

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, SEPTEMBER 7, 2016
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Ken Curry, Robert Ashbeck, Bill Leichtnam and Harvey Peterson (excused at 12:30).

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Julie Akey, Jeff Brewbaker and Justin Conner.

Co Surveyor: Kevin Boyer.

Land & Water Conservation Staff: Shane Wucherpfennig and Tracy Arnold.

UW Extension Staff: Peter Manley, Chris Viau, Laura Huber and Matt Lippert.

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. #17 Supervisor Joe Zurfluh, Wood Co Corp Counsel Peter Kastenholz (for Item #8), Jeff Hill (for Item #6B), Carla Lenk (for Item #7A), Shane Ruesch and Joe Ruesch (for Item #6C) and Will Andresen (for Item #9B).

1. **Call to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.**
 - a. Supervisor Zurfluh stated he would like to offer comments on Item #8 on today's agenda.
 - b. Tracy Arnold briefly explained her acoustic bat monitoring survey she's working on with the DNR as well as the white nose syndrome that's affecting the bat population.
3. **Review Correspondence.**
 - a. Tracy Arnold showed committee members a postcard on the agriculture plastic recycling program. Shane Wucherpfennig commented these cards are being distributed to farmers.
 - b. Jason Grueneberg commented Matt McLean, Director of Marshfield Convention and Visitors Bureau expressed gratitude for the County's annual contribution of \$2,500 to help the Marshfield CVB run the information booth promoting Wood County/Central Wisconsin at the State Fair in Milwaukee.
4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the August 4 and August 8, 2016 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Justin Conner, Julie Akey, Jeff Brewbaker, Heather Marquardt, Shane Wucherpfennig, Tracy Arnold, Adam Groshek, Lori Ruess, Peter Manley, Matt Lippert, Sarah Siegel, Jodi Friday, Chris Viau, Kyli Brown and Jeremy Erickson.
 - a. Minutes of August 4 & August 8, 2016. No additions or corrections needed.
 - b. Department Bills. No additions or corrections needed.
 - c. Staff Activity Reports. No questions or comments.

Motion by Ken Curry to approve and accept the August 4 & August 8, 2016 CEED minutes as presented, bills from Planning & Zoning, Land & Water Conservation and UW Extension as presented and staff activity reports as presented. Second by Robert Ashbeck. Motion carried unanimously.

5. **Risk and Injury Report.** Nothing new to report this month.

With no opposition, Chairperson Henkel moved up agenda items #6B, #6C, #6E, #7A, #8 and #9B.

Review Preliminary Plat of Bushman Estates Subdivision in the town of Lincoln (#6B) The committee reviewed this preliminary plat which is located in Section 1 in the town of Lincoln. This plat consists of 17 lots. Surveyor Kevin Boyer stated he met with the town to discuss this matter and the City of Marshfield will review this on September 20th. He further stated he anticipates no changes for the Final Plat.

Motion by Ken Curry to approve the Bushman Estates Preliminary Plat as presented contingent upon obtaining all necessary approvals. Second by Robert Ashbeck. Motion carried unanimously.

Review Preliminary Plat of Ruesch Subdivision in the town of Grand Rapids (#6C) The committee reviewed this preliminary plat which is located in Section 34 in the town of Grand Rapids. This plat consists of 47 lots and single family residences will be built on all lots. This parcel is currently zoned residential. There are no shoreland, floodplain or wetland issues on this parcel. It was further stated a stormwater management plan will be required.

Motion by Bill Leichtnam to approve the Ruesch Subdivision Preliminary Plat presented contingent upon obtaining all necessary approvals. Second by Ken Curry. Motion carried unanimously.

UW Extension NC Region Interim Director (#9B) Peter Manley introduced Will Andresen as the newly appointed NC Region Interim Director. Mr. Andresen reported this is a 2-year appointment; however, reorganization could affect this appointment. He reported the NC region covers 19 counties plus 2 tribes.

