

CONSERVATION EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, August 5, 2015

TIME: 9:00 a.m.

LOCATION: Wood County Courthouse, Room 115

1. Call meeting to order
2. Public Comments (*brief comments/statements regarding committee business*)
3. Review Correspondence
4. Consent Agenda
 - A. Approve minutes of previous meeting
 - B. Approve bills
 - C. Receive staff activity reports
5. Risk and Injury Report
6. Planning & Zoning
 - A. Introduction of the newly-hired County Planner, April Opatik
 - B. Discussion and possible action on setting a fee for establishing the boundary of existing cranberry farms under the recently amended Floodplain Ordinance.
 - C. Review 2016 budgets
7. Economic Development
 - A. Update on city of Marshfield Housing Development..
8. County Surveyor.
9. Land Records.
10. Land Conservation
 - A. Review 2016 budgets.
 - B. Animal Waste Ordinance amendment review and take action.
 - C. Update on County Conservationist meeting.
 - D. Update on manure spill in Wood County.
 - E. Introduction of Adam Groshek, Engineering Technician.
 - F. Autocad purchase.
 - G. CEED tour update
11. UW Extension
 - A. Clean Sweep Resolution for 2016 Manley
 - B. Budget Review Manley
 - D. WNEP Report Jill Hicks
12. Update and discussion of performance of department heads of Planning and Zoning, Land Conservation, and UW Extension. Committee may go into closed session pursuant to s. 19.85(1)(c), Wis. Stats for the purpose of discussing performance of aforementioned department heads.
13. Schedule Next Meeting – 9:00 am Wednesday, September 2, 2015
14. Adjourn

M E M O

TO: CEED committee; Wood County Board
 FROM: Hilde Henkel
 DATE: July 27, 2015
 RE: July 17 meeting of WCA Environment & Land Use steering committee

The steering committee, chaired by Larry Jepson of Polk County, and aided by 5 WCA staff, discussed a broad range of topics when meeting in Stevens Point.

A major focus was environment and land use regulations which were included in the budget. Changes to the shoreland ordinances (NR 115) appear to change the restrictions on replacement of all non-conforming structures, regardless of setbacks and may eliminate mitigation options. The wording regarding impervious areas accessing pervious areas changed and the county cannot be more restrictive than state, apparently not even to set special set backs for trout stream protections or similar situations. The wording and intent of these sections are still being assessed. Andy Phillips is doing an analysis on the planning issues affected, and Towns Association is also looking at it. Also, an additional \$2 million in funding was directed to reimbursement to municipalities (80%) and counties (20%) for closed managed forestland acreage. In the final version of the budget, most of the funding was restored to the Wisconsin Funds for replacing failing POWTS, and some relief was given to counties operating landfills and providing garbage pick-up.

The committee also discussed topics for potential fall legislation. Meleesa Johnson suggested the committee look at the owner financial assurance for county owned landfills. Lynne Neek suggested a review of several issues connected with MFL. Other suggestions included agricultural land use assessments used by land developers, TDML and including the county in extra territorial zoning discussions.

The committee reviewed and approved a letter in support of efforts by EPA to prevent the spread of ballast water, with minor amendment to include Canadian officials.

Five 2015 conference resolutions were considered.

- A resolution reaffirming the WCA platform supporting an independent study analyzing environmental and economic impacts of industrial sand operation was adopted 13 to 2.
- A resolution to support continued local zoning and permitting of nonmetallic mines was indefinitely postponed on a 8 to 5 vote, as this issue was addressed in December by the WCA board.
- A resolution recommending review of high capacity well permits, and advisory committee and other specific recommendations was unanimously referred to the Board of Directors, with understanding that committee would have a later opportunity to review and revise, since Kevin Kessler noted several flaws in this resolution.
- A resolution supporting full funding and opposing any 7 cuts to the Wisconsin Fund program was unanimously adopted.

- A resolution supporting funding to backfill GPR cuts to soil and water resource management program, for county land conservation staffing, and cost-sharing grants, and urging rejection of further cuts. Was unanimously adopted..

The next meeting of the steering committee will be a joint meeting with the agriculture committee in January to review the MFL issues. Other topics for the agenda should be suggested to the chair a month prior to the meeting. Exact date and location to be set later.

Thirteen counties were represented, from Iowa to Price to Marinette County, with vigorous discussion and concerns.

49

MINUTES FOR WEDNESDAY JULY 1, 2015
CONSERVATION EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
PUBLIC HEARING

DATE: Wednesday, July 1, 2015

TIME: 8:59 a.m.

LOCATION: Wood County Courthouse, Room 113

Members Present: Hilde Henkel, Ken Curry, Robert Ashbeck, Bill Leichtnam, Gerald Nelson, Harvey Petersen

Staff Present:

- Planning & Zoning Staff: Jason Grueneberg,
- UW Extension Staff: Peter Manley, Amanda Darr
- Land Conservation Dept. Staff: Shane Wucherpennig, Lori Ruess, Tracy Arnold

Others Present:

- Bill Clendenning
- Dennis Polach
- Lance Pliml

1. Call meeting to order: Chairperson Hilde Henkel called the CEED meeting to order at 8:59 a.m.

2. Review Correspondence:

3. Reading of Hearing Notice: The Wood County Conservation Education and Economic Development Committee will hold a public hearing meeting at the Wood County Courthouse on Wednesday July 1st. The meeting will address the Farmland Preservation Plan. All persons are welcome to attend and be heard. Chairperson Hilde Henkel will conduct the meeting.

4. Presentation of the Wood County 2015 Farmland Preservation Plan:

- Shane Wucherpennig began the hearing by giving a presentation on the Wood County 2015 Farmland Preservation Plan:
 - The Wisconsin Farmland Preservation Program (FFP) provides income tax credits to Wisconsin farmers in exchange for keeping land in agricultural use and maintaining compliance with soil and water conservation requirements.
 - Most counties have had a Farmland Preservation Plan since the early 1980's. Wood County's first plan was approved by County Board in 1984. This plan has not been updated since that time and is consequently largely out of date and not representative of current land use in the county.
 - In 2009, the Farmland Preservation Law changed to require all counties to update their Farmland Preservation Plan. Since that requirement came into effect, over 30 counties have updated their plans. Another 42 counties are scheduled to expire before December 31, 2017.
 - Statutory Requirements for updating a FP plan:
 - Trends, plans, and needs that may affect farmland preservation and agricultural development (this includes such things as housing, population, municipal expansion, and transportation)
 - Current agricultural land uses, including agricultural specialties
 - Key agricultural resources including land, soil, and water
 - Key agricultural infrastructures

- Significant trends related to agricultural land use, production, enterprises, conversion to other uses
- Goals for agricultural development
- Anticipated changes in production, processing, supply, and distribution
- Actions that the county will take to preserve farmland and promote agricultural development
- Policies and strategies to increase housing density outside of the farmland preservation area
- A plan will do the following:
 - Act as a non-binding guidance document that establishes an inventory of agriculture within the county
 - Provide no land use controls associated with the location of land in a farmland preservation area
 - Open doors to:
 - Farmland Preservation Zoning
 - Agricultural Enterprise Areas
 - PACE
- Shane brought up that it would be important to talk to towns about creating agriculture zoning to gain the credits, and to inform towns what the residents would benefit from.
- Committee Member Harvey Peterson asked if there were any towns in the county that have already started using this program.
- Shane responded that there are not any current towns using this plan. The plan cannot actually begin until the townships agree on the new updates to the program.
- Shane also mentioned that due to a loss in crop land in the state that this program would be beneficial in protecting agricultural land.
- Chairperson Hilde Henkel asked if this program applies to cranberries as well or if it is strictly farm land only.
- Shane responded that cranberry production land is covered under this program as well.

5. Public Comment

- There was no public comment.

6. Adjourn

- Chairperson Hilde Henkel adjourned the public hearing at 9:15 a.m.

Kenneth A. Long

MINUTES FOR WEDNESDAY JULY 1, 2015
CONSERVATION EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, July 1, 2015

TIME: 9:15 a.m.

LOCATION: Wood County Courthouse, Room 113

Members Present: Hilde Henkel, Ken Curry, Robert Ashbeck, Bill Leichtnam, Gerald Nelson, Harvey Petersen

Staff Present:

- Planning & Zoning Staff: Jason Grueneberg, Justin Conner
- UW Extension Staff: Peter Manley, Amanda Darr
- Land Conservation Dept. Staff: Shane Wucherpennig, Tracy Arnold, Andrea Taylor

Others Present:

- Bill Clendenning
- Dennis Polach
- Lance Pliml

1. Call meeting to order: Chairperson Hilde Henkel called the CEED meeting to order at 9:15 a.m.

2. Public Comments (*brief comments/statements regarding committee business*)

There were no public comments made.

3. Review Correspondence

Jason Grueneberg made a comment regarding an invitation for supervisors to attend Lunch by the River on Thursday July 2nd at 10:30 to learn more about the Wisconsin Rapids Downtown development plans.

4. Discuss Guidelines for Conference Attendance

- Chairperson Hilde Henkel brought up that new committee members should attend conferences.
- Committee Member Bill Leichtnam requested permission to attend a conference for LCD issues regarding phosphorous. The meeting is scheduled to be held in Wisconsin Rapids. He requested he be allowed to attend since supervisors are encouraged to attend.
- Chairperson Hilde Henkel denied the request for Committee Member Bill Leichtnam to attend since Shane Wucherpennig would be attending and could report back to the committee on the issues discussed.
- Committee Member Ken Curry suggested if Bill wanted to attend the committee would just need to know the cost. If the cost was too much of a concern Bill could pay his own fee and report back.
- It was decided that the committee would not send Committee Member Bill Leichtnam to the conference but he was welcome to attend on his own and report back if he would like.

5. Consent Agenda

The Consent Agenda included the following Items:

- 1) Minutes of the June 3, 2015 CEED meeting, minutes of the June 9th, 2015 CEED meeting and minutes of the June 16th, 2015 Joint Meeting with the Executive Committee,
- 2) Bills from Planning & Zoning, UW Extension and Land Conservation
- 3) Staff activity reports from Jason Grueneberg, Justin Conner, Julie Akey, Jeff Brewbaker, Tracy Arnold, Shane Wucherpennig, Peter Manley, Matt Lippert, Teri Lessig, Sarah Siegel, Jodi Friday and Chris Viau, Kyli Brown.

