

CONSERVATION EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, September 6, 2017
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse, Room 115

1. Call meeting to order
2. Public Comments (*brief comments/statements regarding committee business*)
3. Review Correspondence
4. Consent Agenda
 - A. Approve minutes of previous meeting
 - B. Approve bills
 - C. Receive staff activity reports
5. Risk and Injury Report
6. Introduction of recently hired planning and zoning staff.
Victoria Wilson, Administrative Services
Stevana Skinner, Code Technician.
7. Land & Water Conservation Department
 - A. Open WDACP fence bids for Ken Rezin Cranberry Co. and approve low bid.
 - B. Open bids for Lee Accola's waste storage facility closure and approve low bid.
 - C. Consider/take action on resolution to amend the 2017 WDACP budget. Arnold
 - D. Nonmetallic Mining Reclamation program update. Arnold
 - E. 2017 CEED tour update. Arnold
 - F. 2018 budget update, as needed.
 - G. Discuss possible resolution requesting enforcement of WPDES according to statute.
 - H. Discuss nine recommendations from Bill Leichtnam.
8. UW Extension
 - A. Budget Update, as needed
 - B. Sarah Siegel, Family Living Educator resignation Hausler, Manley
 - C. Peter Manley, CRD Educator resignation Hausler, Manley
 - D. Area Extension Director duties discussion Henkel, Hausler
 - D. 4-H Report Brown
9. Economic Development
 - A. Update on the Central Housing Region home repair program.
 - B. Consider appointing Jason Grueneberg as Wood County Representative to the Central Housing Region Committee (currently alternate), and Adam Dekleyn as Alternate.
 - C. 2018 Economic Development budget update.
10. Planning
 - A. 2018 Planning & Zoning department budget update.
11. Schedule next regular committee meeting – 9:00 a.m. Wednesday, October 4, 2017.
12. Agenda items for next meeting
13. Schedule any additional meetings if necessary.
14. Adjourn

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, AUGUST 2, 2017
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Kenneth Curry, Robert Ashbeck, Adam Fischer and Harvey Petersen.

Members Excused: Bill Leichtnam.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg.

Land & Water Conservation Staff: Shane Wucherpfennig, Tracy Arnold, Adam Groshek, Lori Ruess and Joel Ebert.

UW Extension Staff: Jason Hausler and Peter Manley.

Others Present: Dist. # 14 Dennis Polach, Dist. # 15 Supervisor Bill Clendenning, Keith Merkel, 80 Feet is Enough, Mark Borchardt, 80 Feet is Enough, Rick Bakovka, REGI, Melissa Reichert, Heart of WI Chamber of Commerce, Scott Larson, MACCI, Jason Angell, City of Marshfield, Jeremy Sickler, Alexander Field, Mike Martin, Finance Director, Mark Hoffman, Milwaukee Journal Sentinel.

1. **Call to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** Mark Borchardt founding member of 80 Feet is Enough expressed his disappointment with the committee's decision to table the resolution to reform Wisconsin eminent domain statutes prohibiting the forcible taking of citizen's land for the private gain of for-profit pipeline companies. He handed out two news articles and asked the committee to reconsider the resolution which would at least allow the County Board to debate eminent domain.

Keith Merkel Wood County landowner also expressed his concerns with the resolution being tabled and asked for the Committee to reconsider.

Bill Clendenning stated that if the CEED Committee does not reconsider the resolution he will put it on the August 4th Judicial & Legislative Committee agenda.

3. **Review Correspondence.**

- A. Tracy Arnold shared an article on Pittsville High School's rusty crayfish research and removal project that was featured in the August Wisconsin Natural Resources magazine. Central Wisconsin is well represented in the August edition; there is an article by Paul Skawinski. UW Extension's Lakes Program on monarch butterflies and an article on Port Edwards being recognized as a monarch-friendly community for efforts to create and foster conservation.

4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the July 5, 2017 and July 18, 2017 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Stevana Skinner, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Tracy Arnold, Adam Groshek, Emily Salvinski, Lori Ruess, Peter Manley, Matt Lippert, Sarah Siegel, Jodi Friday, Chris Viau, Kyli Brown and Jeremy Erickson.

- A. Minutes of July 5, 2017 and July 18, 2017. No additions or corrections needed.
- B. Department Bills. No questions or comments.
- C. Staff Activity Reports. Chairperson Henkel had a question on item 5.a.iv. of the Code Administrator's staff report. It was discussed under agenda item # 9.

Motion by Adam Fischer to approve and accept the July 5, 2017 and July 18, 2017 CEED minutes, bills from Planning & Zoning, Land & Water Conservation, and UW Extension and staff activity reports as presented. Second by Kenneth Curry. Motion carried unanimously.

5. Risk and Injury Report. Nothing new to report this month.

6. UW Extension.

A. Area Extension Director, Introduction. Peter Manley introduced Jason Hausler Area Extension Director. Jason grew up in Wausau and worked with UW Extension for the past six years; most recently working in Dunn County. He is excited to be back in Central Wisconsin.

B. nEXT Gen Reorganization Staffing Proposal. Jason Hausler explained the new nEXT Gen staffing proposal. The new staffing plan is a flat fee "pay for service" staffing model. Each position description has a set fee which does not change from county to county. With the new staffing plan Wood County UWEX comes in under budget. Discussion and questions followed.

Jason Hausler addressed the questions and concerns and assured the committee he will take any questions he couldn't answer to the state. He plans to attend future CEED meetings and thanked the Committee for their support to UWEX.

Peter Manley presented the RD/PD scenario which listed the flat fee price per FTE that counties are asked to pay. Positions that are fully county funded were not included in the scenario. A \$10,000 1st position discount is given to counties with an Extension office and a \$3,000 allowance for professional development was included. Discussion followed.

C. Budget review Peter Manley presented the 2018 UWEX budgets for review. He explained the tax levy increase of \$2,130 or .38%. Discussion followed.

Motion by Kenneth Curry to approve the 2018 UWEX budgets as presented. Second by Robert Ashbeck. Motion carried unanimously.

D. Soils and 4-H Leader's Account. Peter Manley stated that an agreement has been reached with a past employee and the discrepancies in the accounts will be rectified.

E. 133 Contract Amendment. Peter Manley presented an amendment to the current 133 contracts. The amendment extends the contracts for six months.

Motion by Adam Fischer to approve extending the current 133 contracts for six months. Second by Kenneth Curry. Motion carried Unanimously.

7. Land & Water Conservation Department.

A. Review/approve 2018 Land Conservation Department budgets. Shane Wucherpennig presented the 2018 Land & Water Conservation Department budgets. Two out of the six budgets are levied budgets. The Land Conservation budget has a \$16,781 or 8.42% increase in tax levy. Increases are in personal services and contractual services; supplies and expenses and fixed charges decreased. Due to state budget uncertainties, DATCP cannot issue a preliminary allocation to counties until the state budget is passed. Counties were advised to budget with a 10% decrease in grant allocations if they want to present a conservative budget. The DATCP budget reflects the 10% revenue decrease. Discussion followed.

Motion by Kenneth Curry to approve the Land & Water Conservation Admin., DATCP Grant, Wildlife Damage Abatement & Claims, Nonmetallic Mining Reclamation, Trust Fund, and Permits & Fines budgets as presented. Second by Harvey Petersen. Motion carried unanimously.

B. Chairperson Henkel opened the five bids received for Thomas Hamus's manure storage facility. Bids were as follows: Weichert Trucking - \$135,296.31, Jeff Ertl - \$145,659.90, Rich Weiler Construction - \$152,550.00, Kolo Trucking & Excavating - \$166,305.15 and Earth Inc. - \$180,894.65.

