

AGENDA
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Thursday, February 29, 2024

TIME: 9:00 AM

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meetings.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Review resolution for change in staff hours in Corporation Counsel office.
8. Compensation of elected department heads.
9. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Citizens Water Group.
10. Review County Board Rules.
11. Attendance at meetings.
 - a. Legislative Breakfast – March 15
 - b. Citizens Water Group – March 18
12. Consideration of agenda items for next meeting.
13. Set date and time of next meeting.
14. Adjourn.

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2499 938 7377

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m3fbb1cad2b0d75aa6239ae08206e434a>

Meeting number (access code): 2499 938 7377

Meeting password: 022924

**MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE**

DATE: Thursday, February 1, 2024

TIME: 11:00 AM

PLACE: Courthouse – Room 115

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Ed Wagner,
Joseph Zurfluh (Webex)

OTHERS PRESENT: Katie DeKleyn, Program Assistant/Deputy County Clerk; See
attached sign-in list

1. Chairman Clendenning called the meeting to order at 11:00 AM.
2. There was no public comment.
3. The minutes of the January 4th, 2024 meeting were reviewed. Motion by Voight/Leichtnam to approve them as presented. Motion carried unanimously.
4. The claim of Heidi Elsen and Alan Gawerke were reviewed and will be forwarded to the county board.
5. The dog claim for the Castlerock Vet were reviewed. Motion by Leichtnam/Voight to approve payment of the claim. Motion carried unanimously.
6. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Leichtnam/Zurfluh to approve them as presented. Motion carried unanimously.
7. District Attorney, Craig Lambert, introduced the new Victim Witness Coordinator, Alicia Parenteau.
8. Supervisor Leichtnam provided an updated on the presentation being planned for March 18th at the McMillan Library, by Citizens Water Group.
9. The next meeting will be held Thursday, February 29th at 9:00 AM.
10. Chairman Clendenning declared the meeting adjourned at 11:30 AM.

11. Minutes taken by Katie DeKleyn, Program Assistant/Deputy County Clerk, and are in draft form until approved at the next meeting.

Committee Report

County of Wood

Report of claims for: BRANCH 1

For the period of: FEBRUARY 2024

For the range of vouchers: 03230100 - 03230100

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03230100	SWITS LTD	INTERPRETER 23CF658	01/19/2024	\$76.00	
Grand Total:				\$76.00	

Signatures

Committee Chair:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: FEBRUARY 2024

For the range of vouchers: 04240001 - 04240001

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04240001	STAPLES ADVANTAGE	OFFICE SUPPLIES	02/14/2024	\$113.64	
Grand Total:				\$113.64	

Signatures

Committee Chair:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: FEBRUARY 2024

For the range of vouchers: 05240002 - 05240004

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05240002	PETERSON MICHELLE L	TRANSCRIPT 23CF454	01/30/2024	\$32.00	
05240003	PETERSON MICHELLE L	TRANSCRIPTS 23CF51 388 510	02/13/2024	\$38.00	
05240004	PETERSON MICHELLE L	TRANSCRIPTS 23CF377 642 24CF11	02/16/2024	\$38.00	
Grand Total:				\$108.00	

Signatures

Committee Chair:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: FEBRUARY 2024

For the range of vouchers: 34240003 - 34240003

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34240003	LIVERNASH ALICIA	TRANSCRIPT 22CF461	01/24/2024	\$34.00	
Grand Total:				\$34.00	

Signatures

Committee Chair:

Committee Member:

Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: 02/2024

For the range of vouchers: 02240003 - 02240011

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02240003	AEGIS CORPORATION	NOTARY BOND-INS COST 2-STAFF	02/20/2024	\$60.00	
02240004	CW SOLUTIONS LLC	ELEVATE & A&V PROGRAM COSTS	02/20/2024	\$20,870.58	
02240005	DNA DIAGNOSTICS CENTER	13-IND. GENETIC TESTS	02/20/2024	\$338.00	
02240006	WI DEPT OF FINANCIAL INSTITUTIONS	2-NOTARY RENEWALS	02/20/2024	\$40.00	
02240007	LEGAL LOGISTICS LLC	23-PROCESS OF SERVICE FEES	02/20/2024	\$1,800.00	
02240008	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES	02/20/2024	\$97.20	
02240009	RIVER CITY PROCESS SERVERS	19-PROCESS OF SERVICE FEES	02/20/2024	\$735.00	
02240010	SWITS LTD	INTEPRETER FEES	02/20/2024	\$53.00	
02240011	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER COSTS	02/20/2024	\$50.00	
Grand Total:				\$24,043.78	

