

EXECUTIVE COMMITTEE

DATE: Tuesday, September 3, 2019
TIME: 9:00 a.m.
LOCATION: Courthouse
Room 114
400 Market St.
Wisconsin Rapids, WI

1. Call meeting to order
2. Public comments
3. **Treasurer**
 - (a) **9:00 AM**—Bob Moore, Institute Capital Management, Financial Update
4. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Review monthly letters of comment from department heads.
 - (c) Approval of departments vouchers – County Board, County Clerk, Maintenance and Purchasing, Risk Management, Information Technology, Wellness, Treasurer, Finance, and Human Resources.
5. Review items, if any, pulled from consent agenda
6. Renewable & Sustainable Committee update
 - (a) Review R&S recommendations
7. Update on county strategic plan
8. Sol-Smart Update
9. Update on 12th St. property
10. **Maintenance**
 - (a) Review/Approve District Attorney office location
11. **Finance**
 - (a) **10:00 AM** Baird Financial Plan Presentation
 - (b) Capital Improvement Plan (CIP)
 - (c) 2020 Budget
 - (d) Resolution – Edgewater Architectural Service
 - (e) Resolution – Finance Director out of State travel
 - (f) Resolution – Deputy Finance Director out of State travel
 - (g) Presentation of 2020 Health Dept. Budget
12. **Human Resources (HR)**
 - (a) 2020 Insurance Budget and Premiums- Presentation by Tim Deaton (The Horton Group)
 - (b) Wellness Coordinator Update
 - (c) Wellness Program Presentation and Proposal
 - (d) Adopt resolution approving proposed collective bargaining agreement with WPPA, Wood County Deputy Sheriffs' Association
13. Administrative Coordinator's Report
14. Consider any agenda items for next meeting
15. Set next regular committee meeting date – Tuesday, October 1, 2019
16. Adjourn

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, August 6, 2019
TIME: 8:00 a.m.
PLACE: Edgewater Haven – Conference Room 110
Port Edwards, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar, Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

The meeting was called to order by Chair Machon.

Public Comment – None

Consent Agenda

Pages 8, 13, 14, 31, 34, 35, 40, 45, 73, 75, 76, 79, 83, and 85 were pulled from the consent agenda for discussion.

Motion (Fischer/Curry) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.

Supervisors Clendenning, Winch, and Fischer asked for clarification on several items within the packet. Discussion ensued. Various Department Heads answered general questions pertaining to their departments.

Motion (Rozar/Fischer) to approve the pulled items from the Consent Agenda. Motion carried unanimously.

Nancy Turyk from UW Extension reported the SolSmart gold designation is close to being met. She estimates the County should have more than enough points for Gold designation.

Turyk reported the County strategic plan is waiting on Department Head input which will be done after budgets are completed.

Facilities Manager Van Tassel reported the Renewable & Sustainable Committee (R&S) had their first meeting. Discussion ensued. Van Tassel indicated the R&S Committee will present grant proposals at the next EC meeting.

Supervisor Polach indicated the Maintenance budget had originally allocated funds for some remodeling in the Sheriff's Department, but it was discussed that these funds would be better used to fund a Jail Study.

Motion (Rozar/Polach) to allow funds in the Maintenance budget to be used for a Jail study. Motion carried unanimously.

Treasurer Gehrt presented a resolution for the sale of tax deed property.

Motion (Fischer/Rozar) to accept the resolution for the sale of tax deed property. Motion carried unanimously.

Finance Director Cummings indicated she is looking for approval on the Capital Improvement Plan so she can inform the bonding agent of the amount. Discussion ensued.

Motion (Rozar/Fischer) to approve bonding for 4.8 million. Motion carried unanimously.

Cummings indicated the 2020 Budget is on schedule. Finance is working on salary updates in the new software. Discussion ensued. It was determined that all County budget meetings will be held at the Courthouse on September 15th, 2019 starting at 8:00 a.m.

Cummings stated the new P-Card Policy was distributed to all departments and she answered any questions individual departments had. Discussion ensued regarding reward options. It was determined the rewards allocation discussion will be set for another meeting.

Motion (Clendenning/Rozar) to create a resolution for the P-Card Policy to be brought before the County Board excluding rewards allocation. Motion carried unanimously.

Executive Committee will meet before County Board, August 20, 2019 at 8:45 a.m.

Break at 9:25 a.m. Reconvened at 9:34 a.m.

Human Resources Director McGrath presented the recommendations of the consultant from Carlson Dettmann Consulting for the Salary Grade Appeals submitted by employees earlier this year. Discussion ensued.

Motion (Clendenning/Rozar) to approve the recommendations from the consulting concerning the Salary Grade Appeals. Motion carried. Voting no: Winch

McGrath discussed the upcoming retirement of the Safety & Risk Manager in November of this year. McGrath explained that by beginning the recruitment process soon, there will be time for the replacement to spend time shadowing the current Safety & Risk Manager. McGrath then stated she believes bringing the Safety & Risk Manager position into the HR Department would provide efficiencies to the County and save money. Discussion ensued.

Motion (Clendenning/Fischer) to move the Safety & Risk Manager position into the Human Resources Department. Motion carried unanimously.

McGrath presented a document detailing the insurance premiums for 2020. McGrath explained the per employee per year health insurance cost increase by 9.28%; however, dependent upon what employees are currently enrolled in and what they elect for 2020, they could see anywhere from a 27% increase to a 20% decrease to their health insurance premiums. Discussion ensued.

Motion (Clendenning/Rozar) to approve the proposed 2020 insurance premiums presented by HR Director McGrath. Motion carried unanimously.

Machon further explained the 12th Street property listed on his Administrative Coordinator's Report. Moreover, he reported he had a conversation with the realtor and that there is a prospective renter for a portion of the space. Facilities Manager Van Tassel met with the realtor to discuss small adjustments to the space that would be required. Any decision to be made regarding the 12th Street property will come before this Committee.

Agenda items for next meeting: Review of third floor space in Courthouse
Investment Advisor presentation (Bob Moore)

There will be a special Committee meeting on August 23, 2019 in Room 114 of the Courthouse for presentations from the prospective consultants for the 2020 Classification & Compensation Study.

The next regularly scheduled Committee meeting is Tuesday, September 3, 2019 in Room 114 of the Courthouse.

The Chair declared the meeting adjourned at 9:58 a.m.

Respectfully submitted and signed electronically,

Donna M. Rozar

Donna M. Rozar
Secretary

Human Resources agenda item minutes taken and prepared by Kelli Quinnell. Other minutes taken and prepared by Nicole Gessert. All minutes reviewed by the Executive Committee (EC) secretary. Minutes in draft form until approved at the next EC meeting.

Executive Committee Meeting

August 6, 2019

[illegible]

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, August 20, 2019
TIME: 8:45 a.m.
PLACE: Room 317A, Wood County Courthouse

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar, Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): Kelli Quinnell, Kim McGrath, Reuben Van Tassel, Dave LaFontaine, Bill Leichtnam, Jodi Lubeck, Amy Kaup, Marla Cummings

The meeting was called to order by Chair Machon.

Public Comment – None

A resolution for the P-Card Policy from Finance was presented.

Motion (Clendenning/Polach) to approve the P-Card Policy resolution. Motion carried unanimously.

A resolution for the Safety & Risk Manager position being moved into Human Resources effective with the incumbent's retirement was presented.

Motion (Fischer/Curry) to approve the Safety & Risk Manager position resolution. Motion carried unanimously.

Supervisor Rozar arrived at 8:46 a.m.

The Chair declared the meeting adjourned at 8:47 a.m.

Minutes taken and prepared by Kelli Quinnell.

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Friday, August 23, 2019
TIME: 1:00 p.m.
PLACE: Room 114, Wood County Courthouse

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar, Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): Kelli Quinnell, Kim McGrath, Jodi Lubeck, Mike Vordoorn (Gallagher, via video conference), Julie Urell (Baker Tilly), Patrick Glynn (Carlson Dettmann Consulting)

The meeting was called to order by Chair Machon at 1:07 p.m.

Public Comment – None

Motion (Rozar/Curry) to go into closed session pursuant to Wis. Stats. 19.85(1)(e) at 1:07 p.m., to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically:

- **Hearing proposals from prospective consultants for the 2020 Compensation & Classification Study.**

Roll call vote: Clendenning: yes; Curry: yes; Fischer: yes; Machon: yes; Polach: yes; Rozar: yes; Winch: yes. Motion carried.

Motion (Polach/Rozar) to return to open session at 3:55 p.m. Motion carried unanimously.

The Committee announced that they voted in closed session to hire Carlson Dettmann Consulting for the 2020 Compensation & Classification Study.

The Chair declared the meeting adjourned at 3:57 p.m.

Minutes taken and prepared by Kelli Quinnell.



Wood County WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – September 2019

- The resignation of Congressman Sean Duffy will now (probably) require a special election, and most likely a primary as well, before the end of the year. We are starting to gear up for those 2 elections. The last time we had a special election was back in 2013 when, if memory serves, Rep. Scott Suder resigned from the 69th Assembly District. This will affect 18 out of 34 municipalities in the county, as we are divided between the 3rd and the 7th Congressional Districts. As of this writing, we are still in the “wait-and-see” mode on what the exact dates will be, which will be based on when Governor Evers signs the special election order.
- I am coordinating our semi-annual blood drive, which is scheduled for Friday, September 12th from 9:30 a.m. until 2:30 p.m. It is a great event that was started by Cindy Cepress a number of years ago and that I have kept going since her retirement. I really appreciate those donors, and their supervisors for allowing them the flex time to donate. Since Cindy started this program, over 711 units of blood have been collected from our employees. As always, board members are welcome, and encouraged, to participate. Just give us a call and we can get you scheduled.
- I participated in a teleconference with the Wisconsin Elections Commission Clerk Training Advisory Committee. I think this committee (made up of municipal and county clerks), and the commission, is really improving the training opportunities available to both veteran and new municipal clerks, and to the poll workers. As trainings are finalized, we will start incorporating those into the trainings we do in Wood County.
- After the summer conference, the committees for the Wisconsin County Clerks Association are set for the next two years. After all is said and done, I am district chair, chair of the County Clerk Duties Committee, am on the Mentor/Manual Committee and the Elections Committee.
- I will be attending the WCA Conference later this month as this meeting also serves as the fall meeting of the Wisconsin County Clerks Association. I will be getting information around for those supervisors attending, concerning their hotel reservation and registration to the event.
- I was invited to, and did attend, a table top exercise (TTX) in Madison on August 12th. There were about 5-6 County Clerk's in attendance, as well as municipal and county IT folks, staff from the Dept. of Homeland Security, the FBI, the state Dept. of Criminal Investigations, the Wisconsin Elections Commission, the head of the Wisconsin National Guard, and others. It was an eye opening experience with many takeaways on things we do well or where opportunities exist. One takeaway, for me, amongst the many, was how grateful I am of the relationship that our office has with our IT Dept. Some of the other instances I heard about made me appreciate them even more than I did before. There is never a time I cannot call on them with whatever I need or questions I may have. That is not the case statewide. Some do not communicate with their IT Departments at all. In addition, many of the suggestions that the professionals had are already implemented in Wood County. Again, that is not the case statewide and why the relationship and open communication with IT is so vital.



Wood County

WISCONSIN

Office of
Finance Director

Marla A. Cummings
Finance Director

September 3, 2019

Subject: Finance Department Letter of Comments

To: Executive Committee

From: Marla Cummings, Finance Director

Departmental Activities

Project completion for the following:

1. The Comprehensive Annual Financial Report all submissions have been made.
2. We received a copy of the Single Audit and all submissions have been made.
3. P-Card Policy has been finalized and approved.

Ongoing 2019 projects:

1. Working on the 2020 Budgets for all departments.
2. Budget Software is planned to be deployed to Wood County servers on September 25, 2019.
3. P-Cards implemented target date of October 1, 2019.
4. Strategic Planning for the Finance Department target date of December 31, 2019.
5. Expense Report Policy target date December 31, 2019.
6. Procurement/Accounts Payable Policy target date December 31, 2019.
7. Fund Balance Policy target date December 31, 2019.
8. Internal Audit Policy target date December 31, 2019.
9. Internal Audit implementation January 1, 2020.

Meetings, Webinars and Conferences

1. I was accepted to attend the Governmental Finance Officers Association Leadership Academy being held in October in Charleston, SC.
2. Weekly Status Call with the Budgeting Software Vendor.
3. Attended Oversight Committee meeting.
4. Met and worked with various departments on their 2020 budgets.
5. Attending the GFOA training on CIP, Debt Issuance and my Deputy on Fixed Assets.
6. Biweekly meeting with Finance Department Staff.
7. Met with HR Director on Health Insurance 2020 Budget.

Budget to Actual Income Statement for the 8 months ending August 31, 2019.

8/27/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Saturday, August 31, 2019

	Actual	2019 Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$17,936,387.36	\$26,904,581.00	(\$8,968,193.64)	(33.33%)
41150 Forest Cropland/Managed Forest Land	54,654.94	25,000.00	29,654.94	118.62%
41220 General Sales and Retailers' Discount	148.06		148.06	0.00%
41221 County Sales Tax	2,966,144.52	5,800,000.00	(2,833,855.48)	(48.86%)
41230 Real Estate Transfer Fees	90,636.44	120,000.00	(29,363.56)	(24.47%)
41800 Interest and Penalties on Taxes	224,067.17	410,000.00	(185,932.83)	(45.35%)
41910 Payments in Lieu of Taxes	18,398.73	18,500.00	(101.27)	(0.55%)
Total Taxes	21,290,437.22	33,278,081.00	(11,987,643.78)	(36.02%)
Intergovernmental Revenues				
43211 Federal Grants-Emergency Government	1,058.00		1,058.00	0.00%
43410 State Aid-Shared Revenue	458,961.21	3,059,556.00	(2,600,594.79)	(85.00%)
43430 State Aid-Other State Shared Revenues	220,567.48	291,141.00	(70,573.52)	(24.24%)
43511 State Aid-Victim Witness	38,237.71	73,300.00	(37,062.29)	(50.56%)
43512 State Aid-Courts	296,115.68	377,350.00	(81,234.42)	(21.53%)
43514 State Aid-Court Support Services	84,342.00	58,400.00	25,942.00	44.42%
43516 State Aid-Modernization Grants	37,264.00	58,120.00	(20,856.00)	(35.88%)
43521 State Aid - Law Enforcement	123,886.68	232,326.00	(108,439.32)	(46.68%)
43523 State Aid-Other Law Enforcement	18,089.00	18,000.00	89.00	0.49%
43528 State Aid-Emergency Government	1,250.47	93,250.00	(91,999.53)	(98.66%)
43531 State Aid-Transportation	1,645,818.78	2,096,592.00	(450,773.22)	(21.50%)
43549 State Aid-Private Sewage		20,000.00	(20,000.00)	(100.00%)
43551 State Aid-Health Grants	54,731.16	77,978.00	(23,246.84)	(29.81%)
43554 State Aid-Health WIC Program	137,135.00	360,000.00	(222,865.00)	(61.91%)
43557 State Aid-Health Consolidated Contract	40,532.00	66,766.00	(26,234.00)	(39.29%)
43560 State Aid-Grants	51,623.00	66,391.00	(14,768.00)	(22.24%)
43561 State Aids	6,186,177.69	12,352,657.00	(6,166,479.31)	(49.92%)
43567 State Aid-Transportation	216,615.00	211,515.00	5,100.00	2.41%
43568 State Aid-Child Support	456,651.15	938,661.00	(482,009.85)	(51.35%)
43571 State Aid-UW Extension	1,344.00	11,500.00	(10,156.00)	(88.31%)
43572 State Aid-ATV Maintenance		6,715.00	(6,715.00)	(100.00%)
43574 State Aid-Snowmobile Trail Maint		75,006.81	(75,006.81)	(100.00%)
43576 State Aid-Parks		162,500.00	(162,500.00)	(100.00%)
43581 State Aid-Forestry	48,407.18	49,090.00	(682.82)	(1.39%)
43586 State Aid-Land Conservation	54,406.04	407,487.00	(353,080.96)	(86.65%)
43640 State Aid-Co Share Managed Forest Lands		20,000.00	(20,000.00)	(100.00%)
43690 State Aid-Forestry Roads	3,245.08	3,249.00	(3.92)	(0.12%)
Total Intergovernmental	10,174,458.21	21,187,550.81	(11,013,092.60)	(51.98%)
Licenses and Permits				
44100 Business and Occupational Licenses	395,648.95	350,000.00	45,648.95	13.04%
44101 Utility Permits	2,125.02	1,050.00	1,075.02	102.38%
44102 Driveway Permits	1,020.00	860.00	160.00	18.60%
44200 DNR & ML Fees	38,884.59	54,250.00	(15,365.41)	(28.32%)
44201 Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260 Moving Permits	850.00	1,025.00	(175.00)	(17.07%)
44300 Sanitary Permit Fees	32,950.00	60,253.00	(27,303.00)	(45.31%)
44411 County Planner Plat Review Fees	930.00	7,500.00	(6,570.00)	(87.60%)
44412 Wisconsin Fund Application Fees	300.00	750.00	(450.00)	(60.00%)
44413 Shoreland zoning Fees & Permits	6,317.60	15,675.00	(9,357.40)	(59.70%)
44415 HT Database Annual Fee	3,560.00	90,560.00	(87,000.00)	(96.07%)
44435 Water Meter Revenues	165.00		165.00	0.00%
Total Licenses and Permits	482,751.16	582,923.00	(100,171.84)	(17.18%)
Fines, Forfeits and Penalties				
45110 Ordinances Violations	1,055.12	1,700.00	(644.88)	(37.93%)
45115 County Share of Occupational Driver	200.00	200.00		0.00%
45120 County Share of State Fines and Forfeitures	85,857.87	152,000.00	(66,142.13)	(43.51%)
45123 County Parks Violation Fee	295.00	750.00	(455.00)	(60.67%)
45130 County Forfeitures Revenue	56,153.94	92,000.00	(35,846.06)	(38.96%)
45191 Private Sewage Fines	10,846.94	15,000.00	(4,153.06)	(27.69%)
Total Fines, Forfeits and Penalties	154,408.87	261,650.00	(107,241.13)	(40.99%)
Public Charges for Services				
46110 County Clerk-Passport Fees	23,300.00	20,000.00	3,300.00	16.50%
46121 Treasurer Fees-Redemption Notices	9,572.87	4,000.00	5,572.87	139.32%
46122 Property Conversion Charges	4,981.91	1,000.00	3,981.91	398.19%
46130 Register of Deeds-Fees	177,504.05	309,000.00	(131,495.95)	(42.56%)
46131 Register of Deeds-Laredo Tapestry		3,800.00	(3,800.00)	(100.00%)
46135 Land Record-Fees	47,792.00	92,880.00	(45,088.00)	(48.54%)
46140 Court Fees	94,231.55	170,000.00	(75,768.45)	(44.57%)
46141 Court Fees and Costs-Marriage Counseling	7,775.00	12,700.00	(4,925.00)	(38.78%)
46142 Court/Juvenile	18,835.38	22,000.00	(3,164.62)	(14.38%)
46143 Other Professional Reimbursements	14,298.80	14,750.00	(451.20)	(3.06%)

8/27/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Saturday, August 31, 2019

