

JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: Friday, April 5, 2019

TIME: 9:00 a.m.

LOCATION: Room 115, Wood County Courthouse

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes of previous meeting.
4. Review for approval the vouchers and monthly reports of departments the committee oversees.
5. Register of Deeds request for out of state travel.
6. Reconsider Capital Improvement Plan of District Attorney's office for stand up desks.
7. Review Corporation Counsel's memorandum "Handling an Anonymous Complaint."
8. Review any claims and notices of injury against the County, as necessary.
9. Review any Dog License Fund claims.
10. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Citizens Groundwater Group.
 - b. Dodge County referral on Adult Entertainment legislation.
 - c. Dodge County referral on Estuary Research Reserve.
 - d. WCA program on Environment and Land Use.
 - e. Report on WCA Regional Legislative meeting.
11. Courthouse security committee update.
12. Discuss recommendation to appoint a criminal justice task force coordinator.
13. Review of County Board Rules.
 - a. Resolution on reformation of committees commencing 2020.
 - b. Communication from Chair Machon on committee activities.
14. Consideration of agenda items for next meeting.
15. Set date and time of next meeting.
16. Adjourn.

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: March 1, 2019
 TIME: 9 a.m.
 PLACE: Room 115 Wood County Courthouse
 TIME ADJOURNED: 11:15 a.m.
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,
 Kenneth Curry, Jake Hahn
 MEMBERS EXCUSED: Brad Hamilton
 OTHERS PRESENT: Peter Kastenholtz, see attached list of attendees.

1. At 9:00 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None at this time, comments were provided by those in attendance during the course of the meeting.
3. The minutes for the February 1, 2019, meeting were reviewed. The minutes were approved without objection.
4. The Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Curry, seconded by Hahn, to approve the reports and payment of department vouchers. All ayes.

Moved by Leichtnam, seconded by Hahn, to have the Corporation Counsel attend future AGC MOU conferences. All ayes.

5. There were no Capital Improvement Plans.
6. Tina Groshek from the District Attorney's office met with the Committee to discuss purchasing stand-up desks. Moved by Curry, seconded by Clendenning, to approve the resolution transferring \$11,500 from Contingency to the District Attorney's 2019 budget to cover the cost of purchasing four stand up desks. 2 ayes, 2 nays. Clendenning and Leichtnam voted no. Concerns were the status of the contingency fund and the possibility of cheaper options. The motion failed due to the tie vote.
7. The Committee reviewed the claims of Janice Ticknor, Pamela Hokamp, Jerome Haffenbredl, Nancy Brandl, Larry Noeldner, and Janet Patterson. These claims will be provided to the county board.

The Committee also reviewed the civil action complaints of the Estate of Trequelle Vann-Marcoux and the Estate of Casey Teskoski. These complaints will be provided to the county board.

8. There were no new animal claims against the County.

9. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group. Leichtnam reported that Katrina Shankland advised that a bill she is proposing is moving forward in the legislature. The bill, AB 21, requires the DNR to provide grants for the testing of privately owned wells. See attached minutes dated February 18, 2019.
 - b. Conservation/legislative lobby day in Madison 3/27/19.
Moved by Curry, seconded by Leichtnam, to have the Committee Chair attend the Legislative Lobby day on behalf of the Committee with all expenses paid. All ayes.
 - c. North Central Regional Planning Commission. Chairman Clendenning expressed frustration with how the NCRPC handles their funding distribution. The Economic Development Committee will be looking into whether it is in the county's best interest to join or not.
 - d. Discussion on countywide Facilities Manager. No action taken.
 - e. Legislative breakfast at Bullseye Country Club March 13.
Moved by Curry, seconded by Hahn, to authorize the Chairman to attend, on behalf of the Committee, the legislative breakfast on March 13. All ayes.
 - f. WCA District meetings. Chairman Clendenning encouraged attendance at these meetings. No committee approval is needed.
10. Courthouse security committee report. Minutes of the February 18, 2019, meeting are attached. Judge Brazeau stated that the courts support Sheriff Becker's Courthouse Security Proposal (see attached). Sheriff Becker made mention that his staff is not comfortable utilizing budgeted funds to create three new positions this summer.
11. Criminal Justice Task Force Coordinator. Judge Brazeau talked about the coordinator position that would oversee the drug court, other specialized court programs, and work on programs that would help reduce the jail population. The position would be a department head, reportable to Judicial and Legislative. The Judge will prepare a proposal on this for the Committee.

12. County Board rules.

a. Resolution on reformation of committees commencing 2020. Chairman Clendenning explained he is not ready to finalize a proposal but will develop something in the future on this topic.

b. Resolution on having a county board meeting at night in October 2019.

Moved by Clendenning, seconded by Leichtnam, to approve the resolution to have a night meeting. Discussion had on giving the county board the opportunity to decide the issue. All ayes.

13. Countywide strategic planning. Chairman Clendenning is concerned that a countywide strategic plan may be a waste of time. Corporation Counsel and Child Support advised they were not intending on preparing department strategic plans.

14. No specific agenda items were identified for the April 2019 meeting.

15. The next committee meeting will be April 5, 2019, at 9 a.m.

16. Meeting adjourned without objection by the Chairperson at 11:15 a.m.

Minutes taken by Peter Kastenholz and approved by Kenneth Curry.

Kenneth Curry

Kenneth Curry, Secretary (signed electronically)

J & L Committee Meeting

Date: March 1, 2019

[illegible]

Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: MARCH 2019

For the range of vouchers: 03190012 - 03190017

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03190012	FLEXSTAFF	CONTRACT EMPLOYEE	02/27/2019	\$600.01	
03190013	SWITS LTD	INTERPRETER FEES	03/06/2019	\$102.00	
03190014	STATE BAR OF WISCONSIN	PROBATE & ESTATE PLAN STATUTES	03/06/2019	\$72.35	
03190015	THOMSON REUTERS-WEST PUBLISHING CORP	WI STATUTES SUBSCRIPTION	03/04/2019	\$1,016.00	
03190016	ANDERSON MARY C	REIMB WJCCA MEMBERSHIP DUES	03/22/2019	\$40.00	
03190017	THURBER KIMBERLY	REIMB WJCCA MEMBERSHIP DUES	03/22/2019	\$40.00	
Grand Total:				\$1,870.36	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: MARCH 2019

For the range of vouchers: 04190007 - 04190099

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04190007	SISCO CHERYL	TRANSCRIPT FEE 18CF630	02/14/2019	\$36.00	
04190008	SWITS LTD	INTERPRETER FEES	03/06/2019	\$51.00	
04190009	WEBER LISA M	TRANSCRIPT FEES	02/14/2019	\$30.00	
04190010	PETERSON MICHELLE L	TRANSCRIPT FEES 16CF469,556	02/18/2019	\$38.00	
04190011	PETERSON MICHELLE L	TRANSCRIPT FEES 17CF348	02/19/2019	\$28.00	
04190012	PETERSON MICHELLE L	TRANSCRIPT FEES 17CF169	03/18/2019	\$24.00	
04190013	PETERSON MICHELLE L	TRANSCRIPT FEES 18CF382	03/19/2019	\$36.00	
04190014	PETERSON MICHELLE L	TRANSCRIPT FEES 18CF214	03/14/2019	\$50.00	
04190015	PETERSON MICHELLE L	TRANSCRIPT FEES 18CF162	03/14/2019	\$88.00	
04190016	ZAMOW DENISE	TRANSCRIPT FEES 18SC1508	03/18/2019	\$18.00	
Grand Total:				\$399.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 3 / DRUG COURT

For the period of: MARCH 2019

For the range of vouchers: 05190017 - 05190027

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05190017	COLONIAL SCIENTIFIC INC	SUPPLIES	02/14/2019	\$165.00	P
05190018	CORDANT HEALTH SOLUTIONS	DRUG TESTING	02/28/2019	\$2,540.90	P
05190019	ATTIC CORRECTIONAL SERVICES INC	DRUG COURT STAFF & REVENUE	03/11/2019	\$6,486.16	P
05190020	ATTIC CORRECTIONAL SERVICES INC	DRUG COURT STAFF ENHANCED	03/11/2019	\$1,833.33	P
05190021	STATE BAR OF WISCONSIN	JUVENILE BENCHBOOK UPDATES	03/07/2019	\$146.79	
05190022	SWITS LTD	INTERPRETER FEES	02/05/2019	\$442.50	
05190023	SWITS LTD	INTERPRETER FEES 18GN109	03/06/2019	\$183.50	
05190024	SWITS LTD	INTERPRETER FEES 18CF6	03/20/2019	\$506.25	
05190025	PETERSON MICHELLE L	TRANSCRIPT FEES 18CF240	03/11/2019	\$66.00	
05190026	PETERSON MICHELLE L	TRANSCRIPT FEES 18CF199	03/19/2019	\$36.00	
05190027	ZAMOW DENISE	TRANSCRIPT FEES 17CF257	02/20/2019	\$42.00	
Grand Total:				\$12,448.43	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____

Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: 03/2019

For the range of vouchers: 02190010 - 02190025

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02190010	AEGIS CORPORATION	NOTARY BOND-INCREASE 2019	02/27/2019	\$5.00	P
02190011	WCSEA	2-WCSEA MEMBERSHIP FEES-2019	02/27/2019	\$90.00	P
02190012	WOODTRUST BANK	PAYOFF AGENCY CREDIT CARD	02/27/2019	\$110.00	P
02190013	STOFLET VICKI	MEAL/MILEAGE REIMB.2/21-2/22	02/27/2019	\$183.52	P
02190014	VRUWINK BRENT	MEAL/MILEAGE REIMB-2/21-2/22	02/27/2019	\$30.00	P
02190015	BUREAU OF CHILD SUPPORT	DIRECTORS DIALOGUE REG. FEE	03/05/2019	\$40.00	P
02190016	AEGIS CORPORATION	NOARY BOND INS.-STOFLET	03/13/2019	\$30.00	P
02190017	WI DEPT OF FINANCIAL INSTITUTIONS	4 YR NOTARY RENEWAL-STOFLET	03/13/2019	\$20.00	P
02190018	WILLFAHRT DENISE	MEAL/MILEAGE REIMB.-MADISON	03/13/2019	\$145.12	P
02190019	CW SOLUTIONS LLC	ANDERSON-SCAN/EFILING COSTS	03/20/2019	\$884.99	
02190020	CLARK COUNTY SHERIFF'S DEPT- WI	1-PROCESS OF SERVICE FEE	03/20/2019	\$60.00	
02190021	DNA DIAGNOSTICS CENTER	18-IND. GENETIC TESTS	03/20/2019	\$421.00	
02190022	LEGAL LOGISTICS LLC	20-PROCESS OF SERVICE FEES	03/20/2019	\$1,245.00	
02190023	STATE BAR OF WISCONSIN	2019-FAMILY CODE & STAT BOOK	03/20/2019	\$72.35	
02190024	RIVER CITY PROCESS SERVERS	33-PROCESS OF SERVICE FEES	03/20/2019	\$1,160.00	
02190025	WOODTRUST BANK	2 BOXES OF AGENCY CHECKS	03/20/2019	\$34.50	
Grand Total:				\$4,531.48	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: MARCH 2019

For the range of vouchers: 07181749 - 07181761 07190364 - 07190513

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07181749	GARDNER ROBERT A ATTY	Atty Fee - 18CF204	12/27/2018	\$199.02	P
07181750	GEBERT LAW OFFICE	Atty Fee - 15GN83 2018	02/11/2019	\$21.00	P
07181751	GEBERT LAW OFFICE	Atty Fee - 10GN46 2018	02/11/2019	\$21.00	P
07181752	GEBERT LAW OFFICE	Atty Fee - 86GN202 2018	02/11/2019	\$21.00	P
07181753	GEBERT LAW OFFICE	Atty Fee - 07GN45 2018	02/11/2019	\$98.00	P
07181754	GEBERT LAW OFFICE	Atty Fee - 16GN06 2018	02/11/2019	\$21.00	P
07181755	GORSKI & WITTMAN SC	Atty Fee - 10GN20 2018	02/13/2019	\$42.00	P
07181756	NASH LAW GROUP	Atty Fee - 18CT169 2018	02/14/2019	\$408.90	P
07181757	NASH LAW GROUP	Atty Fee - 18CF630 2018	02/13/2019	\$296.08	P
07181758	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18GN117	12/12/2018	\$500.00	P
07181759	NASH LAW GROUP	Atty Fee - 18CM605 - 2018	02/22/2019	\$112.00	P
07181760	WEILAND LEGAL SERVICES	Atty Fee - 18GN109 - 2018	02/26/2019	\$350.00	P
07181761	WEILAND LEGAL SERVICES	Atty Fee - 18CM470 - 2018	02/25/2019	\$139.86	P
07190364	ANDERSON HARRIET A	JUROR EXPENSE	02/14/2019	\$40.00	P
07190365	BENNETT JOHN ROBERT	JUROR EXPENSE	02/14/2019	\$40.00	P
07190366	BRANDT BEATRICE ELLEN	JUROR EXPENSE	02/14/2019	\$30.00	P
07190367	BROOKS PAMELA JEAN	JUROR EXPENSE	02/14/2019	\$40.00	P
07190368	CLINE KYLE EDWARD	JUROR EXPENSE	02/14/2019	\$30.00	P
07190369	COPENHAVER SARA A	JUROR EXPENSE	02/14/2019	\$40.00	P
07190370	COX COURTNEY ANN	JUROR EXPENSE	02/14/2019	\$30.00	P
07190371	FLEMING LEEANN MICHELLE	JUROR EXPENSE	02/14/2019	\$30.00	P
07190372	FOGARTY MICHAEL J	JUROR EXPENSE	02/14/2019	\$40.00	P
07190373	GUIDRY AMY JO	JUROR EXPENSE	02/14/2019	\$40.00	P
07190374	HEARD DAVID A	JUROR EXPENSE	02/14/2019	\$30.00	P
07190375	KRAKOW MELISSA ANN	JUROR EXPENSE	02/14/2019	\$30.00	P
07190376	MANLICK MARSHA A	JUROR EXPENSE	02/14/2019	\$30.00	P
07190377	MINNITI PETER	JUROR EXPENSE	02/14/2019	\$40.00	P
07190378	NELSON JADA MICHELLE	JUROR EXPENSE	02/14/2019	\$30.00	P
07190379	NEUMANN CRAIG CLARK	JUROR EXPENSE	02/14/2019	\$30.00	P
07190380	NORDIN NED G	JUROR EXPENSE	02/14/2019	\$30.00	P
07190381	PARKER JOAN SHIRLEY	JUROR EXPENSE	02/14/2019	\$40.00	P
07190382	RANA SUHAIL AHSAN	JUROR EXPENSE	02/14/2019	\$40.00	P
07190383	SEGOVIA NAUL RENE	JUROR EXPENSE	02/14/2019	\$40.00	P

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - MARCH 2019

07190364 - 07190513 07181749 - 07181761

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190423	CONDRAK AUSTIN	Witness Fee - 18CM502	02/14/2019	\$16.20	P
07190424	GEBERT LAW OFFICE	Atty Fee - 15GN83 2019	02/11/2019	\$77.00	P
07190425	GEBERT LAW OFFICE	Atty Fee - 10GN46 2019	02/11/2019	\$77.00	P
07190426	GEBERT LAW OFFICE	Atty Fee - 86GN202 2019	02/11/2019	\$77.00	P
07190427	GEBERT LAW OFFICE	Atty Fee - 07GN45 2019	02/11/2019	\$70.00	P
07190428	GEBERT LAW OFFICE	Atty Fee - 16GN06 2019	02/11/2019	\$77.00	P
07190429	GEBERT LAW OFFICE	Atty fee - 18GN119	02/11/2019	\$112.00	P
07190430	GEBERT LAW OFFICE	Atty Fee - 13GN58	02/11/2019	\$63.00	P
07190431	GORSKI & WITTMAN SC	Atty Fee - 11GN54	02/08/2019	\$154.00	P
07190432	GORSKI & WITTMAN SC	Atty Fee - 14GN102	02/08/2019	\$156.58	P
07190433	GORSKI & WITTMAN SC	Atty Fee - 10GN64	02/11/2019	\$126.00	P
07190434	GORSKI & WITTMAN SC	Atty Fee - 84GN203	02/13/2019	\$126.00	P
07190435	GORSKI & WITTMAN SC	Atty Fee - 03GN28	02/13/2019	\$126.00	P
07190436	GORSKI & WITTMAN SC	Atty Fee - 03GN05	02/13/2019	\$191.86	P
07190437	GORSKI & WITTMAN SC	Atty Fee - 19GN07	02/11/2019	\$282.70	P
07190438	GORSKI & WITTMAN SC	Atty Fee - 83GN211	02/12/2019	\$126.00	P
07190439	GORSKI & WITTMAN SC	Atty Fee - 10GN20	02/13/2019	\$84.00	P
07190440	GORSKI & WITTMAN SC	Atty Fee - 12GN62	02/07/2019	\$126.00	P
07190441	GORSKI & WITTMAN SC	Atty Fee - 00GN32	02/08/2019	\$126.00	P
07190442	GORSKI & WITTMAN SC	Atty Fee - 12GN44	02/07/2019	\$126.00	P
07190443	GORSKI & WITTMAN SC	Atty Fee - 93GN259	02/07/2019	\$126.00	P
07190444	MOLEPSKE JENNIFER	Witness Fee - 18CM502	02/14/2019	\$16.84	P
07190445	MOLEPSKE JOHNATHAN	Witness Fee - 18CM502	02/14/2019	\$19.00	P
07190446	NASH LAW GROUP	Atty Fee - 18CT169 2019	02/14/2019	\$56.00	P
07190447	NASH LAW GROUP	Atty Fee - 18CF630 - 2019	02/13/2019	\$322.00	P
07190448	NASH LAW GROUP	Atty Fee - 17JC56	02/13/2019	\$28.00	P
07190449	NASH LAW GROUP	Atty Fee - 19GN14	02/13/2019	\$161.00	P
07190450	NASH LAW GROUP	Atty Fee - 19GN04	02/13/2019	\$126.00	P
07190451	WEST PAYMENT CENTER	LL Interent Access - Jan 2019	02/01/2019	\$1,402.50	P
07190452	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN20	02/20/2019	\$500.00	P
07190453	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty Fee - 18JC35	02/18/2019	\$161.00	P
07190454	CARMICHAEL & QUARTEMONT S C	Atty Fee - 19GN01	01/31/2019	\$139.25	P
07190455	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 17ME108	02/20/2019	\$845.00	P
07190456	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 16ME26	02/25/2019	\$650.00	P
07190457	DOMINO'S PIZZA	Jury Meal - 18CF270/271	01/11/2019	\$66.31	P
07190458	GEBERT LAW OFFICE	Atty Fee - 18JC82/83	02/25/2019	\$70.00	P
07190459	GEBERT LAW OFFICE	Atty Fee - 18JI07	02/25/2019	\$105.00	P
07190460	GEBERT LAW OFFICE	Atty Fee - 19GN05	02/25/2019	\$140.00	P
07190461	NASH LAW GROUP	Atty Fee - 18CM605 - 2019	02/22/2019	\$183.95	P
07190462	NASH LAW GROUP	Atty Fee - 13GN16	02/21/2019	\$91.00	P
07190463	SERSCH THERESE	Med Exam - 17GN66	02/19/2019	\$344.66	P
07190464	WCCCA	WCCCA 2019 Dues	02/21/2019	\$125.00	P

