

CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE AGENDA

DATE: Wednesday, September 2, 2020
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order.
2. Declaration of Quorum.
3. Public Comments (*brief comments/statement regarding committee business*)
4. Review Correspondence.
5. Consent Agenda.
 - a. Approve minutes of previous meeting
 - b. Approve bills
 - c. Receive staff activity reports
6. Review items, if any, pulled from Consent Agenda.
7. Risk and Injury Report
8. Land & Water Conservation Department
 - a. Open and approve low bid for Dale and Jason Behrend's intermittent stream crossing project.
 - b. Review/approve 2021 LWCD budgets.
 - c. Committee reports
 - i. Citizens Groundwater Group meeting.
 - ii. Health Committee report.
 - iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report.
9. Private Sewage
10. Land Records
11. County Surveyor
12. Planning
 - a. Review/Action on Town of Grand Rapids Zoning Map Amendment
 - b. Review/Action on Town of Grand Rapids Zoning Ordinance Amendment
 - c. Update on cancellation of fall CEED Tour.
13. Economic Development
 - a. Update from the city of Pittsville and consider release of 2020 economic development grant funds.
 - b. Discuss 2021 Budgets and the 2021 grant program for economic development projects and organizations.
 - c. Update on the Rural Economic Development Innovation Initiative.
 - d. General Economic Development update.
 - e. North Central Wisconsin Regional Planning Commission update.
14. Extension
 - a. General Office Update
 - b. 2021 Extension Budget
 - c. Great Lakes Timber Cooperative Update - Kelly Maynard, *UW Center for Cooperatives*
 - d. Educational Presentation – Nancy Turyk
15. Schedule next regular committee meeting.
16. Agenda items for next meeting
17. Schedule any additional meetings if necessary
18. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 146 529 7485

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m7b6a8aac25f7f0e62bcc98d5b31bb1c5>
Meeting number (access code): 146 529 7485
Meeting password: CEED0902

MINUTES
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, AUGUST 5, 2020
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS, WI

Members Present: Ken Curry, Robert Ashbeck, Jake Hahn, Dave LaFontaine, Bill Leichtnam

Members Excused: Carmen Good

Staff Present:

Land & Water Conservation Staff: Shane Wucherpennig, Lori Ruess

Planning & Zoning Staff: Adam DeKleyn

Extension Staff: Jason Hausler (via WebEx), Nancy Turyk (via WebEx), Allison Jonjak (via WebEx)

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. #16 Supervisor Lance Pliml (via WebEx) Angel Whitehead, Heart of Wisconsin Chamber of Commerce (via WebEx)

1. Call meeting to order. Chairperson Curry called the CEED meeting to order at 9:00 a.m.

2. Declaration of Quorum. Chairperson Curry declared a quorum.

3. Public Comments (*brief comments/statement regarding committee business*)

Supervisor Ashbeck stated there is an infestation of Canada thistle (noxious weed) on Highway 10. He has contacted the Wood County Highway Department to notify them of this infestation and suggested that John Eron, Weed Commissioner be contacted too.

Shane Wucherpennig stated he would like to give a presentation on the progress of Wild Parsnip control in Wood County at a future CEED or County Board meeting. Chair Curry shared News 9 – WAOW had coverage on Portage County’s efforts to control Wild Parsnip.

Chair Curry mentioned he received notification from Jason Grueneberg that his father passed-away and he will be out of the office this week. Adam DeKleyn will cover the Planning section of the agenda. A special CEED meeting will be held following the August County Board meeting for Economic Development agenda items 12b – 12e.

4. Review Correspondence. No Correspondence to review.

5. Consent Agenda. The Consent Agenda included the following items: 1) minutes of the July 1, 2020 CEED meeting, 2) bills from Land & Water Conservation, Planning & Zoning and Extension and 3) staff activity reports from Laura Huber, Matt Lippert, Nancy Turyk, Allison Jonjak, Jackie Carattini, Hannah Wendels, Kelly Hammond, Rachael Whitehair, Shane Wucherpennig, Caleb Armstrong, Davis Christensen, Adam Groshek, Rod Mayer, Lori Ruess, Emily Salvinski, Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Kim Keech and Victoria Wilson.

a. **Approve minutes of previous meeting.** No additions or corrections needed.

b. **Approve bills.** No additions or corrections needed.

c. **Receive staff activity reports.** No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the July 1, 2020 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and Extension, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.

6. Risk and Injury Report. None.

7. Land & Water Conservation Department

a. Update on Jeremy Kring's CREP grazing plan

Shane Wucherpennig shared an update on the progress of Jeremy Kring's CREP grazing plan. The plan was brought to the committee for review at the May 6th CEED meeting. Since the plan was presented in May, a few modifications to the boundary of the plan have been made. The purpose of writing a grazing plan is to ensure that a parcel is grazed safely and environmentally without creating a resource concern. The Wood County Land & Water Conservation Department works directly with DATCP and the landowner on plan completion.

b. Notice of Town of Hiles road (known as River Road) closure.

Shane Wucherpennig shared a public hearing notice from Trent Miner, Town of Hiles Chair, on the proposed closure of River Road in Hiles Township. Pursuant to State Statutes, townships are required to notify the CEED of a public hearing for road closures; no action is required by the CEED.

Trent Miner explained the road is being discontinued because it is not a priority road; it is surrounded by county forest and currently not maintained. Signage will be removed and it will be up to the HIRC Committee on future use of the road as land reverts to adjoining landowners.

c. Discuss Livestock Facility Siting.

Shane Wucherpennig explained this item was put on the agenda as a follow-up to last month's CEED meeting and direction from the committee to put this on a future agenda. He added that following discussion last month, he was hearing it is not so much a livestock siting issue or concern but more of an issue with high nitrates in water. WI DNR along with DATCP are about 8 months into a 30-month process of proposed rule changes to NR151. A nitrate task force, which includes some County Conservationists from around the State, has been formed. Wucherpennig expressed interest on serving on the task force, but was not selected. He reviewed the key items the task force will focus on for changing the NR151 standards. Current NR151 does not address nitrate in susceptible soils in parts of the State. Lengthy discussion followed.

Supervisor Leichtnam mentioned he would like to see this item on the agenda for an update from the County Conservationist every three months so Wood County could make a proposal if necessary. Chair Curry commented the County Conservationist will continue to update the Committee as necessary.

Supervisor LaFontaine asked about the use of the no-till drill and if there is any data on the impact of nitrate reduction with no-till. Wucherpennig shared that the LWCD maps every acre of no-till that is cost-shared, however there are farmers that no-till and do not receive cost-share. He added that the LWCD tracks phosphorus reduction on surface water and can determine nitrogen reduction, but tracking nitrogen in groundwater takes a lot of modeling. This could change with the revision to NR151.

In January, John Exo accepted the Water Quality Program Coordinator position created by the Division of Extension and CALS. He took a two-year leave of absence from his duties as a Natural Resource Educator to fill this role. He will give a presentation at the August 18th County Board meeting.

d. Update on virtual County Conservationist meeting.

The WI Land + Water hosts two meetings each year for the state's County Conservationists to discuss statewide issues on land and water conservation implementation. Due to COVID-19, the summer (July 9 – 10) County Conservationist meeting was virtual. Breakout sessions covered topics of climate change, update on DNR's targeted performance standard, Financial Implications of COVID- 19 on Counties and

Accessing Well Water Data. Wucherpennig mentioned attendance was very good and there were no glitches. The Winter County Conservationist meeting will most likely be virtual.

e. Committee Reports

i. **Citizen's Groundwater Committee meeting.**

Supervisor Leichtnam shared they are going to try a virtual meeting on Monday, August 17th at 2:00 p.m. Due to COVID-19, they have not met for five months.

ii. **Health Committee report.**

No report.

iii. **Central Sands Groundwater County Collaborative (CSGWCC) committee report.**

A Central Sands Groundwater meeting will take place sometime in late August. Waiting on best dates from the doodle poll.

Supervisor Leichtnam gave a brief report on the Golden Sands RC&D meeting he attended. At that meeting, RC&D stated they have staff and time to work on projects. The LWCD should contact them if they have a project for them to work on.

Supervisor Leichtnam and Supervisor Clendenning attended the Portage County Land & Water Committee meeting on August 4th. Supervisor Leichtnam gave a brief update on the steps Portage County is taking for nitrate reduction as the Village of Nelsonville has a high percentage of private wells with high nitrates.