	Actual	2019 Budget	Variance	Variance %
46144 Circuit Court Branch I	16,992.70	28,600.00	(11,607.30)	(40.58%)
46146 Circuit Court Branch III	8,671.00	7,500.00	1,171.00	15.61%
46191 Public Charges-Clerk	4,720.00	7,600.00	(2,880.00)	(37.89%)
46192 Public Chgs-Temp Licenses	5,102.30	7,000.00	(1,897.70)	(27.11%)
46194 County Clerk Copy Fees	100.00	275.00	(175.00)	(63.64%)
46195 Public Chgs-Map & Data Sales		100.00	(100.00)	(100.00%)
46196 Public Chgs-Human Resources	1,022,685.37	1,500,767.00	(478,081.63)	(31.86%)
46210 Sheriff-Public Charges	233.51	350.00	(116.49)	(33.28%)
46211 Sheriff Revenue-Civil Process Fees	48,070.76	60,000.00	(13,929.24)	(23.22%)
46212 Sheriff Cost Reimbursement/Witness Fees	34,070.67	53,000.00	(18,929.33)	(35.72%)
46214 Reserve Deputy Revenue	13,901.70	12,000.00	1,901.70	15.85%
46215 Sheriff Escort Service	22,893.52	30,000.00	(7,106.48)	(23.69%)
46216 Restitution	1,998.05	200.00	1,798.05	899.03%
46217 OWI Restitution	851.18	1,800.00	(948.82)	(52.71%)
46221 Public Chgs-Coroner Cremation	39,000.00	60,000.00	(21,000.00)	(35.00%)
46230 Death Certificates	11,200.00	15,000.00	(3,800.00)	(25.33%)
46241 Jail Surcharge	18,132.02	35,000.00	(16,867.98)	(48.19%)
46242 Huber/Electronic Monitoring	161,075.87	347,678.00	(186,602.13)	(53.67%)
46243 Inmate Booking/Processing Fee	9,443.03	18,000.00	(8,556.97)	(47.54%)
46244 Other County Transports	9,824.38	22,000.00	(12,175.62)	(55.34%)
46245 Jail Stay Fee	22,115.25	41,975.00	(19,859.75)	(47.31%)
46291 Public Chgs-ID Cards		100.00	(100.00)	(100.00%)
46310 Public Chgs-Frac Sand	248,912.16		248,912.16	0.00%
46330 Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510 Public Chgs-Crisis Stabilization	257,068.50	509,837.00	(252,768.50)	(49.58%)
46520 Institutional Care-Private Pay	457,061.25	1,380,056.00	(922,994.75)	(66.88%)
46521 Institutional Care-Other Pay	372.00	5,500.00	(5,128.00)	(93.24%)
46525 Public Chgs- Medicare	1,404,514.82	2,156,613.00	(752,098.18)	(34.87%)
46526 Public Chgs- Medicaid	2,311,668.51	6,227,595.00	(3,915,926.49)	(62.88%)
46527 Public Chgs-Veterans EW	2,462.46		2,462.46	0.00%
46530 Public Charges	3,192,490.45	5,893,278.00	(2,700,787.55)	(45.83%)
46531 Public Chgs- Private Insurance	761,228.90	923,369.00	(162,140.10)	(17.56%)
46532 Public Chgs-County Responsible	41,475.07	202,819.00	(161,343.93)	(79.55%)
46533 Public Chgs-NW Mental Health Inpatient	105,596.43	529,195.00	(423,598.57)	(80.05%)
46534 Public Chgs-NW Mental Health Inpatient	955,328.46	1,823,383.00	(868,054.54)	(47.61%)
46536 Third Party Awards & Settlements		404,946.00	(404,946.00)	(100.00%)
46537 Contractual Adjustment	(2,006,981.77)	(4,430,479.00)	2,423,497.23	(54.70%)
46590 Provision for Bad Debts-Edgewater	(45,999.96)	(92,000.00)	46,000.04	(50.00%)
46621 Child Support-Genetic Tests	2,537.55	4,300.00	(1,762.45)	(40.99%)
46623 Child Support-Filing Fees	85.00	200.00	(115.00)	(57.50%)
46624 Child Support-Service Fees	6,794.96	12,000.00	(5,205.04)	(43.38%)
46625 Child Support-Extradition Charges		500.00	(500.00)	(100.00%)
46721 Public Chgs-Parks	351,343.47	550,000.00	(198,656.53)	(36.12%)
46772 UVW-Extension Project Revenue	2,268.22	3,050.00	(781.78)	(25.70%)
46813 County Forest Revenue	183,747.57	385,000.00	(201,252.43)	(52.27%)
46825 Land Conservation Fees & Sales	57,554.75	68,185.00	(10,630.25)	(15.59%)
46826 Private Sewage Charges	4,240.00	19,150.00	(14,910.00)	(77.86%)
Total Public Charges for Services	10,141,119.67	19,503,072.00	(9,361,952.33)	(48.00%)
Intergovernmental Charges for Services				
47210 Intergovernmental Charges	321,068.38	570,700.00	(249,631.62)	(43.74%)
47230 State Charges	952,010.00	1,433,100.00	(481,090.00)	(33.57%)
47231 State Charges-Highway	169,638.44	232,838.00	(63,199.56)	(27.14%)
47232 State Charges-Machinery		2,090,226.00	(2,090,226.00)	(100.00%)
47233 State Charges-Performance Based Maintenance	120,878.44		120,878.44	0.00%
47250 Intergovernmental Transfer Program Rev	666,925.06	618,800.00	48,125.06	7.78%
47300 Local Gov Chgs	219,425.18	561,660.00	(342,234.82)	(60.93%)
47320 Local Gov Chgs-Public Safety	23,125.98	30,000.00	(6,874.02)	(22.91%)
47330 Local Gov Chgs-Transp	432,008.87	1,207,485.00	(775,476.13)	(64.22%)
47332 Local Gov Chgs-Roads	2,850.70	403,360.00	(400,509.30)	(99.29%)
47333 Local Gov Chgs-Bridges	(23,142.30)	27,440.00	(50,582.30)	(184.34%)
47350 Local Gov Chgs-Hlth & Human Svcs	38,711.00	66,858.00	(30,147.00)	(45.09%)
47351 Local Gov Chgs-Other Governments		5,000.00	(5,000.00)	(100.00%)
47391 Local Gov Chgs-BNI (Materials)	655.75	2,500.00	(1,844.25)	(73.77%)
47392 Local Gov Chgs-BNI (Staff)	148.50	850.00	(701.50)	(82.53%)
47393 Local Gov Chgs-Work Relief	6,366.02	14,200.00	(7,833.98)	(55.17%)
47395 Local Gov Chgs-EM Vehicles	2,732.78	5,000.00	(2,267.22)	(45.34%)
47396 Local Gov Chgs-EM Equipment	1,362.50	800.00	562.50	70.31%
Total Charges to Other Governments	2,932,765.30	7,270,817.00	(4,338,051.70)	(59.66%)
Interdepartmental Charges for Services				
47410 Dept Charges-Hlth Benefits & Other	7,120,863.30	10,813,388.00	(3,692,524.70)	(34.15%)
47411 Dept Charges-Purchasing	23,936.70	38,200.00	(14,263.30)	(37.34%)
47412 Dept Charges-Insurance	332,273.60	498,408.00	(166,134.40)	(33.33%)
47413 Dept Charges-Gen Govt	771,404.20	1,128,105.00	(356,700.80)	(31.62%)

8/27/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Saturday, August 31, 2019

		2019			
		Actual	Budget	Variance	Variance %
47415	Dept Charges-Systems	198,505.74	318,245.00	(119,739.26)	(37.62%)
47421	Dept Charges-Public Safety	21,688.44	21,500.00	188.44	0.88%
47430	Dept Charges-Bldg Rent	594,927.36	926,936.00	(332,008.64)	(35.82%)
47435	Dept Charges-Sheriff Lockup Rent	10,666.64	16,000.00	(5,333.36)	(33.33%)
47438	Dept Charges-Riverblock Rent	397,219.00	597,276.00	(200,057.00)	(33.49%)
47440	Dept Charges	4,928.00	3,400.00	1,528.00	44.94%
47460	Dept Charges-Drug Court	34,000.00	73,000.00	(39,000.00)	(53.42%)
47470	Dept Charges-Highway	1,094,591.20	1,783,420.00	(688,828.80)	(38.62%)
	Total Interdepartmental Charges	10,605,004.18	16,217,878.00	(5,612,873.82)	(34.61%)
	Total Intergovernmental Charges for Services	13,537,769.48	23,488,695.00	(9,950,925.52)	(42.36%)
Miscellaneous					
48000	Miscellaneous	336.10		336.10	0.00%
48100	Interest	55.58	20.00	35.58	177.90%
48110	Interest-Capital Projects	1.29	10.00	(8.71)	(87.10%)
48113	Unrealized Gain/Loss on Investment	90,229.04	(24,500.00)	114,729.04	(468.28%)
48114	Interest-Investment	168,427.51	124,812.00	43,615.51	34.94%
48115	Interest-General Investment	179,977.75	30,000.00	149,977.75	499.93%
48116	Interest-Section 125 & Health	559.85	378.00	181.85	48.11%
48117	Interest-Clerk of Courts	149.84	400.00	(250.16)	(62.54%)
48200	Rental Income	88,382.91	138,196.00	(49,813.09)	(36.05%)
48300	Gain/Loss-Sale of Property	32,137.29	152,000.00	(119,862.71)	(78.86%)
48310	Gain/Loss-Sale of Fixed Assets	23,664.87		23,664.87	0.00%
48320	Gain/Loss-Sale of Surplus Property	851.00	500.00	351.00	70.20%
48340	Gain/Loss-Sale of Salvage and Waste	3,613.40	6,700.00	(3,086.60)	(46.07%)
48440	Insurance Recoveries-Other	677,480.33	1,404,240.00	(726,759.67)	(51.75%)
48500	Donations	258,322.35	127,550.00	130,772.35	102.53%
48502	Donations-Veterans Loan Repayment	4,290.92		4,290.92	0.00%
48503	Donations-Services ATV Club		6,000.00	(6,000.00)	(100.00%)
48540	Donations & Contributions	30,328.82	45,000.00	(14,671.18)	(32.60%)
48830	Recovery of PYBD & Contractual Adj	34,059.47	46,500.00	(12,440.53)	(26.75%)
48860	Revenue from Meals	8,510.95	21,000.00	(12,489.05)	(59.47%)
48880	Food Vending Machine Income	1,599.00	4,500.00	(2,901.00)	(64.47%)
48900	Other Miscellaneous Revenue	36,992.15	37,450.00	(457.85)	(1.22%)
48901	Other/Miscellaneous Revenue	6,158.58	1,500.00	4,658.58	310.57%
48910	Vending/Cafeteria Revenue	5,988.44	8,700.00	(2,711.56)	(31.17%)
48920	Vending Machine Revenue	2,252.39	4,200.00	(1,947.61)	(46.37%)
48940	Canteen Income		500.00	(500.00)	(100.00%)
48970	Rental Income- NHC, Health Annex	11,672.00	17,508.00	(5,836.00)	(33.33%)
48980	Misc/Other Workshop Revenue	66.87	100.00	(33.13)	(33.13%)
48990	Other Operating Income	1,625.52	1,984.00	(358.48)	(18.07%)
48991	Copier Revenue	1,059.00	1,800.00	(741.00)	(41.17%)
	Total Miscellaneous	1,668,793.22	2,157,048.00	(488,254.78)	(22.64%)
Other Financing Sources					
49110	Proceeds from Long-Term Debt	2,246.00	59,486.00	(57,240.00)	(96.22%)
49210	Transfer from General Fund		310,000.00	(310,000.00)	(100.00%)
49220	Transfer from Special Revenue	2,966,144.52	5,800,000.00	(2,833,855.48)	(48.86%)
49270	Transfer from Internal Service		377,267.00	(377,267.00)	(100.00%)
	Total Other Financing Sources	2,968,390.52	6,546,753.00	(3,578,362.48)	(54.66%)
TOTAL REVENUES		60,418,128.35	107,005,772.81	(46,587,644.46)	(43.54%)

EXPENDITURES

General Government					
51120	Committees & Commissions	129,201.58	216,928.00	87,726.42	40.44%
51212	Circuit Court Branch I	257,956.57	412,441.00	154,484.43	37.46%
51213	Circuit Court Branch II	72,463.55	122,773.00	50,309.45	40.98%
51214	Circuit Court Branch III	89,958.08	130,614.00	40,655.92	31.13%
51215	Drug Court	128,281.70	216,187.00	87,905.30	40.66%
51217	Clerk of Courts-Divorce Mediation	10,925.00	25,000.00	14,075.00	56.30%
51220	Family Court Commissioner	37,916.62	65,000.00	27,083.38	41.67%
51221	Clerk of Courts	812,377.86	1,344,176.00	531,798.14	39.56%
51231	Coroner	99,725.17	160,607.00	60,881.83	37.91%
51310	District Attorney	183,579.53	322,279.00	138,699.47	43.04%
51315	Victim Witness Program	93,226.98	152,796.00	59,569.02	38.99%
51320	Corporation Counsel	178,526.42	310,643.00	132,116.58	42.53%
51330	Child Support	621,312.94	1,049,541.00	428,228.06	40.80%
51420	County Clerk	173,217.68	302,827.00	129,609.32	42.80%
51424	County Clerk-Postage Meter	8,999.73	14,000.00	5,000.27	35.72%
51430	Health Benefit Payments	7,140,953.15	13,210,172.00	6,069,218.85	45.94%
51431	Health-Wellness	222,106.02	377,267.00	155,160.98	41.13%
51433	Human Resources-Labor Relations	4,563.00	30,000.00	25,437.00	84.79%
51435	Human Resources-Personnel	251,307.63	415,754.00	164,446.37	39.55%
51436	Human Resources-Programs	198.72	6,000.00	5,801.28	96.69%

8/27/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Saturday, August 31, 2019

		2019			
		Actual	Budget	Variance	Variance %
51440	County Clerk-Elections	31,192.88	50,953.00	19,760.12	38.78%
51450	Data Processing	1,201,856.32	1,776,746.00	574,889.68	32.36%
51451	Voice over IP	91,550.05	147,300.00	55,749.95	37.85%
51452	PC Replacement	163,410.82	176,500.00	13,089.18	7.42%
51453	Co Clerk-Inform & Commun	7,906.85	18,500.00	10,593.15	57.26%
51510	Finance	303,254.50	467,934.00	164,679.50	35.19%
51520	Treasurer	256,448.90	453,189.00	196,740.10	43.41%
51550	Purchasing	34,077.05	53,006.00	18,928.95	35.71%
51590	Contingency		294,464.13	294,464.13	100.00%
51591	Efficiency		25,000.00	25,000.00	100.00%
51592	Initiatives		25,000.00	25,000.00	100.00%
51611	Bldg Maint-Courthouse and Jail	700,407.60	1,227,675.00	527,267.40	42.95%
51630	Bldg Maint-Unified Svcs Building	6,520.34	10,022.00	3,501.66	34.94%
51640	Bldg Maint-Joint Use Building	4,309.46	12,272.00	7,962.54	64.88%
51650	Bldg Maint-Sheriff Lockup	2,197.91	5,472.00	3,274.09	59.83%
51660	Bldg Maint-CBRF's		3,450.00	3,450.00	100.00%
51670	Bldg Maint-River Block	217,825.34	597,276.00	379,450.66	63.53%
51710	Register of Deeds	303,147.58	463,224.00	160,076.42	34.56%
51931	Property and Liability Insurance	571,536.37	613,429.00	41,892.63	6.83%
51933	Workers Comp Insurance	251,146.85	488,268.00	237,121.15	48.56%
51934	Sick Leave Conversion	75,807.86	500,000.00	424,192.14	84.84%
	Total General Government	14,739,394.61	26,294,685.13	11,555,290.52	43.95%
Public Safety					
52110	Sheriff-Administration	1,532,701.49	2,753,446.00	1,220,744.51	44.34%
52130	Radio Engineer	103,442.47	231,544.00	128,101.53	55.32%
52131	Sheriff-Indian Law Enforce	15,678.63	34,541.00	18,862.37	54.81%
52140	Sheriff-Traffic Police	1,837,522.74	3,192,419.00	1,354,896.26	42.44%
52150	Sheriff-Civil Svc Comm	960.50	1,000.00	39.50	3.95%
52220	Emer Mgmt-Fire Supression	14,712.51	143,164.00	128,451.49	89.72%
52510	Emer Mgmt-SARA Title III	23,512.49	52,807.00	29,294.51	55.47%
52520	Emergency Management	177,844.04	290,606.00	112,761.96	38.80%
52601	Dispatch	1,090,837.81	1,801,711.00	710,873.19	39.46%
52530	Emer Mgmt-Bldg Numbering	792.00	3,000.00	2,208.00	73.60%
52540	Emer Mgmt-Work Relief	108,528.17	185,677.00	77,150.83	41.55%
52710	Sheriff-Jail	1,638,656.00	2,741,849.00	1,103,193.00	40.24%
52712	Sheriff-Electronic Monitoring	121,289.29	221,737.00	100,447.71	45.30%
52713	Sheriff-PT Transp/Safekeeper	658,010.83	1,388,247.00	730,236.17	52.60%
52721	Sheriff-Jail Surcharge	1,292.61	100,000.00	98,707.39	98.71%
	Total Public Safety	7,325,779.58	13,141,748.00	5,815,968.42	44.26%
Public Works-Highway					
53110	Hwy-Administration	205,604.15	334,628.00	129,023.85	38.56%
53120	Hwy-Engineer	121,487.60	232,838.00	111,350.40	47.82%
53191	Hwy-Other Administration	203,602.12	323,806.00	120,203.88	37.12%
53210	Hwy-Employee Taxes & Benefits	(539,254.69)		539,254.69	0.00%
53220	Hwy-Field Tools	(4,261.55)	13,400.00	17,661.55	131.80%
53230	Hwy-Shop Operations	208,354.84	331,129.00	122,774.16	37.08%
53232	Hwy-Fuel Handling	(19,126.52)	12,100.00	31,226.52	258.07%
53240	Hwy-Machinery Operations	(820,795.65)	2,173,434.00	2,994,229.65	137.76%
53260	Hwy-Bituminous Ops	96,751.25	230,902.00	134,150.75	58.10%
53262	Hwy-Bituminous Ops	30,576.99	119,372.00	88,795.01	74.39%
53266	Hwy-Bituminous Ops	1,122,100.29	1,762,924.00	640,823.71	36.35%
53270	Hwy-Buildings & Grounds	146,927.24	181,436.00	34,508.76	19.02%
53290	Hwy-Salt Brine Operations	11,159.61		(11,159.61)	0.00%
53291	Hwy-Salt Brine Operations	(846.61)		846.61	0.00%
53281	Hwy-Acquisition of Capital Assets	52,402.00		(52,402.00)	0.00%
53310	Hwy-Maintenance CTHS		3,300.00	3,300.00	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	1,297,358.70	1,701,201.00	403,842.30	23.74%
53312	Hwy-Snow Remov	1,044,359.00	947,088.00	(97,271.00)	(10.27%)
53313	Hwy-Maintenance Gang	59,786.51	107,015.00	47,228.49	44.13%
53314	Hwy-Maint Gang-Materials	2,230.49		(2,230.49)	0.00%
53320	Hwy-Maint STHS	1,005,240.81	1,386,445.00	381,204.19	27.50%
53323	Hwy-Maint STHS PBM	59,684.25		(59,684.25)	0.00%
53330	Hwy-Local Roads	454,443.67	1,190,217.00	735,773.33	61.82%
53340	Hwy-County-Aid Road Construction	260,527.19	440,617.00	180,089.81	40.87%
53341	Hwy-County-Aid Bridge Construction	104,860.32	200,422.00	95,561.68	47.68%
53490	Hwy-State & Local Other Services	200,638.96	555,842.00	355,203.04	63.90%
	Total Public Works-Highway	5,303,810.97	12,248,116.00	6,944,305.03	56.70%
Health and Human Services					
54121	Health-Public Health	1,072,233.46	1,808,272.00	736,038.54	40.70%
54122	Health-WIC Program	225,794.71	359,800.00	134,005.29	37.24%

8/27/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Saturday, August 31, 2019

		2019		
		Actual	Budget	Variance
				Variance %
54128	Health-Public Health Grants	51,240.22	67,205.00	15,964.78
54129	Humane Officer	27,045.74	35,485.00	8,439.26
54130	Health-Dental Sealants	68,827.81	114,654.00	45,826.19
54132	Adams-Juneau Sanitation	197,681.07	307,487.00	109,805.93
54210	Edgewater-Nursing	2,407,216.89	4,320,403.00	1,913,186.11
54211	Edgewater-Housekeeping	85,629.22	130,363.00	44,733.78
54212	Edgewater-Dietary	433,186.64	742,634.00	309,447.36
54213	Edgewater-Laundry	36,157.57	54,322.00	18,164.43
54214	Edgewater-Maintenance	230,339.49	428,717.87	198,378.38
54217	Edgewater-Activities	106,340.22	184,131.00	77,790.78
54218	Edgewater-Social Services	97,539.83	152,037.00	54,497.17
54219	Edgewater-Administration	459,058.93	726,015.00	266,956.07
54220	Wood Haven TBI	(19.04)	897,983.00	898,002.04
54315	Mental Health/AODA Ho Chunk		27,500.00	27,500.00
54317	Human Services Crisis Stabilization	165,090.27	291,153.00	126,062.73
54324	Norwood-SNF-CMI	678,675.78	1,146,558.00	467,882.22
54325	Norwood SNF TBI	483,438.60	728,974.00	245,535.40
54326	Norwood-Inpatient	2,077,815.54	3,524,103.00	1,446,287.46
54350	Norwood-Dietary	718,768.50	1,129,370.00	410,601.50
54351	Norwood-Plant Ops & Maint	396,501.26	675,913.00	279,411.74
54363	Norwood-Medical Records	160,464.28	261,726.00	101,261.72
54365	Norwood-Administration	771,951.37	1,199,527.00	427,575.63
54401	Human Services-Child Welfare	2,268,755.04	3,822,418.00	1,553,662.96
54405	Human Services-Youth Aids	1,732,744.42	3,343,095.00	1,610,350.58
54410	Human Services-Child Care	75,831.97	159,188.00	83,356.03
54413	Human Services-Transportation	225,978.21	449,566.00	223,587.79
54420	Human Services-ESS	914,982.27	1,466,547.00	551,564.73
54425	Human Services-FSET	1,874,495.95	3,176,589.00	1,302,093.05
54435	Human Services-LIEAP	60,385.87	120,256.00	59,870.13
54440	Human Services-Birth to Three	319,852.17	545,393.00	225,540.83
54445	Human Services-Childrens COP	36,139.19	177,844.00	141,704.81
54450	Human Services-Childrens Waivers	216,072.79	350,302.00	134,229.21
54455	Human Services-CSP	350,192.03	590,056.00	239,863.97
54460	Human Services-OPC MH	702,111.97	1,516,881.00	814,769.03
54465	Human Services-CCS	1,368,742.88	2,288,081.00	919,338.12
54470	Human Services-Crisis Legal Svc	610,641.86	979,664.00	369,022.14
54475	Human Services-MH Contr COP	284,450.84	1,393,677.00	1,109,226.16
54480	Human Services-OPC AODA	262,993.79	428,196.00	165,202.21
54485	Human Services-OPC Day Treatment	43,429.86	84,601.00	41,171.14
54495	Human Services-AODA Contract	21,540.00	126,100.00	104,560.00
54500	Human Services-Administration	2,031,510.66	3,508,916.00	1,477,405.34
54611	Aging-Committee on Aging		198,278.00	198,278.00
54710	Veterans-Veterans Relief	4,878.40	9,236.00	4,357.60
54720	Veterans-Veterans Service Officer	207,996.56	344,334.00	136,337.44
54730	Veterans Relief Donations	280.92	300.00	19.08
54740	Veterans-Care of Veterans Graves	240.00	2,865.00	2,625.00
54750	Veterans-WDVA Grant	7,292.98	11,058.00	3,765.02
	Total Health and Human Services	24,572,518.99	44,407,773.87	19,835,254.88
	Culture, Recreation and Education			
55112	County Aid to Libraries	977,892.57	977,893.00	0.43
55210	County Parks	1,007,843.83	1,679,377.00	671,533.17
55441	Maintenance Snowmobile Trails	81,220.60	88,591.81	7,371.21
55442	ATV Maintenance	9,803.99	11,370.00	1,566.01
55460	Marshfield Fairgrounds	25,000.00	25,000.00	0.00%
55620	UW-Extension	267,807.73	522,198.00	254,390.27
55630	UW-Extension Center-Marshfield	47,872.00	47,872.00	0.00%
55650	UW-Extension Junior Fair	32,000.00	32,000.00	0.00%
55660	UW-Extension Projects	870.21	17,700.00	16,829.79
	Total Culture, Recreation and Education:	2,450,310.93	3,402,001.81	951,690.88
	Conservation and Development			
56111	State Forestry Roads	3,426.76	7,000.00	3,573.24
56121	Land Conservation	170,829.39	292,602.00	121,772.61
56122	DATCP Grant	112,712.87	314,582.00	201,869.13
56123	Wildlife Damage Abatement	19,886.43	61,019.00	41,132.57
56125	Non-Metallic Mining Reclamation	26,716.31	40,288.00	13,571.69
56126	MDV	180.54	1,390.00	1,209.46
56128	Mill Creek	3,681.04	22,000.00	18,318.96
56310	County Planner	239,399.73	387,027.00	147,627.27
56320	Land Record	70,130.25	246,750.00	176,619.75
56340	Surveyor	17,727.83	44,304.00	26,576.17
56730	Transp & ED-Airport Aid	17,500.00	13,384.00	(4,116.00)

