

## ***MINUTES OF THE HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE***

**DAY & DATE:** October 2, 2014  
**PLACE:** Wood County Highway Department, 555 17<sup>th</sup> Avenue  
North, Wisconsin Rapids, WI 54495  
**MEETING TIME:** 8:00 AM  
**ADJOURNMENT TIME:** 11:22 AM  
**MEMBERS PRESENT:** Chairman Allen Breu, Vice-Chairman Trent Miner,  
Secretary Dennis Polach, Member Marion Hokamp, and  
Member William Winch  
**OTHERS PRESENT:** Park and Forestry Director Chad Schooley, Office  
Supervisor Heather Gehrt, Forest Administrator Fritz  
Schubert, DNR Forestry Liaison Steve Grant, County  
Board Supervisor Bill Clendenning, Jeff Masephol &  
William Fuehrer (Central Wisconsin ATV Club), Highway  
Commissioner Douglas Passineau, and Accounting  
Technician PaNya Yang

1. Call meeting to order. Chairman Allen Breu called the meeting to order at 8:00 am.  
The meeting has been properly posted.
2. Public comments: None.
3. Approve minutes of the September 09, 2014 Highway, Infrastructure, and  
Recreation Committee.

**Moved by Polach, seconded by Hokamp to approve the above-mentioned  
minutes. Motion carried unanimously.**

### **PARKS**

4. Parks Construction Supervisor Report was reviewed (see attached report).

**Moved by Miner, seconded by Polach to approve the Parks Construction  
Supervisor's report. Motion carried unanimously.**

5. Office Supervisor report.

**Moved by Miner, seconded by Polach to approve the Office Supervisor's  
report. Motion carried unanimously.**

6. Park and Forestry Director report.
  - a. C. Schooley briefly touched on the drawdown that took place at Lake  
Dexter for the DOT to conduct bridge maintenance work. Because of

below freezing temperatures forecasted, the local cranberry grower was concerned about how they would be able to frost protect without access to water due to the drawdown. C. Schooley was then instructed from the DOT to refill the lake after they had already started the process and was close to their 3' goal. After several discussions, it was decided to do the drawdown after Labor Day of 2015 and with a verbal agreement that the DOT will reimburse the County for the personnel costs associated with it. C. Schooley mentioned he will apply for an amendment to the existing permit to change the timeframe of the drawdown in hopes that this issue will not happen again.

b. Special Use Permits

- “I Walk” – Fundraising Walk-a-thon for First Choice Pregnancy Resource Center at South Wood County Park.

**Moved by Miner, seconded by Hokamp to approve the above-mentioned Special Use Permit. Motion carried unanimously.**

c. The “Big Pull” event at Lake Wazeecha on September 20<sup>th</sup> for World Record attempt at largest waterski pyramid was not successful.

**Moved by Miner, seconded by Polach to approve the Park and Forestry Director’s report. Motion carried unanimously.**

## **FORESTRY**

7. The Forest Administrator Report was reviewed.

- a. Timber Sales Update (see attached report).
- b. Proposed Forest Technician position - F. Schubert distributed a few handouts that pointed out areas they could use a part-time employee for. Their timber sale shortfall is about 140 acres/year, with a goal of about 869 acres/year. If they met the goal of that extra shortfall of 140 acres, the Forestry Department could gain a potential \$85,960 in additional timber revenue. Updating recon acres is another area they could use help with. There are almost 13,000 in outdated recon acres that range from 20-30 years and more. Recon data is the basis for the department’s management and decision making. Outdated recon data results in lost revenues, lost opportunity, extra expense (wasted staff time), and misguided planning. The department has had to hire a consultant in the past to do some of this work, and it can get costly. Other areas they could use help in are timber stand improvements, working with invasive species, help in maintaining roads, and other infrastructure maintenance. F. Schubert has not put the position through the JDQ process yet, and a pay rate through the Carlson/Dettman scale has not been determined either. The committee

came to a consensus for F. Schubert to pursue the Forest Technician position to the next level, which is to get it through the JDQ process.