Motion by Adam Fischer to approve the low bid from Weichelt Trucking in the amount of \$135,296.31 (after review and verification that the bid is accurate and complete) for the purpose of basing the cost-share amount for Thomas Hamus's manure storage facility. Second by Harvey Petersen. Motion carried unanimously.

- C. Discuss WCA request for La Crosse County resolution. Chairperson Henkel reported that the WCA Agriculture, Environmental & Land Use steering Committee voted to adopt a La Crosse County resolution requesting enforcement of WPDES according to statute. The resolution will be presented at the WCA business meeting in November. It was asked if there are similar situations in Wood County and should Wood County consider a resolution? Following discussion it was decided to put this topic on the September CEED agenda for further discussion.

8. Economic Development.

- A. Update from Alexander Field in Wisconsin Rapids and Roy Shwery Field in Marshfield. Jeremy Sickler, Alexander Field General Manager, stated Jeffrey Gaier, General Manager of Marshfield Municipal Airport, was not able to attend the meeting due to a prior commitment. Jeff did put together an Airport Activity Report which Jeremy handed out. Jeremy asked for disbursement of 2017 Economic Development funds allocated to Alexander and Roy Shwery Fields, updated the Committee on increased air traffic and the proposed upgrades at Alexander Field, thanked the committee for their generosity, and ask for continued generosity for future funding. He added that Alexander Field applied for a \$2,500 increase in Economic Development funding from Wood County in 2018. If approved, the additional funding would be used for crack filling of the main runway.
- B. Review/approve 2018 Economic Development budget. Jason Grueneberg presented the proposed 2018 Economic Development budget and reviewed the 2018 Economic Development grant applications with the committee. The Marshfield Economic Development Board applied for an additional \$31,250 to support the newly created Marshfield Residential Incentive Program and Alexander Field applied for an additional \$2,500. Discussion followed.

Adam Fischer stated he would like to see a change to the application process in 2018 based on need and what is in the best interest of tax paying citizens.

Motion by Adam Fischer to approve the 2018 Economic Development budget as presented. Second by Robert Ashbeck. Motion carried. Kenneth Curry opposed. He feels the money allocated to Marshfield Residential Incentive Program is an intrusion of the private market.

9. Planning.

- A. Review/Approve 2018 Planning & Zoning Department budgets. Jason Grueneberg presented the Planning & Zoning, Land Records, Private Sewage, Census Redistricting and Surveyor budgets. The Planning and Zoning budget has less than a 1% increase in tax levy; no tax levy increase in the other two levied budgets. Discussion followed.

Motion by Adam Fischer to approve the Planning & Zoning, Land Records, Private Sewage, Census Redistricting and Surveyor budgets as presented. Second by Robert Ashbeck. Motion carried unanimously.

Jason Grueneberg answered the questions Chairperson Henkel had on the Code Administrator's staff report regarding sites with new structures and no sanitary permits.

10. Schedule Next Meeting.

The next regular CEED meeting is scheduled for Wednesday, September 6, 2017 at 9:00 a.m., at the Wood County Courthouse in Room #115.

11. Agenda items for next meeting.

- A. Nine recommendations from Bill Leichnam.
- B. Discuss possible resolution requesting enforcement of WPDES according to statute.
- C. Introduction of newly hired Planning & Zoning Department personnel.

12. Schedule any additional meetings if necessary.

No additional meetings were scheduled.

13. Adjourn.

Motion by Harvey Petersen to adjourn at 12:20 p.m. Second by Adam Fischer. Motion carried unanimously.

Respectfully submitted,



Kenneth Curry, Secretary
Minutes by Lori Ruess, Land & Water Conservation Dept.
Review for submittal to County Board by Kenneth Curry (approved on 08/08/2017 at 9:08 a.m.)

Committee Report

County of Wood

Report of claims for: Land & Water Conservation Dept

For the period of: August 2017

For the range of vouchers: 18170125 - 18170141

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18170125	WAL-MART COMMUNITY/RFCSLLC	LWC - FIELD SUPPLIES	06/30/2017	\$9.81	P
18170126	WOODTRUST BANK NA	LWC-REGISTRATION FOR TRAINING	07/07/2017	\$50.00	P
18170127	GROSHEK ADAM	LWC - DATA PLAN & MILEAGE RIEM	07/20/2017	\$46.05	P
18170128	WUCHERPFENNIG SHANE	LWC-DATA PLAN & MILEAGE	06/22/2017	\$83.50	P
18170129	GROSHEK ADAM	LWC - SAFETY SHOE REIMBURSEMENT	07/28/2017	\$137.15	P
18170130	ASCHENBRENNER RALPH	SWRM - COSTSHARE WELL CLOSURE	08/03/2017	\$500.00	P
18170131	KNUTH RONALD & MARY	SWRM - COST-SHARE WELL CLOSURE	06/15/2017	\$485.00	P
18170132	TAYLOR COUNTY LAND CONSERVATION DEPT	NMFE GRANT REIMBURSEMENT	08/08/2017	\$1,447.63	P
18170133	CLARK COUNTY LAND CONSERVATION DEPT	NMFE GRANT REIMBURSEMENT	08/08/2017	\$1,447.63	P
18170134	MARATHON COUNTY CONSERVATION DEPT	NMFE GRANT REIMBRUSEMENT	08/08/2017	\$1,447.63	P
18170135	LAURA'S LANE NURSERY	TS - 25% DEPOSIT ON 2018 TREES	07/27/2017	\$1,731.00	P
18170136	SALVINSKI EMILY	LWC - SAFETY SHOE REIMBURSEMENT	08/10/2017	\$100.00	P
18170137	PAINT CREEK NURSERY	TS - 25% DEPOSIT - 2018 TREES	08/02/2017	\$663.75	P
18170138	GROSHEK ADAM	LWC - DATA PLAN REIMBURSEMENT	08/28/2017	\$30.00	
18170139	WUCHERPFENNIG SHANE	LWC- DATA PLAN/MILEAGE/MEALS	08/28/2017	\$113.48	
18170140	WOODTRUST BANK NA	CC - TREE FARM TOUR REG. (AF)	08/28/2017	\$22.09	
18170141	NORTH CENTRAL LAND & WATER CONSERVATION	LWC - SUMMER TOUR/MTG REGISTRA	08/28/2017	\$120.00	
Grand Total:				\$8,434.72	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: UWEX

For the period of: August

For the range of vouchers: 30170104 - 30170118

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30170104	4-H LEADERS ASSOCIATION	refund from double payment	08/08/2017	\$95.40	P
30170105	BROWN KYLI	BROWN JULY EXPENSES	08/08/2017	\$354.46	P
30170106	ERICKSON JEREMY	ERICKSON JULY EXPENSES	08/08/2017	\$220.73	P
30170107	MANLEY PETER	MANLEY JULY EXPENSES	08/08/2017	\$206.09	P
30170108	WISCONSIN TREE FARM COMMITTEE	TREE FARM REGISTRATIONS	08/08/2017	\$945.00	P
30170109	WOODTRUST BANK	Camp, STEM, MG banner	08/15/2017	\$856.45	P
30170110	UW SOIL TESTING LAB	UW SOIL TESTING CHARGES	08/15/2017	\$390.00	P
30170111	EO JOHNSON CO INC	Copier Lease	08/15/2017	\$229.49	P
30170112	ERICKSON JEREMY	erickson aug expenses	08/29/2017	\$191.53	P
30170113	LIPPERT MATTHEW	LIPPERT AUG EXPENSES	08/29/2017	\$121.45	P
30170114	MANLEY PETER	MANLEY AUG EXPENSES	08/29/2017	\$179.76	P
30170115	SIEGEL SARAH	SIEGEL AUG EXPENSES	08/29/2017	\$292.11	P
30170116	TOMSYCK KATIE	TOMSYCK AUG EXPENSES	08/29/2017	\$74.90	P
30170117	VIAU CHRISTOPHER	VIAU AUG EXPENSES	08/29/2017	\$165.32	P
30170118	WOODTRUST BANK	Fair supplies, Tree Farm reg	08/29/2017	\$42.24	P
Grand Total:				\$4,364.93	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Report