8/27/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Saturday, August 31, 2019

	Actual	2019 Budget	Variance	Variance %
56740 Payment in Lieu of Tax		77,345.00	77,345.00	100.00%
56750 Transp & Economic Develop	105,575.00	145,191.00	39,616.00	27.29%
56780 CDBG-ED	33,820.08	35,000.00	1,179.92	3.37%
56911 State Wildlife Habitat		2,500.00	2,500.00	100.00%
56913 Park & Forestry Capital Proj	159,539.99	359,330.00	199,790.01	55.60%
56943 Private Sewage System	102,772.77	261,793.00	159,020.23	60.74%
Total Conservation and Development	1,083,898.99	2,311,505.00	1,227,606.01	53.11%
Capital Outlay				
57120 Cap Projects-Gen Government	356,626.98	375,000.00	18,373.02	4.90%
57121 Cap Projects-Parks	32,903.91	75,300.00	42,396.09	56.30%
57213 Cap Projects-Emergency Management		249,000.00	249,000.00	100.00%
57216 Cap Projects-Computer Software	20,402.79	15,337.00	(5,065.79)	(33.03%)
57310 Highway Capital Projects	1,702,255.06	2,313,082.00	610,826.94	26.41%
57412 Cap Projects-Edgewater	148,263.96	169,000.00	20,736.04	12.27%
57420 Cap Projects-Norwood	218,136.20	357,477.00	139,340.80	38.98%
57610 Cap Projects-Cons & Dev-Vehicles	34,000.00	34,000.00		0.00%
57640 UW Remodeling/Construction	2,760.38	70,500.00	67,739.62	96.08%
57930 Depreciation & Amortization	5,857.18		(5,857.18)	0.00%
57940 Depreciation & Amortization	110,262.30		(110,262.30)	0.00%
Total Capital Outlay	2,631,468.76	3,658,696.00	1,027,227.24	28.08%
Debt Service				
58140 Debt Service Principal-Highway		3,400,000.00	3,400,000.00	100.00%
58240 Debt Service Interest-Highway	278,002.92	568,620.00	290,617.08	51.11%
Total Debt Service	278,002.92	3,968,620.00	3,690,617.08	92.99%
Other Financing Uses				
59210 Transfers to General Fund	2,966,144.52	6,487,267.00	3,521,122.48	54.28%
59270 Transfer to Internal Service		(187,012.00)	(187,012.00)	100.00%
Total Other Financing Uses	2,966,144.52	6,300,255.00	3,334,110.48	52.92%
TOTAL EXPENDITURES	61,351,330.27	115,733,400.81	54,382,070.54	46.99%
NET INCOME (LOSS) *	(933,201.92)	(8,727,628.00)	7,794,426.08	(89.31%)



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

August 30, 2019

To: Wood County Executive Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – August 2019

Human Resources Activity

	August 2019	2019 Year-to-Date
Applications Received	57	1034
Positions Filled	12	128
Promotions/Transfers	2	26
New Hire Orientations	3	61
Terminations, Voluntary	8	72
Terminations, Involuntary	3	11
Retirements	0	6
Exit Interviews	2	31

Human Resources Narrative

General Highlights

1. On August 15th, met with Sheriff Becker and Chief Deputy Dorshorst to review the draft Sheriff Deputy Contract renewal for 2020. Final revised copy emailed to WPPA Representatives for review and approval. Developed resolution for wage increase.
2. At the direction of the committee, continued Wellness Program research. Had multiple discussions to develop the presentation and program recommendations for the September Executive Committee.
3. Researched the Wood County Health Fund and analyzed activity over the last 12 months. Had numerous discussions with Finance and The Horton Group to locate the discrepancy in the budgeted vs. actual numbers. Sent email communications to the Department Heads and the Executive Committee with regards to the findings and updated budget projections for 2020.
4. With the approval of the Executive Committee to reallocate the Safety and Risk position to the Human Resources department effective upon the incumbent's retirement, prepared a resolution for the August 20th Executive and County Board meetings. After the approval, finalized a job description for the Safety & Risk Specialist and posted on Cyber Recruiter.
5. Finalized the preliminary HR department budget and submitted to Finance for entry into Questica. Met with Finance on August 28th to review.
6. Continued to connect with employees who did not attend a live session of the Civil Rights Compliance Training and provided information to satisfy the completion requirements.

Meetings & Trainings

1. Attended the Executive Committee meeting on August 6th where the HR topics addressed were the annual salary grade appeal recommendations, the recruitment of the Safety & Risk Manager, and 2020 insurance premiums.
2. Attended the Executive Committee meeting on August 20th where the resolution for the Safety & Risk position to be moved into HR was presented.
3. Attended Executive Committee meeting on August 23rd for presentations by each of the prospective consultants for the 2020 Classification and Compensation Study. Followed up with each vendor after the meeting to communicate the committee's decision.
4. Attended County Board on August 20th.
5. Attended the Central WI City/County HR Roundtable in Rib Mountain on August 8th. Topics discussed included 2020 budgets, compensation plans and anticipated wage adjustments, insurance/benefit changes, and union contracts.
6. Attended the Department Head meeting on August 14th.
7. Attended the monthly SPAHRA meeting in Stevens Point on August 14th where the topic discussed was a legal update.
8. Held the monthly conference call with The Horton Group on August 21st to discuss benefit topics related to 2020 plan design including Health premiums, Health Savings Accounts, and TASC Universal Account change.
9. Attended the Wisconsin Local Government Leadership Academy Unit on "Visionary Leadership" on August 15th and 16th.
10. At the request of the Planning & Zoning Director, attended a team meeting to answer employee questions related to compensation policies, specifically around comp time accrual for non-exempt employees.
11. Conducted CPR Renewal Course for seven employees on August 12th. Conducted CPR Initial Course for five employees on August 29th. Scheduled two CPR Renewal dates for Skills Testing Sessions at Norwood on September 24th and October 29th.
12. Staff attended various meetings including:
 - a. Wellness Committee Meeting on August 20th.
 - b. Attended CWSHRM meeting on "Building Civility, Can't We All Just Get Along?" on August 8th.
 - c. Attended Health Equity Team meeting on August 13th to provide information on Civil Rights Training along with current processes for recruiting and onboarding.
 - d. Participated in ThinkHR Webinar on "Clearing the Haze on Drugs in the Workplace" on August 20th.
 - e. Participated in Property Liability Webinar offered by County Mutual on August 21st.

Benefits

1. Prepared and sent communication to all employees on August 14th regarding the outcomes of the employee survey regarding the Health Insurance Plan as well as the decision to add a High Deductible Health Plan option for employees.
2. Requested 2019 & 2020 budget numbers/information from The Horton Group including recommended health insurance premium rates for 2020.
3. Processed Nationwide enrollment selections/updates in HRMS for the August 15th payroll.
4. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
5. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, and turnover reports.
6. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
7. Updated the Summary of Benefits documents to reflect the new vacation policy.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Scheduled multiple post-offer, pre-employment drug tests and forwarded results.
5. Provide vacancy list to the Department of Workforce Development for distribution to various organizations.
6. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of the position being filled.
7. Posted positions on Cyber Recruiter, Job Net, Indeed, and the Wood County Employment Opportunities site: Mechanic, FSET Case Manager, Intake Coordinator, Social Worker – Youth Justice.
8. Coordinated interviews for the AODA Counselor.
9. References/Background/Degree verifications made regarding the following positions: FSET Case Manager, Land Program/GIS Specialist, Social Work Supervisor
10. Offers made and accepted regarding the following positions: Child Care/Volunteer Services, Bridgeway/CBRF Supervisor, FSET Case Manager
11. Set up Visibility Software as a vendor through Finance and processed renewal of Cyber Recruiter with voucher payment.
12. Working with Human Services Deputy Director to obtain current signed job descriptions for the Family Services Division.
13. Worked with IT and Visibility Software to reinstate some privileges that were lost during the recent system upgrade.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment
Replacement	Edgewater	Nurse Supervisor	Filled
Replacement	Highway	Mechanic	Deadline 9/3/19
Replacement	Human Services	Psychiatrist	Deadline 9/3/19
Replacement	Human Services	Social Worker (Ongoing)	Deadline 9/1/19
Replacement	Human Services	Residential Aides (Casual)	Offer Pending
Replacement	Human Services	Social Work Supervisor – Ongoing	Offer Pending
Replacement	Human Services	Child Care/Volunteer Coordinator	Filled
Replacement	Human Services	Social Worker – Youth Justice	Deadline 9/8/19
Replacement	Human Services	Intake Coordinator	Deadline 9/4/19
Replacement	Human Services	FSET Coordinator	Deadline 9/3/19
Replacement	Human Services	AODA Counselor	Interviewing 9/5
Reinstated	Human Services	Bridgeway CBRF Supervisor	Filled
Replacement	Land Cons.	Consvtm Program Coordinator	Filled
New Position	Norwood	COTA, Occupational Therapist, Dietary Aide, Cook, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood
Replacement	Planning & Zoning	Land Records Coordinator/GIS Specialist	Refs/Transcripts
New	Sheriff	Part-Time Corrections Officers	Filled

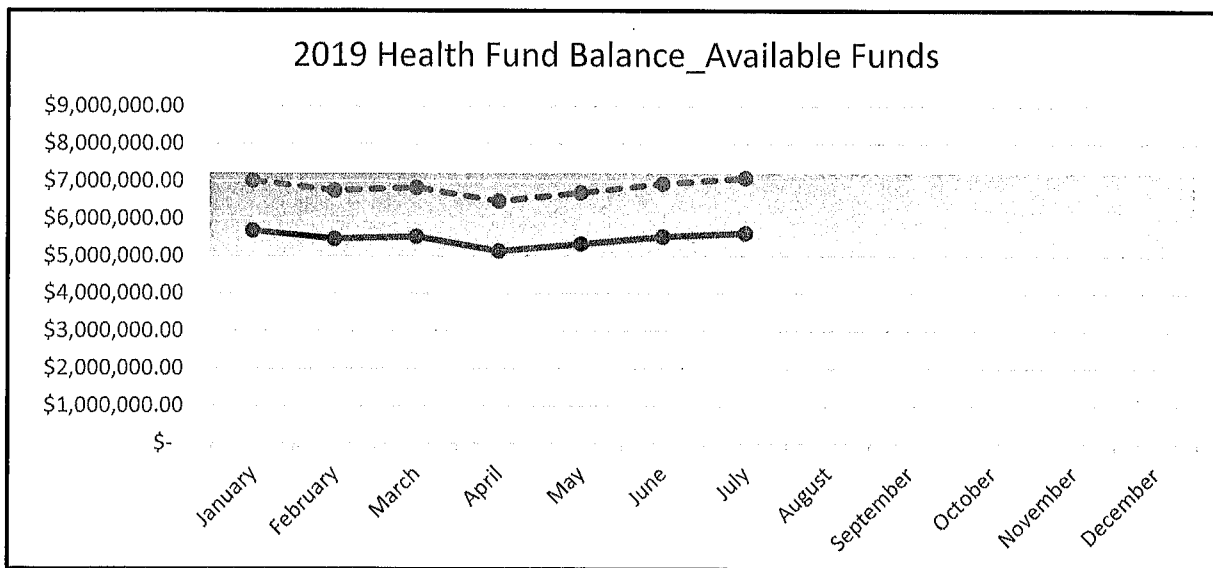
Replacement	Sheriff	Corrections Officer	Filled
Replacement	Sheriff	Deputy	Filled

Other

1. Facilitated New Hire Orientation on August 12th and 26th.
2. Conducted exit interviews on August 12th and 14th including benefit and payout information.
3. In conjunction with Finance, processed renewal from Sage for HRMS (separate from Cyber Recruiter invoice) and processed renewal with voucher payment.
4. Reported positions, wages, and benefits for the LeadingAge Survey for Edgewater and Norwood employees.
5. Processed vouchers for payment for invoices received including the invoice for the annual Salary Grade Appeal process. Charged requesting departments accordingly.
6. Revised Employee Policy Handbooks were distributed in July. Most employees have returned their Acknowledgement of Receipts for the Handbook and we continue to follow up with the remaining few who have not returned them.
7. Completed multiple questionnaires for Unemployment Insurance and reconciled and processed the July Unemployment Insurance payment.
8. Completed multiple questionnaires for employment verifications.
9. Replied to multiple requests from surrounding counties with varied information.
10. Held weekly team meetings and bi-weekly individual staff meetings to discuss and provide updates on the department's progress towards our 2019 goals.
11. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

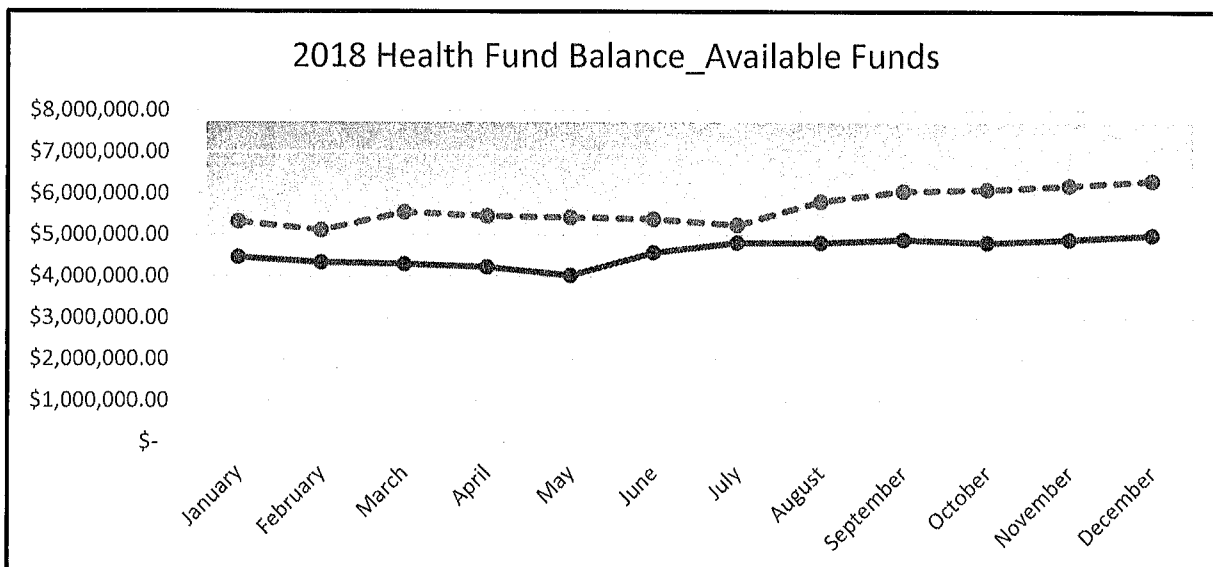
For specific information on HR activities, please contact the HR Department.

Months	2019		2018	
	Total	Available	Total	Available
January	\$ 7,021,371.56	\$ 5,685,137.45	\$ 5,325,107.44	\$ 4,466,063.78
February	\$ 6,755,901.70	\$ 5,469,001.54	\$ 5,115,644.74	\$ 4,342,724.58
March	\$ 6,834,145.97	\$ 5,529,400.66	\$ 5,551,583.01	\$ 4,304,425.43
April	\$ 6,472,162.23	\$ 5,141,045.93	\$ 5,462,109.67	\$ 4,228,079.72
May	\$ 6,701,880.37	\$ 5,329,290.53	\$ 5,430,613.86	\$ 4,027,710.81
June	\$ 6,935,298.36	\$ 5,526,859.63	\$ 5,389,571.46	\$ 4,578,811.63
July	\$ 7,088,744.49	\$ 5,617,057.79	\$ 5,247,789.82	\$ 4,822,978.42
August			\$ 5,817,203.30	\$ 4,820,156.19
September			\$ 6,067,797.47	\$ 4,901,947.05
October			\$ 6,105,707.22	\$ 4,820,156.19
November			\$ 6,198,294.08	\$ 4,901,947.05
December			\$ 6,321,744.80	\$ 5,006,814.05



2019 Total Balance - Dashed Line

2019 Available Funds - Solid Line



2018 Total Balance - Dashed Line

2018 Available Funds - Solid Line



Wood County WISCONSIN

INFORMATION TECHNOLOGY

August 2019

1. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
2. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. System discovery is scheduled for October regarding a solution to Norwood and Edgewater needs for facility infection reporting. Matrix software enhanced feature upgrade was presented & attended by both Edgewater & Norwood facilities. This enhancement will include Escribing, electronic prescription to pharmacy, and provide greater functionality to meet the October 1, 2019 CMS (Centers for Medicare & Medicaid) new requirements. Meeting the requirements ensures facility reimbursement for services.
3. Discovery continues for the Treasurer's Office for a project that will scan and electronically archive the large collection of hard copy tax rolls that are stored in the Treasurer's vault. Hard copy tax rolls date back to 1942.
4. The RtVision, Highway department software for tracking time and materials, kiosks, PCs used by user to access RtVision software, will be scheduled for upgraded functionality that will include access to the County Wellness program, County intranet and a weather application.
5. Discovery for a Highway Department permit system is complete. Configuration and specification for RtVision OneGov permit solution has begun and continues. This system will provide online permit applications and payments processing.
6. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Preparation to migrate Sheriff Department to a real time vacation accrual system begins as contract negotiations have concluded.
7. Work on the Planning and Zoning Sanitary Permit system continues. Development of the sanitary service module continues. This module will allow service providers to enter pumping, maintenance and inspection data directly into the County permit system.
8. System discovery, research, and documentation regarding multiple departmental use of Quicken software is complete. Implementation and data conversion for one department with 4 database files is complete. Software upgrade and implementation for 1 remaining department will be scheduled as soon as the Human Services department is able to schedule.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
9. Continued development on the new Tree Sales system for Land and Water Conservation.
 10. Created new custom reports for the Sheriff's Deputies. These reports are ran at the beginning of each shift.
 11. Assisted and provided information to various Wood County Law Enforcement Agencies and Dispatch in response to a CJIS Audit.
 12. Monitor progress of new location for Cornerstone to ensure proper network wiring is being placed and view progress of IT's network closet on 2nd floor.
 13. Active Directory (AD), a vital network service that provides authentication and user information, continues to be updated by IT staff. AD is integrated with several other software packages utilized throughout the County. New network drive mappings were also completed. This will allow IT to update physical location in AD. All information requested from departments has been received. AD information is scheduled to be updated in early September.
 14. New fiber has been run from the tower site at Wood County Annex and into the Health Center facility. This is part of IT's Business Continuity Plan and Communications placement of new Microwave infrastructure.
 15. Provided assistance to Communications department with installation of fiber optic cable from (New) Marshfield City Hall to the County Highway tower.
 16. Continue to employ two interns to assist IT staff in meeting the daily needs and requests from the Departments we support. The additional staff has allowed IT staff to begin new projects sooner than expected.
 17. For the month of July, 548 helpdesk requests were created, with staff completing 523 tickets and leaving 155 open requests. These numbers represent service requests from departments throughout the County.
 18. Equipment for the new security office was configured and placed.
 19. Emergency Management and Human Service computer replacements are almost complete.
 20. Work continues in preparation for the Exchange upgrade project. New Hardware for the Exchange Environment was received and configured. Migration to Exchange will begin the last week of August. All mailboxes will be migrated to Exchange 2019 in early September.
 21. Placed a new Webex Room Kit at Edgewater to replace a video conference unit that failed.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
22. IT continues to implement new ServiceDesk Desktop Central software. This software will improve software management on County devices by identifying software that is in need of upgrade. Updated software ensures that the County network is secure by allowing us to quickly identify and address vulnerabilities. This software will also allow IT to be more efficient when deploying computers to users.
 23. Equipment that was damaged in the July 19-20 storm has been replaced. This included a few hardware switches and a wireless access point.
 24. Deployed two Frevvo forms for Human Services Crisis Intervention. Forms deployed were Crisis Assessment and Response Plan (CARP) and CARP update. Trained Crisis Manager on how the new systems works. Crisis staff have started using forms.
 25. Added new services codes for Psych testing to TCM, Human Services billing software.
 26. Continued implementation of Questica budget software, involving Finance, IT, and Questica staff. We are working through issues that have come up as departments are entering their budgets for 2020. The system is currently running on Questica's servers as we wrap up the implementation phase. The on-site installation has been postponed to allow the vendor to assist us more easily while we work on remaining issues. IT has developed custom reporting that mimics output from the Excel spreadsheet system used in previous years. Finance is continuing with user training as needed.
 27. Continued work with the Health Department, Environmental Health Division, on software needs for their expanded well water testing programs. The new software has been deployed and Environmental Health staff are now entering water sample information and testing results. Work continues on further customizing data entry screens, and building data exports and mail merges for results letters.
 28. Worked with departments to obtain budget numbers for 2020. Quotes included, computers, software, desk phones, cell phones, licenses, and other accessories.
 29. Processed Rhyme billing and streamlined the overall process for billing of printers and copiers on this contract.
 30. Finished HS printer management discovery and obtained quotes for 2020 budget planning.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments August 2019

1. Ongoing Projects and Planning

- a. District Attorney's Office – In preparation for the anticipated move and remodeling for the DA's office next year, I scheduled a Pre-Renovation Asbestos Inspection for the area of third floor that will be affected. There were some asbestos containing materials identified that will be abated by a certified contractor as a part of the project.
- b. Jail Chiller – Finalizing specifications for a replacement chiller that will provide increased reliability and efficiencies for air conditioning in the Jail. The project will go out for bid in the coming weeks.
- c. Emergency Management Office – Remodeling is complete. EM staff have moved in and are (hopefully) enjoying their updated offices.
- d. Human Services – Remodeling is under-way at the old Marshfield City Hall Plaza for the relocation of Human Services' Cornerstone division. I have been spending a fair amount of time in Marshfield in order to monitor progress and supply information to all involved.
- e. River Block – One of the challenges we have been dealing with since the power surge earlier this summer is the lighting control system that was engineered into the 2016 River Block renovation. As repairs have been made, more failed components have surfaced. We should finally be nearing the end of our lighting system repairs, and I am hopeful that we won't experience another event like this for a very long time.
- f. Budget – I have provided all requested information to Finance for the 2020 budget and am anxiously awaiting the bigger picture to come in to focus as we all continue working through the new budget process.

