

EXECUTIVE COMMITTEE

DATE: Tuesday, November 6, 2018
TIME: 8:00 a.m.
LOCATION: Health Dept. EOC
River Block Bldg.
111 W. Jackson St.
Wisconsin Rapids, WI

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Review monthly letters of comment from department heads.
 - (c) Approval of departments vouchers – County Board, County Clerk, Maintenance and Purchasing, Risk Management, Information Technology, Wellness, Treasurer, Finance, and Human Resources.
4. Review items, if any, pulled from consent agenda
5. Discuss membership in Wisconsin Counties Utility Tax Association
6. Discuss renewable/sustainable energy options for county buildings
7. Update from Health & Human Services from Crossroads
8. Discuss Airport Ave & 12th St. county properties
9. Discussion of county strategic plan
10. Reports from HR, IT, and Finance regarding payroll and the current software.
11. **Treasurer**
 - (a) Resolution to sell tax deed property (2)
 - (b) Resolution of acceptable financial institutions.
12. **Finance**
 - (a) Resolution to amend WIC, Grants and Adams/Juneau 2018 budgets
 - (b) Discuss presentation of November 14 public hearing on 2019 proposed budget
 - (c) 2019 Budget Amendment – Human Services
 - (d) Correspondence
 - Budget and actual reports for 10 months ending October 31, 2018
13. **Human Resources (HR)**
 - (a) Review suggested changes to the Employee Policy Handbook
14. Consider any agenda items for next meeting.
15. Set next regular committee meeting date.
16. Adjourn

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EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, October 2, 2018
TIME: 8:00 a.m.
PLACE: Edgewater Haven Nursing Home Conference Room
Port Edwards, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Bill Winch, Donna Rozar, Adam Fischer

OTHERS PRESENT: Nicole Gessert, Kelli Quinell, Kim McGrath, Heather Gehrt, Ken Brekke, Ryan Lavin, Adam Ley, Amy Kaup, Jason Grueneberg, Lance Pliml, Brandon Vruwink, Cindy Joosten, Cindy Robinson, Randy Dorshorst, Greg Potter, Todd, Wolf, Marla Cummings, Lacey Bell, Roland Hawk, Jordon Bruce, Shane Wucherpennig

The meeting was called to order by Chair Machon.

Public Comment – Supervisor Pliml expressed his concern regarding the Sheriff Department's budget item regarding the elimination of the rescue vehicle funding and the possible sale of this vehicle.

Supervisor Winch requested that pages 17, 21, 31, 34, 36, 39, 46, and 48 be pulled from the Consent Agenda for discussion.

Supervisor Clendenning requested that the minutes from the September 18, 2018 EC meeting be pulled from the Consent Agenda for discussion.

Polach indicated that Bob Ashbeck's name was missing from the list of attendees for the September 18, 2018 EC meeting.

Motion (Machon/Fischer) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.

Winch requested to review information regarding a draft job description for the County's Administrative Coordinator. The HR Director indicated that the job description would be reviewed as an agenda item later in the meeting. Winch also noted that another county charges employees \$250.00 for JDQ review requests.

Winch requested to review information from the IT letter of comments regarding the ongoing work on the Planning and Zoning Sanitary Permit system. He wanted to know how long this would take. Jason Grueneberg indicated the best time to complete this work would be over the winter (to avoid the busy times) due to necessary pumper training on the new system.

Winch questioned item #6 from the August 6, 2018 Wellness Board meeting regarding influenza shots and if the influenza vaccine was mandatory for County employees. Jordon Bruce from Norwood reported that for all health care areas the vaccine is mandatory and if employees desire to refuse the vaccine, they must wear a mask during the influenza season while delivering patient care. The vaccine is not mandated for all County employees.

Winch questioned the claim for \$2,500.00 from the County Clerk's budget to the SWC Humane Society. It was reported that the County Clerk's office issues dog licenses and collects those fees and thus, a disbursements to the Humane Society comes out of that office.

Winch requested further information regarding Finance claims for life insurance. He questioned his belief that employees pay for life insurance. Director Cummings confirmed that life insurance is paid by the employee thru payroll deductions and then the County pays the invoice which is reimbursed by the employee.

Winch questioned the Systems claims for cellphone charges and whether all departments used the same cellular service. Director Kaup indicated it varies by department based on their needs.

Winch questioned the claim from Risk Management for a vehicle repair and why it would be paid from Risk Management. It was reported that the claim payment is part of a deductible which is administered by the Risk Management Department.

Winch requested further information regarding the Treasurer claims titled August Specials. Director Gehrt indicated these claims were from delinquent taxpayers that had now paid.

Clendenning commented from the September 18th EC meeting minutes that the Committee should get more information regarding the sale of the rescue vehicle maintained by the Sheriff's Department.

Motion (Rozar/Curry) to approve the pulled items from the Consent Agenda. Motion carried unanimously.

Judge Wolf and Judge Potter spoke about the JDQ recommendations for the Judicial Administrative Assistant (JAA).

Motion (Fisher/Curry) to reject the JDQ recommendation for the JAA and to move this position to a step 7. Motion carried. Voting no: Clendenning.

Motion (Rozar/Clendenning) to approve WE energies proposal to relocate a gas regulation facility to the east side of county owned parking lot at 1st and Baker St. Motion failed. Voting no: Machon, Polach, Fischer, Winch, Curry.

Jason Grueneberg and representatives from WE Energies presented further information about a proposal to relocate a gas regulation facility to the east side of county owned parking lot. Discussion ensued.

Motion (Rozar/Fischer) to give approval of consideration for the Director of Planning & Zoning, the Director of Maintenance, and WE Energies to present a proposal to the Committee with more details regarding relocating a gas regulation facility on county owned property.

Break at 9:10 a.m. Meeting reconvened at 9:22 a.m.

Agenda item for discussion of county strategic plan was tabled to a future meeting.

Treasurer Gehrt reported there are 2 offers for the Airport Avenue property now listed with a realtor. The first offer is for \$170,000.00. The second offer is for \$159,900.00.

Motion (Rozar/Curry) to accept the first offer for the Airport Avenue property with a purchase price of \$170,000.00. Motion carried unanimously.

Motion (Clendenning/Winch) to place the \$159,900.00 offer for the Airport Avenue property in the second position. Motion carried unanimously.

Directors Cummings presented details from meeting with HR Director McGrath and IT Director Kaup regarding payroll and the current software. Cummings indicated things are going smoother with the exception of some minor software issues that have been resolved. They will meet one more month with a report to the Committee.

Treasurer Gehrt presented 3 resolutions to tax deed properties.

Motion (Rozar/Fischer) to accept the 3 resolutions to tax deed properties. Motion carried unanimously.

Director Cummings indicated in light of changes discussed earlier regarding the rescue vehicle and the Sheriff's budget, setting the tax rate needs to be postponed.

Cummings presented a preliminary proposal in the packet from Wipfli regarding an efficiency audit of County fiscal staff. Discussion ensued. Cummings indicated she would take direction from the Committee regarding this proposal. It was suggested Cummings discuss this proposal with Department heads, Department Fiscal personnel, and Committee chairs, and then report back to EC committee.

HR Director McGrath presented a resolution for the revised Wage Plan Policy. She explained there are three key changes. The first change is the removal of the JDQ process dates. She explained that due to the timing of the budget, this change makes sense. The second change is the removal of Merit Pay due to no solid parameters existing for the payment of Merit Pay. The third change was to make cost of living adjustments (COLA) and step increases effective January 1st of each year as opposed to the first full pay period of the year.

Discussion ensued. Clendenning stated there needs to be discussion about Merit Pay at other Committee meetings. Curry stated that if Merit Pay is eliminated now, it doesn't mean that it can't come back in a different form. Fischer stated he would be voting against this resolution because the wage plan as a whole needs to be reviewed. Rozar shared comments that department heads who report to the Health & Human Services Committee made in support of Merit Pay. Machon stated that removing Merit Pay is the start of taking a comprehensive look at the wage plan. Rozar asked McGrath what is budgeted for Merit Pay in 2019. McGrath stated that Merit Pay is not currently in the budget because this Committee made a motion to eliminate Merit Pay in July, but if it needed to be added back in, it would be approximately \$10,000 for 2019.

Motion (Curry/Polach) to adopt the Wage Plan resolution and move it forward to the County Board. Motion carried. Voting no: Rozar, Fischer, Clendenning

Break at 10:40 a.m. Meeting reconvened at 10:45 a.m.

McGrath asked the Committee to approve the rest of the 2018 JDQ recommendations from the earlier discussion.

Motion (Fischer/Rozar) to approve the 2018 JDQ recommendations from Carlson Dettman. Motion carried unanimously.

McGrath asked the Committee for approval to work with Finance to update the budgets of the departments affected by the 2018 JDQ recommendations. The Committee gave consent.

McGrath presented a document detailing proposed changes to the Employee Policy Handbook. McGrath explained that these proposed changes are the result of compiling feedback from employees, supervisors, and department heads. The Committee decided to table this discussion until the November meeting so they have time to review the proposed changes.

Motion (Fischer/Rozar) to go into closed session at 10:50 a.m. pursuant to §19.85(1)(f), Wis. Stats., to consider an application for a leave of absence.

Roll call vote: Rozar: yes; Fischer: yes; Clendenning: yes; Winch: yes; Curry: yes; Polach: yes; Machon: yes. Motion Carried

Motion (Fischer/Rozar) to return to open session at 10:55 a.m. Motion carried unanimously.

Motion (Fischer/Clendenning) to approve leave of absences presented by the HR Director. Motion carried unanimously.

Motion (Fischer/Winch) to go into closed session at 10:56 a.m. pursuant to §19.85(1)(c), Wis. Stats., to review the work of the Administrative Coordinator.

Roll call vote: Clendenning: no (stated this is the wrong time to do this and you need to give someone a chance); Winch: yes; Fischer: yes; Polach: no (stated this could be done in open session); Rozar: yes; Curry: no (stated this could be done in open session); Machon: yes. Motion Carried.

Motion (Rozar/Fischer) to return to open session at 11:55 a.m. Motion carried unanimously.

Agenda items for next regular meeting: Wage plan and County Strategic plan discussions

The Chair declared the meeting adjourned at noon.

Respectfully submitted and signed electronically,

Donna M. Rozar

Donna M. Rozar
Secretary

Human Resources agenda item minutes taken and prepared by Kelli Quinnell. Other minutes taken and prepared by Nicole Gessert. All minutes reviewed by the Executive Committee (EC) secretary. Minutes in draft form until approved at the next EC meeting.

3a

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, October 16, 2018
TIME: 8:00 a.m.
PLACE: Wood County Courthouse – Room 114
Wisconsin Rapids, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Bill Winch, Donna Rozar, Adam Fischer

OTHERS PRESENT (for part or all of the meeting): Nicole Gessert, Marla Cummings, Lacey Bell, Joe Murray, Mark Holbrook

The meeting was called to order by Chair Machon.

Public Comment – There were no public comments.

Supervisor Winch reported that the Public Safety Committee met and voted to accept the Sheriff's budget in its original form (as presented by the Sheriff) which excluded funding for the rescue vehicle with the future sale of the vehicle and its components. Discussion ensued.

Motion (Rozar/Winch) to approve the Sheriff's budget which excludes funding for the rescue vehicle. Motion carried. Voting no: Clendenning (stated voting based on discussion items); Fischer (stated voting based on lack of information).

Joe Murray from Springsted presented information regarding the sale of the 2018A Promissory Notes.

Motion (Clendenning/Fisher) to award bond issuance to Bankers Bank with a true interest rate of 2.776%. Motion carried unanimously.

Director Cummings noted the tax rate would be set as a resolution at the public hearing prior to the November County Board meeting.

Agenda items for next regular meeting: Procurement policy discussions

The Chair declared the meeting adjourned at 8:42 a.m.

Respectfully submitted and signed electronically,

Donna M. Rozar

Donna M. Rozar
Secretary

Minutes taken and prepared by Nicole Gessert. All minutes reviewed by the Executive Committee (EC) secretary. Minutes in draft form until approved at the next EC meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

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Letter of Comments – November 2018

- The day of your meeting is ELECTION DAY!! Make sure you get out and vote. After polls close, you can watch the Wood County results come in on our website at <http://www.co.wood.wi.us/Departments/Clerk/Election/>
- I conducted two Election Security Table Top Exercise (TTX) trainings in Pittsville. Overall they were well received and positive comments were expressed. The comments and the event trackers that participants used provide topics for further trainings. It got folks out of their comfort zones and thinking about the “what-if’s” that can happen on Election Days. Because of how the training is conducted, participants were able to connect with election officials from other municipalities within the county and talk about each other’s procedures. These were held at the Pittsville Community Center. It is a great facility that is centrally located. The municipal clerks from around Pittsville area really go out of their way to make sure that coffee and treats are provided.
- They say that “Love is in the Air”, but unfortunately not in Wood County in September. Marriage license numbers absolutely fell out in September. The 3 years prior saw marriage license numbers of 65, 67, and 66 for September. This year was 37. If that decline holds for the rest of the year, we will not make our projection of 400 yearly licenses. In 2019 I budgeted for 380 licenses, a number that was based on the lowering trend line and arrived at in June of this year when license numbers were holding steady. If this trend holds, I am worried that we will not make that number even this year. Budget-wise, we will be fine because of the staffing changes we have made, however, but because you are my oversight committee, I wanted to keep you apprised. If you happen to know of a resident of Wood County considering getting married, try and persuade them to take the plunge.....soon.....in 2018. Why prolong the inevitable??
- We are already planning for the implementation of the new iPads in the beginning of 2019. The IT Department and our department have met and are working at upgrades that are both necessary and timely. One of the upgrades includes one to the voting program we use, Roll Call Pro. This upgrade appears to make your life easier, and my life easier. I was in a conference call with Lisa from IT and the company representative where we had a hands-on, remote demonstration of the new software. There is no additional cost for this upgrade, as it is included in the yearly fee we pay. We are tentatively planning on a February 2019 roll out for the new iPads.
- Preparation has begun for the Spring Election already. It is always surprising how one election cycle runs right into the next. County Board Supervisors are not on this spring ballot, however we will be working with all of the municipalities in assuring their candidates get on the ballot. Because we are also the filing officer for the newly created Multi-Jurisdictional Municipal Judge for the City of Marshfield, Village of Spencer and Village of Stratford, we are preparing information for those candidates as well.



Wood County

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Office of
Finance Director
Marla A. Cummings
Finance Director

November 6, 2018

To: Executive Committee

From: Marla Cummings, Finance Director

Subject: Finance Department Letter of Comments

Departmental Activities

Accounts Payable

I sent out a Tips for Thursday to Department Heads, Accountants and Office Managers reminding them on when it is appropriate to have checks returned to the their respective Department. We are always striving for excellent internal controls.

Budget

A great deal of the Finance Director and Deputy Finance Directors' time was spent summarizing all of the department budgets, looking for errors and compiling the budget book that is available in the County Clerk's office for citizens and other interested parties.

Year End

We started to work on sending out yearend letters to department heads and accountants. Mainly on any budget resolutions that will be needed for the end of 2018 so these can be brought to the Executive Committee and County Board in December.

Meetings

- Participated in Budget software demonstrations.
- Participated in Bond Ratings Calls.
- Worked on the issuance of G.O. Debt.
- Met with the Treasurer on various items.
- Met with Human Services (HS) Fiscal staff on the conversion of Norwood back to an enterprise fund.
- Attended Oversight Committee meetings on budgets.
- Met with the IT Director and the HR Director on Payroll (Standing Meeting).
- Met with the Finance Director from Portage County on their Fiscal Staffing.

Webinars and Conferences

- Attended Government Finance Officers Association (GFOA) webinar on Better Budgeting.
- Attended the Department Head retreat on Colors training.

Budget to Actual Income Statement

Budget and actual reports for 10 months ending October 31, 2018. Departments should not be over 83.3% of their budget for expenses and have received at least 83.3% of their revenues.