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: August 2017

For the range of vouchers: 22170100 - 22170110 38170013 - 38170014

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22170100	WOODTRUST BANK NA	Credit Card Charges	07/20/2017	\$293.03	P
22170101	CENTRAL STAKING INC	SU-5 Corners @ \$165	06/07/2017	\$825.00	P
22170102	INDUSTRY SERVICES DIVISION	PS-State Sanitary Fee (July)	07/31/2017	\$1,400.00	P
22170103	CARMODY DATA SYSTEMS INC	PS-Upgrades/Services (Aug)	08/03/2017	\$299.00	P
22170104	BOYER KEVIN	SU-Services Per Contract (Aug)	08/14/2017	\$833.00	P
22170105	GRUENEBERG JASON	PL-Expenses (August)	08/16/2017	\$195.85	P
22170106	CONNER JUSTIN	PL-Expenses (August)	08/17/2017	\$201.80	P
22170107	DEKLEYN ADAM	PL-Expenses (August)	08/24/2017	\$111.28	P
22170108	WOODTRUST BANK NA	Credit Card Charges	08/20/2017	\$153.27	P
22170109	WOOD COUNTY CLERK OF COURTS	PS-Small Claims Action (4)	08/25/2017	\$398.00	P
22170110	MONTGOMERY CO SHERIFF'S MD	PS-Service Fee (1)	08/25/2017	\$60.00	P
38170013	SOUTH WOOD CO AIRPORT COMM	ED-Annual Aid (2017)	08/04/2017	\$7,500.00	P
38170014	MARSHFIELD AIRPORT	ED-Annual Aid (2017)	08/04/2017	\$7,500.00	P
Grand Total:				\$19,770.23	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

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Activities Report for Shane Wucherpfennig August 2017

- **August 1** – Attended Executive Committee meeting
- **August 2** – Attended CEED meeting.
- **August 4** – Attended Judicial & Legislative meeting.
- **August 4** – Attended Farmers of Mill Creek meeting.
- **August 8** – Meeting with Jessica Brandl on their construction project.
- **August 9** – Met with Drew Zelle (DATCP) to discuss projects and do site visits.
- **August 10** – Met with Tom from Badger Sandstone on site to discuss reclamation progress.
- **August 11 & 12** – Worked on Construction plans for 2017 projects.
- **August 15**– Attended County Board.
- **August 14,16** – Worked on Construction plans for 2017 projects.
- **August 15** – Met with Tracy Arnold and Zoe from the DNR on NMM Reclamation issues and protocols
- **August 18** – Attended PACRS meeting.
- **August 21** – Met with Quentin Enders (DQ Farms) and Adam Scheunemann to discuss a manure spreading complaint.
- **August 24** – Attended Judicial & Legislative meeting.
- **August 25**– Worked on Construction plans for 2017 projects.
- **August 29** – Attended NM Implementation Work Group meeting in Eau-Claire.
- **August 30** – Attended Executive Committee meeting
- **August 30**– Met with Tracy Arnold and private consultant Andy Nelson to discuss Joan Arnold NMM Reclamation of Badger Sandstone. He requested a meeting with LWCD.

Activities Report for Tracy Arnold 08-2017

Wildlife Damage Abatement and Claims Program

- Maintaining DNR database with current Wood County information
- Continue to enroll landowners for the 2017 year
- Received DNR approval for a permanent fence for Ken Rezin Cranberry Corp.
- Working with Ken Rezin Cranberry Corp. to finalize design of fence
- Working on bid paperwork, budget amendments and contracts for Ken Rezin Cranberry Corp.
- Meeting with fence contractors for site visits on Ken Rezin fence project
- Working on completing paperwork for all 33 permanent fence inspections
- 6 fences failed inspections for the year, working on getting those back into compliance
- Met with numerous landowners about shooting permits to evaluate crop damage amounts
- Justifying wildlife damage on numerous fields requesting shooting permits
- Submitted the 2nd QTR reimbursement
- Worked with Lori on the 2018 WDACP budget

Non-metallic mining reclamation program

- No forfeiture payment from B & R Excavating to date (since June 12, 2013)
- Updating NMM databases
- Site visit to Badger Sandstone with Tom H and Shane for final reclamation touchups
- Investigated complaint calls that came in regarding mining
- Working with landowners on a permit transfer, new permit, etc
- Working with bankruptcy situation, working with Peter K on that

Land and Water Conservation

- Entering stream flow data into the SWIMS database for 16 sites (authorized by state to enter data)
- Chair of the Youth Education Committee for the WI Land+Water
- Secretary of the North Central Land and Water Conservation Area Association
- Attend the North Central Land and Water Conservation Area Association summer meeting
- Continue planning the North Central Land and Water Conservation Area Association February meeting in Wisconsin Rapids.
- Take Joel (intern) in field whenever I'm going out
- Continue planning the 2018 Fall CEED Tour with Land & Water, UWEX and Planning and Zoning
- Working with nurseries to confirm trees for the 2018 tree sale
- Attended the School at Altenburg Farm Education Committee meeting
- Volunteered at The School at Altenburg's Farm Consumer Outreach Nights
- Train landowners on the procedure for acoustic bat monitoring
- Uploaded acoustic bat monitoring data as survey's are completed
- Attended the Women Caring for the Land at Glacial Lake Cranberry
- Requested new tree sale program from IT, current one is very updated

Activities Report for Adam Groshek –August 2017

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

- ~Cost estimates, bidding, Contractor discussion, pre-construction meeting, and staking for the 2017 earthen manure storage lagoon for Tom Hamus near Auburndale.
- ~Wayerski manure storage pit expansion, barn manure transfer channel, and erosion control lookover of mostly finished structures.
- ~Multi-Discharger Phosphorus Variance research, discussion with industries, and follow-up discussions with DNR and LWCD staff.
- ~Well decommissioning follow-through for Ralph Aschenbrenner's old well.
- ~Assisting the LWCD intern Joel in finishing up some projects for the summer.
- ~Assisting REA engineering firm find historical data for Russ Haffenbraedl's current transfer system/manure storage/barn expansion/revisions.
- ~Wild parsnip tracking along roadside ditches.
- ~Discussion with Aaron Gorst on possible future manure storage pit.
- ~Discussion with Craig Brandl on future manure pit.
- ~Reporting to DNR of stormwater-related sediment discharge into the WI River near the Riverblock Building storm sewer outfall pipes.
- ~Manure storage abandonment plan, site visit, bidding, contractor discussion for project to occur in the next month or two.
- ~Information given to the Hub City Times in Marshfield pertaining to land clearing data from the Agricultural Census published every 5 years.
- ~Seeding as-built check for the completion of the 2016 manure abandonment for Jacki Schueller.
- ~CREP environmental benefit reports, buyout question answering, scheduling office visits, contract signing and discussion, and GIS field tracking and documentation for Katherine Warnecke, Fritz Miller, Russ Bauer, Al Weiler, Triple P Dairy, Russel Brockman, Jeff Richardson, Francis Huser, and Glen Peplinski.
- ~Ron Knuth well decommissioning cost-share finalization.
- ~Assisting realtor with information on manure storage structure contract for an upcoming property sale.
- ~Wetland indicator soils investigation for the construction of a pond for Michael Zimmerman.
- ~6-day vacation travelling to Ghana, Africa to assist in the opening of the 250-student K-8 school for 4 less fortunate communities including school supply donations from friends, family, and some no longer useable Wood County office supplies. This trip was a follow-up to my Engineers Without Borders construction/fundraising trip that I took 4.5 years ago as a senior at UW-Platteville.
- ~Well decommissioning plan/site visit for Chris Pupols in Rudolph.
- ~Well decommissioning plan/site visit for Dan Hollar in Milladore.
- ~Assisting Chris Heckel with new <1 acre pond permitting.
- ~As-built documentation and calculations for Lee DeBoer including pump flow rates, and final touch ups for the NOD 2016-2017 project.
- ~Issuance of the Manure Storage Ordinance waste storage facility construction permit for Tom Hamus to start any day now.
- ~Preparation for the 2nd in a series for the Basic Ag for Conservationists training on Sept. 8th.
- ~Well decommissioning plan/site visit of Ian Schultz in the Town of Sigel.