2. Miscellaneous

- a. Attended: Department Head, County Board, Executive, Judicial & Legislative, Public Safety, Renewable & Sustainable Committee meetings.
- b. Participated Emergency Management's power outage Hotwash meeting



Wood County WISCONSIN

SAFETY & RISK MANAGEMENT

Safety & Risk Management Letter of Comments – August 2019

Safety/Risk/Insurance/Work Comp - News & Activities:

- Working on 7/20/2019 storm damage claims for Wood County.
- Working on 2020 insurance renewals with Aegis.

Lost Time/ Restricted Duty/Medical Injuries: 1

- 8/20/2019 – Highway – Employee fell from bridge area to creek below. Sustained contusions and bruises. Medical only injury.

First Aid Injuries: 3

- 07/31/2019 – Norwood HC - Employee sustained a grease burn while cooking.
- 07/31/2019 – Edgewater – Employee sustained a strain to the left shoulder and neck area while pulling on a trimmer starter cord.
- 08/06/2019 - Sheriff's Dept. – Employee sustained a strain to the left shoulder while restraining a resident.

Property/Vehicle Damage Claims: 1

- 07/20/2019 - Wood County Storm Damage. \$25,000 deductible met.

Liability – Wood County - Notice of Injury and Claim: 1

- Notice of liability claim filed by a resident when a tree cut by our employee struck vehicle. Loss of \$3709.01.

Liability – Active Lawyer Notice of Injury and Claim / Lawsuits/ Court Cases/ EEOC claims/ etc.

- Currently two active suicide claims.
- Currently one active EEOC claim.
- Currently one discrimination claim.

2019 Goals: Work with Human Resources to train a new Risk Manager for Wood County.

Continue to encourage departments and employee's to call the Alaris Care Line when injured at work and the injury requires medical treatment. This will help control work comp claims costs.

Continue to lower work comp department charges for future budgets if work comp reserve funds remain high. Continue with the proactive approach on safety for Wood County.

TREASURER'S REPORT

09-03-2019

By: H. Gehrt

1. Attended Executive Committee meeting on August 6.
2. The office finished tax collections at the end of business day on August 7 per the Grace Period.
3. Attended Department Head meeting on August 14.
4. Attended final Wisconsin Local Government Leadership Academy classes on August 15 & August 16. Graduation is scheduled during the WCA Conference September 24 at the Kalahari in Wisconsin Dells.
5. Attended United Way Campaign kickoff training and toured the new Boys and Girls Club/YMCA on August 21.
6. Attended Community Development Block Grant meeting on August 28.
7. Budget is almost complete, just awaiting final numbers from Finance for employees.
8. I made the August Settlement payment to all of the Municipalities, School Districts, and Technical College for over \$19 million by the August 20 deadline.
9. Bob Moore, from Institutional Capital Management, will be here at 9:00 to present and have copies of his presentation for you to review. If there is anything specific that you would like to know, please contact my office staff.



Wood County WISCONSIN

WELLNESS

Adam Fandre
Wellness Coordinator

Letter of Comments – September 2019

This last month has been a particularly busy one with much of my focus on preparing for upcoming wellness activities – one of which is the InBody Body Composition Analysis. The InBody is a very unique piece of equipment which allows individuals to analyze what their body is made of through the use of multi-frequency bioelectrical impedance. More specifically, it can measure things such as total body water, dry lean mass, body fat mass, skeletal muscle mass, percentage of body fat, etc. all in a matter of seconds.

The significance of gathering such measurements is that it allows participants to be educated on the idea that weight alone is not a clear indicator of health and wellbeing. Rather than worrying about a number on scale, they should be more focused on what percentage of their weight is muscle and what percentage is fat. Similarly, this serves as a valuable tool for participants to gain a better understanding of how exactly their body composition changes with age and more importantly, how proper exercise and nutrition (or lack thereof) can influence this.

I bring the InBody to Wood County every March and September so as to allow enough time to pass between each test for significant changes to take place. Likewise, I make sure this tool is available to all Wood County employees at each location. Typical participation each month is typically around 100 people. At the end of my letter of comments you will find an FAQ on body composition testing in addition to an example of the results participants receive.

Additionally, I have been working on and finalizing the quarterly wellness challenge, Healthy Bingo. Healthy Bingo is a challenge which allows participants to start, maintain or renew healthy habits in friendly, competitive environment. This challenge first took place last year and was very well received by employees. The premise is simple, employees are able to choose from a variety of bingo cards which each focus on a particular aspect of wellness. On each of these cards are numerous activities related to this particular aspect of wellness which employees can check off by completing them. The objective is to get as many rows as possible – horizontal, vertical or diagonal. This challenge officially began on Monday, August 26th and will run through the end of September. For more information you may find the communication and bingo cards at the end of my letter of comments.

Lastly, I have continued to work closely with Human Resources and the Wellness Committee on developing and reviewing potential wellness program structures and layouts with a financially prudent mindset. This is been an interesting process and I am looking forward to hearing your thoughts on what we have come up with.



Wood County WISCONSIN

WELLNESS

Adam Fandre
Wellness Coordinator

Wellness Committee Summary – August 20, 2019

This month's meeting was primarily focused on reviewing and gathering feedback on the tentative structure and outline of Wood County's Wellness Program for 2020 and the years to follow. The points and activities were restructured in such a way so as to put more emphasis on activities which influence and change behavior (physical activity tracking, nutrition tracking, wellness challenges, etc.) to positively influence high risk areas. Similarly, appropriate point values were given to preventative exams (annual physical, routine eye exams, dental appointments, etc.) in order to continue encouraging employees to schedule these appointments regularly. Activities which do not necessarily change behavior (lunch and learns, blood donation, etc.) were given appropriate point values as well.

Significant, lengthy discussion also took place on the tentative incentive structure. Cash incentives were significantly reduced in order to align with "typical" wellness programs at other counties and organizations. Adam stated these numbers do come directly from the research Human Resources has completed and also aligns with what he sees with clients through Aspirus Business Health. The Committee shared their concern that despite these numbers being typical of other wellness programs, such abrupt and significant differences in potential cash incentives may negatively affect participation – particularly year-long participation, along with the wellness culture as a whole. Adam will pass these concerns along to Human Resources to discuss.

Wellness Coordinator Monthly Updates

- Working closely with Human Resources to review Wellness Program financials and various plan designs and options available to utilize available funds in a financially prudent manner.
- Continuing to work with Wellness Champs on communicating any important deadlines, activities and information at their respective department meetings.
- Working with staff at departments who do not have computers or readily available access to computers in order to complete various wellness activities.
- Analyzing different wellness program structures and outlines to come up with tentative wellness program design for Wood County's Employee Wellness Program in 2020 and the years to follow.
- Prepared and finalized various communication pieces for InBody body composition testing which starts in September. This includes the reservation of various rooms at the different Wood County locations.
- Recorded on-site yoga classes with the help of Human Services and Wisconsin Rapids Community Media Center. Videos will be uploaded to ManageWell and made available for viewing so participants unable to attend in-person may benefit from them.
- Working with Human Resources and Finance to send any applicable quarterly payouts to new hires who completed qualifying wellness activities.
- Worked with UW-Extension and Health Department to coordinate August Lunch & Learn focused on different ways to prepare food grown in the summer. Recorded presentation with the help of video equipment from Wisconsin Rapids Community Media Center. Lunch & Learn was held in-person in both Wisconsin Rapids and Marshfield.



Wood County WISCONSIN

WELLNESS

Adam Fandre

Wellness Coordinator

-
- Crafted August lunch & learn quiz to be uploaded to ManageWell for participants unable to view in-person as well as hard copy versions for employees without readily available computer access.
 - Reaching out to various contacts to finalize presenters for other upcoming Lunch & Learns.
 - Focused on and finalized communication for the quarter 3 wellness challenge, Healthy Bingo.
 - Worked with Health Department on setting up personalized SurveyMonkey account.
 - Working with Aspirus and department heads to coordinate ergonomic assessments for employees. Meeting with department heads to discuss ergonomic assessment results and recommendations.
 - Coordinated with various massage therapists to hold chair massages at the courthouse and River Block in order to meet the needs/wants of various shifts/departments. Sending out appointment reminders to employees who scheduled appointments.
 - Continue to update wellness bulletin boards at various Wood County locations with most up-to-date information and wellness resources.
 - Continue to assist participants with navigating wellness portal and answering questions as they arise. Any feedback received is passed along to ManageWell support staff.

Wellness Portal Updates

230 participants have registered for the quarter 3 wellness challenge, Healthy Bingo

101 participants have completed the July Lunch & Learn quiz

Enclosed documents:

InBody Body Composition Analysis FAQ and Example of Results Sheet

Health Bingo FAQ Communication and Materials

InBody – Body Composition Testing FAQ

Why test body composition?

Weight alone is not a clear indication of good health because it does not distinguish how many pounds are fat and how many pounds are lean body mass. By regularly monitoring your Body fat, Muscle Mass and Muscular Development you can understand how your diet, lifestyle and exercise regimen are influencing your body composition.

How do you test body composition?

We use a multi-frequency Bioelectrical Impedance Analysis scale with the use of 8 electrode attachment sites. By simply standing on the footplates barefoot and holding the handgrips, the InBody will provide an easy and accurate analysis of body composition. These results are then printed and reviewed with you in the confidential wellness center.

Why do I need to know how much muscle I have?

There are many benefits to having a proper amount of muscle mass and the InBody results sheet can show you where you excel or might need a little work.

What is the purpose of fat and how much do I need?

Body fat accumulation is the result of excess calorie intake. These calories are deposited as fat to preserve energy. Body fat can serve as a protective cushion and a certain amount of fat is considered vital. Too little fat inhibits the body's natural immune response and normal hormone function. Too much fat can lead to a high risk of disease.

How often should I be tested?

It is recommended to wait at least 2 months between testing dates to give your body time to demonstrate the changes in composition that you have made. InBody will be provided to you on a regular basis courtesy of Aspirus Business Health.

How much does it cost?

The fee for the service is minimally priced at only \$5.00 for analysis and to review results. **Cash only.**

Is this activity worth any points?

No. This activity is merely an educational tool designed to help you develop a greater understanding of your body composition and how it effects your overall health and wellbeing.

How do I get started?

Login to www.ManageWell.com and click on the activity titled "InBody – Body Composition Testing" to schedule your appointment. When you come for your appointment please void your bladder before arrival and give yourself a little time to relax before the test is administered for the most accurate results. **This test is not recommended for individuals that have an implanted pacemaker.**

InBody230

Name(I.D.)	Gender	Age	Height	Date	Time
123	Male	26years	6ft. 0.0in.	03.01.2018	10:33:37



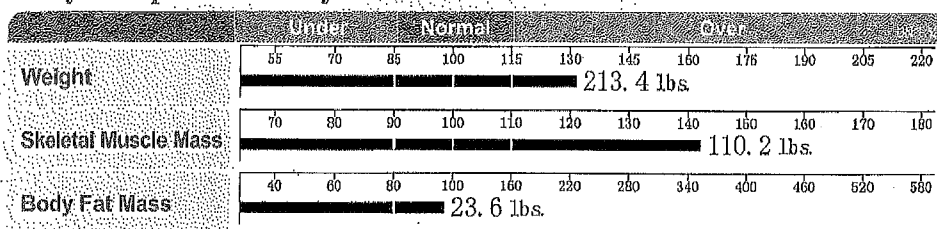
Body Composition

	Values	Lean Body Mass	Weight
Total Body Water	138.5 lbs.	189.8 lbs.	213.4 lbs.
Dry Lean Mass	51.3 lbs.		
Body Fat Mass	23.6 lbs.		

Body Composition

Body composition testing is the process of measuring the components of your body, in short what you're made of. Weight alone is not a clear indication of good health because it does not distinguish how many pounds are fat and how many pounds are lean body mass. By regularly monitoring your Body Fat, and Muscle Mass or Muscular Development, you can understand how your diet, lifestyle and exercise regime are influencing your body composition. Knowing what's working for you can help you target and reach your wellness, appearance and longevity goals.

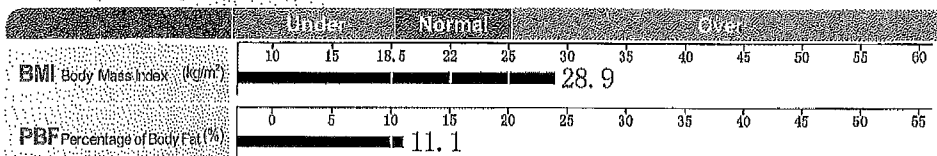
Body Composition Analysis



Body Composition Analysis

What we're made of impacts our health, appearance and our capabilities. Too much Body Fat increases our risk of developing diseases such as diabetes, heart disease and cancer. Carrying too much weight places undue strain on our joints, heart and vital organs. Ideally, the Skeletal Muscle Mass graph to the left should reach or surpass the normal range and the Body Fat Mass graph should be falling within the Normal Range.

Obesity Analysis

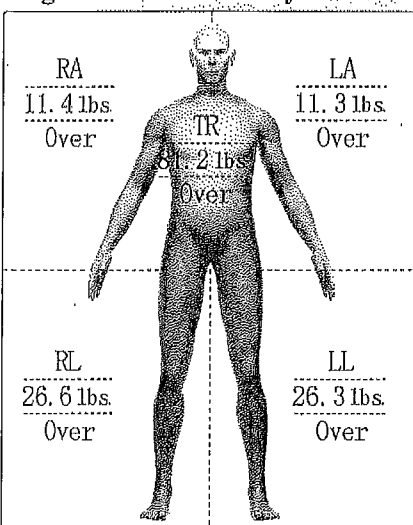


Obesity Analysis

BMI isn't a measurement but a calculation based on your height and weight. A BMI over the normal range can indicate a weight problem, or a degree of obesity. Individuals with large amounts of muscle mass for their height may also have a BMI over the normal range; this is not indicative of obesity or a health risk. Percentage of Body Fat is a measured component of your actual body composition, PBF is the percentage of your total weight that isn't muscle, bone or excess fluid. PBF is a more accurate means of assessing degrees of obesity or degrees of fitness.

BMI = $\frac{\text{Weight, kg}}{\text{Height}^2, \text{m}^2}$	PBF = $\frac{\text{Fat}}{\text{Weight}} \times 100$	BMI Body Mass Index: <input type="checkbox"/> Under <input type="checkbox"/> Normal <input checked="" type="checkbox"/> Over
		PBF Percentage of Body Fat: <input type="checkbox"/> Under <input checked="" type="checkbox"/> Normal <input type="checkbox"/> Over

Segmental Lean Analysis



Segmental Lean Analysis

Use this section to understand how your muscle mass is distributed throughout your body. Your segmental distribution could indicate that you have maintained or developed muscle mass proportionately. You may discover that you have a tendency toward a disproportionate amount of muscle in your legs or your trunk and arms. Genetically there are inherent tendencies toward more or less musculature in any of these areas. It's true that you can't "spot lose" fat but you can develop or maintain certain muscles by using them more.

Impedance

Z	RA	LA	TR	RL	LL(Ω)
20 kHz	249	254	16.0	228	233
100 kHz	216	220	12.4	194	198

Body Fat & LBM

Body Fat	0.0 lbs.
LBM	0.0 lbs.

Fat: + (need more body fat mass)
- (lose body fat mass)

LBM: +(need more lean body mass)
0.0 lbs.(maintain current LBM)

Basal Metabolic Rate

BMR	2229 kcal
-----	-----------

The BMR is the minimal number of calories needed to sustain life at a resting state. BMR is directly correlated with Lean Body Mass. With age muscle depletes and BMR steadily decrease.

Let's learn more about "Body Composition"

Body Water

The largest component of the body is water. Water makes up 50~70% of your total body weight, with the variability due primarily to differences in body fat. Lean muscle tissue is made up of a high percentage of water, whereas adipose and visceral tissue(fat) contain a very small amount. The balance of fluids, specifically the hydration of our water containing cells is vital for optimal metabolism and human performance. Fluid balance and proper hydration help the body transport nutrients while removing byproducts of metabolism and toxins.

Dry Lean Mass

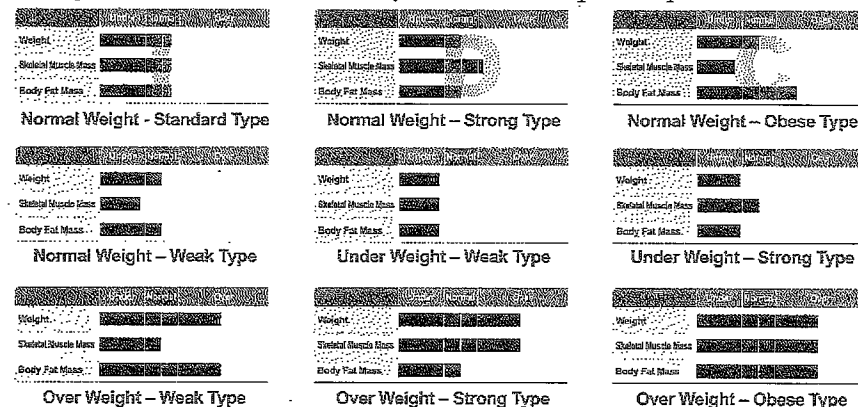
Your dry lean mass consists of protein and minerals. The majority of bodily protein is muscle mass. Monitoring muscle mass is important because statistically we begin to lose muscle mass at approximately age 30, unless we protect it through resistance training. The bones of the skeleton, the body's framework are comprised almost entirely of minerals. Our Bone Mineral Content peaks shortly after reaching adulthood, therefore maintaining our BMC is essential to prevent fragility.

Skeletal Muscle Mass - There are three types of muscle - cardiac, skeletal and smooth - Skeletal muscle, the voluntary muscles we use to move, stabilize the joints and maintain our posture. It is the quantity and quality of skeletal muscle that is most affected by our level and types of exercise. The amount of skeletal muscle we have directly correlates to our basal metabolic rate BMR, because muscle metabolizes calories and turns them into energy. Even at rest, muscle consumes energy.

Fat

Body fat accumulation is the result of excess calorie intake. These calories are deposited as fat to reserve energy. Body fat can serve as a protective cushion and a certain amount of fat is considered vital. Too little fat inhibits the body's natural immune response and normal hormone function. Fat insulates the body and can be metabolized to generate heat in response to low temperatures. Fat is the most concentrated source of caloric energy.

"Weight - Skeletal Muscle - Body Fat Mass" Graph Interpretation



*Connect the end points of weight, skeletal muscle mass and body fat mass graphs. The most ideal type is 'D'. 'C' type could indicate that some adjustments could be recommended to achieve a more balanced body composition.

*Disclaimer: Please refer to the User's Manual for ranges on the result sheet.

InBody 230

Body Composition Analysis

InBody Test

Body Composition Testing and Analysis

Body composition testing is the process of measuring the components of your body, in short what you're made of. Weight alone is not a clear indication of good health because it does not distinguish how many pounds are fat and how many pounds are lean body mass. By regularly monitoring your Body Fat, Muscle Mass or Muscular Development, you can understand how your diet, lifestyle and exercise regime are influencing your body composition. Knowing what's working for you can help you target and reach your wellness, appearance and longevity goals.

What is this program about?

Healthy Bingo is a fun way to start, maintain, or renew your healthy habits. By playing Healthy Bingo you will increase your health awareness and learn good health habits. You can even enjoy a friendly competition by inviting friends and coworkers to play with you.

When does this challenge begin? How do I sign up?

Registration begins on Wednesday, August 7th and goes through Sunday, August 25th. During this time you must complete the Healthy Bingo pre-evaluation survey found on www.managewell.com. The actual challenge will begin on Monday, August 26th.

How do I play?

At the start of the challenge review the Bingo cards attached to the Healthy Bingo activity on www.managewell.com and choose which card(s) you'd like to use. Your objective is to get as many rows as possible — horizontal, vertical, or diagonal over the next 5 weeks by performing the wellness activity listed in each box. Each row of 5 completed is a bingo! For every bingo you get your name will be entered in prize drawings awarded at the end of the 5 weeks. For even greater health benefits and better odds of winning prizes go for a Black-out by covering an entire card and have your name entered in the drawing for prizes an extra 12 times!

What happens if I complete a wellness activity that is on more than one card or overlaps with another activity... Can I mark it complete twice?

Yes, but only if you completed that wellness activity twice. For example, if going for a walk on your lunch break is an activity listed on two different cards you will have to go for a walk on your lunch break twice to cover two spots — you cannot double-dip. Similarly, if one activity is walk with a family member and another is walk for 30 minutes, you cannot mark both activities complete just because you walked with a family member for 30 minutes.

How will I submit my progress?

Over the course of this 5-week challenge it will be up to you to keep your bingo cards up to date. Once the 5 weeks have been completed you will report how many bingos/black-outs you achieved when completing the post-evaluation survey. Please note: you will only have to submit your bingo cards to your Wellness Coordinator if you are audited.

What is considered successful completion?