Wood County

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HUMAN RESOURCES DEPARTMENT

Interdepartmental Memo

October 31, 2018

To: Wood County Executive Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – October 2018

General Highlights- Kim McGrath:

- Attended the October Executive Meeting where the committee discussed the payroll transition, Wage Plan Policy, and the 2018 JDQ recommendations.
- On October 3rd and 30th met with Finance and IT staff to discuss any payroll related issues that came up in the most recent pay cycles. The Finance, IT, and HR Directors also discussed long-term strategies in regards to Financial and HR software and the practicality of potentially moving to an ERP system in the future.
- Attended the WACPD (Wisconsin Association of County Personnel Directors) Spring Conference in La Crosse on October 4-5. Topics discussed included Discipline for Off-Duty Misconduct, Ethical Decision Making, COBRA, HR Metrics, and Work-Life Balance.
- Met with the Chairman of the Public Safety Committee in regards to the Humane Officer's hours, eligibility for WRS, reporting mechanism for hours worked, and per diems. Prepared a summary of information.
- Attended the quarterly Central Wisconsin Human Resources Directors Meeting at Rib Mountain Town Hall on October 11th.
- Met with the Edgewater and Norwood Administrators and Directors of Nursing, Human Services Director, and Human Resources Generalist to discuss recruitment and retention of skilled nursing positions. Researched turnover, wages, and other creative recruitment ideas to attract and retain top talent.
- Attended several Open Enrollment meetings over the week of October 15th. Kelly Jagelski of The Horton Group, Tim Ottosen of WPS/Aspirus Arise, and Jodi Pingel led these meetings which were very well attended by Wood County employees.
- Met with the Division Administrator of Behavioral Health and the Crisis/Legal Supervisor about the remote/on-call crisis staffing situation. Discussed and provided insight with regard to staffing/employment practices on a proposal they are considering.
- Continuous consultation and conversation with a Department Head concerning an employee conduct issue and developed/discussed strategies for resolution.
- On October 23rd, attended the monthly conference call with The Horton Group. Items discussed include 2019 open enrollment meetings, process for sending enrollment forms/files to vendors, auditing of vendor billing statements and invoices, and various questions related to short-term disability.
- Planned and attended the Department Head Retreat on October 24th at the Nepco Shelter Building.
- Facilitated the quarterly Employee Feedback Meeting on October 30th. Among the topics discussed: drinking fountains and smoking receptacles at County facilities, various topics related

to health insurance and open enrollment, and the Employee Policy Handbook recommendations. The meeting generated good discussion, questions, and feedback.

- With respect to a former employee appealing a termination at the 5th step in the County's Complaint Resolution Process, continued planning and preparing for the upcoming hearing. The hearing will be held before an Impartial Hearing Officer on Friday, November 2, 2018 at the Wood County Courthouse.
- Received notice of a complaint through the Wisconsin Department of Workforce Development Equal Rights Division. External legal counsel has been provided through Wisconsin County Mutual Insurance Corporation Community Insurance Corporation. Discussed the complaint with external counsel and provided documentation, as requested.
- Over the course of the last month, discussed with several employees, supervisors, and Department Heads the potential edits and recommendations for the Employee Policy handbook update. These recommendations are being reviewed at the November Executive Committee meeting.
- Received and responded to several open records requests.
- Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

Benefits & HRIS Administrator – Jodi Pingel (working limited hours due to LOA)

- Processed Family Medical Leave requests
- Benefit Elections/Qualifying Events – Add in vendor websites
 - Including updating mailing addresses
- Terminations –cancel insurance benefits with vendors, COBRA notification, report final earnings and hours to WRS, PEHP, etc.
- September 2018 Unemployment Payment/voucher
- October 2018 COBRA Remittance
- October/November 2018 TASC Admin Fees
- October 2018 WPS Billing Statements/Bill Summary
- PEHP Accounts set-up and voucher completed
- Beneficiary Designation Forms
 - Requested completed forms from employees and processed updates
- Processed vouchers for vendor invoices
- Met with employees re: questions on benefits, FMLA, qualifying events, etc.
- Finalized Open Enrollment presentation
- Finalized the Open Enrollment Benefits Election Form and Open Enrollment Instructions and distributed those documents to all employees with the October 11th paystubs
- Held Open Enrollment meetings for 2019 Benefit Elections
 - Nine meetings held October 15, 16 and 17
- Review and track completion of Open Enrollment Election forms
- Update documents on Human Resources Intranet
- Employment verifications for Medicare and PSLF
- Prepared payout sheets for terminated employees
- Suspend accruals for terminated or transferring employees
- Completed IT KnowB4 training

Human Resource Generalist- Angel Butler-Meddaugh

- Coordinated interviews for part-time Economic Support Specialist position in Marshfield on October 5, 2018.

- Coordinated interviews for full-time Economic Support Specialist position in Wisconsin Rapids on October 12th and 15th
- Coordinated interviews for Social Worker position in Human Services. Final candidate selected, references and background completed. Offer made and accepted with a start date of October 22, 2018. Recruitment file closed and all applicants notified that position was filled.
- Ran five caregiver background checks with Department of Justice, in the State of Wisconsin. Results forwarded to supervisors for review.
- Conditional offer made to a Corrections Officer, start date to be determined.
- Replied to five requests from other counties requesting varied information on selected topics.
- Conducted three exit interviews with outgoing employees. Memos sent to Department Head and HR Director for review.
- Conducted telephone screening with an out-of-state Deputy Director candidate and provided information to the HS Director.
- Background and references conducted for full-time Economic Support Specialist candidate. Offer made and was declined, accepted another position. Applications were re-reviewed and coordinated interviews for early part of November.
- Coordinated interviews for two WIC Health Educator/Nutritionist positions in the Health Department. References and backgrounds completed, offers extended and accepted. Start dates are October 1st and November 1st, 2018. Closed recruitment file and notified all applicants positions was filled.
- Redeveloped and started utilizing new Exit Interview questions.
- Conducted references and background for final Deputy Director candidate. Working on completing a California background. Once complete, information will be forwarded to the HS Director for review.
- Prepared and provided information to HR Director regarding terminations at Edgewater.
- References and background being completed for a full-time Residential Aide.
- Attended and facilitated Dispatch testing on October 25th at Mid-State Technical College.
- Assisted with multiple public inquiries regarding various subjects, by phone and counter.
- Completing extensive labor market information survey for the State of Wisconsin, Division of Personnel Management. Will receive a complimentary summary of results in December.
- Ordered one retirement plaque for employees with more than 15 years of service and are retiring.
- The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
New Position	Branch I	Legal Admin Asst-Register in Prob.	Deadline 11/4/18
Replacement	Dispatch	Dispatcher/Eligibility List	Testing 10/25/18
Replacement	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment by Edgewater
Replacement	Health	WIC Health Educator (Intake)	Filled
Replacement	Health	WIC Health Educator/Nutritionist	Filled
Replacement	Human Services	Psychiatrist	Deadline 12/9/18
Replacement	Human Services	Social Worker – Initial Response	Filled
Replacement	Human Services	Casual Crisis Interventionists	Establishing Elig List
Replacement	Human Services	Community Behavioral Health Nurse Manager	Filled
Replacement	Human Services	Deputy Director	References/Background
Replacement	Human Services	Crisis Interventionists (FT & PT)	Filled

Replacement	Human Services	Social Work Supervisor	Deadline 10/28/18
Replacement	Human Services	RN – CCS/CSP	Deadline 11/4/18
Replacement	Human Services	Economic Support Specialist (WR)	Interviewing
Replacement	Human Services	Residential Aides (Casual)	Deadline 10/31/18
Replacement	Human Services	Residential Aide (Full-time)	Refs/background
Replacement	IT/Systems	PC Technician	Filled
New Position	Norwood	COTA, Occupational Therapist, Dietary Aide, Cook, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood
Replacement	Sheriff	Part-Time Deputies/Elig List	Deadline 10/31/18

Human Resources Assistant – Kelli Quinnell

- Conducted new hire orientations on October 1st, 8th, 22nd and 29th for seven new hires.
- Attended a meeting of the Finance, IT and HR Departments on October 3rd to discuss payroll.
- Processed benefit enrollments in both HRMS and with vendor websites.
- Assisted multiple employees with questions related to benefits. In some cases, worked with the benefit vendor and/or the Horton Group to resolve the question.
- Finalized the Open Enrollment Benefits Election Form and Open Enrollment Instructions and distributed those documents to all employees with the October 11th paystubs.
- Sent pay adjustment sheets to Payroll Administrator. Reviewed Open Payroll reports from Payroll Administrator to verify benefit entries/changes that had been made during the pay period.
- Sent emails to all Department Heads with a list of employees in their respective departments that have outstanding performance evaluations in anticipation of the yearly deadline coming up on December 7th.
- Prepared evaluation packets for Committee Chairs to assist in a smooth performance evaluation process of Department Heads. Kim McGrath distributed these packets to Committee Chairs at the October County Board Meeting.
- Prepared a copy of a personnel file as requested by an employee.
- Prepared two reports requested by Committee Chairs and provided them to the HR Director.
- Assisted Kim McGrath with preparing an open records request.
- Entered multiple HR vouchers for payment.
- Along with the HR Director, participated in the monthly conference call with the Horton Group on October 23rd.
- Attended the October Executive Committee Meeting to take minutes. Prepared the minutes for approval.
- Attended the quarterly meeting of the Employee Feedback Group on October 30th.

For specific information on HR activities, please contact the HR Department.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

October 2018

- ◆ The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month. All staff were assigned the Computer Security & Data Protection training.
- ◆ Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Software preparation begins for the Norwood TBI unit move to Edgewater. Investigation and discussion with the Matrix vendor for increased security is scheduled for early November. Migration of the Matrix claims management web module is complete for both facilities.
- ◆ The RtVision, Highway department software for tracking time and materials, kiosks, PCs used by user to access RtVision software, will be scheduled for upgraded functionality that will include access to the County Wellness program, County intranet and a weather application. A solution was implemented and successfully addressed the security concerns caused by the RtVision vendor moving the database engine and database server. The RtVision vendor is using our specs and continues to work on a solution for Winter Storm reporting.
- ◆ The TimeStar, electronic time card and time tracking, system configuration is complete. IT works to adjust settings as changes occur. These changes include implementing functionality for expense tracking, January 1st raise date changes and supporting modifications of the Human Resource policy manual. Staff training and creation of enhanced training documentation is ongoing. PBJ reports are submitted using TimeStar data for both the Edgewater and Norwood Facilities.
- ◆ Work on the Planning and Zoning Sanitary Permit system continues. Development of the sanitary service module was started. This module will allow service providers to enter pumping, maintenance and inspection data directly into the County permit system.
- ◆ System discovery, research, and documentation regarding multiple departmental use of Quicken software is complete. Implementation and data conversion for one department with 4 database files is complete. Software upgrade and implementation for 2 remaining departments will be scheduled next month.
- ◆ Work on the UWEX receipting and inventory system continues.
- ◆ Completed upgrade and migration to a new server for the OfficeStatus in/out board system for Human Services and Child Support.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

- ◆ Completed upgrade and migration to a new server for the DotNetNuke web content management system (CMS) for the Health Department.
- ◆ Completed work to decommission and shut down the www-courthouse1 server, according to MS-ISAC recommendations. This server was involved in a security breach in July 2018.
- ◆ A Programmer Analyst completed an online training course over 3 days on application development technology named "Learning ASP.NET Core MVC" through our LinkedIn Learning training service.
- ◆ Reviewed materials and a demonstration for county-wide budgeting software. IT and Finance are in the final stages of selecting software and working with the vendor on a licensing and implementation agreement. The software is expected to be implemented in early 2019.
- ◆ Began work with the Health Department, Environmental Health Division, on software needs for their expanded well water testing program. IT is close to an agreement with Rock County to share software that they have developed for a similar purpose in the Rock County Health Department.
- ◆ Development work continues on the Park Reservations system. The project includes a major update related to payment processing and internal improvements.
- ◆ Worked with the GIS coordinator on updating the Wood County Mapping for Dispatch and the Officers. These maps have more detail along with updated roads and houses. They will help Dispatch with navigating items within the County.
- ◆ Worked with Human Services and the State to update the connection method for exchanging eWisacwis check files.
- ◆ IT staff has been continuing close support with the Payroll software for the HR and Finance departments. Hosted and attended two meetings in October to discuss any issues or items that need to be addressed. The most recent payroll ran without any issue.
- ◆ Began work on network connection to the Highway's slurry plant.
- ◆ Inspected data network grounding at Edgewater.
- ◆ Installed 4 new network drops at Norwood to support office moves.
- ◆ 538 helpdesk requests were created in September, with staff completing 556 tickets and leaving 201 open requests. These numbers represent service requests from departments throughout the County.
- ◆ Assisted Solarus with installation of a network connection for an ATM unit by County Clerk's office.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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- ◆ Server patching continues to occur Monday evenings in an effort to fully patch all County servers for security purposes.
 - ◆ Deployed approximately 20 of the 30 squad toughbooks. An additional 7 are scheduled to be installed by November 2nd, with the remaining to be scheduled in early November.
 - ◆ Worked with a vendor to install new hardware and wiring to accommodate the new Digital Audio Recording (DAR) solution that the County and State is implementing in Branch III. Waiting to hear back from State IT on completing the DAR install.
 - ◆ Work has continued with the new VPN connection between Wood County and the City of Marshfield. We now have an active tunnel and routing between the networks, other than from the Marshfield PD. We are working with our vendor to identify and fix this final remaining issue.
 - ◆ Identified and working to remove and replace multiple servers that contain outdated operating systems. These replacement servers will improve overall network security, as well as fix some bugs that have been identified with network communication.
 - ◆ Toured the Second Floor of the former Marshfield City Hall with the Maintenance Manager. This location is currently being considered to house current CornerStone staff.
 - ◆ PC Technician position was filled.Carolynn Martin started as PC Technician on Monday, October 8th.
 - ◆ Attended TCM Multi-County group meeting in Appleton, WI.
 - ◆ Worked with Human Services staff to develop a plan to correctly report and bill crisis calls.
 - ◆ Installed test build of TCM with new hotline window. Tested new features. Gave access to Crisis workers to test and become familiar with new features.
 - ◆ Attended yearly TraCS User Conference to learn about the latest updates and changes to the Law Enforcement System that is used State wide.
 - ◆ Continued work on the new Emergency Management BNI system that is being developed in house. Version 1 is soon to be deployed for Emergency Management to start using in production.
 - ◆ IT is in the final stages for turning on the new data extract from our Law Enforcement System to the new Jail Medical Software system. This extract will save the Jail staff time by importing information into the medical software.



Wood County

WISCONSIN

MAINTENANCE DEPARTMENT

Reuben Van Tassel

Monthly Letter of Comments October 2018

- Continuing to work with Emergency Management on their relocated EOC that was approved for remodeling. We finished the room and are continuing to assist with some of the details involved in making the EOC operational.
- Discovered some water seeping into the previous (and future) Emergency Management office space on first floor during periods of steady rain. I choose to be an optimist and say we are fortunate to be in a holding pattern on that project as it has given us the opportunity to identify what could be the largest contributing factor in the struggle to maintain a good environment and air quality in that space.

My understanding is that more than ten years ago the landscaping was altered on the north/east side of the Courthouse outside the Emergency Management office area, and the grade was raised by a few feet. This resulted in the top of the foundation wall being below grade, which was not a part of the intended design and is causing groundwater to seep in during extended periods of rain. One of the best solutions will be to change the landscaping along that wall and lower the grade to an elevation below the top of the foundation wall, where it was originally intended. One could argue that was a part of the plan all along, since the prior discussion with the committee about relocating Emergency Management to that space involved re-installing windows where they used to be and would have required the same lowering of the grade along that same wall.

- Continuing to evaluate options for appropriate storage space in the Courthouse. There have been several small plywood enclosures built over the years in the maintenance garage, these are not ideal and should be removed once a better location is found. With some of the recent moves, there are a few options being considered. Some of the current needs are being met by using unoccupied areas.
- One of my department goals for this year was to implement a work order system that is a part of a larger asset management program. We have been using the work order portion of the program for a few months. Nicole recently went through some training for the asset management part of the system and has been looking into its capabilities to help with capital forecasting. This should be of great value to us as we try to get out in front of our aging equipment before it becomes problematic.
- Hosted WIFMA meeting at Courthouse.
- Meetings with WW&LC and Focus on Energy as part of an energy audit to determine greatest opportunities to reduce energy consumption.

MAINTENANCE DEPARTMENT

October 2018

Monthly Letter of Comments

Page 2

- Worked with Gappa security to initialize the door access system upgrade.
- Worked with Advanced Disposal on contract for lower cost waste and recycling services.
- Met with the Fire Marshall regarding extinguisher regulations and maximum room occupancies.
- Attended the Department Head retreat at Nepco Lake shelter.
- Assisted Human Services with review of Cornerstone space needs in Marshfield. Toured second floor of old City Hall building to provide input on potential remodeling to accommodate Cornerstone.
- Visited Edgewater for a walk through of the 500 Wing project.
- Attended: Executive Committee, County Board, and Security Committee meetings.



Wood County WISCONSIN

SAFETY & RISK MANAGEMENT

Safety & Risk Management Letter of Comments – October 2018

Safety/Risk/Insurance/Work Comp - News & Activities:

- Working on Insurance renewals for 2019.
- Developing vehicle backing guidelines for safety training.

