

Minutes of the Wood County Public Safety Committee

DATE: April 12, 2021

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Bill Winch, Brad Hamilton

EXCUSED:

NOT

PRESENT:

OTHERS Steve Kreuser, Sarah Christensen, Bill Clendenning, Scott Brehm, Lori

PRESENT: Heideman, Erik Engel, Lance Pliml, Shawn Becker, Quentin Ellis, Nanci Olson, Reuben Van Tassel, Charlie Hoogesteger, Kelli Trzinski, Paul Bernard

LOCATION: Wood County Courthouse

1. Call to Order:

Mike Feirer called the meeting to order at 9:00 a.m.

2. Review minutes of March 8, 2021:

Motion by Hamilton, second by Polach to approve the minutes of the March 8, 2021 meeting as presented. Motion carried unanimously.

3. Public Comments:

No Public Comments.

4. Set date, time and location of next meeting:

May 10, 2021

9:00 a.m.

Wood County Courthouse Room 114

5. Communications Department:

a. **Communications March 2021 Claims:**

The Committee reviewed the Communications March 2021 claims. Answered questions on Claims.

b. **Communications Report:**

The Committee reviewed the report. Erik talked about what may happen if the building he is in is removed because of the new jail if it is approved. He will then need to start looking for a new location to work out of.

c. CIP

Committee reviewed the CIP plan for Communications. Erik is asking for a vehicle for next year. He is requesting replacement of air and heating equipment at Powers Bluff. Update to the simulcast radio system and some related equipment requested for subsequent years.

Motion by Hamilton, second by Polach to move the Communications CIP to the Operations Committee. Motion carried unanimously.

6. Emergency Management Department

a. Emergency Management February 2021 Claims:

The Committee reviewed the Emergency Management February 2021 claims.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. Asked questions about the tent at the Grand Rapids Lions. Steve clarified and discussed the plan. Talked about getting work crews back next week. PPE requests are ongoing, but have declined from the onset of the pandemic. Talked about going to meet the homeowner of an Easter fire with the Salvation Army to see if they can help clean up the property.

c. Payout of lost vacation:

Steve talked about how he would like a payout of his lost vacation time that he could not take due to the Covid pandemic. A few other departments have had theirs paid out upon retirement and he would like them to pay his out as well upon his retirement. There will be approximately 180 hours paid out in addition to the current accrued balance.

Motion by Hamilton, second by Zurfluh to pay out the lost vacation time to Kreuser. Discussion ensued. Motion carried unanimously.

d. CIP

Talked about the radio updates, BNI vehicle, and the upgrade to the WebEx system.

Motion by Hamilton, second by Winch to approve the CIP and send it on to the Operations Committee. Motion carried unanimously.

7. Dispatch Department:

a. March 2021 Claims:

The Committee reviewed the Dispatch March 2021 claims. Answered questions on the claims.

b. Dispatch Report:

The Committee reviewed the Dispatch report. Lori thanked the Sheriff's Department for their help with staff regarding the bus incident last month. Lori also talked about how it's National Telecommunicators week.

c. Hiring:

Would like to start the hiring process for the last open position that she has. This would bring them up to full staff. The Committee has stated that yes, she should hire that last open position.

d. CIP

Discussed her request for software for NextGen 911. This will be needed eventually, so now would be a good time to start that process so that everything is ready for when it goes live. Paul from GIS added some comments on what has occurred thus far. Lori answered questions.

Motion by Polach, second by Hamilton to send the CIP over to the Operations Committee. Motion carried unanimously.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. March 2021 Claims:

The Committee reviewed the Coroner March 2021 claims.

9. Humane Officer

a. Humane Officer Report:

The Committee reviewed the Humane Officer Report.

10. Sheriff's Department:

a. Correspondences:

Nothing to report at this time.

b. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

c. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

d. K-9 Project:

The Committee reviewed the K-9 report.

e. CIP:

Chief Deputy Quentin Ellis discussed the CIP with the Committee. The Department is requesting to replace patrol squads, a jail transport van, patrol snowmobiles, and trailer.

Motion by Hamilton, second by Polach to send the CIP to the Operations Committee. Motion carried unanimously.

f. March 2021 Claims:

The Committee reviewed the Sheriff's Department March 2021 claims.

g. Hiring Process:

Sheriff Becker stated the jail currently has one opening. He also stated the Sheriff's Department would be hiring a couple more deputies to fill vacancies in the next couple of months.

h.. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

i. Overtime:

The Committee reviewed the overtime reports.

j. Courthouse Security:

The Committee reviewed the Courthouse Security monthly report.

k. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Maintenance: Nothing to Report
- vii. Inmate Programs: Nothing to Report
- viii. Jail Study: Sheriff Becker discussed the Jail Discharge Planner's report from the Ad-Hoc Committee dated April 1, 2021. He stated the next meeting of the Ad-Hoc Committee is Thursday, April 15, 2021. He stated Venture Architect would be discussing a new jail plan at this meeting.

11. March 2021 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Hamilton, second by Zurfluh to approve the March 2021 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

Humane Officer Reports/Activity

13. Adjourn

Meeting adjourned at 10:00 a.m. by Chairman Feirer.

Minutes taken by Wood County Emergency Management and the Wood County Sheriff's Department