As mentioned, your ultimate goal is to get as many bingos as possible. However, getting a minimum of 5 bingos over the course of the 5 weeks will qualify you to receive 500 wellness points. These 5 bingos can take place on one card or multiple — it's up to you.

What are the rewards?

All participants who successfully complete this challenge will earn 500 Wellness Points. Additionally, participants will be entered into a grand prize drawing based on the number of bingos/black-outs he or she accumulates throughout the 5 weeks — the more you play the better your chances of winning.

B I N G O				
Ride your bike instead of using your car	Open or contribute to a college savings account for a child in your life	Evaluate your spending: what are the top 5 categories with the highest spending?	Increase your retirement plan contribution	Donate items you don't use anymore and get a receipt for your taxes
Collect all of your loose change in a jar	Write down your purchases for one week to keep track and analyze	Pay cash for all of your purchases this week	Make your lunch instead of going out	Use a retirement planning calculator to determine your savings goals
Use 5 coupons at the grocery store	Make an extra credit card payment	<i>Your Choice</i> Pick your favorite activity	Set a savings goal and plan to achieve it	Talk to your kids about the importance of saving
Make a grocery list before shopping and stick to it	Find out the interest rates on each of your credit cards	Find a budget tracking app to use on your phone	Set-up a monthly automatic transfer from your checkings to your savings	Avoid impulse buys - wait a day before you make a decision to make a big purchase
Find an expense you can cut out or decrease	Skip your coffee shop coffee for the week and save the money	Meet with a financial advisor	Find the cheapest gas and fill up	Plan a make at home menu for the week to avoid going out to eat

1 Review the Bingo card and choose which row you'd like to do—horizontal, vertical, or diagonal.

2 I have completed the Fitness Healthy Bingo!

Name: _____ Department: _____ Work phone: _____

Return this form to: _____ (name) at: _____

by: _____ (date)

B I N G O				
Find a local food source to shop at such as a farmers market	Have a "no junk food" day	Keep a food journal for 3 days	Pack a healthy lunch to bring to work today	Sit and eat slowly with no electronic distractions. Be grateful for your food
Bring a healthy snack to share at work today	Eat 5 vegetables today - one of each color of the rainbow	Avoid the vending machine for one week	Look up the nutritional content of your favorite foods at restaurants	Avoid eating from the vending machine
Create a new healthy recipe and send a picture to the Wellness Coordinator	Make each plate of food you eat today 50% or more of vegetables	<i>Your Choice</i> Pick your favorite activity	Eat breakfast every day this week	Order a side salad instead of fries or chips
Find an app to help you track your healthy eating habits	Try a new fruit or vegetable	Drink 32oz of water every day this week	Eat only fresh foods today - avoid all boxed, packages or processed foods	Drink a glass of water before and after any other beverage your drink today
Eat a piece of fruit as your "something sweet" today	Enjoy a health meal with a friend	Purchase a new water bottle to keep at your desk	Count the grams of added sugar you eat today - keep it below 30 grams	Have a soda free week

1 Review the Bingo card and choose which row you'd like to do—horizontal, vertical, or diagonal.

2 I have completed the Fitness Healthy Bingo!

Name: _____ Department: _____ Work phone: _____

Return this form to: _____ (name) at: _____

by: _____ (date)

B I N G O				
Take a brisk walk through the hallways of your workplace	Attend a yoga class	Do 30 sit-ups (crunches) or only do 10-15 if necessary.	Attend a fitness class	Park in furthest parking stall three times in one week
Do 10 jumping jacks in the middle of the day	Go for a walk with a family member	Get up and move for 3 minutes each hour you spend sitting for a day	Stretch your body for 10 minutes on three separate days this week	Take the stairs instead of the elevator
Try a new physical activity you normally don't do	Have a family activity day - go bowling, biking, etc.	<i>Your Choice</i> Pick your favorite activity	Hold a walking meeting in your department	Do sit-ups or pushups during all of the commercial breaks of your favorite TV show
Ask a co-worker to walk with you on break	Balance on one foot while you brush your teeth	Perform 15 squats 3 days in a row	Walk around the outside perimeter of your workplace on lunch hour 3 days this week	Walk on each of your breaks 5 days out of the week
Go up and down a flight of stairs 5 times in a row	Walk 5+ miles each day for 3 days	Enjoy something in nature: gardenings, hiking, biking, running, etc.	Exercise with a friend	Walk somewhere that you normally drive

1 Review the Bingo card and choose which row you'd like to do—horizontal, vertical, or diagonal.

2 I have completed the Fitness Healthy Bingo!

Name: _____ Department: _____ Work phone: _____

Return this form to: _____ (name) at: _____

by: _____ (date)

B	I	N	G	O
Abstain from social media 60 minutes before going to sleep	Sit and eat slowly with no electronic distractions. Be grateful for your food	Introduce yourself to one new person in your building, office or division	Try out a new healthy stress management technique	Eat breakfast every day this week
Perform a random act of kindness for a coworker (thank you note, small gift, etc.)	Use sunscreen each day of the week	Walk somewhere that you normally drive	Turn off personal cell phone throughout your work day	Park in furthest parking stall three times in one week
Create a new healthy recipe and send a picture to the Wellness Coordinator	Give a coworker or friend a genuine compliment	<i>Your Choice</i> Pick your favorite activity	Spend time at a local park	Enjoy something in nature: gardenings, hiking, biking, running, etc.
Learn a new fact and share it with a friend	Make an extra credit card payment	Bring reusable grocery bags when at the grocery store	Eat 6 vegetables today - one of each color of the rainbow	Meditate for 10 minutes
Read a book for 30 minutes	Plan a make at home menu for the week to avoid going out to eat	Get at least 7 hours of sleep each night for a week	Volunteer at a local community event	Brush your teeth standing on one foot

1 Review the Bingo card and choose which row you'd like to do—horizontal, vertical, or diagonal.

2 I have completed the Fitness Healthy Bingo!

Name: _____ Department: _____ Work phone: _____

Return this form to: _____ (name) at: _____

by: _____ (date)

B I N G O				
Have an electronic free night at home	Breath in for 4 counts, hold for 4 counts, and breath out for 4 counts - repeat 4 times	Spend 30 minutes decluttering your desk or a space at home today	Take a walk outside and just focus on the nature around you	Introduce yourself to one new person in your building, office or division
Get at least 7 hours of sleep every night this week	Remain positive for one entire day	Think of 5 things for which you are grateful	Take 10 minutes today to be quiet and relax	Perform a random act of kindness for a coworker (thank you note, small gift, etc.)
Hold the door for someone	Call a friend and tell them to have a great day	<i>Your Choice</i> Pick your favorite activity	Stop yourself from saying something negative	Call someone you haven't talked to in a while
Smile at a stranger each day this week	Plan a dinner party or gathering with friends or co-workers	Invite a coworker to lunch and don't talk about work	Read a book for 30 minutes	Ask someone what the best part of their day has been
Count the number of times you hear yourself or others laugh today	Reminisce with a friend about a fun adventure in your past	Play a board game	Read a funny joke and share it with a friend	Take a deep breath when you wake up and appreciate the day ahead

1 Review the Bingo card and choose which row you'd like to do—horizontal, vertical, or diagonal.

2 I have completed the Fitness Healthy Bingo!

Name: _____ Department: _____ Work phone: _____

Return this form to: _____ (name) at: _____

by: _____ (date)

COUNTY BOARD CLAIMS

Jul-19

July-19

Paid August 2019

CLAIMANT	MONTH	PER DIEM \$	MILEAGE \$	EALS/PK	TOTAL \$
				HOTEL \$	
Robert Ashbeck	July-19	400.00	124.12		\$524.12
Allen Breu	July-19	300.00	104.40		\$404.40
William Clendenning	July-19	515.00	170.52		\$685.52
Ken Curry	July-19	465.00	50.46		\$515.46
Michael Feirer	June & July	600.00	234.32		\$834.32
Adam Fischer	July-19	515.00	378.16		\$893.16
Jake Hahn	July-19	350.00	83.52		\$433.52
Brad Hamilton	July-19	300.00	51.04		\$351.04
Marion Hokamp	July-19	300.00	56.26		\$356.26
David La Fontaine	July-19	300.00	87.00		\$387.00
Bill Leichtnam	July-19	700.00	225.04		\$925.04
Doug Machon	July-19	550.00	198.94		\$748.94
Lance Pliml	July-19	450.00	24.94	8.50	\$483.44
Dennis Polach	July-19	465.00	103.53		\$568.53
Donna Rozar	July-19	330.00	56.26		\$386.26
William Winch	July-19	400.00	89.32		\$489.32
Joe Zurfluh	July-19	300.00	89.32		\$389.32
Jane Maciejewski	Jul-19	\$ 50.00	\$ 25.52		\$ 75.52
		\$ 7,240.00	\$ 2,127.15	\$ 8.50	\$ 9,451.17

Chairman

Executive Committee

Committee Report

County of Wood

Report of claims for: COUNTY CLERK

For the period of: AUGUST 2019

For the range of vouchers: 06190180 - 06190184

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06190180	UNITED PARCEL SERVICE	REPLENISH UPS ACCT AUG 2019	08/05/2019	\$200.00	P
06190181	WISCONSIN MEDIA	VAR ADS 7/1 - 7/31/19 GANNETT	08/12/2019	\$1,014.76	P
06190182	CENTURYLINK	Various Dept Phone Chgs	08/13/2019	\$152.58	P
06190183	UNITED MAILING SERVICE	MAIL FEES JULY 1 -31, 2019	08/13/2019	\$1,104.87	P
06190184	FRONTIER COMMUNICATIONS	Various Mfld Phone Chgs	08/27/2019	\$139.26	
Grand Total:				\$2,611.47	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: AUGUST 2019

For the range of vouchers: 14190242 - 14190274

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14190242	QUESTICA LTD	BUDGETING SOFTWARE	07/24/2019	\$14,800.00	P
14190243	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/25/2019	\$40.53	P
14190244	BLITT AND GAINES PC	GARNISHMENT PAYMENT	08/01/2019	\$245.89	P
14190245	BOSTON MUTUAL	WHOLE LIFE INSURANCE	08/01/2019	\$1,222.60	P
14190246	GFOA	2018 CAFR CERTIFICATION	07/30/2019	\$610.00	P
14190247	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT PAYMENT	08/01/2019	\$288.68	P
14190248	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	08/01/2019	\$171.51	P
14190249	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	08/01/2019	\$3,731.50	P
14190250	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	08/01/2019	\$1,956.43	P
14190251	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	08/01/2019	\$3,006.49	P
14190252	NEKOOSA PORT EDWARDS STATE BANK	GARNISHMENT PAYMENT	08/01/2019	\$266.61	P
14190253	RAUSCH STURM ISRAEL ENERSON & HORNIK LLP	GARNISHMENT PAYMENT	08/01/2019	\$225.27	P
14190254	BLITT AND GAINES PC	GARNISHMENT PAYMENT	08/15/2019	\$197.67	P
14190255	BOSTON MUTUAL	WHOLE LIFE INSURANCE	08/15/2019	\$1,222.60	P
14190256	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT PAYMENT	08/15/2019	\$288.68	P
14190257	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	08/15/2019	\$3,727.40	P
14190258	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	08/15/2019	\$1,952.16	P
14190259	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	08/15/2019	\$3,006.49	P
14190260	NEKOOSA PORT EDWARDS STATE BANK	GARNISHMENT PAYMENT	08/15/2019	\$125.30	P
14190261	RAUSCH STURM ISRAEL ENERSON & HORNIK LLP	GARNISHMENT PAYMENT	08/15/2019	\$225.27	P
14190262	SCHUELKE SUSAN A	GARNISHMENT PAYMENT	08/15/2019	\$73.64	P
14190263	SEQUOIA CONSULTING GROUP	2018 INDIRECT COST ALLOCATION	07/12/2019	\$7,730.00	P
14190264	VELAZQUEZ MELISSA	8/15/19 DIRECT DEPOSIT RETURN	08/21/2019	\$109.59	P
14190265	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/26/2019	\$17.29	
14190266	BLITT AND GAINES PC	GARNISHMENT PAYMENT	08/29/2019	\$367.65	
14190267	BOSTON MUTUAL	WHOLE LIFE INSURANCE	08/29/2019	\$1,216.60	
14190268	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT PAYMENT	08/29/2019	\$288.68	
14190269	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/VOL (SUPP) LIFE INS	08/29/2019	\$3,719.64	
14190270	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	08/29/2019	\$1,972.46	
14190271	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	08/29/2019	\$2,996.45	
14190272	RAUSCH STURM ISRAEL ENERSON & HORNIK LLP	GARNISHMENT PAYMENT	08/29/2019	\$225.27	
14190273	SCHUELKE SUSAN A	GARNISHMENT PAYMENT	08/29/2019	\$73.64	

Committee Report - County of Wood

FINANCE - AUGUST 2019

14190242 - 14190274

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14190274	QUESTICA LTD	BUDGETING SOFTWARE - TRAINING	08/22/2019	\$1,178.46	
Grand Total:				\$57,280.45	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: AUGUST 2019

For the range of vouchers: 17190061 - 17190073

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17190061	MID-STATE TECHNICAL COLLEGE	BLS/CPR Renewal Classes	07/17/2019	\$50.00	P
17190062	AMAZON CAPITAL SERVICES	Office Supplies	07/02/2019	\$13.70	P
17190063	NORTHWOODS LASER & EMBROIDERY	Service Plaques	07/31/2019	\$314.00	P
17190064	WOOD TRUST BANK	Visa Charges - July 2019	07/20/2019	\$127.00	P
17190065	NORTHWOODS LASER & EMBROIDERY	Service Plaques	06/11/2019	\$56.60	P
17190066	VISIBILITY SOFTWARE LLC	CyberRecruiter Renewal '19-'20	07/18/2019	\$5,493.60	P
17190067	HORTON GROUP INC THE	Consulting Fees - August 2019	08/09/2019	\$2,083.33	P
17190068	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	07/23/2019	\$700.00	P
17190069	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	06/20/2019	\$1,250.00	P
17190070	WI DEPT OF WORKFORCE DEVELOPMENT	July 2019 Unemployment Charges	07/31/2019	\$655.67	P
17190071	DIETRICH VANDERWAAL SC	Legal Fees	08/13/2019	\$550.00	P
17190072	SAGE SOFTWARE INC	Sage HRMS Renewal 2019-2020	08/19/2019	\$16,461.70	P
17190073	CARLSON DETTMANN CONSULTING LLC	2019 JDQ's	08/15/2019	\$3,500.00	
Grand Total:				\$31,255.60	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: AUGUST 2019

For the range of vouchers: 27190269 - 27190300

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27190269	SOLARUS	PHONE CHGS ACCT 00063942-1	08/01/2019	\$9,017.66	P
27190270	SOLARUS	PHONE CHGS ACCT 00077856-5	08/01/2019	\$296.07	P
27190271	SOLARUS	PHONE CHGS ACCT 00061009-7	08/01/2019	\$69.99	P
27190272	US CELLULAR	CELL PHONE CHGS ACCT 277407322	07/16/2019	\$1,918.37	P
27190273	US CELLULAR	CELL PHONE CHGS ACCT 851710598	07/16/2019	\$662.63	P
27190274	US CELLULAR	CELL PHONE CHGS ACCT 203538532	07/20/2019	\$791.89	P
27190275	US CELLULAR	CELL PHONE CHGS ACCT 203391922	07/20/2019	\$154.81	P
27190276	CHARTER COMMUNICATIONS	INTERNET PRO100	07/24/2019	\$130.00	P
27190277	COMPUTER INFORMATION SYSTEMS INC	CIS MAINTENANCE & LICENSE	08/01/2019	\$51,234.00	P
27190278	FRONTIER COMMUNICATIONS	PHONE CHARGES	07/22/2019	\$1,148.71	P
27190279	GRAYBAR	WIRE	07/18/2019	\$27.70	P
27190280	RHYME BUSINESS PRODUCTS	BRANCH 3 PRINTER SERVICE	07/29/2019	\$134.00	P
27190281	RHYME BUSINESS PRODUCTS	2ND QTR 2019 BILLING	07/31/2019	\$6,047.57	P
27190282	US BANK	CREDIT CARD CHARGES	07/25/2019	\$2,460.60	P
27190283	ZOHO CORPORATION	ANNUAL - DESKTOP CENTRAL	07/31/2019	\$12,598.00	P
27190284	CDW GOVERNMENT INC	AMX INPUT CARD BR3-7/20 STORM	07/27/2019	\$1,124.21	P
27190285	INSIGHT PUBLIC SECTOR INC	SWITCHES-7/20/19 STORM DAMAGE	07/25/2019	\$8,044.82	P
27190286	VERIZON	CELL CHGS ACCT 242258062-00001	08/01/2019	\$2,094.20	P
27190287	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	08/05/2019	\$3,342.81	P
27190288	AMAZON CAPITAL SERVICES	HEADSETS - HUMAN SERVICES	08/13/2019	\$617.45	P
27190289	AMAZON CAPITAL SERVICES	CH SEC NETWORK CABLES/ADAPTER	08/16/2019	\$105.40	P
27190290	CDW GOVERNMENT INC	DEXTER SHOP LIGHTNING DAMAGE	08/06/2019	\$702.18	P
27190291	CDW GOVERNMENT INC	CH SECURITY OFFICE - UPS	08/07/2019	\$848.00	P
27190292	INSIGHT PUBLIC SECTOR INC	7/20/19 STORM DAMAGED SWITCHES	07/28/2019	\$504.00	P
27190293	INSIGHT PUBLIC SECTOR INC	7/20/19 STORM DAMAGED SWITCHES	07/29/2019	\$731.72	P
27190294	AMAZON CAPITAL SERVICES	HS HEADSETS, HLTH STYLUS, IT	08/12/2019	\$157.46	
27190295	COMPUTER INFORMATION SYSTEMS INC	AVL LICENSE - GRPD	07/08/2019	\$462.00	
27190296	COMPUTER INFORMATION SYSTEMS INC	AVL LICENSES - MFLD FIRE	07/12/2019	\$924.00	
27190297	INSIGHT PUBLIC SECTOR INC	EMAIL SERVER UPGRADE	04/30/2019	\$6,183.90	
27190298	INSIGHT PUBLIC SECTOR INC	EMAIL SERVER UPGRADE	06/30/2019	\$27,422.55	
27190299	INSIGHT PUBLIC SECTOR INC	EMAIL SERVER UPGRADE	08/12/2019	\$42,202.20	
27190300	ISI TELEMAGEMENT SOLUTIONS INC	INFOTEL MAINTENANCE RENEWAL	06/07/2019	\$4,024.65	

Grand Total:

\$186,183.55

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Report

County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: AUGUST 2019

For the range of vouchers: 19190723 - 19190864 50121007 - 50121008

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19190723	ACE HARDWARE	SUPPLIES	07/25/2019	\$63.96	P
19190724	ACE HARDWARE	SUPPLIES	07/29/2019	\$9.99	P
19190725	ACE HARDWARE	BELT	07/30/2019	\$11.99	P
19190726	ACE HARDWARE	EM OFFICE - DOOR CHIME	07/31/2019	\$16.99	P
19190727	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	07/25/2019	\$3,979.85	P
19190728	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	08/02/2019	\$6,657.89	P
19190729	ECON ELECTRIC	EM OFFICE - POWER NEW PANEL	07/26/2019	\$600.00	P
19190730	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	07/31/2019	\$87.46	P
19190731	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	07/25/2019	\$7,758.74	P
19190732	MIDSTATE PAINTING LLC	EM OFFICE - WINDOW SILLS	07/30/2019	\$105.00	P
19190733	RON'S REFRIGERATION & AC INC	EM OFFICE - HVAC WORK	07/24/2019	\$22,591.00	P
19190734	RON'S REFRIGERATION & AC INC	JAIL CHILLER REPAIRS	07/27/2019	\$11,265.25	P
19190735	SCHMITT ACOUSTICS LLC	EM OFFICE - CEILING	07/26/2019	\$2,900.00	P
19190736	SUPERIOR CHEMICAL CORPORATION	CLEANING SUPPLIES	08/01/2019	\$639.51	P
19190737	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC HUMAN SVCS	07/25/2019	\$448.32	P
19190738	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	07/25/2019	\$283.38	P
19190739	WATER WORKS & LIGHTING COMM	ELEC SERVICE SHERIFF LOCKUP	07/25/2019	\$61.91	P
19190740	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	07/25/2019	\$10.30	P
19190741	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	07/25/2019	\$511.45	P
19190742	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	07/25/2019	\$91.62	P
19190743	WE ENERGIES	GAS SERVICE JAIL	07/30/2019	\$254.65	P
19190744	WE ENERGIES	GAS SERVICE COMMUNICATIONS	07/29/2019	\$10.23	P
19190745	WE ENERGIES	GAS SERVICE COURTHOUSE	07/29/2019	\$217.79	P
19190746	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	07/30/2019	\$9.57	P
19190747	WE ENERGIES	GAS SERVICE RIVER BLOCK	07/30/2019	\$244.13	P
19190748	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	07/26/2019	\$34.13	P
19190749	WOOD TRUST BANK	LODGING, RB PARKING PERMITS	07/21/2019	\$742.45	P
19190750	INDIANHEAD SPECIALTY CO	STAMPS	08/09/2019	\$68.73	P
19190751	INDIANHEAD SPECIALTY CO	STAMPS	08/09/2019	\$71.67	P
19190752	QUALITY PLUS PRINTING INC	PRINTING	08/09/2019	\$390.00	P
19190753	QUALITY PLUS PRINTING INC	PRINTING	08/09/2019	\$190.00	P
19190754	OFFICE DEPOT	OFFICE SUPPLIES	08/09/2019	\$66.86	P
19190755	OFFICE DEPOT	OFFICE SUPPLIES	08/09/2019	\$11.49	P
19190756	OFFICE DEPOT	OFFICE SUPPLIES	08/09/2019	\$84.92	P