Lost Time/ Restricted Duty/Medical Injuries: 3

- 10/01/2018 – Corrections – Employee sustained a possible chemical exposure when checking for jail contraband. Medical only.
- 10/02/2018 – Sheriff's – Employee sustained a right shoulder strain while pulling on a cable. Medical only.
- 10/18/2018 – Maintenance – Employee sustained a laceration to the left hand when a Saws all slipped while cutting a wire cable. Lost time injury of 6 days.

First Aid Injuries: 1

- 10/18/2018 – Systems IT – Employee sustained a contusion to the left foot when a pc monitor fell off of cart.

Property/Vehicle Damage Claims: 4

- 10/23/2018 – Sheriff's – Cracked windshield replacement from rock strike. \$338.28 loss.
- 10/24/2018 – Sheriff's – Damage to 2 squads from backing incident. \$4883.62 loss.

Liability – Wood County - Notice of Injury and Claim: 0

- 09/12/2018 – Sheriff's – NA

Liability – Active Lawyer Notice of Injury and Claim / Lawsuits/ Court Cases/ EEOC claims/ etc.:

- Currently 4 active suicide claims.
- Currently 2 active EEOC claims.

2018 Goals: Continue Pro Active Injury and Loss Control Initiatives.

Continue to encourage departments and employee's to call the Alaris Care Line when injured at work and the injury requires medical treatment. This will help control work comp claims costs in the future.

Continue to lower work comp department charges for future budgets if work comp reserve fund remains high. The proactive approach to safety is working well for the county.

Risk Management assisted Norwood with purchasing of a restraint chair for combative residents. Safety purchased Highway Department gloves for paving and cold weather conditions.

TREASURER'S REPORT

11-06-2018

By: H. Gehrt

- Attended the Executive Committee Meeting on October 2.
- Met with Finance to discuss budget items on October 8.
- Met with Human Resources to discuss employee matters on October 9.
- Locked up a tax deed property with Sheriff's Department assistance on October 9.
- Attended open enrollment meeting for insurance at the Highway Department on October 15.
- Attended County Board on October 16.
- Attended Wisconsin County Treasurer's Association Fall Conference in Eagle River October 16-19.
- Attended Department Head retreat at Nepco Shelter on October 24.
- Met with an investment agency to discuss investment options on October 30.
- Attended Land Information Council meeting on October 31.

Wood County Employee Wellness Update
October 6th, 2018 Submitted: Adam Fandre

2018 Employee Wellness Program

New Hire Orientation- Continue to promote and encourage new hires to participate in the 2018 Wellness year. New hires after September 24th, 2018 will be grandfathered in the 2019 health insurance premium discount and must participate in 2019 if they wish to keep the discount for 2020.

Portal Updates-

301 employees received quarter 3 cash incentive
137 employees have signed up for follow-up health coaching
155 employees completed the Quarter 3 Workout Watch Activity
149 employees registered for the Quarter 4 Workout Watch activity
198 employees completed the Quarter 3 Wellness Challenge, Healthy Bingo
86 employees completed InBody Body Composition assessments

Wellness Committee Updates-

- Extensive discussion on quarter 4 Wellness Challenge. It was decided this would best be focused on maintaining overall health through the winter months. Healthy Hibernation was a challenge run in the past and seemed to be appropriate for this year as well. Adam will develop challenge send to Wellness Committee for approval/suggestions.
- Quarter 3 tentative payout date was set for October 25th.
- Looked over and reviewed financial wellness workshops starting in early November.
- Reviewed WELCOA Benchmark Survey results in order to see where to focus efforts moving forward. Wellness Culture audit, last used in 2017 will be send to all Wood County employees to gain further feedback and how to focus efforts in 2019.
- Discussion of including Wellness Committee members and Champs bios and questionnaires in ManageWell portal to further communicate to employees who their respective Champ is and to learn more about them. Adam will create these and send to Wellness Committee to be completed.

Wellness Board Updates-

- With the increased participation numbers in the Wellness Program, no-shows are problematic. An Aspirus policy was circulated that includes a “3 strikes, you’re out” rule. The consensus of the Board was to approve a similar policy. Because of its fiscal implications, the policy will need Executive Committee approval. It was clarified that this policy will apply to the first coaching session, which is the third part of the requirements to qualify for the insurance premium discount.
- The Chair reported the 2019 budget would be about the same as the 2018 budget, which is on track. A discussion was had about decreasing the budgeted number of ergonomic evaluations. Furthermore, a discussion took place on the budgeted amount of a 90/10 vs. 80/20 insurance premium sharing program.
- Angela discussed the definition of “wellness incentives” being mandatory or voluntary in light of the AARP lawsuit. More information will be forthcoming. She also announced that applications were being taken for the Wellness Council’s “The Light of Wellness” awards, which are success stories from Wellness Programs. She encouraged Wood County to submit an application. She reported that Horton has moved to an outcomes based program for their Wellness Program and time will tell how that all goes.

Coordinator Monthly Updates-

- Updated and finalized ManageWell portal for Quarter 4 activities and events.
- Worked with Wellness Committee to craft update wellness bulletin board point coupons to be posted at all Wood County locations.
- Crafted and sent out Quarter 4 Kickoff email providing overview of activities available and their associated point totals.
- Worked with various Wood County locations to reserve rooms, dates, and times for follow-up health coaching.

- Performed InBody body composition assessments at various Wood County locations.
- Crafted and sent out announcement email of financial workshops available to all Wood County offered by the UW-Extension.
- Worked with Tom Loucks from Wisconsin Rapids Community Media to reserve recording equipment for upcoming financial workshops and lunch & learns.
- Worked with Human Resources to record open enrollment meeting which will take the place of the October lunch & learn. Video recording made available afterwards for employees unable to attend open enrollment meetings in-person.
- Crafted October lunch & learn quiz to be uploaded to ManageWell in addition to hard-copies for Parks and Forestry and the Highway Department. Questions were provided from Human Resources.
- Communicated flu shot clinic dates, times and locations coordinated by Jordon Bruce and staff.
- Assisted with setup and paperwork of several flu shot clinics at the courthouse and River Block.
- Working with Aspirus and department heads to coordinate ergonomic assessments for employees. Meeting with department heads to discuss ergonomic assessment results and recommendations. Also working with maintenance to assist with installation of any recommended equipment.
- Served on the Secondary Traumatic Stress committee.
- Coordinated with various massage therapists to hold chair massages at the courthouse and River Block in order to meet the needs/wants of various shifts/departments. Sending out appointment reminders to employees who scheduled appointments.
- Finalized Quarter 4 Wellness Challenge, Healthy Hibernation, which will focus on weight management, physical activity and nutrition. Communication will be sent out after Wellness Committee has reviewed and provided feedback.
- Meeting with new hires to review Wellness Program and assist with registration and successful completion of three required activities.
- Attended 28th Annual Worksite Wellness Conference in Madison held on Tuesday, October 31st, 2018.
- Worked with Aspirus phlebotomist team members to coordinator biometric screenings in early 2019.
- Worked with all departments to reserve rooms and set dates/times for 2019 biometrics screenings in January, February, and March of 2019.
- Finalized 1st draft of 2019 Wellness Program enrollment communication and send to Aspirus graphics department to be updated.
- Helping with portal support.

Wellness Activities-Going on Now

Work out Watch - Quarter 4: Employees have the opportunity to earn 500 wellness points just by sticking to their physical fitness goal for the quarter. In order to claim these points they must complete and submit a "Work Out Watch Form" to the Wellness coordinator by each quarter deadline. Must have goal created and approved by the Wellness Coordinator by October 15th. Employees complete a self- review form of their goal and submit to the Coordinator at the end of each quarter to determine employee wellness points awarded.

Follow-up Health Coaching Session – Quarter 4: This includes a scheduled appointment with an Aspirus Health Coach to review health goals set in January after the screenings. This activity is worth 250 points for quarter three and/or four. The Aspirus Health Coach will mark this activity as complete and you will automatically receive your points.

Financial Wellness Workshops: Employees will have an opportunity to complete a MET fitness assessment. This assessment is calculated based on a formula that incorporates the employees' current activity level, height, weight, and resting pulse. The fitness assessments will be offered every six months to allow employees to measure progress over time.

Enclosures:

August 6th, 2018 Wellness Board Meeting Minutes

October 16th, 2018 Wellness Committee Meeting Minutes

Financial workshop flyer

Wood County Employee Wellness Board Meeting Minutes

Monday, August 6, 2018

Wood County Courthouse, IT Conference Room

Board members present: Amy Kaup, Donna Rozar, Dawn Schmutzer, Kim McGrath (HR Director—ex-officio), Sue Kunferman, Jordon Bruce (by audio call)

Also present: (for part or all of the meeting) Adam Fandre (Wellness Coordinator), Amanda Handrahan (Aspires), Angela Zausch (The Horton Group)

1. Chair Kunferman called the meeting to order at 10:05 a.m.
2. **Introductions** were made around the table after Angela arrived at 1017.
3. **Public comments:** None
4. Motion (Kaup/Schmutzer) to receive and place on file the minutes from the May 10, 2018 meeting with edits (changed “Jordon” to “Bruce” on a motion to adjourn). All ayes. Motion carried.
5. **Discussion/approve Policy regarding repeated no-shows**
With the increased participation numbers in the Wellness Program, no-shows are problematic. An Aspius policy was circulated that includes a “3 strikes, you’re out” rule. The consensus of the Board was to approve a similar policy. Because of its fiscal implications, the policy will need Executive Committee approval. It was clarified that this policy will apply to the first coaching session, which is the third part of the requirements to qualify for the insurance premium discount.
6. **2018-2019 Employee Influenza Vaccination dates and locations**
Jordon will coordinate the schedule for the flu shots this fall. Locations will be at City Hall Plaza, Norwood, Courthouse, River Block, Edgewater Haven and the Highway Department.
7. **Review financials**
The Chair reported the 2019 budget would be about the same as the 2018 budget, which is on track. A discussion was had about decreasing the budgeted number of ergonomic evaluations. Furthermore, a discussion took place on the budgeted amount of a 90/10 vs. 80/20 insurance premium sharing program.
8. **Update from The Horton Group**
Angela discussed the definition of “wellness incentives” being mandatory or voluntary in light of the AARP lawsuit. More information will be forthcoming. She also announced that applications were being taken for the Wellness Council’s “The Light of Wellness” awards, which are success

stories from Wellness Programs. She encouraged Wood County to submit an application. She reported that Horton has moved to an outcomes based program for their Wellness Program and time will tell how that all goes.

9. Updates from Wellness Committee

Adam gave updates from the Wellness Committee. Also discussed were a desire to emphasize mental health initiatives in the Wellness Program, stress relief initiatives, the availability of EAP, and Tele mental health. The question was asked, "What would it look like if we implemented any of these initiatives?" Further discussion will be had in the future.

10. General employee wellness updates

The document "Health Coaching Overview" was reviewed. It was noted that a total of 548 individuals have received coaching related to physical activity. Other statistics of the Wellness Program were noted.

11. Future meeting agenda items—noted

12. Next meeting date: Friday, November 2, 2018, 8:30 a.m. to 10:30 a.m., IT Conference Room, Wood County Courthouse

13. Motion (Rozar/Kaup) to adjourn the meeting at 11:13 a.m.

Submitted and electronically signed,

Donna M. Rozar

Donna Rozar, secretary

Minutes in draft form until approved at the next Wood County Wellness Board meeting

Name of Meeting: Wellness Committee Meeting Agenda
Date: 10/16/2018

Location: Courthouse Room 114 or *8408

Time Called to Order: 2:02pm

Time Adjourned: 2:46pm

Call in Number: *8408

Members Present/Call in

Adam, Dawn, Lisa, Kim, Laura, Kirsten, Kristie (phone) and Maria

Members Absent:

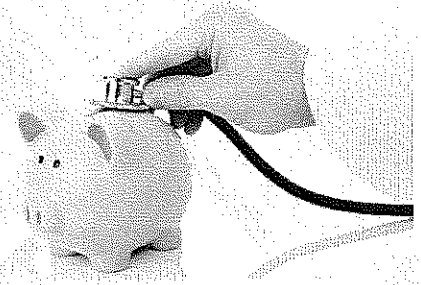
Recording Professional:
 Kim Keech

Next Meeting:

- Date: 3rd Tuesday of each month, November 20th, 2018
- Time: 1:30pm
- Location: TBD
- Call in #: *8408

AGENDA ITEM	DISCUSSION/ RECOMMENDATIONS	CONCLUSIONS /ACTIONS	RESPONSIBLE PARTY
Quarter 4 Wellness Challenge	<ul style="list-style-type: none"> • Healthy Hibernation 	Three option for choosing a goal around: weight, physical activity and water/nutrition through ManageWell. Adam will get communication finalized and share with everyone.	All
Quarter 3 Payouts	<ul style="list-style-type: none"> • October 25th 	Adam will send confirmation email to those receiving on the 23 rd or 24th	Adam
Financial Wellness	<ul style="list-style-type: none"> • Flyer • Overview • Start date 	Emailed 10/16/18 to all Wood County employees. Will be recorded an available for viewing afterwards. Concerns of privacy were brought up. That is why videos being recorded will be a positive. Employees can view in private.	All
Wellness Culture Audit	<ul style="list-style-type: none"> • Review 	Wellness Survey through SurveyMonkey. Will be send out next week or the week after. It is a 100% anonymous.	All
WELCOA Benchmark Survey Results	<ul style="list-style-type: none"> • Review 	Worksite Wellness Survey through Welcoa. Results will be combined with culture audit to address direction moving forward.	All
Wellness Committee/Champs bios	<ul style="list-style-type: none"> • In ManageWell? 	Will be coming soon.	All
Bulletin Board Topics/Content	<ul style="list-style-type: none"> • Feedback • Other suggestions 	Continues to go very well.	Adam/All
Other	<ul style="list-style-type: none"> • Any other items? 	-130 Health coaching appointments scheduled. -2019 Wellness Mailing tentatively planned to be mailed in late-November. Adam sent into graphics already and is waiting on first draft. -Reminder that InBody is going on and that there are still openings for those who are interested. - Concerns of how flu shots were held were brought up. Overall, many employees upset with how they were run/organized. Feedback will be passed along.	Adam/All
How to Get Wellness Word Out & Increase Participation	<ul style="list-style-type: none"> • Identified locations whose participation rates are lowest, will try to reach out to these areas. • Update on department interactions (who talked to who) 	N/A	All

YOUR FINANCIAL WELLNESS



WHERE DOES MY MONEY GO?

Making financial decisions can be tough—especially if you don't have a plan. Learn to track your money and develop a spending plan.

NOVEMBER 1; 12:00 - 12:45pm; Room 114

» 100 Wellness Points

MAKE YOUR MONEY WORK FOR YOU

Now that you have a plan, let's put it into action! Do you have long-term goals for your money? Do you have an emergency savings?

Let's start today!

NOVEMBER 29; 12:00 - 12:45pm; Room 114

(courthouse)

TOPIC BASED ON ATTENDEE REQUESTS

We are past basic budgeting and ready to focus on specific money goals. What do you want to talk about? This class topic will be based on attendee feedback.

DECEMBER 13; 12:00 - 12:45pm; Room 114

» 50 Wellness Points

TOPIC BASED ON ATTENDEE REQUESTS

We are past basic budgeting and ready to focus on specific money goals. What do you want to talk about? This class topic will be based on attendee feedback.

DECEMBER 20; 12:00 - 12:45pm; Room 114

» 50 Wellness Points

CLASS FACILITATOR:

Jackie Carattini, Wood County UW-Extension Family Living Educator, will lead this series of classes, focused on YOUR financial wellness.

TOPICS:

The first 2 classes have set topics. After that, class topics will focus on issues that are important to attendees—increasing your credit score, saving for college, retirement, etc.

WELLNESS POINTS:

- Earn up to 500 Wellness Points
- Points will be awarded for attending classes
- Additional points can be earned by completing homework assignments

All classes will be livestreamed to the Wood County Annex & Health Center.

RSVP to Wendy Young: wyoung@co.wood.wi.us

An EEO/AA employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title VI, Title IX, and ADA requirements. Please make requests for reasonable accommodations to ensure equal access to educational programs as early as possible preceding the scheduled program, service or activity. Requests are kept confidential.