Discussion/Action on Process for Water Protection Policies for Wood County including Possible Action Regarding the Ordinance Referred to this Committee. (#8) Wood Co Corporation Counsel Peter Kastenholz stated State Statutes and existing County ordinances address this matter. He further stated creating a new ordinance may raise expectations from the public. Discussion was held on the DNR well data and what parameters are tested. Lengthy discussion was also held on the Ordinance referred to the committee.

Motion by Bill Leichtnam to have the Subcommittee begin its work, have the Subcommittee meet monthly, have a Subcommittee Chair appointed today and all recommendations brought back to the CEED Committee. Second by Robert Ashbeck.

Voting Aye: Bill Leichtnam

Voting Nay: Ken Curry – need more direction

Harvey Peterson – enough rules already exist and there is no need to increase fines

Hilde Henkel – the CEED committee as a whole should discuss/review this

Robert Ashbeck – there are already enough rules

Motion failed 1-4.

Motion by Ken Curry to have the Subcommittee begin its work, have the present CEED Committee Chair become the Subcommittee Chair and have the Subcommittee meet as soon as possible as many times as needed. Second by Bill Leichtnam.

Voting Aye: Ken Curry, Bill Leichtnam and Harvey Petersen.

Voting Nay: Hilde Henkel – the CEED committee as a whole should discuss/review this

Robert Ashbeck – farmers doing things on their own and there is no need for a Subcommittee.

Motion carried 3-2.

This topic was revisited when Harvey Peterson inquired about changing his vote on the above motion. Chair Henkel responded she would check with Wood Co Corp Counsel on proper protocol. *It was later determined nothing could be changed.*

Consider North Central CAP 2017 Funding Request of \$5,000 (#7A) Carla Lenk, Jobs & Business Development Coordinator for North Central CAP presented her request for \$5,000. She explained she has been researching various funding sources to assist low income/poverty level clients.

Currently, she is pursuing national platform based funding. An RFP was submitted and after a lengthy wait, she reported an email was received regarding an interview. She also reported she has obtained pledges from the cities of Wisconsin Rapids and Marshfield. Jason Grueneberg distributed a summary of the proposed 2017 Economic Development Grant Requests. It was noted the 2017 grant requests are lower than the 2016 grant requests. Brief discussion followed.

*Motion by Robert Ashbeck to substitute the North Central CAP \$5,000 funding request for the Prairie Chicken Festival Sponsorship \$5,000 request in the 2017 Economic Development Budget.
Motion failed due to lack of a second,*

*Motion by Bill Leichtnam to recommend \$5,000 be included in the 2017 Economic Development proposed budget for this project. Second by Ken Curry.
Voting Aye: Bill Leichtnam, Ken Curry and Hilde Henkel.
Voting Nay: Robert Ashbeck – need to tighten spending in county.
Motion passed 3-1*

Consider Resolution regarding State administration and enforcement of Wisconsin Pollutant Discharge Elimination Systems (WPDES) (#6E) The committee reviewed a resolution that was modeled after a LaCrosse County resolution. This is in response to the Wisconsin Legislative Audit Report "Wastewater Permitting and Enforcement, June 2016". This report reviewed the DNR's performance implementing the WPDES program and found DNR failed to administer/maintain a program consistent with the requirements established. It was reported 98% of the required annual reports for concentrated animal feeding operations were not electronically recorded and thus not available to DNR managers responsible for monitoring compliance/enforcing regulations.

Motion by Bill Leichtnam to introduce a County Board Resolution to request the following actions be taken by the DNR:

- 1) Ensure the records of all inspection and determinations are electronically recorded and available in a timely fashion to DNR staff responsible for monitoring and enforcing environmental regulation.*
- 2) Conduct inspections of permittees within 12 months of expiration of their current permits and not reissue permits before inspections are conducted.*
- 3) Reissue WPDES permits only when the permittee is in substantial compliance as required by Wisconsin Statutes.*
- 4) Follow its enforcement policy and issue notices of violations when permittees violate the terms of their WPDES permit.*
- 5) Provide the county with an enumerated report of the compliance status of all WPDES permits in Wood County within 90 days of the request.*

Second by Ken Curry. Motion carried unanimously.

