

CONSERVATION EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, January 6, 2016
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse, Room 115

1. Call meeting to order
2. Public Comments (*brief comments/statements regarding committee business*)
3. Review Correspondence
4. Consent Agenda
 - A. Approve minutes of previous meeting
 - B. Approve bills
 - C. Receive staff activity reports
5. Risk and Injury Report
6. Land Conservation Department
 - A. Update on County Conservationist meeting.
 - B. Update on Healthy Soil Healthy Water Planning Committee.
 - C. Update on Groundwater Sub-Committee meetings.
 - D. Resolution to increase the Administrative Services 4 portion hours from 80% FTE to full-time.
 - E. Review draft job description for Conservation Specialist Position for 2017 budget.
 - F. Update on Wildlife Damage fences. Arnold
7. UW Extension
 - A. UW Extension Reorganization Update Manley
 - B. WNEP Report Jodi Friday, Jill Hicks
8. Economic Development
9. Planning & Zoning
 - A. Update on impact of Wisconsin Act 55 on county Shoreland Zoning.
10. County Surveyor.
 - A. Select contractor to complete Public Land Survey System maintenance for Project 1 of 50 corners, and Project 2 of 74 corners in 2016.
11. Land Records.
12. Committee may go into closed session pursuant to S19.85 (1)(c) Wis. Stats., for the purpose of reviewing annual goals and conducting performance evaluations of the Land Conservation, Planning & Zoning & UW Extension department heads.
13. Schedule next regular committee meeting – 9:00 am Wednesday, February 3, 2016.
14. Schedule any additional meetings if necessary.
15. Adjourn

CONSERVATION EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

Date: Wednesday, December 2, 2015

Time: 9:00 a.m.

Location: Wood County Courthouse, Room 115

Members Present: Hilde Henkel, Gerald Nelson, Bill Leichtnam, Ken Curry, Robert Ashbeck, Harvey Petersen

Staff Present: Land Conservation: Shane Wucherpennig, Tracy Arnold, and Adam Groshek

UW-Extension: Peter Manley, Kyli Brown, Amanda Darr

Planning & Zoning: Jason Grueneberg

Land Records: Justin Connor

Others Present: Warren Kraft – Human Resources

Scott Larson – MACCI

Joe Zurfluh – WCB Dist. 17

Bill Clendenning - WCB Dist. 15

Chairperson Hilde Henkel called the meeting to order at 9:00 am.

Public Comments

- There was no public comment.

Review Correspondence

- Peter Manley from UW-Extension brought up the WACEC meeting on January 8th, 2016 in Minocqua, WI and asked the Committee if any would be interested in attending. Committee Member Robert Ashbeck will represent the Committee.

Consent Agenda

- The Consent Agenda included the following items: 1.) Minutes of the November 4th and November 5th, 2015 CEED Meeting, bills from Land Conservation, UW-Extension, and Planning & Zoning, and 3.) Staff Activity Reports
- Minutes of the November 4th Meeting – no additions or corrections needed
- Department Bills – No additions or corrections needed.
- Staff Activity Reports – No questions or comments.

Committee Member Gerald Nelson motioned to approve the minutes of the previous meeting, bills, and staff activity reports. Robert Ashbeck seconded the motion and the motion passed unanimously.

Risk and Injury Report

- There was nothing to report on for this month.

Land Records – Agenda item needed to be moved up due to Justin Conner's schedule.

- Update on 2015 Aerial Photography and LiDAR.
 - Justin Conner from the Land Records Department gave the Committee a presentation on the 2015 LiDAR & Aerial Photography results.
 - Justin emphasized how the clarity of the maps was really impressive and helped aid in the data that was being collected.
 - Since LiDAR is very expensive (~\$250,000.00) Justin estimates that the next time this could be done would be around 10 years.
 - It will have a lot of beneficial uses once Justin can get it distributed. The data will be very useful to multiple departments throughout the County.
 - Air photos are on the County GIS website under 2015 imagery.
 - This project was funded by the County, the Utilities Departments, the City of Wisconsin Rapids, and the City of Marshfield.

- Justin is hoping to have more information accessible and ready for other departments.

Economic Development – Agenda item needed to be moved up due to Scott Larson’s schedule.

- Update from Marshfield Area Chamber of Commerce and Industry, Scott Larson.
 - Scott Larson from the Marshfield Area Chamber of Commerce and Industry gave the Committee a presentation regarding vocational opportunities within the County, and how the county needs to focus on workforce replacement opportunities.
 - It is a County-wide program to encourage students about job opportunities and opportunities within Wood County.
 - He began the presentation addressing the Youth Apprenticeship Program that he is working on implementing.
 - This group works with college students – juniors and seniors at UWSP in business, biology, and agriculture departments.
 - They transported the students to Marshfield and took them on a tour of the city and pointed out resources for internships and job opportunities.
 - The goals of this program are to increase awareness among students getting ready to graduate about the opportunities available in central Wisconsin.
 - Scott passed out a handout highlighting the Wisconsin Labor Force by Dennis Winters
 - Projected population changes (2015-2025)
 - Wood County showed a negative in population growth
 - Although there is some growth, there was no projected growth for people in the workforce age range.
 - Most of the growth was 65 years old and above.
 - Wood County is attracting an older population due to the medical resources that are available within the county.
 - Millennials are choosing where to live based on recreational opportunities over job opportunities.
 - There is a need for a workforce replacement; as people are leaving the workforce (retirement) it is important to look at how those jobs can be carried on by someone within the workforce age range.
 - Scott also gave the Committee a brochure that was created for the City of Marshfield to showcase the opportunities and resources available
 - In closing, Scott thanked the Committee for their support and offered to come back again to give the Committee additional updates on resources and programs being used within the County to increase awareness.
- Consider resolution amending the 2015 Community Development Block Grant budget.
 - Currently the Community Development Block Grant budget is contracted through CAP Services.

Committee Member Gerald Nelson motioned to amend the 2015 Community Development Block Grant budget and Committee Member Robert Ashbeck seconded the motion, and the motion passed unanimously.

4-H Report–Agenda item had to be moved up due to 4-H student’s schedule.