UW
Extension
Wood County

COUNTY BOARD
September 2018 vouchers

REPORT ON CLAIMS
Paid October 2018

#1

DEPT CODE	CLAIMANT	NATURE OF CLAIM	AMOUNT
PD-PP	Wisconsin Employee Trust Funds	Retirement	\$ 455,919.73
CB	Robert Ashbeck	September 2018 Per Diem	\$ 450.00
CB	Allen Breu	September 2018 Per Diem	\$ 250.00
CB	William Clendenning	September 2018 Per Diem	\$ 715.00
CB	Ken Curry	September 2018 Per Diem	\$ 680.00
CB	Michael Feirer	October 2018 Per Diem	\$ 300.00
CB	Adam Fischer	September 2018 Per Diem	\$ 780.00
CB	Jake Hahn	September 2018 Per Diem	\$ 250.00
CB	Brad Hamilton	September 2018 Per Diem	\$ 400.00
CB	Marion Hokamp	September 2018 Per Diem	\$ 350.00
CB	David La Fontaine	September 2018 Per Diem	\$ 300.00
CB	Bill Leichtnam	September 2018 Per Diem	\$ 500.00
CB	Doug Machon	September 2018 Per Diem	\$ 550.00
CB	Lance Pliml	September 2018 Per Diem	\$ 400.00
CB	Dennis Polach	September 2018 Per Diem	\$ 450.00
CB	Donna Rozar	September 2018 Per Diem	\$ 445.00
CB	Jason Zaleski	October 2018 Per Diem	\$ 250.00
CB	Joe Zurfluh	September 2018 Per Diem	\$ 250.00
TOTAL			\$ 463,239.73

Chairman

Executive Committee

Committee Report

County of Wood

Report of claims for: WOOD COUNTY CLERK

For the period of: OCTOBER 2018

For the range of vouchers: 06180299 - 06180331

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06180299	WOODTRUST BANK NA	September VISA Charges	09/27/2018	\$321.34	P
06180300	LANGTON DENNIS	Sept. Deliveries	09/27/2018	\$180.50	P
06180301	TDS TELECOM	VAR DEPT TDS PH BILLS SEPT 18	10/01/2018	\$252.79	P
06180302	FRONTIER COMMUNICATIONS	Various Mfld Phone Chgs - Sept	10/05/2018	\$133.86	P
06180303	MAILFINANCE	Mail Machine Lease Pymt - 3 mo	10/05/2018	\$1,552.86	P
06180304	WISCONSIN MEDIA	VAR ADS 9-1 / 9/30/18	10/09/2018	\$1,496.32	P
06180305	MINER TRENT	MINER - MILEAGE FOR WCA/WCCA	10/09/2018	\$92.65	P
06180306	CENTURYLINK	Various Long Distance - 9/2018	10/11/2018	\$132.75	P
06180307	ELECTION SYSTEMS & SOFTWARE	Ballots/Coding - 11/6/18 Elec.	10/12/2018	\$19,431.95	P
06180308	UNITED MAILING SERVICE	MAIL FEES SEPT 1-30 2018	10/12/2018	\$815.66	P
06180309	UNITED PARCEL SERVICE	REPLENISH UPS ACCT OCT 2018	10/22/2018	\$200.00	P
06180310	ASHBECK ROBERT	R ASHBECK SEPT 18 MILEAGE	10/23/2018	\$135.16	P
06180311	BREU ALLEN	A BREU SEPT 18 MILEAGE	10/23/2018	\$38.15	P
06180312	CLENDENNING WILLIAM	W CLENDENNING SEPT 18 MILEAGE	10/23/2018	\$164.59	P
06180313	CURRY KENNETH	K CURRY SEPT 18 MIL & MEALS	10/23/2018	\$189.68	P
06180314	FEIRER MICHAEL	M FEIRER OCT 18 MILEAGE	10/23/2018	\$82.84	P
06180315	FISCHER ADAM	A FISCHER SEPT 18 MILEAGE	10/23/2018	\$436.00	P
06180316	HAHN JAKE	J HAHN SEPT 18 MILEAGE	10/23/2018	\$39.24	P
06180317	HAMILTON BRAD R	B HAMILTON SEPT 18 MIL & MEALS	10/23/2018	\$133.55	P
06180318	HOKAMP MARION	M HOKAMP SEPT 18 MILEAGE	10/23/2018	\$53.41	P
06180319	LAFONTAINE DAVID	D LAFONTAINE SEPT 18 MILEAGE	10/23/2018	\$80.66	P
06180320	LAFONTAINE DAVID	B LEICHTNAM SEPT 18 MILEAGE	10/23/2018	\$200.02	P
06180321	MACHON DOUG	D MACHON SEPT 18 MILEAGE	10/23/2018	\$243.07	P
06180322	PLIML LANCE	L PLIML SEPT 18 MILEAGE	10/23/2018	\$110.09	P
06180323	POLACH DENNIS	D POLACH SEPT 18 MILEAGE	10/23/2018	\$47.74	P
06180324	ROZAR DONNA	D ROZAR SEPT 18 MILEAGE	10/23/2018	\$79.57	P
06180325	ZALESKI JASON	J ZALESKI SEPT 18 MILEAGE	10/23/2018	\$82.84	P
06180326	ZURFLUH JOSEPH SR	J ZURFLUH SEPT 18 MILEAGE	10/23/2018	\$45.78	P
06180327	LEICHTNAM BILL	B LEICHTNAM SEPT 18 MILEAGE	10/25/2018	\$200.02	P
06180328	FRONTIER COMMUNICATIONS	Various Mfld Phone Chgs - Oct	10/19/2018	\$135.20	P
06180329	WOODTRUST BANK NA	VISA Charges - October 2018	10/20/2018	\$1,152.00	P
06180330	LANGTON DENNIS	October Deliveries	10/30/2018	\$218.50	P

Committee Report - County of Wood

WOOD COUNTY CLERK - OCTOBER 2018

06180299 - 06180331

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06180331	TDS TELECOM	VAR DEPT TDS PH BILL OCT 2018	10/30/2018	\$252.30	P
Grand Total:				\$28,731.09	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: OCTOBER 2018

For the range of vouchers: 14180200 - 14180238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14180200	AMT	GARNISHMENT PAYMENT	09/27/2018	\$203.00	P
14180201	BOSTON MUTUAL	WHOLE LIFE INSURANCE	09/27/2018	\$1,322.09	P
14180202	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT PAYMENT	09/27/2018	\$250.42	P
14180203	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	09/27/2018	\$150.12	P
14180204	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	09/27/2018	\$135.77	P
14180205	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INS	09/27/2018	\$2,807.77	P
14180206	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	09/27/2018	\$1,767.63	P
14180207	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP(VOL) LIFE	09/27/2018	\$3,740.35	P
14180208	SUPPORT PAYMENT CLEARINGHOUSE	CHILD SUPPORT PAYMENT	09/27/2018	\$227.80	P
14180209	WIPFLI LLP	DYNAMICS SUPPORT	09/20/2018	\$505.80	P
14180210	SKILL PATH SEMINARS	HANDLING GARNISHMENTS WEBINAR	10/02/2018	\$149.00	P
14180211	CUMMINGS MARLA	MILEAGE, TRNG, OFFICE EXPENSES	10/04/2018	\$2,230.94	P
14180212	UW - MARSHFIELD WOOD COUNTY	Reimbursement of CIP Expenses	10/09/2018	\$133.39	P
14180213	AMT	GARNISHMENT PAYMENT	10/11/2018	\$203.00	P
14180214	BOSTON MUTUAL	WHOLE LIFE INSURANCE	10/11/2018	\$1,308.21	P
14180215	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT PAYMENT	10/11/2018	\$250.42	P
14180216	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	10/11/2018	\$150.12	P
14180217	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	10/11/2018	\$135.77	P
14180218	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	10/11/2018	\$107.22	P
14180219	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INS	10/11/2018	\$2,866.53	P
14180220	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INS	10/11/2018	\$1,840.10	P
14180221	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE	10/11/2018	\$3,762.46	P
14180222	SUPPORT PAYMENT CLEARINGHOUSE	CHILD SUPPORT PAYMENT	10/11/2018	\$227.80	P
14180223	WI SCTF	CHILD SUPPORT R&D FEES 2018	10/11/2018	\$130.00	P
14180224	AGING RESOURCE CENTER OF CENTRAL WISCONSIN	4TH QTR 2018 TAX LEVY	10/03/2018	\$49,569.50	P
14180225	RAPIDS SIGN INC	FINANCE DEPT SIGN	10/11/2018	\$22.00	P
14180226	BADGER STATE INDUSTRIES	SIGNAGE FOR UW MFLD	09/28/2018	\$4,877.06	P
14180227	BADGER STATE INDUSTRIES	SIGNAGE FOR UW MFLD	10/10/2018	\$1,801.83	P
14180228	AMT	GARNISHMENT PAYMENT	10/25/2018	\$203.00	P
14180229	BOSTON MUTUAL	WHOLE LIFE INSURANCE	10/25/2018	\$1,308.21	P
14180230	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT PAYMENT	10/25/2018	\$244.92	P
14180231	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	10/25/2018	\$150.12	P
14180232	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	10/25/2018	\$130.52	P

Committee Report - County of Wood

FINANCE - OCTOBER 2018

14180200 - 14180238

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14180233	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	10/25/2018	\$114.24	P
14180234	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY	10/25/2018	\$2,883.76	P
14180235	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INS	10/25/2018	\$1,806.79	P
14180236	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	10/25/2018	\$3,652.38	P
14180237	SUPPORT PAYMENT CLEARINGHOUSE	CHILD SUPPORT PAYMENT	10/25/2018	\$227.80	P
14180238	UW - MARSHFIELD WOOD COUNTY	REIMBURSEMENT FOR CIP EXPENSES	10/29/2018	\$2,723.60	P
Grand Total:				\$94,321.44	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: OCTOBER 2018

For the range of vouchers: 17180116 - 17180127

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17180116	WI DEPT OF WORKFORCE DEVELOPMENT	Unemployment Charges - Aug '18	09/06/2018	\$1,287.94	P
17180117	WI DEPT OF WORKFORCE DEVELOPMENT	Unemployment-Sept 2018	10/08/2018	\$1,389.98	P
17180118	BLUE WATER BENEFITS CONSULTING LLC	Bluewaters Q3	10/08/2018	\$947.40	P
17180119	RUDER WARE LLSC	Contracted Legal Services	09/11/2018	\$1,386.50	P
17180120	MCGRATH KIM	Mileage/Travel June-Oct 2018	10/11/2018	\$212.22	P
17180121	NORTHWOODS LASER & EMBROIDERY	Service & Retirement Plaques	09/23/2018	\$71.75	P
17180122	WOODTRUST BANK NA	Visa Charges - September 2018	09/20/2018	\$328.31	P
17180123	LEADINGAGE WISCONSIN	MRA Salary Survey	10/10/2018	\$150.00	P
17180124	MARSHFIELD LABORATORIES	Drug & Alcohol Testing	09/30/2018	\$191.70	P
17180125	ASPIRUS	Drug & Alcohol Testing	10/01/2018	\$288.00	P
17180126	US HEALTH WORKS MEDICAL GROUP PC	Drug & Alcohol Testing	09/26/2018	\$935.00	P
17180127	HORTON GROUP INC THE	Consulting Fees - Oct 2018	10/02/2018	\$2,083.33	P
Grand Total:				\$9,272.13	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Systems

For the period of: October 2018

For the range of vouchers: 27180268 - 27180318

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27180268	AMAZON CAPITAL SERVICES	Norwood Grounding Enhancement	09/06/2018	\$166.84	P
27180269	AMAZON CAPITAL SERVICES	Norwood grounding Enhancement	09/10/2018	\$34.44	P
27180270	WI DEPT OF TRANSPORTATION	Badger TraCS	09/13/2018	\$40.00	P
27180271	CDW GOVERNMENT INC	Monitors for UWEX	08/23/2018	\$599.70	P
27180272	US BANK	Credit card charges	08/25/2018	\$917.80	P
27180273	CDW GOVERNMENT INC	Health Dept- Mice	09/04/2018	\$101.01	P
27180274	CDW GOVERNMENT INC	Norwood Wall mounts	09/05/2018	\$84.60	P
27180275	CDW GOVERNMENT INC	Norwood wall mounts	09/06/2018	\$211.50	P
27180276	CDW GOVERNMENT INC	Headset & Batteries CC/HS	09/12/2018	\$251.49	P
27180278	COMPUTER INFORMATION SYSTEMS INC	MCS Mapping/ Rapids PD	06/22/2018	\$3,234.00	P
27180279	COMPUTER INFORMATION SYSTEMS INC	MCS Mapping/ Ptsville	08/13/2018	\$462.00	P
27180280	AMAZON CAPITAL SERVICES	Norwood grounding enhancement	09/26/2018	\$15.28	P
27180281	GRAYBAR	Norwood grounding enhancement	09/12/2018	\$71.87	P
27180282	GRAYBAR	Norwood Grounding enhancement	09/07/2018	\$205.09	P
27180283	SOLARUS	Phone Chgs Acct 00063942-1	10/01/2018	\$8,497.90	P
27180284	SOLARUS	PHONE CHGS ACCT 00077856-5	10/01/2018	\$302.20	P
27180285	SOLARUS	PHONE CHGS ACCT 00061009-7	10/01/2018	\$74.99	P
27180286	SOLARUS	PHONE CHGS ACCT 0011161-9	10/01/2018	\$20.00	P
27180287	SCHREIBER DAVID	Mileage	10/01/2018	\$184.21	P
27180288	FRONTIER COMMUNICATIONS	Phone charges	09/22/2018	\$542.00	P
27180289	FRONTIER COMMUNICATIONS	Phone Charges	09/22/2018	\$1,135.82	P
27180290	MARSHFIELD UTILITIES	Fiberoptic- 3rd QTR 2018	09/25/2018	\$877.00	P
27180291	AT&T DATACOMM INC	Data Plan 451-4022	09/17/2018	\$88.55	P
27180292	US BANK	Credit Card Charges	09/25/2018	\$1,093.39	P
27180293	US CELLULAR	Cell phone chgs Acct 277407322	09/16/2018	\$2,526.63	P
27180294	US CELLULAR	Cell Phone Chgs Acct 851710598	09/16/2018	\$718.78	P
27180295	US CELLULAR	Cell phone chgs acct 203538532	09/20/2018	\$959.38	P
27180296	US CELLULAR	Cell phone chgs acct 203391922	09/20/2018	\$204.36	P
27180297	US CELLULAR	Cell phone chgs acct 217293182	09/20/2018	\$753.98	P
27180298	KAUP AMY	Mileage	10/10/2018	\$293.21	P
27180299	IVES MATTHEW	Mileage	10/17/2018	\$303.72	P
27180300	AMAZON CAPITAL SERVICES	Display Cables Dispatch	10/12/2018	\$59.94	P
27180301	AMAZON CAPITAL SERVICES	CorpCounsel Headset	09/28/2018	\$45.96	P
27180302	AMAZON CAPITAL SERVICES	Corp Counsel Headset	09/28/2018	\$179.99	P

Committee Report - County of Wood

Systems - October 2018

27180268 - 27180318

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27180303	AMAZON CAPITAL SERVICES	Conference Supplies	09/16/2018	\$37.97	P
27180304	CCB TECHNOLOGY	CCB Services	10/04/2018	\$700.00	P
27180305	NEW HORIZONS	Cyber Security Training	05/31/2018	\$3,300.00	P
27180306	CDW GOVERNMENT INC	Headset & Batteries	09/20/2018	\$29.41	P
27180307	ULTRACOM WIRELESS COMMUNICATI	Galaxy S8	10/02/2018	\$99.99	P
27180308	ULTRACOM WIRELESS COMMUNICATI	galaxy tab- 7154595407	10/02/2018	\$711.80	P
27180309	ULTRACOM WIRELESS COMMUNICATI	i phone- 7156973458	10/02/2018	\$74.00	P
27180310	BAYCOM INC	Toughbook adapter plates	10/12/2018	\$225.00	P
27180311	AMAZON CAPITAL SERVICES	Waste Toner	10/10/2018	\$52.91	P
27180312	AMAZON CAPITAL SERVICES	Waste toner	10/10/2018	\$26.88	P
27180313	AMAZON CAPITAL SERVICES	HDMI adapter	10/16/2018	\$13.98	P
27180314	SOLARWINDS	Maintenance	10/24/2018	\$319.00	P
27180315	EO JOHNSON COMPANY INC	Papercut billing 3rd QTR 2018	10/19/2018	\$15,422.80	P
27180316	AMAZON CAPITAL SERVICES	Mobil printer	10/18/2018	\$79.00	P
27180317	AMAZON CAPITAL SERVICES	Display Adapters	10/30/2018	\$20.98	P
27180318	AMAZON CAPITAL SERVICES	Storage Bins	10/29/2018	\$119.14	P

Grand Total:**\$46,490.49**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: OCTOBER 2018