Gerald Nelson motioned to approve consent agenda, and pay bills of the Planning & Zoning, UW Extension, and Land Conservation departments, Bill Leichtnam seconded the motion. The motion passed unanimously.

6. Risk and Injury Report

- There was nothing to report for this month.

7. Planning & Zoning

A. Introduction of the newly-hired County Planner, April Opatik

- April was out of the office on site today and was unable to attend the meeting. Jason will introduce her at the upcoming August CEED meeting.

B. Discussion and possible action on setting a fee for establishing the boundary of existing cranberry farms under the recently amended Floodplain Ordinance.

- Jason Grueneberg discussed how the department is trying to come up with a way to create a reasonable fee schedule for Wood County and also find the best way to go about charging fees to cover costs.

He also discussed how the pilot project would work:

- Staff would be meeting in the office or going on site to work directly with the landowners
- Additional services may need to be contacted depending on how long it takes to determine the landowner's floodplains (i.e. surveyors)
- Jeff Brewbaker from the Planning & Zoning department had mentioned to Jason previously that he may be more comfortable proposing a cost after visiting a marsh and working with a landowner or two.
- Chairperson Hilde Henkel asked if it would make sense to start with a base fee and then reevaluate the fee cost based on each individual farm. She suggested starting with a fee around \$100.00 and then reviewing it again at the end of the summer.
- Jason agreed that this number would be a good start.
- Chairman Lance Pliml suggested that Jason and the department talk with Tom Lochner from the Wisconsin Cranberry Growers Association and see where the cranberry growers may be standing with this issue. The department may be underestimating what the growers are willing to pay.
- Chairperson Hilde Henkel suggested that Jason talk with the growers and come up with a number that would be suitable for the time being and address this at the County Board Meeting.
- Jason agreed with the proposed plan and will bring any updates to the next CEED meeting.

8. Economic Development

A. Consider resolution to continue participation in the Central Housing Region.

- The program has a 0% interest rate for housing repairs
- The program encompasses 9 counties – 9 County Consortium
- Jason brought a resolution to the meeting to utilize 2014 funding.
 - There is \$7 ½ million dollars available
 - Approximately \$200,000 available to Wood County
- Overall this program is a great resource and Jason stressed how important it is to refer people to this program.
- The recommendation was made to include language that would automatically renew the resolution every two-years unless terminated and better clarify the wording “decent housing” in the resolution.

Ken Curry motioned to approve the resolution as amended with revisions, and Bill Leichtnam seconded the motion. The motion passed unanimously

- Discussion regarding becoming a member of the North Central Regional Planning Commission:
 - Jason explained that if the county were to sign up as a paying member of the North Central Regional Planning Commission, this would cost less than municipalities in the county signing up individually.

- Chairperson Hilde Henkel would like Jason to look further into the benefits of signing up to be a member of the North Central Regional Planning Commission.

9. County Surveyor

- There was nothing to report for this month.

10. Land Records

- Justin Conner gave an update on the air photo project and discussed how the data can be checked at the end of July. The photographs will be ready by the end of August and the entire project will be completed by the end of the year.

11. Land Conservation

A. Consider resolution approving the 2015 Wood County Farmland Preservation Plan.

- Shane Wucherpennig gave a brief review of the topics discussed during the public hearing held prior to the CEED Committee Meeting:
 - The Wisconsin Farmland Preservation Program (FFP) provides income tax credits to Wisconsin farmers in exchange for keeping land in agricultural use and maintaining compliance with soil and water conservation requirements.
 - Most counties have had a Farmland Preservation Plan since the early 1980's. Wood County's first plan was approved by County Board in 1984. This plan has not been updated since that time and is consequently largely out of date and not representative of current land use in the County.
 - In 2009, the Farmland Preservation Law changed to require all counties to update their Farmland Preservation Plan. Since that requirement came into effect, over 30 counties have updated their plans. Another 42 counties are scheduled to expire before December 31, 2017.
- Shane asked that the resolution be sent to County Board and discussed how there were no final implications to CEED from here on.

Gerald Nelson motioned to send the resolution to County Board, and Robert Ashbeck seconded the motion. The Farmland Preservation Plan passed unanimously.

B. Conservation Engineering Technician Position Update

- Shane Wucherpennig gave an update on the department's progress with the open position for a Conservation Engineer Technician
 - The position was posted on the County website
 - There were 15 total applicants which were then narrowed down to 3 candidates.
 - 2 candidates declined their interview dates
 - 1 candidate was interviewed on June 22nd, 2015
 - The final candidate met all the requirements and had a well-rounded background. Shane feels he will be a great addition to the department.
 - His name is Adam Groscheck, and he is from Portage County.
 - His start date is set for July 13th, 2015.

C. Consider options for date of fall CEED tour

- Tracy Arnold suggested some dates for the upcoming CEED tour.
 - She suggested having it sometime in September, possibly looking at the 23rd – 30th
- Peter Manley suggested that for the Extension portion of the tour the group could possibly stop at the Marshfield Agricultural Research Station or the Backpacks Program.
- Shane Wucherpennig suggested for their department stopping at some barns located in Marshfield.
- Jason Grueneberg said he will be able to pick out some sites based on the trip layout and route.
- Chairperson Hilde Henkel advised departments to report back at the next meeting with a date and a rough draft of an itinerary.

D. Transect data update

- Tracy Arnold discussed how the department has developed a transect data project to provide the county with crop, erosion, tillage, and residue data.
- Her intern for the summer, Andrea Taylor, has been a huge help in recording the data.
 - Andrea came up with a way to display information using aerial maps that shows the transect data within the county.
 - Tracy uses the aerial maps to direct where to go to assess the crop, erosion, tillage, and residue for the county while the intern drives the truck.
 - The transect data is beneficial to see where the county stands in comparison to neighboring counties and counties throughout the state.
- Shane discussed how this information is really important and how it will be influential in further research. Sue Porter from DATCP came to visit the department recently and discussed with Shane that if Wood County is able to give her the transect data she'll be able to pull the information into their SNAP Program and GPS databases. This will give the county additional tools and resources to further their data.
- Andrea Taylor also gave a brief presentation of the data already collected and passed around the transect data aerial maps for the Committee to view.
- The Committee was very impressed with her work and was interested to hear updates throughout the project as to how the transect data continues to further data within Wood County.

E. Summer Intern Update

- Tracy Arnold introduced Andrea Taylor as the summer intern for the department.
 - Andrea has been working as an intern for the department since the second week in May.
 - Over the past couple months she has been working on projects within the department such as:
 - Revising the brochures for the department
 - Creating new brochures to highlight other resources available that the department offers
 - Working with Tracy Arnold to collect transect data
 - Compiling transect data into tables and charts
 - Revising the maps used to assess transect data
- The Committee was impressed with the work Andrea has been doing during her time as an intern for the department.

12. UW-Extension

A. Encourage Economic & Professional Development

- Peter Manley introduced the topic and discussed what it all entails:
 - Blueprints for Tomorrow – a professional development program combining training, coaching, and community knowledge with evolving design and finance tools, to achieve together, projects that support community projects.
 - The curriculum sessions will begin in September and go through April (8 months)
 - 2 trainings/month
 - No charge to attend
 - Meetings are held at the Mead
 - Allows community organizations to participate in community change and development
- Both Peter and Jason are interested in participating.
- Jason discussed how this is a great opportunity to develop relationships with other departments and community organizations. This project could turn into a legacy for the community and is a great way to promote Wood County. He asked the committee for approval and support to participate.

Gerald Nelson motioned to approve participation of Peter Manley and Jason Gruenberg, and Robert Ashbeck seconded the motion. The motion passed unanimously

B. Financial Capability

- Sarah Siegel presented a PowerPoint presentation on the financial capability classes she is holding for residents within the community.
 - Financial budgeting has been identified as a need within the community
 - The classes teach basic financial principles to attendees
 - The classes are once a month and are held during the lunch hour. (Lunch & Learn)
 - The program is called the “Take 5 Financial Capability Program”
 - The program has 5 steps
 - Create a Plan
 - Set a Goal
 - Plan a Savings
 - Build an Emergency Fund
 - Take Charge
 - Committee Member Ken Curry asked how participation was so far since the program began.
 - Sarah responded that participation is still relatively low but she has had people contacting her regarding credit reports and credit scores.
 - Funding for the program is through the United Way.
 - For 2015 the program has \$3200.00
 - For 2016 the program has \$3000.00
 - Community partners such as; NACCP, Family Center, Childcaring, McMillian Library, MSTC, ADRC, South Wood County Hunger Coalition, Wood County Homelessness Coalition, were all mentioned as partners in this program.
 - The Committee discussed how this is an important topic that people within the community should be using as a resource, and also how students in schools should be given the opportunity to gain some of this knowledge as well.
 - Sarah concluded that although participation is still low, she is hopeful that with the updated marketing and networking techniques she and her department are using, there will be more accessibility for people to gain the information.
- The Committee agreed to have the next meeting scheduled at the Courthouse and to have the following in September in Marshfield on September 2nd.

Bill Leichtnam motioned to adjourn the meeting, and Harvey Peterson seconded the motion. The motion passed unanimously

The meeting adjourned at 12:00 p.m.