- Kyli Brown from UW-Extension and two 4-H students; Greta Westegaard and Tess Wallner, presented on the 4-H Fall Forum that took place in October in Wisconsin Dells.

- The Fall Forum was held as a 3-day conference that allowed youth and adult leaders to come together to promote youth/adult partnerships.
- Friday – Youth and adults participated in workshops that were project focused and allowed students to use their creativity to create various projects relating to a variety of topics
- Saturday - Youth attended sessions put on by adult mentors. Kyli taught a session called “Growing Your 4-H Cloverbuds”. Cloverbuds are the youngest age group in 4-H.
- Saturday evening consisted of a banquet where 10 individuals were inducted into the 4-H Hall of Fame. After the banquet youth were able to socialize with adult mentors at an ice-cream social.
- Sunday- Was the final day of the conference.
- Both Greta and Tess commented on their experiences at the Fall Forum and gave the Committee some examples of the sessions and workshops they attended.

Kyli noted that Wood County had the largest representation at the conference with 36 you and adults in attendance.

Land Conservation Department

- RC&D meeting update.
 - Committee Member Bill Leichtnam and Shane Wucherpennig attended the RC&D meeting.
 - RC&D is billing out their labor and want to be more in the realm of contracted services
 - Will start charging \$35.00 per hour for services
 - They are moving away from grant writing and more towards contracted services.
 - Committee Member Bill Leichtnam brought up that there are 5 water projects scheduled through RC&D for 2016 and not much is being done to benefit Wood County.
 - County Board Supervisor Bill Clendenning brought up that Wood County is the only county within RC&D that is paying the full \$1900.00 dues for services and yet Wood County is not receiving services. He stated that he would like the Committee to reconsider the \$1900.00 due payment since services are not being given to Wood County.
 - Shane Wucherpennig agreed that the \$1900.00 due was a lot but he hopes in the future RC&D could be used more, but if the case exists that they don't have any results than he would be okay with holding due payments for the upcoming years.

Committee Member Ken Curry motioned to hold due payments to RC&D for 2016 and reconsider their services at a later date. Committee Member Gerald Nelson seconded the motion, and the motion passed unanimously.

- Healthy Soil & Water meeting update.
 - Shane Wucherpennig discussed a committee he is on to help start up a Healthy Soil & Water Workshop within the community.
 - The workshop would serve a diverse community of people.
 - Partnerships of a variety of groups would be formed.
 - The workshop would aid to help accomplish water quality goals.
 - Entire goal of the planning committee is to draw in as many agricultural groups as possible to sit at a table and share thoughts and success stories.

- The workshop will be held at Midstate Technical College in Wisconsin Rapids.
- The committee would like Shane to be the fiscal agent.

Committee Member Ken Curry motioned to approve Shane as the fiscal agent for the Healthy Soil & Water Committee. Committee Member Harvey Petersen seconded the motion, and the motion passed unanimously.

- Report on Planning for Agriculture webinar.
 - Adam Groshek passed out a handout to the Committee that described the webinar he listened in on.
 - The webinar consisted of 3 presentations.
 - The first presentation was on “5 Problematic Farm Trends”
 - Get message across to public that food comes from farms, not grocery stores.
 - The second presentation was called “Planning from the Outside-In”
 - This presentation discussed working with zoning to form AEAs and FPPs on Township-by-Township basis but encourages participation to overlap Township/County boundaries. The benefit to Farmers is in the form of tax credits (\$5-10 per acre)
 - The third presentation was called “La Crosse County’s Approach”
 - The presentation discussed how there is a need to build the political will that farmland and the resulting food is just as important as developed areas.
- Approval of WDACP crop prices for Christmas trees and orchards.
 - Tracy Arnold passed out a handout with a list of Container tree costs and Christmas tree costs.

Committee Member Harvey Petersen motioned to approve the costs of Container and Christmas trees. Committee Member Ken Curry seconded the motion, and the motion passed unanimously.

- Don Aron Memorial Fund update.
 - Committee Member Ken Curry spoke with Don Aron’s wife and asked how the money for his memorial fund should be spent.
 - She explained how she would like to see the money used for educational purposes and that she had no other requests.
 - The Committee agreed to send her a letter of gratitude after the money was spent and to also explain where the funds were allocated.
 - Tracy Arnold suggested using the money for a legacy stone outside the Courthouse to commemorate Don.
 - She also suggested that it be used to cover the work of a Land Conservation intern, as well as the Discover Wisconsin Initiative.
 - Shane Wucherpfennig suggested using some of the money to help cover registration costs for farmers for the Healthy Soil & Healthy Water workshop in February.
 - Peter Manley from UW-Extension stated that a legacy stone would be appropriate to help recognize Don for his work with the County.
 - Committee Member Ken Curry suggested the stone recognize Don was the first Conservationist within Wood County.

- Committee Chairperson Hilde Henkel allocated the money as follows:
 - Legacy Stone = \$250.00
 - Increase the scholarship to \$1,000.00
 - Healthy Soil & Water = \$500.00
 - Discover Wisconsin Initiative = the rest of the funds available

Committee Member Bill Leichtnam motioned to approve the allocations for the Don Aron Memorial Fund. Committee Member Gerald Nelson seconded the motion, and the motion passed unanimously.

- Consider resolution to amend the 2015 DATCP Grant budget to account for unanticipated revenues.

Committee Member Robert Ashbeck motioned to amend the 2015 DATCP Grant budget to account for unanticipated revenues. Committee Member Harvey Petersen seconded the motion, and the motion passed unanimously.

- Consider resolution to change the Land Conservation Department title to Land and Water Conservation Department.
 - The Land Conservation Department would like to change their department title to encompass Land and Water.
 - The title would not change anything but encompass all the work the department does, dealing with both land and water issues.
 - A name change would not give the department any more authority.

Committee Member Bill Leichtnam motioned to change the Land Conservation Department title to Land and Water Conservation Department. Committee Member Ken Curry seconded the motion. Committee Member Robert Ashbeck did not agree to pass the motion due to not agreeing with the name change. The rest of the members agreed to pass the motion, and the motion passed.