For the range of vouchers: 19180892 - 19180991 50120330 - 50120332

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19180892	ACE HARDWARE	SUPPLIES	09/24/2018	\$9.99	P
19180893	ACE HARDWARE	SUPPLIES	09/25/2018	\$13.98	P
19180894	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	09/25/2018	\$4,129.79	P
19180895	CRESCENT ELECTRIC SUPPLY CO	EOC - ELECTRICAL SUPPLIES	09/17/2018	\$8.58	P
19180896	CRESCENT ELECTRIC SUPPLY CO	EOC - ELECTRICAL SUPPLIES	09/17/2018	\$6.86	P
19180897	CRESCENT ELECTRIC SUPPLY CO	EOC - ELECTRICAL SUPPLIES	09/21/2018	\$189.63	P
19180898	DECKER SUPPLY CO	COURTHOUSE SIGNS	09/25/2018	\$67.85	P
19180899	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	09/19/2018	\$176.94	P
19180900	KRISS PREMIUM PRODUCTS INC	BOILER CHEMICALS	09/17/2018	\$667.26	P
19180901	SCHMITT ACOUSTICS LLC	EOC - CEILING	09/21/2018	\$2,122.20	P
19180902	WINSUPPLY OF WISCONSIN RAPIDS	EOC - SUPPLIES	09/19/2018	\$166.40	P
19180903	WINSUPPLY OF WISCONSIN RAPIDS	EOC - SUPPLIES	09/21/2018	\$8.52	P
19180904	WOOD TRUST BANK	JAIL,MOWER TIRES,RB,AIRPORT AV	09/20/2018	\$501.52	P
19180905	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	10/02/2018	\$4,630.02	P
19180906	CRESCENT ELECTRIC SUPPLY CO	PARTS FOR BOILER	09/25/2018	\$27.24	P
19180907	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	09/26/2018	\$85.36	P
19180908	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	09/30/2018	\$7,758.74	P
19180909	RON'S REFRIGERATION & AC INC	RIVER BLOCK AC REPAIRS	09/27/2018	\$94.00	P
19180910	SHERWIN-WILLIAMS CO THE	EOC - PAINT SUPPLIES	10/01/2018	\$14.93	P
19180911	WASTE MANAGEMENT	WASTE DISPOSAL COURTHOUSE	09/25/2018	\$927.26	P
19180912	WASTE MANAGEMENT	WASTE DISPOSAL JOINT USE	09/25/2018	\$75.77	P
19180913	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC HUMAN SVCS	09/26/2018	\$302.60	P
19180914	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	09/26/2018	\$225.39	P
19180915	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	09/26/2018	\$86.27	P
19180916	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC AIRPORT CBRF	09/26/2018	\$80.95	P
19180917	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	09/26/2018	\$10.52	P
19180918	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	09/26/2018	\$551.47	P
19180919	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	09/26/2018	\$98.05	P
19180920	WE ENERGIES	GAS SERVICE JAIL	09/26/2018	\$441.20	P
19180921	WE ENERGIES	GAS SERVICE COMMUNICATIONS	09/26/2018	\$22.69	P
19180922	WE ENERGIES	GAS SERVICE COURTHOUSE	09/26/2018	\$557.40	P
19180923	WE ENERGIES	GAS SERVICE AIRPORT CBRF	09/25/2018	\$2.34	P
19180924	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	09/27/2018	\$13.88	P
19180925	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	09/27/2018	\$10.23	P

Committee Report - County of Wood

MAINTENANCE / PURCHASING -
OCTOBER 2018

50120330 - 50120332 19180892 - 19180991

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19180926	WE ENERGIES	GAS SERVICE RIVER BLOCK	09/27/2018	\$725.04	P
19180927	ACE HARDWARE	COUNTY CLERK REMODEL - STAIN	10/01/2018	\$8.59	P
19180928	ACE HARDWARE	SUPPLIES	10/05/2018	\$5.59	P
19180929	FIRST SUPPLY	SHOWER FOR JAIL	10/05/2018	\$573.51	P
19180930	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	10/03/2018	\$239.17	P
19180931	GAPPA SECURITY SOLUTIONS LLC	EOC REMODEL - DOOR HARDWARE	10/02/2018	\$126.50	P
19180932	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE CBRF	10/01/2018	\$200.00	P
19180933	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE HUMAN SERVICES	10/01/2018	\$200.00	P
19180934	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE RIVER BLOCK	10/01/2018	\$80.00	P
19180935	GROUNDS DETAIL SERVICE LLC	ROCK PROJECT RIVER BLOCK	10/01/2018	\$1,727.92	P
19180936	MENARDS - PLOVER	COUNTY CLERK REMODEL SUPPLIES	09/28/2018	\$50.20	P
19180937	MENARDS - PLOVER	COUNTY CLERK REMODEL SUPPLIES	10/03/2018	\$27.71	P
19180938	PBBS EQUIPMENT CORPORATION	BOILER REPAIRS	10/03/2018	\$1,049.99	P
19180939	SUPERIOR CHEMICAL CORPORATION	JANITORIAL SUPPLIES	10/02/2018	\$174.74	P
19180940	UNITED RENTALS NORTH AMERICA INC	EOC REMODEL - FILTERS	10/04/2018	\$43.07	P
19180941	VAN ERT ELECTRIC COMPANY INC	FINANCE - LIGHTING	10/04/2018	\$794.40	P
19180942	ACE HARDWARE	SUPPLIES	10/12/2018	\$12.99	P
19180943	ACE HARDWARE	BATTERY	10/16/2018	\$4.59	P
19180944	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANED RIVER BLOCK WINDOWS	10/10/2018	\$2,080.00	P
19180945	BAUER'S FLOOR MART	EOC - BASEBOARD	10/02/2018	\$173.00	P
19180946	COMPLETE CONTROL	RIVER BLOCK HVAC SERVICE CALL	09/30/2018	\$120.00	P
19180947	CRESCENT ELECTRIC SUPPLY CO	CH AVIGILON UPGRADE WIRE	10/08/2018	\$151.28	P
19180948	FASTENAL COMPANY	SUPPLIES	10/04/2018	\$3.92	P
19180949	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	10/15/2018	\$40.00	P
19180950	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	10/15/2018	\$40.00	P
19180951	GAPPA SECURITY SOLUTIONS LLC	CH AVIGILON UPGRADE HARDWARE	10/10/2018	\$15,939.33	P
19180952	HOME DEPOT CREDIT SERV (Maintenance)	CH JAIL CLRK CBRF RB EOC HWY	10/05/2018	\$1,188.26	P
19180953	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	10/16/2018	\$120.00	P
19180954	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	10/10/2018	\$54.80	P
19180955	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	10/10/2018	\$38.71	P
19180956	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	10/10/2018	\$368.90	P
19180957	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	10/10/2018	\$2,999.75	P
19180958	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	10/10/2018	\$970.01	P
19180959	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	10/10/2018	\$7.01	P
19180960	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	10/10/2018	\$72.35	P
19180961	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	10/10/2018	\$33.22	P
19180962	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	10/10/2018	(Voided)	P
19180962R	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	10/10/2018	\$8,413.99	P
19180963	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	10/10/2018	(Voided)	P
19180963R	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	10/10/2018	\$3,894.56	P
19180964	DIAMOND BUSINESS GRAPHICS	PRINTING	10/30/2018	\$41.91	
19180965	INDIANHEAD SPECIALTY CO	STAMPS	10/30/2018	\$138.80	
19180966	NASSCO INC	PAPER SUPPLIES	10/30/2018	\$336.00	
19180967	OFFICE DEPOT	OFFICE SUPPLIES	10/30/2018	\$613.75	

Committee Report - County of Wood

MAINTENANCE / PURCHASING -
OCTOBER 2018

50120330 - 50120332 19180892 - 19180991

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19180968	OFFICE DEPOT	OFFICE SUPPLIES	10/30/2018	(\$71.70)	
19180969	QUALITY PLUS PRINTING INC	PRINTING	10/30/2018	\$810.00	
19180970	SCHILLING SUPPLY COMPANY	PAPER SUPPLIES	10/30/2018	\$450.72	
19180971	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/30/2018	\$1,876.05	
19180972	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/30/2018	\$1,126.19	
19180973	ACE HARDWARE	SUPPLIES	10/17/2018	\$7.18	P
19180974	ACE HARDWARE	TOOLS	10/18/2018	\$19.46	P
19180975	ACE HARDWARE	SUPPLIES	10/19/2018	\$9.99	P
19180976	ACE HARDWARE	PARTS - HEALTH DEPT	10/23/2018	\$5.99	P
19180977	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	09/28/2018	\$568.09	P
19180978	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	10/17/2018	\$320.82	P
19180979	CRESCENT ELECTRIC SUPPLY CO	SWITCHES FOR JAIL	10/08/2018	\$29.75	P
19180980	CRESCENT ELECTRIC SUPPLY CO	LIGHT BULBS FOR RIVER BLOCK	10/17/2018	\$173.08	P
19180981	FIRE & SAFETY EQUIPMENT INC	FIRE SUPPRESSION SERVICE	10/16/2018	\$247.75	P
19180982	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	10/17/2018	\$176.94	P
19180983	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	10/24/2018	\$7,758.74	P
19180984	OTIS ELEVATOR CO	ELEVATOR SVC CONTRACT-ANNUAL	10/22/2018	\$2,179.08	P
19180985	OTIS ELEVATOR CO	ELEVATOR SVC CONTR 11/1-1/31	10/22/2018	\$1,028.16	P
19180986	QUALITY DOOR & HARDWARE	WEATHERSTRIP	10/15/2018	\$19.48	P
19180987	RAPIDS SIGN INC	UPDATE OUTSIDE RB SIGNS	10/18/2018	\$750.00	P
19180988	RAPID QUALITY LAWN & LANDSCAPING	FERTILIZING AND WEED CONTROL	10/21/2018	\$280.80	P
19180989	VAN TASSEL REUBEN	MILEAGE REIMBURSEMENT	10/31/2018	\$129.17	P
19180990	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/30/2018	\$911.67	
19180991	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/30/2018	(\$357.94)	
50120330	MIDLAND PAPER		10/02/2018	\$695.57	P
50120331	MIDLAND PAPER		10/25/2018	\$208.25	P
50120332	MIDLAND PAPER		10/30/2018	\$636.47	P

Grand Total:**\$87,959.15**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

COMMITTEE REPORT
SAFETY, WORK COMP
AND INSURANCE
SEPTEMBER 2018

#1

VOUCHER#	VENDOR	DESCRIPTION	AMOUNT
ALL THE BELOW WERE PAID BY AEGIS (TPA)			
PREPAID	WORK COMP CLAIM	PPD	\$1,086.00
PREPAID	ASPIRUS DOCTORS CLINICS	WC MED REIMBURSE	\$173.00
PREPAID	JOHN KILTY CHIROPRACTIC SC	WC MED REIMBURSE	\$47.41
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$31.07
PREPAID	THE ALARIS GROUP	WC MED REIMBURSE	\$110.50
PREPAID	THE ALARIS GROUP	WC MED REIMBURSE	\$34.00
PREPAID	THE ALARIS GROUP	WC MED REIMBURSE	\$365.50
PREPAID	THE ALARIS GROUP	WC MED REIMBURSE	\$161.50
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$13.90
PREPAID	STOIBER CHIROPRACTIC	WC MED REIMBURSE	\$106.81
PREPAID	STOIBER CHIROPRACTIC	WC MED REIMBURSE	\$79.55
PREPAID	STOIBER CHIROPRACTIC	WC MED REIMBURSE	\$213.62
PREPAID	ASPIRUS SPINE & NEUROSCIENCE	WC MED REIMBURSE	\$451.35
PREPAID	STOIBER CHIROPRACTIC	WC MED REIMBURSE	\$106.81
PREPAID	RISING MEDICAL SOLUTIONS	BILL REVIEW SERVICES	\$1,423.16
PREPAID	ASPIRUS	WC MED REIMBURSE	\$7.99
PREPAID	ASPIRUS RIVERVIEW HOSPITAL	WC MED REIMBURSE	\$2,963.64
PREPAID	RISING MEDICAL SOLUTIONS	BILL REVIEW SERVICES	\$152.67
PREPAID	ASPIRUS	WC MED REIMBURSE	\$7.99
TOTAL			\$7,536.47

TTD - TEMPORARY TOTAL DISABILITY
TPD - TEMPORARY PARTIAL DISABILITY

PPD - PARTIAL PERMANENT DISABILITY
DB - DEATH BENEFIT

CHAIRMAN

Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: OCTOBER

For the range of vouchers: 23180030 - 23180037

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23180030	BAUERNFEIND BUSINESS TECHNOLOGIES INC	LIGHTNING STRIKE DAMAGE	10/02/2018	\$794.31	P
23180031	GAPPA SECURITY SOLUTIONS LLC	LIGHTNING STRIKE DAMAGE	09/26/2018	\$240.00	P
23180032	GAPPA SECURITY SOLUTIONS LLC	LIGHTNING STRIKE DAMAGE	09/27/2018	\$7,141.00	P
23180033	J & D AUTO BODY	SQUAD 52 REPAIR BILL	10/04/2018	\$851.00	P
23180034	INSPERITY BUSINESS SERVICES LP	LIGHTNING STRIKE DAMAGE	08/28/2018	\$1,495.00	P
23180035	SAFELITE FULFILLMENT INC	VEHICLE DAMAGE REPAIR BILL	10/25/2018	\$338.28	P
23180036	C & D AUTO	VEHICLE DAMAGE REPAIR BILL	10/30/2018	\$2,107.65	
23180037	FISTA INC	CHAINSAW TRAINING	10/30/2018	\$1,361.04	
Grand Total:				\$14,328.28	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: OCTOBER 2018

For the range of vouchers: 28180231 - 28180257

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28180231	CITY OF MARSHFIELD	SEPTEMBER SPECIALS	10/04/2018	\$93.44	P
28180232	CITY OF NEKOOSA TREASURER	SEPTEMBER SPECIALS	10/04/2018	\$780.56	P
28180233	CITY OF WISCONSIN RAPIDS	SEPTEMBER SPECIALS	10/04/2018	\$3,811.68	P
28180234	MOBILE LOCK & SECURITY	LOCK UP TAX DEED PROPERTIES	10/04/2018	\$371.95	P
28180235	TOWN OF PORT EDWARDS	SEPTEMBER SPECIALS	10/04/2018	\$743.55	P
28180236	TOWN OF SARATOGA	SEPTEMBER SPECIALS	10/04/2018	\$2,097.30	P
28180237	TOWN OF GRAND RAPIDS	SEPTEMBER SPECIALS	10/04/2018	\$976.52	P
28180238	TOWN OF LINCOLN	SEPTEMBER SPECIALS	10/04/2018	\$231.72	P
28180239	VILLAGE OF PORT EDWARDS TREAS	SEPTEMBER SPECIALS	10/04/2018	\$202.62	P
28180240	VILLAGE OF RUDOLPH	SEPTEMBER SPECIALS	10/04/2018	\$160.98	P
28180241	WOOD COUNTY REGISTER OF DEEDS	TAX DEED RECORDING FEES	10/04/2018	\$60.00	P
28180242	MOBILE LOCK & SECURITY	LOCK UP TAX DEED PROPERTY	10/09/2018	\$75.00	P
28180243	STATE OF WISCONSIN TREASURER	3RD QTR BIRTH & PROBATE	10/09/2018	\$31,972.28	P
28180244	WATER WORKS & LIGHTING COMM	UTILITIES TAX DEED PROPERTY	10/09/2018	\$6.52	P
28180245	WI DEPT OF ADMINISTRATION	SEPT 18 WI LAND INFO	10/09/2018	\$6,370.00	P
28180246	BEAR GRAPHICS INC	TAX ENVELOPES	10/16/2018	\$668.75	P
28180247	HAASL JASON	TAX OVERPAYMENT REFUND	10/16/2018	\$26.27	P
28180248	HILLER DAN	TAX OVERPAYMENT REFUND	10/16/2018	\$7.36	P
28180249	MAYER UPHOLSTERY	TAX OVERPAYMENT REFUND	10/16/2018	\$54.08	P
28180250	SPAETH TIMOTHY	TAX OVERPAYMENT REFUND	10/16/2018	\$13.37	P
28180251	STATE OF WISCONSIN TREASURER	SEPT COC REVENUES	10/16/2018	\$132,213.23	P
28180252	WOODTRUST BANK	SEPT MONTHLY SERVICE FEES	10/16/2018	\$887.13	P
28180253	GOETZ ABSTRACT & TITLE INC	TITLE REPORTS TAX DEEDS	10/23/2018	\$1,928.00	P
28180254	BEAVER CREEK NURSERY & LANDSCAPING LLC	TAX DEED MOWING EXPENSE	10/30/2018	\$245.00	P
28180255	GEHRT HEATHER	MEETING EXPENSES	10/30/2018	\$226.76	P
28180256	WATER WORKS & LIGHTING COMM	UTILITIES TAX DEED PROPERTY	10/30/2018	\$77.96	P
28180257	WOODTRUST BANK NA	MONTHLY VISA BILL	10/30/2018	\$223.00	P
Grand Total:				\$184,525.03	

