

CONSERVATION EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, August 2, 2017
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse, Room 115

1. Call meeting to order
2. Public Comments (*brief comments/statements regarding committee business*)
3. Review Correspondence
4. Consent Agenda
 - A. Approve minutes of previous meeting
 - B. Approve bills
 - C. Receive staff activity reports
5. Risk and Injury Report
6. UW Extension
 - A. Area Extension Director, Introduction Hausler
 - B. nEXT Gen Reorganization Staffing Proposal Hausler, Manley
 - C. Budget review Manley
 - D. Soils and 4-H Leader's Accounts Hausler, Manley
 - E. 133 Contract Amendment Manley
7. Land & Water Conservation Department
 - A. Review/approve 2018 Land Conservation Department budgets.
 - B. Open bids received and approve low bid for Thomas Hamus' manure storage facility, for the purpose of basing cost-share.
 - C. Discuss WCA request for La Crosse County resolution.
8. Economic Development
 - A. Update from Alexander Field in Wisconsin Rapids and Roy Schwery Field in Marshfield.
 - B. Review/approve 2018 Economic Development budget.
9. Planning
 - A. Review/approve 2018 Planning & Zoning department budgets.
10. Schedule next regular committee meeting – 9:00 a.m. Wednesday, September 6, 2017.
11. Agenda items for next meeting
12. Schedule any additional meetings if necessary.
14. Adjourn

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, JULY 5, 2017
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Kenneth Curry, Robert Ashbeck, Bill Leichtnam, Adam Fischer and Harvey Petersen – excused at 10:17 a.m.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Adam DeKleyn.
Land & Water Conservation Staff: Adam Groshek and Lori Ruess.
UW Extension Staff: Peter Manley and Matt Lippert.

Others Present: Dist. #8 Supervisor Brad Kremer, Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. #16 Supervisor Lance Pliml, Peter Kastenholz, Corporation Counsel, Scott Suder, Enbridge Energy and Denise Sonnemann, Enbridge Energy.

1. **Call to Order.** Chairperson Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** Dennis Polach had questions regarding specific items on pages 12, 18, and 20 of CEED packet. Chairperson Henkel stated his questions would be addressed under agenda items 6) Land & Water Conservation Department and 7) Economic Development.
3. **Review Correspondence.**
 - A. Jason Grueneberg stated that Wood County has funded a booth for \$2,500 at the State Fair in the past. This year they are looking for volunteers to staff the booth. Volunteer hours are 9 a.m. - 3:30 p.m. and 3:30 p.m. - 10 p.m. He passed around a sign-up sheet for those interested in volunteering.
 - B. Bill Leichtnam mentioned he is interested in attending the County Conservationist meeting at the Mead Inn on July 14th for the special bonus session on Livestock Siting rules & revisions.
 - C. Bill Leichtnam handed out a report: Wisconsin among 12 Worst States for Drinking Water Safety.
 - D. Adam Groshek shared information on the August 16th North Central Area Land & Water Conservation Association Summer Tour hosted by Oneida County. Registration deadline is August 9th and is limited to the first 50 registrants.
4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the June 7, 2017 and June 20, 2017 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Kim Keech, Victoria Wilson, Shane Wucherpennig, Tracy Arnold, Adam Groshek, Emily Salvinski, Lori Ruess, Peter Manley, Matt Lippert, Sarah Siegel, Jodi Friday, Chris Viau, Kyli Brown and Jeremy Erickson.
 - A. Minutes of June 7, 2017. No additions or corrections needed.
 - B. Minutes of June 20, 2017. No additions or corrections needed.
 - C. Department Bills. No questions or comments.
 - D. Staff Activity Reports. Questions on pages 12, 18, & 20 will be addressed under numbers 6 & 7.

Motion by Robert Ashbeck to approve and accept the June 5, 2017 and June 20, 2017 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Adam Fischer. Motion carried with Bill Leichtnam opposed as he wants to make a statement.

Bill Leichtnam commented on the previous meeting (June 5, 2017) motion to move "Water Issues" on the agenda under Land & Water Conservation Department. He had a concern with an agenda item he requested to put on this meeting agenda under Land & Water Conservation being omitted. Chairperson Henkel suggested that this be discussed under agenda item 6B.

5. Risk and Injury Report. None to report.

6. Land & Water Conservation Department.

- A. Appoint a Wood County Weed Commissioner for 2017. Discussed appointing Eron Agronomics as Wood County Weed Commissioner for a one year term. Concerns expressed included appointing a firm versus a person. Will employees be certified/licensed pesticide applicators? Discussion followed.

Peter Kastenholz stated the County should enter into a contract with the firm even if the firm is not receiving compensation.

Motion by Harvey Petersen to appoint Eron Agronomics as the Wood County Weed Commissioner for 2017. Second by Adam Fischer. Motion carried unanimously.

- B. Update on SE Wood County Groundwater meeting. Peter Manley gave a brief overview of the June 22nd SEWC Groundwater Group meeting. Representative Scott Krug reviewed the 2017 Act 10 Legislation on high capacity wells and Scott Provost, DNR Water Quality Specialist, presented information on the 4-Mile Creek and 10-Mile Creek Watersheds. The next meeting is scheduled for July 31st.

