

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING
 WEDNESDAY, NOVEMBER 7, 2012
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Robert Ashbeck, William Winch, Ken Curry, Ruth Moody and Dale Gehrke.

Staff Present: Planning & Zoning Staff – Gary Popelka, Julie Akey and Jason Grueneberg, UW Extension Staff – Peter Manley, Chris Viau and Matt Lippert.

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #12 Supervisor Douglas Machon, Jason Angell (Director of Planning & Economic Development, City of Marshfield), Ron Fairchild, Tom Grygo (Town of Saratoga), Dan Forbes (Town of Saratoga), Phil Hartley (Heart of Wisconsin Chamber of Commerce) and Melissa Loken (Heart of Wisconsin Chamber of Commerce).

1. **Call to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** There was no public comment.
3. **Review Correspondence.**
 - a. Gary Popelka informed the Committee the 2013 Governor's Conference on Economic Development is scheduled for February 6-8. It was noted one staff member and one committee member had attended this conference in the past.
 - b. Gary Popelka informed the Committee a Plan Commission Workshop will be held in the Town of Grand Rapids on December 5th. This workshop is designed for new and continuing plan commission members, local government officials and other interested parties.
4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the October 3, 2012 CEED meeting, 2) bills from Planning & Zoning, UW Extension and Land Conservation and 3) staff activity reports.
 - a. Minutes of October 3, 2012 CEED Meeting. No additions or corrections needed.
 - b. Department Bills. Department Claim Sheets were distributed for approval and signature.
 - i. Supervisor Winch requested clarification on UW Extension bill from Board of Regents for \$51,719. Peter Manley provided an explanation.
 - c. Staff Activity Reports. There were no questions or comments.

Motion by Ruth Moody to approve and accept the consent agenda items including the minutes of the October 3, 2012 CEED, bills from Planning & Zoning, UW Extension and Land Conservation, and the staff activity reports as presented. Second by Ken Curry. Motion carried unanimously.

5. Planning & Zoning

- a. Consider Forwarding Resolution to Approve the Town of Saratoga Zoning Ordinance. Gary Popelka informed the Committee the Town of Saratoga adopted a comprehensive plan in 2002. The Town has now drafted a zoning ordinance. P&Z staff has reviewed the proposed ordinance and finds no conflicts with County land use ordinances.

Motion by Ken Curry to introduce a County Board Resolution to approve the Town of Saratoga Zoning Ordinance as presented. . Second by Ruth Moody. Motion carried unanimously.

- b. Shoreland Zoning Ordinance Status Update. It was noted a draft of the Wood County Shoreland Zoning Ordinance was mailed to Committee members for their review prior to today's meeting. Brief discussion was held on various items, including mitigation wording, shoreland vegetation, impervious surface standards and determination of the ordinary high water mark. It was noted these revisions/amendments will bring this ordinance into

compliance with NR 115. A Public Hearing for the revised Wood County Shoreland Zoning Ordinance will be held on Wednesday, December 5, 2012 at 9:00 a.m.

6. Economic Development

- a. Heart of Wisconsin Chamber of Commerce Activities Melissa Loken and Phil Hartley from Heart of Wisconsin Chamber of Commerce presented two short informative videos to the Committee which promoted the community and its local entrepreneurs. It was noted the videos will be transferred to discs and will be available to attract potential businesses to the community.
- b. Regional Housing Consortium Update Chairperson Henkel serves as a representative on the consortium and Jason Grueneberg as the alternate. Both attended a recent public hearing in Waupaca on the Citizen Participation Plan. It was noted Waupaca County is taking the lead with this consortium and has submitted the grant application for funding for 2012-2013. Also, Waupaca County will develop an informational brochure and other marking materials for advertising the CDBG housing grant program. These materials will be distributed throughout the 9-County consortium area. Henkel reported the award is expected to be announced later this month.