Activities Report for Lori Ruess – August 2017

- Completed July sales tax report and submitted report to Finance.
- Attended August 2nd CEED meeting and typed minutes.
- Reviewed general ledger and payroll registers and completed journal entries to correct August payrolls.
- Completed budgets and made copy for Finance before the August 14th deadline.
- Completed 15 year CREP agreement (re-enrolled 19.04 acres) - Catherine Warnecke.
- Completed 15 year CREP agreement (re-enroll 16.7 acres) - Fritz Miller.
- Completed 15 year CREP agreement (re-enroll 9.6 acres) – Al Weiler.
- Completed 15 year CREP agreement (re-enroll 17.88 acres) - Russell & Elaine Bauer.
- Completed 15 year CREP agreement (re-enroll 5.01 acres) - Triple “P” Dairy.
- Completed 15 year CREP agreement (re-enroll 14.35 acres, 1.29 new acres) - Jeff & Susan Richardson.
- Completed 15 year CREP agreement (re-enroll 51.64 acres, 24.76 new acres) - Russel & Arlene Brockman.
- Completed cost-share contract for Lee Accola – waste storage closure.
- Completed cost-share contract for Christopher Pupols – well decommissioning.
- Completed cost-share contract for Ralph Aschenbrenner – well decommissioning.
- Completed cost-share contract for Craig & Jessica Brandl – waste storage facility.
- Completed cost-share contract for Daniel Hollar – well decommissioning.
- Completed reimbursement request for Ron & Mary Knuth – well decommissioning and sent to DATCP for processing.
- Completed reimbursement request for Ralph Aschenbrenner – well decommissioning and sent to DATCP for processing.
- Completed resolution to amend the WDAC 2017 budget for Ken Rezin’s fence project.
- Attended the North Central Land & Water Conservation tour in Three Lakes.
- Attended August 22nd Employee Feedback meeting.
- Completed journal entry request for monthly fuel charges and vehicle maintenance/repair from Highway Dept. and forwarded to Finance.
- Organized County Board and CEED packet information and took to County Clerk’s office.
- Working on fall newsletter and tree and shrub order form.

Activities Report for Emily Salvinski
August 2017

- **August 1.** Prepped outline for radio spot, updated NMP database, contacted landowner and nm planner
- **August 2.** Mapped possible SEG cost share acres, contacted nm planner, updated NMP database
- **August 3.** Attended radio show (WFHR) to promote programs, updated parsnip database, updated LWCD display, explored WI DNR's new open data webpage, downloaded some data for GIS (townships)
- **August 4.** Prepped and printed soil map with descriptions, field and office mapped parsnip due to tip
- **August 7.** Worked on fillable NMP for cranberries. Attended health and wellness committee meeting
- **August 8.** Completed fillable NMP for cranberries
- **August 9.** Glacier Lake Cranberries field day
- **August 10.** Revised 590 summary sheet
- **August 14.** Answered manure management question by creating maps and relating rule to their property
- **August 15.** Field mapped parsnip from e-mail tip. Found other spots on the way. Took pictures, office mapped, uploaded pics, added pics to database, mapped driving route
- **August 17.** Prepped info for site visit to pre-CAFO farm with complaint. Gathered photos for pollinator page
- **August 18.** Started report/snapshot of the year that summarizes activities that took place this summer relating to wild parsnip, and its infestation status
- **August 21.** Put together list of native milkweeds to WI and which are native to Wood (for pollinator corridor)
- **August 22.** Reviewed youth education brochures, added updated 2016 aerials to databases, edited a shapefile
- **August 23.** Met landowner to pick up fences for bear damage, processed received NMP checklist, GIS file maintenance (combining, deleting)
- **August 24.** Went to courthouse to look at used furniture, went to staples to purchase chairs, put chair together. Looked into this year's speaking contest topic
- **August 25.** Started adding parsnip point from my database to nationwide EDDmapS
- **August 28.** Helped Tracy with wildlife damage program
- **August 29.** Attended DATCP's nutrient management implementation workshop

Conservation, Education & Economic Development Committee Report for the month of August 2017

PETER MANLEY

Wood County UW-Extension, Community Resource Agent

- I attended and processed paperwork related to the August 2 CEED meeting.
- We entered the final stages of the UWEX reorganization process as Jason Hausler became the new Area Extension Director and will assume many of the administrative roles. I will remain Department Head through 12/31/2017.
- I communicated numerous times with Jason on Wood County's budget process and administrative processes.
- Sarah Siegel, Family Living Educator submitted her resignation and I began processing the related paperwork.
- I submitted my resignation, effective 1/31/2018, and began processing the related paperwork and how various programming will continue.
- I facilitated the Employee Feedback Group meeting, August 22.
- The Tree Farm Field Day was held August 12. 150 people attended this event north of Pittsville. I developed the educational booklet for this event, served on the steering committee, promoted the Field Day and helped coordinate Field Day activities. We were at capacity for the event and received very favorable verbal reviews (evaluations were conducted).
- I began a community strategic planning process for the Nekoosa area. At our first formal meeting we began work on a mission statement, mandates and stakeholders.
- I have also negotiated at strategic planning process for the Marshfield Area Pet Shelter. Formal planning will begin in September.
- I facilitated follow-up strategic plan-of-action steps for the Aging and Disability Resource Center of Central Wisconsin, August 10.
- I met with the Blueways group that is promoting use of the Wisconsin River. I also participated in the Paddlefest, August 26.
- I began the Clean Sweep application process for 2018. I began planning for September 2017 Clean Sweep and met with the contractors.
- I attended two trainings: Windows 10 (August 7) and Public Information Officer Training (August 8-9).
- Radio programs this month promoted the Tree Farm Field Day.
- I assisted at the Fair, August 29-30-31.