Committee Report - County of Wood

MAINTENANCE / PURCHASING - AUGUST
2019

50121007 - 50121008 19190723 - 19190864

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19190757	OFFICE DEPOT	OFFICE SUPPLIES	08/09/2019	\$21.72	P
19190758	OFFICE DEPOT	OFFICE SUPPLIES	08/09/2019	\$2.75	P
19190759	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	\$24.76	P
19190760	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	\$83.55	P
19190761	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	\$28.79	P
19190762	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	\$74.79	P
19190763	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	\$93.46	P
19190764	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	\$39.55	P
19190765	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	\$15.30	P
19190766	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	\$27.90	P
19190767	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	\$25.28	P
19190768	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	\$68.63	P
19190769	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	(\$0.31)	P
19190770	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	\$3.60	P
19190771	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/09/2019	\$27.90	P
19190772	AMAZON CAPITAL SERVICES	BABY CHANGING STATIONS	08/06/2019	\$419.94	P
19190773	BAUER'S FLOOR MART	EM OFFICE - VINYL BASE	07/25/2019	\$420.00	P
19190774	COMPLETE CONTROL	JAIL CHILLER REPAIRS	07/31/2019	\$1,188.29	P
19190775	COMPLETE CONTROL	JAIL CHILLER REPAIRS	07/31/2019	\$588.52	P
19190776	CRESCENT ELECTRIC SUPPLY CO	CH SECURITY - WIRE	08/05/2019	\$204.28	P
19190777	FASTENAL COMPANY	AIR FILTERS	07/23/2019	\$261.36	P
19190778	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	08/07/2019	\$268.27	P
19190779	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	08/07/2019	\$87.46	P
19190780	GROUND'S DETAIL SERVICE LLC	GROUND'S CARE HUMAN SERVICES	08/01/2019	\$198.00	P
19190781	GROUND'S DETAIL SERVICE LLC	GROUND'S CARE RIVER BLOCK	08/01/2019	\$431.00	P
19190782	INSIGHT FS	FUEL FOR GENERATOR	08/06/2019	\$172.89	P
19190783	MITY-LITE INC	CHAIR CART	07/01/2019	\$651.95	P
19190784	RAPIDS RENTAL & SUPPLY	CHAINSAW CHAIN	07/26/2019	\$22.95	P
19190785	RON'S REFRIGERATION & AC INC	EM OFFICE - REGISTER SLEEVES	06/11/2019	\$156.00	P
19190786	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	07/30/2019	\$9.57	P
19190787	WE ENERGIES	GAS SERVICE HUMAN SERVICES	07/29/2019	\$15.71	P
19190788	WISCONSIN VALLEY BUILDING PRODUCTS	SUPPLIES	08/06/2019	\$10.96	P
19190789	DIAMOND BUSINESS GRAPHICS	PRINTING	08/20/2019	\$27.29	P
19190790	DIAMOND BUSINESS GRAPHICS	PRINTING	08/20/2019	\$27.29	P
19190791	INDIANHEAD SPECIALTY CO	STAMPS	08/20/2019	\$23.80	P
19190792	OFFICE DEPOT	OFFICE SUPPLIES	08/20/2019	\$65.69	P
19190793	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$29.19	P
19190794	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$20.69	P
19190795	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$21.71	P
19190796	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$8.29	P
19190797	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$13.72	P
19190798	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$38.80	P
19190799	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$74.93	P
19190800	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$56.08	P

Committee Report - County of Wood

MAINTENANCE / PURCHASING - AUGUST
2019

50121007 - 50121008 19190723 - 19190864

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19190801	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$29.47	P
19190802	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$77.76	P
19190803	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$43.86	P
19190804	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$43.65	P
19190805	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$115.01	P
19190806	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$37.02	P
19190807	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	(\$13.72)	P
19190808	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$6.83	P
19190809	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$31.54	P
19190810	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$10.93	P
19190811	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$34.28	P
19190812	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$453.29	P
19190813	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$14.89	P
19190814	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$53.44	P
19190815	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$65.71	P
19190816	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$5.95	P
19190817	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/20/2019	\$24.09	P
19190818	AMAZON CAPITAL SERVICES	COURTHOUSE SIGNAGE	08/11/2019	\$29.37	P
19190819	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	08/12/2019	\$40.00	P
19190820	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	08/12/2019	\$40.00	P
19190821	HOME DEPOT CREDIT SERV (Maintenance)	CH, EM OFFICE	08/05/2019	\$644.80	P
19190822	NAPA CENTRAL WI AUTO PARTS	PARTS - 2013 FORD F250	08/09/2019	\$173.97	P
19190823	NORTHSTAR ENVIRONMENTAL TESTING LLC	MICROBIAL TESTING-REG OF DEEDS	08/08/2019	\$465.00	P
19190824	RON'S REFRIGERATION & AC INC	JAIL CHILLER REPAIRS	08/08/2019	\$258.00	P
19190825	ACE HARDWARE	CH SECURITY UPGRADES-HARDWARE	08/20/2019	\$6.76	
19190826	ADVANCED DISPOSAL	WASTE DISPOSAL FEES	07/31/2019	\$590.20	
19190827	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	08/08/2019	\$326.54	
19190828	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	08/15/2019	\$197.27	
19190829	BDT INC	EM OFFICE - ALUMINUM	08/06/2019	\$308.64	
19190830	COMPLETE CONTROL	EM OFFICE - F&S SERVICE	08/08/2019	\$43.50	
19190831	COMPLETE CONTROL	CH HVAC UPDATES	08/15/2019	\$245.92	
19190832	COMPLETE CONTROL	HVAC UPDATES - CIRC PUMP INTEG	08/15/2019	\$1,377.88	
19190833	CONNECTED MEDIA SOLUTIONS LLC	MICROPHONE	08/09/2019	\$240.00	
19190834	CRESCENT ELECTRIC SUPPLY CO	CH SECURITY UPGRADES-SUPPLIES	08/07/2019	\$340.24	
19190835	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY UPGRADE-LOCKSETS	08/15/2019	\$3,985.41	
19190836	GRAINGER (Maintenance)	DROP BOX - COUNTY CLERK	08/16/2019	\$45.88	
19190837	QUALITY DOOR & HARDWARE	EM OFFICE - DOORS & HARDWARE	08/07/2019	\$4,504.25	
19190838	SCHMITT ACOUSTICS LLC	CH REMODEL - CEILING TILES	08/14/2019	\$206.00	
19190839	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	08/20/2019	\$60.00	
19190840	WINSUPPLY OF WISCONSIN RAPIDS	EM OFFICE - PIPE INSULATION	08/15/2019	\$28.83	
19190841	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	08/13/2019	\$55.08	
19190842	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	08/13/2019	\$31.54	
19190843	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	08/13/2019	\$310.29	
19190844	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	08/13/2019	\$2,430.73	

Committee Report - County of Wood

MAINTENANCE / PURCHASING - AUGUST
2019

50121007 - 50121008 19190723 - 19190864

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19190845	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	08/13/2019	\$1,076.73	
19190846	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	08/13/2019	\$7.45	
19190847	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	08/13/2019	\$76.83	
19190848	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	08/13/2019	\$35.27	
19190849	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	08/13/2019	\$11,388.50	
19190850	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	08/13/2019	\$4,170.02	
19190851	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/27/2019	\$21.31	
19190852	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/27/2019	\$36.30	
19190853	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/27/2019	\$5.20	
19190854	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/27/2019	\$9.70	
19190855	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/27/2019	\$279.96	
19190856	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/27/2019	\$41.96	
19190857	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/27/2019	\$49.80	
19190858	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/27/2019	\$87.56	
19190859	OFFICE DEPOT	OFFICE SUPPLIES	08/27/2019	\$26.93	
19190860	NASSCO INC	PAPER SUPPLIES	08/27/2019	\$252.00	
19190861	SCHILLING SUPPLY COMPANY	PAPER SUPPLIES	08/27/2019	(Voided)	P
19190862	MIDLAND PAPER	PAPER SUPPLIES	08/27/2019	\$95.80	
19190863	SCHILLING SUPPLY COMPANY	PAPER SUPPLIES	08/27/2019	\$255.36	
19190864	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/27/2019	\$54.99	
50121007	SCHILLING SUPPLY COMPANY		08/27/2019	\$192.48	
50121008	MIDLAND PAPER		08/27/2019	\$4,356.00	
Grand Total:				\$107,083.78	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: AUGUST 2019

For the range of vouchers: 23190043 - 23190046

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23190043	NOVUS AUTO GLASS	STORM DAMAGE	07/31/2019	\$295.00	P
23190044	WI COUNTY MUTUAL INS CORP	ADDITIONAL INSURED ENDORSEMENT	08/07/2019	\$25.00	P
23190045	WI COUNTY MUTUAL INS CORP	ADDITIONAL INSURED ENDORSEMENT	08/07/2019	\$25.00	P
23190046	EXPRESS RECYCLING SOLUTIONS	POWER SURGE DAMAGES	08/26/2019	\$120.50	
Grand Total:				\$465.50	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

COMMITTEE REPORT
SAFETY, WORK COMP
AND INSURANCE
JULY 2019

#1

VOUCHER#	VENDOR	DESCRIPTION	AMOUNT
ALL THE BELOW WERE PAID BY AEGIS (TPA)			
PREPAID	WISCONSIN RIVER ORTHOPAEDICS	WC MED REIMBURSE	\$284.82
PREPAID	CHRISTOPHER ASHBECK	WC MED REIMBURSE	\$929.26
PREPAID	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	WC MED REIMBURSE	\$473.10
PREPAID	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	WC MED REIMBURSE	\$494.63
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$14.30
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$243.23
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$70.29
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$2,537.83
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$577.67
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$832.56
PREPAID	ROBERTS & ASSOCIATES	WC MED REIMBURSE	\$265.98
PREPAID	LINDER & MARSACK	ATTORNEY FEES	\$496.00
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$14.30
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$14.30
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$14.30
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$14.30
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$14.30
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$981.64
PREPAID	ASPIRUS	WC MED REIMBURSE	\$7.50
PREPAID	PARADIGM COMPLEX CARE SOLUTIONS	WC MED REIMBURSE	\$229.50
PREPAID	ROBERTS & ASSOCIATES	WC MED REIMBURSE	\$576.00
PREPAID	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	WC MED REIMBURSE	\$313.50
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$750.60
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$9,001.73
PREPAID	RIISING MEDICAL SERVICES	BILL REVIEW SERVICES	\$89.66
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$46,030.08
PREPAID	ROBERTS & ASSOCIATES	WC MED REIMBURSE	\$144.00
PREPAID	ROBERTS & ASSOCIATES	WC MED REIMBURSE	\$288.00
PREPAID	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	WC MED REIMBURSE	\$1,033.67
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$177.41
TOTAL			\$66,914.46

TTD - TEMPORARY TOTAL DISABILITY
TPD - TEMPORARY PARTIAL DISABILITY

PPD - PARTIAL PERMANENT DISABILITY
DB - DEATH BENEFIT

CHAIRMAN

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: AUGUST 2019

For the range of vouchers: 28190184 - 28190220

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28190184	BEAR GRAPHICS INC	PLAT BOOK BINDERS	08/07/2019	\$1,521.87	P
28190185	BUTTS JAY	TAX OVERPAYMENT REFUND	08/07/2019	\$5.40	P
28190186	CITY OF MARSHFIELD	JULY SPECIAL CHARGES	08/07/2019	\$1,907.86	P
28190187	CITY OF NEKOOSA TREASURER	JULY SPECIAL CHARGES	08/07/2019	\$479.75	P
28190188	CITY OF WISCONSIN RAPIDS	JULY SPECIAL CHARGES	08/07/2019	\$246.41	P
28190189	TRUHLAR JENNIFER K	TAX OVERPAYMENT REFUND	08/07/2019	\$50.01	P
28190190	ZOLLAR RICHARD	TAX OVERPAYMENT REFUND	08/07/2019	\$21.00	P
28190191	VAN STEDUM ERNEST	TAX OVERPAYMENT REFUND	08/07/2019	\$100.00	P
28190192	TOWN OF PORT EDWARDS	JULY SPECIAL CHARGES	08/07/2019	\$174.90	P
28190193	TOWN OF SARATOGA	JULY SPECIAL CHARGES	08/07/2019	\$2,578.27	P
28190194	TOWN OF CAMERON	JULY SPECIAL CHARGES	08/07/2019	\$46.22	P
28190195	TOWN OF GRAND RAPIDS	JULY SPECIAL CHARGES	08/07/2019	\$1,150.37	P
28190196	TOWN OF MARSHFIELD	JULY SPECIAL CHARGES	08/07/2019	\$225.29	P
28190197	TOWN OF ROCK TREAS LISA M WALLIS	JULY SPECIAL CHARGES	08/07/2019	\$270.43	P
28190198	VILLAGE OF ARPIN TREASURER	JULY SPECIAL CHARGES	08/07/2019	\$1,559.34	P
28190199	VILLAGE OF AUBURNDALE TR D MARTH	JULY SPECIAL CHARGES	08/07/2019	\$555.02	P
28190200	VILLAGE OF VESPER	JULY SPECIAL CHARGES	08/07/2019	\$184.44	P
28190201	VILLAGE OF PORT EDWARDS TREAS	JULY SPECIAL CHARGES	08/07/2019	\$143.00	P
28190202	VILLAGE OF RUDOLPH	JULY SPECIAL CHARGES	08/07/2019	\$759.29	P
28190203	WATER WORKS & LIGHTING COMM	TAX DEED UTILITIES	08/07/2019	\$43.93	P
28190204	WI DEPT OF ADMINISTRATION	JULY WI LAND INFO	08/07/2019	\$7,371.00	P
28190205	DRAXLER JOHN	TAX OVERPAYMENT REFUND	08/14/2019	\$141.43	P
28190206	ERNST CAROL	TAX OVERPAYMENT REFUND	08/14/2019	\$35.31	P
28190207	GOETZ ABSTRACT & TITLE INC	TITLE REPORT	08/14/2019	\$122.00	P
28190208	KUHN PHILLIP & STEPHANIE	TAX OVERPAYMENT REFUND	08/14/2019	\$44.99	P
28190209	NELSON PERCY & PATRICIA	TAX OVERPAYMENT REFUND	08/14/2019	\$54.85	P
28190210	ROMENS REED	TAX OVERPAYMENT REFUND	08/14/2019	\$25.42	P
28190211	STATE OF WISCONSIN TREASURER	JULY CLERK OF COURTS REVENUE	08/14/2019	\$143,499.74	P
28190212	STANGL DALE & PAMELA	TAX OVERPAYMENT REFUND	08/14/2019	\$5.01	P
28190213	WILCZEK MARSH TERESA	HOMESTEAD PROCEEDS	08/14/2019	\$7,147.47	P
28190214	WISCONSIN CO TREAS ASSN SEC TR	OCTOBER WCTA CONFERENCE	08/14/2019	\$125.00	P
28190215	WISCONSIN DEPT OF REVENUE	DEL LOTTERY CREDIT DUE STATE	08/14/2019	\$279.11	P
28190216	LADWIG RYAN OR ERICA OTT	TAX OVERPAYMENT REFUND	08/21/2019	\$12.28	P
28190217	MARSHFIELD UTILITIES	TAX DEED UTILITIES	08/21/2019	\$10.87	P

Committee Report - County of Wood

TREASURER - AUGUST 2019

28190184 - 28190220

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28190218	SIGLER-EDMUNDSON JULIE	TAX OVERPAYMENT REFUND	08/21/2019	\$129.21	P
28190219	WI REAL PROPERTY LISTERS ASSN	2019 WRPLA CONFERENCE	08/21/2019	\$130.00	P
28190220	WOODTRUST BANK	JULY MONTHLY SERVICE FEES	08/21/2019	\$956.60	P
Grand Total:				\$172,113.09	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: WELLNESS

For the period of: AUGUST 2019

For the range of vouchers: 34190011 - 34190011

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34190011	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	08/27/2019	\$6,696.16	
Grand Total:				\$6,696.16	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

RENEWABLE & SUSTAINABLE COMMITTEE MEETING

DATE: Tuesday, August 20, 2019
TIME: 11:00 AM
LOCATION: Wood County Courthouse – Room 115, Wisconsin Rapids, WI

Present: Reuben Van Tassel, Nancy Turyk, Sue Knuferman, Jake Hahn, Bill Leichtnam, Nicole Gessert

Others

Present: Bill Clendenning, Mark Holbrook, Ken Curry, Doug Machon, Benjamin Nusz (MSTC)

1. **Call Meeting to Order:** Chair, Reuben Van Tassel called the meeting to order at 11:00 a.m.
2. **Public Comments:**
Introductions
3. **Review Renewable & Sustainable goals of other WI Counties:**
Committee discussed information provided in the packet. Nancy Turyk provided a hand-out to summarize various other Counties R&S goals. Discussion ensued.
 - a. **Discuss creating Renewable & Sustainable goals for Wood County:**
Nancy Turyk provided an Executive Order #38 hand-out from Governor Evers in reference to clean energy. Van Tassel asked for consensus from the group regarding the direction they would like to take for establishing goals. Discussion ensued. Sue Knuferman and Nancy Turyk will work up a draft of goals to be brought back to the next meeting.
4. **Review example energy plans:**
Committee discussed the value of a comprehensive energy plan. Turyk indicated the Renewable Energy Data Analysis Course which would provide an Intern for energy data analysis has a deadline of August to apply for the course.
 - a. **Discuss formulating energy plan for Wood County:**
Jake Hahn stated that the Committee should move forward with the Energy Data Analysis.

Motion: (Hahn/Knuferman) to send recommendations to the Executive Committee for funding of \$2,000.00 for the Renewable Energy Data Analysis. Motion carried unanimously.

5. **Discuss solar opportunities for Wood County:**
Committee reviewed solar opportunities recently presented to Wood County. Van Tassel indicated that some of the solar projects could help Wood County become a more marketable community. Bill Leichtnam suggested that a very visible project would be the most beneficial. Discussion ensued.

Motion: (Hahn/Leichtnam) to move forward with recommendations to the Executive Committee for a solar charging station at the Courthouse working with MSTC at their earliest convenience and the Nepco solar project with the Renewable & Sustainable grant funds. Motion carried unanimously.

Van Tassel advised that even with Executive Committee approval for funding, the Nepco solar project would still need to have HIRC Committee approval since Park's property is under their oversight.

Ben Nusz indicated the MSTC timeline may not fit the current goal for the charging station at the Courthouse but he is happy to partner with the County.

Turyk questioned the funding process for a larger project such as the Highway property solar project. Van Tassel explained it should be a request from the Highway Department to their oversight committee as

Renewable & Sustainable Committee

August 20, 2019

[illegible]

9

8/28/2019



Doug Machon
Wood County Board Chairman

Re: 12th Street office building

Doug,

In our efforts to market the property, prospects have indicated while they could use a portion of the building, renovation and locating tenants would be more of a project than they would want to undertake.

While continuing to market the building for sale, I have also kept an eye out for tenant prospects that might be a good fit with minimal building renovations. I felt if we could locate such a tenant it would make the building more appealing to an owner/user that might be interested and help us begin down the path of making it more attractive for investors.

I have a tenant prospect that I feel would be a good fit. They are a local business that has a need for more space than their current location offers. They have been in business for many years, and have locations in Wisconsin Rapids and Stevens Point, recently purchasing the Stevens Point location.

They are willing to commit to a 5-year lease, and their budget is \$25,200/year plus utilities. They are willing to be responsible for minor repairs, which should limit the reliance on your staff for maintenance at least for that portion of the building.

I have attached a sketch of the portion of the building (2400 square feet) they are interested in along with a list of required/desired renovations. I am asking your authorization to proceed in the negotiations, securing written proposals for renovation costs. I will need a formal listing for lease of property which would engage me as the County's agent for negotiations.

After rough estimates it appears the requested renovations would be approximately \$25,000. Leasing expenses would be primarily my fees of 8% of the lease amount (\$10,080), and any legal fees for drafting of the lease.

Having a tenant would give the building some "life" and provide prospects an immediate revenue stream which I believe will help our prospects of a sale.

Thanks for your consideration.