Kenneth A. Curry

JULY 2015

COUNTY OF WOOD

#4

Report of Claims for Planning and Zoning / Surveyor / Econ Dev
For the Range of Vouchers
22150076 thru 22150086
38150007 thru 38150008

VOUCHER#	VENDOR NAME	NATURE OF CLAIM	AMOUNT
22150076	CARMODY CDS HOLDING INC	PS-Upgrades/Services (July)	\$299.00
22150077	GANNETT WISCONSIN MEDIA	PL-Publication (CDBG Hearing)	\$57.20
22150078	KEVIN BOYER	SU-Services Per Contract (July)	\$833.00
22150079	OPPORTUNITY DEVELOPMENT CENTER	PS-Data/Mail Processing 2015	\$224.94
22150080	QUILL CORPORATION	PS-Office Supplies	\$49.76
22150081	RAPIDS FORD LINCOLN MERCURY	PS-Truck Maintenance	\$78.20
22150082	SAFETY & BUILDINGS DIVISION	PS-State Fee for Sanitary Permits (July)	\$2,500.00
22150083	OPATIK, APRIL	PL-Expenses (July)	\$32.20
22150084	GRUENEBERG, JASON	PL-Expenses (July)	\$92.58
22150085	CONNER, JUSTIN	LR-Expenses (July)	\$574.00
22150086	BREWBAKER, JEFF	PS-Expenses (July)	\$221.95
		P&Z TOTAL	\$4,962.83
		ECONOMIC DEV TOTAL	\$33,000.00
		GRAND TOTAL	\$37,962.83

PL - Planning PS - Private Sewage LR - Land Records SU - Surveyor ED - Econ Dev

$$\text{Prepaid} = P$$

Committee Chair

Committee Member

Committee Member

Committee Member

Committee Member

Printed:

COUNTY OF WOOD

Page: 1

07/29/15

REPORT OF CLAIMS FOR

Land Conservation

For the Range of Vouchers: 18150064 to 18150069

Voucher No.	Vendor Name	Nature of Claim	Doc Date	Amount	
18150064	ARNOLD TRACY	SWRM-EXPENSE REIMBURSEMENT	06/26/15	\$40.00	p *
18150065	QUALITY PLUS PRINTING INC	TS -TREE SALE VINYL SIGN	06/24/15	\$90.00	p *
18150066	WOODTRUST BANK NA	LC/SWRM/TS- TRAINING, SUPPLI	06/03/15	\$439.79	p
18150067	GANNETT WISCONSIN MEDIA	LC - FPP PUBLIC NOTICE FEE	06/28/15	\$45.92	p
18150068	GROSHEK ADAM	LC - SAFETY SHOE REIMBURSEME	07/11/15	\$100.00	p
18150069	COUNTRY TODAY THE	SUBSCRIPTION RENEWAL	07/10/15	\$70.00	p

Grand Total:	<u>\$785.71</u>
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P=Prepaid Voucher

* = 100% Reimbursed

Committee Chair_____
Committee Member_____
Committee Member_____
Committee Member_____
Committee Member_____
Committee Member

LC - Land Conservation

SWRM - Soil & Water Resource Management

TS - Tree & Shrub

Report of Claims for

UW-Extension

For the range of vouchers: 30150072 30150084

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30150072	WOODTRUST BANK NA	Amtrak - Wash DC 4-H Conf.	07/10/2015	310.20	P
30150073	UW EXTENSION	PUBLICATION FEE	07/13/2015	12.00	P
30150074	POSTMASTER - WISCONSIN RAPIDS	CWAS NEWSLETTER POSTAGE	07/13/2015	101.19	P
30150075	YOUNG WENDY	Family Living Supplies	07/13/2015	14.64	P
30150076	UW SOIL TESTING LAB	SOIL SAMPLE FEES	07/20/2015	1305.00	P
30150077	UW EXTENSION	FAMILY LIVING SUPPLIES -CALCS	07/20/2015	200.00	P
30150078	CREATIVE DESIGNS	Clothing Order for UWEX staff	07/23/2015	140.00	P
30150079	WAL-MART COMMUNITY/RFCSLLC	Family Living Supplies	07/23/2015	21.37	P
30150080	VIAU CHRISTOPHER	Expenses for July 2015	07/28/2015	178.17	P
30150081	SIEGEL SARAH	EXPENSES FOR JULY 2015	07/28/2015	235.18	P
30150082	MANLEY PETER	EXPENSES FOR JULY 2015	07/28/2015	168.17	P
30150083	BROWN KYLI	Expenses for July 2015	07/29/2015	210.45	
30150084	LIPPERT MATTHEW	EXPENSES FOR JULY 15	07/29/2015	470.80	
			Grand Total:	\$3,367.17	

Committee Chair

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

July 29, 2015

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Justin Conner, GIS Specialist
Julie Akey, Admin Services 6
Jeff Brewbaker, Code Administrator

RE: Staff Report for August 5, 2015

1. Planning (Jason Grueneberg)

- a. Hewitt-Marshfield Connector Trail – Construction has begun on the Hewitt-Marshfield Trail including bringing in dirt and crushed material for base and tree clearing in the wooded area of the trail alignment. The dry weather has been a significant contributing factor to the progress that has been made. Construction is anticipated to be completed by the end of August.
- b. Wisconsin Rapids Downtown Development – The week of August 3 staff from County Departments with the greatest space needs will meet to discuss feasibility of participating in the Market St. Development in Wisconsin Rapids. An additional 1 or 2 meetings will be held prior to sharing results with the Executive Committee in September.
- c. Shoreland Zoning Policy Changes – Governor Walker signed the 2015-17 State Biennial Budget (2015 Wisconsin Act 55) on July 12, 2015. The budget makes several policy changes limiting the scope of county shoreland zoning ordinances:
 - Counties may not enact ordinances that require or prohibit the installation of outdoor lighting.
 - Counties may not enact ordinances requiring approval, impose a fee or mitigation requirement, or otherwise prohibit or regulate the maintenance, repair, replacement, restoration, rebuilding or remodeling of all or any part of a nonconforming structure, if the activity does not expand the footprint of the nonconforming structure.
 - A county ordinance may not require any approval for, impose any fee or mitigation requirement or otherwise prohibit or regulate, the vertical expansion of a nonconforming structure unless the vertical expansion would extend for more than 35 feet above grade level.
 - A county ordinance may not require any inspection or upgrade of a structure before the sale or transfer of the structure.
 - A county shoreland zoning ordinance may not regulate a matter more restrictively than the matter is regulated by a shoreland zoning standard promulgated as an administrative rule by the DNR.
 - A county shoreland zoning ordinance may not require a person to establish a vegetative buffer zone on previously developed land, nor expand an existing vegetative buffer zone.

2. Economic Development Activity (Jason Grueneberg)

- a. Wood County Housing Repair Program - A second quarter report was submitted by CAP Services who administers the CDBG-Revolving loan fund for home repairs in Wood County. The report is attached and shows recent fund activity and balances for the loan fund.
- b. Central Housing Region - The Central Housing Region held a public hearing on July 16, 2015 at the Hatch Public Library in Mauston. The purpose of the hearing was for the public to comment on the use of Community Development Block Program funds to fund housing repairs in the region. The Central Housing Region is preparing to receive its 2014 allocation of CDBG funding. Attached is a summary of the loan activity that took place with 2012-2013 CDBG funding totaling \$275,883.95.

3. Land Records (Justin Conner)

- a. State Cartographers Office Statewide Parcel Project webinar - Attended Statewide Parcel Map Report webinar. This report defines specific benchmarks that county parcel data must meet in order to receive \$50k strategic initiative grant funding.
- b. GIS website user survey - Created survey to measure usage and satisfaction of the website. This survey is providing valuable insight into what users find valuable and what features may be lacking. So far the data indicates that the website meets user needs (88%) and that information is somewhat easy (71%) to find. The survey will run for about a month until I begin to develop the new website.
- c. New Real Property Lister - Paul Bernard is the new RPL in the Treasurer's Office. He has some experience in La Crosse but still has much to learn.
- d. ESRI User Conference - Attended ESRI User Conference. This conference is an excellent opportunity for me to get specific technical questions answered by Esri staff, often the same people who write the software. I spent time at the Hands-On-Learning Lab which offers self-paced training lessons. Technical sessions I attended include 3D/LiDAR mapping, advanced parcel editing, parcel fabric data model, What's the Future of ArcGIS Server, Web Application Builder, ArcGIS Pro: Effective License Management, ArcGIS Pro: An Introduction, ArcGIS for Law Enforcement. The experiences and knowledge learned will show a direct benefit in the county land records modernization program.

4. POWTS Activity (Julie Akey).

- a. Monthly Sanitary Permit Activity. There were 25 sanitary permits issued in July 2015 (7 new, 17 replacements and 1 replacement tank only) with revenues totaling \$7,520. There were 9 other sanitary permits applications received this month, but not yet issued, with revenues totaling \$2,450. There were 22 sanitary permits issued in July 2014 (5 new, 14 replacements, 2 reconnects and 1 non-plumbing) with revenues totaling \$5,860.

There have been 83 sanitary permits issued through July 28th. For comparison purposes, following are totals through the same period for the previous five years: 2014 – 89, 2013 – 103, 2012– 95, 2011 – 103 and 2010 – 98.

- b. 2015 Tax Refund Intercept Program (TRIP). To date, Wood County has received \$8,953.00 on 8 outstanding cases. Two cases now have a zero balance and the necessary paperwork has been completed and filed with the court. *No change from previous month.*
- c. 2015 Maintenance Notices.
 - i. On May 8th, postcards were mailed to 2,848 property owners who need to have their POWTS serviced in 2015. They are given 120 days to complete this required servicing.
 - ii. On July 8th, postcards were mailed to 118 property owners who have not complied with the required servicing requirement in 2013 or 2014. They were given until August 17th to complete this required servicing.
 - iii. On July 8th, postcards were mailed to 21 owners who have an Aerobic Treatment Unit (AUT) septic system which require a 12 month service interval. They were given 120 days to complete this servicing.
- d. Sanitary Permit Document Imaging Project Status To date, sanitary permits for the years 1982 – 2006 have been scanned and are available for viewing on the County's website (www.co.wood.wi.us/Departments/PZ). The 2007 sanitary permits are currently being prepared for scanning.
- e. Enforcement Activities Update.
 - i. Small Claims. Nothing is currently scheduled.
 - ii. Pre-Trial Conference. Nothing is currently scheduled.
 - iii. Court Trial. Nothing is currently scheduled.
- f. Wisconsin Fund Program Update.
 - i. FY16 – On July 12th, Gov. Walker signed the 2015-2017 Biennial Budget Bill in to law. After scrolling through the 660 page document, I was able to locate the section on the 'private on-site wastewater treatment system replacement and rehabilitation program'. The budget does include \$1,645,000 for 2015-2016 and \$840,000 for 2016-2017. As reported last month, the State's Program Manager is no longer with the department. To date, counties have not received the status report on the FY16 applications. We are all hoping the applications were reviewed at the State level before she left and that no additional information is needed. In the past, grant awards were made the 2nd week of August; however, I wouldn't be surprised if this is delayed this year.

- ii. FY17 – Currently, I have 3 applications for the next round of applications.