8. Private Sewage. Nothing to report.

9. Land Records. Nothing to report.

10. County Surveyor. Nothing to report.

11. Planning

a. Update on cancellation of fall CEED Tour.

Adam DeKelyn asked if there was any discussion on the fall CEED Tour as due to COVID-19 it might be difficult to hold an actual tour. He recommended tabling until the September CEED meeting.

12. Economic Development

a. Update from the Heart of Wisconsin Chamber of Commerce and consider release of 2020 economic development grant funds.

Angel Whitehead shared the key updates from the Heart of Wisconsin Chamber of Commerce and reviewed 2020 goals and metrics.

- Increase visits to the regional website by 10% resulting in the attraction of 50 qualified workers to Wood County employers.
 - Developed Community Guide and area maps for promoting local businesses and communities. ATV/UTV trails are included on the maps.
 - Promotion and execution of the Revolving Loan Program. You do not have to be a Chamber member to utilize the loans. Interest rates are on an individual basis, based on collateral and ability to pay.
 - Distributed 50+ relocation packets.
- Bring awareness to 600 students of careers available in region and community.
 - Due to COVID-19 Student Bus Tours were canceled for the beginning of the year. Looking at doing a virtual tour for the Fall Semester.

- Increase Inspire enrollment from businesses by 10%
 - The Inspire Program is on hold until further guidance from Centergy.
 - Other Workforce Items
 - Employment and Resource Fair will be held at East Junior High on September 2, 2020. Masks and hand sanitizer will be provided.
 - How to Video Mini-Series – video to prep for job fair on finding jobs, resume writing, interviewing and more.
 - Assist 40 entrepreneurs resulting in new business start-ups.
 - Currently communicated with 12 different new entrepreneurs and had contact with 37 different people on questions for growing businesses.
 - Provide 40 quality networking events and programs with over 1000 Wood county residents in attendance. Events for the promotion include:
 - Annual meeting, Mardi Gras Business Expo, Coffee with the Chamber, Business After Hours, Lunch by the River and Leads Group.
 - Provide four training events resulting in 100 Wood County residents reporting increased knowledge on training topics.
 - Hosted two training sessions with the Small Business Development Center. There are two other session scheduled for fall and winter.
 - Have 80 residents, businesses, and municipal representatives from Wood County take part in Central Wisconsin Days and Legislative breakfast that discuss pro-Wood County issues.
- Angel briefly covered COVID-19 initiative and small business grants.

Jake Hahn commended the Heart of Wisconsin Chamber of Commerce and MACCI on a phenomenal job especially during the COVID-19 pandemic.

Motion by Dave LaFontaine to release \$19,500 of grant funds to the Heart of Wisconsin Chamber of Commerce from the 2020 Economic Development budget. Second by Jake Hahn. Motion carried unanimously.

A special CEED meeting will be held on Tuesday, August 18, 2020 (immediately following County Board – approximately 11:00 a.m.) for agenda items 12b – 12e.

13. Extension

a. General Office Update

Jason Hausler provided the following updates:

- He has spoken with Shane Wucherpennig and Jason Grueneberg about the fall CEED Tour and more than likely it will be canceled.
- Mid-September one of the Administrative Assistants will be on leave; looking at staffing plans for when that person is on leave.
- Nancy Turyk and Jackie Carattini are serving on the Community Impact sub team in response to Verso closing. Nancy gave a brief update on the task force meeting. A three part Zoom & Lunch will be held from 11 a.m. – Noon on:
 - Wednesday, August 12 – Retool your Marketing Strategy
 - Wednesday, August 19 – Complete a Cash Flow Analysis
 - Wednesday, August 26 – It's Okay to Pivot and Diversity

Lance Pliml thanked Nancy for everything she does everywhere. He also thanked Bill Leichtnam for attending the Portage County Land & Water Conservation meeting on August 4.

b. County Board Presentation

- Jason Hausler will be presenting the 2019 Annual Report to County Board on August 18th.
- John Exo, Water Quality Program Coordinator will also give a presentation to County Board on August 18th. The Committee requested John bring an outline of his presentation to hand out to county board members.

c. DOA Agreement update

Jason Hausler explained the DOA agreement is a documentation that supports him, as a state employee, approving county employee time cards, overseeing county budgets, signing county vouchers etc. Jason added the DOA does not give him authority outside of other county department heads, but gives him as a state employee the authority to manage county dollars. The DOA will continue and there is no expiration date unless the CEED wants to change or update. Brief discussion followed.

d. Horticulture Position Update

Jason Hausler shared Wood County Extension office currently has a vacant (1/2 time) Horticulture Assistant position. The hiring freeze has been softly lifted and he is proposing a split county, shared position with Marathon County Horticulture Educator. The Horticulture Educator would be a 20 - 30 percent Wood County employee and a 70 - 80 percent Marathon County employee. This does not need to be a long-term commitment and can be reviewed after one year. Money exists in the 2020 budget for this proposal. Discussion followed.

Motion by Bill Leichtnam to support the shared county Horticulture Educator position (Wood 20 – 30% Marathon 70 – 80%) instead of a part-time Wood County Horticulture Assistant position. Second by Dave LaFontaine. Motion carried unanimously.

e. Fair Donation Discussion

Jason Hausler shared that for years the Junior Fair donation (currently \$32,000) has “passed through” the Extension budget. This is county levied money with no oversight from Extension on how these dollars are used. Money was appropriated to the Junior Fair in January and due to COVID-19, the fair has been canceled. Lance Pliml, County Board Chair, shared history as to why this is in the Extension budget. Supervisor Ashbeck commented that the fair struggles year after year and needs this donation. This money is used for Judges, ribbons, etc. Dale Christianson, Executive Director, provides an annual report to the CEED before funds are released. Supervisor LaFontaine suggested a Junior Fair line item be set up in the Economic Development budget. Supervisor Hahn liked Supervisor LaFontaine’s idea of rolling this into Economic Development. Following discussion, Chair Curry stated he will talk to Jason Grueneberg about including this on the August 18th CEED - Economic Development agenda.

f. Educational Presentation – Allison Jonjak

Allison Jonjak gave a brief PowerPoint presentation on the Cranberry Outreach Program. She highlighted what she has been working on since April.

- Grower Outreach
- Cranberry Crop Management Journal – electronic copies are on Extension webpage
- Monthly brown bags with specialists
- A couple of marsh visits
- Grower Education
 - Working with DATCP & NRCS for nutrient management plans.
 - Pesticide Applicator training
 - Cranberry school – to be held in the winter months
- Strengthening Partnership

- Working with Cranberry Growers Association, Ocean Spray, DATCP, NRCS and other agencies.
- Plan of Work Development
 - Focus on issues that affects all growers
 - Virtual learning/training

Dave LaFontaine thanked Allison for the great presentation and thanked Jason Hausler for a great hire.

14. Schedule next regular committee meeting.

The next regular CEED meeting is scheduled for Wednesday, September 2, 2020 at 9:00 a.m., at the Wood County Courthouse in Conference Room #114.

15. Agenda items for next meeting

Agenda items are due by August 26th.

16. Schedule any additional meetings if necessary.

CEED – Economic Development - Tuesday, August 18, 2020 immediately following County Board (approximately 11:00 a.m.) at the Wood County Courthouse in Conference Room #114.

17. Adjourn. Chair Curry declared the meeting adjourned at 11:53 a.m.

Minutes by Lori Ruess – Wood County Land & Water Conservation Department

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, AUGUST 18, 2020
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Bill Leichtnam, Robert Ashbeck, Dave LaFontaine and Jake Hahn.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Kim Keech (via WebEx).
 Land & Water Conservation Staff: Shane Wucherpfennig.
 UW-Madison Division of Extension: Nancy Turyk (via WebEx)

Others Present: Dist. #14 Supervisor Dennis Polach and Dist. #15 Supervisor Bill Clendenning.