Committee Report

County of Wood

Report of claims for: WELLNESS

For the period of: OCTOBER 2018

For the range of vouchers: 34180010 - 34180011

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34180010	WELLNESS COUNCIL	Membership Renewal	10/01/2018	\$495.00	P
34180011	ASPIRUS OCCUPATIONAL HEALTH	Ergonomic Assessment	09/25/2018	\$90.00	P
Grand Total:				\$585.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

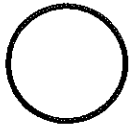
Committee Member:

Committee Member:

Committee Member:

10

Date Reported	Application	Error/Issue	Description	Solution	Root Cause	Impact	Finance Notes	HR Notes	IT Notes
9/21/2018	HRMS	Error when saving Open Payroll Report	Received an error when it was trying to save the report to the L drive	Issues with citrix. Reset citrix session	Infrastructure	Loss of time (5 min)	None	None	There were citrix issues
9/21/2018	Timestar	Auto lunch override issue	ALO (automatic lunch override) is applying to both employee lunches when it should only be applying to one	Have timestar update their configuration so it only applies to one lunch	Software configuration	Loss of time (2 min)	Currently a manual override	None	IT is currently working with the vendor and submitted a ticket with vendor support
10/8/2018 10/25/2018	HRMS All	3 Parks Dept casual employees were not paid correctly for job code/pay change on 9/16/18 There were no issues with	Parks dept had 3 casual employees change job titles from Ranger to LTE on 9/16/18. Along with the job title change, pay rate also changed but pay rates were not updated in the system.	Payroll Administrator was contacted by Park's Office Supervisor of the error. P. Administrator updated pay rate and will pay back employees on 10/11/18 pay check for the difference between old and new rate.	Data Entry	Employees paid incorrectly and Loss of time (10 min)	Payroll Administrator takes full responsibility for error. Should have compared pay rate on PAF to pay rate in the system instead of assuming that only the job code change was requested. Will be more diligent next time.	None	None



RESOLUTION#

Introduced by EXECUTIVE COMMITTEE
Page 1 of 1

Committee

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE: Offered Amount \$6,500.00
R.E. Taxes (7,861.46)
Tax Deed Expense (222.00)

LOSS (\$1,583.46)

WHEREAS, during the sealed bid process no offers were received on the below mentioned property, and,

WHEREAS, an open bid process was held and this was the best offer received on the below mentioned property, and,

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offer be accepted

City of Wisconsin Rapids

34-02330 Lot 8, Block 1, Lyon's 2nd Addition, City of Wisconsin Rapids, Wood County, Wisconsin, together with ½ of the vacated alley lying adjacent to said lot.

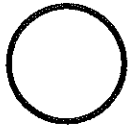
OFFERED AMOUNT

\$6,500.00

APPRAISED AMOUNT

\$10,000.00

Property is located at 161 12th Ave S, Wisconsin Rapids.



RESOLUTION#

Introduced by Executive Committee
Page 1 of 3

Committee

CAK

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MAC</u> , Finance Dir.		

INTENT & SYNOPSIS: To accept offer of sale of tax deeded property.

FISCAL NOTE:

Offered Amount	\$60,744.00
R.E. Taxes	(24,389.08)
Publication fees	(572.48)
Tax Deed fees	(1,349.47)
Special Charges	(9,448.43)
Special Assessments	(162.00)

GAIN \$24,822.54

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, a sealed bid process was held and these were the best offers received on the below mentioned properties, and,

WHEREAS, it is beneficial for Wood County to sell tax deeded property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offers be accepted

Town of Remington

14-01220 Lot 2, Block 16 of the Plat of Babcock, Town of Remington, Wood County, Wisconsin.

<u>MINIMUM BID</u>	<u>OFFER</u>
\$500.00	\$520.00

Property is vacant land north of 1632 Oak St, Town of Remington.

City of Pittsville

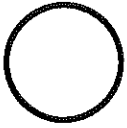
31-00271 Lot 13 of Block 5 in the Subdivision of the NW one-quarter of the NE one-quarter of Section 34, Township 23 North, Range 3 East, according to Sargent's Plat of the City of Pittsville, Wood County, Wisconsin.

<u>MINIMUM BID</u>	<u>OFFER</u>
\$1,000.00	\$1001.00

Property is vacant lot on 3rd Ave, City of Pittsville.

Village of Arpin

32-00075 That part of the SW one-quarter of the NE one-quarter of Section 28, Township 24 North, Range 4 East, Village of Arpin, Wood County, Wisconsin, described as follows, to wit: Commencing 400 feet North of the Southwest corner of the NE one-quarter of Section 28, Township 24 North, Range 4 East for the point of beginning; thence Easterly, parallel with the South line of said NE one-quarter, 4380 feet; thence Northerly parallel with the Westerly line



RESOLUTION# _____

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____

Page 2 of 3

Committee _____

of Said NE one-quarter, 330 feet; thence Westerly parallel with the South line of said NE one-quarter, 380 feet; thence Southerly along the West line of said NE one-quarter, 330 feet to the point of beginning, except highway.

MINIMUM BID

\$7,000.00

OFFER

\$7,511.00

Property is located at 6298 Pine Rd, Village of Arpin.

City of Marshfield

33-00260 All that part of Lot 16 of Block 5 of the City of Marshfield, Wood County, Wisconsin, which lies Northerly of a line drawn parallel with and distant 50 feet Northerly at right angles from the center line of the main track of the Chicago and Northwestern Railway Company.

Former Chicago and Northwestern railroad right-of-way in Lot 16, Block 5, City of Marshfield, Wood County, Wisconsin.

MINIMUM BID

\$8,000.00

OFFER

\$12,000.00

Property is located at 505 N Walnut Ave, City of Marshfield.

City of Marshfield

33-01276 Lot 1, Block 109, City of Marshfield, Wood County, Wisconsin.

MINIMUM BID

\$1,500.00

OFFER

\$1,650.00

Property is located at 410 W 5th St (building razed), City of Marshfield.

City of Marshfield

33-01384 Lot 13 of Block 119 of the City of Marshfield, Wood County, Wisconsin.

MINIMUM BID

\$8,000.00

OFFER

\$15,707.00

Property is located at 302 N Peach Ave, City of Marshfield.

City of Wisconsin Rapids

34-02626 Lot 2, West Side Assessor's Plat No. 16, City of Wisconsin Rapids, Wood County, Wisconsin.

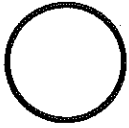
MINIMUM BID

\$2,000.00

OFFER

\$5,125.00

Property is located at 431 7th Ave S (building razed), City of Wisconsin Rapids.



RESOLUTION#

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____

Page 3 of 3

Committee _____

City of Wisconsin Rapids

34-03900 The West 8 rods of the North one-half of the NW one-quarter of the SW one-quarter of the NE one-quarter of Section 13, Township 22 North, Range 5 East, City of Wisconsin Rapids, Wood County, Wisconsin, except highways.

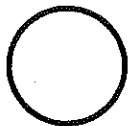
MINIMUM BID

\$10,000.00

OFFER

\$17,230.00

Property is located at 2441 Chase St, City of Wisconsin Rapids.



RESOLUTION#

Introduced by Executive Committee
Page 1 of 1

ITEM#

DATE November 13, 2018Effective Date November 13, 2018

HLG

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To update "Resolution Designating Public Depositories and Authorizing Withdrawal of County Monies" to include number of signatures and titles of authorized persons.

BE IT RESOLVED by the Wood County Board of Supervisors that the following named financial institutions:

AbbyBank
American Deposit Management Co
Charles Schwab & Co., Inc. as custodian bank for investment with
ICM Institutional Capital Management LLC
Farmers & Merchants Bank
Moreton Capital Markets
Oppenheimer & Co. Inc.
PiperJaffray
State of Wisconsin Local Government Investment Pool Fund
US Bank, NA as custodian bank for investment with WISC
(Wisconsin Investment Series Cooperative) through PMA
(Prudent Man Advisors) Financial Network, Inc.
WoodTrust Bank

Qualify as a public depository under Chapter 34, Wis. Stats., are hereby designated as depositories in which the funds of this Municipality may from time to time be deposited or transferred by Treasurer or Deputy Treasurer.

BE IT FURTHER RESOLVED, that the following described account(s) be opened and maintained in the name of this Municipality with the Bank subject

to the rules and regulations of the Bank from time to time in effect that the person(s) and the number there of designated by title opposite the following designation of account(s) is hereby authorized, for and on behalf of this Municipality, to sign order checks as provided in §. 66.0607, Wis. Stats., for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Bank any and all checks, drafts, notes, bills, certificates of deposit, or other instruments or orders for the payment of money owned or held by said Municipality; that the endorsement for deposit may be in writing, by stamp, or other facsimile signature so endorsing.

Type of Account	Number of Signatures Required	Titles of Authorized Persons
1. Checking Account	3	Chairman, Clerk, Treasurer
2. Insured Money Market Acct	1	Treasurer or Deputy Treasurer
3. Certificate of Deposit	1	Treasurer or Deputy Treasurer
4. Wire Transfer	1	Treasurer or Deputy Treasurer
5. U.S. Securities	1	Treasurer or Deputy Treasurer
6. Electronic Transfers for Federal Tax Purposes	1	Finance Director or Treasurer

RESOLUTION#

Introduced by Health & Human Services Committee and Executive Committee
Page 1 of 1

Committee

SK

Motion: _____ Adopted: ☐
 1st _____ Lost: ☐
 2nd _____ Tabled: ☐
 No: _____ Yes: _____ Absent: _____
 Number of votes required:
☒ Majority ☐ Two-thirds
 Reviewed by: _____, Corp Counsel
 Reviewed by: MAC, Fin. Dir.

INTENT & SYNOPSIS: To amend the 2018 WIC budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54122	WIC		33,739
43554	State Grants	33,739	

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Source of Money: Department of Health Services, Division of Public Health, budgeted expenditures are being increased by the same amount as the unanticipated funding sources.

WHEREAS revenues generated by the department will be higher than anticipated by \$33,739 due to additional grant funding, and

WHEREAS expenditures of the above functions are anticipated to exceed the originally adopted budget by \$33,739, and

WHEREAS the reasons for the over expended functions have been adequately justified to the Health and Human Services Committee, and

WHEREAS rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level",

NOW THEREFORE BE IT RESOLVED to amend the Wood County WIC budget for 2018 by appropriating \$33,739 of unanticipated revenue to the above named function, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

EXECUTIVE COMMITTEE

DOUG MACHON (CHAIR)

DONNA ROZAR

BILL CLENNENING

ADAM FISCHER

KEN CURRY

WILLIAM WINCH

47 DENNIS POLACH

RESOLUTION#

Introduced by Health & Human Services Committee and Executive Committee
Page 1 of 1

Committee

SK

Motion: Adopted: ☐1st Lost: ☐2nd Tabled: ☐

No: Yes: Absent:

Number of votes required:

☒ Majority ☐ Two-thirds

Reviewed by: , Corp Counsel

Reviewed by: MAC, Fin. Dir.

INTENT & SYNOPSIS: To amend the 2018 ADAMS-JUNEAU budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54132	ADAMS-JUNEAU		41,700
43551	State Grants	10,000	
47410	MOU	31,700	

Source of Money: Department of Health Services, Division of Public Health; Adams County Health & Human Services; Juneau County Health Department; budgeted expenditures are being increased by the same amount as the unanticipated funding sources.

WHEREAS revenues generated by the department will be higher than anticipated by \$41,700 due to additional grant funding, and

WHEREAS expenditures of the above functions are anticipated to exceed the originally adopted budget by \$41,700, and

WHEREAS the reasons for the over expended functions have been adequately justified to the Health and Human Services Committee, and

WHEREAS rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level",

NOW THEREFORE BE IT RESOLVED to amend the Wood County ADAMS-JUNEAU budget for 2018 by appropriating \$41,700 of unanticipated revenue to the above named function, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

EXECUTIVE COMMITTEE

DOUG MACHON (CHAIR)

DONNA ROZAR

BILL CLENDENNING

ADAM FISCHER

KEN CURRY

WILLIAM WINCH

48 DENNIS POLACH

RESOLUTION#

Introduced by Health & Human Services Committee and Executive Committee
Page 1 of 1

Committee

SK

Motion: Adopted: ☐
1st Lost: ☐
2nd Tabled: ☐
No: Yes: Absent:

Number of votes required:

☒ Majority ☐ Two-thirds

Reviewed by: , Corp Counsel

Reviewed by: MAC, Fin. Dir.

INTENT & SYNOPSIS: To amend the 2018 GRANTS budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54128	GRANTS		15,105
43557	State Grants	15,105	

Source of Money: Department of Health Services, Division of Public Health, budgeted expenditures are being increased by the same amount as the unanticipated funding sources.

WHEREAS revenues generated by the department will be higher than anticipated by \$15,105 due to additional grant funding, and

WHEREAS expenditures of the above functions are anticipated to exceed the originally adopted budget by \$15,105, and

WHEREAS the reasons for the over expended functions have been adequately justified to the Health and Human Services Committee, and

WHEREAS rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level",

NOW THEREFORE BE IT RESOLVED to amend the Wood County GRANTS budget for 2018 by appropriating \$15,105 of unanticipated revenue to the above named function, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

EXECUTIVE COMMITTEE

DOUG MACHON (CHAIR)