7. County Surveyor

- a. County Surveyor's 2012 Year End Report. Per contract, County Surveyor Kevin Boyer presented his 2012 Year End Report. His presentation included explanations of the Fox Valley Land Surveying 2012 County contract, 2012 Town/Highway Contract, restocking of supplies, as well as the office work conducted (reviewing CSMs, public outreach, section corner tie sheets, map filing and section corner coordinate filing). It was further reported the Wood County Survey's Office received the 2012 Local Government Achievement Award.
- b. Consider Approval of 2012 County Surveyor Contract. Jason Grueneberg explained the County Surveyor contract was originally written in 2009 for a two year term with one year renewal options. This contract is again up for renewal. It was noted Item #1,1 (Scope of Services) has been amended on this contract with regard to weekly regular hours. Committee members commented they have been pleased with the work that has been done since 2009. Brief discussion was held on the terms of the length of this contract.

Motion by Ruth Moody to renew the County Surveyor contract for one additional year. Second by Ken Curry.

Motion by Ruth Moody to amend the previous motion to recommend the County Surveyor contract be renewed for two years. Second by Ken Curry. Motion carried unanimously.

8. University Extension

- a. Junior Fair Financial Report. Peter Manley distributed the 2012 Junior Fair Expenses Report to Committee members for their review. Following brief discussion, it was recommended the annual \$32,000 allocation be released.

Motion by Robert Ashbeck to accept the 2012 Junior Fair Expense Report as presented and to authorize the released of the \$32,000 allocation in January 2013. Second by Ken Curry. Motion carried unanimously.

- b. Drinking Water Program. Peter Manly reported he is working with the Town of Saratoga by planning a groundwater testing program for the town because of citizen interest. The water testing bottles will be available from November 1st thru November 13th. It was noted water bottles were available at the polling stations on November 6th. Manley further reported an

informational/educational program is scheduled for December 10th. Henkel requested CEED Committee members receive a copy of the testing results.

- c. 4-H Area Liaison. Chris Viau, Wood County UW-Extension 4-H Youth Development Educator informed the Committee he has been offered and has accepted a 'temporary' position with the State. He further explained the State will backfill his current position, with focus being on youth development/4-H programs.

Motion by Ken Curry to accept the recommendation of this appointment of Chris Viau. Second by Ruth Moody. Motion carried unanimously.

- d. Family Living Position Update. Peter Manley reported the vacant Family Living position should be posted by January 2013.
- e. Agricultural Agent Report. Matt Lippert, Wood County UW-Extension Agriculture Agent presented a report on the Wood County Soil Judging Contest. One hundred students from Auburndale, Marshfield, Pittsville and Wisconsin Rapids agriculture programs participated in this contest which was hosted on Wood County Park property on September 20th. It was noted this annual event allows the students to learn valuable lessons on the use and conservation of soil resources.

Lippert also distributed a copy of a News Release he wrote regarding water issues, demand for farm production, residential and urban interactions. This was sent to all local Gannett newspapers as well as local radio stations. However, this press release was not published in the local newspapers.

9. Land Conservation

- a. Report of WLWCA Annual Meeting. Committee member Ruth Moody informed the Committee the WLWCA annual meeting will be held in March 2013.

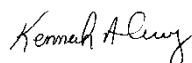
10. Schedule Next Meeting

- a. The next regular CEED meeting is scheduled for Wednesday, December 5, 2012. (Meeting will follow the 9:00 a.m. Public Hearing).
- b. Due to the upcoming holidays, the January CEED meeting is scheduled for Wednesday, January 9, 2013 (the 2nd Wednesday) at 9:00 a.m.

11. Adjourn

Motion by Ken Curry to adjourn at 11:33 a.m. Second by Robert Ashbeck. Motion carried unanimously.

Respectfully submitted,



Kenneth Curry, Secretary
Minutes by Julie Akey, Planning & Zoning Office
Review for submittal to County Board by Kenneth Curry (approved 11/29/12)