5. Code Administrator's Report (Jeff Brewbaker).

a. Private Sewage Program, Permitting, Maintenance and Violations

- ✓ (58) on-site investigations/inspections/compliances
- ✓ (2) septic system verification letters & failing system investigations
- ✓ (0) failing septic system orders, (0) holding tank maintenance violations & settlements
- ✓ (16) soil tests reviewed, (3) hydrograph reports reviewed, (4) interpretive soils report reviewed
- ✓ (7) holding tank plan reviews, (5) conventional plan reviews, (16) mound plan review
- ✓ (27) sanitary permits reviewed
- ✓ (0) court cases for malfunctioning septic system and overfull holding tanks (0) referrals
- ✓ (3) sanitary system easements
- ✓ Answer phone calls, emails and meet in office regarding permitting and inspection questions.

b. Floodplain Ordinance Investigations and Permitting

- ✓ (4) site inspections, meetings or enforcement
- ✓ (1) permit issued, screening sites or Letter of Map Amendment (LOMA)
- ✓ (0) DNR Approved flood studies reviewed
- ✓ Answer questions from citizens regarding building in floodplain and shoreland areas.

c. Shoreland Ordinance Investigations and Permitting

- ✓ (7) general shoreland permits reviewed & issued
- ✓ (0) mitigation plans reviewed, (2) exempt structure affidavit
- ✓ (3) onsite pre-construction inspections, meetings & enforcement, compliances
- ✓ (0) navigability determinations
- ✓ Heather and I attended a one day field training titled "Reading the Wetland Landscape". The training took place on June 30 and was located in Brown County. The training will help us by addressing links between wetland functions and zoning goals when applying approval criteria to specific projects.

- ✓ Answer questions from citizens regarding building in floodplain and shoreland areas.



The photo to the left was taken recently on the North Shore of Lake NEPCO. Most of the condominium units are small and this leads to impervious surface calculations between 15% to 30%. Once over the 15% mark mitigation measures are required to offset development impacts. This is an example of a **“rain garden”** designed to intercept runoff from the roof top and send it back into the aquifer where it will be reintroduced into the hydrologic cycle. Owners are given 2 mitigation points from our menu

Wood County CDBG-RLF Quarterly Activity Report
Quarter 2-2015

Starting balance as of April 1, 2015:	\$12,820.56
Bank Interest:	\$0.64
Landlord interest:	\$38.40
Landlord principal:	\$287.94
Satisfactions:	\$0.00
Other:	\$0.00
Dollars spent on rehab activities:	\$0.00
Administration:	\$0.00 CAP Admin Fee
Other:	\$0.00
Ending balance as of June 30, 2015:	\$13,147.54
 RLF Available to loan as of 6/30/15:	 \$3,464.45
 CAP/Pittsville/Rudolph/Rapids Funds invested on completions:	 \$51,953.00

CHR CDBG Statistics for 2012-2013 Grant Year

County: Wood

Totals as of 07/16/2015

Grant Statistical Information for the County

Number of Applications Received	33
Number Ineligible/Inactive	14
Number on Current Waiting List	0
Number of Projects in Progress	8
Number of Loans Completed	11

Grant Financial Information for the County

<u>ID</u>	<u>Amount</u>	
5Wo	4,445.00	Mortgage
1Wo	555.00	Title fees & initial inspection - backed out
3Wo	555.00	Asbestos & lab samples
3Wo	555.00	Title fee & initial inspection-backed out
6Wo	8,616.95	Mortgage
7Wo	7,717.00	Mortgage
4Wo	555.00	Asbestos sampling
6Wo	975.00	Asbestos sampling & Lead Risk Assessment
7Wo	525.00	Asbestos sampling
12Wo	595.00	Lead risk assmt
15Wo	555.00	Title fees & initial inspection - did not compl.
16Wo	595.00	Lead risk assmt
16Wo	26,720.00	Mortgage
12Wo	30,512.00	Mortgage
17Wo	555.00	Title fee & initial inspection-backed out
17Wo	975.00	Asbestos sampling & Lead Risk Assessment
11Wo	10,967.00	Mortgage
6Wo(2nd)	76,407.00	Mortgage
25Wo	595.00	Lead risk assmt
16Wo	220.00	Lead clearance testing
29Wo	55.00	Title fee - backed out
30Wo	975.00	Asbestos sampling & Lead Risk Assessment
21Wo	8,432.00	Mortgage
24Wo	975.00	Asbestos sampling & Lead Risk Assessment
23Wo	595.00	Lead risk assmt
30Wo	20,210.00	Mortgage
25Wo	9,232.00	Mortgage
4Wo	8,262.00	Mortgage
24Wo	52,978.00	Mortgage
26Wo	975.00	Asbestos sampling & Lead Risk Assessment
Totals:	<u>\$ 275,883.95</u>	



Wood County WISCONSIN

LAND CONSERVATION DEPARTMENT

Activities Report for Shane Wucherpennig July 2015

- June 23 – Completed a Farmland Preservation review with DATCP at Wood County with Sue Porter from DATCP.
- June 29 – Issued an AWO permit after reviewing DQ farms permit application and plan set for a concrete lined waste storage facility for sand bedding usage. The application was submitted by Roach and Associates. The facility is designed to hold 3.1 million gallons of wastewater and manure for 415 cows or 581 animal units. Performed a joint review with Drew Zelle (DATCP) because of the design modifications to the original plan set. Some minor changes are required, but nothing big.
- June 29 – Issued an AWO permit after reviewing Marti Farms, LLC permit application and plan set for a multiple waste transfer systems and a concrete lined storage facility for sand bedding usage. The application was submitted by Roach and Associates. The facility is designed to hold 2 million gallons of wastewater and manure for 715 heifers or 593 animal units. Performed a review with Drew Zelle (DATCP) because of the design modifications to the original plan set. Some minor changes are required, but nothing big.
- July 1 – Finished Weiler Dairy LLC. Pit re-construction project. Will finish construction check when pit is emptied.
- July 1 – Attended a pre-construction meeting with Marti Farms, LLC., Roach & Associates, NRCS and Keller Builders.
- July 3-10 – Vacation
- July 13 – Adam Groshek/New Engineering Technician started. We visited some ongoing construction projects in the afternoon.
- July 14 – Attended a Ground Water Protection Ordinance meeting.
- July 14 – Received a notice that the Lee Accola farm has now been turned over to the Attorney General of the Department of Justice for prosecution.
- July 15&16 – Attended two day County Conservationist meeting at the Mead in Wisconsin Rapids.
- July 20 – Marti Farms construction startup on the waste transfer components.
- July 21 – Attended County Board meeting and Farmland preservation planned passed.
- July 21 – Met with Jacob Pretor & Andrea Taylor to discuss the internship for 2015.
- July 22 – Construction inspection at D&B Sternweis, LLC.
- July 23 – Attended Golden Sands RC&D water quality committee meeting and the council meeting in Stevens Point.
July 23 – Received a complaint from DNR about a field in the Arpin area that was called in with excessive manure applications. I visited the site in the a.m. and could not determine who they landowner/applicator was. I attended RC&D meeting and revisited the site in the afternoon. The site was being actively applied at that time. I discussed their Nutrient Management plan with employees hauling the manure & the operations owner to follow up with the plan. It turns out the farm was a CAFO and had a plan on that field and was following the acceptable rates in their plan. They had also started to incorporate the manure by tillage into the soil. Based on my determination, it was not a valid complaint. Follow up was done with the Landowner who called in the complaint and the owner of the operation with DNR CAFO staff.
- July 27 – Met with Lori Ruess to discuss the budgets for Land Conservation.
- July 27 – Test Hole borings & logs for the Lee Deboer “Flying Dollar, LLC site” for the construction of a new Weiser under barn tank with slatted floors. This project is being engineered by REA out of Middleton, WI.
- July 28 – Inspection at Marti Farms, LLC for Manure channel.
- July 28 – Correspondence with my peers for comments on the proposed GPO being proposed in Wood County.

- July 29 – Inspections at Marti Farms, LLC for manure channel steel, water-stop and concrete.
- Inspection on Brian Vruwink Slurry Store construction.
- July 29 – Attended Mill Creek Farm Bureau Tour hosted by Jon Eron.
- July 30 – Worked on department budgets.
- July 30 – Attended Mill Creek Farm Tour, Policy Development Meeting and Film on the Farm in the evening.

Activities Report for Tracy Arnold 8-2015

Wildlife Damage Abatement and Claims Program

- Maintaining DNR database with current Wood County information
- Entering 2015 enrollees into database
- Waiting for DNR approval on 5 fences, then will begin bidding paperwork
- Purchasing temporary fencing supplies for apiaries
- Conducting 32 woven wire fence inspections
- Completing required paperwork for 32 woven wire fence inspections
- Conducted appraisals as requested
- Designed 2 temporary fences and assisting with the installation
- Met with landowners about fence modifications
- Met with landowners about fence requirements
- Designed 2 fence and submitted for DNR for approval
- Submitted 2nd quarter reimbursement to DNR
- Conducted 270 acres of alfalfa appraisals

Non-metallic mining reclamation program

- No forfeiture payment from B & R Excavating to date (since June 12, 2013)
- Updating NMM databases
- Completing numerous public record request
- Site visits about reclamation progress and sign off
- Met with Roberta Walls, WI DNR to discuss and update WI DNR about frac sand reclamation, progress, issues, and successes in the county

Land Conservation

- Entering stream flow data into the SWIMS database for 16 sites (authorized by state to enter data)
- Conducted stream flow survey's on Five Mile, Two Mile and Bloody Run
- Assisting Andrea compile 2015 Transect
- Developing the Land Water Conservation Initiative with Discover Media Works through Youth Education
- Monitoring Purple Loosestrife Beetle Bio-control project
- Coordinating the release of the Purple Loosestrife Beetles
- Conducting Acoustic Bat Survey's for Wood County
- Coordinating and monitoring the Rusty Wranglers Program at North Wood County Park Assisted landowners with invasive species questions
- Attended the Ag in the Classroom Tour including stops at Schalow's Nursery, H&S Manufacturing, AGSource Laboratories, Seehafer Acres/Seehafer Farm Creamery, Marshfield Ag Research Station, DuBay Cranberry Company, Mead Wildlife Area and Lonely Oak Farm
- Preparing for 2016 Tree Sale
- Introducing Adam Groshek to other departments, helping him gain access to network drives, answering his questions as they come up
- Preparing newsletter articles
- Planning the CEED fall tour
- Submitted Andrea Taylor's timecards to UWSP
- Supervise Andrea Taylor on a daily basis
- Oversee Andrea Taylor's internship project, and give feedback and approval

CEED TOUR WILL BE FRIDAY, SEPTEMBER 18TH

ALL ARE WELCOME

-brochure will follow as we confirm tour stops-

4C

Activities Report for Adam Groshek - July 2015

~Orientation and training-Started working for Wood County on 7-13-2015

~Attended the Wisconsin River TMDL meeting for LCDs within the watershed on 7-15-15 in Wisconsin Rapids.