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 11:20 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** None
4. **Review Correspondence.** None
5. **Land & Water Conservation Department.**
 - A. Open and approve low bid for Dale and Jason Behrend's intermittent stream culvert crossing project. Shane Wucherpfennig shared that bids were sent to 6 area contractors with no bids received. Shane commented that contractors have been very busy. Department staff have estimated the project cost to be approximately \$10,000. Bids will be reopened for submittal for contractors.
6. **Economic Development**
 - A. Discuss 2021 Economic Development Budget and the 2021 grant program for economic development projects and organizations. Jason Grueneberg shared that the budget is expected to be completed by the end of the week. Grant application deadline for the 2021 budget year is due September 11th. Items to consider: Should we maintain "status quo"? What are the expectations? Do we cut grants? What do we approve? Do we budget money for grants? It is expected that some grant requests will be similar such as past budget years such as Marshfield Area Chamber of Commerce & Industry, Heart of Wisconsin, airport grant funding, Marshfield Economic Development Board and City of Wisconsin Rapids. 2020 Economic Development grant requests was \$138,500. What do we do with the unexpended funds that fell through in 2020? Do we carry over to 2021 or does it go back to the general fund? The committee would like to know a grant amount for each partner. A special CEED Committee meeting will be on Monday, September 14th at 9:00 a.m. to discuss grant funding for 2021.
 - B. Update on the Rural Economic Development Innovation Initiative. Nancy Turyk shared that both workgroups continue to meet to discuss the REDI plan making changes. The Quality of Life group plans to reduce plan initiatives from 6 ideas to 1-3 with the Purdue University assistance. Draft plan targeted completion date is November 2020. The group continues to develop strategies for planning and funding initiatives. The lead person for the broadband initiative is MaryAnn Lippert of Pittsville. The next meeting is Tuesday, August 25th from 3:00-4:00 p.m. to discuss Smart Initiatives.
 - C. General Economic Development update.
 - i. Economic Development Personal Protective Equipment and Economic Development Recovery meets every other week to discuss COVID-19 and impacts on Economic Development. Both Marshfield Area Chamber of Commerce and Heart of Wisconsin

chambers give an update on community business concerns. Health Department gives updates on community health issues.

- ii. Verso Response – Heart of Wisconsin is assisting employees to update job resume and job search. Training and assistance is available to employees. Lunch-n-Learns. A job fair has been scheduled for Wednesday, September 2nd. Wisconsin Rapids Together Task Force meets every other week to discuss the mill closure & impacts, marketing the mill to prospective buyers and job fair. An effort is being made for the mill to be purchased and operated as a cooperative by the Great Lakes Timber Professionals Association. For more information, Wisconsin Rapids Together Task Force website: <https://legis.wisconsin.gov/rapidstogether>.
- iii. Broadband – COVID-19 has increased virtual meetings and the ability to hold virtual meetings because more people are working from home.
- iv. Childcare is tied to Economic Development. Childcare is important because of the ability to be part of the work force.

- D. North Central Wisconsin Regional Planning Commission update. Jason Grueneberg shared that the City of Marshfield Sewer Service Plan is being updated by the RPC. Appointments have been approved by the State of Wisconsin. The following appointments: Dave LaFontaine (State appointee) and Jerry Nelson (Wood County appointee). The Wood County and State joint approval of Doug Machon has been approved. A letter was sent to the municipalities by the RPC that are due to have their comprehensive plans updated. The RPC can update their plans at the member rate.
- E. Discuss moving Junior Fair money to Economic Development Budget. Junior Fair budget money comes from the general fund passed through the Extension budget. UW-Madison Division of Extension has no control over the Junior Fair money to the fair or how these dollars are used. Jason Grueneberg commented that he has no concern if the money for Junior Fair is in the Economic Development budget. Robert Ashbeck expressed that the CEED Committee has control over the Junior Fair money if it is in the UW-Madison Division of Extension budget or the Economic Development budget.

Motion by Jake Hahn to transfer Junior Fair money to the Economic Development budget. Second by Dave LaFontaine. Motion carried 4-1. Robert Ashbeck feels that UW-Madison Division of Extension is a better fit because of the involvement of Junior Fair youth than the Economic Development budget.

- F. Discuss Saratoga Solar Array Impact on Economic Development. Bill Leichtnam shared that the Wood County Solar Project could be built within 10 months. The potential for growth is enormous. The solar array is 2 miles by 2 miles for a total of 4 square miles. There is also a possible sewer extension by the City of Wisconsin Rapids or Village of Port Edwards along the east side of the solar array. The sewer extension is expected to be extended to the Town of Rome. Economic development opportunities are expected to expand east of the solar array due to the sewer extension. A virtual public meeting to discuss the developer's agreement draft will be held on Monday, August 24th at 6:00 p.m. with Savion. It is expected that Wood County will receive approximately \$350,000 and Town of Saratoga \$250,000 per year because of the solar array. Should some Wood County money be targeted towards Economic Development versus the general fund? A joint meeting with the Renewable & Sustainable Committee and CEED Committee was suggested.
- 7. Schedule Next Regular Committee Meeting.** The next regular CEED meeting is scheduled for Wednesday, September 2, 2020 at 9:00 a.m. at Wood County Courthouse in Conference Room #114.
- 8. Agenda items for next meeting.** Agenda items are due by Wednesday, August 29th. Discuss and share the Comprehensive Economic Development Strategy (CEDS) of the North Central Wisconsin Regional Planning Commission.

9. Schedule any additional meetings if necessary. There will be a special CEED Committee meeting to review Economic Development grant requests for 2021 on Monday, September 14th @ 9:00 a.m.

10. Adjourn. Chairman Curry declared the meeting adjourned at 1:10 p.m.

Minutes by Kim Keech, Planning & Zoning Office

Committee Report

County of Wood

Report of claims for: Extension

For the period of: August 2020

For the range of vouchers: 30200083 - 30200092

Voucher	Vendor Name	Nature of Claim	Doc Date
30200083	HUBER LAURA	Conference Fee Reimbursement	08/05/2020
30200084	AMAZON CAPITAL SERVICES	Office Supplies	08/11/2020
30200085	OFFICE DEPOT	Office Supplies - Calendar	08/11/2020
30200086	STAPLES ADVANTAGE	Office Supplies - Wipes	08/11/2020
30200087	STAPLES ADVANTAGE	Office Supplies	08/11/2020
30200088	AMAZON CAPITAL SERVICES	Educational Materials	08/18/2020
30200089	EO JOHNSON CO INC	Copier Lease	08/18/2020
30200090	UW SOIL TESTING LAB	Soil Testing Fees	08/18/2020
30200091	US BANK	August Statement	08/18/2020
30200092	JONJAK ALLISON	JONJAK AUGUST EXPENSES	08/25/2020

Grand Total:

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Amount	Paid
\$200.00	P
\$35.63	P
\$23.19	P
\$12.36	P
\$214.50	P
\$14.99	P
\$229.49	P
\$120.00	P
\$218.12	
\$196.65	
\$1,264.93	

Committee Report

County of Wood

Report of claims for: LAND & WATER CONSERVATION DEPT

For the period of: AUGUST 2020

For the range of vouchers: 18200254 - 18200259

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18200254	DUCKETT MIKE & JULIE	EM - RETURN OF EARNEST MONEY	08/03/2020	\$1,000.00	P
18200255	LAURA'S LANE NURSERY	LWC - DEPOSIT ON 2020 TREES	07/30/2020	\$678.00	P
18200256	WOOD COUNTY 4-H ASSOCIATION	LWC/WD/NMM - PLAT BOOKS	08/12/2020	\$120.00	P
18200257	COENEN JAMES	SWRM - COST-SHARE SEEDING	05/22/2020	\$500.00	P
18200258	US BANK	LWC/NMM/WD- VEHICLE MAINT OFFI	08/18/2020	\$1,477.86	
18200259	STAPLES ADVANTAGE	LWCD - ENVELOPES FOR WATER TES	08/15/2020	\$21.15	
Grand Total:				\$3,797.01	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: August 2020

