

MINUTES OF THE HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE

DAY & DATE: June 6, 2013
PLACE: Wood County Highway Department, 555 – 17th Avenue
 North, Wisconsin Rapids, WI 54495
MEETING TIME: 8:00 AM
ADJOURNMENT TIME: 11:53 AM
MEMBERS PRESENT: Chairman Allen Breu, Vice-Chairman Trent Miner,
 Secretary Dennis Polach, and Members Marion Hokamp
 and Gerald Nelson
MEMBERS EXCUSED: None
OTHERS PRESENT: Park and Forestry Director Chad Schooley, Forest
 Administrator Fritz Schubert, Highway Commissioner
 Douglas Passineau, Accounting Supervisor John Peckham,
 Richard Kronenberg, Stephanie McGivern (Wood County
 Parks), Laurie Groskopf, George Bartels (Wood County
 Wildlife Area Committee), Kim Kinsey (SUP the Rapids
 LLC), Robert Ashbeck (Wood County Board), Herbert
 Malsin (W.B.H.A.), and Al Lobner (W.B.H.A. and
 Conservation Congress)

1. Item #1 – Call meeting to order. Chairman Allen Breu called the meeting to order at 8:00 AM. The meeting has been properly posted.
2. Item #2 - Public comments. Richard Kronenberg addressed the Committee regarding the wet conditions at the rifle range. He would like a sandlift or something to that effect between the benches and the targets because it is currently “swampy”. Laurie Groskopf mentioned to the Committee that the DNR has gotten a lot of money from a guns and ammunition tax and one of the priorities for the funds is range development. She agreed to work with Forest Administrator Fritz Schubert on this angle. In addition, the Committee will review the area during the Annual Summer Tour.
3. Item #3 – Approve minutes of the May 02, 2013 Highway Infrastructure & Recreation Committee meeting.

Moved by Polach, seconded by Nelson to approve the minutes of the Highway Infrastructure & Recreation Committee as presented. Motion carried unanimously.

PARKS

4. Item #4 –The Parks Construction Supervisor Report was reviewed (see attached report).

Moved by Miner, seconded by Polach to approve the Parks Construction Supervisor Report. Motion carried unanimously.

5. Item #5 - The Office Supervisor Report was not available due to an excused absence.
6. Item #6 - The Park and Forestry Director Report was reviewed (see attached report).

Solarus will implement WI-FI availability at the South Wood County Park Campground with a three-phase approach. They have begun an implementation phase and that will be followed by several weeks of free service in Phase II, and then Phase III will have the service available at a cost of \$10 per day for those who are interested.

Stephanie McGivern is the Parks Department's new Summer LTE/intern for GPS/GIS work. She introduced herself and talked about the signing and mapping work she is doing for the Department until Labor Day.

Golden Sands RC&D will be doing a NEPCO cleanup day on Friday, June 14th, to include some underwater cleanup as well as ground surfaces. The group is currently in the process of getting volunteers.

Summer Park Tour – Schooley will attend the Wisconsin Park and Recreation Association Summer Tour this year in Dane County and the City of Madison.

The Department is planning to purchase a trailer to replace their current one. The current trailer is a gooseneck that can only be used with a 1 ½ ton truck. The Department primarily uses the trailer to haul mowers and also the Snowcat. The replacement trailer will be a flatbed with a standard hitch so it can be used with all the Department trucks.

The Dexter Dam monitoring project is still in the works. Schooley has narrowed the field from three companies to one and is continuing talks with them regarding the implementation of their system. In addition, Schooley has enlisted Erik Engel, from the County's Communications Department, to help.

Kim Kinsey, SUP the Rapids LLC, spoke to the Committee about her idea to rent Stand Up Paddleboards to interested persons and meet them at the various area

lakes to give them a short lesson and provide them the necessary equipment. The Committee recommended that Kinsey work with Schooley regarding implementation of her plan.

Item #6a. – Special Use Permits

The Wood County Sheriff's Rescue would like to reserve the Willow Run area of Lake Wazeecha during the ski show that runs from July 17th – July 21st. This is an annual request. The Parks Department provides garbage cans and some firewood to the group. There is no fee involved.