~Visited various farm sites throughout the county where current conservation project construction is occurring.

~Conducted survey and started planning/drafting associated with 2 new manure storage structures.

~Conducted soil test pit investigation in the planning of a new manure storage structure.

~Inspected concrete foundation placement for a manure storage structure and drainage trough.

~Attended Friends of Mill Creek Watershed tour.

Conservation, Education & Economic Development Committee Report

August 2015

Peter Manley

Wood County UW-Extension Community Resource Agent

I attended and made input into the CEED meeting on June 1. I led weekly staff meetings and we reviewed 6 month progress on the budget and planned changes as necessary. I followed up on the conversion of Manley and Lippert to 133 Contracts. I attended meetings on both county and state budgets. I began planning and preparing our county budget documents. I attended two meetings regarding an economic development training series, sponsored by Incourage. I also made a presentation on the workshop series to our CEED Committee. I conducted two call-in radio programs on thunderstorm impacts and procedures issues on July 21 and 23. Two COLORS training sessions at Norwood Health Center were rescheduled due to low sign-ups. I assisted with training 4-H youth to be camp counselors for our 4-H environmental camp on July 15-17. At the 4-H Camp, I led activities on camping, outdoor cooking, canoeing, hiking and cave exploring. I facilitated a planning session for the state Healthy Living Team workgroup to plan their upcoming priorities. I attended mentor meetings for my mentees in Portage County and Marathon County. I also attended one state Horticultural Update via teleconference.

Matt Lippert

Wood County UW-Extension Agriculture Agent

- Two issues of the Cranberry Crop Management Journal were produced by our office in July. The Journal is funded by a grant from the Wisconsin Cranberry Board. Up to ten issues are produced each season by the Wood County Extension office. It is available to every cranberry grower in the state by email or mail; we have a distribution of over 300 people. Input for the newsletter comes from state specialists at UW-Madison, USDA specialists, crop consultants as well as individual growers. Each issue averages 8 pages of timely crop production information.
- One issue of the CWAS Central Wisconsin Agriculture Specialization newsletter was distributed across the seven county area that we serve. Each office does their own distribution of the jointly produced newsletter. We mail nearly all of our copies, around 300 newsletters. Across the CWAS area it is about 3,000.
- I appeared as a guest on the Extension segment of the hour long talk show on WDLB radio on Tuesday mornings, I also appeared on the half hour segment on WFHR. We discussed markets and weather and modernization and technology in agriculture.
- I attended the ad hoc ground water ordinance committee meeting.
- I did much of the organizing of the livestock for the state 4-H Dairy Judging Contest that was held in Marshfield this year. Twenty one teams from across the state qualified first by competing at their district area animal science day event.
- I organized meeting materials for the Farm Technology Days Executive Committee. The committee selected officers. Dennis Bangart is the Chair, Mike Sabel the Vice Chair and Bruce Thorson the Treasurer.
- I attended the Wood County Master Gardeners Garden Walk. There were six gardens including several gardens in the Pittsville area and the Community Garden in Wisconsin Rapids.
- I worked with a group organizing data for the Market Animal Sale using new technology.
- I met with the Wood County Farm Bureau Board.
- The Central Wisconsin Agriculture Specialization team met in Montello to coordinate upcoming activities.

Teri Lessig

Wood County UW-Extension Horticulture Educator

- Attended the Master Gardener monthly meeting. Met at one of our member's gardens for a very educational tour of her "wildlife habitat certified" garden.
- Applied an organic weed killer to the community gardens in Marshfield. There is also one unused garden plot out of the 80 that are available. The unused bed is overrun with quack grass. We decided to use this area as a demonstration of solar sterilization. In early July the bed was covered with clear plastic and tacked down. It will remain over the area for the duration of the growing season to burn off / smother the existing weeds.
- Met with the Master Gardener board for our quarterly meeting.
- The 16th annual Master Gardener Garden Walk was held on Saturday, July 18th. Despite the hot, humid day, there was a good turnout. The Community Garden in Wisconsin Rapids was featured along with the balance of the gardens in the Pittsville area.

Sarah Seigel

Wood County UW-Extension Family Living Educator

- Put up "Preserving Wisconsin's Harvest" Bulletin Board for the month of July. The bulletin board promotes safe home food preservation methods and food safety during the summer months. (July 1)
- Presented to the CEED committee on July 1 about Financial Capability Programming in Wood County.
- Went to the Rapids Farmers' Market on July 2 to test dial gauge canners and provide education regarding home food preservation and food safety.
- Submitted an article and additional information for the July Home and Community Education Newsletter. (July 5)
- Talked on WDLB and WFHR (July 7 and 9) about Preserving Wisconsin's Harvest: Safe and Healthy Home Food Preservation.
- Met with Sherry Daniels, the Family Living Educator for Portage County about a partnership regarding Financial Education programming for Portage and Wood Counties. We also discussed developing a partnership with MSTC regarding Financial Education outreach. (July 9)
- Had a meeting with Jill Hicks regarding WNEP nutrition programming for Wood County and her role as a coordinator for both Portage and Wood Counties. (July 14)
- Attended a Safe and Healthy Food Pantries training in Madison. The training was for a new toolkit developed by UW-Extension to use with food pantries and other community food programs. Jodi Friday and I will be using the kit with Wood County Food programs during the 2015-2016 year. (July 16)
- Had a booth at the Wood County Master Gardeners "Garden Walk." The booth provided information on home food preservation, food safety and what to do with fresh fruits and vegetables. (July 18)
- Attended a meeting regarding the development and progress of the Peach Street Farmers Market. (July 27)
- Attended a meeting/discussion at Incourage Community Foundation regarding the local food chain and the local food chain work within the Daily Tribune Building. (July 27)
- Went to the Peach Street Farmers' Market on July 28 to test dial gauge canners and provide education regarding home food preservation and food safety.
- Attended a suicide training for Wood County employees on July 30
- Taught a Financial Capability Basics class in Human Resources on July 30. Participants were individuals who are transitioning out of foster care.

- Put together education and marketing materials regarding Home Food Preservation and Food Safety. Finalized dates to teach classes at McMillan Library regarding safe Home Food Preservation methods and education.
- Continued to work on marketing the Financial Capability Series within Wood County
- Continued to revise and work on the Financial Capability programs and curriculum for all Financial Capability Series classes/courses offered. Sent curriculum to the UW-Extension Financial specialists to review.
- Continued to revise and work on the Family Leadership programs and curriculum for all Family Leadership topics/classes offered.
- Worked on our social media resources which are promoted to the community/families to use to access and register for Family Living programs.
- I attended coalition meetings throughout the month for south Wood County Stuff the Bus and Rapids Family Backpacks.

Jodi Friday

Wood County UW-Extension WNEP Nutrition Educator

My hours are now reduced to 50% time for June, July and August.

- Taught at two Senior Dining Congregate meal sites to approximately 30 seniors. Seniors are learning the health benefits of eating tomatoes and tomato products.
- Taught at the Women, Infants & Children (WIC) clinic four times this month to approximately 40 parents. This quarter's lesson focuses on the farmers market and how to use WIC farmer's market vouchers.
- Participated in one Wood County Staff meetings.
- Participated in four Wood/Portage County WNEP Youth Lessons workgroup meetings. We are working collaboratively to integrate new curriculum lessons in multiple grade levels.
- Attended the Safe & Healthy Food Pantry Project Training.
- Attended one Rapids Family Backpack Subcommittee meeting.
- Attended one WNEP FY16 Staffing meeting.
- Attended one Wood County Suicide Prevention Training.

Chris Viau

Wood County UW-Extension 4-H Youth Development Educator

The following is an overview of Youth Development activities for July 2015:

- 4-H Club and Program Management
 - 4-H Club and Volunteer Management concerns-Ongoing
 - Horse Project concerns
 - Newsletter contributions
 - Leadership Washington Focus Group Travel July 5-11
 - Supervision, oversight, and overall group coordination for duration of the trip.
- Central WI State Fair
 - Jr. Fair Board Meeting
 - Assist support staff with Entry process and issues
 - Liaison to Executive committee for late entries
 - Coordinate edits for Superintendent Resource Guide
 - Assist in planning Superintendent training August 19
 - Market Sale Committee Support
 - Superintendent Meeting re: paper work

- Other
 - Potential New Program Development- Middle School Youth Leadership and STEM Committee Development
 - Youth Risk Behavior Survey (YRBS) Results and planning meetings
 - Cooperative Extension Volunteer In Preparation (Youth Protection) development team meetings
- Administrative
 - State and Regional Phone Conferences

Kyli Brown

Wood County UW-Extension 4-H Program Advisor

- Continue to update and maintain the Wood County 4-H Facebook site. We are up to 553 fans!!!
- Coordinated the second of two Upham Woods Camp Counselor training sessions on July 9. Camp counselors that attend an overnight camp must go through 8 hours of training. I helped to facilitate this second training where we focused, counselor/camper scenarios, risk management and camp logistics. I worked with youth from Wood, Marathon, Clark and Juneau that are tenth grade and up.
- Coordinated the 2015 4-H Foods and Cake Revue held at St. John's Church in Auburndale July 22. 32 youth made nutrition dishes and or decorated cakes to present to a judge. My role was to work with the families to get to where they needed to be, assist the judge and answer questions about rules.
- Respond to phone calls and emails regarding 4-H enrollments, questions, feedback and planning meetings for 4-H.
- Spent 3 days at Camp Upham Woods with the Wood, Clark, Marathon and Juneau campers and counselors. My role there is to help coordinate the daily events at camp, assist in risk management, work with our health coordinator and the staff at Camp Upham Woods. This year we took a total of 100 campers and 19 counselors.
- The 4-H Volleyball Tournament was held July 31st at the Auburndale Lions Park. Eight 4-H clubs with over 74 participants. I worked with our 4-H PALS members to coordinate this sporting event for our clubs.