For the range of vouchers: 22200071 - 22200078 38200004 - 38200004

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22200071	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permit(July)	07/31/2020	\$1,500.00	P
22200072	CARMODY SOFTWARE INC	PS-Upgrades/Services (Aug)	08/03/2020	\$299.00	P
22200073	BOYER KEVIN	SU-Services Per Contract (Aug)	08/05/2020	\$833.00	P
22200074	AYRES ASSOCIATES INC (Eau Claire)	LR-2020 Aerial Orthoimagery	05/04/2020	\$42,016.00	P
22200075	RAPIDS FORD LINCOLN MERCURY	PS-Truck Oil Change	07/31/2020	\$84.77	P
22200076	RUTZEN SURVEY SERVICES LLC	SU-PLSS Tie Sheets 81@\$204.95	07/13/2020	\$16,600.95	P
22200077	PANDA CONSULTING	LR-ArcGIS Parcel Fab Migration	07/31/2020	\$10,000.00	P
22200078	US BANK	Credit Card Charges	08/18/2020	\$23.60	
38200004	HEART OF WIS CHAMBER OF COMMERCE	ED-2020 Grant Request	08/03/2020	\$19,500.00	P
Grand Total:				\$90,857.32	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

CEED Committee Report

August 2020

LAURA HUBER

Extension Wood County, 4-H Program Coordinator

- Facilitated LEGO Club meeting (2, 9, 16, 23, and 30 Aug)
- Facilitated Art Club meeting (2, 16, and 30 Aug)
- Continued to work on revising and developing state 4-H policy as part of the WI 4-H Policy Advisory Standing Committee (3, 17, 24, 31 Aug)
- Met with Wood County Extension staff (4, 10, 17, 24, 31 Aug)
- Participated in the WI 4-H Northern Regional meetings (4, 18 Aug)
- Met with colleagues to brainstorm how to support our 4-H club leaders through this time of virtual and very limited in-person meetings
- Contributed to state efforts to offer virtual programs to 4-H and other youth virtually through the WI 4-H Virtual Educational Programming Team (6, 13, 20, 21, 26, 27 Aug)
- Met with Jason Hausler for my mid-year review (10 Aug)
- Appeared on WDLB radio to discuss 4-H programs in the time of pandemic (11 Aug)
- Began planning Wild Edibles class with Rachael Whitehair and Hannah Wendels (11 Aug)
- Appeared on WFHR radio to discuss 4-H programs in the time of pandemic (13 Aug)
- Attended part of WI 4-H statewide Zoom meeting for staff (13 Aug)
- Joined the Fall Forum Planning Committee to transition this statewide fall event into a virtual program for youth and adults (17, 30 Aug)
- Met with colleagues to plan more "project in a box" or "camp in a box" programs (18 Aug)
- Met with colleagues to review evaluations from our Lumberjacks: Building Your Future camp in a box program (19, 26, 27 Aug)
- Staffed the Wood County Extension office (AM shift only, 20 Aug)
- Planned joint fall and winter programs with Clark & Marathon County 4-H partners (20, 24, 26 Aug)
- Attended webinar "Fun, Engaging & Safe 'Back to School' Activities" (25 Aug)
- Presented on the Dean's bi-weekly statewide Zoom (delivering 4-H during pandemic) (26 Aug)
- Attended National 4-H meeting "Opportunity 4 All" (26 Aug)

Special COVID-19 Educational Programs:

- Worked with four clubs to get in-person programs approved for August.
- Lego Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader. The club met every Sunday of May, including Mother's Day and Memorial Day weekend
- Art Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader. The club met every Sunday of May.
- Virtual Foods Challenges - 3 weeks in August (Desserts Challenge, Mystery Food Challenge, and Cake/Cookie Decoration Challenge)

Ongoing Responsibilities:

- Working cooperatively with state programs and club leaders and volunteers to address insurance and other logistical questions

- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 877 followers
- Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 348 followers
- Updated and maintained the Wood County 4-H Instagram page with currently has 33 followers
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
 - Ongoing assistance for new leaders and the volunteer background checks

MATT LIPPERT

Extension Wood & Clark Counties, Agriculture Agent

- I interviewed on the Extension hour on WDLB and WFHR radio.
- I tested and passed my Certified Crop Advisor (CCA) exams. The process included an international exam and a state exam. It was remotely proctored. There were 250 questions and 4.5 hours of test period, split between the two exams. This will add a standard that I have achieved regarding knowledge for crop related material. I have been a Professional Animal Scientist (PAS) which is a similar standard for animal knowledge. The certification is maintained by attending continuing education opportunities after having obtained certification.
- I interviewed with another county educator and the new state dairy nutrition specialist Luiz Ferrareto. It will be developed into a podcast on keeping the ration cool during hot weather. This followed the development of a fact sheet on this same topic and the larger group topic of strategies for managing dairy cows during hot weather.
- I met with several other university colleagues, DATCP representatives and our counterparts from Minnesota to investigate what can be done about importation of Palmer Amaranth seeds from the deep and mid-south, coming into the state to dairy farms feeding cottonseed. The Palmer Amaranth is now tolerant of several of the major herbicides including glyphosate (Round Up) This is a major concern for weed management in our state. Cotton, corn and soybeans are all crops that are commonly GMO crops with glyphosate tolerance.
- Wood County currently has a sharply increased prevalence of waterhemp, a close relative to Palmer Amaranth with similar herbicide tolerant characteristics. This will be a major weed control issue going forward into the future as it especially affects the yield of soybeans.
- It has suddenly become dry in the county, there will be yield loss of crops and forage supplies that have been recovering will have a more modest rebound than what was hoped for.
- There have been questions about land rent, purchasing of standing feed crops, landscape ornamentals, insect ID, plant disease and small meat animal management.

NANCY TURYSK

Extension Wood County, Community Development Educator

Economic Development

- Met bi-weekly with the Wood County economic development recovery group to collaboratively address current topics associated with the economic development recovery, pandemic-related needs and opportunities, and Verso closure. Participated in weekly PPE calls with a subset of the ED group.
- Listened to a Wisconsin Rapids Together task force call for updates on the Verso closure.
- Worked with SBDC professionals at UW-Stevens Point to offer a three-part webinar series aimed at helping ancillary small businesses with weathering the Verso closure and pandemic.

UW-Madison Division of Extension Wood County CEED Report

Topics include cash flow, marketing, and pivoting and diversifying businesses. The webinars are scheduled for August 12, 19, and 26. One-on-one consultations will also be offered to the participating businesses.

- Shared information about economic recovery business support opportunities by emails, Facebook posts, telephone, and web conferencing conversations primarily with Wood County towns/villages/cities, chambers of commerce, visitor and convention bureaus, Mid-State Technical College, UW-Stevens Point@Marshfield, Ho-Chunk Nation, agricultural produces, Wood County health and planning and zoning departments.
- Maintained communication with UW-Madison Extension colleagues about the closure of Verso.
- Met with the USDA Rural Economic Development Initiative (REDI) facilitating team and the Wood County REDI economic development and quality of place work groups to continue the development County's REDI plan. Work groups developed a general timeline to move ahead with more frequent meetings.
- Participated in the Exploratory Broadband Committee meeting. This is one of the initiatives identified in the draft REDI plan.

Energy and Resiliency

- Provided an update on Wood County solar initiatives at the beginning of a Solar Power Hour hosted by the Midwest Renewable Energy Association for the Central Wisconsin Solar Group Buy.
- Submitted information to the Wood County website with information about the Central Wisconsin Solar Group Buy.
- Listened to public comment at the Town of Saratoga's meeting on the Wood County Solar Project.
- Reviewed materials and programs related to energy efficiency and renewable energy and shared relevant information with Wood County staff.

Local Community Initiatives

- Routinely forwarded Wood County Health Dept. and other relevant COVID-19 and economic development outreach to town/village/city clerks and REDI team listservs.
- Stayed informed about the County by reading county email updates, county committee packets, local newspapers, listening to the County Board and CEED committee meetings, and in discussions with Wood County employees and supervisors.
- Site visit to Marshfield Ag Research Station (MARS) to meet with Veolia and MARS staff to discuss logistics for Clean Sweep. Disseminated information about Clean Sweep, including press releases and discussions on WFHR and WDLB radio shows. Developed maps and secured contract with Advanced Disposal. Designed and purchased signs for the event. Coordinated with Health Dept. staff for help with the Clean Sweep to be held on Saturday August 29th 8 am-noon.
- Organized and co-wrangled CSGCC quarterly meeting.

UW-Madison Division of Extension

- Participated in virtual meetings with UW-Madison Extension Dean, Community Development Institute, and Wood County staff.
- Participated in discussions about community diversity, inclusion, and justice.
- Continued to learn about the Community Development Institute's Thriving Communities framework focusing this month on community discourse.