Bill Leichtnam expressed concerns with an agenda item being omitted from this CEED meeting agenda. At the June 20th County Board meeting Lance Pliml recommended that the nine recommendations Bill Leichtnam brought up at County Board be brought to the CEED Committee to consider. Following discussion, Chairperson Henkel requested a copy of the specific issues to be addressed be forwarded to the CEED and put on the September CEED meeting agenda for consideration/action.

- C. Consider resolution pertaining to eminent domain statute. Jason Grueneberg presented a resolution to encourage the state to adopt legislation repealing the ability of interstate and international petrochemical transmission companies from utilizing eminent domain authority in Wisconsin. The resolution was drafted by Corporation Counsel following a request from the "80 Feet is Enough" group at the June 7th CEED meeting. Lengthy discussion followed.

Lance Pliml stated that he had a lengthy conference call with Wisconsin Counties Association and there is no bill pending in state legislature and no sponsors of such bill. WCA would like the steering committee to review how it impacts everything, not just oil, and would like some time to study this issue.

Scott Suder, Enbridge, expressed his concerns with the resolution. He stated Enbridge does not have a new project and has no new regulatory or eminent domain authority. He reviewed the steps Enbridge is required to take for permits and summarized their obligations to stakeholders, landowners & affected communities in the event of a new project.

Adam Fischer and Bill Leichtnam suggested having both entities attend a meeting to be educated on the facts.

Motion by Kenneth Curry to take no action on the resolution pertaining to eminent domain statute at this time.

It was asked that the motion be re-opened to amend. Amended motion follows.

Motion by Kenneth Curry to take no action on the resolution pertaining to eminent domain statute until a need arises. Second by Harvey Petersen. Motion carried unanimously.

The question regarding an unpaid nonmetallic mining forfeiture on Tracy Arnold's staff report (page 12 of the packet) was addressed at this time.

7. Economic Development.

- A. Discussion of application process and eligible projects for 2018 Economic Development funding consideration. Jason Grueneberg reviewed past Economic Development requests from organizations and stated he is looking at implementing an application process for future Economic Development funding requests. He asked the committee for guidelines on what should be funded and what to include in the application. Lengthy discussion followed.

Motion by Bill Leichtnam to go forward with the application process as discussed. There was no second to the motion as it was decided to hold a special CEED meeting on July 18th for consideration/action of the application.

- B. Review and discuss draft mission statement for Wood County Economic Development. Following review of Draft # 3 and Draft # 4 of the Economic Development Mission Statement the following motion took place.

Motion by Adam Fischer to move forward with Draft # 3 of the Economic Development Mission Statement. Second by Bill Leichtnam. Motion carried unanimously.

The questions regarding shoreland ordinance investigations (page 18 of CEED packet) and use of complete names in minutes (page 19 of CEED packet) were addressed at this time.

8. UW Extension.

- A. nEXT Generation Reorganization Update Peter Manley gave an update on the nEXT Generation Reorganization. Jason Hausler has been selected as the Area 7 Extension Director. Department Heads will continue on until December 31, 2017. Department Heads will work jointly with AED. Beginning in 2018, Department Head functions will be negotiated. Many of the present functions will be carried out by existing Department Heads or county staff.

A Memorandum of Understanding is being developed that will provide a broad outline of expectations for the state and county.

The 2017 July – December 133 contract should be available in August for the Committee to sign. In 2018 and thereafter, 133 contracts and work plans will be updated annually. The work plan will provide more specific expectations of staff, county and state.

The Assistant Dean, Regional Director, and AED will meet with Department Heads to present staffing options & fiscal impacts.

- B. Soils and 4-H Leader's Accounts Peter Manley updated the work done in uncovering the discrepancies found in two accounts and notification to all staff. He outlined the next steps he will follow in trying to rectify the accounts.
- C. Matt Lippert gave a brief Agricultural report and handed out information on invasive plants (Wild Parsnip and Giant Hogweed) along with Seasonal Growing Degree Unit and Precipitation Deviation charts for Marshfield and Arlington.

9. Schedule Next Meeting.

The next regular CEED meeting is scheduled for Wednesday, August 2, 2017 at 9:00 a.m. at the Wood County Courthouse in Room #115.

10. Agenda items for next meeting.

- A. July 18th Special CEED meeting – Consider/approve Economic Development funding application.
- B. August CEED meeting – 2018 Budgets.
- C. September CEED meeting – Consider/action on nine recommendations (Bill Leichtnam).


11. Schedule any additional meetings if necessary.

A special CEED meeting will be held on Tuesday, July 18th at 9:15 a.m. at the Wood County Courthouse in Room #115.

12. Adjourn.

Motion by Adam Fischer to adjourn at 11:30 a.m. Second by Robert Ashbeck. Motion carried unanimously.

Respectfully submitted,



Kenneth Curry, Secretary
Minutes by Lori Ruess, Land & Water Conservation Department
Review for submittal to County Board by Kenneth Curry (approved on 07/10/17 @ 1:37 p.m.)

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
TUESDAY, JULY 18, 2017
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Kenneth Curry, Robert Ashbeck, Bill Leichtnam and Adam Fischer.

Members Excused: Harvey Peterson.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Kim Keech.
Land & Water Conservation Staff: Shane Wucherpennig.
UW Extension State: None

Others Present: Dist. #14 Supervisor Dennis Polach and Dist. #15 Supervisor Bill Clendenning.