Draft #6-A

TABLE OF CONTENTS

**Ch. 801 ANIMAL WASTE STORAGE, NUTRIENT MANAGEMENT AND
GROUNDWATER PROTECTION ORDINANCE**

801.01 Introduction	801-1
801.02 Definitions	801-3
801.03 Activities Subject to Regulation	801-10
801.04 Standards	801-10
801.05 Application For and Issuance of Permits.	801-11
801.06 Administration	801-15
801.07 Violations	801-16
801.08 Appeals	801-17

801.01 Introduction

A. Authority – This ordinance is adopted under authority granted by § 59.54(6), 59.61(1), and 92.15, § 92.16, and 281.16 Wisconsin Statutes and Wisconsin Administrative Code provisions ATCP 50.56 and NR 151.07 and 151.096.

B. Title – This ordinance shall be known as, referred to, and may be cited as the “Wood County Animal Waste Storage, and Manure Nutrient Management and Groundwater Protection Ordinance” and is hereinafter known as the Ordinance.

C. Findings and Declaration of Policy –

1.The Wood County Board of Supervisors finds that storage of animal waste and manure in storage facilities not meeting technical design and construction standards may cause pollution of the surface and groundwater of Wood County, and may have the potential to result in harm to County residents and transients; to livestock, aquatic life and other animals and plants; and to the property tax base of Wood County.

2.The Wood County Board of Supervisors finds that improper management of animal waste and manure storage facilities and utilization, including land application of stored animal waste, may cause pollution of the ground and surface waters of Wood County.

3.The Wood County Board of Supervisors finds that the technical standards developed by the United States Department of Agriculture(USDA) Natural Resources Conservation Service and adopted by the Wood County Conservation, Education & Economic Development Committee provide effective, practical, and environmentally safe methods of storing and utilizing animal waste and manure.

D. Purpose – The purpose of this ordinance is to regulate the location, design, construction, installation, alteration, closure, and use of animal waste and manure storage facilities and the application of waste and manure from all storage facilities covered by this ordinance; in order to prevent water pollution and thereby protect the health of Wood County residents and transients; prevent the spread of disease; to further the appropriate use and conservation of land and water resources for its communities; promote the prosperity, aesthetics, safety and general welfare of the citizens of Wood County. It is also intended to provide for the administration and enforcement of this ordinance and to provide penalties for its violation.

E. Applicability – This ordinance applies to all areas of Wood County.

801-2

F. Interpretation – In their interpretation, the provisions of this ordinance shall be held to be minimum requirements and shall be liberally construed in favor of Wood County, and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes.

G. Severability Clause – If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be rendered ineffective.

H. Effective Date – This ordinance shall be effective upon review by the Department of Agriculture, Trade and Consumer Protection (DATCP), its adoption by the Wood County Board of Supervisors, and publication. 801-3

801.02 Definitions

A. Agricultural Waste Management Field Handbook (AWMFH). A manual that provides specific guidance for planning, designing, and managing systems where agricultural wastes are involved as published by the USDA Natural Resources Conservation Service.

B. Animal Waste and Manure. Livestock excreta, including livestock bedding, water, soil, hair, feathers, and other debris that becomes intermingled with livestock excreta in normal manure handling operations.

C. Applicant. Any person who applies for a permit under this ordinance.

D. CAFO. Wisconsin animal feeding operation with 1,000 animal units or more is a large Concentrated Animal Feeding Operation (CAFO). The DNR may designate a smaller-scale animal feeding operation (fewer than 1,000 animal units) as a CAFO if it has pollutant discharges to navigable waters or contaminates a well.

E. Closed Storage Facility. A waste and manure storage facility for which:

1) The Conservation, Education & Economic Development Committee (CEED) does not grant an extension of the "Idle Storage Facility" declaration, or

2) The livestock operation on the property ceases to exist and the owner applies for a closure permit.

F. County Conservationist. The director of the Land Conservation Department.

G. Department of Agriculture, Trade and Consumer Protection (DATCP).

H. Engineering Field Handbook (EFH). A manual of engineering technical data published by the USDA Natural Resources Conservation Service.

I. Agricultural Engineering Practitioner. Any person who has been certified by DATCP or NRCS to design, review, provide construction supervision, and certify construction for various soil and water conservation practices to be constructed under the terms of this ordinance.

J. Existing Storage Facility. A storage facility which has been installed and placed in use at a livestock operation in Wood County prior to the adoption of this ordinance.

801-4

K. Feedlot. A lot or building, or combination of contiguous lots and buildings, intended for the confined feeding, breeding, raising or holding of animals and specifically designed as a confinement area in which animal waste may accumulate, or where the concentration of animals is such that a vegetative cover cannot be maintained within the enclosure. For purposes of these parts, open lots used for feeding and rearing of poultry (poultry ranges) and barns, dairy facilities, swine facilities, beef lots and barns, horse stalls, mink ranches and domesticated animal zoos shall be considered to be animal feedlots. Pastures shall not be considered animal feedlots under these parts.

L. Field Office Technical Guide (FOTG) Section IV. The document provided by the USDA Natural Resources Conservation Service which contains technical data, including the standards referenced within this ordinance, to properly and safely locate, construct, install, alter, design, operate, maintain and close a storage facility and or the associated waste transfer system.

M. Idle Storage Facility. A waste and manure storage facility which:

1. The livestock operation on the property ceases to exist, or
2. Is no longer being used for its intended purpose and no longer having any additional animal waste and manure placed into it, or
3. Has not had any animal waste and manure placed into it for a period of one year, or
4. Will, by all the evidence available, not again be used to store animal waste and manure by an active livestock operation.

N. Land Conservation Department (LCD). The department of Wood County government, which is responsible for enforcing, and providing technical and administrative support for this ordinance and soil and water conservation activities in Wood County.

O. Conservation, Education & Economic Development Committee (CEED). A committee made up of members of the Wood County Board of Supervisors and others who, by authority from Chap. 92, Wisconsin Statutes, determine policy and give direction for soil and water conservation activities. The CEED also provides direction for the LCD. The CEED shall be the decision making board for purposes of this ordinance.

P. Malfunctioning Storage Facility. An animal waste and manure storage facility which is no longer functioning as originally intended, as defined by the FOTG, AWMFH, or the EFH, and poses a potential threat to any

801-5

person, the groundwater, any stream, lake or river, or any other component of the environment. A malfunctioning storage facility includes, but is not limited to the following:

1. A storage facility in which the sidewall(s) or sideslope(s) have been damaged or eroded, which may weaken the structure of the storage facility.
2. A storage facility in which there has been damage, erosion, or deformities that may contribute to environmental or safety hazards.
3. A storage facility in which the waste and manure is significantly leaking.
4. A storage facility in which any other serious deformity or activity that is not consistent with the design and function of a storage facility as determined by the FOTG, AWMFH, or the EFH.

Q. Waste Transfer System. A mechanism designed to transfer the animal waste and manure from a barn or feedlot where livestock are kept to the storage facility and/or the loading location. The transfer system generally consists of, but is not limited to, a pump or gravity flow collection basin and a pipe leading to the storage facility and/or a pump or gravity flow system used to empty the storage facility.

R. Mismanaged Storage Facility. An animal waste and manure storage facility which is not functioning properly due to the neglect or carelessness of the owner or operator, and poses a potential threat to any person or the environment. A mismanaged storage facility includes, but is not limited to the following:

1. A storage facility that is overflowing or is being operated improperly and is inconsistent with the recommended operating methods as defined by the FOTG, AWMFH or the EFH.
2. A storage facility in which the safety devices are absent or are nonfunctional.
3. A storage facility that fails to comply with the operation's and maintenance plan.

S. Natural Resources Conservation Service (NRCS). An agency of the United States Department of Agriculture which, for purposes of this ordinance, provides the Wood County CEED, LCD, and private landowners with technical assistance and information on the design criteria, size, shape, engineering strength and other necessary technical data for the proper and safe installation or closure of a storage facility.

801-6

T. NRCS Engineering Job Approval. A complex process of review and certification by qualified NRCS or DATCP engineers to determine the capability and technical competence of subordinate personnel to design, review, provide construction supervision, and certify construction for various soil and water conservation practices to be constructed under the terms of this ordinance and which may be modified from time to time based upon work experience, educational training, employment status, and competence of those subordinates (see USDA-NRCS National Engineering Manual Title 210, Part 500).

U. Nutrient Management Plan. A plan developed according to NRCS Technical Standard 590 that is updated annually outlining the requirements for managing the amount, form, placement, and timing of applications of all sources of nutrients to cropland and pastures. The nutrient management plan also ensures that suitable acreage is available for land application and crop and pasture uptake of manure nutrients.

V. Pasture. Land on which livestock graze or otherwise seek feed in a manner that maintains the vegetative cover over the grazing area. Pasture may include limited areas of bare soil such as cattle lanes and supplemental feeding areas provided the bare soil areas are not significant sources of pollution to waters of the state.

W. Permit. The signed, written statement, issued by the County Conservationist under this ordinance authorizing the applicant to construct, install, reconstruct, extend, enlarge, close, substantially alter an animal waste storage facility, or its waste transfer system and to use or dispose of waste from the facility.

X. Permittee. Any person to whom a permit is issued under this ordinance.

Y. Person. Any individual, corporation, partnership, joint venture, agency, unincorporated association, municipal corporation, County or State agency within Wisconsin, the federal government or any combination thereof.

Z. Routine Maintenance. A non-structural replacement or alteration of a portion of an animal waste storage system which does not change the design or operation of the system.

AA. Safety Devices, Storage Facility. Devices which are designed to protect people and animals from the hazards associated with a waste storage facility. Safety devices shall be designed and installed as required by NRCS Technical Standard 313. At a minimum, safety devices shall include:

801-7

1. Fences, gates, grates, or covers to restrict access of animals or people, and signs where access is possible.
2. Ventilation for covered waste-holding structures to prevent the inhalation of poisonous gases, asphyxiation, or explosion.
3. Safety stops, gates, or both installed at push-off ramps and load-out areas of vertical walled structures to prevent accidental entry of machinery.
4. Ramp slopes designed to be consistent with the equipment intended to be used, with curbs or safety bars installed on access ramps.
5. Other like devices deemed necessary by an agricultural or civil engineer registered in the State of Wisconsin, or DATCP or NRCS or LCD agricultural engineering practitioner, the FOTG, AWMFH or EFH.