- Initiated meetings with core team working on the development of the community resilience menu through the UW-Madison Extension Climate Change Leadership Team.
- Participated in the UW-Madison Extension Climate Change Leadership Team monthly meeting.
- Participated in a series of workshops for the Action for Climate Empowerment: Building a U.S. National Plan.

ALLISON JONJAK

Extension Wood County, Cranberry Outreach Specialist

- Participated in planning session for pesticide applicator training during Covid
- Met with Cranberry Growers Association Education Committee to determine upcoming trainings
- Hosted Cranberry Virtual Brown Bag for 113 attendees, featuring 7 specialists
- Planned virtual Nutrient Management Planning session to re-certify 24 cranberry growers' whose certification to write their own Nutrient Management Plans (vs hiring a contractor) were about to expire, coordinating with Michael Stinebrink of NRCS and Ryan Erisman of DATCP
- Presented nitrogen, phosphorus, and potassium sections of virtual Nutrient Management Planning session
- Planned & hosted "Zoom for non-Zoomers" training for people who were not familiar with virtual platforms to have practice logging on and learning features and connectivity
- Worked with Chamber of Commerce to present to cranberry growers about the Sept 2 job fair at WSCGA Virtual Summer Meeting
- Worked with Claire Strader of Extension to present on Covid safety during harvest
- Emceed WSCGA Virtual Summer Meeting
- Improved map of Wisconsin Cranberry Research Station
- Worked with Meredith Kleker of Wisconsin Rapids Visitors & Convention Bureau to tailor Cranberry Highway map for 2020 and helped her have up-to-date information to reply to inquiries
- Spoke on WHFR about the creation of the Cranberry Outreach Specialist position
- Visited a cranberry marsh to help plan a repair from their severe winter damage
- With Ocean Spray, hosted a 5-marsh loop helping the newly-hired UW Plant Pathologist to understand prevalent cranberry diseases and meet central-WI growers
- Drafted Covid fact sheet for growers planning to bring on additional workers for harvest (currently in review before publishing as a webpage and by email)
- Created 8-minute "covid safety" video for growers to share with their workers to help open the safety conversation and work on practical ways to eliminate the risks that don't bring benefit (currently in review, and being translated into Spanish, before publishing to youtube)
- Planned final Brown Bag of the growing season (focusing on hiring, harvest communications, and covid safety)

JACKIE CARATTINI

Extension Wood County, Human Development and Family Relationships Educator

- Coordinated and hosted daily "Extension Wellness Moments" and taught 3 sessions in the month of August.
- Attended the "Stuff the Bus" event at Lunch By the River as a committee member.
- Taught a individual "Cutting Back and Keeping Up" financial program
- Facilitated 3 financial coaching sessions

UW-Madison Division of Extension Wood County CEED Report

- Attended the "Financial Crimes Training"
- Tested 5 pressure canner lids according to Presto and USDA guidance.
- Attended the "Racism is a Public Health Crisis Capacity Training"
- Attended the "Addressing Social Isolation and Loneliness" Training
- Attended 2 days of the "Stuff the Desk"
- Taught a program on "Cutting Back and Keeping Up" on August 20 on WFHR radio to promote upcoming September Dealing with a Drop in income classes.
- Attended a Department of Extension Administrative committee meeting
- Attended 2 meetings with the Family Development section
- Attended 2 Rent Smart team meetings on launching a virtual Rent Smart curriculum.
- Attended virtual meetings with United Way of South Wood and Adams County
- Attended a virtual "Stuff the Bus" post event meeting
- Attended 2 meetings to present recently authored module on Advanced Directives for a new preparing for end of life curriculum.
- Attended 2 Rapids Together subcommittee meetings regarding the Verso idle.
- Attended a 5 day "Learning To Breathe" curriculum certification training
- Attended 2 meetings about program planning for the fall.

Attended multiple zooms on:

- JCEP Forward Fridays (attended and hosted weekly sessions)
- Department of Extension Administrative Committee
- Extension Wellness moments (daily at 8:15am)
- Financial Education in the time of COVID team meeting zoom
- Racism as a Public Health Crisis weekly series
- Taking Care of You- video shorts
- Rent Smart Team virtual learning
- Pre-planning for the death of a loved one team
- Life Span program check-in
- Free Throw Fridays (institute weekly zoom)
- Institute meetings on changes and programming

HANNAH WENDELS & KELLY HAMMOND

Extension Wood County, FoodWise Nutrition Educator and Coordinator

- Created nutrition education videos featuring Hannah and Kelly on topics for a virtual 5-week class with adults and their children that begins on 8/31 (ongoing, Hannah & Kelly, 8/3)
- Met with the Extension Office of Access, Inclusion, and Compliance to work with their team on translating program materials/videos into Spanish for our 5-week class beginning on 8/31 to better reach our audience (Hannah & Kelly, 8/6)
- Program outreach at the Mobile Food Pantry in Wisconsin Rapids (SWEPS) to promote our upcoming fall adult nutrition class series "Shopping and Cooking for Health" (Hannah, 8/6 – 8/27)
- Presented virtually at the Extension Cohort Onboarding meeting on a virtual class series and what technology I utilized during it (Hannah, 8/4)
- Began to plan for co-teaching a virtual class in September for 4-H families in Wood County with our 4-H educator and Natural Resources educator on finding/identifying/preparing wild edibles in Wood County (Hannah, 8/11)

- Continue work on an adult curriculum workgroup – Seniors Eating Well – revamping lessons for virtual and phone education lessons (ongoing, Hannah, 7/23)
- Continue work with third grade curriculum workshop - began creating lesson adaptations for online teaching in the classroom (ongoing, Hannah)
- Continue work with “Physical Activity/Nutrition for Colleagues in FoodWise” workgroup (ongoing, Hannah)
- Hannah approved to 1.0 FTE status beginning October 1st (Hannah)
- Kelly approved to 0.8 FTE status beginning October 1st (Kelly)
- Attend virtual FoodWise North Region check in calls (ongoing, Hannah & Kelly, Tuesdays)
- Attend virtual FoodWise State check in calls (ongoing, Hannah & Kelly, Tuesdays)
- Attend virtual Wood County Extension check in calls (ongoing, Hannah & Kelly, Mondays)
- Attend virtual Extension Area 7 check in calls (ongoing, Hannah & Kelly, every other Wednesday)

RACHAEL WHITEHAIR

Extension Wood County, Natural Resources Educator

- Provided feedback on Nitrate web-presence structure (August 3)
- Presented local programming presentation to Extension Cohort group which led to a FMCWC video to be posted to the Div. of Extension social media (August 4)
- Completed an infographic to communicate current work being done by extension colleagues with Farmer-led watershed groups according to the planning and reporting portal. This action is part of a larger evaluation effort to understand the 1) role Extension and partners play in farmer-led programming, 2) strengths and weaknesses of farmer-led watershed groups, and 3) how Extension and partners can build those strengths and help overcome weaknesses of farmer-led watershed groups. (August 4)
- Had a discussion with Bill Leichtnam about presenting this Fall to the CGG and inviting Maureen Muldoon to speak to the CSGCC (August 5)
- Assisted Terry Kafka, DNR TMDL Coordinator for the WI River, with a request from Vilas Co. for ideas on an outreach program to teach farmers about NR-151 compliance. (August 6)
- Met with Wood County Colleague, Hannah Wendels, to discuss a potential program collaboration on wild edibles (August 6)
- Helped Wood Co. Colleague, Allison Jonjak, by co-hosting a training, “How to Zoom for non-Zoomers” (August 10)
- Hosted the Zoom platform for the 14-Mile Creek Watershed Committee meeting (August 10)
- Facilitated a planning meeting for the Central WI Farm Profitability Expo (August 11)
- Finalized plans for a collaborative program event with Wood Co. 4-H, FoodWise, and Natural Resources on the topic of wild edibles collection and cooking for families. (August 11)
- Conducted follow-up footage at the site of the FMCWC field day on low disturbance manure injection. The intention is to create an educational video displaying the results of Low-D injection. (August 12)
- Assisted Whitney Prestby of UW-Madison Extension, working with the Fox Demo Farms Network. Helped to co-facilitate interviews with farmers for an evaluation project showing the impacts of the Demo farm network. (August 13)
- Conducted photo work out at the Roth Farm for a future video interview to showcase farmers using conservation practices (August 17)