1. **Call to Order.** Chairperson Hilde Henkel called the CEED Meeting to order at 9:15 a.m..
2. **Public Comment.** None
3. **Review County Economic Development grant application form.**

Jason Grueneberg presented the 2018 Wood County Economic Development Funding Request application form. The application form will be used for organizations requesting funding for Economic Development activities in Wood County. Jason Grueneberg will work with organizations to complete the application form. All Wood County Economic Development funding grants will meet the criteria for the Economic Development Mission Statement.

The 2018 Wood County Economic Development Funding Request has four parts:

1. Request Overview
2. Return on Investment
3. Funding Request Summary
4. Project Reporting Requirement

Brief discussion followed.

Motion by Adam Fischer to approve the 2018 Wood County Economic Development Funding Request application form as presented. Second by Kenneth Curry. Motion carried unanimously.

4. Adjourn.

Motion by Robert Ashbeck to adjourn at 9:23 a.m. Second by Bill Leichtnam. Motion carried unanimously.

Respectfully submitted,



Kenneth Curry, Secretary
Minutes by Kim Keech, Planning & Zoning Office
Review for submittal to County Board by Kenneth Curry (approved on July 25, 2017 @ 9:19 a.m.)

Committee Report

County of Wood

Report of claims for: UWEX

For the period of: July

For the range of vouchers: 30170088 - 30170103

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30170088	ERICKSON JEREMY	Erickson June Expenses	07/06/2017	\$110.21	P
30170089	EO JOHNSON COMPANY INC	copies	07/06/2017	\$1,326.44	P
30170090	OPPORTUNITY DEVELOPMENT CNTR	4H NEWSLETTER	07/06/2017	\$154.37	P
30170091	WAL-MART COMMUNITY/RFCSLLC	FAMILY LIVING & KITCHEN	07/06/2017	\$77.14	P
30170092	WOODTRUST BANK	Cloverbud Camp	07/06/2017	\$114.32	P
30170093	DORO BECKY	DORO MG REFUND	07/18/2017	\$40.00	
30170094	EO JOHNSON CO INC	COPIER LEASE	07/18/2017	\$229.49	
30170095	FLAGS USA	Wood Co Flag order	07/18/2017	\$934.00	
30170096	UW SOIL TESTING LAB	SOIL TESTS	07/18/2017	\$330.00	
30170097	WAL-MART COMMUNITY/RFCSLLC	KITCHEN	07/18/2017	\$4.15	
30170098	HUBER LAURA	HUBER STEM REIMBURSEMENT	07/18/2017	\$929.27	
30170099	LIPPERT MATTHEW	LIPPERT JULY EXPENSES	07/18/2017	\$738.84	
30170100	SIEGEL SARAH	SIEGEL JULY EXPENSES	07/18/2017	\$247.19	
30170101	TOMSYCK KATIE	TOMSYCK JULY EXPENSES	07/18/2017	\$207.60	
30170102	VIAU CHRISTOPHER	VIAU JULY EXPENSES	07/18/2017	\$266.43	
30170103	YOUNG WENDY	YOUNG JULY EXPENSES	07/18/2017	\$15.00	
Grand Total:				\$5,724.45	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

4B

Committee Report

County of Wood

Report of claims for: LAND & WATER CONSERVATION

For the period of: JULY 2017

For the range of vouchers: 18170121 - 18170124

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18170121	ACE HARDWARE	LWC - ENVIRONMENTAL ED SUPPLIE	06/30/2017	\$13.68	P
18170122	WI LAND + WATER CONSERVATION	LWC - MEETING REGISTRATION	06/30/2017	\$90.00	P
18170123	COUNTRY TODAY THE	LWC - SUBSCRIPTION RENEWAL (2YR	07/20/2017	\$70.00	
18170124	RAPP'S MOVING & STORAGE INC	LWC - MOVING EXPENSE	05/31/2017	\$3,875.00	
Grand Total:				\$4,048.68	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: July 2017

For the range of vouchers: 22170087 - 22170099

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22170087	WOOD COUNTY CLERK OF COURTS	PS-Satisfaction of Judgment	06/29/2017	\$50.00	P
22170088	STATE CARTOGRAPHERS OFFICE	LR-LIDAR Workshop (Aug 2017)	06/30/2017	\$250.00	P
22170089	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permit(June)	06/30/2017	\$1,700.00	P
22170090	CARMODY DATA SYSTEMS INC	PS-Upgrades/Services (July)	07/05/2017	\$299.00	P
22170091	MANATEE COUNTY SHERIFF'S OFFICE	PS-Service Fee (1)	07/05/2017	\$40.00	P
22170092	BOYER KEVIN	SU-Services per Contract(July)	07/13/2017	\$833.00	P
22170093	ON Q SOLUTIONS	LR-Surveyor Books (2nd Half)	06/22/2017	\$1,760.34	P
22170094	WOOD COUNTY UW-EXTENSION	PL-Wood County Flag	07/07/2017	\$37.36	P
22170095	CONNER JUSTIN	LR-Expenses (July)	07/17/2017	\$97.80	P
22170096	GRUENEBERG JASON	PL-Expenses (July)	07/17/2017	\$133.96	P
22170097	WOOD COUNTY CLERK OF COURTS	PS-Small Claims Action (9)	07/18/2017	\$895.50	P
22170098	BREWBAKER JEFF	PL-Expenses (July)	07/21/2017	\$147.28	P
22170099	DEKLEYN ADAM	PL-Expenses (July)	07/24/2017	\$65.27	P
Grand Total:				\$6,309.51	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Conservation, Education & Economic Development Committee Report for the month of July 2017