BB. Storage Facility. A waste impoundment made by constructing an embankment and/or excavating a pit or dugout, or by fabricating a structure specifically designed for the purpose of storage or holding of animal waste and manure. This includes any storage facility previously designed and installed meeting the NRCS Technical guidelines current at the time of installation, any commercial-prefabricated storage facility, concrete slabs, earthen dugouts, dikes, or any other waste impoundment intended for the storage of animal manure. For the purposes of this ordinance, a storage area intended to hold an accumulation of manure within an area excavated, or diked for the purpose of storing the manure, no matter how small that accumulation may be or how long the manure is to be stored there, shall be considered a storage facility.

For the purpose of this ordinance, a feedlot or enclosure used for holding livestock is not considered a manure storage facility, except where there is a storage facility constructed below the livestock enclosure.

For the purpose of this ordinance, an unconfined animal manure stacking area where the soil surface has not been disturbed prior to the stacking operation is not considered an animal manure storage facility. Routine soil surface maintenance of the stacking area is allowed.

CC. Stop Work Order. An order to cease any activity in the operation of, or construction of an activity subject to regulation.

DD. Substantial Alteration. Any modification to a storage facility that alters the integrity, capacity, or design requirements of the facility.

801-8

EE. Technical Standard 313. The current practice standard within the FOTG. This standard covers the proper location, design, construction, installation, alteration, operation, maintenance, and closure of a manure storage facility.

FF. Technical Standard 360. The current practice standard within the FOTG. This standard covers the closure of waste impoundments (treatment lagoons and liquid storage facilities), that are no longer used for their intended purpose, in an environmentally safe manner.

GG. Technical Standard 634. The current practice standard within the FOTG. This standard covers design, material types and quality, and installation of components such as conduits, pumps, valves, and other structures or devices to transfer animal waste from buildings and yards to a storage and/or loading area for final disposal and establishes the minimum acceptable requirements for design, construction, and operation of waste transfer system components. It includes mechanical pumping or elevation differential (gravity head) systems.

HH. Technical Standard 590. The current practice standard within the FOTG. This standard covers managing the amount, form, placement and timing of plant nutrients and establishes the minimum acceptable requirements for the application of plant nutrients associated with organic wastes (manure and organic by-products), commercial fertilizer, legume crops and crop residues.

II. Technical Standard 629. The current practice standard within the FOTG. This standard covers where the form and characteristics of agricultural waste make it difficult to manage so as to prevent it from becoming a nuisance or hazard or where changing the form or composition provides additional utilization alternatives, and where conventional waste management alternatives are deemed ineffective. This practice applies to:

- ☐ The treatment of *milking center wastewater* from *milking centers* producing up to 500 gallons of wastewater per day.
- ☐ Leachate and contaminated runoff generated by livestock feed and *waste feed* storage areas.
- ☐ Liquids and solids that need to be separated for further processing or for effective transport and subsequent utilization.
- ☐ Raw agricultural waste containing excess nutrient concentration too high for direct land application based on crop utilization requirements or nutrient ratios need to be modified to be more consistent with crop utilization requirements.

801-9

- ☐ Reducing the potential for leaching or runoff of nutrients and providing an appropriate location for discharge.
- ☐ The reduction of odors and/or gaseous emissions from livestock production facilities and waste storage/treatment system components.
- ☐ The production of value-added byproducts which can be produced to offset treatment costs.
- ☐ The reduction of pathogens.

JJ. Water Pollution. Contaminating or rendering unclean or impure the ground or surface waters of the State, or making the same injurious to public health, harmful for commercial or recreational use or deleterious to fish, bird, animal or plant life.

KK. Working Day. A calendar day, except Saturdays, Sundays and State and Federal recognized legal holidays, on which weather and other conditions not under the control of the contractor or Wood County, will permit construction operation to proceed with the normal work force.

801.03 Activities Subject to Regulation

A. General Requirement. Any person who removes, closes, locates, constructs, installs, moves, reconstructs, extends, enlarges, converts, or substantially alters or changes use of an animal waste storage facility or parts thereof, or who employs another person to do the same, on land subject to this ordinance, shall be subject to the provisions of this ordinance.

B. Malfunctioning and Mismanaged Storage Facility. Malfunctioning or mismanaged storage facilities are a menace to the health and general welfare of the citizens of Wood County; are declared to be nuisances, and shall be subject to forfeiture and injunctive provisions of this ordinance. A storage facility found to be malfunctioning shall be repaired to a condition meeting the current Technical Standards of Wood County LCD within a time frame established by the CEED, not to exceed two (2) years of the date that the storage facility is found to be malfunctioning. A storage facility found to be mismanaged shall be brought into compliance with the ordinance within a time frame as determined by the LCD depending on the potential severity of the problem. The time frame will not exceed one (1) year and compliance may include clean up of the waste as determined by the LCD. The decision of the LCD may be appealed to the CEED.

801-10

C. Idle Storage Facilities. Removal of waste and manure and restoration of an idle manure storage facility to a safe and sanitary condition, as determined by the LCD, is required within one (1) year of the time the storage facility becomes idle. The CEED may extend the Idle Storage Facility declaration for good cause, such extension not to exceed one (1) year increments. After a storage facility has been idle for two years an inspection and report has to be made on it by an agricultural or civil engineer registered in the State of Wisconsin, or DATCP or NRCS or LCD agricultural engineering practitioner, reviewed and approved by the CEED, and all deficiencies corrected to current standards, before the storage facility can be put back into use.

D. Existing Animal Waste Storage Facilities. Any changes to an existing animal waste storage facility such as closing, moving, reconstructing, extending, enlarging, converting, or substantially altering the use of the facility must meet the current requirements of Standard 313, 360, and 634 of the FOTG or be brought up to those requirements.

E. Safety Devices. Certain safety devices, as defined in section 801-02(AA) are required on all storage facilities in Wood County.

F. Compliance with Permit Requirements. A person is in compliance with this ordinance if he or she follows the procedures and other requirements of this ordinance, receives a permit from the LCD before beginning activities subject to regulation under this section, complies with the requirements of the permit and receives a final construction inspection certification by the enforcing agency.

G. Nutrient Management Plans. As specified in the current Technical Standard 590, the amount, form, timing, and placement of nutrient sources shall be done in accordance with an approved nutrient management plan that must be filed annually with the LCD by March 15th. Nutrient Management Plan (590) provisions shall apply to all landowners with a permitted animal waste storage facility and/or waste transfer system under this ordinance regardless of the date of construction. The Nutrient Management Plan provisions also apply to all property of landowners who have received cost share funds and/or an official non-compliance offer of cost share funding as required by ATCP 50.08.

801.04 Standards

A. Standards, Specifications and Policies. The standards of the Technical Guide are adopted and by reference made a part of this article as if fully set forth therein. Any future amendment, revision or modification of the standards incorporated herein are made a part of this article, unless

801-11

otherwise acted upon by the Conservation, Education & Economic Development Committee.

B. Standard for Animal Waste Storage Facilities. The following components of the USDA Natural Resources Conservation Service's FOTG will be used when a storage facility is to be designed, constructed, installed, moved, reconstructed, extended, enlarged, removed, closed, converted, or substantially altered: 313 - Waste Storage Facility; 360 - Closure of Waste Impoundments; 634 - Waste Transfer; 629 - Waste Treatment; and 590 - Nutrient Management.

C. Standard for Animal Waste Management and Utilization. The standards for management of animal waste facilities and utilization of animal wastes are those in current standard 590 - Nutrient Management of the FOTG.

801.05 Application For and Issuance of Permits.

A. Permit Required. No person may undertake an activity subject to this ordinance without obtaining a permit from the County Conservationist prior to beginning the proposed activity. Permits are required for any new storage facilities, existing storage facilities that are closed, substantially altered, malfunctioning or mismanaged and idle storage facilities that are put into use after two years. Requirements of this ordinance shall be in addition to any other rules or provisions regulating animal waste. In case of conflicts, the most stringent provisions shall apply. See also Addendum F.

B. Exception to Permit Requirement. The following constitute exceptions to the requirement under paragraph A to obtain a permit.

1. Pre-existing storage facility, except where substantially altered, malfunctioning or mismanaged.
2. Routine maintenance on a storage facility.
3. Emergency equipment repairs on a storage facility.
4. Emergency repairs such as repairing a broken pipe, or equipment, leaking dikes, or the removal of stoppages may be performed without an animal waste storage facility permit. If repairs will significantly alter the original design and construction of the facility, a report shall be made to the LCD within one (1) working day of the emergency for a determination by the LCD on whether a permit will be required for any additional alteration or repair to the facility. The LCD's determination shall be rendered within two (2) working days of the reporting. The LCD may consult with the CEED prior to making this determination.

801-12

C. Fee. Any person who by this ordinance is required to obtain a permit, shall pay a fee for such permit to help defray the cost of administration, inspection, and processing of permits. The amount of the fee shall be established from time to time by the CEED.

D. Animal Waste Storage Facility Plan Required. Each application for a permit under this ordinance shall include an animal waste storage facility plan. The plan shall be in accordance with the current Technical Standard 313 and 634. The following is a partial list of plan components:

1. A management assessment is required. As part of this assessment an initial determination will be conducted to demonstrate that suitable land base is available for utilization of waste.

2. The number and kinds of animals for which waste storage is provided, the duration for which storage is to be provided, or daily gallons and/or cubic feet of waste and manure produced.

3. A plan view of the facility and its location in relation to waste transfer inlet, all buildings, roads, wells, lot lines, and other features within three hundred (300) feet of the proposed facility. The plan view shall be drawn to scale, with a scale no smaller than 1 inch = 100 feet.

4. The structural details, including but not limited to dimensions, cross-sections, and concrete thickness, concrete joint design and placement, design loads, design computations, reinforcement schedules, thickness and placement of groundwater protection liners, and all material specifications.

5. The soil test pit locations and soil descriptions to a depth of at least five feet below the planned bottom of the facility.