- Review & discuss proposal to make the Land Conservation Administrative Services 4 position a full-time position.
 - Shane Wucherpennig would like to add full-time status to Administrative Services 4 position to alleviate workload.
 - Currently at 1620 hours
 - 2015 hours = the goal
 - \$18.39 per hour
 - \$11,223.14 would be the increase in wages/benefits
 - Non-metallic mining would be able to cover 120 hours
 - Wildlife Damage could cover 60 hours
 - The goal of additional hours is something Shane doesn't think he can make happen without causing a future deficit unless a different plan can be made.
 - He shared two proposals with the Committee
 - Increase time by 180 hours which would not impact the tax levy
 - \$6,000 – ask Executive Committee for extra money as tax levy or do not accommodate these additional hours.
 - They are a low tax levy department so any changes would appear as a lot.

Committee Member Gerald Nelson motioned to approving moving hours to cover a portion of the position and use 210 hours as tax levy and ask permission of the Executive Committee. Committee Member Bill Leichtnam seconded the motion, and the motion passed unanimously.

UW Extension

A. UW Extension Reorganization Update

- Peter Manley discussed the reorganization of UW-Extension and noted that there have not been any recent updates with the process. He passed out a handout to the Committee that described his recommendations to the State for ideas about County areas. He will inform the Committee of any updates once they are announced.

B. Clean Sweep Update

- Peter Manley shared a handout with the Committee that described the Clean Sweep for 2015.
 - The 2015 Clean Sweep was carried out on October 3rd in the Town of Saratoga.
 - Household Collection – 7,502 pounds were collected.
 - Agricultural Collection – 3,375 pounds were collected. There were a couple residents who were disposing of chemicals from the estate of deceased relatives and were very thankful the Clean Sweep was available.
 - Pharmaceutical Collection – 1,337 pounds of drugs were collected at the Spring 2015 event and 1,164 pounds at the Fall 2015 event for a total of 2,501 pounds of drugs collected in 2015.
 - The chemical contractor (Veolia) costs will be \$20,458. State grants will cover \$17,415 of these costs. Peter is in the process of filing the reimbursement forms.
 - The County received excellent cooperation, and matching costs from the Town of Saratoga, police departments, Health Department, Milladore Groundwater Guardians, and Lincoln High Schools students.

Planning & Zoning

- Consider resolution to approve a town of Grand Rapids zoning ordinance amendment.
 - Jason Gruenberg discussed how a town of Grand Rapids property would like to be rezoned from residential (R2) to agricultural zoning since there are no height restrictions for accessory buildings in agriculturally zoned areas.

Committee Member Ken Curry motioned to approve a town of Grand Rapids zoning ordinance amendment. Committee Member Bill Leichtnam seconded the motion. Committee Member Gerald Nelson did not approve the motion – patchwork zoning. All other members approved the motion, and the motion passed.

County Surveyor

- Nothing to report for this month.
Committee may go into closed session pursuant to S19.85 (1)(c) Wis. Stats., for the purpose of reviewing annual goals and conducting performance evaluations of the Land Conservation, Planning & Zoning & UW Extension department heads.

At 11:35 a.m. Committee Member Bob Ashbeck made the motion to go into a closed session for the purpose of reviewing annual goals and conducting performance evaluations of the Land Conservation, Planning & Zoning, and UW-Extension department heads. Committee Member Gerald Nelson seconded the motion, all ayes to the roll call and the motion passed unanimously.

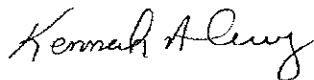
At 12:56 p.m. Committee Member Bob Ashbeck made the motion to come out of a closed session and Committee Member Gerald Nelson seconded the motion, all ayes to the roll call and the motion passed unanimously.

Schedule next regular committee meeting – 9:00 am Wednesday, January 6, 2016.

Schedule any additional meetings if necessary.

Adjourn

At 1:00 p.m. Committee Member Ken Curry made the motion to adjourn the meeting, and Committee Member Harvey Petersen seconded the motion. The motion passed unanimously and the meeting was adjourned.



Recording Secretary – Amanda Darr

Printed:

COUNTY OF WOOD

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12/29/15

REPORT OF CLAIMS FOR

LAND CONSERVATION DEPT.

For the Range of Vouchers: 18150101 to 18150123

Voucher No.	Vendor Name	Nature of Claim	Doc Date	Amount
18150101	WUCHERPFENNIG SHANE	LC - MEALS/MILEAGE REIMBURSE	11/20/15	\$90.75 p
18150102	POSTMASTER- WISCONSIN RAPIDS	LC - NEWSLETTER POSTAGE	11/30/15	\$402.85 p
18150103	WOODTRUST BANK NA	LC- ENVIRONMENTAL ED & OFFIC	11/04/15	\$243.33 p
18150104	MILLER FREDERICK C	SWRM- 50% CS STORAGE CLOSUR	11/20/15	\$2,408.00 * p
18150105	SCHMITT HEATHER OR TRENT	SWRM- 50% CS MILKHOUSE WW S	11/17/15	\$2,793.71 * p
18150106	REAL FENCE LLC	WD -75% COST-SHARE- FENCE	12/02/15	\$29,895.75* p
18150107	ARNOLD TRACY	LC- MEAL REIMBURSEMENT	12/04/15	\$8.00 p
18150108	STRICKLY WILD MEAT PROCESSING	WD-VENISON PROCESSING REIMB	12/01/15	\$55.00* p
18150109	D&B STERNWEIS FARMS INC	SWRM- COST-SHARE ROOF RUN	12/02/15	\$8,979.75 * p
18150110	WOOD COUNTY VETS MEMORIAL	MF- DON ARON LEGACY STONE	12/08/15	\$250.00* p
18150111	REAL FENCE LLC	WD-CS ARBOR VANTAGE FENCE	12/11/15	\$7,548.38 * p
18150112	GILBERTSON GEORGE & JILL	SWRM- CS NUTRIENT MANAGEMI	12/11/15	\$5,010.04 * p
18150113	WAYERSKI DAIRY LLC	SWRM- CS NUTRIENT MANAGEMI	12/11/15	\$6,798.40* p
18150114	ARNOLD TRACY	WD - MILEAGE REIMBURSEMENT	12/10/15	\$43.70* p
18150115	GILBERTSON LARRY A	SWRM - CS NUTRIENT MANAGEM	12/11/15	\$6,375.60 * p
18150116	SCHMITT HEATHER OR TRENT	SWRM- RETURN OF EARNEST MO	12/16/15	\$1,000.00 * p
18150117	D&B STERNWEIS FARMS INC	EM -RETURN OF EARNEST MONE	12/16/15	\$1,000.00 * p
18150118	WUCHERPFENNIG SHANE A	LC- MEALS & MILEAGE REIMBUR	12/22/15	\$73.83 p
18150119	WEILER DAIRY LLC	SWRM- CS FEED LEACHATE SYS	12/15/15	\$60,609.10 * p
18150120	WEILER DAIRY LLC	SWRM- COST-SHARE PUMPS	12/15/15	\$7,630.00 * p
18150121	STRAIGHT LINE FENCE	WD - COST SHARE FAZIO'S FENCE	12/18/15	\$39,742.50 * p
18150122	STRAIGHT LINE FENCE	WD- COST-SHARE WOLOSEKS F	12/03/15	\$28,192.50 * p
18150123	HEWITTS MEAT PROCESSING	WD- VENISON PROCESSING REIM	12/04/15	\$220.00*