Moved by Miner, seconded by Polach to approve the Special Use Permit. Motion carried unanimously.

Moved by Miner, seconded by Nelson to approve the Park and Forestry Director Report. Motion carried unanimously.

FORESTRY

7. Item #7 - The Forest Administrator Report was reviewed (see attached report).

Committee moved to Item 7c.

Item #7c. – Wolf Control Resolution

Laurie Groskopf spoke to the group regarding a possible Wolf Control Resolution. She has worked with many counties on similar resolutions. Groskopf distributed several documents showing the number of wolf incidents in the State, as well as research into public opinion in wolf-populated areas. She mentioned that many counties do a resolution in favor of reducing the wolf population to 350 or to "350 or less". There are currently several hundred more wolves than that.

Al Lobner also spoke to the group on this issue. He strongly believes the wolf number in Wood County should be reduced.

George Bartels commented that he has seen wolf signs in many places where he traps and travels around the County so he knows they are quite prevalent.

Moved by Nelson, seconded by Miner to direct Schubert to develop a resolution based on the template that he has been provided by Laurie Groskopf. Motion carried unanimously.

Item #7a. – Timber Sale Update

Schubert again discussed the Burt Collins Logging contract that was a topic at last month's meeting. He will send a letter to the bank that backed Collins' performance bond and they will send a portion of the bond in the amount of \$8,900. As discussed and agreed upon in last month's Committee meeting, the Department will re-bid contracts #676 and #677 and then proceed to collect the rest of the performance bonds, as necessary.

Item #7b. – Wood County Wildlife Area Committee Member Expirations

Schubert informed the Committee that three of the member terms on the Wildlife Area Committee had expired. One person has reapplied for his position and Schubert said that he has heard that one more of the others also plans to reapply.

Moved by Polach, seconded by Miner to approve the application of Scott McAuley and forward a recommendation for appointment to the County Board Chairman. Motion carried unanimously.

Moved by Miner, seconded by Nelson to approve the Forest Administrator Report. Motion carried unanimously.

8. Item #8 – Old Business. Nothing to report.
9. Item #9 - New Business. Nothing to report.
10. Item #10 – Correspondence. No monthly claims in the Parks Department. Also, a citizen has donated \$3,000 for a piece of playground equipment at North Wood County Park. In addition, Schooley received a phone call from Carbo Ceramics. He was asked if he would be interested in waste sand that the company is unable to use. Schooley looked at the sand and said that it was too fine for what the Parks need. He was then told that the company had some other screened sand that they would give to the Department for free. He inspected it and found it to be suitable.
11. Item #11 – Approve payment of bills.

**Moved by Polach, seconded by Nelson to approve payment of the bills.
Motion carried unanimously.**
12. Item #12 – Revenue Report. The Revenue Report was distributed and reviewed.

**Moved by Miner, seconded by Hokamp to approve the Revenue Report.
Motion carried unanimously.**

The Committee recessed for a break at 9:50 AM.

The Committee reconvened at 10:10 AM.

HIGHWAY

13. Item #13 – Driveway policy. The Department will be looking at a possible revision of its Driveway Policy in the near future.
14. Item #14 – Frac Sand update. Talks are ongoing with area frac sand companies regarding long-term agreements.
15. Item #15 – Discuss, and possibly act on, Funds Transfer Resolution. Due to the severe winter, the Department requires an infusion of funds from the Contingency Fund to partially cover the deficit in the Snow Removal fund. The resolution was approved and signed at the Executive Committee meeting earlier this week.

Moved by Miner, seconded by Polach to approve the Funds Transfer Resolution and forward it to the County Board. Motion carried unanimously.

16. Item #16 – Discuss fuel system. The Department would like to close the current underground system at the Wisconsin Rapids shop and go to an above ground pumping system in the bulk tank area at the back of the property. There is land for sale adjacent to current Highway Department property for \$165,000 that could be used as a driveway. The Committee would like to know if the landowner would be interested in a land trade. In addition, members would like to know the assessed value of the property. This is an issue that could be discussed after the Space Needs Committee presents its report later this year.

Miner was excused at 10:55 AM.