Mike Spranger
Senior Associate
First Weber Inc
Sprangerm@firstweber.com

Wood County

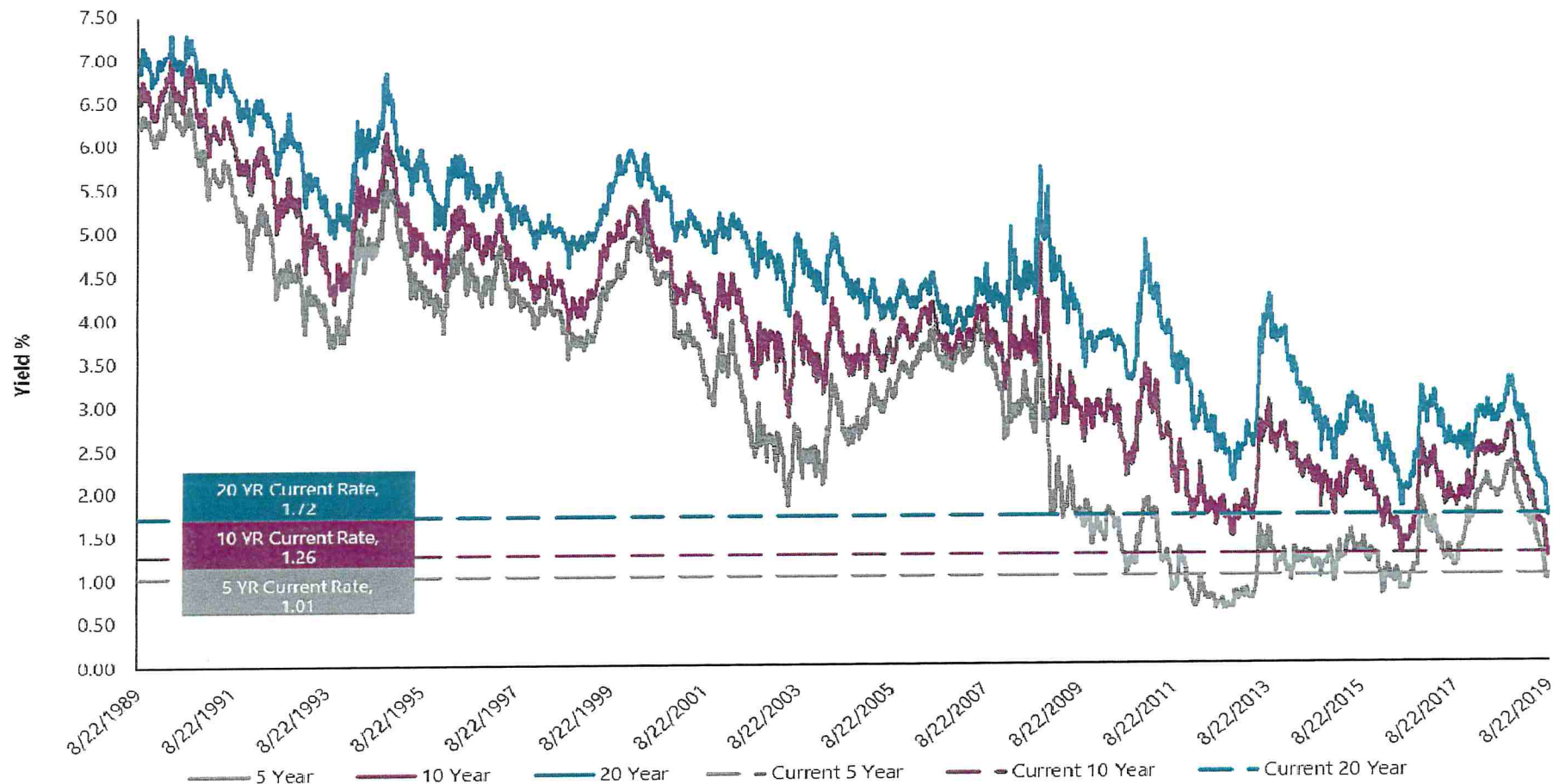
Executive Committee Meeting - 2019 Capital Financing

September 3, 2019

Justin A. Fischer, Senior Vice President

jfischer@rwbaird.com
777 East Wisconsin Avenue
Milwaukee, WI 53202
Phone 414.765.3827
Fax 414.298.7354

MUNICIPAL MARKET DATA (MMD) INDEX – PAST 30 YEARS



Source: Thomson Municipal Market Data of as of August 22, 2019

September 2019							October 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

AMOUNT OF BORROWING/STRUCTURE

- \$4,845,000 General Obligation Promissory Notes
 - Funds: Capital Projects approved by County Board
 - Term: 10 Year Repayment
 - Optional Redemption: 2027 and thereafter callable in 2026

PROCEDURE

- Preparations are made for the issuance (compilation of Preliminary Official Statement, marketing, etc.)
- Executive Committee considers Plan of FinanceSeptember 3, 2019
- Bids accepted until 10:00 AMSeptember 16, 2019
- County Board considers bids and adopts the Award Resolution.....September 17, 2019
- Settlement (funds available) October 8, 2019

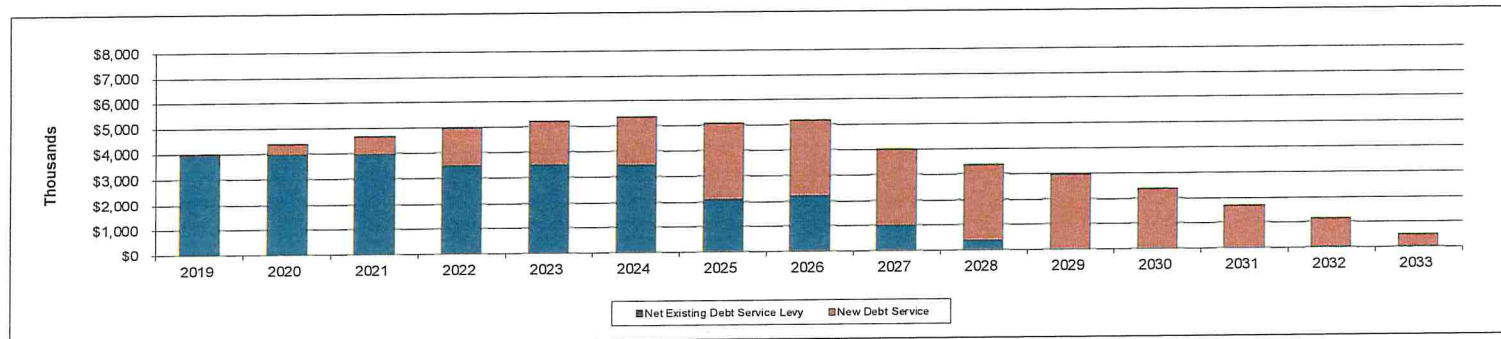
FUTURE FINANCING PLAN: 2019-2023

LEVY YEAR	YEAR DUE	EXISTING DEBT SERVICE (A)	EXISTING MILL RATE (B)	POS			Levy Supported Future Borrowings				COMBINED DEBT SERVICE	COMBINED MILL RATE (B)	IMPACT OVER PRIOR YEAR	YEAR DUE
				Levy Supported CIP \$4,845,000 General Obligation Promissory Notes Dated: October 8, 2019			G.O. Notes Dated: 10/1/20 Est. AVG= 4.00%	G.O. Notes Dated: 10/1/21 Est. AVG= 4.00%	G.O. Notes Dated: 10/1/22 Est. AVG= 4.00%	G.O. Notes Dated: 10/1/23 Est. AVG= 4.00%				
				PRINCIPAL (10/1)	INTEREST (4/1 & 10/1) TIC= 2.21%	TOTAL								
2018	2019	Actual Levy \$3,968,619	\$0.79								\$3,968,619	\$0.79		2019
2019	2020	\$3,935,533	\$0.74	\$355,000	\$102,012	\$457,012					\$4,392,545	\$0.82	\$0.03	2020
2020	2021	\$3,939,283	\$0.72	\$290,000	\$96,935	\$386,935	\$337,800				\$4,664,018	\$0.85	\$0.03	2021
2021	2022	\$3,511,083	\$0.63	\$490,000	\$91,135	\$581,135	\$421,400	\$434,200			\$4,947,818	\$0.88	\$0.03	2022
2022	2023	\$3,514,158	\$0.61	\$495,000	\$81,335	\$576,335	\$411,400	\$423,200	\$295,600		\$5,220,693	\$0.91	\$0.03	2023
2023	2024	\$3,474,900	\$0.59	\$505,000	\$71,435	\$576,435	\$401,400	\$337,200	\$296,200	\$268,200	\$5,354,335	\$0.91	\$0.00	2024
2024	2025	\$2,114,950	\$0.35	\$520,000	\$61,335	\$581,335	\$671,400	\$539,200	\$656,600	\$518,800	\$5,082,285	\$0.84	(\$0.07)	2025
2025	2026	\$2,211,650	\$0.36	\$530,000	\$50,935	\$580,935	\$675,200	\$537,800	\$657,400	\$514,200	\$5,177,185	\$0.84	\$0.00	2026
2026	2027	\$1,010,400	\$0.16	\$540,000	\$39,010	\$579,010	\$673,000	\$535,800	\$657,400	\$519,200	\$3,974,810	\$0.63	(\$0.21)	2027
2027	2028	\$396,550	\$0.06	\$555,000	\$26,320	\$581,320	\$675,000	\$538,200	\$656,600	\$518,400	\$3,366,070	\$0.52	(\$0.11)	2028
2028	2029			\$565,000	\$13,278	\$578,278	\$676,000	\$539,800	\$655,000	\$517,000	\$2,966,078	\$0.45	(\$0.07)	2029
2029	2030						\$676,000	\$535,600	\$652,600	\$515,000	\$2,379,200	\$0.35	(\$0.10)	2030
2030	2031							\$540,800	\$654,400	\$517,400	\$1,712,600	\$0.25	(\$0.10)	2031
2031	2032								\$655,200	\$519,000	\$1,174,200	\$0.16	(\$0.09)	2032
2032	2033									\$514,800	\$514,800	\$0.07	(\$0.09)	2033
				\$4,845,000	\$633,730	\$5,478,730	\$5,618,600	\$4,961,800	\$5,837,000	\$4,922,000	\$54,895,254			

(A) The 2018 Notes generated \$39,236.20 of bid premium that should be used to pay interest due in 2019. 2019 total shown gross of bid premium.

(B) Mill rate based on 2018 & 2019 Equalized Valuations (TID-OUT) of \$5,041,277,700 & \$5,325,332,600, respectively, with 2.50% annual growth thereafter.

Note: This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.





RESOLUTION#

Introduced by Health and Human Services Committee & Executive Committee
 Page 1 of 1

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: <input type="checkbox"/>
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Fin. Dir.	

INTENT & SYNOPSIS: To amend the 2019 budget for Edgewater Maintenance function (54214) for the purpose of purchasing Architectural Services.

FISCAL NOTE: To transfer \$12,825.00 from available balance in contingency (51590) to the Edgewater Maintenance function (54214). At the time of this request, the funds available in contingency are \$301,614. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
54214	Edgewater Maintenance		\$12,825.00
51590	Contingency	\$12,825.00	

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Edgewater Haven plans to replace the HVAC system on the 300 South Hall because of its inability to maintain safe temperatures during cold months, and

WHEREAS, replacing the HVAC system requires architectural services to complete the design changes necessary for state approval, and

WHEREAS, submitting the design changes in October will allow Edgewater Haven to begin replacing the HVAC system in early January, reducing the need to relocate residents multiple times, and

WHEREAS, moving residents only once greatly reduces the risk of injury, and

WHEREAS, a new HVAC system will ensure we continue to provide the safest environment to the residents of Edgewater Haven, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

WHEREAS, the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2019 to transfer \$12,825.00 from the Contingency Account (51590) to the Edgewater Maintenance (54214) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90(5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

()

Donna Rozar, Chair

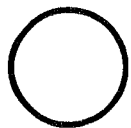
Douglas Machon, Chair

Tom Buttke

Adam Fischer

Allen Breu

62 Donna Rozar



RESOLUTION#

Introduced by
Page 1 of 1

Executive

ITEM# 1-1

DATE September 17, 2019

Effective Date Upon Passage

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: 0
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: <u>MAC</u> , Finance Dir.		

INTENT & SYNOPSIS: To authorize out-of-state training and travel for the Finance Director.

FISCAL NOTE: \$3,750 for travel expenses and registration fee

Source of Money: budget

WHEREAS, the Government Finance Officers Association is conducting a Leadership Academy for Finance Officers October 13 – 18th, and

WHEREAS, the training will give the Finance Director an opportunity to engage in professional leadership development, and

WHEREAS, the Finance Director was one of the 35 selected across the nation to participate in this Leadership Academy, and

WHEREAS, the training and networking will provide opportunities to network with colleagues from across the country, and

WHEREAS, Wood County will have many opportunities to share knowledge and learn from others, and

WHEREAS, approval to attend this conference has been approved by the Executive Committee at their September 3, 2019 meeting.

WHEREAS, the Wood County Executive Committee has authorized in-state travel when necessary,

THEREFORE BE IT RESOLVED, that the Wood County Finance Department send the Finance Director to the Government Finance Officers Association Leadership Academy Training October 13 – 18, 2019, Charleston, SC in the amount not to exceed \$3,750.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			



August 2, 2019

Marla Cummings
Finance Director
Wood County, WI
111 Jackson Street, 3rd Floor
Wisconsin Rapids, Wisconsin 54495

Dear Marla,

I am delighted to inform you that you are one of 35 applicants selected for the Government Finance Officers Association's (GFOA) 2019 Leadership Academy. The program will be held on the campus of the College of Charleston in Charleston, South Carolina, during the week of **October 13 – 18, 2019**.

The Leadership Academy provides an opportunity for you to engage in professional and personal leadership development while meeting colleagues from across North America. Additional program information will be forthcoming later this month.

Please sign the below acceptance to confirm your attendance. (Scan and e-mail the letter to leadershipacademy@gfoa.org or fax it to 312-977-4806 — Attn: Ryan Lawler). GFOA will send an invoice for program fees and the hotel room block information after the confirmation is received.

Again, congratulations – I know you will very much enjoy this week in Charleston.

Sincerely,

Christopher P. Morrill

Chris Morrill
Executive Director

The information below must be completed and received by GFOA no later than Wednesday, August 14th to confirm your attendance.

Acceptance

☒ I will attend the GFOA Leadership Academy

☐ I am unable to attend the GFOA Leadership Academy

Marla Cummings

Signature

8/6/19

Date

Government Finance Officers Association
203 North LaSalle, Suite 2700 | Chicago, IL 60601
312-977-9700 | www.gfoa.org



LEADERSHIP ACADEMY

October 13-18, 2019
College of Charleston
Charleston, SC

Government Finance Officers Association
gfoa.org/leadershipacademy



TAKING YOUR CAREER TO THE NEXT LEVEL

Enhance your leadership skills and advance your career.

The GFOA Leadership Academy at the College of Charleston provides senior public and government finance professionals an opportunity to bolster their leadership and management skills to better serve their communities.

Through sessions and self-assessments, participants will:

- › Optimize their technical knowledge and abilities to enhance their leadership skills
- › Gain new ideas to improve their organizations and communities
- › Learn from and be inspired by industry-leading speakers and change agents
- › Be more prepared to lead teams, steer organization vision, and manage multiple stakeholders
- › Hone their abilities to handle difficult discussions, politically complex initiatives, and challenging executive roles
- › Strengthen their networks through new connections with speakers and peer participants

The weeklong Leadership Academy offers participants an opportunity to step away from day-to-day demands and technical training and instead focus on leadership development.

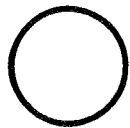
The Leadership Academy

For over 30 years, the GFOA has held the Advanced Government Finance Institute (AGFI), where over 1,200 GFOA members gained invaluable lessons and tools for personal and professional development. The new Leadership Academy takes the key tenets from the Institute and expands the program to focus on organizational leadership and empowering finance officers to play an enhanced role in their governments.

Power-Packed Agenda

From the opening reception and dinner to the closing lunch, the week features a mix of sessions designed to spur individual learning, develop organizational insights, and nurture development of leadership skills. Sessions are intended to balance the role of the financial professional in state and local government with key trends in leadership for the public sector. Representative sessions include:

- › Self-assessments and other behavioral insights designed to help participants understand how they work—and how they can best contribute to their organizations
- › Leadership skills for the 21st century
- › Characteristics of great organizations
- › You and your organization
- › Values of public service
- › Case study preparation and presentations
- › Leadership discussions and reflections, and more



RESOLUTION#

Introduced by
Page 1 of 1

Executive

ITEM# 1-1

DATE September 17, 2019

Effective Date Upon Passage

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: 0
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: <u>mtc</u> , Finance Dir.		

INTENT & SYNOPSIS: To authorize out-of-state training and travel for the Deputy Finance Director.

FISCAL NOTE: \$2,500 for travel expenses and registration fee

Source of Money: budget

WHEREAS, the Government Finance Officers Association is conducting an Accounting Academy for an intensive introduction to governmental accounting, auditing and financial reporting November 18 - 21, and

WHEREAS, the training will give the Deputy Finance Director training of highly specialized rules, guidelines and practices applicable to Wood County finance, and

WHEREAS, the training and networking will provide opportunities to network with colleagues from across the country, and

WHEREAS, Wood County will have many opportunities to share knowledge and learn from others, and

WHEREAS, approval to attend this conference has been approved by the Executive Committee at their September 3, 2019 meeting.

WHEREAS, the Wood County Executive Committee has authorized in-state travel when necessary,

THEREFORE BE IT RESOLVED, that the Wood County Finance Department send the Deputy Finance Director to the Government Finance Officers Association Accounting Academy November 18 – 21, 2019, in Chicago, IL in the amount not to exceed of \$2,500.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Search

[About GFOA](#)[Membership](#)[Products and Services](#)[Annual Conference](#)[Award Programs](#)[Home / Products and Services / Training / Accounting Academy: An Intensive Introduction to Governmental Accounting, Auditing, and Financial Reporting](#)**Resources**[Best Practices/Advisories](#)[Public Policy Statements](#)[E-Books](#)[Publications](#)[Other Products](#)[Government Finance Review](#)[Research Reports](#)[Resource Centers](#)[Federal Government Relations](#)[Canadian Finance](#)[News and Newsletters](#)**Consulting**[Consulting Services](#)[Custom Research](#)**Training**[Search for Training](#)[CPE Guide](#)[Guide for Instructors](#)[Leadership Academy](#)[Training Policies](#)**Accounting Academy: An Intensive Introduction to Governmental Accounting, Auditing, and Financial Reporting****Training Type:** Live Training[Register Online](#)**Date and Time:** Nov 18 2019 - 8:30am to 4:30pm CST

Nov 19 2019 - 8:30am to 4:30pm CST

Nov 20 2019 - 8:30am to 4:30pm CST

Nov 21 2019 - 8:30am to 4:30pm CST

Region: Central**Location:** Chicago Office

203 N. LaSalle St Suite 2700

Chicago, IL 60601

United States

See map: [Google Maps](#)**Phone:** (312) 977-9700**Fax:** (312) 977-4806**Level:** Intermediate**Field of Study:** Accounting – Governmental**CPE Credits:** 32**Member Price:** \$1,210.00**Non-Member Price:** \$1,650.00**Prerequisite:**

Basic understanding of private-sector accounting and financial reporting.

Speakers:

Michele Mark Levine, Director, Technical Services, GFOA

Todd Bulkema, Assistant Director of Publications, Technical Services, GFOA

Peg Hartnett, Assistant Director for Training, Assistant Director for Training, Technical Services, GFOA

Melinda M. Gildart, CPA, MBA, Past Controller, Chicago Public Schools

Christina Coyle, Finance Director, Village of Glen Ellyn, IL

Who Will Benefit:

Accountants and auditors new to the public sector.

Program Description:

Accountants and auditors new to the public sector must immediately face the daunting challenge of familiarizing themselves with the highly specialized rules, guidelines, and practices applicable to state and local governments. This intensive four-day workshop, intended for those who already possess at least a basic knowledge of private-sector accounting, combines lecture, discussion, and exercises to help newcomers make this difficult, but essential, transition.

Updated to include GASB Statement No. 84, *Fiduciary Activities*.

Participants may wish to bring a copy of their CAFR to the course. The material in this course is incorporated into GFOA's Intermediate Governmental Accounting course.

Seminar Objectives:

Those who successfully complete this seminar should obtain a solid basic understanding of each of the following:

Similar Offerings

Accounting Academy: An Intensive Introduction to Governmental Accounting, Auditing, and Financial Reporting

March 9, 2020 -- Albuquerque, NM (Hyatt Regency Albuquerque)

Accounting Academy: An Intensive Introduction to Governmental Accounting, Auditing, and Financial Reporting

March 30, 2020 -- Chicago Office

- Generally accepted accounting principles (GAAP) for state and local governments;
- The unique environmental factors that have led to specialized accounting and financial reporting for state and local governments;
- Fund accounting;
- Government-wide financial reporting;
- Measurement focus and basis of accounting;
- How to categorize and measure transactions and events;
- Component units;
- Budgetary reporting; and
- Elements of a comprehensive annual financial report (CAFR).

