

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: January 23, 2020

PLACE: Wood County Annex & Health Center, Classroom – Marshfield Edgewater

PRESENT: Donna Rozar, Al Breu, Adam Fischer, Tom Buttke, Marion Hokamp, Steven Kulick MD, Mark Holbrook

EXCUSED: Jessica Vicente, Sue Kunferman, Heather Wellach RN

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Jordon Bruce, Marissa Laher, Mary Solheim, Jo Timmerman, Mary Schlagenhaft, Stephanie Gudmunsen (Human Services); Rock Larson (Veterans Service); Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Bill Clendenning (County Board Supervisor); Doug Machon (County Board Chair)

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Rozar declared a quorum.

3) Public Comments

- n/a

4) Consent Agenda

Motion (Fischer/Holbrook) to approve the consent agenda. All ayes. Motion carried.

5) Discussion and consideration of items removed from consent agenda

n/a

**6) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center
Quarterly Reports – Veterans Service, Health Department**

Department staff answered questions regarding information in the financial statements and quarterly reports.

7) Future Norwood out-of-state travel requests to attend the Martin Brothers Education, Training, Food Show and Committee attendance in Des Moines IA with nominal expenses paid for with budgeted funds

Jordon Bruce explained how Larry Burt will be participating in the Martin Brothers focus groups and training shows in Des Moines IA. Jordon shared out-of-state travel may be needed without advance notice to allow request via resolution to Committee. Jordon described how travel costs are minimal, meetings are typically quarterly. Jordon also shared benefits of participation in focus groups and trainings. There was Committee consensus to allow request to go directly to County Board Chair for approval when request cannot be presented timely with the Committee.

8) Resolution to amend the Veterans Service 2020 budget for additional revenue and expenditures unanticipated during the original budget process

Rock Larson explained reasons for variance of budgeted expenditures. Motion (Buttke/Hokamp) to support the resolution as presented and forward to the Executive Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

9) Update on 300 South project at Edgewater Haven

Reuben Van Tassel provided an update with 300 South project.

10) Discussion regarding number of beds at Edgewater Haven

Marissa Laher described expense for monthly bed tax. Marissa explained number of beds that remain after transfer of four beds to Norwood. Marissa initiated discussions regarding private rooms which will further result in reduced number of beds. Motion (Fischer/Breu) to reduce number of beds to 79, all private rooms. All ayes. Motion carried.

11) Resolution to create one (.97 FTE) Children's Support and Service Coordinator position

Brandon Vruwink described the Children's Long Term Support Services wait list and need for an additional staff person. The position would be funded with additional revenue as a result of case management rate increases that went into effect in 2020. Motion (Buttke/Kulick) to create one (.97 FTE) Children's Support and Service Coordinator position. All ayes. Motion carried.

12) Health Department United Way awards

Kathy Alft announced the Health Department received GOLD award from United Way for 100% participation and a BRONZE award for per capita gift of \$70-\$99 per employee. In addition the Health Department was one of only three entities who received a Community Service Award (recognizing companies, business, and organizations that have at least 25 employees with a 10% increase in giving and a minimum 75% participation).

13) Health Department out-of-state travel request to attend the National WIC Association 2020 Annual Education and Training Conference in New Orleans, LA May 17-20, 2020 with all expenses paid with grant funds

Conference details and learning objectives were shared in the Committee packet. Motion (Breu/Fischer) to authorize attendance to the National WIC Association 2020 Annual Education and Training Conference in New Orleans LA, with all expenses paid using grant funds. All ayes. Motion carried.

14) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

15) Items for Future Agenda

The Chair noted items for future agendas.

16) Next Meeting(s)

- February 27, 2020, 5:00 pm, Edgewater Haven, Administration Building, Conference Room 110 - Port Edwards

17) Closed Session

Motion (Buttke/Fischer) to convene into closed session pursuant to Wis. Stat. 19.85(1)(f) Wis. Stats. to consider addressing an application for a leave of absence. Rozar: Aye, Fischer: Aye, Breu: Aye, Hokamp: Aye, Holbrook: Aye, Buttke: Aye, Kulick: Aye. Motion carried. The Committee went into closed session at 5:56 p.m.

18) Return to Open Session

Motion (Buttke/Breu) to return to open session at 6:00 p.m. All ayes. Motion carried.

19) Adjourn

Rozar declared the meeting adjourned at 6:01 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.