Signatures

Committee Chair:

Committee Member:

Committee Report

County of Wood

Report of claims for: Clerk of Circuit Court

For the period of: 1/29/2024-2/22/2024

For the range of vouchers: 07231099 - 07231141 07240051 - 07240132

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07231099	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CV274 & 23CV275	08/10/2023	\$290.00	P
07231100	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CV324	01/29/2024	\$490.00	P
07231101	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22CF571	11/28/2023	\$430.00	P
07231102	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CT228	01/25/2024	\$84.83	P
07231103	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF582	01/25/2024	\$690.58	P
07231104	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF566	01/25/2024	\$132.13	P
07231105	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23JC35 & 36 OHP	01/25/2024	\$80.00	P
07231106	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23JC58 IHP	01/25/2024	\$80.00	P
07231107	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24GN07	11/28/2023	\$650.00	P
07231108	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 23GN75	10/23/2023	\$500.00	P
07231109	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 20ME109	01/24/2024	\$900.00	P
07231110	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 20JM114	01/23/2024	\$900.00	P
07231111	GORSKI & WITTMAN SC	Atty Fee 93GN267	01/29/2024	\$160.00	P
07231112	GORSKI & WITTMAN SC	Atty Fee 03GN34	01/29/2024	\$160.00	P
07231113	GORSKI & WITTMAN SC	Atty Fee 83GN208	01/29/2024	\$160.00	P
07231115	GORSKI & WITTMAN SC	Atty Fee 22GN03	01/29/2024	\$160.00	P
07231116	MCHS - FRANCISCAN HEALTHCARE CLINIC	Med Exam 23ME167	08/24/2023	\$155.70	P
07231117	NASH LAW GROUP	Atty Fee 23CT325	01/17/2024	\$192.11	P
07231118	OSWALD NATHAN	Atty Fee 23CF116	01/24/2024	\$4,144.95	P
07231119	WEILAND LEGAL SERVICES	Atty Fee 23CT309 & 348	01/25/2024	\$400.00	P
07231120	WEILAND LEGAL SERVICES	Atty Fee 23CM499	01/28/2024	\$494.22	P
07231121	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 18FA345	09/12/2023	\$1,230.00	P
07231122	COMPREHENSIVE HEALTH LAW SERVICES LLC	Med Exam 01CI01	12/10/2023	\$3,269.21	P
07231123	GEBERT LAW OFFICE	Unpaid 2022 Services	03/27/2023	\$819.20	P
07231124	GORSKI & WITTMAN SC	Dec 2023 Mediation Services	02/02/2024	\$325.00	P
07231125	GORSKI & WITTMAN SC	Atty Fee 22GN61	02/02/2024	\$180.00	P
07231126	GORSKI & WITTMAN SC	Atty Fee 23GN93	02/05/2024	\$90.00	P
07231127	GORSKI & WITTMAN SC	Atty Fee 12GN62	01/29/2024	\$160.00	P
07231128	GORSKI & WITTMAN SC	Atty Fee 23GN82	02/05/2024	\$330.85	P
07231129	GORSKI & WITTMAN SC	Atty Fee 23GN95	02/05/2024	\$180.00	P
07231130	GORSKI & WITTMAN SC	Atty Fee 19GN06	02/05/2024	\$305.89	P
07231131	HILL & WALCZAK ATTYS	Atty Fee 19JG14 & 15 OHP	02/05/2024	\$920.00	P