- Attended the Lake Decorah restoration meeting and assisted with creating a Qualtrics survey form to conduct board and officer nominations for GOLD (Guardians of Lake Decorah). (August 17)
- Met with North West regional producer-led collaborative liaisons to discuss farmer-led action in our areas, and share ideas for programming and outreach (August 18)
- Met with state Natural Resource educators and DNR Representatives to discuss logistics of upcoming DATCP/DNR partner meetings that I will be assisting through Zoom room facilitation and note taking. (August 18)
- Met with Marathon Co. CPZ, Eric Olson of UWSP Lakes, and Marathon Co. Extension colleagues to discuss a pilot program to organize lake districts and water-action groups for the purpose of providing capacity building and support. (August 19)
- Wrote multiple articles for the FMCWC newsletter (August 20)
- Attended the PACRS monthly conference call to provide updates on the Central WI Farm Profitability Expo (August 21)
- Conducted an interview at the Roth Family Farm for a video showcasing their conservation practices, challenges, and resources used along the way. (August 21)
- Met with the 14-Mile committee to assist with surface water grant submission for continued monitoring (August 24)
- Provided prairie focused educational programming to youth at the Eron farm (August 26-27)

Activities Report for Adam Groshek – August 2020

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

- ~General CREP planning and discussions for 2020 site visits, contracts, etc.
- ~Krings CREP/WRP grazing plan discussions with landowner, NRCS, and DATCP. Re-establishment of 25 permanent CREP boundary markers for making the grazing paddock fence boundaries easier to distinguish.
- ~Multi-Discharger Variance budget estimating for annual phosphorus project funding.
- ~Behrend culvert crossing project planning, design, mapping, permitting applications and discussion, endangered species review, cultural resources review, bidding, cost estimating, and investigation. The project is approved and all permits approvals have been obtained, however the first bidding attempt came back with no bids. Project rebid with more contractors and time to do project extended into next year if necessary.
- ~IT additional computer login key meeting and discussions with the new requirement for more secure Wood County network login.
- ~Continued planning and design with State DATCP engineering staff for the Kirby & Karen Cashen streambank to find best solution to this severe erosion site.
- ~No-till drill calls, discussions, scheduling, and coordination with different LWCD employees to rent out to various Wood and Portage County landowners for planting/crop interseeding and cover crop planting.
- ~Planning on possible culvert creek crossing for field access with farm near Rudolph.
- ~Minutes/note taking for the Technical/Professional Improvement Committees for the August planning meeting the 2021 Land + Water Conservation Statewide Conference.
- ~Manure pit abandonment survey, discussion, planning, & design for the Hayden family. Planned to abandon pit before winter.
- ~Construction inspection for the Reber manure storage pit abandonment near Rudolph. Manure solids landspread on neighboring farmland and earth shaping and re-vegetation of the previous pit site to follow.
- ~Discussion with Enos Yoder to abandon his manure storage near Milladore this fall. Will follow up in September/October.

Staff Report for Caleb Armstrong

August 2020

- Delivered and picked up No-Till Drill to Peter Feltz where he interseeded sorghum into fresh cut peas and oats. Talked with him and Shane about implementing cover crops in the near future.
- Delivered and picked up No-Till Drill to Conrad King where he interseeded grasses and clovers into pre-existing hay fields. Talked about possibility of doing a water crossing so he can get farm equipment across fields. This would include cost-sharing.
- Delivered and picked up No-Till Drill to John Losievski where interseeded sorghum into cut hay field. Helped Rod with his Act 82 tags.
- Delivered No-Till Drill to Jere Hamel where he planted grasses and beats into old hay stubble to help break up his plow pan. He then dropped drill off at Jeramie Hamels house.
- Picked up No-Till Drill from Jeramie Hamel where he replanted Alfalfa into fields where it was needed.
- Delivered No-Till Drill to Jason Behrend where he interseeded into hay and pasture. Assisted Adam on construction of water crossing also on Behrends' land.
- Delivered and picked up No-Till Drill from Mark Ott where he interseeded clover and alfalfa into cut hay. Also planted near the nearby creek for better erosion practices.
- Working on creating a better practice/guide for farmers that are renting the No-Till Drill so it is easier for calibrating resulting in less time and money loss for the farmers.
- Assisted Adam Groshek in expecting the closing of a manure pit and working a bit with AutoCad on the project.
- Did streamflow monitoring in 6 different spots located on the creeks of 2 mile, 5 mile, 7 mile, and Bloody Run.
- Did water quality assessments for the Mill Creek and Bear Creek for the amount of phosphorous and suspended solids in the creeks.
- Assisted Rod in agricultural damage done on Alfalfa's fields that Travis Marti has enrolled into the program.
- Attended a Little Plover River conservation project that has been going on with Village of Plover, Wisconsin Wetland Association, University of Wisconsin-Stevens Point, and Wisconsin Vegetable & Potato Growers Association.
- Attended the monthly Citizens Groundwater Meeting which hasn't been held since Covid-19 hit and covered a vast amount of information.
- Attended an online series of webinars dealing with grazing which was held by the Farmers of Iowa.
- Attended an online series of webinars dealing with streambank erosion control.

Activities Report for Emily Salvinski

August 2020

- **Monday, August 3.** Made up a better form to use during surface water monitoring.
- **Tuesday, August 4.** Made up a flyer to advertise for free well water testing to be posted on Health Department's Facebook page.
- **Thursday, August 13.** Looked up the latest phosphorus test results on the "Surface water data viewer" and recorded them. Prepped bottles and forms for the next round of sampling.
- **Friday, August 14.** Measured streamflow at 6 locations on the 2 Mile, Bloody Run, 7 Mile after solving the problems on the meter after new software download.
- **Wednesday, August 19.** Attended tour of the Little Plover River held by WI Wetlands Association. Worked on task for Central WI Farmers Expo.
- **Thursday, August 20.** Worked thru how to log into SWIMS for the first time (Surface Water Integrated Monitoring System) and entered August's streamflow data.
- **Friday, August 21.** Added well water tester locations to the Well Data Database. Worked with IT to get well water testing info on the other Wood Co Facebook Page.
- **Tuesday, August 25.** Took surface water samples at 7 locations from the Mill Creek and Bear Creek, shipped to be analyzed for total phosphorus and suspended solids.

Activities Report for Lori Ruess – August 2020

- Answered phones and replied to emails
- Deposited checks for no-till drill and AWO permits.
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed August sales tax report and forwarded to Finance.
- Attended the August 5th CEED meeting and completed minutes.
- Completed LWCD payroll percentages and forwarded to Finance prior to the August 13th and August 27th payrolls.
- Prepared bid letters/bid packets for Dale & Jason Behrend's intermittent stream crossing project.
- Completed cost-share contract for Dwayne Hayden manure storage closure project.
- Scheduled no-till drill rental.
- Completed the 2021 budgets for Land & Water, DATCP Grant, Wildlife Damage, Nonmetallic Mining, Multi-Discharger Variance (MDV), Mill Creek and Fines and Permits.
- Attended the August 19th LWCD staff meeting on computer two-factor authentication and use of yubikeys.
- Assisted Adam Groshek with calling contractors to check if they would be interested in bidding on Dale and Jason Brehend's project.
- Assisted Finance with laminating covers for their Financial Report.
- Took calls from landowners requesting water sample kits and mailed kits as requested.
- Organized County Board packet and submitted to the County Clerk's office.
- Electronically submitted staff reports and packet materials to the County Clerk's office for the August CEED packet.
- Vacation days – August 21-August 25.

