

EXECUTIVE COMMITTEE MEETING MINUTES

DATE Tuesday, September 02, 2014

TIME: 8:00 a.m.

PLACE: Room 115, Wood County Courthouse

PRESENT: Hilde Henkel, Trent Miner, Donna Rozar, Lance Pliml

EXCUSED: Peter Hendler

OTHERS PRESENT (for part or all of meeting): Michael Martin, Marla Cummings, Dennis Polach, Sue Kunferman, Bill Clendenning, Amy Kaup, Samantha Joanis, Kathy Roetter, Connie Janowski, Paula Tracy, Bonnie Nuber, Lt. Shawn Becker, Jenny Corbett, Lori Heideman, Karen Kubisiak, Lt. Darren Larson – Marshfield Police Department, Ronald McCabe – Wood County Libraries

The meeting was called to order at 8:00 a.m. by Chairman Miner.

Public Comment - No comments from the public

Consent Agenda – No additions or corrections to the consent agenda

Motion (Rozar/Pliml) to approve the consent agenda as presented. Motion carried unanimously.

Motion (Pliml/Henkel) to approve the resolution to authorize the negotiation of a multi-year lease with the City of Marshfield for space in the city hall building for the Human Services Department. The resolution will be forwarded to the County Board for consideration. Motion carried.

Dispatch Manager Heideman presented information in support of purchasing a CIS county-wide law enforcement mobile module. Lieutenant Becker representing Sheriff Reichert spoke in support of the purchase.

Motion (Rozar/Pliml) to move forward with the purchase of the CIS county-wide law enforcement mobile module. Motion carried.

Treasurer Kubisiak presented a resolution to tax deed 12 Wood County properties.

Motion (Pliml/Henkel) to approve the resolution to tax deed eligible property. The resolution will be forwarded to the County Board for consideration. Motion carried.

Finance Director presented the resolution to award the sale of general obligation promissory notes.

Motion (Pliml/Rozar) to approve the resolution awarding the sale of \$4,825,000 general obligation promissory notes, series 2014A. The resolution will be forwarded to the County Board for consideration. Motion carried.

Wellness Coordinator Joanis presented a request for Wellness eligibility data.

Motion (Rozar/Henkel) to authorize the retrieval of data on Wellness eligible employees and spouses. Motion carried.

Human Resources

Connie Janowski presented a request for the creation of a recruiter position. Having conducted an 18-month analysis of the County's recruiting process for vacant positions, she concluded this individual would collaborate with department heads to reduce recruitment time, be present at job fairs promoting Wood County as an employer of choice, and partner with universities and other educational organizations to present Wood County employment opportunities. With 10% of the current workforce within five years of retirement, Wood County needs to be proactive in having a presence among potential applicants. The consensus of the Executive Committee is to continue the discussion regarding the recruiter position at next month's meeting, with the HR Director providing details of her analysis. If approved by the Committee, the position will be included in the proposed 2015 HR budget.

HR portion of the meeting concluded at 8:45 a.m.

Respectfully submitted and signed electronically,

Donna Rozar

Donna Rozar, Secretary

Human Resources agenda items minutes taken and prepared by the Paula Tracy. Other minutes taken and prepared by Bonnie Nuber. All minutes reviewed by the Executive Committee secretary.