Committee Report - County of Wood

Clerk of Circuit Court - 1/29/2024-2/22/2024

07240051 - 07240132 07231099 - 07231141

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07231132	HILL & WALCZAK ATTYS	Atty Fee 22TP15 & 16 OHP	02/05/2024	\$1,330.00	P
07231133	LLOYD PETER C LLC	Atty Fee 22JC41 IHP	02/05/2024	\$210.00	P
07231134	WRIGHT HALEY B ATTORNEY	Atty Fee 18GN120	01/31/2024	\$160.00	P
07231135	GARDNER ROBERT A ATTY	Atty Fee 23CM390	02/10/2024	\$261.58	P
07231136	HILL & WALCZAK ATTYS	Atty Fee 22JC14 OHP	02/05/2024	\$380.00	P
07231137	HILL & WALCZAK ATTYS	Atty Fee 23TP12 OHP	02/05/2024	\$980.00	P
07231138	HILL & WALCZAK ATTYS	Atty Fee 23JC1 & 2 OHP	02/05/2024	\$490.00	P
07231139	WEILAND LEGAL SERVICES	Atty Fee 21CF386	02/08/2024	\$150.00	P
0723114	GORSKI & WITTMAN SC	Atty Fee 23GN90	01/29/2024	\$190.00	P
07231140	NASH LAW GROUP	Atty Fee 23CT345	02/12/2024	\$361.33	P
07231141	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee 22FA359	06/12/2023	\$150.00	P
07240051	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 9CM947	01/24/2024	\$40.00	P
07240052	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CV324	01/24/2024	\$60.00	P
07240053	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23JC58 IHP	01/25/2024	\$220.00	P
07240054	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF357	01/26/2024	\$280.00	P
07240055	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 23GN82	01/25/2024	\$210.00	P
07240056	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 20JM114	01/23/2024	\$195.00	P
07240057	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME05	01/18/2024	\$745.00	P
07240058	EADES KIMBERLY	Witness Fee	01/12/2024	\$33.66	P
07240059	GORSKI & WITTMAN SC	Atty Fee 22GN03	01/29/2024	\$10.00	P
07240060	GORSKI & WITTMAN SC	Atty Fee 23GN90	01/29/2024	\$60.00	P
07240061	GORSKI & WITTMAN SC	Atty Fee 83GN208	01/29/2024	\$10.00	P
07240062	GORSKI & WITTMAN SC	Atty Fee 93GN267	01/29/2024	\$10.00	P
07240063	GORSKI & WITTMAN SC	Atty Fee 03GN34	01/29/2024	\$10.00	P
07240064	NASH LAW GROUP	Atty Fee 23Ct325	01/17/2024	\$20.00	P
07240065	OSWALD NATHAN		01/24/2024	\$230.00	P
07240066	WEILAND LEGAL SERVICES	Atty Fee 23CT309 & 348	01/25/2024	\$210.00	P
07240067	WEILAND LEGAL SERVICES	Atty Fee 23GN94	01/24/2024	\$353.50	P
07240068	WEILAND LEGAL SERVICES	Atty Fee 22GN69	01/24/2024	\$110.00	P
07240069	WEILAND LEGAL SERVICES	Atty Fee 07GN45	01/24/2024	\$110.00	P
07240070	WEILAND LEGAL SERVICES	Atty Fee 23CT229	01/24/2024	\$747.91	P
07240071	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22CF172	02/02/2024	\$180.00	P
07240072	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22CF286	02/02/2024	\$5,383.75	P
07240073	BALES MARSHALL J MD	Atty Fee 23ME267	01/28/2024	\$666.00	P
07240074	BOETTCHER AMY J	January 2024 Mediation	02/02/2024	\$450.00	P
07240075	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 23ME153	01/31/2024	\$995.00	P
07240076	GORSKI & WITTMAN SC	January 2024 Mediation	01/31/2024	\$325.00	P
07240077	GORSKI & WITTMAN SC	Atty Fee 22GN61	02/05/2024	\$100.00	P
07240078	GORSKI & WITTMAN SC	Atty Fee 23GN93	02/05/2024	\$440.00	P
07240079	GORSKI & WITTMAN SC	Atty Fee 12GN62	01/29/2024	\$10.00	P
07240080	GORSKI & WITTMAN SC	Atty Fee 23GN82	02/05/2024	\$170.00	P
07240081	GORSKI & WITTMAN SC	Atty Fee 23GN95	02/05/2024	\$330.00	P