Grand Total:

\$209,371.19

P=Prepaid Voucher

* = 100% Reimbursed

Committee Chair_____
Committee Member_____
Committee Member_____
Committee Member_____
Committee Member_____
Committee Member

EM - Earnest Money
 LC - Land Conservation Department
 MF - Memorial Fund
 SWRM - Soil & Water Resource Management
 WD - Wildlife Damage Abatement and Claims

Report of Claims for

UW-Extension

For the range of vouchers: 30150146 30150174

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30150146	TOWN OF SARATOGA	FEE FOR ADVANCE DISPOSAL	11/24/2015	276.68	P
30150147	WAL-MART COMMUNITY/RFCSLLC	4H banquet, kitchen, familyliv	11/24/2015	165.15	P
30150148	LESSIG TERI	Teri Lessig Expenses	12/01/2015	450.23	P
30150151	WAE4-HYDP	MEMBERSHIP FOR 4H	12/01/2015	115.00	P
30150152	WAE4-HYDP	MEMBERSHIP FOR 4H	12/01/2015	115.00	P
30150153	WAE4-HYDP	MEMBERSHIP FOR 4H	12/01/2015	115.00	P
30150154	UNIVERSITY OF WISCONSIN	PUBLICATION COSTS FROM UWEX	12/01/2015	50.00	P
30150155	UW EXTENSION - MADISON	WEB SUPPORT FEES	12/01/2015	355.00	P
30150156	WOODTRUST BANK NA	4H AWARDS BANQUET CAKE	12/01/2015	54.99	P
30150157	EO JOHNSON COMPANY INC	copier maintenance fee	12/02/2015	457.50	P
30150158	US BANK	MEETING CHARGES-MATT LIPPERT	12/02/2015	224.47	P
30150159	OPPORTUNITY DEVELOPMENT CNTR	4-H Newsletter Charges	12/11/2015	159.16	P
30150160	UW EXTENSION	WACEC REGISTRATION FEES	12/11/2015	60.00	P
30150161	EO JOHNSON CO INC	COPIER LEASE	12/14/2015	229.49	P
30150162	UW EXTENSION - MADISON	4H ENROLLMENT SUPPORT COSTS	12/14/2015	400.00	P
30150163	VEOLIA ES TECHNICAL SOLUTIONS	VEOLIA CLEAN SWEEP CHARGES	12/14/2015	4574.70	P
30150164	VEOLIA ES TECHNICAL SOLUTIONS	VEOLIA CLEAN SWEEP CHARGES	12/14/2015	15884.50	P
30150165	4-H LEADERS ASSOCIATION	reimbursement for point & pay	12/16/2015	30.00	P
30150166	UW EXTENSION - MADISON	2014 NOTECARD/ENVELOPE ORDER	12/17/2015	55.47	P
30150167	UW SOIL TESTING LAB	SOIL SAMPLE CHARGES	12/17/2015	100.00	P
30150168	LIPPERT MATTHEW	EXPENSES FOR DECEMBER 2015	12/17/2015	420.53	P
30150169	BROWN KYLI	EXPENSES FOR DECEMBER 2015	12/17/2015	74.17	P
30150170	SIEGEL SARAH	EXPENSES FOR DECEMBER 2015	12/17/2015	265.20	P
30150171	VIAU CHRISTOPHER	EXPENSES FOR DECEMBER 2015	12/17/2015	87.98	P
30150172	MANLEY PETER	EXPENSES FOR DECEMBER 2015	12/23/2015	205.85	
30150173	UW EXTENSION	Point & Pay reimbursement	12/29/2015	7.00	

Report of Claims for _____

For the range of vouchers: 30150146 30150174

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30150174	WOODTRUST BANK NA	CLOVERBUD CAMP MATERIALS	12/29/2015	190.29	
			Grand Total:	\$25,123.36	

Committee Chair

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

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Activities Report for Shane Wucherpfennig December 2015

- December 1 – Executive committee meeting for resolution on un-anticipated revenues.
- December 1 – Worked on contracts with Landowners.
- December 2 – CEED meeting.
- December 3 & 4 – Attended County Conservationist Conference at Mead in Wi Rapids.
- December 7 – Randy Pliska test holes for Waste Storage Facility siting.
- December 8 – Worked on Conservation Specialist Job Description.
- December 9 – Reimbursements for Landowners with 2015 projects.
- December 10 – Met with Landowners to discuss Nutrient Management Plans.
- December 11 – Judicial and Legislative Groundwater Sub-Committee meeting.
- December 14 – Department Staff Meeting.
- December 15 – Worked on Resolution to take Administrative assistant 4 from ¾ time to full time status. Landowner reimbursements.
- December 16 – Met with Justin to discuss the Land Records plan.
- December 17 – Met with HR Director – Warren Kraft, Corp Counsel - Peter Kastenholz, Finance Director – Mike Martin to discuss resolution to Amend Administrative Assistant 4 hour. Met with Landowners on contracts, reimbursements and final paperwork.
- December 18 – Activity reports, Agenda Items, Time cards. Worked on Landowner reimbursements. Reviewed Resolution for Administrative Assistant 4 changes with HR, Finance and Corp. Counsel.
- December 21 – Finished activity reports, January CEED agenda, Job Description for Conservation Specialist and sent a memo to HR, Corp Counsel, Finance Director, CEED & Executive Committee regarding the resolution for the Administrative Assistant 4 hour increase.