PETER MANLEY

Wood County UW-Extension, Community Resource Agent

- I attended and processed paperwork related to the July 5 CEED meeting.
- I conducted two radio programs this month in Marshfield and Wisconsin Rapids on an upcoming forestry field day. I also met with the planning committee and things are progressing nicely for the August 12 event.
- I taught sessions on Wildlife Landscaping, Wildlife Damage, and Composting to the Master Gardeners.
- The 3 county 4-H environmental camp was July 8-11. I assisted with counselor training and led an overnight experience that included canoeing, hiking, cave exploring, cooking, wildlife identification and camping.
- I facilitated a Department Head meeting on July 13.
- Several leaders from the Nekoosa area community are interested in pursuing a strategic plan and I met with them to initiate the process, July 17.
- I held our first formal budget planning meeting with the new Area Extension Director, July 18. We discussed the reorganization staffing plan and budget impacts, July 27.
- I presented information at the Wood County Towns Association meeting, July 21.
- The SE Wood County Groundwater Group meeting, July 31, focused on residential and lawn care water quality protection.
- I had two "state" meetings, both teleconferences. The Standards, Rank and Promotion Committee met on July 14, and the state Department Heads met on July 26.

MATT LIPPERT

Wood County UW-Extension, Agriculture Agent

- I attended Wisconsin Farm Technology Days in Kewaunee County July 11-13. Wood County hosted a tent for next year's show. A bus load of volunteers arrived at the show the first day and distributed packets of material to this year's exhibitors encouraging them to attend our show. Our group fanned out over the grounds and observed every aspect of the show. Parking, traffic, food tents, tours, youth tent, family living, innovation square, the opening ceremony – we were there for all of it. The second day, I assisted with the Extension Tent. Kewaunee had a very successful show, with some slight rain challenges. The crowds were good but we potentially will see stronger crowds with our more central location.

- The host families also attended the show and came back with many inspirations on how we can represent Wood County agriculture at next year's show.
- I assisted with the State Jersey Show, approximately 150 head were shown at this event.
- I judged the youth show at the Northern Wisconsin State Fair in Chippewa Falls.
- I met with area Ag educators for our CWAS group meeting. Craig Saxe Juneau County Ag Agent based in Mauston has accepted an administrative position – Area Extension Director for Lacrosse, Monroe, Vernon, Crawford and Richland Counties and creates a vacancy for our group. Ken Williams in Waushara County has accepted an early retirement program and will be leaving sometime in the next 6 months. We discussed the impacts of the upcoming Extension reorganization and also our plans on how to host the upcoming Farm Technology Days in our Education area.
- We distributed two issues of the Cranberry Crop Management Journal
- The quarterly issue of the Central Wisconsin Agriculture Specialization newsletter was distributed as well.
- I interviewed on WFHR radio.
- I met with the Farm Technology Days Committee for our first monthly meeting since this year's show was held.
- I met with the Market Animal Sale Committee for the last meeting prior to this year's fair.
- I plan at the end of the month to attend the SE Wood County Ground Water committee meeting.
- We have handled the usual insect and weed identification, crop pricing, rental and fence issues. The growing season to this point has been the wettest in 30 years of records at the Marshfield Ag Research Station, possibly now it will turn dry?

SARAH SEIGEL

Wood County UW-Extension, Family Living Educator

- Submitted articles for the Home and Community Education (HCE) newsletter and Family Living Bulletin which are created and distributed through Family Living. July 3
- Talked on the radio (WDLB & WFHR) on July 11 & 6. My topic was *Eating Nutritious in the Summer Time!* I talked about the importance of farmers' markets, how to choose nutritious foods and enjoy all the summer time traditional Wisconsin foods.
- Taught a Rent Smart class at the Hannah Center on July 6 and 10.
- Completed an Extension Update on *Wood County Wellness Lunch & Learns*. July 10
- Attended a *Crisis Training: Working with people in crisis* on July 11. Sponsored by Wood County Human Services and Wisconsin Rapids Police Department.
- Attended Farm Technology Days in Kewaunee County on July 12. I volunteered in the Family Living Tent.
- Taught Becoming Money \$mart at the Wisconsin Rapids Job Center. July 17
- Taught *Eating a Colorful Diet and Building a Healthy Body* at Arpin and Vesper Libraries. The class was part of their summer series for children. July 18
- Taught Rent Smart at the Transitional Shelter in Marshfield on July 20.
- Taught Becoming Money \$mart at the Men's Oxford House in Wisconsin Rapids on July 24.