Committee Report - County of Wood

Clerk of Circuit Court - 1/29/2024-2/22/2024

07240051 - 07240132 07231099 - 07231141

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07240082	GORSKI & WITTMAN SC	Atty Fee 19GN06	02/05/2024	\$40.00	P
07240083	GORSKI & WITTMAN SC	Atty Fee 21GN83	02/05/2024	\$160.00	P
07240084	LLOYD PETER C LLC	Atty Fee 23JC5 OHP	02/02/2024	\$300.00	P
07240085	LLOYD PETER C LLC	Atty Fee 24TP1 OHP	02/02/2024	\$180.00	P
07240086	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	January 2024 People Serach	02/01/2024	\$75.00	P
07240087	WCCCA	2024 WCCCA Membership	02/01/2024	\$125.00	P
07240088	WEILAND LEGAL SERVICES	Atty Fee 23GN75	02/01/2024	\$110.00	P
07240089	WRIGHT HALEY B ATTORNEY	Atty Fee 18GN120	01/31/2024	\$10.00	P
07240090	AMAZON CAPITAL SERVICES	Jury and Office Supplies	01/25/2024	\$108.37	P
07240091	AMAZON CAPITAL SERVICES	Office Supplies	01/26/2024	\$36.64	P
07240092	AMAZON CAPITAL SERVICES	Office Supplies	01/17/2024	\$22.65	P
07240093	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22JC19 OHP	02/07/2024	\$240.00	P
07240094	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CM496	02/11/2024	\$250.00	P
07240095	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Ned Exam 24GN10	02/10/2024	\$500.00	P
07240096	GARDNER ROBERT A ATTY	Atty Fee 23CM390	02/10/2024	\$130.00	P
07240097	GORSKI & WITTMAN SC	Atty Fee 21GN75	02/12/2024	\$220.00	P
07240098	GORSKI & WITTMAN SC	Atty Fee 03GN67	02/12/2024	\$280.00	P
07240099	GORSKI & WITTMAN SC	Atty Fee 92GN215	02/12/2024	\$170.00	P
07240100	GORSKI & WITTMAN SC	Atty Fee 12GN44	02/12/2024	\$170.00	P
07240101	GORSKI & WITTMAN SC	Atty Fee 22GN04	02/12/2024	\$170.00	P
07240102	GORSKI & WITTMAN SC	Atty Fee 83GN211	02/12/2024	\$170.00	P
07240103	HILL & WALCZAK ATTYS	Atty Fee 16GN05	02/07/2024	\$440.00	P
07240104	HILL & WALCZAK ATTYS	Atty Fee 22JC14 OHP	02/05/2024	\$160.00	P
07240105	HILL & WALCZAK ATTYS	Atty Fee 23JC1 & 2	02/05/2024	\$220.00	P
07240106	WEILAND LEGAL SERVICES	Atty Fee 23CF585	02/11/2024	\$430.00	P
07240107	WEILAND LEGAL SERVICES	Atty Fee 21CF386	02/08/2024	\$527.00	P
07240108	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 21JC39, 40,41,42 OHP	02/12/2024	\$680.00	P
07240109	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CM248, 23CF317	02/12/2024	\$180.00	P
07240110	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF625	02/12/2024	\$350.00	P
07240111	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 21JC35 & 36 OHP	02/12/2024	\$420.00	P
07240112	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CV45	02/13/2024	\$320.00	P
07240113	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 15GN22	02/09/2024	\$650.00	P
07240114	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 23JM155	02/15/2024	\$520.00	P
07240115	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 21GN83	02/15/2024	\$650.00	P
07240116	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24GN05	02/16/2024	\$650.00	P
07240117	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 22ME154	02/13/2024	\$845.00	P
07240118	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 86GN202	02/13/2024	\$195.00	P
07240119	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 23ME222	01/16/2024	\$550.00	P
07240120	GORSKI & WITTMAN SC	Atty Fee 24GN03	02/16/2024	\$947.63	P