4C

Activities Report for Tracy Arnold 1-2016

Wildlife Damage Abatement and Claims Program

- Maintaining DNR database with current Wood County information
- Facilitating the 2015 Venison Donation
- DNR approved on 4 fences
 - 4 fence done, final inspection complete
 - Working on 15 year contracts to be recorded
- 4 WDACP fence back into compliance
- Entering crop damage claims into the DNR database
- Working with Lori to figure out final reimbursement to date for DNR, will complete once year is done

Non-metallic mining reclamation program

- No forfeiture payment from B & R Excavating to date (since June 12, 2013)
- Updating NMM databases
- Processing paperwork for each mine and sending out to permit holders
- Processing permit fees and verifying financial assurance that comes in
- Compliance meetings with a couple sites about reclamation issues

Land Conservation

- Entering stream flow data into the SWIMS database for 16 sites (authorized by state to enter data)
- Conducted stream flow survey's on Five Mile, Two Mile and Bloody Run
- Processing 2016 Tree/Wildflower Sale order
- Continue to be Chair of the Youth Education Committee for the WI Land+Water
- "Pollutions and Solutions" television show played on Jan 20, numerous positive comments from around the state
- Coordinating the Wood County Poster and Speaking Contest
- Developed list of Mill Creek Watershed landowner addresses
- Planning/Coordinating the North Central Reorganizational meeting that Wood County is hosting.

Activities Report for Adam Groshek – December 2015

- ~CEED meeting research & discussion of Ag. Enterprise Areas and Farmland Preservation.
- ~Finalizing cost-share money distribution and as-built drawings for the Frederick Miller manure storage facility abandonment.
- ~Inspection and as-built drawings of reinforcing steel, piping, and concrete placement for Russ Weiler's feed leachate collection systems, leachate treatment buffer strips, and leachate tanks.
- ~Farmland preservation Soil and Water Conservation Compliance Standards Webinar attendance.
- ~Soil test hole investigation and draitile/ditch survey for future manure storage facility for Randy Pliska.
- ~Investigation/correspondence for precast manure storage/transfer tank for Randy Pliska.
- ~Final cost-share money distribution for the completed Heather Schmitt manure storage facility.
- ~Cost-share money distribution for the completed items of the Russ Weiler feed leachate collection systems.
- ~Investigation of Phosphorus Best Management Practices (BMPs) for agriculture.
- ~Attendance of a farm planning webinar as it relates to Farmland Preservation.
- ~Employee Probationary evaluation by Shane W.
- ~As-built drawings for Daryl & Brenda Sternweis roof runoff project from their new barn.
- ~Conservation Reserve Enhancement Program (CREP) research & signup for training by DATCP.
- ~Attendance of the Northeast Region Technician Technical meeting with Shane W.
- ~Assisting Tracy Arnold with streamflow monitoring of Central Sands streams.
- ~Phosphorus multi-discharge variance for municipalities research & future effect on Wood County Land & Water Conservation Department Budget.
- ~Analysis of soil test samples from Jon Pankratz farm for future manure storage facility.
- ~Farmer-led watershed council research and their relation to Phosphorus runoff reduction.

Activities Report for Lori Ruess December 2015

- Labeled and mailed the Conservation Connection newsletters (Tracy & Adam helped with labeling and envelope stuffing).
- Conference call with DATCP & DNR regarding reallocation of cost-share funds.
- Budget review and reconciliation for year end.
- Logged and deposited Nonmetallic Mining permit fees.
- Entered tree and shrub orders and deposited checks.
- Reviewed and filed November 25th and December 10th payroll reports.
- Answered phone and front desk questions.
- Processed cost-share payments to:
 - Frederick Miller
 - Larry Gilbertson
 - George & Jill Gilbertson
 - D&B Sternweis Farms, Inc.
 - Weiler Dairy, LLC
 - Real Fence
 - Straight Line Fence
- Completed the following reimbursement requests and forwarded to DATCP:
 - Heather & Trent Schmitt
 - Wayerski Dairy, LLC
 - D&B Sternweis Farms, Inc.
 - Larry Gilbertson
 - George & Jill Gilbertson
 - Dexter & Vikki Niskanen
 - Frederick Miller
 - Weiler Dairy, LLC
- Vouchered incoming invoices and requested checks.
- Completed November sales tax report and submitted report to Finance.
- Completed journal entry request for monthly fuel charges from Highway Dept. and forwarded to Finance.
- Attended Land Conservation Department December 14th staff meeting and recorded minutes.
- Typed CEED agenda.
- Prepared resolution to present to CEED at January meeting.
- Organized County Board and CEED packet information for County Clerk's office.

Conservation, Education & Economic Development Committee Report January 2016

Peter Manley

Wood County UW-Extension Community Resource Agent

December had two phone conferences regarding the upcoming Extension reorganization. At this point, the draft plan is waiting for Chancellor approval which will occur in January 2016. I attended and made input into the CEED meeting on December 2nd. I was the lead person for the Conflict and Diversity session for the South Wood County Leadership Group. We met at the Chak hah Chee community center south of Nekoosa. Training sessions included: 7 Habits- First Things First; Speak Your Peace, Personal Perceptions of Diversity, Ho Chunk Gaming as a Business, Ho Chunk Culture, Hmong Experience in Central Wisconsin and Conflict Styles. An evaluation will be forthcoming.

I attended a Blueprint session (December 8-9) on Managing Conflict and Authentic Community Engagement. I made input into a teleconference on CAFO controversies and what Extension's role should be. I facilitated an Employee Feedback Group meeting (December 10) and a Department Head meeting (December 17). I conducted a call-in radio program on WDLB (December 22).

At the state level, I attended a Standards, Rank and Promotion Committee meeting to consider tenure for a candidate on December 15. I serve as Secretary for that Committee. I attended two Tenure Advisory Group meetings (December 16 and 21), to advise on writing a tenure document and to consider a promotion to Assistant Professor.

