

C

## ***HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE MEETING MINUTES***

**DAY & DATE:** Thursday, September 1, 2016  
**TIME:** 8:00 A.M.  
**PLACE:** Nepco Lake Shelter, 1410 Griffith Avenue,  
WI Rapids, WI 54494

**ADJOURNMENT TIME:** 12:10 PM

**MEMBERS PRESENT:** Chairman Al Breu, Secretary Marion Hokamp, Supervisor David LaFontaine, Supervisor Joseph Zurfluh, Vice Chairman William Winch

**OTHERS PRESENT:** Park and Forestry Director Chad Schooley, Park & Forestry Office Supervisor Sandra Green, Wood County Board Chairperson Lance Pliml, County Board Supervisor Dennis Polach, Forest Administrator Fritz Schubert, Highway Commissioner Douglas Passineau, Highway Accounting Supervisor John Peckham, Highway Accounting Technician Caitlin Carmody, WDNR Forester Steve Grant, Bill Fuehrer - Central Wisconsin ATV Club, Jeffrey Masephol - Central Wisconsin ATV Club, Park & Forestry Construction Supervisor Dennis Quinnell, and Maggie Maleski from the Aqua Skiers

1. Call meeting to order. Meeting called to order at 8:00 am.
2. Public comments. None.
3. Approve minutes of the August 4, 2016 and August 16, 2016, Highway, Infrastructure, and Recreation Committee meeting(s). **Motion to approve minutes of August 4<sup>th</sup> and August 16<sup>th</sup>. 1<sup>st</sup> by LaFontaine, 2<sup>nd</sup> by Hokamp. MC**

### **HIGHWAY**

1. Discuss ATV Route proposals (Jeff Masephol). Caitlin Carmody of the Highway Department shared with the Board a packet of research about operation of ATVs on public roads. Based on her research, there are some safety, liability, and enforcement concerns regarding the ATV use on Wood County Trunk Highways. Jeff Masephol of the Central Wisconsin ATV club spoke of Juneau County's ATV trails which are contained entirely on public roadways. Carmody pointed out her research about surrounding counties and the types of trail systems they have. The majority have off-road ATV trails as the primary usage with short segments of county and township roads connecting them, which follows with the DNR's intent for ATV routes. Carmody discussed the information she put together about developing off-road ATV Trails with grants from the DNR. She stated that once a trail system was put in place in Wood County, then it

would be justifiable to connect the trails on town and county roads, but it should not be the other way around. B. Winch feels the information put together is overboard when all they are asking for are short small spurts to get to one route to another. D. Passineau reiterated that what this group is requesting to do is use roads to create a trail system which is contradictory to the intent of ATV usage and all the research surrounding their use on public roadways.

J. Zurfluh went through the document the highway put together page by page to discuss concerns. L. Pliml agreed with W. Winch. He stated he feels we have absolutely missed the boat with ATV development in this county. He stated there is a common sense approach where we can develop a system where trails can be developed so that people can get to areas they need to by using these routes. He feels it's necessary at this point to open some of these routes up. Carmody stated that the Highway Department believes that ATV trails should be developed first and then routes can be established to connect them. She stated that the club is apparently trying to develop their trail system on town and county roads instead of building the necessary off-road trail infrastructure. Mixing recreation on roads meant for commerce is a huge concern by D. Passineau.

The Committee asked D. Passineau if there are any of the proposed segments that he would consider approving. Passineau stated that there are some roads that just do not make sense, but there are others that do that have very limited traffic use and that he would consider opening, after further review. A. Breu asked what the procedure is for approving them. Carmody stated that according to statute, there would first need to be an ordinance created and passed by the County Board to allow ATV usage on County Roads. Then a policy for review and approval of individual segments would have to be created. Each segment would have to be reviewed and approved or denied separately.

The HIRC directed D. Passineau to draft an ordinance to allow ATV usage on select county roads and bring it to the October HIRC meeting for discussion and possible approval.

2. Discuss and possibly approve final draft of 2017 budget. **Motion to approve Highway 2017 budget 1<sup>st</sup> by J. Zurfluh, 2<sup>nd</sup> by D. LaFontaine. MC**
3. Discuss alternative revenue sources for highway projects. D. Passineau discussed additional revenue that could be brought in from highway projects in the near future. The proposal is a wheel tax for Wood County at \$20. L. Pliml suggested waiting to see what the Road Aid money will bring before moving forward with this.
4. Discuss purchase of the Park and Forestry skid-steer. Park and Forestry has a tracked skid-steer they are interested in selling once they receive the new forestry skid-steer and mulching attachment. Appraised value of skid-steer is approximately \$38K for this machine. Highway has been interested in the past and Parks is asking \$35K. If Hwy. doesn't want to purchase, then it will go through the Wisconsin Surplus Auction site.
5. Frac Sand update. No additional money was received. D. Passineau sent them an amended contract but has not heard back from them.

6. Current projects update. Discussed.
7. Approve payment of bills. **Motion to approve payment of bills for the Highway department, 1<sup>st</sup> by J. Zurfluh, 2<sup>nd</sup> by M. Hokamp. MC**
8. Correspondence. There are open wires on the overhead crane that need to be coated. It will be about \$18K and bids will be accepted for this project.
9. Accounting Supervisor's report. Report was discussed. **Motion to approve the accounting supervisor's report, 1<sup>st</sup> by M. Hokamp, 2<sup>nd</sup> by D. LaFontaine, MC.**

