

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** July 30, 2015

**PLACE:** Wood County Annex & Health Center, Classroom - Marshfield

**PRESENT:** Donna Rozar, Mike Feirer, Marion Hokamp, Doug Machon, Peter Hendler, Jessica Vicente, Tom Buttke

**EXCUSED:** Lori Slattery-Smith, R.N., Jeffrey Koszczuk, D.O.

**ALSO PRESENT:** Kathy Roetter, Jo Timmerman (Human Services); Sue Kunferman, Kathy Alft, Nancy Eggleston (Health Department); Amy Slattery (Edgewater Haven); Rock Larson (Veterans Services); Bill Clendenning (County Board Supervisor); Jonathon Anderson (Marshfield News-Herald)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chair Rozar.

**2) Quorum**

The Chair declared a quorum present.

**3) Public Comments**

- n/a

**4) Correspondence**

- Chair Rozar shared letter received from Department of Health Services acknowledging the work of Health Department staff for demonstrating the infrastructure and program capacity to be certified as a Level III Health Department.
- NALBOH NewsBrief
- Nancy Eggleston announced a resolution will be presented at the August County Board authorizing the grant application for a Wood County Clean Sweep event.
- Chair Rozar summarized an email from Federal surveyors affirming Norwood is now in full compliance with past concerns by CMS.
- Chair Rozar shared email from Risk Management commending Norwood for controlling work-related injuries.

**5) Consent Agenda**

Motion (Feirer/Machon) to approve the consent agenda as presented. All ayes. Motion carried.

**6) Discussion and consideration of items removed from consent agenda**

n/a

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center  
Quarterly Reports – Veterans Service, Health Department**

Financial statements and quarterly reports were reviewed, with specific questions answered by appropriate Department Heads.

**8) Human Services - update on Fiscal Services Work Plan**

Jo Timmerman shared progress notes and barriers associated with cash receipts process recommendations, monthly close process recommendations, and communication recommendations.

**9) Human Services – discussion of Judicial/Legislative Committee resolution regarding centralized account managers**

A copy of the resolution to create a more centralized accounting system with financial managers at Edgewater Haven, Highway, and Human Services Departments was shared with Committee members. Kathy Roetter and Amy Slattery expressed reasons for their opposition to the resolution as presented. Kathy and Amy responded to Committee member questions, concerns, and comments.

**10) Veterans Service – Wisconsin Department of Veterans Affairs Grant for 2016 budget impact**

Rock Larson described changes with the Wisconsin Department of Veterans Affairs (WDVA) grant to counties for 2016 and beyond. Rock shared the recommendation of the Finance Director to create a new function in the 2016 budget dealing with the WDVA grants to counties.

**11) Edgewater Haven – funding to have email for all Edgewater staff**

Chair Rozar and Sue Kunferman explained the concern with a lack of email address for several Human Services and Edgewater Haven employees was initiated by employee complaints to the Wellness Coordinator (employees stating they don't have access to Wellness information). Kathy Roetter and Amy Slattery responded they are not aware of issues; options are available for their staff to gain access to information. There was Committee consensus the issue might be resolved with improved education or understating of the process.

**12) Edgewater Haven – year review of Behavior Unit**

Amy Slattery shared 2014 statistics with admissions and current issues with the High Behavior Alzheimer's/Dementia unit. Amy concluded the unit has been successful, with some residents moved into the general population.

*[ Peter Hendler excused ]*

**13) Health Department – Groundwater Protection Ordinance update**

Sue Kunferman provided an update with development of a Groundwater Protection Ordinance as directed by the County Board by resolution; and how amendments to Wood County Ordinance 801 and creation of a Nutrient Management Plan Specialist in Land Conservation might best address the concerns which initiated the directive.

**14) Core Competency and Key Behaviors – review of Department Head assessment(s)**

No discussion this month.

**15) Legislative Issue Updates**

Department Heads provided updates regarding issues pertaining to their Departments.

**16) Items for Future Agenda**

The Chair noted items for future agendas.

**17) Next Meeting(s)**

- August 24, 2015, 5:00 pm, Edgewater Haven, Conf Room 110/Admin Bldg – Port Edwards **(NOTE: this meeting is for Edgewater Haven and Human Services 2016 budget review/approval)**
- August 27, 2015, 5:00 pm, Edgewater Haven, Conf Room 110/Admin Bldg – Port Edwards

**18) Adjourn**

Motion (Machon/Buttke) to adjourn. All ayes. Motion carried. Meeting adjourned at 6:54 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to committee approval

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Marion Hokamp, Secretary  
Health and Human Services Committee