Matt Lippert

Wood County UW-Extension Agriculture Agent

- I was on Marshfield radio and provided an agricultural update.
- I attended the Cranberry School Education Committee meeting.
- A group from the Wood County Farm Technology Days Executive Committee went to Waunakee to meet with all of the other upcoming county committees to gain more experience and ideas for the planning of our 2018 event.
- I met with other Central Wisconsin Extension Agents to plan Winter Educational programs.
- I met with the North Central Agents to evaluate new educators and mentor their career development.
- A newsletter for Winter Education programs is being produced.
- I worked with the area Holstein Breeders as they plan to host the state convention in Marshfield in February.
- I attended the Nutrient Management Update at the Marshfield Agriculture Research Station. This update provides an opportunity for state Extension specialists from the departments of Agronomy and Soil Science to update producers and consultants about soil fertility and crop performance in our area.
- Addressed one on one questions about pricing feed, and harvesting operations.
- Met with area agents planning winter educational programs.
- I answered many questions about land rent, fall tillage, dairy facilities and custom heifer raising during the month.

Teri Lessig

Wood County UW-Extension Horticulture Educator

- Appeared on WDLB and WFHR in early December. We discussed how the unusual weather we have been having might affect over wintering plants.
We also talked about how to select a poinsettia and how to get a holiday cactus to bloom.
- Worked on educational materials for use in the many projects around the county.

- Began setting up new teams within the Wood County Master Gardeners to expand the educational focus of the group. These are to include members that will focus on public relations materials, informational articles for the newspaper, newsletter, and on the website, diagnostic stations at farmers markets, and youth education opportunities to name a few. We need to look for alternative ways for members to volunteer their required number of hours for certification and are not physically able to “dig in the dirt” anymore. This objective fits in well with the mission of the Master Gardeners.

Sarah Seigel

Wood County UW-Extension Family Living Educator

- Attended the Home and Community Education (HCE) Christmas party in the Wood County Courthouse Auditorium on December 1.
- Listened to a SNAP webinar put on through University of WI-Madison on December 2
- Attended a Home and Community Education (HCE) board meeting in the UW-Extension office on December 3
- Wrote an Extension update on the Shop and Chop course with Jodi Friday on December 3
- Talked on WDLB and WFHR about Healthy Eating during the Holidays and Holiday Stress on December 8 and 10. Gave quick tips on how to maintain healthy habits during the holiday season and how to reduce stress.
- Attended a Nekoosa Head Start parent meeting on December 8. I provided education on setting family goals, setting family New Year’s resolutions, and creating a safe and healthy family space. The parents also received their 3rd Money Smart in Head Start newsletter which was about “taxes.” The parents/families will get a series of 8 newsletters throughout the year.
- Attended a Wood County Child Abuse Task Force meeting on December 9. As a group we worked on our 2016 action plan.
- Taught Financial Capability Basics at the Wisconsin Rapids Job Center on December 18. This is a test run to see if the Job Center could be a place to hold classes in 2016 on a regular basis.
- Listened to a Rent Smart Wisline on December 21. This wisline is an update on how the group is proceeding with revising the Rent Smart curriculum for 2016.
- Attended a North Central Family Living Meeting on December 22 in Stevens Point. The meeting was an update on the UW-Extension restructuring process along with an update on the recording results process for the 2015 year.
- Taught Financial Capability Basics at the Wisconsin Rapids Job Center on December 30. This is a test run to see if Job Center could be a place to hold classes in 2016 on a regular basis.
- Revised the Financial Capability Series programs and curriculum for the 2016 year. Times and locations for the programs will be changed for the 2016 year. Continued to work on how to market the Financial Capability Series within Wood County.
- Continued to revise and work on the Family Leadership programs and curriculum for all Family Leadership topics/classes offered. Family Living will be starting some e-parenting program pilots for Wood County parents in 2016.
- Worked on our social media resources which are promoted to the community/families to use to access and register for Family Living programs.
- I attended coalition meetings throughout the month for Rapids Family Backpacks.

Jodi Friday

Wood County UW-Extension WNEP Nutrition Educator

- Taught 16 classrooms of 5th graders at three WRPS elementary schools for over 350 teaching contacts. My weekly lessons this month included: Fat in Fast Food, Beverage Choice and Healthy Snacking. The Healthy Snacking lesson included a sample of hummus with whole grain

crackers. Of 139 students, 93% tried the hummus, with 68% of those students indicating they would eat hummus again.

- Taught at the Women, Infants and Children (WIC) clinic twice this month to approximately 15 learners. My lesson focuses on the importance of eating a healthy breakfast.
- Taught one Mead Elementary Parent Night lessons on Healthy Foods from the Pantry to 24 adult learners.
- Attending two Rapids Family Backpack meetings.
- Listened to one WNEP Database Wisline (updated database system for State data entry)
- Attended four Wood County Staff meetings

Chris Viau

Wood County UW-Extension 4-H Youth Development Educator

The following is an overview of Youth Development activities for December 2015:

- 4-H Club and Program Management
 - County-wide Horse Project Meeting
 - 4-H Leader's Association Exec Board and full Association Meetings
 - Late member re-enrollment requests
 - Trip and Awards Applications- Selection and Notifications
 - 4-H Club and Volunteer Management concerns-Ongoing
 - Newsletter contributions
- Central WI State Fair
 - Review online entry options
- Other
 - North Central Region 4-H In-service
 - Presenter @ 4-H New colleague orientation program
 - Cooperative Extension Volunteer In Preparation (Youth Protection) development team meetings- ongoing
- Administrative
 - State and Regional Phone Conferences
 - 4-H Youth Development Liaison Responsibilities- 25% FTE

Kyli Brown

Wood County UW-Extension 4-H Program Advisor

> Wood County 4-H and 12 gifts of Christmas:

12. 4-H in Wood County is almost 95 years young. The oldest club is Richfield 4-H club, still going strong after 93 years.
11. Wood County 4-H will welcome over 45 NEW families into 4-H this year.
10. Wood County 4-H publishes a County Platt Book, proceeds help 4-H members and leaders attend camps, trainings, trips and competitions. In early 2015 a new Platt Book was distributed under the 4-H name.
9. PALS program is a very successful older youth opportunity for our older youth members. PALS stands for Promotion and Leadership Skills and there are 15 members that work with me over the year at numerous 4-H events in the county.
8. Wood County 4-H has a very successful Shooting Sports program with as many as 75 young people participating the focus of all 4-H programs is the development of youth as individuals and as responsible and productive citizens. Youth learn marksmanship, the safe and responsible use of firearms, the principles of hunting and archery, and much more. The activities of the program and the support of caring adult leaders provide young people with opportunities to develop life skills, self-worth, and conservation ethics. Disciplines involve shotgun, rifle, air gun, muzzle loading and archery as well as Wildlife

Ecology. In 2015 Wood County 4-H sent two shooting sports members to the National 4-H Shooting Sports event.