17. Item #17 – Discuss land at Smokey Hill and Trestik Drive at Old CTH F. The curve on old CTH F will become a T-Intersection when WisDOT finishes it. The adjacent landowner would like the approximately three acres, which is of no use to the Highway Department. The Commissioner proposes that the County give the landowner the land if she pays for all the transfer paperwork. The Committee has no objection to the Commissioner's proposal at this time, pending his discussion with Corporation Counsel to ascertain that there are no other issues to be dealt with in this matter.
18. Item #18 – Discuss CTH A concrete bidding. The bid documents for the CTH A project have been prepared and advertised. After the road project is completed, the Department would like to transfer the road to the City of Marshfield.

19. Item #19 - Current Projects Update. The current projects update was reviewed.

20. Item #20 – Approve payment of bills.

**Moved by Nelson, seconded by Polach to approve payment of the bills.
Motion carried unanimously.**

21. Item #21 – The Accounting Supervisor's report was reviewed.

22. Item #22 – Correspondence. Passineau informed the Committee that the State is planning to increase the Department's Routine Maintenance Agreement funding by 50%.

23. Item #23 – Next meeting date will be Wednesday, July 10th at the Wood County Courthouse, Room 115, Wisconsin Rapids, at 8:00 AM.

24. Item #24 – Motion to adjourn.

Moved by Polach, seconded by Hokamp to adjourn at 11:53 AM. Motion carried unanimously.



Dennis Polach, Secretary

Minutes taken by John Peckham, Highway Department Accounting Supervisor

PARKS CONSTRUCTION SUPERVISOR REPORT

June 6, 2013

By D. Quinnell

CURRENT PROJECTS

- The North Park lower shower building is back in service. There is still some work to finalize on the remodel job. We will also be replacing the roof with steel this summer.
- The County Highway Dept. is scheduled to begin the new parking lot for the Red Sands Beach Pavilion the week of June 3rd. Grading and road base installation will be done, and possible paving in the fall if funds are available.

- We are installing a new septic system (3 holding tanks) at the Lower Shower building at North Park campground due to failure of existing system.
- The new playground equipment is being installed in the North Park campground. A work crew from the vendor that we purchased the playground from will be doing the installation.

MAINTENANCE OPERATIONS

- The parks are functioning well for the summer season. The mowing crews have had a hard time getting into much of the grassy areas due to them being too wet.

EMPLOYEE MATTERS

- We are once again taking applications for LTE-I to fill a vacancy at South Park. The employee expected to work took a different job prior to starting.
- We will be doing our yearly safety training during the month of June.

Park and Forestry Director Report

By Chad Schooley, Park and Forestry Director

June 6th, 2013
HIRC meeting

- Solarus has installed all needed equipment for WiFi at the South Wood County Park campground (1st loop) and Red Sands Beach Pavilion, and it is up and going. I will discuss the 3 phases of the implementation at our meeting.
- Although we had a large amount of rainfall the week prior to the Memorial Day weekend, all 3 campgrounds were full. The staff did a great job accommodating those who had very wet sites for the weekend.
- We have hired an LTE/intern for the summer to do GPS/GIS work. The main project will be to GPS/photograph all park signs and create maps showing locations of those signs. Other GIS work may be done providing available time. The position will run through Labor Day weekend.

- Our new camp hosts started Thursday, May 9th at Dexter Campground.
- Our mowing contractors have started for the season. The rainy weather has not been cooperating with getting the parks mowed. Hopefully we have a dry period coming soon!

May Events

- 36 Shelter reservations

SPECIAL USE PERMITS

FOREST ADMINISTRATOR REPORT

June 06, 2013

By: F. Schubert

FOLDER BALANCES AS OF 05-31-2013

JOB NUMBER	CONTRACTOR	ENDING MONTH BALANCE	CONTRACT AWARD	PAYMENTS RECEIVED	YEAR AWARDED
676	BURT COLLINS LOGGING	\$ 8,904.13	\$ 54,842.10		2010

FORESTRY REVENUE = \$372,634.66

Timber Sale Activity (May)

Jobs Started: None

Jobs Continuing/Reactivated: #700 Twin Forest Products

Jobs Gone Inactive: None

Jobs Finished:

None