6. Planning & Zoning

a. Update on Community Assistance Visit (CAV) and Unresolved Floodplain Violations.

Jeff Brewbaker, Wood Co Code Administrator distributed a list of potential violations identified from the WI DNR Community Assistance Visit (CAV). Four additional sites were reviewed with the committee this month. Site ID #'s are 342, 345, 347 and 348.

- #342 - This potential violation appears to be a cranberry reservoir. If spoil piles are placed outside the mapped floodplain, a permit could be issued for the reservoir (no structure is present and no obstruction to flood flow). The correct solution may be to have the owner become certified using the Floodplain Agriculture District portion of Wood

County's Floodplain Ordinance (s, 703.07). The owners will be contacted once final guidance is available from the DNR.

- #345 - This is a new construction home and shed from 2007. Research of this site revealed numerous pages of documents, including a Letter of Map Amendment (LOMA), an elevation survey and a Floodplain Permit issued by this department. The state claims no base flood elevation was determined in the unstudied Zone A special flood hazard. This site will need additional research by this office. Brief discussion was held regarding LOMAs. The language on the LOMAs can be misleading and have caused misunderstandings around the State.
- #347 - There are two new pole buildings which were built after 1978 without any permits. These buildings are located in the unstudied Zone A floodplain. A hydrologic and hydraulic (H&H) engineering study will need to be completed to determine the floodway/flood fringe boundary and the base flood elevation. The two sheds could remain if the H&H study determined they were in the flood fringe and flood depths do not exceed two feet with the structures not used as a residence or commercial use.
- #348 – The house was built prior to floodplain regulation; however, the new garage was built after 1978 without the proper floodplain permits. The house is considered a legal non-conforming structure; however, the garage is a violation. This would require an H&H study, which is very costly. This type of violation will be revisited once all identified floodplain violations from the CAV have been reviewed and researched.

- b. Review Preliminary plat of Bushman Estates Subdivision in the town of Lincoln. This item was moved up on the agenda for discussion.
- c. Review Preliminary Plat of Ruesch Subdivision in the town of Grand Rapids. This item was moved up on the agenda for discussion.
- d. Consider Resolution Approving town of Rock Zoning Ordinance Amendments. The town of Rock has submitted a request to approve zoning amendments to their Zoning Ordinance. The Rock Town Board met on August 11, 2016 and approved the following recommended zoning ordinance amendments:
 - i. Conditional Use duration changed from expiration in 5-years to no expiration.
 - ii. Zoning Ordinance and map change of Agricultural District designation to General Use District.

Jason Grueneberg reported staff has reviewed the proposed amendments and it does not conflict with any county planning programs or zoning ordinances. Grueneberg further reported he is waiting for clarification from the town.

Motion by Bill Leichnam to approve the zoning ordinance amendments for the Town of Rock as presented. Second by Ken Curry. Motion carried unanimously.

- e. Consider Resolution regarding State administration and enforcement of Wisconsin Pollutant Discharge Elimination Systems (WPDES). This item was moved up on the agenda for discussion.

7. Economic Development

- a. Consider North Central CAP 2017 funding request for 2017. This item was moved up on the agenda for discussion.

8. Discussion/action on process for Water Protection Policies for Wood County including Possible Action regarding the Ordinance referred to this Committee. This item was moved up on the agenda for discussion.

9. UW Extension

- a. UW Extension Reorganization Update Peter Manley reported a new Dean has been appointed and will begin his duties on November 1st.
- b. NC Region Interim Director. This item was moved up on the agenda for discussion.
- c. 133 Contract Update Peter Manley presented the annual 133 contracts for signature.
- d. Budget Update Peter Manley reported he has nothing new to report.
- e. Spill the Beans Video The committee viewed a 2 minute video titled "Spill the Beans". Mason Seidel from Marshfield submitted his video to the Wisconsin Soybean Marketing Board contest and took 1st place.
- f. Fair Report (Preliminary) Chris Viau gave a brief presentation on the 2016 Junior Fair results. He reported the number of exhibits were lower; however the number of exhibitors was higher. He indicated the overlap of school with the fair dates affects these numbers. He further reported there was a major change in the way the fair entries were handled this year. This is now down online which makes the process quicker.
- g. AG Update Matt Lippert distributed several brochures from Green County on their Agricultural Plastic Film Recycling Program. Farmers are encouraged to recycle their silage bags, bunker covers, bale wrap, drip tape and greenhouse covers. He reported burning the used plastic wrap is illegal and farmers can be fined for burning these. This Ag plastic collection program provides farmers with a free and legal method for disposing of their plastic and will also free up space in our landfills.