- Had a booth at the Marshfield, Wisconsin Rapids and Pittsville Farmers' Markets. July 25, 27 and 28. I provided food safety resources, nutrition information on vegetables available at the market along with samples & recipes.
- Taught Nutrition Grab & Go at the Marshfield Public Library on July 25. My topic was vegetables available in July. I provided food safety information, nutrition information along with samples & recipes.
- Taught a Freezer Meal class at UW-Wood County on July 25. The class focused on what food to freeze, how to meal plan and nutritious information regarding freezer meals. Participants also had the opportunity to taste and make a freezer meal to take home.
- Listened to a Dollars during Development (3D) wisline on July 28. The wisline provided an outline of our educational booth at the Wisconsin State Fair this summer.
- Listened to archive versions of Focus on Family Living and Coalition Series: Journey Through County Health Rankings & Roadmaps. Archive versions are posted on our Family Living Connection website. July 21
- I attended coalition meetings throughout the month for Healthy Lifestyles, Caring Hands, Recreate Health sub-committee Food Promotion and Retail, south Wood County Financial Stability coalition, and south Wood County Hunger Coalition.

JODI FRIDAY

Wood County UW-Extension, FoodWise Nutrition Educator

- Taught four sessions at Boys and Girls Club in Junction City using the Choose Health: Food, Fun and Fitness curriculum. (7/17, 7/19, 7/24, 7/26). The site manager said "The kids love your program. They were disappointed that you are not coming every day."
- Participated in one Wood/Portage County FoodWise meeting (7/5).
- Attended a FoodWise Food Preparation training (7/18).
- Participated in one FoodWise Wisline (7/12) on branding and logo usage guidelines.
- Attended three Wood County staff meetings (7/10, 7/17 & 7/24).
- I've taken quite a bit of time off this month due to both family vacation and my daughter having surgery.

KYLI BROWN

Wood County UW-Extension, 4-H Program Advisor

- Continue to update and maintain the Wood County 4-H Facebook site.
- Coordinated the second of two Upham Woods Camp Counselor training sessions on June 30. Camp counselors that attend an overnight camp must go through 8 hours of training. I helped to facilitate this second training where we focused, counselor/camper scenarios, risk management and camp logistics. I worked with youth from Wood, Marathon, Juneau that are tenth grade and up.
- Coordinated the 2017 4-H Foods and Cake Revue held at MARS on July 6. 10 youth made nutrition dishes and or decorated cakes to present to a judge. My role was to work with the families to get to where they needed to be, assist the judge and answer questions about rules.

- Respond to phone calls and emails regarding 4-H enrollments, questions, feedback and planning meetings for 4-H.
- Spent four days at Camp Upham Woods with the Wood, Marathon and Juneau campers and counselors. My role there is to help coordinate the daily events at camp, assist in risk management, work with our health coordinator and the staff at Camp Upham Woods. This year we took a total of 53 campers and 9 counselors.
- The 4-H Volleyball Tournament was held July 28 at the Auburndale Lions Park. Six 4-H clubs with over 42 participants. I worked with our 4-H PALS members to coordinate this sporting event for our clubs.
- Attended Farm Technology Days on 12. This was a great opportunity to see the layout and facilities for when we do this event in 2018. Attended the Farm Tech day Ex Com meeting on July 24 and the Youth Committee Meeting on July 26th.
- Attended the 4-H Leaders Association meeting on July 31st as well as the PALS meeting at 6:30 p.m.

CHRIS VIAU

Wood County UW-Extension, 4-H Youth Development Educator

The following is an overview of Youth Development activities:

- 4-H Club and Program Management
 - 4-H Camp at Upham Woods- July 8-11
 - 75+ youth from Wood, Marathon, and Juneau Counties
 - Assist counselors in their leadership roles
 - Overall supervision with other adult staff
 - Leadership Washington Focus Trip Planning and Logistics
 - Last minute details to support travel group.
 - 4-H Leaders Association
 - Executive and Full Association Meetings
 - Support Year End Financial Reporting
- Central WI State Fair
 - Work with office staff to ensure completion of Jr. Fair Tasks
 - Assist with entry issues
 - Create and audit Jr. Fair Fees
 - Work with CWSF staff to answer questions related to youth passes, parking, and other items
 - Jr. Fair Board July Meeting
 - No entry issues
 - Discuss staffing for Fair and beyond
- Other
 - WFHR and WDLB- "Lessons Learned at 4-H Camp"
 - Department of Youth Development- Standards, Rank, and Promotion committee conference call

- Administrative
 - State and Regional Phone Conferences and Meetings
 - 4-H Youth Development Liaison Responsibilities- 25% FTE



Activities Report for Shane Wucherpfennig July 2017

- **July 1-11** – Vacation
- **July 12** – Office update with staff and project planning.
- **July 13-14** – Attended County Conservationist mgt. At the Mead in WI Rapids.
- **July 18** – Attended Special CEED meeting.
- **July 18**– Attended County Board meeting.
- **July 19**– Staff Meeting & meet with Lori on Budgets
- **July 19**– Attended a Tree Farm Field Day planning meeting at the Richard and Mary Czaja Tree Farm.
- **July 24**– Reviewed budgets
- **July 25**– Worked on Construction plans for 2017 projects.
- **July 26 - 31**– Budgets, 2017 construction projects, employee evals, Mapping Wild Parsnip in Sigel Twp.