Committee Report - County of Wood

Clerk of Circuit Court - 1/29/2024-2/22/2024

07240051 - 07240132 07231099 - 07231141

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07240121	GORSKI & WITTMAN SC	Atty Fee 16GN69	02/12/2024	\$170.00	P
07240122	GORSKI & WITTMAN SC	Atty Fee 18GN08	02/12/2024	\$260.96	P
07240123	NASH LAW GROUP	Atty Fee 23CT345	02/12/2024	\$100.00	P
07240124	SCHAUMBERG LAW FIRM LLC	Atty Fee 21GN9	02/13/2024	\$270.00	P
07240125	SLICK PAMELA	Witness Fee	02/13/2024	\$18.64	P
07240126	WEILAND LEGAL SERVICES	Atty Fee 23GN12	02/16/2024	\$110.00	P
07240127	WEILAND LEGAL SERVICES	Atty Fee 18GN23	02/16/2024	\$100.00	P
07240128	WEILAND LEGAL SERVICES	Atty Fee 24GN6	02/20/2024	\$480.00	P
07240129	WEILAND LEGAL SERVICES	Atty Fee 19GN74	02/16/2024	\$110.00	P
07240130	AMAZON CAPITAL SERVICES	Office Supplies	02/07/2024	\$28.84	P
07240131	STAPLES ADVANTAGE	Office Supplies	02/07/2024	\$42.68	P
07240132	US BANK	Lodging	02/14/2024	\$98.00	
Grand Total:				\$50,433.81	

Signatures

Committee Chair: _____
 Committee Member: _____
 Committee Member: _____
 Committee Member: _____
 Committee Member: _____

Committee Member: _____
 Committee Member: _____
 Committee Member: _____
 Committee Member: _____

Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: February

For the range of vouchers: 09240002 - 09240003

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09240002	STAPLES ADVANTAGE	Office Supplies	01/25/2024	\$31.22	
09240003	STATE BAR OF WISCONSIN	WI State Bar Appellate	01/25/2024	\$84.58	
Grand Total:				\$115.80	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: FEBRUARY 2024

For the range of vouchers: 35230100 - 35230101 35240003 - 35240005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35230100	OPTIONS COUNSELING SERVICES LLC	RESIDENTIAL AODO SVCS - RO	11/01/2023	\$560.00	P
35230101	FAMILY HEALTH CENTER OF MARSHFIELD INC	DEC COUNSELING & TREATMENT SVC	01/28/2024	\$1,650.55	P
35240003	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	01/23/2024	\$220.63	P
35240004	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/23/2024	\$75.78	P
35240005	OPTIONS LAB INC	DRUG TESTING JANUARY 2024	01/31/2024	\$3,285.50	
Grand Total:				\$5,792.46	

Signatures

Committee Chair:

Committee Member:

Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: FEBRUARY 2024

For the range of vouchers: 11240002 - 11240003

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11240002	DUNN COUNTY CLERK OF COURTS	CERTIFIED COPIES 18CM345	02/19/2024	\$6.25	
11240003	PETERSON MICHELLE L	TRANSCRIPT FEE 23CF156	01/26/2024	\$22.00	
Grand Total:				\$28.25	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

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Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Report

County of Wood

Report of claims for: REGISTER IN PROBATE

For the period of: FEBRUARY 2024

For the range of vouchers: 33240001 - 33240004
33240002R

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
33240001	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/27/2024	\$17.01	P
33240002	STAPLES ADVANTAGE	CREDIT MEMO	02/09/2024	(Voided)	P
33240002R	STAPLES ADVANTAGE	CREDIT MEMO	02/09/2024	(\$0.89)	P
33240004	WI REGISTER IN PROBATE ASSN	SPRING CONFERENCE - JENSEN	02/14/2024	\$50.00	
Grand Total:				\$66.12	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

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Committee Member: _____
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Committee Member: _____

Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: FEBRUARY 2024

For the range of vouchers: 24230038 - 24230038 24240006 - 24240010

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24230038	FIDLAR TECHNOLOGIES INC	LAREDO USAGE OCTOBER 2023	10/24/2023	\$1,730.67	P
24240006	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	01/25/2024	\$55.94	P
24240007	FIDLAR TECHNOLOGIES INC	LAREDO- JANUARY 2024	01/19/2024	\$2,048.12	P
24240008	WI DEPT OF HEALTH SERVICES	VITAL RECORD PAPER SUPPLY	01/19/2024	\$1,400.96	P
24240009	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/02/2024	\$290.68	P
24240010	US BANK	CONF LODGING & PARKING	02/19/2024	\$666.00	
Grand Total:				\$6,192.37	

Signatures

Committee Chair: _____

Committee Member: _____



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

MARCH 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I met with Ryan Whitehead from DCF on February 12th to discuss policy concerns.
- On February 14th I participated in the Northeast and Northern Region Child Support Leadership Call.
- I attended WCSEA meetings on February 15th and 16th.
- On February 29th I will be attending the Policy Advisory Committee meeting in the morning and the State Contracts Committee meeting in the afternoon.
- The January performance numbers have been released. We are on target to meet all four Federal Performance Measures.
- The current IV-D case count is 3,660.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

March 2024

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

February 1, 2024 – Attended the Judicial & Legislative Committee Meeting.

February 5, 2024 – Attended the Property & Information Technology Meeting virtually.

February 14, 2024 – February 16, 2024 - Attended the Office of Judicial Education Clerks of Court Institute. On February 14th, I brought my bookkeeper, Michele Haas with. There have been multiple clerks around the state requesting additional training with the CCAP financial software which took place the afternoon of February 14th. It was a great opportunity for Michele and I network with other counties. This Institute is so valuable for clerks to attend as we receive a lot of information on updates from the CCAP and Court Operations.

February 20, 2024 – The Information Clerk position was posted and will be up until March 6. This position has been vacant since October 2023 due to a retirement. With the addition of the 4th court clerk in the office, I held off on filling this position to determine the need and attempted to separate the duties among the remaining staff. This resulted in slower response times to copy and search requests and more calls going to voicemail. So I decided to post this position to better serve the public. Attended the County Board Meeting.

February 21, 2024 – We had all 5 courtrooms going on this date with our Family Court Commissioner (FCC) being in the Reserve Courtroom. The construction noise was distracting to the parties in that courtroom. So I emailed Reuben to see what we could do for February 22, 2024 as we would also have all 5 courtrooms going again. We were able to shuffle the FCC between courtrooms after other hearings were completed in other courtrooms. With the pending update to Branch 1 coming in addition to the construction, we will need to be creative in addressing courtroom coverage. The judges and I will be reviewing the calendars and trying to determine issues for jury trials during this time and working to ensure the best possible experience for the litigants and public throughout this time.



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
February 2024

1. Dog License Fund. Awaiting word from the South Wood County Humane Society on how they want to proceed.
2. HIPAA Violations. The notice to the federal government of the County's HIPAA violations for 2023 have been submitted. It was a lower number than most years.
3. Opioid Litigation. I recently received the following communication from our "opioid counsel" and wanted to share it with you:

We write regarding the first of some clean up of the opioid docket that the MDL court and the PEC is currently engaged in. As we reported to you late last year, we would be coming to you in the new year with recommendations for whether to proceed with a case against some Defendants. Where we recommend dismissals, it will typically be based on certain factors, including: 1. very limited market share and/or 2. poor financial condition (i.e. they do not have financial viability to pay a settlement or judgment). Where we see this combination or even one of these factors that counsels against continued litigation, we will be recommending dismissals of certain Defendants.

This communication is the first of those recommendations. We have received financial information for Defendants Dakota Drug and Pharmacy Buying Association indicating that their financial condition is insufficient to warrant continued litigation. Additionally, these two Defendants' market share is extremely low. Many of you have not sued these Defendants because they did not do business in your communities. However, communities in Iowa, Wisconsin and Minnesota did originally sue Dakota Drug and counties in Iowa did sue Pharmacy Buying Association. Now, based on information we have learned as a result of recent court-ordered discovery involving these defendants; we recommend the counties that sued these Defendants file dismissals of these Defendants. Even if market share was sufficient, which we no longer believe it is, these Defendants simply are not financially viable and are not worth pursuing for no recovery.