Activities Report for Rod Mayer

AUGUST 2020

- Oelke act 82 (ag tags) – field visit – paperwork – enrollment.
- Submitted 2nd quarter wildlife reimbursement to DNR.
- Completed Fowler pond exemption paperwork – complaint form closed.
- Wargowsky pond exemption letter
- Losievski Act 82 (ag tags) – field visit – paperwork – enrollment.
- Weichelt Hwy T pond inspection – completion letter – database updates.
- Map pond issues with wetlands & disturbed acres on a completed pond – sent to DNR.
- Received and updated Earth Hwy 186 financial assurance for Non-metallic mine.
- Wayerski act 82 (ag tags) – paperwork – enrollment and instruction letter – delivered – reviewed and processed to DNR.
- Reviewed addendum to Reber mine site reclamation plan – wrote up of issues needed for acceptance – emailed to engineer.
- Pond questions and correspondence on FIVE new ponds sent to landowners.
- Hemlock Trails cranberry field visit – discuss fence extension options – GPSed proposed corners.
- Met at Razin Berry – inspected fence maintenance/repairs – discussed options for logging outside of marsh fence – updated inspection spreadsheet.
- Appraised Knuth alfalfa – reseeded 23 acre field – completed paperwork – updated DNR database.
- Rakowski pond exemption – met with landowner – went over – approval – letter – update database.
- Picked up wildlife scare guns from two farms (used for goose abatement).
- Marti alfalfa appraisal – 200 acres – paperwork – update DNR database.
- Put listing of GPS questions together for training – sent to trainer.
- Hemlock trails fence design – enrollment forms, prepared maps, estimate, request write up – sent to DNR.
- Urban Act 82 (ag tags) – prepared paperwork – sent to landowner – processed enrollment.
- Hannum Act 82 (ag tags) – prepare paperwork – field visit.
- Looked into new Act 82 – found crop to be food plots – denied ag tags.
- Contacted processors for deer donation poster order from DNR.
- Completed 2nd review of Reber Mine Reclamation Amendment – field visit – correspondence sent to Tetra Tech asking for advised letter – issues with map.
- Reviewed Ledger Pond exemption paperwork – sent additional needed info to owner.
- Contacted mine operator for financial assurance changes needed when expires in Sep.



Activities Report for Shane Wucherpennig – August, 2020

- **August 3** – Emails, Staff updates, Phone Calls and correspondence.
- **August 4** – Operations Committee meeting.
- **August 5** – CEED Meeting, Met with Bill and Tom Roth to go over maps for NM and cover crops
- **August 6** – Attended Classification & compensation study meeting. Field work in the afternoon.
- **August 7** – Field work.
- **August 10** – Phone calls, emails and correspondence. Worked remotely.
- **August 11** – Central Wisconsin Farm Profitability planning meeting. Worked on Department budgets. Met with new finance director.
- **August 12** – Low Disturbance Manure Injection field day follow-up. Visited the field 3-4 weeks after application and took narrated videos.
- **August 13** – Field Work.
- **August 14** – CREP contracts with NRCS for new contracts.
- **August 15** - MDV Plan reviews with Patrick Oldenburg from DNR.
- **August 17** – Roth Golden Acres video shoot on no-till and cover crops at the farm.
- **August 18**- County Board, CEED Mgt. & Operations meeting.
- **August 19** – Field work
- **August 20** - Emails, Staff updates, Phone Calls and correspondence.
- **August 21** - Phone calls, emails and correspondence. Worked remotely.
- **August 24** – Roth Golden Acres video shoot on no-till and cover crops at the farm. CSGCC meeting.
- **August 25** – Department heads meeting. Zoom meeting on State of Wisconsin Joint Solicitation for Groundwater Research and Monitoring grants. .
- **August 26** – Field visits, mapping and landowner contacts.
- **August 27** - CSGCC meeting to discuss the State of Wisconsin Joint Solicitation for Groundwater Research and Monitoring grants.
- **August 28** - Emails, Staff updates, Phone Calls and correspondence.
- **August 31** - Emails, Phone Calls and correspondence and field work.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Vacant, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for September 2, 2020

1. **Economic Development (Jason Grueneberg)**

- a. **Heart of Wisconsin Chamber Empower Meeting** – On August 20th I participated in the Heart of Wisconsin Chamber Empower meeting. Items that were discussed include the Employment and Resource Fair being held in Wisconsin Rapids on September 2nd and 3rd, and business retention and expansion visit structure.
- b. **Regional Economic Development Innovation Initiative (REDI)** – On Tuesday, August 19th I participated in the REDI meeting to review draft objectives and strategies of the Economic Development group.
- c. **Broadband Exploratory Group** – On Thursday, August 13th and 28th I participated in Broadband Exploratory meetings to address areas that are unserved or underserved in the County. The group is considering looking into how to provide broadband to these areas utilizing Public Service Commission grant funds and partnering with service providers.
- d. **Wood County Economic Development Roundtable Meetings** – I facilitated Wood County Economic Development Roundtable meetings on August 11th, 13th, 25th, and 27th. Notes from those meetings are attached to this report.
- e. **Central Wisconsin Economic Development (CWED) Fund** – On August 19th I participated in the CWED Board of Directors meeting. Agenda items included discussion on interest rates, how to respond to request for longer loan deferral periods, fund status and activity report, and the administrative service provider update.

2. **Planning (Adam DeKleyn)**

- a. Land Subdivision - Plat Review – (6) CSMs were submitted for review/approval. (5) CSMs were approved/recorded. (3) CSMs are pending approval. (2) Subdivision plat pre-application consultations.
- b. City of Marshfield Water Quality Management (WQM)/Sewer Service Area (SSA) Plan Review –

1. Sanitary Sewer Extension Project (±250' of 8" dia. sanitary lateral)
Frey Court – Veterans Parkway. Marshfield: (S25/26, T26N, R2E).
208 Compliance Letter issued.
 - c. Town of Grand Rapids Comprehensive Plan – Transportation element of plan was prepared and presented at last PC meeting. Utilities and Community Facilities element is being prepared for next PC meeting.
 - d. Zoning – Updating all town zoning GIS data to allow for better use, consistency and efficiency in county and town operations as well as public use. New zoning maps will be prepared for all towns.
 - e. Community Development Block Grant Program (CDBG) – Working cooperatively with the Central WI Region CDGB administrator to update program illegibility requirements so Wood County can continue to participate in the program.
 - f. Request for Town Zoning Amendment Approval: Town of Grand Rapids – (1) Town zoning ordinance amendment and (1) town zoning map amendment/rezone submitted for DPZ review. Requests were reviewed and a staff memorandum is included in this packet for CEED and CB review/action.
 - g. Town/County Planning and Zoning Assistance – Provided planning and zoning assistance to the general public and town officials.
 - h. COVID-19 Operational Planning – Working remotely in response to the COVID-19 pandemic. County Planner functions and programs will remain operational as normal. I will be available by phone: (715) 421-8568 or email: adekleyn@co.wood.wi.us.
 - i. US 2020 Census – Friendly reminder. Help shape your future and your community's future. Participate in the 2020 Census. Visit [2020CENSUS.GOV](https://2020census.gov) to learn more.
3. **Land Records (Paul Bernard)**
- a. Parcel Fabric Migration – we have completed the migration process for the new model for parcel mapping. Training has been scheduled and we hope to be back up and running with the normal publication schedule soon.
 - b. Publication Routine Automating – Currently working on automating the process for publishing GIS data. This should increase the frequency on gis data on the web, internally, and our open data portal.
 - c. Survey Records Website – a Tract Index web application has been set up as a proof of concept – a one stop shop for tie sheets, plats of survey and information about register of deeds plats (no images for recorded documents).
 - d. Boundary Clean Up – GIS data for municipal boundaries, zip codes, emergency service numbers and school districts are currently being synced up with the geometry of more current datasets.

- e. Custom map requests.
- f. Helping the Parks and Forestry Department migrate their data to enable them to edit online.
- g. Helping the Health Department maintain and improve their COVID-19 Dashboard.