4C

Activities Report for Tracy Arnold 07-2017

Wildlife Damage Abatement and Claims Program

- Maintaining DNR database with current Wood County information
- Continue to enroll landowners for the 2017 year
- Designing one permanent fence, trying to finalizing them with landowners before submitting them to DNR for approval
- Conducted 33 permanent fence inspections
- Working on completing paperwork for all 33 permanent fence inspections
- Uploading inspection reports into DNR database
- Working on submitting the 2nd QTR reimbursement, waiting for items to be entered into the general ledger yet

Non-metallic mining reclamation program

- No forfeiture payment from B & R Excavating to date (since June 12, 2013)
- Updating NMM databases
- Conducted a vegetative analysis of entire Badger Sandstone site
- Discussed with Shane and Tom H next steps towards reclamation
- Investigated complaint calls that came in regarding mining

Land and Water Conservation

- Entering stream flow data into the SWIMS database for 16 sites (authorized by state to enter data)
- Chair of the Youth Education Committee for the WI Land+Water
- Secretary of the North Central Land and Water Conservation Area Association
- Released Purple loosestrife beetles onto infestations throughout the county and submitted required DNT paperwork
- Take Joel (intern) in field whenever I'm going out
- Conducted the mid-season interview with Joel and Dr. Rob Michitsch, UWSP
- Continue planning the 2018 Fall CEED Tour with Land & Water, UWEX and Planning and Zoning
- Working with nurseries to confirm trees for the 2018 tree sale
- Attended the School at Altenburg Farm Education Committee meeting
- Attended the 2018 National Envirothon with Team Wisconsin
- Uploaded acoustic bat monitoring data as survey's are completed

Activities Report for Adam Groshek –July 2017

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

~Re -design, cost estimates, quantities, drawings, bid documents, and calculations for the 2017 earthen manure storage lagoon for Tom Hamus near Auburndale.

~Draft review of the new Waste Storage Standard 313 and discussion of the new restrictions/difficulties there will be to build manure storage facilities to comply with the new standard expected out in late 2017.

~Wayerski manure storage pit expansion progress discussion with MSA private engineering firm.

~Start of plan and site visit to dig soil test holes for Mike Duckett's above ground manure storage for stack of mostly manure solids.

~Multi-Discharger Phosphorus Variance research, discussion with industries, and follow-up discussions with DNR and LWCD staff.

~Attendance of the enforcement conference for Tristar Dairy and their 2017 manure pit overflow.

~Well decommissioning plan for Ralph Aschenbrenner's old dug/drilled well and dealing with difficulties of him not wanting to properly abandon his old well.

~Assisting the LWCD intern Joel in getting to know the department functions and starting on working on a few projects so that I can pick them up more easily as I finish the projects I work on.

~July CEED meeting attendance to fill in for Shane.

~Rudy Borntrager complaint investigation, not a valid complaint but there are potential issues on the farm that we will follow up on.

~Assisting in the compilation of the Weed Commissioner contract for Eron Agronomics.

~Wild parsnip drive with landowner to see the severity of the situation in Wood County.

~Intro to Agriculture video viewings and attendance of classroom training on how to better work with farmers and avoid conflicts at Schmeeckle Nature Reserve in Stevens Point. Very good tips from professionals around the state and plenty of stories of potentially bad situations that were handled appropriately with farmers.

~Assisting REA engineering firm find historical data for Russ Haffenbredl's current transfer system/manure storage/barn expansion/revisions.

Activities Report for Lori Ruess –July 2017

- Completed June sales tax report and submitted report to Finance.
- Attended July 5th CEED meeting and typed minutes.
- Reviewed general ledger and payroll registers and completed journal entries to correct July payrolls.
- Updated email and mailing list.
- Emailed July Conservation Connection newsletter and sent a request to IT to add it to our webpage.
- Attended July 11th Lunch and Learn on Generational Difference in the workplace.
- Verified Wildlife Damage budget expenses and revenues and prepared draft of second quarter reimbursement request.
- Review and approve LWCD staff time cards (paper and electronic) in Shane Wucherpennig's absence.
- Completed journal entry request for monthly fuel charges and vehicle maintenance/repair from Highway Dept. and forwarded to Finance.
- Attended July 19th staff meeting to discuss 2018 budgets.
- Working on completing 2018 budgets for review by the CEED, prior to August 8th Finance due date.
- Organized County Board and CEED packet information and took to County Clerk's office.

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Activities Report for Emily Salvinski July 2017

General Activities: Phone calls and e-mails to individuals, other county LCDs, and planners to turn in, change, and exchange plans.