Therefore, if we do **NOT** hear from you that you want to continue a case against either of these non-financially viable Defendants by **February 7, 2024** we will proceed with dismissals. This is what the Court expects of us.

As the Court and PEC work through the docket of filed cases, we will likely return to you with similar recommendations.

4. ADRC. I will be assisting the ADRC on its negotiations with Marathon County on a Facility Use and Lease Agreement.
5. Lisa Downs will be retiring on March 1, after 27 years of excellent service in this office. She worked in the District Attorney's Office for about 11 years before that. We are very sad to see Lisa leave. Kathy Engels will be starting as the Lead Legal Administrative Assistant on February 26. Kathy has almost 20 years of legal secretary experience in the public and private sectors, most recently, six years in the District Attorney's Office. We are pleased to have been able to obtain such a highly experienced candidate and look forward to working with Kathy for many years to come.



Wood County

WISCONSIN

CRIMINAL JUSTICE
DEPARTMENT

March 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

Meetings Attended:

- 2/1/24: Judicial and Legislative Committee
- 2/5/24: Drug Court Staffing/Court
- 2/8/24: Department Team Meeting
- 2/9/24: COSSAP MAT Grant Data Meeting
- 2/12/24: Drug Court Staffing/Court
- 2/16/24: Drug Court Business Meeting
- 2/19/24: Drug Court Staffing/Court
- 2/22/24: Three Bridges Recovery – Grant discussion meeting
- 2/26/24: Drug Court Staffing/Court

Drug Court

Current participants: 23

Pending Admissions: 1

2023 Terminations (Year to Date): 0

2023 Graduations (Year to Date): 0

Pending Referrals: 1

Drug Court staff attended a virtual training with Us 2 Behavioral Health Care as part of our program evaluation – strategy and implementation to improve our intake process and assessments.

The 4th quarter TAD quarterly fiscal and program reports were submitted this month.

Comprehensive Opioid Stimulants and Substance Abuse Program Grant (COSSAP)

The 4th quarter COSSAP MAT quarterly fiscal and program reports were submitted and approved this month.

The MAT program received 6 referrals this month. These individuals were provided case management services, connected with medical providers and medication for addiction, and referred to any treatment or ancillary services that were of need.



Wood County

WISCONSIN

REGISTER IN
PROBATE

March 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- The judicial assistant floater position in our office has been posted as an open position and interviews have been ongoing the week of February 19th.
- We anticipate the move of our office in the near future and have been preparing by scanning and sorting through files stored in our office.

Meetings Attended:

- 2/1 - Judicial and Legislative Committee Meeting
- 2/5 – Property & Technology Information Meeting
- 2/5 – WI Counties Association County Leadership virtual weekly meeting
- 2/8 - Operation Committee Meeting
- 2/12 - WI Counties Association County Leadership virtual weekly meeting
- 2/19 – WI Counties Association County Leadership virtual weekly meeting
- 2/20 - County Board Meeting
- 2/22 – Monthly Judges Meeting
- 2/22 – CCAP Zoom meeting
- 2/26 – WI Counties Association County Leadership virtual weekly meeting
- 2/28 – Wood County Department Head Meeting
- 2/29 – Judicial and Legislative Committee Meeting

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

REGISTER OF
DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

MARCH 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- On February 1st, I attended the Judicial and Legislative committee meeting.
- I attended the WRDA Spring Conference in Madison on February 5th.
- February 6th – 7th, I attended the WCA Legislative Conference in Madison.
- On February 8th, I attended the Operations committee meeting.
- I attended PRIA Webinar: Heirs Property on February 14th.
- On February 20th, I attended the Wood County Board meeting. I also attended WRDA/WRPLA virtual Summer Conference planning meeting. WRDA invited the WI Real Property Lister Association to a joint conference this Summer in Green Bay.
- Deputies Jill Vruwink and Joy Kraft attended a Fidlar virtual training opportunity on February 20th.
- I continue to work with the Nepco Lake District on their update of Parcel information.
- I will be attending a Privacy Shielding meeting on February 26th. AB966 – Judicial Security Bill is moving quickly. WRDA is collaborating with title company representatives, PRIA Local representatives and statewide software vendors to create best practices and procedures for implementation. The following day, results of this meeting will be presented, as an educational forum, by PRIA Local to WLIA. During this time, we will be looking for feedback and critique. Once procedures are finalized, I will share with Corp. Counsel Kastenholz to ensure Wood County compliance.
- I will be attending the Judicial and Legislative committee meeting on February 29th.



