

AMENDED
EXECUTIVE COMMITTEE AGENDA

DATE: Tuesday, December 1, 2015

TIME: 8:00 a.m.

LOCATION: Courthouse - Room 115

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Monthly letter of comments from department heads
 - (b) Review/approve minutes from previous committee meetings
 - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. **Maintenance**
 - (a) Review letter of comments
5. **Safety & Risk Management**
 - (a) Review letter of comments.
 - (b) Resolution for withdrawal from the Local Government Property Insurance Fund (LGPIF)
6. **Information Technology**
 - (a) Review letter of comments
7. **Wellness**
 - (a) Wellness Updates
8. **Treasurer**
9. **Finance**
 - (a) 2015 Budget resolutions
 - 1) Highway functions (various)
 - 2) Final debt issuance costs (58295)
 - 3) Community Development Block Grant (56780)
 - 4) Land Conservation DATCP (56122)
 - (b) 2015 resolution for Committed and Assigned funds
 - (c) Discussion on status of 2015 goals and suggestions for 2016 goals
 - (d) Discussion and possible approval of Finance Policies
 - 1) Vendor Maintenance
 - 2) Chart of Accounts
 - (e) Correspondence
 - Budget and actual reports for 11 months ended November, 2015
 - Draft of Control Environment-Accounting Policy
 - Minutes of Accountants' meeting November 18, 2015
 - Fiscal agent for Marshfield Fairgrounds Commission
10. **Human Resources (HR)**
 - (a) HRMS update.
 - (b) Discuss Human Services Professional Ladder.
 - (c) Follow up to grade review recommendations.
 - (d) The Executive Committee may go into closed session pursuant to §19.85(1)(e), Wis. Stats., to discuss grievance WPPA 15-127.
 - (e) Return to open session.
 - (f) The Executive Committee may go into closed session pursuant to §19.85(1)(f), Wis. Stats., to discuss an employee's complaint.
 - (g) Return to open session.

- * 11. The committee may go into closed session for bargaining reasons pursuant to Wis. Stat. s. 19.85(1)(e) to deliberate the possible acquisition of public property.
Return to open session.
- 12. The Executive Committee may go into closed session pursuant to §19.85(1)(c), Wis. Stats., to discuss annual performance evaluations of Maintenance Manager, Safety & Risk Manager, IT Director, Finance Director.
Return to open session.
- 13. Consider any agenda items for next meeting.
- 14. Set next regular committee meeting date.