

EXECUTIVE COMMITTEE AGENDA

DATE: Tuesday, April 5, 2016

TIME: 8:00 a.m.

LOCATION: Courthouse - Room 115

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Monthly letter of comments from department heads
 - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Updates from Jason Gruenberg
 - (a) Update and discussion on Wood County space needs pertaining to the Courthouse and River Block Building
 - (b) Discuss and consider options to proceed with architectural design and construction process of River Block and Courthouse.
5. **Maintenance**
 - (a) Review letter of comments
 - (b) Consider approval of proceeding with concrete and asphalt work at River Block and 100 spot parking lot bound by Jackson St., 3rd Av. and 2nd Av.
 - (c) Courthouse chiller replacement
 - (d) Jail A/C coil and pan repairs
 - (e) Storage container for records
 - (f) Discuss hiring additional Maintenance employee
 - (g) Discuss upcoming retirement of Maintenance Coordinator
6. **Safety & Risk Management**
 - (a) Review letter of comments.
7. **Information Technology**
 - (a) Review letter of comments
 - (b) Cyber Security
 - (c) Request to change Programmer/Analyst position to full time status.
 - (d) Update on Network Analyst positions.
8. **Wellness**
 - (a) Wellness Updates
 - (b) Designated smoking areas (Annex and Health Center) Update
 - (c) Covered bike racks at Courthouse and River Block
9. **Treasurer**
 - (a) Review letter of comments
10. **Finance**
 - (a) Update on General Fund working capital at 12/31/15
 - (b) Request to carryover excess Parks & Forestry revenues for capital projects
 - (c) Correspondence
 - Budget and actual reports for 3 months ended March 31, 2016
11. **Human Resources (HR)**
 - (a) Human Resources and Human Resources Information System (HRIS) update.
 - (b) The Executive Committee may go into closed session pursuant to §19.85 (1)(f), Wis. Stats., to discuss an update regarding an employee(s) complaint(s).
 - (c) Return to open session.
12. Consider any agenda items for next meeting.
13. Set next regular committee meeting date.