Committee Meeting:
Supervisor Hahn declared the meeting adjourned @ 10:14 a.m.

Notes by Nicole Gessert, Maintenance Department