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - MARCH 2019

07190364 - 07190513 07181749 - 07181761

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190465	WEILAND LEGAL SERVICES	Atty Fee - 18GN109 - 2019	02/26/2019	\$245.00	P
07190466	WEILAND LEGAL SERVICES	Atty Fee - 18CM470 - 2019	02/25/2019	\$168.00	P
07190467	WEILAND LEGAL SERVICES	Atty Fee - 15GN34	02/21/2019	\$115.00	P
07190468	WEILAND LEGAL SERVICES	Atty Fee - 15GN06	02/21/2019	\$70.00	P
07190469	WEILAND LEGAL SERVICES	Atty Fee - 18GN13	02/25/2019	\$70.00	P
07190470	WEYMOUTH RICHARD D	Services as FCC - Feb 2019	02/27/2019	\$4,166.66	P
07190471	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18ME120	02/21/2019	\$345.00	P
07190472	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME12	02/28/2019	\$345.00	P
07190473	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN25	03/01/2019	\$500.00	P
07190474	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME31	03/07/2019	\$540.00	P
07190475	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME29	03/07/2019	\$540.00	P
07190476	BRATCHER LAW OFFICE LLC	Atty Fee - 06GN17	03/08/2019	\$291.11	P
07190477	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 16ME22	02/27/2019	\$845.00	P
07190478	GARDNER ROBERT A ATTY	Atty Fee - 18CM650	03/06/2019	\$287.00	P
07190479	GEBERT LAW OFFICE	Mediation Services - Feb 2019	03/03/2019	\$1,000.00	P
07190480	GORSKI & WITTMAN SC	Atty Fee - 16GN84 - 2018	03/02/2019	\$149.58	P
07190481	GORSKI & WITTMAN SC	Atty Fee - 17GN66 2018	02/20/2019	\$119.00	P
07190482	GORSKI & WITTMAN SC	Atty Fee - 93GN267	02/18/2019	\$126.00	P
07190483	GORSKI & WITTMAN SC	Atty Fee - 80GN17	02/13/2019	\$126.00	P
07190484	GORSKI & WITTMAN SC	Atty Fee - 17GN66	02/20/2019	\$170.70	P
07190485	GORSKI & WITTMAN SC	Atty Fee - 16GN84	03/02/2019	\$106.35	P
07190486	GORSKI & WITTMAN SC	Atty Fee - 17GN90	02/11/2019	\$126.00	P
07190487	GORSKI & WITTMAN SC	Atty Fee - 19GN06	02/28/2019	\$239.35	P
07190488	HILL & WALCZAK ATTYS	Mediation Services - Feb 2019	03/03/2019	\$100.00	P
07190489	HILL & WALCZAK ATTYS	Atty Fee - 12GN05	03/05/2019	\$262.50	P
07190490	HILL & WALCZAK ATTYS	Atty Fee - 17GN14	03/05/2019	\$315.00	P
07190491	HILL & WALCZAK ATTYS	Atty Fee - 12GN04	03/05/2019	\$269.50	P
07190492	HILL & WALCZAK ATTYS	Atty Fee - 11GN51	03/05/2019	\$311.50	P
07190493	KUKLA DANIELLE A	Witness Fee - 18CF442	02/19/2019	\$18.40	P
07190494	LYNCH MATTHEW A ATTORNEY AT LAW	Atty Fee - 01GN35	02/28/2019	\$182.00	P
07190495	NASH LAW GROUP	Atty Fee - 16JC53,54 & 17JC02	02/26/2019	\$7.00	P
07190496	NASH LAW GROUP	Atty Fee - 81GN203	03/11/2019	\$91.00	P
07190497	NASH LAW GROUP	Atty Fee - 14GN20	03/11/2019	\$84.00	P
07190498	GORSKI KENNETH	Services as Crt Cmm. Feb 2019	03/11/2019	\$1,250.00	P
07190499	SLATTERY TRAVIS LAW OFFICE	Atty Fee - 18GN17	03/05/2019	\$154.00	P
07190500	SLATTERY TRAVIS LAW OFFICE	Atty Fee - 87GN225	03/05/2019	\$168.00	P
07190501	SLATTERY TRAVIS LAW OFFICE	Atty Fee - 18CF541	03/05/2019	\$735.00	P
07190502	SLATTERY TRAVIS LAW OFFICE	Atty Fee - 18CM647	03/05/2019	\$301.00	P
07190503	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	Person Search for SDC - Feb 19	03/01/2019	\$50.00	P
07190504	WEILAND LEGAL SERVICES	Atty Fee - 18CT27	03/01/2019	\$161.00	P

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - MARCH 2019

07190364 - 07190513 07181749 - 07181761

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07190505	WEILAND LEGAL SERVICES	Atty Fee - 19GN20	03/01/2019	\$210.00	P
07190506	WEILAND LEGAL SERVICES	Atty Fee - 17GN79	02/25/2019	\$70.00	P
07190507	WEILAND LEGAL SERVICES	Atty Fee - 15GN73	03/01/2019	\$256.60	P
07190508	WEILAND LEGAL SERVICES	Atty Fee - 19GN11	03/07/2019	\$490.00	P
07190509	WEILAND LEGAL SERVICES	Atty Fee - 19GN08	03/07/2019	\$203.00	P
07190510	WEILAND LEGAL SERVICES	Atty Fee - 19GN09	03/05/2019	\$175.00	P
07190511	WEILAND LEGAL SERVICES	Atty Fee - 19GN10	03/05/2019	\$175.00	P
07190512	WEST PAYMENT CENTER	LL Intrnt Access Feb 2019	03/01/2019	\$1,402.50	P
07190513	JOOSTEN CINDY	Clerks Institute Expenses	03/01/2019	\$305.67	P
Grand Total:				\$35,063.82	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

PREPARED BY: JANEL TEPP

MEETING DATE: APRIL 05, 2019 @ 9:00 AM

Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: March 2019

For the range of vouchers: 09190002 - 09190003

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09190002	STATE BAR OF WISCONSIN	Wis Family Code	03/05/2019	\$72.35	
09190003	WACCC	WACCC dues	03/26/2019	\$35.00	
Grand Total:				\$107.35	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

4

Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: MARCH 2019

For the range of vouchers: 24190011 - 24190013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24190011	RINGER TIFFANY	REIMB EXPENSES PRIA CONFERENCE	03/04/2019	\$997.98	P
24190012	BREUNIG ANGELA	MILEAGE-TITLE EXAMINER COURSE	03/12/2019	\$118.32	P
24190013	RINGER TIFFANY	MILEAGE/PARKING-WCCO CONF	03/03/2019	\$154.64	P
Grand Total:				\$1,270.94	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

APRIL 2019

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- Department of Children and Families Secretary Emilie Amundson along with Assistant Secretary Danielle Melfi, Area Administrator Tonja Fischer and State Representative Nancy VanderMeer visited the Child Support Agency on March 8th. The meeting provided me with an opportunity to discuss issues important to the agency. It also offered agency staff the opportunity to meet the Secretary and offer ideas on how to improve the program.
- Administrative Paternity Legislation has been introduced by Representative Krug and Senator Testin. The legislation would streamline the paternity establishment process for child support agencies and free up unnecessary court time.
- I attended the Joint Legislative Committee meeting in Mosinee on March 11th.
- I met with Senator Testin at a budget listening session on March 15th to discuss the funding request we have made as well as other legislative issues.
- Vicki Stoflet, Emily Desorcy and I visited Jackson Correctional on March 19th to participate in the Transition Fair.
- The Bureau of Regional Operations contacted me and asked if Wood County would be interested in being a Pilot program for Children First monitoring. I checked with Wood County Human Services and CW Solutions and they agreed to participate. The Bureau is looking to monitor our program in search of best practices that can be used to strengthen the program statewide.
- I will be attending the WCSEA Board meeting on April 10th.
- I will be attending the Child Support Directors' Dialogue on April 11th.
- The Agency is on track to meet all four federal performance measures.
- The current IV-D case count is 3,926.