10. Land & Water Conservation Department

- a. Update on Fall CEED Tour The 2016 Fall CEED tour will be held on Friday, September 30th. There will be 4 stops on this year's tour: 1) CJ Searles Cranberry Co LLC, 2) Marshfield Wastewater Treatment Plant, 3) Flying Dollar Cattle LLC and 4) Alexander Field/South Wood Co Airport. Registration deadline is Monday, September 26th. Supervisor Ashbeck indicated he will join the tour at the Marshfield Wastewater Treatment Plant.
- b. Discuss Fees for Nonmetallic Exemption Review Shane Wucherpfenning reported that currently there is no review fee for nonmetallic exempt sites; however; staff time is spent on checking these sites. Brief discussion was held on whether to go with a flat rate or establish fees on a graduated scale. Wucherpfenning was asked to bring a formal proposal to the committee next month for continued discussion.
- c. Update on Wetland Indicator Soils Policy Last month, Shane Wucherpfenning gave a brief presentation on the Wetland Screening and Delineation Procedures. Effective June 1st, the DNR required a full implementation of this. It was explained this will affect most projects where technical assistance or cost share is offered through the LWCD. As a result, Shane reported he would like to have three or four of his staff certified to complete the wetland determination. He reported Adam Groshek will be attending the 5-day training/certification course this month.
- d. Discuss Recommendations for Upcoming Changes to the DNR Lake Grants Program Shane attended a meeting last week where the DNR Lake Grants program was discussed. There will be \$600,000 state money available for this grant program. Shane reported Wood County is not applying for a grant through this program at this time.

- e. Discuss Future Fee Structure for LWCD This matter was briefly discussed during the 2017 budget review. Shane reported there was a \$15,000 cut in DATCP funding this year. The department is focusing on being proactive and is looking at the current fee structure. He was asked to obtain fee schedules from other counties for comparison purposes. This item will be placed on the October 5th CEED agenda for continued discussion.
- f. Give Overview to Summarize the Authority which LWCD and Health Department already has through current statutes. Included in the CEED committee packet this month was correspondence from Sue Kunferman, Health Department Director, regarding the authority the Health Department currently has to protect ground and surface water. In her summary, she states current State Statutes (Chapters 250-255), Wisconsin Administrative Code (DHS 140) and County Ordinance (Wood County Ordinance #301) allow them to 1) enter onto private property to assess conditions with or without a complaint, 2) order abatement/removal of human health hazards, 3) administer fines and 4) have the hazard abated or removed at the owner's expense.

She also informed the committee Nancy Eggelston and she will be attending the 2016 Factory Farm Summit Green Bay on September 10-11. She indicated this meeting is specific to CAFO's; however, there will be several side tracks on public policy and understanding laws. Any useful information obtained will be shared with committee members.

Shane Wucherpennig e-mailed his summary to the CEED committee members.

- g. Update the Committee on Current Violation Sites Shane Wucherpennig reported his office have been receiving numerous reports of violations. He also reported a major violation was recently reported through the DNR hotline. Contact has been made with the property owner and a site visit was done.

11. Schedule Next Meeting.

- a. The next regular CEED meeting is scheduled for Wednesday, October 5, 2016 at 9:00 a.m.

12. Adjourn.

<i>Motion by Ken Curry to adjourn at 1:10 p.m. Second by Bill Leightnam. Motion carried unanimously.</i>
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Respectfully submitted,



Kenneth Curry, Secretary
Minutes by Julie Akey, Planning & Zoning Office
Review for submittal to County Board by Ken Curry (approved on September 14, 2016)