

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, November 3, 2015

TIME: 8:00 a.m.

PLACE: Room 115, Wood County Courthouse

PRESENT: Peter Hendler, Hilde Henkel, Trent Miner, Lance Pliml, Donna Rozar

OTHERS PRESENT (for part or all of meeting): Michael Martin, Dennis Polach, William Clendenning, Paula Tracy, Bonnie Nuber, Terry Stelzer, Marla Cummings, Brent Vruwink, Joseph Zurfluh, Terry Rickaby, Sheriff Tom Reichert, Samantha Joanis, Amy Kaup, Peter Kastenholz

The meeting was called to order at 8:00 a.m. by Chairman Miner.

Public Comment – No public comments

Consent Agenda

Motion (Henkel/Pliml) to approve the consent agenda as presented. Motion carried unanimously.

Maintenance Coordinator Rickaby reviewed his Letter of Comments.

Risk Management Director Stelzer reviewed his Letter of Comments.

Information Technology Director Kaup noted highlights from her Letter of Comments.

Wellness Coordinator Joanis presented updates on the Wellness program. Joanis and Wellness Board member Kaup presented two requests. The first was to add secure covered employee bike racks to locations upon request; and the second request was to approve a Tobacco Use Policy. The consensus of the Committee was to request that Joanis provide survey information that would warrant placing bike racks at locations upon request.

Motion (Rozar/Henkel) to approve the Tobacco Use Policy as presented. Motion carried unanimously.

Treasurer Kubisiak provided information on a resolution to sell tax deeded property via the Committee packet.

Motion (Hendler/Pliml) to approve the resolution to sell tax deeded property. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Finance Director Martin presented four resolutions to amend the 2015 budget in the areas of Debt Issuance, Debt Service, Capital Projects, and Building Numbering Identification.

Motion (Pliml/Hendler) to approve four resolutions to amend the 2015 budget in the areas of Debt Issuance, Debt Service, Capital Projects, and Building Numbering Identification. The resolutions will be forwarded to the County Board for consideration. Motion carried unanimously.

Martin and Deputy Finance Director Cummings gave the 2016 budget presentation. The Committee commended the Finance Department for their work on the budget presentation.

Break at 8:55 a.m. Meeting reconvened at 9:05 a.m.

Human Resources

It was announced that the new HR Director, Warren Kraft, will begin his employment with Wood County on November 16, 2015.

IT is working closely with the vendor to migrate HR's HRIS system over to the new system. The current system has reached its "end-of-life" and can no longer function satisfactorily with simply a band aide fix. HR, IT, and the vendor have a meeting scheduled in the near future. Amy Kaup reported IT has this issue on a fast track to prevent future issues in the HR Department. Part of this situation will be addressed with the new position budgeted for in IT.

Motion (Hendler/Henkel) to go into closed session at 9:10 a.m. pursuant to §19.85(1)(e), Wis. Stats., to discuss:

- **Grievance WPPA 15-127, and**
- **Collective bargaining negotiation with WPPA, Deputy Sheriffs' Association.**

Roll call vote. All ayes. Motion carried.

Motion (Rozar/Henkel) to return to open session at 9:19 a.m. Motion carried unanimously.

Peter Kastenholz asked that Paula Tracy present to the Committee a resolution outlining the 4-year (2016-2019) tentative agreements of the negotiated settlement with the Wood County Deputy Sheriffs' Association (WPPA/LEER) with comments on how the process with the Association representatives went.

Motion (Pliml/Hendler) to adopt the resolution for approval consideration by the Wood County Board outlining the Executive Committee's negotiated settlement with the Wood County Deputy Sheriffs' Association (WPPA/LEER). Motion carried unanimously.

Motion (Henkel/Rozar) to adjourn the EC meeting at 9:20 a.m. Motion carried unanimously.

Donna Rozar

Respectfully submitted and signed electronically by Donna Rozar, secretary

Human Resources agenda items minutes taken and prepared by Donna Rozar. Other minutes taken and prepared by Bonnie Nuber. All minutes reviewed by the Executive Committee secretary.