MATT LIPPERT

Wood County UW-Extension, Agriculture Agent

- I was on vacation but learning things that will benefit me as an Extension Agriculture Agent in the process. I participated in an international tour with the Professional Dairy Producers of Wisconsin (PDPW) in Ireland. We did all of the tourist type things that people do in Ireland but we also visited 5 grass based dairy farms, all very progressive and successful producers. We also toured the main campus of the Irish counterpart to the USDA, toured a potato farm and a sheep grazing operation. There were 52 of us on the tour and it was a great opportunity to network. In addition to the large group from Wisconsin, there were producers from New York, Pennsylvania, Indiana, Iowa, Michigan and Colorado in our group. As a group, these people tended to be large producers with one couple involved with managing over 30,000 milking cows. There was also a non-farm couple, relatives of one of the dairy farmers on the tour and staff from the PDPW organization.
- In addition to my time away from work for the Ireland tour, my mother passed away at the good age of 95. I took time away from work to join family and greet the many people that came to join our family during the visitation and funeral.
- I did radio interviews on WDLB and WFHR during the month.
- I met with the Market Animal Sale Committee as they make final plans for the upcoming fair.
- Two issues of the Cranberry Crop Management Journal went to around 400 cranberry industry people either by internet or mail during the month. The Journal is sponsored by a grant from the Wisconsin Cranberry Marketing Board and is available to every cranberry grower in Wisconsin without charge.
- I attended the Cranberry Summer Field Day, this year held in Warrens. This event is jointly sponsored by UW-Extension and the Wisconsin State Cranberry Growers Association. UW-Extension leads a number of management informational seminars during the event. There are also marsh tours, commercial vendor displays and a grower association meeting. It is a great opportunity to network with growers.
- I met with our Agriculture academic department in UW-Extension as our committee considered 4 Extension Agents for tenure. This is not an easy process, as at this meeting none of the candidates received approval for advancement to a tenured status for academic rank.
- During the final week of the month I will be assisting with the county fair. I will be assisting with entry day on Tuesday, including assisting with the scanning of hogs for determining carcass quality characteristics. On Wednesday, I will be coordinating and announcing in the beef show ring and assisting with the dairy fitters special in the afternoon. Ten youth will compete by preparing ten unfitted heifers to see who can make their animal the most show ready in one hour's time. As a safety consideration, I have provided the heifers and trained the heifers to lead so they are not dangerous to the youth. In the evening I will be broadcasting on WDLB during the Market Animal Sale, and on Thursday and Friday I will assist with the Junior Dairy Show. The rest of the fair activities will show up in my September report.

SARAH SEIGEL

Wood County UW-Extension, Family Living Educator

- Talked on the radio (WDLB) on August 1. My topic was Back to School! I talked about the importance of getting families ready to go back to school weeks before school actually starts.

- Worked at In courage's Community Picnic on August 2. As an office we assisted with the set up for the community picnic.
- Worked at the Stuff the Bus event which took place at Witter Field. August 3
- Had a booth at the Rome Farmers' Market on August 4. I had some food samples, information and resources on food safety, nutrition and home food preservation.
- Attended the Wood County Wellness Board meeting on August 7. I was proposing that the wellness board incorporate the WalletWise Financial Wellness survey as part of the employee wellness program. The board approved the use of the financial survey for all county employees.
- Attended a Home and Community Education (HCE) board meeting on August 8. Discussed the opportunity for HCE to have a booth at Farm Technology Days in 2018.
- Picked up recording equipment for videotaping the Wood County Lunch & Learns on August 9.
- Listened to a Department of Family Living wisline on August 15. We received an update on how our departments will be restructured in the new nEXT generation model.
- Attended a coalition training at the Country Inn and Suites in Stevens Point on August 15 and 16 (half days). The training was a leadership training on how to effectively start, run and participate in local coalitions.
- Had a planning session for the 2018 Wood County Wellness employee program. We discussed potential topics and dates. August 17
- Had a financial coaching appointment at McMillan library with a community member. August 17.
- Had 3 financial coaching appointments at the Marshfield Homeless/Transitional shelter on August 17. I met individually with clients who are living at the shelter.
- Taught Nutrition Grab & Go at the Marshfield Public Library on August 22. My topic was vegetables available in August. I provided food safety information, nutrition information along with samples & recipes.
- Had a booth at the Marshfield and Wisconsin Rapids Farmers' Markets. August 8, 10, 15 and 22. I provided food safety resources, nutrition information on vegetables available at the market along with samples & recipes.
- Had a meeting with Jackie Carattini the Family Living Educator in Marathon County. We discussed programming needs along with covering needs after my last day on September 8. August 24
- Had 3 financial coaching appointments at the Marshfield Homeless/Transitional shelter on August 24. I met individually with clients who are living at the shelter.
- Talked on the radio (WDLB and WFHR) on August 29 and 31. My topic was Being a Healthy Host or Hostess! I talked about the importance of offering healthier options as we get into the holiday and football season.
- Met with Ho-Chunk head start and HCE on August 29 to deliver bus bags. The bags will hold books for head start students to read as they are riding the bus to school.
- Worked at the Central Wisconsin State Fair in Marshfield on August 31 and September 1 and 4.
- I attended coalition meetings throughout the month for Recreate sub-committee Food Systems, and Recreate Health community food center.

JODI FRIDAY

Wood County UW-Extension, FoodWise Nutrition Educator

- In preparation for teaching a new curriculum (Eating Smart Being Active), which includes both food preparation and physical activity components, the Wood/Portage County FoodWise educators have been preparing lesson materials and practicing recipes/food preparation teaching techniques. The series is quite lengthy at nine lessons with many activities within each lesson. Food Prep practice days included 8/1 and 8/8. Lesson material review and role play included 8/17, 8/23 and 8/30
- Participated in a ReCreate Health: Food System team meeting (8/1).
- Taught lessons at the SWEPS Pantry, approximately 15 learners during each visit (8/7, 8/14 & 8/28).
- Participated in one Community Food Center planning meeting (8/8).
- Began a new lesson series with SWEPS called Healthy Cents. Pantry participants register for the lesson which is taught during non-pantry hours. The lessons focus more on food resource management skills. (8/15)
- Met with Erin Hess from the YMCA regarding offering the new curriculum Eating Smart Being Active to "Membership for All" YMCA participants. The series is scheduled to begin in January.
- Again, I've taken quite a bit of time off this month due to both family time and my daughter's post-surgery physical therapy appointments.

KYLI BROWN

Wood County UW-Extension, 4-H Program Advisor

- The month of August was busy with a number of things. First and foremost the 4-H office was getting ready for the Central WI State Fair. As an office we all have roles in which we help to prepare for the seven-day event. Much of my time was spent answering questions, creating reports with the help of Katie and Wendy, assembling handouts and attending Jr. Fair Board meetings.
- I spoke on the radio with a few of my 4-H youth on WDLB and WFHR as well as kept the Facebook page humming with updates and events.
- Farm Technology Days Youth Committee is taking shape more and more. I am really excited to be working with this group and looking forward to seeing this program come to fruition. We have been meeting monthly.

CHRIS VIAU

Wood County UW-Extension, 4-H Youth Development Educator

The following is an overview of Youth Development activities:

- 4-H Club and Program Management
 - Leadership Washington Focus Trip Planning and Logistics
 - 2017 program wrap-up, Financial and evaluations
 - 2018 program start-up, Travel reservations, promotion
 - 4-H Leaders Association

- Central WI State Fair
 - Work with office staff to ensure completion of Jr. Fair Tasks
 - Assist with entry issues
 - Work with CWSF staff to answer questions related to youth passes, parking, and other items
 - Print Entry Tags, Judging Sheets, Superintendent reports
 - Jr. Fair Board August Meeting
 - 1-hour training for Jr. Fair Superintendents
 - Discuss staffing for Fair and beyond
- Other
 - WFHR and WDLB- "Lessons Learned at the Fair"
 - Encourage Community Picnic Set-up crew
- Administrative
 - State and Regional Phone Conferences and Meetings
 - 4-H Youth Development Liaison Responsibilities- 25% FTE

Jeremy Erickson

Wood County UW-Extension, Horticulture Assistant

- Facilitate veggie judging at Central Wisconsin Jr. Fair
- Promotion of UWEX and Master Gardeners at Central Wisconsin State Fair booth
- Attend Wood County Master Gardener Association Membership meeting
- Attend the Healthy People Wood County/Recreate Health coalition meeting on Healthy Food Promotion
- Respond to horticultural inquiries from clients and the public
- Co-host Herb Presentation at Wisconsin Rapids Community Garden
- Appear on WFHR Rapids Radio Program
- Attend Wood County Health Department Food Systems meeting
- Facilitate Master Gardener Continuing Education Committee meeting
- Conduct a Master Gardener Training class for Marquette County
- Attend Local Food Procurement Training in Wausau

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Justin Conner, GIS Specialist
Jeff Brewbaker, Code Administrator
Stevana Skinner, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for September 6, 2017