## **PARKS**

10. Parks Construction Supervisor report.
  - a. Current projects update. No questions.
  - b. Employee matters.  
**Motion to approve Parks construction supervisor report, 1<sup>st</sup> by D. LaFontaine, 2<sup>nd</sup> by J. Zurfluh. MC**
11. Office Supervisor report.
  - a. Snowmobile/ATV reports
  - b. Office update  
**Motion to approve Office Supervisor report, 1<sup>st</sup> by J. Zurfluh, 2<sup>nd</sup> by LaFontaine, MC.**
12. Park and Forestry Director report.
  - a. Review and approve forwarding 2017 budget to Executive Committee. **Motion to approve Park & Forestry 2017 budget and forward to the Executive Committee, 1<sup>st</sup> by M. Hokamp, 2<sup>nd</sup> by D. LaFontaine, MC.**
  - b. Review and possibly award bids for Dexter/Forestry Shop construction. The bid results were explained by C. Schooley and discussed with the committee. C. Schooley would like to award Ron's Refrigeration for HVAC and Eagle Construction for General Construction. C. Schooley's request is to not award the electrical or plumbing bid due to inconsistencies in the bidding documents. **Motion to allow C. Schooley to award bid for carpentry and HVAC pending acceptance of products provided by contractor, 1<sup>st</sup> by J. Zurfluh, 2<sup>nd</sup> by A. Breu. MC. Motion the plumbing and electrical be requoted with the original bidders and that C. Schooley be allowed to award the contracts based on the compliance and low quote, 1<sup>st</sup> by D. LaFontaine, 2<sup>nd</sup> by J. Zurfluh. MC.**
  - c. Discuss 2017 Red Sands Beach usage request by Aqua Skiers. The calendar is included in the packet that shows requested use of the Red Sands Beach by the Aqua Skiers for 2017. C. Schooley is recommending if the committee would move forward with this, there should be more public feedback allowed in order to make a good and fair decision. Possibly an open hearing to allow everyone to attend and provide their point of view for or against. C. Schooley feels that weekday practices should be kept at the river site, and the Sunday show site could remain at the beach where it would draw spectators to the park. But otherwise, during the weekdays, the practices are not attracting spectators and are detracting other park users. C. Schooley is recommending an open forum and public hearing in the evening hours to allow everyone to voice their opinion on this issue. Regarding the river site, a

visual barrier that could be run along that section, no parking signage, children at play signage and a flashing light to make the entire area safer. The temporary fencing would create a single area where people would cross the road instead of having large spaces where people are crossing the road in different places.

Both parties are open to alternatives to keep everyone safe. M. Hokamp does not agree we should open RSB to the Aqua Skiers for every night of the week. For years, the Biron site has not been an issue, why now? A. Breu would like to bring this back to October meeting and in the meantime, C. Schooley and Aqua Skiers try to come up with a compromise on useage. No action taken at this time.

- d. Discuss Drone use in Park and Forestry properties. C. Schooley simply provided information to the committee regarding drone use in parks.
- e. Resolution allowing Wood County to apply for County Conservation Grant. **Motion to approve the resolution, 1<sup>st</sup> by B. Winch, 2<sup>nd</sup> by J. Zurfluh. MC**
- f. Special Use Permits. Aqua Skiers, World Ski Tournament, a two day tournament. This first permit is for fireworks on the North Shore. Before National Anthem and after the conclusion of the closing ceremony. The second Special Use Permit is for charging a \$3 parking fee to park and for a \$5 entrance fee where a perimeter will be set up. Discussion on waving the fee for the week days for the Red Sands Beach Pavilion for the World Tournament. Parks is requesting reimbursement for at least the weekend dates which is \$150/day. **Motion to approve the Special Use Permits for the Aqua Skiers as well including the \$450 payment to the Parks Department for use of the RSBP for Friday, Saturday and Sunday, 1<sup>st</sup> by J. Zurfluh, 2<sup>nd</sup> by D. LaFontaine. MC**

Information on sound panels for the Nepco Lake Shelter was handed out to the committee. There are different options for absorbing materials. C. Schooley will be meeting with different individuals to discuss what the options are. Chad will bring more information to the October meeting.

**Motion to approve the Park and Forestry Director report, 1<sup>st</sup> by D. LaFontaine, 2<sup>nd</sup> by M. Hokamp, MC. MC**

## FORESTRY

### 13. Forest Administrator Report

Timber sale update. The Forester is looking to have a Timber Sale Bid Opening on 10/3/16. Approximately six sales will be up for bid. These sales are a result of the storm damage in July, 2016. The Forest Administrator will bring bid results to the 10/6 HIRC meeting. There is also a possibility of having an additional small bid opening by the end of this year. It will most likely be additional storm damage clean-up.

- a. Enbridge Energy easement. **Motion to approve the Enbridge Energy "Temporary Use Permit", 1<sup>st</sup> by J. Zurfluh, 2<sup>nd</sup> by D. LaFontaine, MC.**  
**Motion to approve the Forest Administrator Report, 1<sup>st</sup> by J. Zurfluh, 2<sup>nd</sup> by M. Hokamp. MC.**

14. Correspondence. None.
15. Approve payment of bills. **Motion to approve payment of Park & Forestry bills, 1<sup>st</sup> by D. LaFontaine, 2<sup>nd</sup> by J. Zurfluh. MC.**
16. Revenue report. **Motion to approve the Park & Forestry Revenue report, 1<sup>st</sup> by J. Zurfluh, 2<sup>nd</sup> by M. Hokamp. MC.**
17. Next meeting: October 6, 2016 at the Wood County Courthouse, Room 115. **CORRECTION:**  
**Next meeting will be held at the Wood County Highway Shop, 555 17<sup>th</sup> Ave S., WI Rapids**  
An annual tour will be planned for some time in September or October. C. Schooley will work with D. Passineau for a schedule and date.
18. Motion to adjourn. **Motion to adjourn, 1<sup>st</sup> by D. LaFontaine, 2<sup>nd</sup> by J. Zurfluh, MC.**

*M. Hokamp*