**Moved by Miner, seconded by Hokamp to approve the Forest Administrator Report. Motion carried unanimously.**

8. Discuss ATV use on Highways.

H. Gehrt, C. Schooley, and D. Passineau had met to discuss the map that Jeff Masephol created showing the sections of County Highway that they would like to have open for ATV routes. D. Passineau attended this portion of the meeting and mentioned that he had been in contact with County Mutual about having ATVs on county roads and the liability concerns that could be associated with it. J. Masephol mentioned that they don't want all county roads opened but only some. The Committee requests that Central Wisconsin ATV Club write up a list (segments of county roads) they would like access to, including a why, and bring it back for discussion in next month's meeting.

9. Correspondence - None

10. Approve payment of bills.

**Moved by Hokamp, seconded by Polach to approve the payment of bills. Motion carried unanimously.**

11. Revenue Report was reviewed.

**Moved by Miner, seconded by Winch to approve the Revenue Report. Motion carried unanimously.**

**The Committee took a break at 9:40 am resuming at 9:50 am.**

## **HIGHWAY**

12. Discuss, and possibly act on resolution for "Sale of Auburndale Shop".

**Moved by Polach, seconded by Winch to approve and sign the resolution for sale of the Auburndale shop and forward to the County Board for their approval. Motion carried unanimously.**

13. Discuss, and possibly act on resolution for "Not requiring Pedestrian Accommodations (sidewalks) for CTH B Bridge Replacement".

**Moved by Miner, seconded by Hokamp to approve and sign the resolution for not requiring pedestrian accommodations (sidewalks) on the CTH B bridge replacement and forward to the County board for their approval. Motion carried unanimously.**

14. Discuss, and possibly act on resolution to “Accept Additional 7 feet right-of-way on CTH Y from property owner, Hope Kuehner”.

**Moved by Miner, seconded by Polach to approve and sign the resolution to accept additional 7 feet right-of-way on CTH Y from property owner, Hope Kuehner and forward to the County Board for their approval. Motion carried unanimously.**

15. The Implements of Husbandry permitting process was discussed. D. Passineau would like the County to opt-in for Option E, which means that the County will require Category B IOHs (typically the self-propelled units) to comply with the 23,000 lbs. per axle limit. A resolution will be drafted for next month’s meeting to be acted on.
16. The Highway Department had sent quotes to Wheelers for estimates on the salt storage shed in Marshfield. The estimates came back, and they weren’t what D. Passineau expected. So they will redo them and bring it back as an agenda item for next month’s meeting.
17. The North Central Region Fall Meeting will be held at the Country Aire Banquet Hall in Stratford, WI on October 10<sup>th</sup>. A registration form was handed out to those in the Committee who would like to attend.
18. A ROADEO will be held in Juneau County on Friday, October 24th.

**William Winch was excused at 11:07 am.**

19. Billing of detours to emergency services was discussed. Typically, if the Highway Department bills emergency services for being called out to do detours for them, they should forward the bill on to the person or entity that had the emergency or accident occur for their insurance to take care of.
20. Frac Sand Update – D. Passineau will be meeting with Tom Giordani soon. He is currently making his payments.
21. Current Projects Update (see attached report).
22. Approve payment of bills.

**Moved by Miner, seconded by Polach to approve the payment of bills. Motion carried unanimously.**

23. Accounting Supervisor’s Report was reviewed.

**Moved by Miner, seconded by Polach to approve the Accounting Supervisor's report. Motion carried unanimously.**

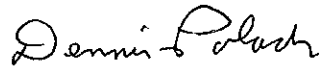
24. Correspondence

- Doug had met with Congressman Ron Kind and U.S. Secretary of Transportation Anthony Foxx about transportation concerns.

25. Next meeting date: November 06, 2014 at the Wood County Courthouse, Room 115.

26. Motion to adjourn.

**Moved by Miner, seconded by Polach to adjourn at 11:25 am. Motion carried unanimously.**

A handwritten signature in cursive script that reads "Dennis Polach".

Dennis Polach, Secretary  
Minutes taken by PaNyia Yang, Highway Department Accounting Technician  
(Reports attached below)