1. Economic Development (Jason Grueneberg)

- a. Regional Economic Growth Initiative – On August 8th, I attended the REGI Board meeting. Some items discussed included the President's report, reaching out to potential private funders, and planning for the next municipal forum meeting.
- b. Enbridge – On August 10th, I attended the ribbon cutting and tour of the new Enbridge pump station located on 20 acres of land on South Washington Avenue, just south of Klondike Drive in the town of Richfield.
- c. Central Wisconsin Economic Development Fund
 - i. On August 3rd, I chaired the CWED Finance Committee meeting. Agenda items included reviewing and approving the budget for the upcoming year, consideration of writing off non-performing loans, and discussion on options for loans based on recent defederalization of the CWED funds.
 - ii. On August 16th, I attended the CWED Board meeting. Agenda items included approval of budget for upcoming year, approving a contract with CAP Services to provide administrative services, loan status report, administrator's report, discussion of future loan options now that the fund is defederalized.
 - iii. On August 23rd, I attended the CWED Executive Committee meeting to consider payout of a loan for a business that is being sold. Following the Executive Committee meeting, the Advisory Committee met to consider policy manual recommendations to the board that will allow for a wider variety of loan options, and relaxing job creation requirements.
- d. City of Nekoosa – On August 24th, I participated in the Nekoosa Strategic planning meeting. This was the initial kickoff meeting for the planning process that will help identify priorities and get stakeholders thinking about the future in terms of common goals and vision.

- e. Central Housing Region – On August 29th, I attended the Central Housing Region public hearing. The public hearing is an annual requirement to allow public to provide feedback regarding the home repair loan program. Attached to this report is an update of the 2014-2015 grant funding cycle for funds that have been applied to Wood County projects. There is currently about \$800,000 available in funding for the 9 County Central Region that must be applied to projects by the end of 2018. Please share information about this program with individuals that may benefit. Also included is a Central Housing brochure that summarizes eligibility, types of projects covered, and where to get an application.

2. Planning (Adam DeKleyn)

- a. City of Nekoosa Comprehensive Outdoor Recreation Plan (C.O.R.P.) – Planning committee met to develop recommendations/priorities for quasi-public recreation areas. Capital improvements plan was developed. Environmental constraints and trail/route alignments maps were reviewed. Plan is continually being developed.
- b. Plat Review Officer
 - i. (3) CSM's were submitted for review/approval.
 - ii. (2) CSM's were approved/recorded.
 - iii. (3) CSM's are pending approval.
- c. Draft Domtar Recreation Plan (FERC) – Formally submitted Department comments to be incorporated into the Centralia, Port Edwards, and Nekoosa Hydroelectric Projects Recreation Plan.
- d. Wood County Parks, Recreation, and Open Space Plan – Performing existing conditions inventory and analysis of county outdoor recreation system. Community survey is being developed. County park and recreation areas section of plan is being developed.
- e. Nekoosa Strategic Planning – Attended the Nekoosa Strategic Planning meeting. Mission statement is being developed. Mandates were developed, and stakeholders were identified. The Department will assist in developing the community survey.
- f. Blueway Trail Planning & Mapping – Inventory of the blueway trail for future planning purposes.
- g. CDAC – Appointed as the tourism/economic development representative. Council met to discuss possible modification to management boundary and develop preliminary 3-year recommendations.

3. Land Records (Justin Conner)

- a. LiDAR Training – 2 day hands-on LiDAR workshop. Topics include hydro conditioning DEMs, Viewsheds, watershed basin delineations and water flow paths.
- b. River Dam Functional Exercise - WVIC and CWPCo FERC Functional exercise to prepare for high river flow response.
- c. Web Maps – Created focused web maps to quickly lookup needed information
 - i. <http://app.woodcogis.com/watershed> - Simple app used by Land Conservation that returns the watershed name for a given property.
 - ii. <http://app.woodcogis.com/ZoningInfo> - The Zoning Inquiry application locates parcels impacted by floodplain, wetland or shoreland zoning boundaries so informed decisions can be made during land development and home buying processes.
 - iii. <http://app.woodcogis.com/PaddleFest2017> - Web map for the Current-Wisconsin Rapids event "Paddle Fest 2017". Shows river access points, gathering location, route and sponsors.
- d. Researched deeds and other records to find the origin of the mapped right-of-way in Hewitt.
- e. Map Gallery – Working on an online map gallery to organize all web maps and apps in one place. <http://app.woodcogis.com/mapgallery>

4. Code Administrator's (Jeff Brewbaker and Stevana Skinner)

- a. Private Sewage Program, Permitting, Maintenance and Violations
 - i. (57) on-site investigations/inspections/compliances
 - ii. (4) septic system verification letters & failing system investigations
 - iii. (1) failing septic system orders, (0) holding tank maintenance violations & settlements
 - iv. (26) soil tests reviewed, (9) hydrograph reports reviewed, (0) interpretive soils report reviewed
 - v. (5) holding tank plan reviews, (8) conventional plan reviews, (6) mound plan review
 - vi. (26) sanitary permits reviewed
 - vii. (1) court cases for malfunctioning septic system and overfull holding tanks (0) referrals servicing, (0) referrals invoices
 - viii. (0) sanitary system easements
 - ix. (1) camper complaints

- x. Answered phone calls, emails and met in office regarding permitting and inspection questions.
- b. Floodplain Ordinance Investigations and Permitting
 - i. (1) site inspections, meetings or enforcement
 - ii. (2) permit issued, screening sites or Letter of Map Amendment (LOMA)
 - iii. (0) DNR Approved flood studies reviewed
 - iv. (0) Cranberry farm certification
 - v. (0) Updated Community Assistance Visit Violations
 - vi. Answered questions from citizens regarding building in floodplain and shoreland areas.
- c. Shoreland Ordinance Investigations and Permitting
 - i. (6) general shoreland permits reviewed & issued
 - ii. (1) mitigation plans reviewed, (1) exempt structure affidavit
 - iii. (0) onsite pre-construction inspections, meetings & enforcement, compliances
 - iv. (0) navigability determinations
 - v. (0) wetland determination
 - vi. Answered phone calls and met with various people at the counter regarding shoreland zoning requirements.

5. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity. There were 16 sanitary permits issued in July 2017 (7 New, 7 Replacements, 2 Reconnects and 0 Non-Plumbing) with revenues totaling \$7,425. There were 10 sanitary permits issued in July 2016 (1 New, 8 Replacements, 1 Reconnect and 0 Non-Plumbing) with revenues totaling \$3,450.

There were 98 sanitary permits issued through July 2017. For comparison purposes, following are totals through the same period for the previous five years: 2016 – 93, 2015 – 88, 2014 – 93, 2013 – 108 and 2012 – 96.

- b. 2017 Tax Refund Intercept Program (TRIP) – To date, Wood County has received \$5,458.69 on eight outstanding cases.
- c. 2016 Program Fee Notices – Small Claims action has been completed.
- d. 2017 Maintenance Notices
 - i. Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight Maintenance Notices and Farmer Exempt Holding Tank Maintenance Notices were mailed on Monday, April 24th with a due date of Friday, August 11th. There were 2,413 mailed between the four notices.