- **Monday, July 3.** Read through manure ordinance and worked on summary for webpage.
- **Tuesday, July 4.** Holiday
- **Wednesday, July 5.** Reviewed Duckett NMP (Home Farm), added review results to spreadsheet. Updated NMP stats report (will update as straggler plans come in). Edited cropland coverage in arcmap.
- **Thursday, July 6.** Worked on ordinance section of website. Attended no-till webinar for credits.
- **Friday, July 7.** Updated invasive species database. Researched how to hyperlink photos of parsnip to database. Updated NMP database to reflect an individuals plan with added rented acres.
- **Monday, July 10.** Started adding PI information generated from snapplus from each individual person and their individual fields and added that info to NMP database.
- **Tuesday, July 11.** Finished adding PI to NMP database (attribute table)
- **Wednesday, July 12.** Started summary form for cranberry nutrient management standards. Made a sandy soils only shapefile for the NMP database.
- **Thursday, July 13.** Finished summary of cranberry nutrient management NMP standards. Office mapping of wild parsnip from phone tip. Worked on pollinator webpage.
- **Friday, July 14.** Field mapped wild parsnip due to phone tip. Found more than what was reported on the way. Office mapped exact locations into database.
- **Monday, July 17.** Worked on invasive database-added field in attribute table to describe township jurisdictions, added new locations. Made word and excel version of mapping for easy use.
- **Tuesday, July 18.** Added sighting of parsnip from my drive home to database. Started new brochure/form for future pollinator tab in website.
- **Wednesday, July 19.** Staff meeting. Added sighting to of parsnip from a different route on my way to work to parsnip database. Completed brochure/form for pollinator tab in website. Attempted download of layers for arcmap from NRCS-needs work.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Justin Conner, GIS Specialist
Jeff Brewbaker, Code Administrator
Stevana Skinner, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for August 2, 2017

1. Planning (Jason Grueneberg)

- a. Nekoosa Strategic Plan – On July 17th, I participated in a meeting to coordinate facilitation of a strategic plan for the City of Nekoosa. The facilitation efforts will be shared with UW Extension (Peter Manley) as well as the Regional Economic Growth Initiative.
- b. Biron and Wisconsin Rapids Trail Connection – Met with City of Wisconsin Rapids and Biron representatives on July 14th to discuss a coordinated trail connection and road alignment on 1st Street North.
- c. Wisconsin Rapids Downtown Parking – Met with City of Wisconsin Rapids officials to talk about downtown parking concerns on July 6th. A few business owners near River Block building have expressed concerns about their customers not having adequate parking accommodations in close proximity to their businesses.

2. Economic Development (Jason Grueneberg)

- a. REGI Board – The Regional Economic Growth Initiative Board of Directors met on July 11th. Agenda items included planning upcoming municipal forum meetings and communications, discussion of making contact with businesses for funding sponsorship, and the review of the President's monthly report.
- b. CWED Board of Directors Meeting – The CWED Board met on July 19th. Agenda items included reviewing the restructuring of 2 existing loans, updates from the program administrator, and initiating the effort to offer more flexible loan options now that the fund is defederalized.

3. Planning (Adam DeKleyn)

- a. City of Nekoosa Comprehensive Outdoor Recreation Plan (C.O.R.P.) – Planning committee met to develop recommendations/priorities and a capital improvements plan for open space areas. Plan is continually being developed.

- b. Plat Review Officer – (5) CSM's were submitted for review/approval. (7) CSM's were approved/recorded. (2) CSM's and (1) condo plat are pending approval.
- c. Community Food Center Planning – Steering committee met to develop appropriate strategies to improve the community food system and develop an identity for a future food center.
- d. Floodplain – Developed GIS maps for Flooded Agriculture District – Cranberry Farm (FAD-C) permits.
- e. Wood County Parks, Recreation, and Open Space Plan – Started existing conditions inventory and analysis of county outdoor recreation system. Community survey options are under discussion. Plan outline and template is being developed.
- f. Nekoosa Strategic Planning – Attended the Nekoosa Strategic Planning Kick-off Meeting. Timeline was developed. P&Z will assist as a facilitator throughout the planning process.
- g. Blueway Trail Planning & Mapping – Performed an inventory of the southern portion of the blueway trail for future planning purposes.
- h. Code Administration – Back-up POWTS inspector due to office vacancy.

4. Land Records (Justin Conner)

- a. Farm Technology Days – Attended Farm Technology Days in Kewaunee County to prepare for Wood County hosting the event in 2018.
- b. Parcel Mapping – Parcel mapping is caught up. Parcel changes are updated on the GIS web map within a week, on average, of being recorded in the ROD office.
- c. Blueway Trails Mapping – Continue work on mapping the blueway trails.
- d. Map Gallery – Working on an online map gallery to organize all web maps and apps in one place. <http://app.woodcogis.com/mapgallery>

5. Code Administrator's (Jeff Brewbaker and Stevana Skinner)

- a. Private Sewage Program, Permitting, Maintenance and Violations
 - i. (16) on-site investigations/inspections/compliances
 - ii. (3) septic system verification letters & failing system investigations
 - iii. (0) failing septic system orders, (1) holding tank maintenance violations & settlements
 - iv. (3) Sites with new structures and no sanitary permits, one in Remington and two in Milladore

- v. (14) soil tests reviewed, (7) hydrograph reports reviewed, (0) interpretive soils report reviewed
- vi. (3) holding tank plan reviews, (8) conventional plan reviews, (4) mound plan review2
- vii. (17) sanitary permits reviewed
- viii. (0) court cases for malfunctioning septic system and overfull holding tanks (0) referrals servicing, (9) referrals invoices
- ix. (0) sanitary system easements
- x. (1) camper complaint
- xi. Answered phone calls, emails and met in office regarding permitting and inspection questions.

b. Floodplain Ordinance Investigations and Permitting

- i. (0) site inspections, meetings or enforcement
- ii. (1) permit issued, screening sites or Letter of Map Amendment (LOMA)
- iii. (0) DNR Approved flood studies reviewed
- iv. (1) Cranberry farm certification
- v. (0) Updated Community Assistance Visit Violations
- vi. Answered questions from citizens regarding building in floodplain and shoreland areas.

c. Shoreland Ordinance Investigations and Permitting

- i. (1) general shoreland permits reviewed & issued
- ii. (0) mitigation plans reviewed, (0) exempt structure affidavit
- iii. (0) onsite pre-construction inspections, meetings & enforcement, compliances
- iv. (0) navigability determinations
- v. (1) wetland determination
- vi. Answered phone calls and met with various people at the counter regarding shoreland zoning requirements.