**CLERK OF COURT COLLECTED
COUNTY REVENUES
FOR THE MONTH OF FEBRUARY 2019**

Which Dept. Receives Revenue	Account Title	Current Month Totals	Previous Month Totals	Difference
Clerk of Courts	County Forfeitures	\$ 8,499.38	\$ 7,194.39	\$ 1,304.99
Clerk of Courts	Occupational Lic Fee Due Co	\$ -	\$ -	\$ -
Clerk of Courts	County Share State Fines	\$ 12,475.84	\$ 8,713.80	\$ 3,762.04
Clerk of Courts	Attorney Fees	\$ 4,034.43	\$ 2,834.61	\$ 1,199.82
Clerk of Courts	Interest (from A/C # 2299-851)	\$ 18.36	\$ 19.00	\$ (0.64)
Clerk's Fees				
Clerk of Courts	Clerk of Courts Fees	\$ 11,515.08	\$ 9,408.52	\$ 2,106.56
Clerk of Courts	Bond Forfeitures	\$ -	\$ 2,200.00	\$ (2,200.00)
Clerk of Courts	Payment Plan Fees	\$ 1,050.00	\$ 1,090.20	\$ (40.20)
Clerk of Courts	Muni Disposal Fees	\$ 70.00	\$ 30.00	\$ 40.00
COC Div. Mediation	Family Counseling Service Fees	\$ 335.00	\$ 485.00	\$ (150.00)
COC Div. Mediation	Family Counseling Reimbursement	\$ 1,285.00	\$ 627.64	\$ 657.36
Subtotal of Clerk of Courts Revenue		\$ 39,283.09	\$ 32,603.16	\$ 6,679.93
Branch I	Juvenile Legal Fees	\$ 40.00	\$ 241.25	\$ (201.25)
District Attorney	District Attorney Witness Fees	\$ -	\$ -	\$ -
District Attorney	District Attorney Service	\$ 50.47	\$ 22.28	\$ 28.19
District Attorney	District Attorney 10%	\$ 738.14	\$ 416.39	\$ 321.75
Victim Witness	Victim Witness 10%	\$ 738.13	\$ 416.38	\$ 321.75
Human Services	Custody Study Fees	\$ -	\$ -	\$ -
Human Services	Driver Improvement Surcharge	\$ 5,103.08	\$ 3,998.07	\$ 1,105.01
Sheriff's Dept.	Warrant Fees	\$ 3,443.48	\$ 2,258.00	\$ 1,185.48
Sheriff's Dept.	Jail Surcharge	\$ 2,745.03	\$ 2,207.18	\$ 537.85
Sheriff's Dept.	Blood Tests	\$ 134.06	\$ 85.55	\$ 48.51
Sheriff's Dept.	Extradition Costs	\$ 103.15	\$ 212.97	\$ (109.82)
Finance Dept	Sales Tax	\$ -	\$ -	\$ -
COUNTY REVENUE		\$ 52,378.63	\$ 42,461.23	\$ 9,917.40
0700-24241 STATE REVENUES		\$ 158,149.52	\$ 136,758.21	\$ 21,391.31
SUBTOTAL		\$ 210,528.15	\$ 179,219.44	\$ 31,308.71
Municipal Pass Through Revenues		\$ 1,938.84	\$ 632.63	\$ 1,306.21
TOTAL		\$ 212,466.99	\$ 179,852.07	\$ 32,614.92

For the Judicial & Legislative Committee Meeting dated: April 5, 2019
Prepared by Cindy L. Joosten, Clerk of Circuit Court

ANNUAL REVENUE COMPARISON

2018					2019				
	Total	State	County	Muni		Total	State	County	Muni
Jan	202,024	152,601	49,083	339	Jan	179,852	136,758	42,461	633
Feb	213,995	156,381	56,060	1,554	Feb	212,467	158,150	52,379	1,939
Mar	200,318	147,209	51,352	1,756	Mar	-			
Apr	216,658	157,104	58,444	1,110	Apr	-			
May	206,201	151,893	53,396	912	May	-			
Jun	191,610	143,283	47,584	742	Jun	-			
Jul	195,758	149,266	45,605	887	Jul	-			
Aug	225,595	175,731	48,846	1,017	Aug	-			
Sep	176,068	132,213	42,179	1,676	Sep	-			
Oct	199,817	149,706	49,186	925	Oct	-			
Nov	188,187	144,071	42,778	1,339	Nov	-			
Dec	176,356	135,413	39,447	1,496	Dec	-			
	2,392,586	1,794,871	583,961	13,754		392,319	294,908	94,840	2,571
2018 YEAR TO DATE REVENUE:						416,019	308,982	105,143	1,893
INCREASE (Decrease)						(23,700)	(14,075)	(10,303)	678

COLLECTION ACTIVITY SUMMARY FOR 2019

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Warrants Issued	84	78										
Suspensions Issued	27	5										
Payment Plans Created	73	70										
Receivables in Payment Plans	7633	7592										
Payment Plans Due	\$73,847	\$70,303	\$66,774									
# of Payment Plans PIF	66	93										
Fines worked off through Community Service	24	28										
\$ Worked off through Community Service	\$11,962	\$11,711										
Collection Agency Payments	\$577	\$1,915										
Electronic Payments	\$86,974	\$89,769										

Wood County Circuit Court
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Included)
For Month Ending 02-28-2019
Final

03-07-2019
03:00 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	28649.69	27916.66	27715.52	71933.02	117740.85	170503.20	114874.11	63345.45	52657.60	219443.70	894779.80
Traffic	27589.72	18364.25	16208.36	41964.55	70065.42	77153.45	58021.50	43377.72	25748.44	219290.49	597783.90
Criminal	54925.03	57910.66	63310.75	149475.56	277356.78	434005.02	322591.42	221936.69	131718.85	585497.96	2298728.72
Restitution	2141.34	4434.72	5152.58	18177.67	35615.51	42786.78	64306.02	51628.60	45119.06	281470.26	550832.54
TOTAL	\$ 113,305.78	\$ 108,626.29	\$ 112,387.21	\$ 281,550.80	\$ 500,778.56	\$ 724,448.45	\$ 559,793.05	\$ 380,288.46	\$ 255,243.95	\$ 1,305,702.41	\$ 4,342,124.96

Wood County Circuit Court
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Omitted)
For Month Ending 02-28-2019
Final

03-07-2019
03:01 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	28527.69	27916.66	27487.52	65513.07	115959.38	162513.14	107672.06	62464.69	44962.34	167339.65	810356.20
Traffic	27589.72	18364.25	16208.36	41964.55	69950.92	77153.45	58021.50	43377.72	25748.44	218474.99	596853.90
Criminal	49301.03	53835.66	47191.75	126389.56	237730.01	343472.59	255636.20	166410.79	94163.13	409547.39	1783678.11
Restitution	1464.69	3999.77	3416.74	6801.30	18573.19	15796.53	7146.79	18727.81	11663.92	55504.10	143094.84
TOTAL	\$ 106,883.13	\$ 104,116.34	\$ 94,304.37	\$ 240,668.48	\$ 442,213.50	\$ 598,935.71	\$ 428,476.55	\$ 290,981.01	\$ 176,537.83	\$ 850,866.13	\$ 3,333,983.05



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
March 2019

1. Contracts. I have presented at the last two department head meetings on several aspects of contract formation and review, specifically, the allocation of liability and insurance considerations. I am now taking those presentations, putting them in a memo format, and adding them to the contract part of the corporation counsel forms on the intranet as reference material for county staff. The vast majority of contracts the county enters into are not reviewed by this office; time wouldn't allow for it. Consequently, it is necessary to share with staff the needs we have that should be addressed in a contract as well as the pitfalls to be wary of. There will likely be more work in this area over the course of the next year as time allows.
2. Responding to anonymous complaints. A while back, a county board supervisor contacted me inquiring how to deal with an anonymous complaint. It seemed to me that the supervisor had done everything they should in that instance but it made me think that it might be worth memorializing the approach and considerations in a memo to the board. The topic was discussed at a recent department head meeting. The end result is the attached memo to the county board. I do veer off in the draft memo to deal with the role of a committee chair. I saw it as an opportunity once again to clarify the limits of the role. You should decide if this is something you agree with and want me lecturing my bosses on.
3. Past Memos to the County Board. Over the years, I have apparently written about 100 memos to the board. Those memos have not been readily accessible electronically but will be soon on the county's internal intranet site, under corporation counsel and the category listing is Memos to the County Board. Attached is a listing of those memos broken down into five areas. Please take a look at the list as you may have a question arise in the future that has been dealt with in some detail. Naturally, memos dealing with laws have a tendency to become dated and it isn't practical for me to update each of the memos at this point, but even the ones that may be stale should provide some useful background.