- ii. As of August 15th, there were approximately 747 systems that haven't been serviced for 2017. Final Notices are scheduled to be mailed mid-September.
- e. Sanitary Permit Document Imaging Project Status. Sanitary permits for the years 1982 – 2015 are available for viewing on the Wood County's website www.co.wood.wi.us/Departments/PZ. 2016 Sanitary Permits are being prepped for scanning.
- f. Enforcement Activities Update.
 - i. Small Claims

On August 3rd, the final four cases were forwarded to Wood Co Corp Counsel to initiate Small Claims action for failure to pay the 2016 program fee. These are not yet scheduled.
 - ii. Contempt Hearing Nothing scheduled.
- g. Wisconsin Fund Grant Program – The Joint Finance Committee on Thursday, May 11th on a 12-4 vote adopted ongoing funding for the Wisconsin Fund Grant Program through June 30, 2021. Please encourage those who may qualify to complete and submit applications for funding.
 - i. (4) Wisconsin Fund Applications FY2018
 - ii. (3) Wisconsin Fund Applications FY2019

CWED BOARD OF DIRECTORS MEETING

July 19, 2017

Central Wisconsin Airport 200 CWA Drive, Conf. Rm. B, Mosinee, WI 54455

Present: Village of Athens - Lisa Czech (phone), Forest County – Paul Millan, Lincoln County – Ken Maule, City of Marshfield - Jason Angell, , City of Merrill – Adam Rekau (Phone), City of Mosinee – Jeff Gates (phone connection at 2:00 PM), Village of Plover – Richard Holden, Town of Rib Mountain - Gaylene Rhoden (phone), City of Stevens Point – Michael Ostrowski (phone), Vilas County – Bob Egan, Village of Weston – Daniel Guild (phone), City of Wisconsin Rapids - Zach Vruwink (phone), Wood County – Jason Grueneberg

Not represented: Adams County, Marathon County, Portage County, City of Schofield

Others present: CAP Services: Laura West, Dawn Thrun, Joni Kearns, CWED Legal Counsel: Laura Callan (phone), Trimpac LLC: Ashley Moore, Gayle Yenter, Jeff Lappe from Partners (formerly Stratford State) Bank Loan Officer

- 1) Call to Order at 1:32 and Roll Call

Vice President Angell called the meeting to order.

Village of Athens- Lisa Czech (phone), Forest County – Paul Millan, Lincoln County – Ken Maule, City of Marshfield- Jason Angell, City of Merrill – Adam Rekau (Phone), City of Mosinee, Village of Plover – Richard Holden, Town of Rib Mountain- Gaylene Rhoden (phone), City of Stevens Point – Michael Ostrowski (phone), Vilas County – Bob Egan, Village of Weston – Daniel Guild (phone), City of Wisconsin Rapids- Zach Vruwink (phone), Wood County – Jason Grueneberg

- 2) Minutes of 05/17/2017 Board of Directors' Meeting.

Motion by Director Millan to approve the minutes; seconded by Director Maule.

Motion carried.

- 3) Appointment of Marathon County member James Warsaw

Motion by Director Maule to approve the appointment; seconded by Director Rhoden.

Motion carried.

- 4) Adjourn into closed session pursuant to Wisconsin Statutes 19.85(1)(e) (deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) relating to the following:

- a. Loan Modification Request- Trimpac LLC
- b. Subordination Request- B&B Foods LLC

Motion by Director Millan to adjourn into closed session; seconded; seconded by Director Egan.

Roll Call: Yeas- Walsh-Laehn, Czech, Millan, Maule, Angell, Rekau, Gates, Holden, Rhoden, Ostrowski, Guild, Vruwink, Grueneberg

Nays: none

Motion carried

- 5) Reconvene into open session for possible action on the above.

Motion by Director Maule to reconvene into open session; seconded by Director Millan.

Roll Call: Yeas- Walsh-Laehn, Czech, Millan, Maule, Angell, Rekau, Gates, Holden, Rhoden, Ostrowski, Guild, Vruwink, Grueneberg

Nays: none

Motion carried

a. Loan modification request- Trimpac LLC

Motion by Director Gates to table the loan modification, pending submission of financial information and documentation; seconded by Treasurer Grueneberg.

Roll Call: Yeas- Walsh-Laehn, Czech, Millan, Maule, Angell, Rekau, Gates, Holden, Rhoden, Ostrowski, Guild, Vruwink, Grueneberg

Nays: none

Motion carried

b. Loan subordination request- B&B Foods LLC

Motion by Director Millan to approve the subordination with the retention of CWED's second lien position; seconded by Director Maule.

Roll Call: Yeas- Walsh-Laehn, Czech, Millan, Maule, Angell, Rekau, Gates, Holden, Rhoden, Ostrowski, Guild, Vruwink, Grueneberg

Nays: none

Motion carried

6) Executive Committee meeting of 06/12/2017

7) Executive Committee meeting of 06/21/2017

President Ostrowski reported that the Administrator's contract is under review, with the intention that it be an agenda item at the August Meeting.

8) Finance Committee

Motion by Secretary Holden to accept the Financial Reports; seconded by Director Eagan.

Motion carried.

9) Advisory Committee

West reported that an Advisory Committee meeting will be scheduled in the near future. She presented a list of items the Board could ask the Advisory Committee to discuss and make recommendations to the Board. Vice President Angell recommended that the items be included in the agenda for the next Advisory meeting.

10) Loan Updates

West reported the status of two loans with special circumstances.

11) Monthly Funds Status Report

West updated the members on activity within the portfolio with regard to maturing loans, early payoffs and loans in the pipeline.

12) President's Update

A meeting is scheduled with Gordon Crow of Centergy on July 27, 2016 at 9:00

13) Administrator/Service Provider Update

pp 5
West commented that comments have been received that indicates that some Board members still think that the CWED fund is federal in character. West asked that all members update their alternates and contacts that the fund was declared "defederalized". Director Maule suggested an email be sent to Board Members that speaks to the Loan Fund being "defederalized" and how that affects lending opportunities.

Meeting adjourned at 3:58 PM

Drafted by Dawn Thrun, Submitted by Secretary Holden



ITEM# 4
 DATE September 19, 2017
 Upon county Board
 Effective Date Approval and Publication

RESOLUTION#

Introduced by Conservation, Education and Economic Development & Executive
 Page 1 of 1

Motion: Adopted: ☐
 1st _____ Lost: ☐
 2nd _____ Tabled: ☐
 No: _____ Yes: _____ Absent: _____
 Number of votes required:
☐ Majority ☒ Two-thirds
 Reviewed by: _____, Corp Counsel
 Reviewed by: _____, Finance Dir.

LAR

INTENT & SYNOPSIS: To seek County Board approval to amend the 2017 Wood County Wildlife Damage Abatement and Claims Program (WDACP) budget for unanticipated state aid monies and to appropriate those monies to Wildlife Damage Expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenues from the Wisconsin Department of Natural Resources to be received in 2018. For 2017 the funding will be from contingency and recouped in 2018. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
56123	Wildlife Damage Abatement		\$
51590	Contingency	\$	

WHEREAS, the Wisconsin Department of Natural Resources has amended the Wildlife Damage Abatement Grant to Wood County from \$ 58,832. to \$ and

WHEREAS, the \$ increase will be for the Ken Rezen Cranberry, Corp. woven wire fence project.

WHEREAS, the payment made for the installation of the fence project will have no impact on the county tax levy, and

THEREFORE BE IT RESOLVED, that the Wood County Land & Water Conservation account - 56123 be amended to accept \$ of state aid monies and funded with a transfer from contingency to be recouped in 2018 in account 43586-481, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats 65.90(5) the County Clerk is directed to publish as Class I notice of the budget change within ten (10) days.

Note: Resolution will be completed following bid opening & approval of low bid at the September 16th CEED Mtg.

Ed Wagner (Chair)
 Al Breu
 Bill Clendenning
 Michael Feirer
 Hilde Henkel
 Lance Pliml
 Donna Rozar

Hilde Henkel (Chair)
 Robert Ashbeck
 Kenneth Curry
 Adam Fischer
 Bill Leichtnam
 Harvey Petersen

Adopted by the County Board of Wood County, this _____ day of _____ 20 17 .