VICTIM WITNESS SERVICES REPORT

Alicia Parenteau, VW Coordinator
Julianne Esser, Program Assistant
January 27- February 20, 2024

This is a general overview of what Victim/Witness services were provided for this timeframe.

136 Total Victim/Witness Contacts:

- ✓ 86 – contacts by phone
- ✓ 47 – contacts in person
- ✓ 3 – contacts by email

Notifications:

93 – Initial contact packets sent	4 – No contact order information
13 – No prosecution notifications	66 – Notifications of all hearings
70 – Notifications of dispositions	62 – Notifications of sentencing after revocation

Victim Impact Statement :

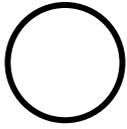
16 - Assistance with Victim Impact Statements

Total services/events = 419

Total unique parties = 238

Additional Information :

- February 9, 2024 - prepared and submitted the semi-annual reimbursement request (Victim Witness Assistance) to the WI Department of Justice.
- February 21, 2024 – Sheree Repinski and Kristen Spiegel Berg - WVWP(WI Victim Witness Professional) consultants site visit. Goal is to assist new VW coordinators and program review .



RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 1 of 1

EMT

Motion: Adopted:
1st Lost:
2nd Tabled:
No: Yes: Absent:
Number of votes required:
Majority Two-thirds
Reviewed by: Corp Counsel
Reviewed by: Finance Dir.

INTENT & SYNOPSIS: To increase the hours of the part-time Legal Administrative Assistant in the Corporation Counsel's office from 4 to 5.5 hours per day (.5 FTE to .7 FTE).

FISCAL NOTE: The annual wage and benefit implications to the increase in hours is:

Table with 2 columns: Amount, Description. Rows: \$ 7,672 Wages; \$ 4,363 Benefits (Health Insurance and WRS); \$ 748 OPEB, FICA, Workers Comp.; \$ 12,783 Total

There currently is \$5,613.71 in the budget for overtime for this position, \$5,000 of which will be allocated to this expense. The deficiency would come from the contingency account. Transfer \$7,783 from available balance in contingency. At the time of this request, the current balance in the 2024 contingency account is \$600,000.

Table with 5 columns: Roll Call Number, Name, NO, YES, A. Rows 1-19 listing board members.

Table with 4 columns: Account, Account Name, Debit, Credit. Rows: 51590 Contingency \$7,783; 51320 Corporation Counsel Wages \$7,783

WHEREAS, the workload in the Corporation Counsel's office for the legal administrative assistant positions has been increasing primarily due to hearings on guardianship related cases, and

WHEREAS, these types of cases have been increasing for years and show no signs of abating yet, this likely being due to the aging of the population and the limited utility of advance directives, such as powers of attorney for health care and finances, in certain situations, and

WHEREAS, it is more efficient to have Legal Administrative Assistants perform the work at issue than an attorney, and

WHEREAS, transitions in the Corporation Counsel's office are likely to slow down productivity for a while and taking this proactive approach to staying on top of the workload is supported by the Judicial and Legislative Committee,

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to increase the hours of the part-time Legal Administrative Assistant in the Corporation Counsel's office from 4 hours per day to 5.5 hours per day (.5 FTE to .7 FTE) effective April 1, 2024.

BE IT FURTHER RESOLVED to amend the Wood County budget for 2024 by directing that \$7,783 be taken from Contingency Account # 51590 and placed into the Corporation Counsel Wages Account # 51320.

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Signature lines for board members.

BILL CLENDENNING (Chair)
BILL LEICHTNAM
ED WAGNER
JOSEPH ZURFLUH
WILLIAM VOIGHT

Adopted by the County Board of Wood County, this day of 20

County Clerk

County Board Chairman