7. We have awesome camping programs for 4-H youth. This year we held five different camps for our 4-Hers in Wood County. They may all have looked differently, but camp programs of any kind for our youth reiterate their independence.

6. Wood County 4-H has a very successful Dairy, Rabbit, Dog, and Llama youth committee group. This allows youth without project leaders in their clubs to learn, demonstrate and participate in activities involving these project areas.

5. Super participation at the WI State Fair and other WI state 4-H events.

4. Creative Arts Day is one of the biggest drama, musical, arts and crafts 4-H events in the state

3. Wood County 4-H youth are enrolled in as many as 85 different 4-H projects: animal Science, natural science, home environment, food science, arts and crafts, mechanical science, youth leadership, soil science, photography, and many more.

2. 4-H teaches lifelong learning skills including the Four Essential elements of Positive Youth Development. Mastery- By exploring 4-H projects and activities, youth mastery skills to make positive career and life choices. Generosity- in helping others, youth create their own proof of worthiness: they make a positive contribution to another human life. Belonging-the opportunity to belong to a group and feel connected to another adult other than one's own family. Independence- to make decisions, solve problems, and show personal responsibility.

1. Wood County 4-H is one of the largest traditional club programs in the state of WI. We have over 900 youth in grades K-13 and over 300 certified leaders and 26 clubs. The 4-H staff is very proud of all the past years' accomplishments and look forward to another exciting 4-H year in 2016.

4c

{Wednesday, December 30, 2015}

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Justin Conner, GIS Specialist
Julie Akey, Admin Services 6
Jeff Brewbaker, Code Administrator
April Opatik, County Planner

RE: Staff Report for January 6, 2016

1. Planning (Jason Grueneberg)

- a. Human Services Ad Hoc Space Needs Committee – Since July I have been involved with addressing space needs issues for county departments. There is an urgent need to address work environment issues for Shared Dispatch and IT Departments. In December the County Board passed a resolution to purchase the 75,000 square foot River Block Building, which will allow Human Services to consolidate operations at that location as well as enable the Health Department to relocate from Riverview Aspirus. In the months ahead I will be involved with coordinating efforts to transition departments to River Block, as well as relocate departments in the Courthouse.
- b. Blueprints – On December 8 and 9 I participated in Blueprints for Tomorrow training. The session focused on managing conflict and effective public engagement practices.

2. Economic Development Activity (Jason Grueneberg)

- a. Regional Economic Growth Initiative (REGI) – On December 10 I participated in a REGI Board meeting. Some of the items discussed included the addition of a few board members, update on economic development activity pertaining to new businesses and business expansions, and strategies to be proactive with local economic development opportunities.

3. Planning (April Opatik)

- a. Village of Hewitt Parks and Trails – Developing a survey for the Village of Hewitt and met with one of the committee members.
- b. Coordination of Fundraising for United Way – We raised over \$250 for the bake and craft sale. That is totally over \$500 with the brat fry!
- c. Wood County Resource Map – Collecting, gathering and updating the resource map.

- d. Wisconsin Cranberry Ordinance Pilot Project – Designed and organized maps for a new FAD-C document.
- e. Incourage Lunch Meeting – Discussed the new developmental projects going in and around the city of Wisconsin Rapids with Jennifer who works at Incourage.
- f. Town of Seneca Update – Developing a strategy and plan to update the Town of Seneca's comprehensive plan. A meet and greet meeting will be established in late January.

4. POWTS Activity (Julie Akey)

- a. Monthly Sanitary Permit Activity. There were 14 sanitary permits issued through December 29, 2015 (4 new, 6 replacements, 2 replacement tank only, 1 non-plumbing and 1 reconnect) with revenues totaling \$3,400. There were 8 sanitary permits issued in December 2014 (3 new, 4 replacements and 1 replacement tank only) with revenues totaling \$2,585.

There have been 186 sanitary permits issued through December 29th. For comparison purposes, following are totals through the same period for the previous five years: 2014 – 187, 2013 – 202, 2012 – 185, 2011 – 207 and 2010 – 197.

- b. 2015 Tax Refund Intercept Program (TRIP) To date, Wood County has received \$10,082.00 on 9 outstanding cases. *There has been no change from the previous month.*
- c. 2015 Maintenance Notices
 - i. On May 8th, postcards were mailed to 2,848 property owners who needed to have their POWTS serviced in 2015. They were given 120 days to complete this required servicing with a deadline date of September 18th.
 - ii. On July 8th, postcards were mailed to 118 property owners who have not complied with their servicing requirement in 2013 or 2014. They were given a deadline date of August 17th to complete this required servicing.
 - iii. On July 8th, postcards were mailed to 21 property owners who have an Aerobic Treatment Unit (ATU) septic system which require a 12 month service interval. They were given 120 days to complete this servicing with a deadline date of November 6th.
 - iv. On October 21st, Reminder postcards were sent to 447 property owners who had not completed the servicing requirement. This list is currently being reviewed and will proceed to the next step which is a letter from Wood Co Corp Counsel.

d. 2015 Program Fee Notices

- i. On November 3rd, Program Fee Notice postcards were sent to 2,944 property owners. They were given a deadline date of December 4th to submit their \$20 payment.
- ii. On December 16th, a letter from Wood Co Corp Counsel was sent to 162 property owners who have yet to submit their program fee which was due December 2014.
- iii. On December 17th, Reminder postcards were sent to 360 property owners who have not yet submitted their 2015 payment.

e. Sanitary Permit Document Imaging Project Status. To date, sanitary permits for the years 1982 – 2007 have been scanned and are available for viewing on the County's website www.co.wood.wi.us/Departments/PZ.

f. Enforcement Activities Update. Nothing is currently scheduled.

g. Wisconsin Fund Program Update.