County Clerk

County Board Chairman

CHR CDBG Statistics for 2014-2015 Grant Year

County: Totals

Totals as of 08/25/2017

Total Grant Statistical Information

Applications Received	65
Ineligible/Inactive/Referred	44
On Waiting List	0
Projects in Progress	15
Homeowner's with Mortgages	41

Total Grant Financial Information

Total of All Counties	<u>\$ 1,082,862.17</u>
-----------------------	------------------------

9A

CHR CDBG Statistics for 2014-2015 Grant Year

County: Wood

Totals as of 08/25/2017

Grant Statistical Information for the County

Applications Received	8	3 referred to RLF's
Ineligible/Inactive/Referred	4	
On Waiting List	0	
Projects in Progress	1	
Number of New Mortgages	6	

Grant Financial Information for the County

<u>ID</u>	<u>Amount</u>	
7Wo	19,808.00	Mortgage
7Wo	(268.00)	Amend Mortgage
WO92	525.00	Testing
WO92	16,220.00	Mortgage
WO92(2nd)	1,714.00	Mortgage
WO106	16,680.00	Mortgage
WO106	220.00	Lead Clearance
WO125	595.00	Testing
WO125	10,342.00	Mortgage
WO125(2nd)	19,832.00	Mortgage
WO125	220.00	Lead Clearance
WO143	525.00	Testing
WO143	6,957.00	Mortgage
WO180	11,232.00	Mortgage

Totals \$ 104,602.00

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OWNER-OCCUPIED AND RENTAL UNIT REHABILITATION LOANS

Provide no-interest, deferred payment home repair loans for LMI owner occupants.

Provide 1.5% interest loans for repairing units rented to LMI tenants and/or creating new low or moderate income rental units by:

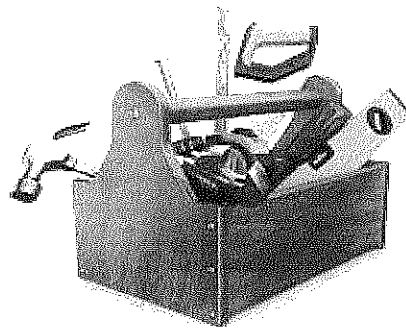
- (1) Converting vacant properties into rental units, and/or
- (2) Converting large single-family homes into duplexes.

CDGB loans for shall be subject to a \$50,000 maximum.

The debt to equity ratio cannot exceed 120% of the value of the property.

If there is a request to subordinate loans, each request will be subject to the following criteria as agreed upon by the Central Housing Region Committee.

- No additional debt can be incurred to the property.
- There would be a savings due to a lower interest rate being offered to the borrower.
- There would be better terms offered by the bank refinancing the debt.



**FOR AN APPLICATION OR
ADDITIONAL INFORMATION
CONTACT:
CENTRAL HOUSING REGION CDBG
PROGRAM ADMINISTRATORS
JUNEAU COUNTY HOUSING
AUTHORITY**

717 E. State Street, Mauston, WI 53948
(608) 847-7309

Email: juncoha@frontier.com

Get our application online!

juneaucountyhousingauthority.com



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM



**Central Housing Region Counties
Adams, Green Lake, Juneau, Marathon,
Marquette, Portage, Waupaca, Waushara,
and Wood**

ELIGIBILITY REQUIREMENTS:

→Must be owner-occupied or land contract buyer three months prior to applying. Contract must be written, legally binding, and properly recorded. Contract seller is required to also sign mortgage.

→Must be owners of low-to-moderate income renter-occupied units.

→All occupants directly benefiting from the CDGB housing rehabilitation program must be at or below the appropriate Section 8 income limit for their county.

→Include all sources of gross income from all household members who are at least 18 years of age.

→Mortgage and property taxes must be current.

→All mortgages, judgments, and liens in addition to the rehab cost cannot exceed 120% of the Fair Market Value of the property.

→Property must be insured.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

This is a program for ensuring the community's ability to conserve, rehabilitate and improve residential properties occupied by low-to-moderate (LMI) residents.

CENTRAL HOUSING REGION OBJECTIVES:

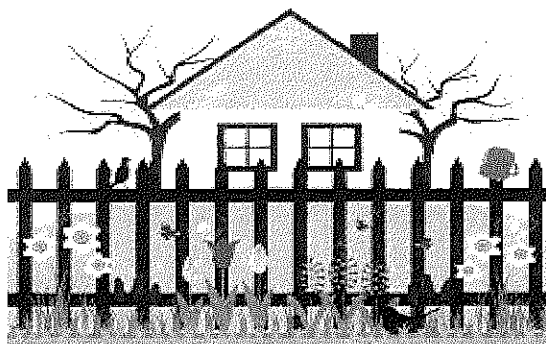
Expansion of affordable housing stock for low and moderate income persons.

Elimination of neighborhood blight and structural deterioration.

Elimination of housing conditions that are detrimental to public health, safety, and welfare.

Elimination of unnecessary energy waste through modern rehabilitation energy saving improvements.

Conservation of existing housing stock.



ELIGIBLE REHAB ACTIVITIES INCLUDE:

Repairs that bring the unit to decent, safe, and sanitary condition using HQS Inspection/Evaluation of property.

Examples include but are not limited to: Roofs, siding, windows, plumbing, electric, septic, well, etc.

INELIGIBLE REHAB ACTIVITIES INCLUDE:

- Properties scheduled for sale, acquisition, or condemned.
- Mobile homes in a mobile home park, must own land to be eligible.
- Reimbursement for work which has been contracted for or completed prior to signing agreement with CHR.
- Appliances, except as required for handicapped accessibility.



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2018 Wood County Economic Development Funding Request

*Questions regarding eligible funding or this application should be directed to:
Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us*

Applicant Organization: Central Wisconsin Tourism Association

Mailing Address: Marshfield CVB

Click here to enter text.

Street Address (if different): 700 South Central Ave. Marshfield, WI 54449

Web Site: <http://www.centralwisconsin.org/>

Organization Telephone: 715-384-4314

Contact Person/Title: Matt McLean

Contact Person Telephone: 715-384-4314 x2 Email: mclean.matt@visitmarshfield.com

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

The Central Wisconsin Tourism Association (CWTA) made up of the Marshfield CVB, Wisconsin Rapids CVB, and Stevens Point CVB host a booth each year at the Wisconsin State Fair in Milwaukee the 1st and 2nd week of August for 10 days. We have 20 work shifts (1-2 people per shift) plus set up and tear down with over 150 hours of time at the show with 20-30 staff and volunteers. The state fair attracts over 1 million people each year and we are 1 of only 2 tourism information booths (the other is the State Department of Tourism) and estimate we have foot traffic of 100,000 or people in the Wisconsin products pavilion building. Each destination passes out approximately 1,000 pieces of Tourism literature and talks to thousands of potential visitors. We also collect emails for a contest and average 2,000 – 3,000 entries and email them more info about our area. This meets the mission of the WCED as it creates awareness of Wood county recreation areas and promotes the county as a tourism destination.

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

The CWTA booth at Wisconsin State Fair costs our organization approximately \$10,000 a year in booth fees, travel expenses, volunteer stipends for lodging, and other resources. The Marshfield CVB & Wisconsin Rapids CVB pay for \$6,666 of these costs. The \$2500 funding from WCED has helped offset 37% of our costs to do the show. A conservative estimate of 500 overnight stays in Wood County can be contributed to the marketing efforts at our booth and using the state department of Tourism calculators of value for an overnight visitor at \$180 of economic impact, would total \$90,000 of economic impact. So it would be fair to say 37% of the \$90,000 economic impact, or \$33,300 of economic impact comes from the \$2500 investment from WCED.

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
Office Supplies & Expenses			
Professional Services			
Conferences & Dues			
Misc. or Other	\$2500	\$10,000	
Total	\$2500	\$10,000	

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2018. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting *Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us*