Registration Form: [download](#)

Hotel Form: [download](#)

© 2018 Government Finance Officers Association of the United States and Canada

203 N. LaSalle Street - Suite 2700 | Chicago, IL 60601-1210 | Phone: (312) 977-9700 - Fax: (312) 977-4806

Department Operating Budget Detail

With Previous Year Comparison

	2020 Budget	% Change	2019 Budget	2019 Actual
15 - Health				
1501 - Health-Public Health				
<u>Expense</u>				
1501-54121 - Public Health				
100 - Personal Services	1,560,503	+3.80%	1,503,386	353,983
200 - Contractual Services	22,615	+1.93%	22,187	6,222
300 - Supplies and Expense	128,258	-22.64%	165,796	11,879
500 - Fixed Charges	95,866	-10.97%	107,683	35,894
1501-54121 - Public Health Total	1,807,242	+0.46%	1,799,052	407,978
Expense Total	1,807,242	+0.46%	1,799,052	407,978
<u>Revenue</u>				
1501-43551 - State Grants				
43 - Intergovernmental Revenues	73,252	+7.76%	67,978	8,396
1501-43551 - State Grants Total	73,252	+7.76%	67,978	8,396
1501-44100 - Business and Occup Licenses				
44 - Licenses and Permits	177,750	-1.25%	180,000	3,893
1501-44100 - Business and Occup Licenses Total	177,750	-1.25%	180,000	3,893
1501-44200 - Water Test Fees				
44 - Licenses and Permits	5,736	+14.72%	5,000	975
1501-44200 - Water Test Fees Total	5,736	+14.72%	5,000	975
1501-46510 - Public Charges-Health				
46 - Public Charges for Services	13,000	+4.00%	12,500	4,001
1501-46510 - Public Charges-Health Total	13,000	+4.00%	12,500	4,001
1501-47250 - Intergovernmental Trnfr Prgm Rev				
47 - Intergovernmental Charges for Services	0	0.00%	0	0
1501-47250 - Intergovernmental Trnfr Prgm Rev Total	0	0.00%	0	0
1501-47350 - Intergovernment Charges-TNC				
47 - Intergovernmental Charges for Services	24,000	+14.01%	21,050	0
1501-47350 - Intergovernment Charges-TNC Total	24,000	+14.01%	21,050	0
1501-47440 - Intergovernmental Charges Parks				
47 - Intergovernmental Charges for Services	3,200	-5.88%	3,400	0
1501-47440 - Intergovernmental Charges Parks	3,200	-5.88%	3,400	0
1501-48540 - Donations & Contributions				
48 - Miscellaneous Revenues	21,500	-52.22%	45,000	705
1501-48540 - Donations & Contributions Total	21,500	-52.22%	45,000	705
Revenue Total	318,438	-4.92%	334,928	17,970
1501 - Health-Public Health Total	1,488,804	+1.69%	1,464,124	390,008
1502 - Health-WIC				
<u>Expense</u>				
1502-54122 - County Nurse WIC Program				
100 - Personal Services	319,994	+3.83%	308,197	72,126
200 - Contractual Services	16,834	+19.81%	14,051	1,796
300 - Supplies and Expense	29,633	+53.34%	19,325	3,803
500 - Fixed Charges	26,552	+45.67%	18,227	6,076
1502-54122 - County Nurse WIC Program Total	393,013	+9.23%	359,800	83,800
Expense Total	393,013	+9.23%	359,800	83,800
<u>Revenue</u>				
1502-43554 - State Grants-Health WIC Prgrm				
43 - Intergovernmental Revenues	393,013	+9.17%	360,000	26,484
1502-43554 - State Grants-Health WIC Prgrm	393,013	+9.17%	360,000	26,484
Revenue Total	393,013	+9.17%	360,000	26,484
1502 - Health-WIC Total	(0)	-99.77%	(200)	57,316
1503 - Health-Consolidated Grants				
<u>Expense</u>				
1503-54128 - Public Health Grants				
100 - Personal Services	57,263	-13.28%	66,032	16,894
200 - Contractual Services	0	0.00%	0	0
300 - Supplies and Expense	13,489	+1248.90%	1,000	771
500 - Fixed Charges	193	+11.56%	173	58
1503-54128 - Public Health Grants Total	70,945	+5.57%	67,205	17,722

Department Operating Budget Detail

With Previous Year Comparison

Expense Total	70,945	+5.57%	67,205	17,722
<u>Revenue</u>				
1503-43557 - St Aid-Health Consolidated Grt				
43 - Intergovernmental Revenues	70,945	+6.26%	66,766	11,592
1503-43557 - St Aid-Health Consolidated Grt Total	70,945	+6.26%	66,766	11,592
Revenue Total	70,945	+6.26%	66,766	11,592
1503 - Health-Consolidated Grants Total	1	-99.87%	439	6,130
1504 - Health-Dental Sealants				
<u>Expense</u>				
1504-54130 - Dental Sealants				
100 - Personal Services	51,921	-48.91%	101,630	22,384
200 - Contractual Services	30,320	+3643.21%	810	7,096
300 - Supplies and Expense	9,022	+19.50%	7,550	1,942
500 - Fixed Charges	4,703	+0.84%	4,664	1,555
1504-54130 - Dental Sealants Total	95,966	-16.30%	114,654	32,976
Expense Total	95,966	-16.30%	114,654	32,976
<u>Revenue</u>				
1504-46510 - Public Charges-Health				
46 - Public Charges for Services	60,000	-6.25%	64,000	14,830
1504-46510 - Public Charges-Health Total	60,000	-6.25%	64,000	14,830
1504-48500 - Donations & Contributions				
48 - Miscellaneous Revenues	35,000	+16.67%	30,000	2,000
1504-48500 - Donations & Contributions Total	35,000	+16.67%	30,000	2,000
Revenue Total	95,000	+1.06%	94,000	16,830
1504 - Health-Dental Sealants Total	966	-95.32%	20,654	16,147
1506 - Health Sanitation Adams/Juneau				
<u>Expense</u>				
1506-54132 - Environmental Health Adams/Juneau				
100 - Personal Services	315,050	+15.30%	273,233	64,182
200 - Contractual Services	1,435	+32.87%	1,080	360
300 - Supplies and Expense	38,221	+17.74%	32,462	5,963
500 - Fixed Charges	5,773	+710.81%	712	237
1506-54132 - Environmental Health Adams/Juneau	360,479	+17.23%	307,487	70,742
Expense Total	360,479	+17.23%	307,487	70,742
<u>Revenue</u>				
1506-43551 - State Grants Consolidated Contract				
43 - Intergovernmental Revenues	10,000	0.00%	10,000	2,500
1506-43551 - State Grants Consolidated Contract	10,000	0.00%	10,000	2,500
1506-44100 - Business and Occup Licenses				
44 - Licenses and Permits	200,000	+17.65%	170,000	8,083
1506-44100 - Business and Occup Licenses Total	200,000	+17.65%	170,000	8,083
1506-44200 - Water Test Fees				
44 - Licenses and Permits	20,000	+11.11%	18,000	5,145
1506-44200 - Water Test Fees Total	20,000	+11.11%	18,000	5,145
1506-47350 - Intergovernment Charges-Adams Juneau				
47 - Intergovernmental Charges for Services	45,000	-1.76%	45,808	0
1506-47350 - Intergovernment Charges-Adams	45,000	-1.76%	45,808	0
1506-47410 - Local Dept Charges-Gen Govt				
47 - Intergovernmental Charges for Services	52,000	0.00%	52,000	57,477
1506-47410 - Local Dept Charges-Gen Govt Total	52,000	0.00%	52,000	57,477
1506-48540 - Donations/Contributions and Other Grants				
48 - Miscellaneous Revenues	0	0.00%	0	0
1506-48540 - Donations/Contributions and Other	0	0.00%	0	0
Revenue Total	327,000	+10.54%	295,808	73,205
1506 - Health Sanitation Adams/Juneau Total	33,479	+186.66%	11,679	(2,463)
15 - Health Total	1,523,248	+1.77%	1,496,696	467,138

Public Health**REVENUE**

State Grants	\$	67,978	\$	75,515	\$	73,252
Business and Occup Licenses	\$	180,000	\$	177,750	\$	177,750
Water Test Fees	\$	5,000	\$	5,736	\$	5,736
Intergovernment Charges (DNR-TNC)	\$	21,050	\$	24,002	\$	24,000
Intergovernmental Charges (Parks)	\$	3,400	\$	4,928	\$	3,200
Public Charges-Health	\$	12,500	\$	14,657	\$	13,000
Donations & Contributions / Other Grants	\$	45,000	\$	50,453	\$	21,500
Total REVENUE	\$	334,928	\$	353,041	\$	318,438

EXPENSE

Public Health	\$	1,799,052	\$	1,755,986	\$	1,807,242
Total EXPENSE	\$	1,799,052	\$	1,755,986	\$	1,807,242

Tax Levy (1.69% increase)	\$	1,464,124	\$	1,402,945	\$	1,488,804
Return to Contingency (Projected 2019)	\$		\$	61,179.32		

PUBLIC HEALTH		2019 Budget		2019 Estimate		2020
101 - Wages-Permanent	\$	996,645	\$	985,995.96	\$	1,049,418
120 - FICA	\$	76,242	\$	71,429.64	\$	80,280
130 - Health Insurance	\$	322,128	\$	320,345.73	\$	315,146
132 - Post Employment Benefits	\$	19,935	\$	18,835.48	\$	20,806
133 - Vision Insurance	\$	808	\$	712.01	\$	783
140 - Life Insurance	\$	297	\$	208.42	\$	222
151 - Retirement	\$	65,278	\$	63,092.30	\$	70,221
160 - Worker's Compensation	\$	16,109	\$	15,095.16	\$	16,442
170 - Meeting Supply Expense	\$	5,944	\$	5,826.00	\$	1,200
172 - Training / Conference / CPE	\$	-	\$	118.00	\$	5,984
181 - P.O.P.E. Drug Testing	\$	-	\$	200.00	\$	-
214 - Prof Serv-Printing	\$	800	\$	800.00	\$	750
219 - Prof Serv-Other	\$	462	\$	1,377.12	\$	950
221 - Utility Service-Cellphone / Telephone	\$	10,500	\$	10,854.25	\$	10,600
230 - R/M Serv-PC Replacement	\$	8,060	\$	8,060.04	\$	8,115
236 - R/M Serv-Lic Agreement-Software	\$	2,365	\$	2,365.00	\$	2,200
311 - Office Supplies	\$	6,600	\$	8,221.06	\$	6,000
312 - Copy Expense	\$	3,716	\$	3,189.78	\$	3,468
313 - Postage	\$	3,200	\$	5,358.58	\$	3,200
325 - Dues & Subscriptions	\$	900	\$	1,486.44	\$	1,486
328 - Dues	\$	1,320	\$	2,027.00	\$	2,027
329 - Other Pubs, Subs & Dues	\$	6,300	\$	6,150.00	\$	6,150
331 - Mileage	\$	44,000	\$	41,562.00	\$	40,000
332 - Meals	\$	-	\$	1,026.00	\$	1,000
333 - Lodging / Hotels	\$	-	\$	1,312.00	\$	1,500
336 - Parking	\$	-	\$	100.00	\$	100
340 - Operating Supplies & Expense	\$	7,800	\$	7,800.00	\$	6,800
341 - Operating Supplies & Expense	\$	90,460	\$	57,243.51	\$	55,027
344 - Operating Supplies & Expense	\$	1,500	\$	7,512.00	\$	1,500
511 - Insurance-Liability	\$	4,723	\$	4,722.96	\$	5,256
531 - Rent-Interdepartment	\$	102,960	\$	102,959.52	\$	90,610
	\$	73,799,052	\$	1,755,986.96	\$	1,807,242

WOMEN, INFANT, CHILDREN (WIC)**REVENUE**

State Grants-Health WIC Program	\$	360,000	\$	365,724	\$	393,013
Total REVENUE	\$	360,000	\$	365,724	\$	393,013

EXPENSE

WIC Program	\$	359,800	\$	365,724	\$	393,013
Total Expense	\$	359,800	\$	365,724	\$	393,013

Non-Lapsing Funds	\$	(200)	\$	0	\$	0
--------------------------	-----------	--------------	-----------	----------	-----------	----------

WIC		2019 Budget		2019 Estimate		2020
101 - Wages-Permanent	\$	200,879	\$	196,872.08	\$	211,887
120 - FICA	\$	15,368	\$	14,126.55	\$	16,209
130 - Health Insurance	\$	73,566	\$	73,565.96	\$	74,700
132 - Post Employment Benefits	\$	3,816	\$	3,706.32	\$	4,238
133 - Vision Insurance	\$	-			\$	-
140 - Life Insurance	\$	-			\$	15
151 - Retirement	\$	12,496	\$	12,049.19	\$	10,871
160 - Worker's Compensation	\$	422	\$	436.81	\$	424
170 - Meeting Supply Expense	\$	1,650	\$	1,646.35	\$	-
172 - Training / Conference / CPE	\$	-	\$	3.65	\$	1,650
214 - Prof Serv-Printing	\$	6,941	\$	8,172.00	\$	8,000
221 - Utility Service-Cellphone / Telephone	\$	2,900	\$	3,243.51	\$	4,009
230 - R/M Serv-PC Replacement	\$	3,210	\$	3,210.00	\$	2,825
239 - R/M Serv-Other	\$	1,000	\$	1,000.00	\$	2,000
311 - Office Supplies	\$	3,800	\$	3,800.00	\$	4,500
312 - Copy Expense	\$	400	\$	842.66	\$	544
313 - Postage	\$	4,000	\$	4,130.44	\$	4,000
328 - Dues	\$	100	\$	100.00	\$	100
329 - Other Pubs, Subs & Dues	\$	25	\$	-	\$	-
331 - Mileage	\$	10,000	\$	15,811.70	\$	15,000
332 - Meals	\$	-	\$	-	\$	89
333 - Lodging / Hotels	\$	-	\$	-	\$	400
336 - Parking	\$	-	\$	12.60	\$	-
344 - Operating Supplies & Expense	\$	1,000	\$	4,768.01	\$	5,000
511 - Insurance-Liability	\$	947	\$	947.04	\$	1,054
531 - Rent-Interdepartment	\$	17,280	\$	17,279.52	\$	25,498
	\$	359,800	\$	365,724.39	\$	393,013

GRANTS**REVENUE**

Consolidated Contract	\$	66,766	\$	70,945	\$	70,945
Total REVENUE	\$	66,766	\$	70,945	\$	70,945

EXPENSE

Public Health Grants	\$	67,205	\$	80,420	\$	70,945
Total Expense	\$	67,205	\$	80,420	\$	70,945

Non-Lapsing Funds \$**439****\$****9,475****\$****(0)**

CONSOLIDATED CONTRACT		2019 Budget		2019 Estimate		2020
101 - Wages-Permanent	\$	41,177	\$	50,818.50	\$	37,247
120 - FICA	\$	3,150	\$	3,719.56	\$	2,849
130 - Health Insurance	\$	15,435	\$	18,609.64	\$	12,940
132 - Post Employment Benefits	\$	824	\$	977.33	\$	745
133 - Vision Insurance	\$	58	\$	56.34	\$	53
140 - Life Insurance	\$	15	\$	13.50	\$	12
151 - Retirement	\$	2,697	\$	3,416.23	\$	2,514
160 - Worker's Compensation	\$	676	\$	809.69	\$	602
170 - Meeting Supply Expense	\$	2,000	\$	300.00	\$	-
172 - Training / Conference / CPE	\$	-	\$	-	\$	300
331 - Mileage	\$	1,000	\$	1,526.46	\$	1,500
332 - Meals	\$	-			\$	-
333 - Lodging / Hotels	\$	-			\$	587
336 - Parking	\$	-			\$	-
341 - Operating Supplies & Expense	\$	-	\$	-	\$	11,402
511 - Insurance-Liability	\$	173	\$	173.04	\$	193
	\$	67,205	\$	80,420.29	\$	70,945

HEALTHY SMILES FOR WOOD COUNTY**REVENUE**

Donations & Contributions	\$	30,000	\$	32,000	\$	35,000
Public Charges-Health	\$	64,000	\$	59,006	\$	60,000
Total REVENUE	\$	94,000	\$	91,006	\$	95,000

EXPENSE

Dental Sealants	\$	114,654	\$	107,461	\$	95,966
Total Expense	\$	114,654	\$	107,461	\$	95,966

Non-Lapsing Funds	\$	20,654	\$	16,465	\$	966
--------------------------	-----------	---------------	-----------	---------------	-----------	------------

HEALTHY SMILES		2019 Budget		2019 Estimate		2020
101 - Wages-Permanent	\$	67,845	\$	44,047.00	\$	35,599
120 - FICA	\$	5,190	\$	3,370.00	\$	2,723
130 - Health Insurance	\$	22,244	\$	13,260.00	\$	10,572
132 - Post Employment Benefits	\$	1,111	\$	567.00	\$	712
133 - Vision Insurance	\$	52			\$	-
140 - Life Insurance	\$	18	\$	2.00	\$	15
151 - Retirement	\$	3,640	\$	2,881.00	\$	1,352
160 - Worker's Compensation	\$	1,030	\$	661.00	\$	448
170 - Meeting Supply Expense	\$	500	\$	77.00	\$	-
172 - Training / Conference / CPE	\$	-	\$	-	\$	500
219 - Prof Serv-Other	\$	-	\$	28,634.00	\$	29,510
230 - R/M Serv-PC Replacement	\$	810	\$	810.00	\$	810
311 - Office Supplies	\$	500	\$	669.00	\$	500
312 - Copy Expense	\$	500	\$	315.00	\$	190
313 - Postage	\$	50	\$	69.00	\$	50
328 - Dues	\$	300	\$	282.00	\$	282
331 - Mileage	\$	2,800	\$	5,063.24	\$	5,000
332 - Meals	\$	-			\$	-
333 - Lodging / Hotels	\$	-			\$	-
336 - Parking	\$	-			\$	-
341 - Operating Supplies & Expense	\$	3,400	\$	2,090.00	\$	3,000
511 - Insurance-Liability	\$	344	\$	344.00	\$	383
531 - Rent-Interdepartment	\$	4,320	\$	4,320.00	\$	4,320
	\$	114,654	\$	107,461.24	\$	95,966

ENVIRONMENTAL HEALTH ADAMS/JUNEAU**REVENUE**

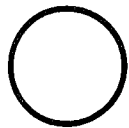
Business and Occup Licenses	\$	170,000	\$	199,538	\$	200,000
Water Test Fees	\$	18,000	\$	20,169	\$	20,000
Intergovernment Charges (DNR-TNC)	\$	45,808	\$	49,420	\$	45,000
Local Dept Charges (MOU)	\$	52,000	\$	57,477	\$	52,000
State Grants Consolidated Contract	\$	10,000	\$	10,000	\$	10,000
Donations & Contributions / Other Grants	\$	-	\$	11,161	\$	-
Total REVENUE	\$	295,808	\$	347,764	\$	327,000

EXPENSE

Environmental Health Adams/Juneau	\$	307,487	\$	323,142	\$	360,479
Total EXPENSE	\$	307,487	\$	323,142	\$	360,479

Non-Lapsing Funds	\$	11,679	\$	(24,623)	\$	33,479
--------------------------	-----------	---------------	-----------	-----------------	-----------	---------------

ADAMS/JUNEAU		2019 Budget		2019 Estimate		2020
101 - Wages-Permanent	\$	172,509	\$	188,195.04	\$	205,001
120 - FICA	\$	13,197	\$	12,586.92	\$	15,683
130 - Health Insurance	\$	67,567	\$	67,566.93	\$	74,876
132 - Post Employment Benefits	\$	3,451	\$	3,438.49	\$	2,462
133 - Vision Insurance	\$	115	\$	81.64	\$	116
140 - Life Insurance	\$	66	\$	55.90	\$	52
151 - Retirement	\$	11,299	\$	10,602.55	\$	11,380
160 - Worker's Compensation	\$	4,129	\$	4,105.30	\$	4,280
170 - Meeting Supply Expense	\$	900	\$	690.00	\$	-
172 - Training / Conference / CPE	\$	-	\$	210.00	\$	1,200
230 - R/M Serv-PC Replacement	\$	1,080	\$	1,080.00	\$	1,435
312 - Copy Expense	\$	-	\$	11.83	\$	100
328 - Dues	\$	321	\$	521.00	\$	521
331 - Mileage	\$	22,141	\$	15,457.63	\$	18,000
332 - Meals	\$	-	\$	270.00	\$	500
333 - Lodging / Hotels	\$	-	\$	492.00	\$	1,000
336 - Parking	\$	-	\$	-	\$	100
340 - Operating Supplies & Expense	\$	10,000	\$	17,064.22	\$	18,000
511 - Insurance-Liability	\$	712	\$	711.95	\$	793
531 - Rent-Interdepartment	\$	-	\$	-	\$	4,980
	\$	307,487	\$	323,141.56	\$	360,479



RESOLUTION#

ITEM#

DATE September 17, 2019

Effective Date First full pay period in 2020

Introduced by Executive Committee

Page 1 of 2

Motion:	Adopted: <input type="checkbox"/>
1 st	Lost: <input type="checkbox"/>
2 nd	Tabled: <input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To ratify a negotiated Agreement by and between Wood County and the Wood County Deputy Sheriffs' Association, WPPA/LEER for the term of the first full pay periods of 2020, 2021 and 2022 through December 31, 2022.

FISCAL NOTE:

	2019 Current	2020 Proposed	Cost Increase
Labor Costs	\$1,998,755	\$2,181,067	\$182,312
Benefit Costs	481,236	551,974	70,738
Total	\$2,479,991	\$2,733,041	\$253,050

	2020 Proposed	2021 Proposed	Cost Increase
Labor Costs	\$2,181,067	\$2,324,317	\$143,250
Benefit Costs	551,974	579,145	27,171
Total	\$2,733,041	\$2,903,462	\$170,421

	2021 Proposed	2022 Proposed	Cost Increase
Labor Costs	\$2,324,317	\$2,426,570	\$102,253
Benefit Costs	579,145	604,411	25,266
Total	\$2,903,462	\$2,030,981	\$127,519

WHEREAS, Wood County has reached a tentative contract Agreement with the Wood County Deputy Sheriffs' Association, WPPA/LEER, and

WHEREAS, the Wood County Deputy Sheriffs' Association, WPPA/LEER has voted on ratification regarding said tentative Agreement, and

WHEREAS, the tentative three-year Agreement calls for an initial increase of \$2.00 per hour for deputies that have at least 6 years of service effective January 1, 2020 as well as \$1.00 increase for investigators. In addition, across-

DOUGLAS MACHON (CHAIR)

DENNIS POLACH

DONNA ROZAR

ADAM FISCHER

BILL CLENDENNING

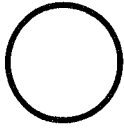
WILLIAM WINCH

KENNETH CURRY

Adopted by the County Board of Wood County, this 17th day of September 20 19

County Clerk

County Board Chairman

**RESOLUTION#**

Introduced by Executive Committee
 Page 2 of 2

the-board wage increases for the first full pay periods of 4% effective January 2020, 4% effective January 2021, 4% effective January 2022, as well as the elimination of "lead pay", and

WHEREAS, an analysis of base wages was conducted comparing similar size Central Wisconsin deputy/police wages to Wood County's current deputy wages. The analysis found Wood County deputy wages to be approximately 6.5% below market as well as an absence of a wage tier recognizing service over 30 months, and

WHEREAS, offering competitive and equitable salaries to Wood County employees, including those represented by an association, is critical to aiding our recruitment and retention challenges, and

WHEREAS, the complete contract draft is on file in the County Human Resources Department and available for review, and

WHEREAS, the Wood County Sheriff, in conjunction with Wood County Human Resources, respectfully submits that this package is in the best interest of Wood County and the Wood County Deputy Sheriffs' Association, WPPA/LEER, and recommends said package to be ratified by the Wood County Board of Supervisors, now

THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors that the contract negotiated between Wood County and the Wood County Deputy Sheriffs' Association, WPPA/LEER, be accepted as negotiated, effective the first full pay period of January 2020, at an estimated increase as shown below:

<u>2020</u>	<u>2021</u>	<u>2022</u>
\$253,050	\$170,421	\$127,519

()

DOUGLAS MACHON (CHAIR)

DENNIS POLACH

DONNA ROZAR

ADAM FISCHER

BILL CLENDENNING

WILLIAM WINCH

KENNETH CURRY

Adopted by the County Board of Wood County, this 17th day of September 20 19.

County Clerk

County Board Chairman

Administrative Coordinator Report

1. Participated in Emergency Management Hotwash followup to July storm event.
2. Attended Concert in the Shed Series with Supervisor Ashbeck.
3. Attended Economic Roundtable in Marshfield.
4. Met with realtor concerning 12th Street property.
5. Participated in conference call with REDI Grant officials.
6. Attended Coffee at the Chamber event with Airport Manager Jeremy Sickler.
7. Monthly radio interview with WFHR.
8. Participated in Moody's rating call with Finance Director and Planning and Zoning Director.