4

Memos

The Role of a Supervisor

10/94 When a Supervisor Signs a Resolution does that Mean s/he Support it?
07/95 Authority of Committees in General
01/96 Wood County Administrative Coordinator Position
02/96 The Role of a Supervisor – Review of Vouchers
03/96 The Role of a Supervisor – As a Committee Member
10/96 The Role of a Supervisor – As a Committee Chairperson
02/97 A Perspective on the Structure of Wood County's Government
06/97 Supervisors' Per Diem and Mileage
02/98 The Role of a Supervisor – Review of Vouchers II
11/98 Disciplining County Board Supervisors
08/04 Handling Questions on Department Bills
04/06 How a County Board Meeting Works
11/06 The Role of a Committee Chairperson #2
04/07 The Role of a Committee Chairperson #3
06/07 The Role of a Committee Secretary
06/15 Communicating with the Public
11/15 Rights and Authority of Supervisors

Parliamentary Procedures

11/94 Procedures to be Used in Calling the Question
02/95 Recording Votes at Committee Meetings
03/95 The Motion to Lay on the Table
08/95 The Ability of a Non-Supervisor to Speak at a County Board Meeting
08/98 Public Hearings: Why, When and How
12/98 Procedure for Nominating Committee Members
11/04 Correcting Committee Minutes at County Board Meetings
01/06 The Motion to Lay on the Table
02/06 Procedures to be Used in "Calling the Question"
03/06 The Motion to Reconsider
06/06 The Making of a Motion
08/06 Point of Order
02/15 Withdrawal of Resolution from County Board Floor
02/16 Calling Committee Meetings & Controlling the Agenda
03/16 The Motion to Lay on the Table
02/17 The Committee of the Whole
07/18 Abstaining from a Vote

Policies and Procedures

12/94 Nepotism
12/94 Who Has the Authority to Sign Contracts on Behalf of Wood County?
05/95 Resolution Drafting
04/96 Competitive Bids and County Contracting
04/96 Competitive Bids – Negotiating with the Low Bidder
08/96 Compensation for Citizen Members of Committees
11/96 Employee Data Gathering for Non-Oversight Committees
05/98 How Committee Minutes and Reports are Handled at County Board Meetings
07/98 Ethics – Disclosure of Interest in Legislation
09/98 Setting a Legal Precedent
10/98 Creating Rules and Procedures
10/98 Political Leaves of Absence
02/99 Contracts: An Overview
03/99 State Budget Process
04/99 Contracts: Discharging Ones' Duties
05/99 Contracts: Damages
07/06 The Use of Ordinances and Resolutions
09/06 Misconduct in Public Office
10/06 Voting Requirements
01/07 Litigation Against Employees – The County's Obligations
08/08 Board Members Attending Staff Meetings
05/15 The Battle of the Forms
12/15 Confidentiality
04/16 Staff Review of County Board Resolutions
09/16 Anonymous Complaints and Confidentiality
10/16 Communications: Updating Supervisors on Important Matters
05/17 Who the Corporation Counsel Represents

Open Meetings and Public Records

06/96 Open Meetings Law – Notice Requirements
06/98 Recent Amendments to Wisconsin's Open Meetings Law
08/05 Email Communication and the Wisconsin Open Meetings Law
10/04 Discontinue "Any Other Business" on Agendas
12/06 The Open Meetings Law – What Constitutes a Meeting
03/07 Public Records: Contracts with Firms for Government Services
09/07 Open Meetings Law Update
03/08 The Open Meetings Law – A Walking Quorum
08/08 Closed Sessions – Confidentiality
06/17 Open Meetings Law: Specifically Required for Agenda Items
08/17 Open Meetings Law: What is a Formally Constituted Subunit?
03/18 Using "Correspondence" and "Reports" on Agenda

State and Federal Laws

09/95 Overtime/Compensatory Time for Non-Union Employees
12/95 Referenda
12/95 Long Term Municipal Financing
07/96 Management Discussions with Non-Union Employees
09/06 Eminent Domain
01/97 Due Process
04/97 Defamation
05/97 Redistricting – Time Frames
07/97 Legal Representation of Wood County Employees & Officials
07/97 Self-Organization
10/97 Governmental Immunity
11/97 The County’s Responsibility Under the “Safe Place” Statute
12/97 Worker’s Compensation: What Does it Mean for the County?
01/98 The Wisconsin Fair Employment Act
01/99 Worker’s Compensation: Are Supervisors Covered?
05/99 UW Center Commission’s Authority
06/99 The Board of Adjustment – the Granting of Variances
10/99 The Fair Labor Standards Act
08/15 Immunity: Discretionary vs. Ministerial Acts
09/15 Worker’s Compensation Overview
10/15 Authority of Indian Tribes 06/16 Section 1983 Causes of Action
07/16 County Home Rule
01/17 Invocations – Legislative Prayers
10/17 Waivers of State Mandates
01/18 Intellectual Property Laws
02/18 The Courthouse Security and Facilities Committee
12/18 A County’s Obligations to its Residents for Clean Groundwater



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

APRIL 2019

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. Attended Property Records Industry Association national conference in South Carolina, February 25th- March 1st.
2. Attended a portion of the WCCO conference that was held from March 4th – March 6th in Madison.
3. Angela Breunig attended and completed Title Examiner Course I on March 7th in Madison. She will continue to attend these trainings until fully certified. There are six courses in total.
4. Attended the open house for Mary's Place on March 12th along with Supervisor Fischer
5. On March 13th, Debbie Killian and I met with a vendor for a presentation/demo on software.
6. On March 15th I attended a conference call with Fidlar, our software vendor, discussing potential upgrades.
7. Attended Senator Testin's listening session on March 15th
8. On March 16th, Rita Eichsteadt and I presented to the Heart O'Wisconsin Genealogy Society at McMillan Library. We shared updates from our office and listed resources available for searching. We included an overview of Property Fraud Alert and enrolled folks that were interested.
9. Attended Wood County Board meeting on March 19th.
10. Attended PRIA webinar regarding electronic notarization on March 21st
11. Met with Adam Watkins, Vice President of Operations at Fidlar, regarding software updates on March 21st. During this meeting we unlocked the Parcel Number field in our software. We are beginning the process of indexing Parcel Numbers which will provide easier searching options for our customers.
12. Provided Kevin Boyer, Wood County Surveyor, and the staff in the Treasurer's office access to Laredo. This collaboration allows departments to provide more efficient service to those we serve.
13. March 25th – Rhyme installed the new printers/copier in the ROD office

14. I will be attending the WCA Personnel, Finance, and County Organization Steering Committee meeting in Stevens Point on March 28th

15. IT updated the Register of Deeds office to Office 2016

VICTIM WITNESS SERVICES REPORT

Michele Newman, Coordinator

January 1st to March 25th 2019

Victims/Witnesses Served:

281 Victims or Witnesses made direct contact with via phone

19 Victims or Witnesses Met in person

11 Victims assisted with preparation of Crime Victim Compensation Application

242 Initial contact packet information sent

85 No Contact order information

51 No prosecutions notification

231 Victims or Witnesses were Notified of all hearings

56 Victims or Witnesses were Notified of Plea Agreement/Sentencing

193 Victims or Witnesses Notified of Disposition on closed cases

105 Victims or Witnesses Notified of Sentencing after Revocation

69 Victims had Restitutions determined

58 Victims requested to make Victim Impact Statements or to speak at sentencing

131 Victims Registered with VOICE/Vine service

10 Victims notified of Appeals court proceedings

Total Services, notes/events = **1348**, Total unique parties = **619**

Restitution:

Totaled: **\$75,745.77**

Amount for citizens = **\$ 46,993.33**

Amount for businesses = **\$25,645.32**

Amount for Wood County agencies = **\$ 3,107.12**

Trainings/Meetings/Other:

No new trainings

Meetings: judicial/legislative, department head

2018 Victim Witness Surcharge collected: \$102,908.22



Wood County

WISCONSIN

VICTIM/WITNESS SERVICES

Michele Newman
VICTIM/WITNESS
COORDINATOR

March 26, 2019

Dear Legislative and Judicial Committee,

Thank you for this opportunity to address what I feel is a very important issue regarding how victims of crime are served in Wood County.

As the Victim Witness Coordinator I have worked with victims of every type of crime and from every walk of life for the past year. From the family of a homicide victim, to the business owner dealing with theft, to the child victim of a sexual assault. With each victim my goal is to make sure they feel they are treated with dignity and understand their rights. Wisconsin state Statute chapter 950 states victims shall *"be treated with fairness, dignity, and respect for his or her privacy by public officials, employees, or agencies"* (950.04 (1v)(ag)). Clearly, the intent is that we are all responsible for protecting these rights. However, I believe we are not upholding these rights simply because of the physical space in which the Victim Witness office is located.

I have been aware of this notion of "space" since my second month as coordinator when several people told me that the Victim Witness office would be moving to the third floor and would share a space with the District Attorneys' office. This made sense to me as the DA oversees this office. However, victims and witnesses, often have adverse feelings towards attorneys and may not be as forthcoming with their needs if they feel the Victim Witness office is part of the "lawyer" world. This did not seem the best solution to me. Next I was told that the Victim Witness office would be moving into the DA's current location when they move to the old Human Services location and we would share with Corporation Counsel. Again, attorneys. Plus, does Mr. Kastenholtz want to share his office with victims who are often very emotional and vocal? I would think not and don't believe this is the solution either.