We have a new Code Technician, Stevana Skinner. I have been spending time training her and preparing her for two licenses she will need to obtain. The Private Onsite Waste Treatment Systems (POWTS) Inspector License will be the first exam she will take. This may be as soon as the end of September. Permit review and inspections may go a while longer as I take time to explain the process.

6. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity. There were 17 sanitary permits issued in June 2017 (7 New and 10 Replacements) with revenues totaling \$5,100. There were 30 sanitary permits issued in June 2016 (9 New, 18 Replacements and 3 Non-Plumbing) with revenues totaling \$9,950.

There were 82 sanitary permits issued through June 2017. For comparison purposes, following are totals through the same period for the

previous five years: 2016 – 83, 2015 – 61, 2014 – 70, 2013 – 79 and 2012 – 77.

- b. 2017 Tax Refund Intercept Program (TRIP) – To date, Wood County has received \$5,458.69 on eight outstanding cases.

Updating and compiling a TRIP database as to court case outstanding balance in an excel document.

- c. 2016 Program Fee Notices – Paperwork for small claims action for 2 property owners for failure to pay program fee will be referred to Wood Co Corp Counsel shortly. Possible small claims action for 13 property owners for failure to pay program fee are pending further action.
- d. 2017 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight Maintenance Notices and Farmer Exempt Holding Tank Maintenance Notices were mailed on Monday, April 24th with a due date of Friday, August 11th. There were 2,413 mailed between the four notices.
- e. Sanitary Permit Document Imaging Project Status. Sanitary permits for the years 1982 – 2015 are available for viewing on the Wood County's website www.co.wood.wi.us/Departments/PZ. 2016 Sanitary Permits will be prepped and scanned in fall 2017.
- f. Enforcement Activities Update.

- i. Small Claims

- August 22nd – The following cases were scheduled:
(1) Failure to properly service holding tanks

- On July 14th an additional nine cases were forwarded to Wood Co Corp Counsel to initiate Small Claims action for failure to pay the 2016 program fee. These are not yet scheduled.

- ii. Contempt Hearing Nothing scheduled.

- iii. Updating and compiling a court case database as to court case status in an excel document.

- g. Wisconsin Fund Grant Program – The Joint Finance Committee on Thursday, May 11th on a 12-4 vote adopted ongoing funding for the Wisconsin Fund Grant Program through June 30, 2021. Please encourage those who may qualify to complete and submit applications for funding.

- i. (4) Wisconsin Fund Applications FY2018
 - ii. (2) Wisconsin Fund Applications FY2019

MEMO

TO: CEED committee; Wood County Board
FROM: Hilde Henkel
DATE: July 22, 2017
RE: July 21 meeting of WCA Agriculture, Environment & Land Use steering committee

The WCA steering committee for Agriculture, Environment and Land Use met at the Mead July 21, 2017, with chair Larry Jepson presiding and a quorum of county officials from 15 counties present.

The committee first heard from Meleesa Johnson and Gerry Neuser about the Wisconsin Counties Solid Waste Management Association. All counties, even those without a waste management facility, are considered members and can use this group for a resource in policy-making and for continuing education on issues. In addition WCSWMA functions as an advocacy voice for counties on solid waste, recycling and resource recovery efforts. Johnson noted that new issues are always arising, like China's new ban on USA recyclables.

Marcus Grignon, campaign manager for the Hempstead Project Heart, spoke about SB119/AB183 concerning industrial hemp. This bill, which is supported by forty legislators, including Senator Testin and Representative Krug, would provide for an exemption for growing industrial hemp and allow research into the market and establish a permit and fee for producers. Grignon also explained the difference between industrial hemp and marijuana, and discussed the agricultural characteristics of the crop.

WCA Government Affairs Associate Dan Bahr provided a summary of some of the AELU issues he is working on, included the La Crosse County tipping fee exclusion, continuing increased funding for county conservation programs, revisions to the shoreland zoning ordinance and possible clarification of the POWTS religious exemption. The committee discussed possible future topics.

In considering the 2017 annual conference resolutions, the committee voted to adopt:

- Bayfield County resolution supporting increase PILT for county forest lands
- Outagamie County resolution supporting funding of the Great Lake Restoration initiative
- La Crosse County resolution requesting enforcement of WPDES according to statute
- Walworth and Door County resolutions supporting the return of \$9.3 to county conservation programs.

The committee referred to the Board of Directors resolutions from:

- Menominee County supporting the paris climate agreement
- Menominee County opposing the Back Forty Mine (in Michigan)
- Eau Claire County supporting reinstating the forestation state tax

The committee voted unanimously to indefinitely postpone a Walworth County resolution to adopt the public participation procedures of Walworth County for all multi-jurisdictional comprehensive plans.