6. The elevation of seasonally high groundwater or bedrock if encountered in the soil profile and date of any such determination.

7. Provisions for adequate drainage and control of runoff to prevent pollution of surface water and groundwater. If a navigable body of water lies within 500' of the facility, the location and distance to the body of water shall be shown. Any flood plains and/or wetlands shall be located also.

8. The scale of the drawing and a north arrow.

9. A time schedule for construction of the facility.

801-13

10. A description and construction plan of the method *to be used* in transferring animal waste into and from the facility.

11. A 590 Nutrient Management Plan: the plan shall specify the utilization of the animal waste, including the amount of land available for application of waste, identification of the areas where the waste will be used, crops, crop rotation, pastures, application rates, soil types and any limitation on waste application due to soil limitations, type and proximity of bedrock or water table, slope of land, and proximity of surface water.

A plan agreement shall be completed by the landowner. The agreement states that the plan shall be submitted to the LCD no later than March 15th of the year following installation of the animal waste storage facility and that the plan shall be updated annually for the life of the waste storage or as long as the cropland and/or pasture are receiving sources of nutrients. See also Addendum B.

12. Any other additional information required by Technical Standard 313 to determine compliance with this ordinance.

E. Closure Plan Required. Each application for a closure permit under this section shall include a closure plan. The plan shall be in accordance with the current Technical Standard 360, Closure of Waste Impoundments, and specify:

1. A description of the type and size of the manure storage facility and an estimate of the amount of manure in the facility.

2. A description of how and where the manure and soil saturated with manure will be land applied in accordance with the current Technical Standard 590.

3. A description of how the liner, if any, will be disposed of.

4. A description of how the waste transfer system will be removed or permanently plugged.

5. A description of how the excavated area will be filled in and where the clean fill will come from.

6. A plan view showing the final grade, the area to be reseeded, and how rain and runoff will be diverted away from the site.

7. Other additional information required by Technical Standard 360 to comply with this ordinance.

801-14

F. Review of Application. The LCD shall receive and review all permit applications and shall determine if the proposed facility meets required standards set forth in section 801.04 of this ordinance. Within 30 working days for non CAFO facilities and 60 working days for CAFO facilities after receiving the completed application and fee, the LCD shall inform the applicant in writing whether the permit application is approved or disapproved. If additional information is required, the LCD shall notify the permit applicant. The LCD has 30 working days for non CAFO facilities and 60 working days for CAFO facilities from the receipt of the additional information in which to approve or disapprove the application. If the LCD fails to approve or disapprove the permit application in writing within 60 working days of the receipt of the permit application or additional information, as appropriate, the application shall be deemed approved and the applicant may proceed as if a permit had been issued.

G. Permit Conditions. All permits issued under this ordinance shall be issued subject to the following conditions and requirements. Activities authorized by permit shall be completed within two (2) years from the date of issuance after which such permit shall be void.

1. Animal waste storage facility and its waste transfer system design, construction, management and utilization activities shall be carried out in accordance with the animal waste facility plan and applicable standards specified in Section 801.04 of this ordinance. The plan shall be certified as meeting the requirements of this ordinance by an agricultural or civil engineer registered in the State of Wisconsin, or DATCP or NRCS or LCD agricultural engineering practitioner.

2. Animal waste storage facility removal or closure shall be carried out in accordance with the animal waste storage facility closure plan and applicable standards specified in Section 801.04 of this ordinance. The plan shall be certified as meeting the requirements of this ordinance by an agricultural or civil engineer registered in the State of Wisconsin, or DATCP or NRCS or LCD agricultural engineering practitioner.

3. The permittee shall give five (5) working days written notice to the LCD before starting any construction activity authorized by the permit.

4. Approval in writing must be obtained from the LCD prior to any changes or modifications to the approved animal waste facility plan.

5. Prior to use, an agricultural or civil engineer registered in the State of Wisconsin, or DATCP or NRCS or LCD agricultural engineering practitioner and the permittee and if applicable, the contractor, shall certify in writing on forms provided by the LCD that the storage facility

801-15

was installed as planned, including as-built dimensions and changes or modifications as authorized per 801.05(G)(4) made during construction.

6.The LCD and/or NRCS shall provide on site inspection. Final approvalsignature for all projects under this ordinance shall be provided by theLCD.

H. Permit Revocation. The County Conservationist or that person's representative, may revoke any permit issued under this ordinance if the holder of the permit has misrepresented any material fact in the permit application, animal waste facility plan or nutrient management plan, or if the holder of the permit violates any of the conditions of the permit.

I. Review by Conservation, Education & Economic Development Committee. Any person aggrieved by any action of the County Conservationist or that person's representative, in denying, approving, or revoking a permit under this ordinance may seek review of that action by the CEED by submitting a written request for such review to the LCD. If the CEED takes no action within 15 working days after a request for review has been submitted, the request for review shall be deemed denied. Any decision by the CEED with respect to a request for review is subject to further appeal as set forth in Section 801.08.

801.06 Administration

A. Delegation of Authority. Wood County hereby designates the County Conservationist, or that person's representative to administer and enforce this ordinance.

B. Administrative Duties. In the administration and enforcement of this ordinance, the County Conservationist or that person's representative shall:

1.Keep an accurate record of all permit applications, animal wastefacility plans, nutrient management plans, permits issued,inspections made, and other official actions.

2.Review permit applications and issue permits in accordance withSection (801.05) of this ordinance.

3.Inspect animal waste facility construction to insure the facility isbeing constructed according to plan specifications.

4.Investigate complaints relating to compliance with the ordinance.

5.Perform other duties as specified in this ordinance.

6.The County Conservationist or their representative shall work with the Health Dept. in taking water samples from wells as needed to verify there is not a significant discharge of process wastewater to groundwater or other waters of the state.

801-16

C. Inspection Authority. Pursuant to authority granted by Section 92.07(14) Wisconsin Statutes, the County Conservationist, or that person's representative is authorized to enter upon any lands affected by this ordinance to inspect the land **to verify compliance with a nutrient management plan as well as** prior to or after permit issuance to determine compliance with this ordinance. If permission cannot be received from the applicant or permittee, entry by the County Conservationist or that person's representative, shall be according to § 66.0119 Wisconsin Statutes. Refusal to grant permission to enter lands affected by this ordinance for purposes of inspection shall be grounds for permit denial or revocation.

D. Enforcement Authority.

1. The County Conservationist, or that person's representative is authorized to post an order stopping work upon land which has had a permit revoked or is currently undergoing activity in violation of this ordinance. Notice shall be given by both: posting, upon the land where the violation occurs, one or more copies of a poster stating the violation; and, by mailing a copy of the order by certified mail to the person whose activity is in violation of this ordinance. The order shall specify that the activity shall cease or be brought into compliance within a specified time period.

2. Any permit revocation or order stopping work shall remain in effect unless retracted by the CEED, the County Conservationist or that person's representative, by a court of general jurisdiction; or until the activity is brought into compliance with this ordinance. The County Conservationist is authorized to refer any violation of this ordinance or of an order stopping work issued pursuant to this ordinance to the Corporation Counsel or District Attorney for commencement of further legal proceedings.

801.07 Violations

Penalties. Any person, who violates, neglects or refuses to comply with, or resists the enforcement of any of the provisions of this ordinance, shall be subject to a forfeiture up to \$500.00 plus cost of prosecution for each violation. An unlawful violation includes failure to comply with any standard of this ordinance or with any condition or qualification attached to the permit **or a nutrient management plan**. Each day that a violation exists shall be a separate offense. Upon receipt of a verified report and request from the LCD, the Sheriff shall issue a citation to a violator pursuant to law for violations of this ordinance. 801-17



RESOLUTION#

Introduced by
Page 1 of 1

Conservation, Education, & Economic Development Committee

Committee

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>23/12</u> , Fin. Dir.		

INTENT & SYNOPSIS: To authorize the submittal of a state grant application and the subsequent appropriation of County funds and outside donations for a Household Hazardous Waste Clean Sweep program for Wood County, in 2016.

FISCAL NOTE: County Funds - \$20,000
Anticipated State Grants - \$9,000

Source of Money: Levy funds to be put in Extension Budget

WHEREAS, Wood County recognizes that improper storage and handling of hazardous waste poses a potential risk to human health, and

WHEREAS, the release of hazardous waste to the County's air, soil, surface, and groundwater is a threat to its natural resource base, and

WHEREAS, Wood County recognizes the benefits of a program to control the disposal and storage of potentially hazardous waste and will carry out all activities described in the state grant application, and

WHEREAS, the proper collection and disposal of outdated, unused, or unwanted medicines protects the environment and the health of Wood County residents and prevents drug theft, and

WHEREAS, the County's Clean Sweep Programs are intended to offer education and assistance to citizens regarding limitation of introduction of toxic materials into the environment through prudent purchasing, identification, proper handling and disposal of hazardous wastes, and recycling alternatives for household waste, and

WHEREAS, in previous Clean Sweeps, Wood County collected and safely disposed of more than 375,630 pounds of hazardous waste to date, and

WHEREAS, a Clean Sweep program is scheduled for October 3, 2015, and

WHEREAS, in this action the County Board declares its intent to conduct Clean Sweep Programs and the appropriation of State funding, and

WHEREAS, Wood County will allow employees from the Wisconsin Department of Agriculture, Trade and Consumer Protection access to inspect the

Clean Sweep Program site upon request, and

WHEREAS, Wood County will maintain records documenting all Wood County expenditures made during the Clean Sweep Program, and

WHEREAS, Wood County will submit a final report to the Wisconsin Department of Agriculture, Trade and Consumer Protection, describing all Wood County Clean Sweep Program activities and problems, comparing the actual program with the activities and objectives proposed in the application, including samples of the information – education brochures, data on participation rates, waste quantities collected, documentation of the project cost, and recommendations;

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Board of Supervisors authorizes the Wood County UW-Extension Department to submit a state grant application for a Wood County Hazardous Waste Collection Program with the intent of holding a Clean Sweep Program in Wood County in 2016 if adequate state funds are received, and

BE IT FURTHER RESOLVED, that Wood County budget an amount of levy funds not to exceed \$20,000 to be included in the Extension Department budget to conduct Household Hazardous Waste Collection in Wood County in 2016.

		NO	YES	A
1	Nelson, J			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Hendler, P			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			