Because of these conversations and because of several other situations; victims breaking down emotionally in the front of the office or having to get quickly from the north end ground floor Victim Witness office to the South end Jury room on the third floor where victims wait during trials, I started to think about the "perfect" location for the Victim/Witness office. First I had to assess what are the needs of an efficient and effective Victim Witness office? I have listed some of the more important points below:

Improved safety and security: *To receive protection from harm and threats of harm arising out of their cooperation with law enforcement and prosecution efforts, and to be provided with information as to the level of protection available 950(2w)(C).* Victims of domestic violence, battery, strangulation, sexual assault and child abuse are rightfully afraid of seeing their abuser, and yet for the judicial process to work we need them to participate in it. A safe space is one that provides some level of privacy and protection. Our current location is lacking because I can never tell who is going to either one of the meeting rooms next to ours or simply using the stairs to get to the offices above us on the second or even the third floor.


A welcoming space: victims should feel safe and welcome when they come to the office and the staff should feel comfortable with letting them in the office. Our current space is small and odd.

The office has split door that people talk over, losing all sense of privacy, dignity and respect. Even once people come into the office more than three at a time feels like a crowd. I have heard this office called the "horse barn", and the "broom closet". Our citizens deserve better.

Location: closer to where our primary service place is at. To attend court hearings, retrieve or deliver files, meet with attorneys and victims, all require first climbing 3 flights of stairs. As fast and as healthy as I am is it the best set up when the Victim Witness office is 3 floors away from where the victims and courtrooms are? We cannot have a private conversation with victims or get information from the computer for them before they leave court, unless they will follow me the ground floor, which usually doesn't happen. Here again we fall short of meeting Chapter 950 requirements: victim/witness offices across the state are required to provide (e) To be provided a waiting area under ss. 938.2965 and 967.10. 950(2w)©

I would like to propose to this committee that a space that would provide victims an increased level of safety, security, privacy and welcome-ness can be found on the second floor in the old Finance office and the current County Board Directors office. This space is safer because the only people who would be walking down that hallway would be employees going to the Human Resources office or coming to Victim Witness. Offices on that end of the second floor do not serve the "public". Which would decrease the chance of running into a defendant. It is also more private because it is at the end of a hallway in a very quiet part of the court house. Should a security issue arise there is a built in security alarm in the exit doors, and dispatch is right next door and the Wood county sheriff's department is on the same level. In addition to a full door that closes, this office has three rooms – each with a closing door - that could accommodate victims as they wait for court, or a meeting with Victim Witness or the DA's office or even just to gather themselves after a disappointing verdict in court. This office would not require any upgrades and the moving costs would be minimal. From a service stand point both myself and my support staff would be able to respond to court faster, get information to the DA faster, and have more convenient access to our files (stored on the third floor). Another big plus is that I could apply for grants that would cover the cost of furniture for the office.

In short, I am respectfully requesting that as a county we seek to treat victims of crimes with greater respect and sensitivity through meeting the legal and ethical outlines put forth by our legislators by moving the Victim Witness office from its' current location to the second floor.



Michele Newman

Wood County Victim Witness Services/Coordinator
PO Box 8095
Wisconsin Rapids WI 54495-8095
715-421-8580

CHAPTER 950
RIGHTS OF VICTIMS AND WITNESSES OF CRIME

Chapter 950.01 Legislative intent. *In recognition of the civic and moral duty of victims and witnesses of crime to fully and voluntarily cooperate with law enforcement and prosecutorial agencies, and in further recognition of the continuing importance of such citizen cooperation to state and local law enforcement efforts and the general effectiveness and well-being of the criminal justice system of this state, the legislature declares its intent, in this chapter, to ensure that all victims and witnesses of crime are treated with dignity, respect, courtesy and sensitivity; and that the rights extended in this chapter to victims and witnesses of crime are honored and protected by law enforcement agencies, prosecutors and judges in a manner no less vigorous than the protections afforded criminal defendants.*

The annual conference for my software company, Fidlar, is May 20-22. I just received the invitation. The conference is held in Illinois and Iowa. The hotel is in IL and the building for Fidlar is in IA – right across the border. The funds are in my budget as this is an annual conference and I attended this conference last year.

The cost to the county is:

Mileage to Madison (Fidlar picks us all up in Madison and transports us to IL and IA)

Hotel \$95.73/night (total \$191.46)

All meals are provided by the conference

Would you be able to get this added to the agenda requesting approval, please?

Thank you and have a great day!

Tiffany R. Ringer

Wood County Register of Deeds

400 Market Street/PO Box 8095

Wisconsin Rapids, WI 54495

Ph. 715-421-8455

Cell 715-697-3782

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2020-2024**

#1	PROJECT #	11	-20	-001	11-20-001
	PROJECT NAME:	Sit/Stand Desks			
	START DATE:	1/1/2020			
	END DATE:	7/1/2020			

TOTAL PROJECT COSTS: \$ 13,000

#2	DEPARTMENT	11	District Attorney
	CONTACT PERSON	Craig Lambert	
	TYPE	Other	
	USEFUL LIFE	10- 20	
	CATEGORY	Other	
	PRIORITY	Necessary	

PROJECT DESCRIPTION:

To purchase and install four sit/stand desks for legal assistants. The staff spends the majority of time entering cases into the computer, typing up complaints, and preparing paperwork for court, and answering phones to assist people by looking up information on the computer. This is all done by sitting at a computer all day. An ergonomic assessment was done with the recommendation of these desks. With the design of our workstations and the work that is done, an L-shaped workspace/desk is needed to be able to go up and down.

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

A move has been in the works for years but doesn't look like it is happening anytime in the near future.

PROJECT JUSTIFICATION Priority from Above Necessary

This will help alleviate back pain from sitting all day. The work that is done does not allow staff to get up and move around much. The configuration of the desks also doesn't allow for any other adjustments to be made to help with the situation.

Expenditure Schedule

PRIOR TOTAL	2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
						-	
Planning/Design						-	
Land Acquisition						-	
Construction/Maintenance						-	
Equip/Vehicles/Furniture	13,000					13,000	
Other						-	
	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ 13,000	

Funding Sources

PRIOR TOTAL	2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
						-	
Tax Levy						-	
Debt	13,000					13,000	
State/Federal Grant						-	
User Fees						-	
Other						-	
	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ 13,000	

OPERATIONAL IMPACT/OTHER

Employees will be more efficient in that this will alleviate back pain, sick time, and doctor/chiropractor appointments. These desks will be able to go with us if we do move in the future.

Operating Budget Impact

PRIOR TOTAL	2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
						-	
Salaries & Fringes						-	
Professional Services						-	
Supplies/Materials						-	
Depreciation						-	
Other (Insurance, Utilities)						-	
Principal & Interest						-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

From: Alissa Pikka
Sent: Tuesday, March 19, 2019 12:54 PM
To: Adam Fandre
Subject: RE: Wood County District Attorney's Office Request

Adam,

Let me know if this helps clarify the request.

A desktop converter that rests directly on top of your existing workstation is most definitely a less expensive option compared to sit-to-stand workstations. However, most employees at their desk utilize more than just their keyboard, monitor, and mouse at their workstation. They have documents, phones, and other desk tools that do not rise with the height of the computer when in the standing position. The tabletop converters typically are not large enough or stable enough to have these tools rise up to the same height as the computer. As a result, employees have to bend over to reach the desk tools.

With a complete sit to stand workstation, employees are able to bring all of their desk tools with them into a standing position. This means no reaching down for the phone, calculator, files, or anything else.

Alissa Pikka MS, LAT

Licensed Athletic Trainer

Aspirus Wausau Outpatient Therapies

Alissa.Pikka@aspirus.org

A desktop converter that rests directly on top of the existing workstation is what the Health Department ordered for their employees. While this is a viable option, based on the symptoms presented when ergonomic assessments were performed for the District Attorney's office, the repeated bending over to reach tools and other equipment that cannot fit on top of the desktop converter has the potential to aggravate symptoms further and possibly make them worse.

Adam Fandre, CWP, CWHC

Wood County Wellness Coordinator

Aspirus Business Health

River Block | 111 West Jackson Street | Wisconsin Rapids, WI 54495

Phone: (715)421-8428 | Email: Wellness@co.wood.wi.us





Wood County

WISCONSIN

SAFETY & RISK MANAGEMENT

To: Executive Committee Members, and Judicial and Legislative Committee Members

From: Wood County Risk Management.

Date: 3-20-2019

Wood County Safety Recommendations

It has been brought to my attention that the DA office employees have concerns on some ergonomics issues within their department. Job requirements keep them at their desks most of the day. Due to the limited movement that is available to these employees I would recommend that Wood County purchase office desks that employees can raise or lower to help them change positions throughout the work day.

We have successfully done this in the past with other County departments where employees are limited to sit down desk jobs and cannot change positions on a regular basis.