DONNA ROZAR

BILL CLENDENNING

ADAM FISCHER

KEN CURRY

WILLIAM WINCH

49 DENNIS POLACH

10/31/2018

12d

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Wednesday, October 31, 2018

	Actual	2018 Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$21,371,288.30	\$25,645,906.00	(\$4,274,617.70)	(16.67%)
41150 Forest Cropland/Managed Forest Land	50,265.74	20,000.00	30,265.74	151.33%
41220 General Sales and Retailers' Discount	158.95	180.00	(21.05)	(11.69%)
41221 County Sales Tax	4,462,067.71	6,046,482.00	(1,584,414.29)	(26.20%)
41230 Real Estate Transfer Fees	123,743.42	85,000.00	38,743.42	45.58%
41800 Interest and Penalties on Taxes	510,598.86	405,000.00	105,598.86	26.07%
41910 Payments in Lieu of Taxes	18,181.20	18,500.00	(318.80)	(1.72%)
Total Taxes	26,536,304.18	32,221,068.00	(5,684,763.82)	(17.64%)
Intergovernmental Revenues				
43211 Federal Grants-Emergency Government		800.00	(800.00)	(100.00%)
43210 Federal Grants-General Government		1,200.00	(1,200.00)	(100.00%)
43410 State Aid-Shared Revenue	459,285.04	3,059,556.00	(2,600,270.96)	(84.99%)
43430 State Aid-Other State Shared Revenues	215,355.87	291,141.00	(75,785.13)	(26.03%)
43511 State Aid-Victim Witness	40,591.72	81,150.00	(40,558.28)	(49.98%)
43512 State Aid-Courts	340,982.51	378,464.00	(37,481.49)	(9.90%)
43514 State Aid-Court Support Services	58,441.00	57,000.00	1,441.00	2.53%
43516 State Aid-Modernization Grants	58,120.00	58,120.00	0.00%	0.00%
43521 State Aid - Law Enforcement	57,146.52	136,500.00	(79,353.48)	(58.13%)
43523 State Aid-Other Law Enforcement	18,736.00	18,000.00	736.00	4.09%
43528 State Aid-Emergency Government	58,213.65	93,250.00	(35,036.35)	(37.57%)
43531 State Aid-Transportation	2,096,591.94	1,823,120.00	273,471.94	15.00%
43534 State Aid-LRIP	450,238.17		450,238.17	0.00%
43549 State Aid-Private Sewage		20,000.00	(20,000.00)	(100.00%)
43551 State Aid-Health Grants	67,232.92	65,078.00	2,154.92	3.31%
43554 State Aid-Health WIC Program	194,919.00	354,641.00	(159,722.00)	(45.04%)
43557 State Aid-Health Consolidated Contract	56,998.00	64,895.00	(7,897.00)	(12.17%)
43560 State Aid-Grants	51,548.00	66,317.00	(14,769.00)	(22.27%)
43561 State Aids	9,244,565.42	11,292,655.00	(2,048,089.58)	(18.14%)
43567 State Aid-Transportation	205,315.15	203,436.00	1,879.15	0.92%
43568 State Aid-Child Support	734,591.97	928,443.00	(193,851.03)	(20.88%)
43571 State Aid-UW Extension		11,500.00	(11,500.00)	(100.00%)
43572 State Aid-ATV Maintenance		6,715.00	(6,715.00)	(100.00%)
43574 State Aid-Snowmobile Trail Maint		67,925.00	(67,925.00)	(100.00%)
43576 State Aid-Parks		62,500.00	(62,500.00)	(100.00%)
43581 State Aid-Forestry	46,750.25	47,489.00	(738.75)	(1.56%)
43586 State Aid-Land Conservation	96,665.71	296,358.00	(199,692.29)	(67.38%)
43640 State Aid-Co Share Managed Forest Lands	21,089.07	20,000.00	1,089.07	5.45%
43690 State Aid-Forestry Roads	3,248.56	3,280.00	(31.44)	(0.96%)
Total Intergovernmental	14,576,626.47	19,509,533.00	(4,932,906.53)	(25.28%)
Licenses and Permits				
44100 Business and Occupational Licenses	395,274.65	342,924.00	52,350.65	15.27%
44101 Utility Permits	1,150.00	1,050.00	100.00	9.52%
44102 Driveway Permits	880.00	860.00	20.00	2.33%
44200 DNR & ML Fees	46,728.03	22,500.00	24,228.03	107.68%
44201 Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260 Moving Permits	1,100.00	1,025.00	75.00	7.32%
44300 Sanitary Permit Fees	38,350.00	45,000.00	(6,650.00)	(14.78%)
44411 County Planner Plat Review Fees	1,870.00	2,500.00	(630.00)	(25.20%)
44412 Wisconsin Fund Application Fees		750.00	(750.00)	(100.00%)
44413 Shoreland zoning Fees & Permits	3,272.50	4,250.00	(977.50)	(23.00%)
44415 HT Database Annual Fee	8,660.00	56,000.00	(47,340.00)	(84.54%)
Total Licenses and Permits	497,285.18	477,859.00	19,426.18	4.07%
Fines, Forfeits and Penalties				
45110 Ordinances Violations	3,873.36	1,700.00	2,173.36	127.84%
45115 County Share of Occupational Driver	380.00	200.00	180.00	90.00%
45120 County Share of State Fines and Forfeitures	116,766.67	160,000.00	(43,233.33)	(27.02%)
45123 County Parks Violation Fee	852.94	750.00	102.94	13.73%
45130 County Forfeitures Revenue	72,822.21	110,000.00	(37,177.79)	(33.80%)
45191 Private Sewage Fines	13,884.00	20,000.00	(6,116.00)	(30.58%)
Total Fines, Forfeits and Penalties	208,579.18	292,650.00	(84,070.82)	(28.73%)
Public Charges for Services				
46110 County Clerk-Passport Fees	20,480.00	20,000.00	480.00	2.40%
46121 Treasurer Fees-Redemption Notices	5,852.01	3,000.00	2,852.01	95.07%
46122 Property Conversion Charges	1,501.20	100.00	1,401.20	1,401.20%
46130 Register of Deeds-Fees	260,196.89	309,000.00	(48,803.11)	(15.79%)
46135 Land Record-Fees	73,208.00	92,880.00	(19,672.00)	(21.18%)
46140 Court Fees	130,994.97	174,500.00	(43,505.03)	(24.93%)
46141 Court Fees and Costs-Marriage Counseling	5,390.00	12,300.00	(6,910.00)	(56.18%)
46142 Court/Juvenile	20,617.13	20,000.00	617.13	3.09%
46143 Other Professional Reimbursements	14,384.35	15,120.00	(735.65)	(4.87%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Wednesday, October 31, 2018

		2018			
		Actual	Budget	Variance	Variance %
46144	Circuit Court Branch I	23,624.86	28,600.00	(4,975.14)	(17.40%)
46146	Circuit Court Branch III	14,356.00	5,817.00	8,539.00	146.79%
46191	Public Charges-Clerk	6,300.00	8,000.00	(1,700.00)	(21.25%)
46192	Public Chgs-Temp Licenses	6,795.60	7,000.00	(204.40)	(2.92%)
46194	County Clerk Copy Fees	133.00	425.00	(292.00)	(68.71%)
46195	Public Chgs-Map & Data Sales		100.00	(100.00)	(100.00%)
46196	Public Chgs-Human Resources	1,142,985.77	1,441,717.00	(298,731.23)	(20.72%)
46210	Sheriff-Public Charges	125.00	400.00	(275.00)	(68.75%)
46211	Sheriff Revenue-Civil Process Fees	51,219.00	60,000.00	(8,781.00)	(14.64%)
46212	Sheriff Cost Reimbursement/Witness Fees	51,168.11	52,000.00	(831.89)	(1.60%)
46214	Reserve Deputy Revenue	20,035.28	12,000.00	8,035.28	66.96%
46215	Sheriff Escort Service	31,420.27	29,000.00	2,420.27	8.35%
46216	Restitution	515.26	300.00	215.26	71.75%
46217	OWI Restitution	1,801.35	1,600.00	201.35	12.58%
46221	Public Chgs-Coroner Cremation	35,010.00	60,000.00	(24,990.00)	(41.65%)
46230	Death Certificates	11,500.00	15,000.00	(3,500.00)	(23.33%)
46241	Jail Surcharge	25,096.32	38,000.00	(12,903.68)	(33.96%)
46242	Huber/Electronic Monitoring	210,522.82	252,044.00	(41,521.18)	(16.47%)
46243	Inmate Booking/Processing Fee	13,847.99	21,000.00	(7,152.01)	(34.06%)
46244	Other County Transports	13,652.93	23,000.00	(9,347.07)	(40.64%)
46245	Jail Stay Fee	30,465.25	50,370.00	(19,904.75)	(39.52%)
46291	Public Chgs-ID Cards	20.00		20.00	0.00%
46330	Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510	Public Chgs-Crisis Stabilization	362,162.75	677,225.00	(315,062.25)	(46.52%)
46520	Institutional Care-Private Pay	1,096,488.90	1,049,475.00	47,013.90	4.48%
46521	Institutional Care-Other Pay	2,721.00	6,800.00	(4,079.00)	(59.99%)
46525	Public Chgs- Medicare	1,866,333.72	3,543,571.00	(1,677,237.28)	(47.33%)
46526	Public Chgs- Medicaid	3,287,812.69	5,883,458.00	(2,595,645.31)	(44.12%)
46527	Public Chgs-Veterans EW	51,110.60		51,110.60	0.00%
46530	Public Charges	4,154,441.03	4,873,724.00	(719,282.97)	(14.76%)
46531	Public Chgs- Private Insurance	669,800.29	1,936,512.00	(1,266,711.71)	(65.41%)
46532	Public Chgs-County Responsible	99,517.89	217,475.00	(117,957.11)	(54.24%)
46533	Public Chgs-NW Mental Health Inpatient	324,721.74	319,464.00	5,257.74	1.65%
46534	Public Chgs-NW Mental Health Inpatient	1,417,028.84	1,311,122.00	105,906.84	8.08%
46536	Third Party Awards & Settlements	301,832.00	232,688.00	69,144.00	29.72%
46537	Contractual Adjustment	(3,345,022.27)	(4,643,902.00)	1,298,879.73	(27.97%)
46590	Provision for Bad Debts-Edgewater	(9,000.00)	(12,000.00)	3,000.00	(25.00%)
46621	Child Support-Genetic Tests	3,016.75	4,500.00	(1,483.25)	(32.96%)
46623	Child Support-Filing Fees	60.00	200.00	(140.00)	(70.00%)
46624	Child Support-Service Fees	9,931.33	12,000.00	(2,068.67)	(17.24%)
46625	Child Support-Extradition Charges		500.00	(500.00)	(100.00%)
46721	Public Chgs-Parks	485,896.80	475,000.00	10,896.80	2.29%
46772	UW-Extension Project Revenue	6,417.64	4,050.00	2,367.64	58.46%
46813	County Forest Revenue	336,576.68	385,000.00	(48,423.32)	(12.58%)
46825	Land Conservation Fees & Sales	73,980.78	63,525.00	10,455.78	16.46%
46826	Private Sewage Charges	1,260.00	3,000.00	(1,740.00)	(58.00%)
	Total Public Charges for Services	13,420,308.52	19,124,160.00	(5,703,851.48)	(29.83%)
Intergovernmental Charges for Services					
47210	Intergovernmental Charges	423,537.89	580,700.00	(157,162.11)	(27.06%)
47230	State Charges	916,967.83	1,403,610.00	(486,642.17)	(34.67%)
47231	State Charges-Highway	189,152.90	250,030.00	(60,877.10)	(24.35%)
47232	State Charges-Machinery	1,865,539.13	2,177,319.00	(311,779.87)	(14.32%)
47250	Intergovernmental Transfer Program Rev	553,573.60	511,615.00	41,958.60	8.20%
47300	Local Gov Chgs	243,212.66	561,660.00	(318,447.34)	(56.70%)
47310	Local Gov Debt Service Charges		22,000.00	(22,000.00)	(100.00%)
47320	Local Gov Chgs-Public Safety	26,445.03	29,000.00	(2,554.97)	(8.81%)
47330	Local Gov Chgs-Transp	1,138,731.91	1,207,485.00	(68,753.09)	(5.69%)
47332	Local Gov Chgs-Roads	147,108.31	403,360.00	(256,251.69)	(63.53%)
47333	Local Gov Chgs-Bridges		27,440.00	(27,440.00)	(100.00%)
47350	Local Gov Chgs-Hlth & Human Svcs	73,779.00	69,050.00	4,729.00	6.85%
47351	Local Gov Chgs-Other Governments	3,080.00	2,000.00	1,080.00	54.00%
47391	Local Gov Chgs-BNI (Materials)	1,134.96	3,200.00	(2,065.04)	(64.53%)
47392	Local Gov Chgs-BNI (Staff)	351.00	800.00	(449.00)	(56.13%)
47393	Local Gov Chgs-Work Relief	2,698.90	5,000.00	(2,301.10)	(46.02%)
47395	Local Gov Chgs-EM Vehicles	3,561.10	5,000.00	(1,438.90)	(28.78%)
47396	Local Gov Chgs-EM Equipment	2,115.00	800.00	1,315.00	164.38%
	Total Charges to Other Governments	5,590,989.22	7,260,069.00	(1,669,079.78)	(22.99%)
Interdepartmental Charges for Services					
47410	Dept Charges-Hlth Benefits & Other	8,497,735.03	10,126,260.00	(1,628,524.97)	(16.08%)
47411	Dept Charges-Purchasing	28,213.09	73,303.00	(45,089.91)	(61.51%)
47412	Dept Charges-Insurance	474,893.58	475,000.00	(106.42)	(0.02%)
47413	Dept Charges-Gen Govt	983,716.25	1,003,569.00	(19,852.75)	(1.98%)
47415	Dept Charges-Systems	266,079.55	295,155.00	(29,075.45)	(9.85%)

10/31/2018

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Wednesday, October 31, 2018

		2018		
		Budget	Variance	Variance %
	Actual			
47421	Dept Charges-Public Safety	26,702.52	21,000.00	5,702.52 27.15%
47430	Dept Charges-Bldg Rent	765,206.41	919,124.00	(153,917.59) (16.75%)
47432	Dept Charges-Rent Unified		704.00	(704.00) (100.00%)
47435	Dept Charges-Sheriff Lockup Rent	13,660.00	16,000.00	(2,340.00) (14.63%)
47438	Dept Charges-Riverblock Rent	486,870.00	575,520.00	(88,650.00) (15.40%)
47440	Dept Charges	3,298.00	3,400.00	(102.00) (3.00%)
47460	Dept Charges-Drug Court	54,750.00	73,000.00	(18,250.00) (25.00%)
47470	Dept Charges-Highway	2,504,704.78	1,938,500.00	566,204.78 29.21%
	Total Interdepartmental Charges	14,105,829.21	15,520,535.00	(1,414,705.79) (9.12%)
	Total Intergovernmental Charges for Services	19,696,818.43	22,780,604.00	(3,083,785.57) (13.54%)
Miscellaneous				
48000	Miscellaneous	517,630.26		517,630.26 0.00%
48100	Interest	75.59	80.00	(4.41) (5.51%)
48110	Interest-Capital Projects	4.85	10.00	(5.15) (51.50%)
48113	Unrealized Gain/Loss on Investment	(9,128.61)	48,430.00	(57,558.61) (118.85%)
48114	Interest-Investment	118,596.22	115,959.00	2,637.22 2.27%
48115	Interest-General Investment	139,669.86	25,000.00	114,669.86 458.68%
48116	Interest-Section 125 & Health	483.07	219.00	264.07 120.58%
48117	Interest-Clerk of Courts	266.64	300.00	(33.36) (11.12%)
48200	Rental Income	108,627.32	134,931.00	(26,303.68) (19.49%)
48201	Rental Income- CSP/CCS		50,400.00	(50,400.00) (100.00%)
48300	Gain/Loss-Sale of Property	196,677.66	53,000.00	143,677.66 271.09%
48320	Gain/Loss-Sale of Surplus Property	2,651.00	500.00	2,151.00 430.20%
48340	Gain/Loss-Sale of Salvage and Waste	6,006.44	6,700.00	(693.56) (10.35%)
48440	Insurance Recoveries-Other	1,286,587.32	487,000.00	799,587.32 164.19%
48500	Donations	447,774.04	1,629,800.00	(1,182,025.96) (72.53%)
48501	Donations-Designated Projects	220.00		220.00 0.00%
48502	Donations-Veterans Loan Repayment	956.92		956.92 0.00%
48503	Donations-Services ATV Club	3,837.27	6,000.00	(2,162.73) (36.05%)
48540	Donations & Contributions	23,093.97	20,000.00	3,093.97 15.47%
48830	Recovery of PYBD & Contractual Adj	48,338.63	46,500.00	1,838.63 3.95%
48860	Revenue from Meals	13,944.58	20,000.00	(6,055.42) (30.28%)
48880	Food Vending Machine Income	3,026.00	4,500.00	(1,474.00) (32.76%)
48900	Other Miscellaneous Revenue	34,513.49	39,125.00	(4,611.51) (11.79%)
48901	Other/Miscellaneous Revenue	2,540.19	1,500.00	1,040.19 69.35%
48910	Vending/Cafeteria Revenue	7,158.08	11,000.00	(3,841.92) (34.93%)
48920	Vending Machine Revenue	3,154.24	4,600.00	(1,445.76) (31.43%)
48940	Canteen Income		500.00	(500.00) (100.00%)
48970	Rental Income- NHC, Health Annex	14,590.00	17,508.00	(2,918.00) (16.67%)
48980	Misc/Other Workshop Revenue	8.34	100.00	(91.66) (91.66%)
48990	Other Operating Income	1,899.78	2,500.00	(600.22) (24.01%)
48991	Copier Revenue	1,184.85	2,000.00	(815.15) (40.76%)
	Total Miscellaneous	2,974,388.00	2,728,162.00	246,226.00 9.03%
Other Financing Sources				
49110	Proceeds from Long-Term Debt	34,400.00		34,400.00 0.00%
49210	Transfer from General Fund		260,000.00	(260,000.00) (100.00%)
49220	Transfer from Special Revenue	3,939,338.87	6,086,765.00	(2,147,426.13) (35.28%)
49270	Transfer from Internal Service		283,903.00	(283,903.00) (100.00%)
	Total Other Financing Sources	3,973,738.87	6,630,668.00	(2,656,929.13) (40.07%)
TOTAL REVENUES		81,884,048.83	103,764,704.00	(21,880,655.17) (21.09%)

EXPENDITURES

General Government				
51120	Committees & Commissions	147,221.06	202,513.00	55,291.94 27.30%
51212	Circuit Court Branch I	296,343.85	395,614.00	99,270.15 25.09%
51213	Circuit Court Branch II	91,845.25	119,902.00	28,056.75 23.40%
51214	Circuit Court Branch III	100,224.23	124,761.00	24,536.77 19.67%
51215	Drug Court	174,889.55	215,817.00	40,927.45 18.98%
51217	Clerk of Courts-Divorce Mediation	10,275.00	17,000.00	6,725.00 39.56%
51220	Family Court Commissioner	62,833.51	105,233.00	42,399.49 40.29%
51221	Clerk of Courts	1,024,628.33	1,353,334.00	328,705.67 24.29%
51231	Coroner	104,808.28	139,842.00	35,033.72 25.05%
51310	District Attorney	230,192.78	304,049.00	73,856.22 24.29%
51315	Victim Witness Program	125,103.37	156,044.00	30,940.63 19.83%
51316	Task Force	240.00	900.00	660.00 73.33%
51320	Corporation Counsel	207,998.61	271,297.00	63,298.39 23.33%
51330	Child Support	793,129.34	1,022,205.00	229,075.66 22.41%
51420	County Clerk	241,616.11	323,430.00	81,813.89 25.30%
51424	County Clerk-Postage Meter	10,056.98	14,300.00	4,243.02 29.67%
51430	Health Benefit Payments	9,361,147.86	11,678,993.00	2,317,845.14 19.85%
51431	Health-Wellness	248,286.50	283,903.00	35,616.50 12.55%
51433	Human Resources-Labor Relations	2,242.00	28,200.00	25,958.00 92.05%