- i. FY16 – Ten of the eleven applicants have now received their grant award. The 3rd and Final Payment Request, in the amount of \$4,736.55, was submitted December 23rd for the remaining applicant.
- ii. FY17 – Currently, there are 16 property owners who have submitted a grant application for funding consideration for the next fiscal year. Local review will begin shortly. Eligible applications will be forwarded to the State in January 2016.

5. Code Administrator's (Jeff Brewbaker and Heather Marquardt)

g. Private Sewage Program, Permitting, Maintenance and Violations

- i. (25) on-site investigations/inspections/compliances
- ii. (8) septic system verification letters & failing system investigations
- iii. (1) failing septic system orders, (1) holding tank maintenance violations & settlements
- iv. (5) soil tests reviewed, (1) hydrograph reports reviewed, (1) interpretive soils report reviewed
- v. (0) holding tank plan reviews, (4) conventional plan reviews, (1) mound plan review
- vi. (7) sanitary permits reviewed
- vii. (0) court cases for malfunctioning septic system and overfull holding tanks (0) referrals
- viii. (0) sanitary system easements
- ix. Jeff Brewbaker has been appointed to the POWTS Code Council that works with DSPS in creating new or revised Administrative Rules for septic systems

- x. Answered phone calls, emails and met in office regarding permitting and inspection questions.
- h. Floodplain Ordinance Investigations and Permitting
 - i. (1) site inspections, meetings or enforcement
 - ii. (2) permit issued, screening sites or Letter of Map Amendment (LOMA)
 - iii. (1) DNR Approved flood studies reviewed
 - iv. (1) Cranberry farm certification
 - v. Answered questions from citizens regarding building in floodplain and shoreland areas.
- i. Shoreland Ordinance Investigations and Permitting
 - i. (3) general shoreland permits reviewed & issued
 - ii. (1) mitigation plans reviewed, (1) exempt structure affidavit
 - iii. (4) onsite pre-construction inspections, meetings & enforcement, compliances
 - iv. (0) navigability determinations
 - v. Jeff Brewbaker was voted by my peers to the Executive Board of the Wisconsin County Code Administrators 12/04
 - vi. Participated in Shoreland Zoning Workshop 12/18
 - vii. Answered questions from citizens regarding building in floodplain and shoreland areas.

6. Land Records (Justin Conner)

- b. Land Information Plan – Plan is written and first draft was submitted to the DOA. The plan will be peer reviewed in January and the final plan approved in March.
- c. PLSS RFPs – RFPs for PLSS section corner maintenance were due 12/17. There were 7 bids on project 1 and 8 bids on project 2.
- d. Parcel Mapping - The new RPL is editing the parcels on a training basis for now. I review his edits before applying them to the database.
- e. CIS Mobile Mapping – Working with CIS to create tile package for mobile mapping component.
- f. ESRI Wisconsin User Group (EWUG) Meeting – Attended EWUG meeting in Milwaukee. Included a workshop and many sessions about the parcel fabric.

RESOLUTION#

Introduced by
Page 1 of 1

Conservation, Education, and Economic Development and Executive

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No:	Yes:	Absent:
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MM</u> , Finance Dir.		

LR

INTENT & SYNOPSIS: To increase the Administrative Services 4 position in the Land & Water Conservation Department from 80% to 100% and to amend the 2016 budget for Land Conservation (56121) for the purpose of fully funding unanticipated expenditures for 2016.

FISCAL NOTE: To transfer \$6,200 from available balance in contingency (51590) to Land Conservation (56121). At the time of this request the funds available in contingency are \$450,000. 180 hours will be funded from non-levied accounts.

Source of Money: Contingency Fund & Non-Levied Accounts

		NO	YES	A
1	Nelson, J			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Hendler, P			
6	Bren, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtman, B			

Account	Account Name	Debit	Credit
56121	Land Conservation		\$6,200
51590	Contingency	\$6,200	
56123	Wildlife Damage Abatement		\$1,705
43586-481	State Aid	\$1,705	
56125	Nonmetallic Mining Reclamation		\$3,410
46825-000	Nonmetallic Mining Fees	\$3,410	

WHEREAS, the workload for the Administrative Services 4 position has increased; and

WHEREAS, the 80 percent position does not allow the proper amount of work hours to complete additional workload; and

WHEREAS, the budget for contingency account was adopted for the purpose of funding unanticipated funding needs; and

WHEREAS, After deliberation the Conservation, Education and Economic Development (CEED) Committee recommended that effective January 16, 2016 the 80% (1625 hours) Administrative Services 4 position convert to a full-time (2015 hours) position; and

WHEREAS, funding of 60 of those additional hours (\$1,705) would come from the state funded Wildlife Damage Abatement budget and funding of 120 of those hours would come from the Nonmetallic Mining Reclamation budget (\$3,410) with the remaining 210 hours (\$6,200) from Contingency.

NOW THEREFORE BE IT RESOLVED, to increase the Administrative Services 4 position in the Land and Water Conservation Department from 80% to 100% and to amend the Wood County Land Conservation budget for 2016 to transfer \$6,200 from the Contingency Account (51590) to the Land Conservation (56121) function and amend the Wildlife Damage Abatement and Nonmetallic Mining Reclamation budgets to help support the full-time employee increase using non-levied programs.

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90(5), the County Clerk is directed to publish a Class I notice of this budget change within 10 days.

Hilde Henkel (Chairperson)

Trent Miner (Chairperson)

Robert Ashbeck

Peter Hendler

Kenneth Curry

Donna Rozar

Bill Leichtman

Lance Pliml

Gerald Nelson

Hilde Henkel

Harvey Petersen

Adopted by the County Board of Wood County, this _____ day of _____ 20 16 .

County Clerk

County Board Chairman