✕ If there are concerns about how to fund these improvements to health and safety for employees please consider using funds from our Work Comp reserves.

Thank You for your consideration on this issue.

Terry P. Stelzer
Wood County Risk Management
Phone 715-421-8412

Terry Stelzer

From: Groshek, Tina <Tina.Groshek@da.wi.gov>
Sent: Tuesday, March 19, 2019 2:57 PM
To: Terry Stelzer
Subject: Letter

Hi Terry,

Bill Clendenning was in today and told me to talk with you about getting a letter for our office to get sit/stand desks. We have letters from our chiropractors, I have a letter from the ergonomic specialist and from the wellness coordinator. Not sure if he's thinking it's more of a safety/OSHA issue or what. I know that Jamie said that function was taken away and given to Wellness so I'm not really sure why he told me to speak with you but I'm just following through with what I was told to do. If you have time, I can stop down and talk with you further about it. Thank you.

Tina.Groshek@da.wi.gov
Wood County
District Attorney's Office
715-421-8515

MEMORANDUM

TO: Wood County Board of Supervisors

FROM: Peter A. Kastenholz, Corporation Counsel

DATE: March 19, 2019

RE: Handling an Anonymous Complaint

Recently a county board supervisor inquired as to their obligations when they receive anonymous complaints about county staff or operations. From a strictly legal perspective, you have no obligation to do anything with the information. There are times when, from a liability perspective, there is a need to convey the information to county staff even though it is shared anonymously to you, such as when persons or property are in jeopardy. There are also a number of state and federal court rulings wherein employers and managers were determined to have been responsible to investigate a complaint if it related to an illegal activity, such as harassment or discrimination. The fact that a complaint was received, albeit an anonymous one, could be considered evidence that the county "knew or should have known" a problem existed and, therefore, needed to be addressed. For moral and other reasons you may also feel compelled to share the information.

My recommendation on how to handle these situations is to give consideration to the following protocol.

1. Encourage the person making the call to communicate directly to the appropriate manager, inasmuch as on their own, a supervisor has no control over county staff or property.
2. If the concerned citizen insists on anonymity, encourage them to put their concerns in writing and route it to you or staff so that nothing is lost in translation and sharing.
3. If they agree to put it in writing and route it to you, let them know you will forward it on but will not be involved in further communications on the matter. When the complaint is then received, forward it on to the appropriate department head.
4. If the complainant will only share their concerns orally, then do your best to write them down as soon as possible, even relaying them back to the caller while still speaking with them.

5. Transmit the written notes to the department head as soon as possible, typically by email, so that there is documentation as to the content of the complaint and there will be no issues later as to what was covered.
6. The department head or a manager should eventually communicate to the supervisor that the problem has been looked into and either not substantiated or that it was addressed pursuant to county procedures. The supervisor should not expect to be notified of any specific outcomes and if the matter is of sufficient import, information with respect to it will be shared at the meeting of the department head's oversight committee.

My suggested protocol in dealing with anonymous complaints is indirectly based upon legal concerns, inasmuch as accuracy in documentation and clarity in chain of command are keys to minimizing the county's exposure to liability.

There is one other area that this discourse allows me to hit upon again and that is, a department head's relationship to individual committee members as well as the committee chair. Neither a county board supervisor, an oversight committee member, nor even an oversight committee chair has the authority on their own, to direct a department head to take or refrain from any action in the course of performing their duties. Department heads report to committees; that is the chain of authority and it is set forth in the position description of each department head who isn't an elected official. For various reasons, including: the allocation of responsibilities in conducting performance evaluations, the behind the scenes work that is done in setting committee meeting agendas, and the deference given by committee members to committee chairs, such chairs often exercise a level of supervision and control over department heads that they don't have. This inevitably creates unnecessary tension amongst the committee members and other supervisors.

There is nothing wrong with a committee delegating additional responsibilities to a chair; it is wrong, though, for a chair to infer they have additional authority due to their position as a chair and it is wrong for committee members to not address it and clarify the relationships. The relationship between a committee chair and the department heads overseen by a committee is a subject that should be addressed at the first meeting of a committee and periodically thereafter. Doing so is a key to having an effective and cohesive committee.

Bringing this all back to the anonymous complaint situation, a committee member or chair should not be involved in receiving a complaint and then criticizing county staff or a department head outside of a committee meeting absent the grant of authority to do so by a committee.

RECEIVED

MAR 25 2019

cc: Corp Counsel
Hwy

NOTICE OF INJURY AND CLAIM

Wood County Clerk
400 Market Street
Wisconsin Rapids WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED

MAR 22 2019

Date: 01-01-19
03-21-19

Time: Various

Place: 8051 Hwy 13 So.

WOOD CO. CORP. COUNSEL

The circumstances giving rise to my claim are as follows:

Snow plow hit the mail box a few times. Had to tape up to
make it ~~stand~~ stand. Mail box is not fit to use any more.

The names of county personnel involved are: _____

The names of other witnesses are: Annie Greene, Mrs. Ticknor. They are both
neighbors

THE CLAIM

I request the following monetary or other relief: \$50.00

03-21-19
Date

Todd Austin

Signature

Print Name: Todd Austin (Austins Alignment)

Address: 8051 Hwy 13 So.
Wis Rapids, WI
54494

Phone: 715-325-5999

RECEIVED

MAR 18 2019

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

cc: Corp Counsel
Risk Mgmt
Key

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED

MAR 18 2019

Date: Jan 2019, 10 Feb 2019, 18 Feb 2019

Time: unknown

Place: 8111 ST Hwy 13 So, Wis. Rapids, WI

WOOD CO. CORP. COUNSEL

The circumstances giving rise to my claim are as follows:

In Jan both doors were tore off our plastic mailbox.
On 10 Feb, The Top was sliced off the mailbox.
On 18 Feb, the replacement (metal mailbox) was
knocked off into the snow bank - it was installed
on 16 Feb.

As we live 700 feet from the mailbox, we cannot verify
that the snowplow did it but the 2 neighboring
mailboxes were also damaged the same time and
our driveway was filled with snow.

The names of county personnel involved are: snowplow crew for State

Hwy 13 South.

The names of other witnesses are:

THE CLAIM

I request the following monetary or other relief: \$59 - new replacement
mailbox

15 Mar 2019

Date

Anna Greeno

Signature

Print Name: Anna Greeno

Address: 8111 ST. Hwy 13 So
Wis. Rapids, WI 54494

Phone: 715-325-5373

RECEIVED

MAR 07 2019

CC: Corp Counsel
Bryant
Hwy

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED

MAR 07 2019

Date: Feb 25, 19

Time: ?

WOOD CO. CORP. COUNSEL

Place: 2500 ADLER RD. MFLD. WI.

The circumstances giving rise to my claim are as follows:

after snow removal on sides of the road (Hwy 4) our mailbox was hit. Not the post, but the box. (It was not hit by snowplow. It was hit by the person removing excess from sides of the road.)
Snowplow worker does a great job. Thank him please!

The names of county personnel involved are: ?

The names of other witnesses are: _____

THE CLAIM

I request the following monetary or other relief: I paid \$10.00 for the mailbox and \$10.00 for someone to put it on post.

March 5, 2019

Date

Jane Binder

Signature

Print Name: Jane Binder

Address: 2500 Adler Rd
Marshfield Wi.
54449

Phone: 715-384-5950

RECEIVED

MAR 20 2019

cc: JPL
Public Safety
Becker

RESOLUTION NO. 18-73

**Advisory Resolution Supporting Legislation Addressing Illegal Activities
Associated With Adult Entertainment Establishments**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Board of Supervisors desires to provide its citizens and visitors with safe and healthy communities, a healthy environment, and positive quality of life in which to reside and thrive; and,

WHEREAS, three adult entertainment establishments are within the geographic boundaries of Dodge County; and,

WHEREAS, as a result of investigations conducted by various law enforcement agencies, it is known that adult entertainment establishments provide a fertile environment for human trafficking, illicit drug sales and use, and other criminal activity; and,

WHEREAS, Dodge County is not unique, as several Wisconsin counties have adult entertainment establishments; therefore, combating the associated illegal activities therein is of a statewide concern; and,

WHEREAS, the Wisconsin Statutes provide tools to regulate such establishments, such as the liquor licensing laws and certain zoning tools; and,

WHEREAS, the Dodge County Board of Supervisors realizes that certain activities within adult entertainment establishments may have First Amendment protections; therefore, any legislation should be carefully drafted to address only the ancillary illegal activities; and,

WHEREAS, in 2018, several state legislators recognized the negative impacts on residents, visitors, and the general public when adult entertainment establishments are operating within communities; and,

WHEREAS, at that time, state legislators indicated a willingness to introduce legislation to provide additional tools to combat human trafficking and the other illegal activity associated with these establishments;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that it strongly opposes the illegal activities associated with the operation of adult entertainment establishments; and,

BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors urges the Wisconsin Legislature to recognize that the illegal activities occurring within and around adult entertainment establishments negatively impact the quality of life of the citizens and visitors of the communities in which these establishments operate and these negative impacts are occurring throughout the State of Wisconsin; and,

10. b.