10/31/2018

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Wednesday, October 31, 2018

		Actual	2018 Budget	Variance	Variance %
51435	Human Resources-Personnel	358,046.09	437,707.00	79,660.91	18.20%
51436	Human Resources-Programs	198.72	3,670.00	3,471.28	94.59%
51440	County Clerk-Elections	80,596.29	94,621.00	14,024.71	14.82%
51450	Data Processing	1,357,078.30	1,804,291.00	447,212.70	24.79%
51451	Voice over IP	93,397.14	128,000.00	34,602.86	27.03%
51452	PC Replacement	174,247.39	200,600.00	26,352.61	13.14%
51453	Co Clerk-Inform & Commun	11,225.94	18,500.00	7,274.06	39.32%
51510	Finance	310,522.16	365,313.00	54,790.84	15.00%
51520	Treasurer	331,813.04	429,490.00	97,676.96	22.74%
51550	Purchasing	41,283.27	51,970.00	10,686.73	20.56%
51590	Contingency		265,683.00	265,683.00	100.00%
51611	Bldg Maint-Courthouse and Jail	925,401.06	1,152,179.00	226,777.94	19.68%
51630	Bldg Maint-Unified Svcs Building	8,235.78	10,889.00	2,653.22	24.37%
51640	Bldg Maint-Joint Use Building	5,402.84	11,851.00	6,448.16	54.41%
51650	Bldg Maint-Sheriff Lockup	2,059.88	4,547.00	2,487.12	54.70%
51660	Bldg Maint-CBRF's	3,534.19	7,471.00	3,936.81	52.69%
51670	Bldg Maint-River Block	346,031.19	681,520.00	335,488.81	49.23%
51710	Register of Deeds	330,996.86	423,055.00	92,058.14	21.76%
51711	Register of Deeds-Redaction	21,186.03	32,387.00	11,200.97	34.58%
51931	Property and Liability Insurance	515,621.12	612,071.00	96,449.88	15.76%
51933	Workers Comp Insurance	177,173.08	491,569.00	314,395.92	63.96%
51934	Sick Leave Conversion	229,479.67	500,000.00	270,520.33	54.10%
	Total General Government	18,556,612.65	24,484,721.00	5,928,108.35	24.21%
Public Safety					
52110	Sheriff-Administration	2,019,087.43	2,641,365.00	622,277.57	23.56%
52130	Radio Engineer	143,841.70	232,110.00	88,268.30	38.03%
52131	Sheriff-Indian Law Enforce	19,029.05	33,933.00	14,903.95	43.92%
52140	Sheriff-Traffic Police	2,367,965.17	3,065,437.00	697,471.83	22.75%
52150	Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52510	Emer Mgmt-SARA Title III	28,783.80	52,085.00	23,301.20	44.74%
52520	Emergency Management	232,848.79	323,272.00	90,423.21	27.97%
52601	Dispatch	1,359,764.17	1,784,049.00	424,284.83	23.78%
52530	Emer Mgmt-Bldg Numbering	4,116.32	3,000.00	(1,116.32)	(37.21%)
52540	Emer Mgmt-Work Relief	136,246.26	140,926.00	4,679.74	3.32%
52710	Sheriff-Jail	1,862,406.29	2,505,702.00	643,295.71	25.67%
52712	Sheriff-Electronic Monitoring	158,465.96	183,188.00	24,722.04	13.50%
52713	Sheriff-PT Transp/Safekeeper	786,781.03	1,066,197.00	279,415.97	26.21%
52721	Sheriff-Jail Surcharge	107,961.41	187,570.00	79,608.59	42.44%
	Total Public Safety	9,227,297.38	12,219,834.00	2,992,536.62	24.49%
Public Works-Highway					
53110	Hwy-Administration	260,455.12	288,760.00	28,304.88	9.80%
53120	Hwy-Engineer	169,263.59	245,004.00	75,740.41	30.91%
53191	Hwy-Other Administration	297,353.07	335,112.00	37,758.93	11.27%
53210	Hwy-Employee Taxes & Benefits	(702,974.02)		702,974.02	0.00%
53220	Hwy-Field Tools	(24,804.99)	13,236.00	38,040.99	287.41%
53230	Hwy-Shop Operations	222,831.92	280,244.00	57,412.08	20.49%
53232	Hwy-Fuel Handling	9,872.37	12,100.00	2,227.63	18.41%
53240	Hwy-Machinery Operations	889,466.79	1,713,616.00	824,149.21	48.09%
53260	Hwy-Bituminous Ops	226,199.61	224,207.00	(1,992.61)	(0.89%)
53262	Hwy-Bituminous Ops	4,136.68	111,922.00	107,785.32	96.30%
53266	Hwy-Bituminous Ops	2,119,860.39	1,345,590.00	(774,270.39)	(57.54%)
53270	Hwy-Buildings & Grounds	134,901.65	164,134.00	29,232.35	17.81%
53281	Hwy-Acquisition of Capital Assets	314,204.21		(314,204.21)	0.00%
53310	Hwy-Maintenance CTHS		3,300.00	3,300.00	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	1,415,529.36	1,655,124.00	239,594.64	14.48%
53312	Hwy-Snow Remov	738,338.53	939,941.00	201,602.47	21.45%
53313	Hwy-Maintenance Gang	134,103.39	102,104.00	(31,999.39)	(31.34%)
53314	Hwy-Maint Gang-Materials	1,235.00	900.00	(335.00)	(37.22%)
53315	Hwy-Maint Gang	296,572.67		(296,572.67)	0.00%
53316	Hwy-Maint Salt Brine Operations	38,750.38		(38,750.38)	0.00%
53320	Hwy-Maint STHS	906,443.84	1,364,109.00	457,665.16	33.55%
53323	Hwy-Maint STHS PBM	81,903.91	52,600.00	(29,303.91)	(55.71%)
53330	Hwy-Local Roads	1,556,139.28	1,187,637.00	(368,502.28)	(31.03%)
53340	Hwy-County-Aid Road Construction	227,226.19	444,834.00	217,607.81	48.92%
53341	Hwy-County-Aid Bridge Construction	102,831.16	200,269.00	97,437.84	48.65%
53490	Hwy-State & Local Other Services	253,409.70	552,901.00	299,491.30	54.17%
	Total Public Works-Highway	9,673,249.80	11,237,644.00	1,564,394.20	13.92%
Health and Human Services					
54121	Health-Public Health	1,405,970.41	1,780,025.00	374,054.59	21.01%
54122	Health-WIC Program	284,099.50	354,641.00	70,541.50	19.89%

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Wednesday, October 31, 2018

		Actual	2018 Budget	Variance	Variance %
54128	Health-Public Health Grants	68,842.73	64,895.00	(3,947.73)	(6.08%)
54129	Humane Officer	32,045.64	35,519.00	3,473.36	9.78%
54130	Health-Dental Sealants	97,136.55	128,779.00	31,642.45	24.57%
54132	Adams-Juneau Sanitation	226,189.03	266,514.00	40,324.97	15.13%
54210	Edgewater-Nursing	3,183,906.39	4,134,094.00	950,187.61	22.98%
54211	Edgewater-Housekeeping	117,261.57	131,548.00	14,286.43	10.86%
54212	Edgewater-Dietary	536,892.96	723,423.00	186,530.04	25.78%
54213	Edgewater-Laundry	54,076.96	150,061.00	95,984.04	63.96%
54214	Edgewater-Maintenance	299,351.30	382,204.00	82,852.70	21.68%
54217	Edgewater-Activities	131,705.58	169,940.00	38,234.42	22.50%
54218	Edgewater-Social Services	118,137.44	156,283.00	38,145.56	24.41%
54219	Edgewater-Administration	510,170.39	621,781.00	111,610.61	17.95%
54315	Mental Health/AODA Ho Chunk		27,500.00	27,500.00	100.00%
54316	Mental Institutions State Charge		360.00	360.00	100.00%
54317	Human Services Crisis Stabilization	371,625.02	466,116.00	94,490.98	20.27%
54324	Norwood-SNF-CMI	850,344.24	1,047,175.00	196,830.76	18.80%
54325	Norwood SNF TBI	745,807.72	910,060.00	164,252.28	18.05%
54326	Norwood-Inpatient	2,629,720.27	3,567,009.00	937,288.73	26.28%
54350	Norwood-Dietary	862,283.95	1,010,031.00	147,747.05	14.63%
54351	Norwood-Plant Ops & Maint	635,218.68	840,365.00	205,146.32	24.41%
54363	Norwood-Medical Records	132,673.83	168,904.00	36,230.17	21.45%
54365	Norwood-Administration	1,017,393.13	1,244,555.00	227,161.87	18.25%
54401	Human Services-Child Welfare	2,669,788.24	3,607,277.00	937,488.76	25.99%
54405	Human Services-Youth Aids	2,540,101.38	3,310,128.00	770,026.62	23.26%
54410	Human Services-Child Care	104,019.91	140,048.00	36,028.09	25.73%
54413	Human Services-Transportation	265,131.56	369,556.00	104,424.44	28.26%
54420	Human Services-ESS	1,104,817.95	1,383,902.00	279,084.05	20.17%
54425	Human Services-FSET	2,163,518.89	2,789,886.00	626,367.11	22.45%
54435	Human Services-LIEAP	92,512.65	125,628.00	33,115.35	26.38%
54440	Human Services-Birth to Three	370,092.34	486,247.00	116,154.66	23.89%
54445	Human Services-Childrens COP	199,912.83	291,898.00	91,985.17	31.51%
54450	Human Services-Childrens Waivers	181,863.33	249,481.00	67,617.67	27.10%
54455	Human Services-CSP	426,301.37	569,147.00	142,845.63	25.10%
54460	Human Services-OPC MH	1,067,798.02	1,394,982.00	327,183.98	23.45%
54465	Human Services-CCS	1,509,340.12	1,760,681.00	251,340.88	14.28%
54470	Human Services-Crisis Legal Svc	593,465.56	724,832.00	131,366.44	18.12%
54475	Human Services-MH Contr COP	773,978.81	1,538,677.00	764,698.19	49.70%
54480	Human Services-OPC AODA	371,496.23	484,555.00	113,058.77	23.33%
54485	Human Services-OPC Day Treatment	65,469.71	80,368.00	14,898.29	18.54%
54495	Human Services-AODA Contract	38,623.58	136,100.00	97,476.42	71.62%
54500	Human Services-Administration	2,643,012.41	3,236,780.00	593,767.59	18.34%
54611	Aging-Committee on Aging	131,389.81	198,278.00	66,888.19	33.73%
54710	Veterans-Veterans Relief	4,713.74	5,411.00	697.26	12.89%
54720	Veterans-Veterans Service Officer	257,944.51	330,151.00	72,206.49	21.87%
54730	Veterans Relief Donations	15.79	300.00	284.21	94.74%
54740	Veterans-Care of Veterans Graves	1,396.00	2,665.00	1,469.00	51.27%
54750	Veterans-WDVA Grant	8,136.34	11,500.00	3,363.66	29.25%
	Total Health and Human Services	31,895,694.37	41,610,460.00	9,714,765.63	23.35%
	Culture, Recreation and Education				
55112	County Aid to Libraries	891,144.00	891,144.00		0.00%
55210	County Parks	1,351,954.00	1,625,697.00	273,743.00	16.84%
55441	Maintenance Snowmobile Trails	74,955.73	67,925.00	(7,030.73)	(10.35%)
55442	ATV Maintenance	8,966.75	12,715.00	3,748.25	29.48%
55460	Marshfield Fairgrounds	25,000.00	25,000.00		0.00%
55620	UW-Extension	418,594.32	516,662.00	98,067.68	18.98%
55630	UW-Extension Center-Marshfield	48,082.00	48,082.00		0.00%
55650	UW-Extension Junior Fair	32,000.00	32,000.00		0.00%
55660	UW-Extension Projects	3,874.34	27,700.00	23,825.66	86.01%
55661	UW-Ext Farm Technology Days	(20,000.00)	43,000.00	63,000.00	146.51%
	Total Culture, Recreation and Education:	2,834,571.14	3,289,925.00	455,353.86	13.84%
	Conservation and Development				
56111	State Forestry Roads		3,300.00	3,300.00	100.00%
56121	Land Conservation	185,744.04	241,959.00	56,214.96	23.23%
56122	DATCP Grant	156,175.52	250,593.00	94,417.48	37.68%
56123	Wildlife Damage Abatement	38,427.22	80,785.00	42,357.78	52.43%
56125	Non-Metalic Mining Reclamation	30,624.03	40,054.00	9,429.97	23.54%
56127	Don Aron Memorial Fund	20,993.88	22,000.00	1,006.12	4.57%
56310	County Planner	300,895.62	369,261.00	68,365.38	18.51%
56320	Land Record	91,377.89	255,729.00	164,351.11	64.27%
56340	Surveyor	13,974.08	44,750.00	30,775.92	68.77%
56730	Transp & ED-Airport Aid	17,500.00	17,500.00		0.00%

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County of Wood
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 All Departments
 Wednesday, October 31, 2018

	Actual	2018 Budget	Variance	Variance %
56740 Payment in Lieu of Tax	77,344.10	77,345.00	0.90	0.00%
56750 Transp & Economic Develop	133,575.00	141,075.00	7,500.00	5.32%
56780 CDBG-ED	555.73	30,000.00	29,444.27	98.15%
56911 State Wildlife Habitat	1,935.00	2,500.00	565.00	22.60%
56913 Park & Forestry Capital Proj	33,173.96	165,063.00	131,889.04	79.90%
56943 Private Sewage System	130,498.99	196,939.00	66,440.01	33.74%
Total Conservation and Development	1,232,795.06	1,938,853.00	706,057.94	36.42%
Capital Outlay				
57120 Cap Projects-Gen Government	7,715.71		(7,715.71)	0.00%
57121 Cap Projects-Parks	118,901.15	140,000.00	21,098.85	15.07%
57127 Cap Projects-Computers	70,566.90	93,000.00	22,433.10	24.12%
57208 Cap Projects-Dispatch		40,000.00	40,000.00	100.00%
57213 Cap Projects-Emergency Management		225,000.00	225,000.00	100.00%
57216 Cap Projects-Computer Software		29,000.00	29,000.00	100.00%
57310 Highway Capital Projects	3,954,604.63	2,499,999.00	(1,454,605.63)	(58.18%)
57410 Cap Projects-Human Services	84,500.00		(84,500.00)	0.00%
57412 Cap Projects-Edgewater	236,541.31	337,367.00	100,825.69	29.89%
57420 Cap Projects-Norwood	165,316.24	196,500.00	31,183.76	15.87%
57640 UW Remodeling/Construction	81,220.12	111,000.00	29,779.88	26.83%
57930 Depreciation & Amortization	(1,737.00)		1,737.00	0.00%
57940 Depreciation & Amortization	180,584.55		(180,584.55)	0.00%
Total Capital Outlay	4,898,213.61	3,671,866.00	(1,226,347.61)	(33.40%)
Debt Service				
58110 Debt Service Principal-Gen Gov	730,000.00	465,000.00	(265,000.00)	(56.99%)
58140 Debt Service Principal-Highway	2,141,800.00	4,156,800.00	2,015,000.00	48.47%
58210 Debt Service Interest-General Gov	140,195.27	99,567.00	(40,628.27)	(40.80%)
58230 Debt Service Interest-2017 Capital Projects	34,417.80	75,477.00	41,059.20	54.40%
58240 Debt Service Interest-Highway	366,072.23	365,973.00	(99.23)	(0.03%)
Total Debt Service	3,412,485.30	5,162,817.00	1,750,331.70	33.90%
Other Financing Uses				
59210 Transfers to General Fund	3,939,338.87	6,532,243.00	2,592,904.13	39.69%
59220 Transfer to Special Revenue		12,162.00	12,162.00	100.00%
59270 Transfer to Internal Service		(138,847.00)	(138,847.00)	100.00%
Total Other Financing Uses	3,939,338.87	6,405,558.00	2,466,219.13	38.50%
TOTAL EXPENDITURES	85,670,258.18	110,021,678.00	24,351,419.82	22.13%
NET INCOME (LOSS) *	(3,786,209.35)	(6,256,974.00)	2,470,764.65	(39.49%)