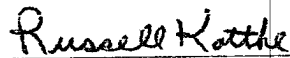
1
2 **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors urges the
3 Wisconsin Legislature to recognize that additional laws are needed to combat the illegal
4 activities that are associated with these establishments, and that the liquor licensing laws alone
5 are not effective to curb the illegal activities; and,
6


7 **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors
8 respectfully requests the Wisconsin Legislature to enact laws that would provide tools for
9 counties, cities, villages and towns in addition to liquor licensing to assist local efforts in
10 eradicating the negative impacts associated with the illegal activities occurring within and around
11 these establishments; and,
12

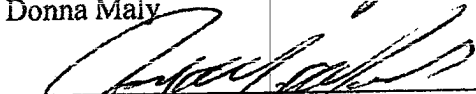
13 **BE IT FINALLY RESOLVED**, that the Dodge County Clerk shall transmit a copy of
14 this resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a
15 constituency within Dodge County, and the Wisconsin Attorney General.

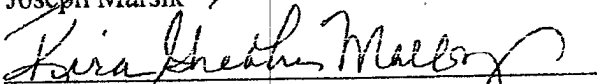
All of which is respectfully submitted this 19th day of March, 2019.

Dodge County Executive Committee:

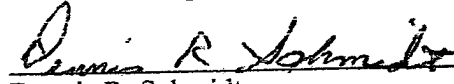

Russell Kottke

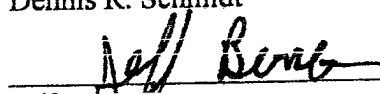

Donna Maly


Joseph Marsik


Kira Sheahan-Malloy


David Frohling


Dennis R. Schmidt


Jeff Berens

Vote Required: Majority of members present

Resolution Summary: Advisory Resolution supporting legislation addressing illegal activities associated
with adult entertainment establishments.

**ADOPTED
BY DODGE COUNTY BOARD**

MAR 19 2019

AYES 28 NOES 2
ABSENT 0
ABSTAIN 0



DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
KOCH			
KOHOUT			
LITENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
SCHULTZ			
VIRLEE			
VLIES WOTACHEK			
WAIT			

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve: ☒ Adopted ☐ Defeated

1st Austad
2nd Bacon

Yes: _____ No: _____ Exc: _____

Reviewed by:

[Signature] Corp. Counsel

Reviewed by:

[Signature] Administrator

FISCAL IMPACT: There is no fiscal impact associated with the adoption of this resolution. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of February, 2019 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau

cc: [Signature]

Resolution No. 2019-20

RECEIVED

MAR 06 2019

Supporting a National Estuarine Research Reserve (NERR) Designation for Northeast Wisconsin

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, The designation of Wisconsin's Lake Superior Estuarine Research Reserve in 2010 provides an outstanding example of broader impacts National Estuarine Research Reserve (NERR) sites provide to local communities; and

WHEREAS, The University of Wisconsin-Green Bay is currently exploring the feasibility of developing a National Estuarine Research Reserve (NERR) for northeast Wisconsin; and

WHEREAS, Our region's ecosystem is home to the largest freshwater estuary in the world, the vitality of which is critical to the current and future prosperity of ecological sustainability of Door County, and the broader region impacted directly by the Great Lakes; and

WHEREAS, Research activities associated with a Door County-based NERR will attract scholars on both the national and international stage, providing employment opportunities to the region, stronger connectivity to the University of Wisconsin-Green Bay, and ultimately inject money into the local economy; and

WHEREAS, Many of the youth currently enrolled in local school districts value Wisconsin's natural resources for the quality of life opportunities that they provide, shaping decisions about where they live, seek employment, further their education and raise their families; and

WHEREAS, Eco-tourism is an established and growing industry in Door County and a research reserve would fit well with Door County's five state parks and natural features, such as the Niagara Escarpment; and

WHEREAS, A County-based NERR will enhance place-based identity, contributing directly to talent recruitment and retention efforts;

WHEREAS, Sturgeon Bay is the county seat and home to the county's business infrastructure, airport, Wisconsin Department of Natural Resources office and high-speed internet.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby support the efforts of the University of Wisconsin-Green Bay as they seek a letter from NOAA requesting their assistance in exploring the feasibility of a NERR designation for Northeast Wisconsin.

BE IT FURTHER RESOLVED, That should NERR designation be incurred for Northeast Wisconsin, the County of Door enthusiastically expresses its desire to host a NERR site and pledges to work with the University of Wisconsin-Green Bay to make this possibility a reality.

BE IT FURTHER RESOLVED, That the Door County Clerk is directed to provide a copy of this resolution to the all Wisconsin County Clerks, the Wisconsin Counties Association, each state and federal legislator representing Door County, Governor Tony Evers, Chancellor Gary Miller, University of Wisconsin-Green Bay, and Assoc. Vice-Chancellor Mathew Dombush, University of Wisconsin-Green Bay.

SUBMITTED BY: ADMINISTRATIVE COMMITTEE

[Signature]

David Litonau, Chairman

[Signature]

Kenneth Fisher

[Signature]

Joel Gunnlaugsson

[Signature]

Susan Kohout

[Signature]

John Neinas

[Signature]



22 EAST MIFFLIN STREET, SUITE 900
MADISON, WI 53703
TOLL FREE: 1.866.404.2700
PHONE: 608.663.7188
FAX: 608.663.7189
www.wicounties.org

ENVIROMENT AND LAND USE: HOW COUNTIES PROTECT LAND & WATER

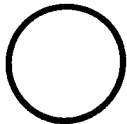
April 22, 2019
10:00 a.m. – 3:00 p.m.

Holiday Inn Stevens Point – Convention Center
1001 Amber Avenue
Stevens Point, WI

AGENDA

- 10:00 a.m. Welcome
Dan Bahr, Government Affairs Associate, Wisconsin Counties Association
- 10:05 a.m. Wisconsin County Code Administrators: The Latest and Greatest on
Zoning in Wisconsin
*Scott Godfrey, Director, Iowa County Planning & Development
Department*
- 11:00 a.m. The Latest on Conservation Staffing Grant Funding and Groundwater
Protection in Wisconsin
*Matt Krueger, Executive Director, Wisconsin Land and Water
Conservation Association*
Shawn Pfaff, President, Pfaff Public Affairs
- Noon Lunch
- 1:00 p.m. Wisconsin County Planning Directors: Ideas for Smart Planning at the
County Level
*Rebecca Frisch, Director, Marathon County Conservation, Planning and
Zoning Department*
- 2:00 p.m. Wisconsin Counties Solid Waste Management Association: What You
Should Know About County Recycling Efforts
John Welch, Director, Dane County Department of Waste and Renewables
Meleesa Johnson, Director, Marathon County Solid Waste Department
- 3:00 p.m. Adjourn

**Registration with coffee: 9:30 a.m. - 10:00 a.m.*
**Lunch on your own: 12:00 p.m. – 1:00 p.m.*



ITEM# _____
DATE April 21, 2019
Upon Passage and
Effective Date Publication

RESOLUTION# _____

Introduced by _____
Page 1 of 1

Judicial and Legislative & Public Safety Committees

MAC

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: <input type="checkbox"/>
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To amend the 2019 Sheriff budget (52220) for additional expenditures for the Sheriff's Office that were unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Function	Account Name	Debit	Credit
52220	Sheriff		\$143,164
51590	Contingency	\$42,000	
34300	General Fund	\$101,164	

Source of Money: \$101,164 of money returned by the Sheriff's Department to the general fund from unanticipated 2018 revenues and Contingency of \$42,000.

WHEREAS, these carry over excess revenues would be used to provide security for the Courthouse, and

WHEREAS, contingency funds would be used to provide equipment, part-time staff and uniforms for staff providing security for the Courthouse, and

WHEREAS, there is a need to implement courthouse security measures as recommended by the US Marshall Service, and

WHEREAS, the Public Safety, Executive, and Judicial and Legislative Committees have all considered the risks and benefits associated with delaying implementation of courthouse security and have concluded action is needed now, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level".

THEREFORE BE IT RESOLVED, to amend the Wood County Sheriff's Department budget for 2019 by transferring \$101,164 from the General Fund (34300) and \$42,000 from the Contingency (51590) to the Sheriff Budget (52220) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90(5), the County Clerk is directed to publish a Class I notice of the budget change within 10 days.

11

From: Douglas Machon wcdistrict12@co.wood.wi.us
Subject: J&L Initiatives
Date: Mar 11, 2019 at 3:55:39 PM
To: William Clendenning wcdistrict15@co.wood.wi.us

Good afternoon Bill,

Per our conversation earlier this afternoon, there are a few items I think would be advantageous for the J&L Committee to spend some time on. One would be to address a county board rule concerning whether or not the Vice Chair of the County Board should be able to hold a Chairmanship on another standing committee within the county. Secondly, to give some thought about developing a County specific legislative agenda.

Lastly, I think it would be wise to reconsider your position on the County Strategic Plan being developed. As we discussed, every item of importance to this county, including those you personally advocate for, can and should be a part of any strategic planning we pursue.

I hope you will give serious consideration to all of these ideas.

Doug