4. **Code Administrator's (Jeff Brewbaker)**

07-29-2020 – Review plan, hydrograph, soils evaluation & subdivision replacement conventional TN: 07; review plan & soils evaluation reconnect conventional TN 07; (2 permits) review plan, hydrograph, soils evaluation & issued new conventional TN: 07; review soils IGP TN: 07, inspection replacement mound >24" plow & mound core

07-30-2020 – Vacation

07-31-2020 – Vacation

08-03-2020 – Inspection replacement mound <24" plow, tank & absorption cell TN: 12; inspection replacement HT TN: 10; inspection new mound A+O absorption cell TN: 10

08-04-2020 – Inspection new mound >24" plow TN: 19, inspection shoreland TN: 19, soils onsite mound A+O TN: 20; inspection new mound >24" tank & absorption cell TN: 19; inspection replacement mound A+O tank TN: 10; inspection new HT TN: 01

08-05-2020 – Inspection replacement mound <24" plow TN: 21; inspection replacement mound <24" tank & absorption cell TN: 21; soils onsite mound A+O TN: 20

08-06-2020 – Inspection replacement mound <24" plow, tank & absorption cell TN: 12; inspection replacement mound <24" absorption cell TN: 16, inspection replacement conventional TN: 07

08-07-2020 – Issued shoreland (new deck) TN: 07, inspection report replacement mound A+O TN: 19; inspection report replacement mound A+O TN: 02; review plan & issued renewal mound <24" TN: 04; review plan, hydrograph, soils evaluation & issued replacement conventional TN: 18; review plan, hydrograph, soils evaluation & issued new conventional TN: 18; review plan reconnect conventional TN: 13; review plan & issued replacement HT TN: 21

08-10-2020 – Review plan, soils evaluation & issued replacement HT TN: 12; review plan & issued replacement HT TN: 11; review plan & issued replacement mound <24" TN: 15

08-11-2020 – Review plan, soils evaluation & issued replacement mound >24" TN: 17; inspection new conventional TN: 18; review plan, soils evaluation & issued replacement HT TN 04; review plan & issued new non-plumbing TN: 21

08-12-2020 – Inspection new mound GeoMat TN: 10; review plan & issued reconnect HT TN: 16

08-13-2020 – Issued shoreland (farm access road) TN 18; complaint investigation shoreland & floodplain TN: 10; soils evaluation new mound <24” TN: 20; replacement conventional TN: 07; inspection reconnect conventional TN: 11; soils evaluation new mound <24” TN: 20; soils evaluation new holding tank (HTA mailed) TN: 15; soils evaluation new HT (HTA mailed) TN: 15; soils evaluation replacement HT (HTA mailed) TN: 10

08-14-2020 – Inspection replacement mound A+0 tank & absorption cell TN: 12; inspection replacement conventional TN: 18

08-17-2020 – Review plan & issued new HT TN: 10; inspection replacement HT TN: 12

08-18-2020 – Inspection HT TN: 03; review plan, soil evaluation & issued mound GeoMat TN: 10

08-19-2020 – Inspection replacement mound >24” plow & absorption cell TN: 12; inspection replacement conventional TN: 07; review plan, soils evaluation & issued replacement mound <24” TN: 17

08-20-2020 – Inspection replacement conventional set benchmark & tank TN: 07; inspection new mound <24” plow & absorption cell TN: 08; inspection replacement mound white knight plow, tank & absorption cell TN: 20

08-21-2020 – Inspection reconnect HT TN: 16; inspection new mound A+0 absorption cell TN 11; inspection new mound A+0 tanks TN: 10; inspection replacement mound >24” tank & sewer TN: 12; inspection new mound <24” tanks, piping & distribution TN: 11; violation shoreland & floodplain TN: 10

5. **Office Activity (Kim Keech and Victoria Wilson)**

- a. **Monthly Sanitary Permit Activity** – There were 18 sanitary permits issued in July 2020 (8 New, 7 Replacements, 3 Reconnects and 0 Non-Plumbing) with revenues totaling \$8,950. There were 19 sanitary permits issued in July 2019 (9 New, 9 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$7,450.

**New fees went into effect September 1, 2019.*

There were 100 sanitary permits issued through July 2020. For comparison purposes, the following are through the same period for the previous five years: 2019 – 92, 2018 – 87, 2017 – 98, 2016 – 93 and 2015 – 88.

- b. **2020 Tax Refund Intercept Program (TRIP)** – As of August 21st, Wood County received an additional \$428.00 for a total of \$7,575.47 on twelve (12) outstanding cases for 2020.
- c. **2020 Maintenance Notices** – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Friday, April 24th with a due date of Friday, August 14th. There are approximately 2,583 scheduled to be mailed between the four

notices. As of August 21st, 696 septic systems have not been serviced for 2020. Second reminders are tentatively scheduled for Friday, September 25th.

- d. Enforcement Activities Update (Small Claims) – None
- e. Wisconsin Fund Grant Program – 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic systems. 2019 Wisconsin Assembly Bill 791 delayed the elimination of the Wisconsin Fund Grant Program to June 30, 2023 passed on February 18, 2020. 2019 Wisconsin Senate Bill 791 was scheduled for consideration late March but has not been considered due to COVID-19. No extension yet for the Wisconsin Fund Grant Program. Office Staff continues to take applications for the program.
 - i. (4) Wisconsin Fund Applications FY2021 – Wisconsin Fund Grant Applications were emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. One of the Wood County applicants no longer qualifies for Wisconsin Fund Grant because they sold the property in May 2020 prior to installing the mound system they qualified with for Wisconsin Fund Grant. This brings Wood County applicants to (3).

State of Wisconsin is ready to release the grant funds. Due to the volume of applicants for this year. The following adjustments were made:

 - There is no funding for Category 2 failures.
 - PR applications have been funded at 45.6944%
 - SCE applications have been funded at 37.9575%

Inspection Reports have been completed. Copy of a paid bill submittal is pending from a plumber before request of funds from the State can be made. Wood County disbursement is expected late September 2020.
 - ii. (4) Wisconsin Fund Applications FY2022 – Office Staff continue to accept Wisconsin Fund Grant Applications pending passage of 2019 Wisconsin Senate Bill 791.
- f. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.
- g. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2020.
- h. ArcGIS Software Project – Editing addresses in 22 townships.
- i. Kim attended the following meetings/trainings:
 - i. Citizens (Wood County) Groundwater Group on August 17th.

- ii. CEED Committee Meeting on August 18th.
- j. Victoria attended the following meetings/trainings:
 - i. Economic Development Meeting (COVID-19 Recovery) on August 13th & August 27th.
 - ii. Personal Protective Equipment Meeting on August 11th & August 25th.

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, August 17, 2020
TIME: 2:00 p.m.
LOCATION: Teleconference via WebEx

Present: Caleb Armstrong, Ray Bossert, Rhonda Carrell, Bill Clendenning, Bruce Dimick, Tamas Houlihan, Kim Keech, Bill Leichtnam, Katrina Shankland (Wisconsin State Representative), Gregg Wavrunek (Congressional Aide-US Senator Tammy Baldwin), Shane Wucherpennig and Tim Wuebben.

1. **Call Meeting to Order:** Chairman Bill Leichtnam called the meeting to order at 2:05 p.m.
2. **Public Comment:** Rick Potter charter member of the Citizens Groundwater Group passed away. Thank you to Planning & Zoning Director, Jason Grueneberg for allowing the use of the department WebEx program. Bruce Dimick shared that the Wisconsin State Senate has taken no action on the "Water Bills" and refuses to meet due to COVID-19.
3. **Correspondence/Updates:**
Bill Leichtnam shared the following at the meeting:
 - A. Doug Reinemann, Associate Dean for Extension & Outreach, UW-Madison & John Exo, Water Quality Program Coordinator, College of Ag & Life Science, UW-Madison will be presenting at Wood County Board of Supervisors on Tuesday, August 18th at 9:30 a.m.
 - B. River Alliance of Wisconsin – Wisconsin Water agenda "New Path to Clean Water". All water is cumulative and connected. Wisconsin benefits in research.
 - C. Wisconsin State Senator Dave Hansen wrote an article that the Wisconsin State Senate has not met. What do we do? How do we address the bills passed by the Wisconsin Assembly?
 - D. Wisconsin Politics GOP radio address, by Wisconsin Representative Romaine Quinn acknowledged that August is National Water Quality Month and what the Speaker's Task Force on Water Quality did to address water issues in Wisconsin.
 - E. Midwest Environmental Advocates letter to Polk County Board of Supervisors and Polk County Environmental Services Committee dated July 17, 2020 – "Adams versus State Livestock Facilities Siting" lacks a basis of how boards function.
 - F. Bill Leichtnam, Bill Clendenning and Rhonda Carrell attended Portage County Groundwater Protection Committee – Portage County Village of Nelsonville has 62% village wells polluted with high nitrates. Portage County Land Conservation Department stated that they have the authority to enforce land use.
4. **Future of Assembly "Water Bills"**
Bill Leichtnam asked "Where do we go from here?" Wisconsin State Senate has not met to vote on the 13 water bills that passed the Wisconsin State Assembly in February. This group can make recommendations to the CEED Committee asking that the Wisconsin Counties Association and Wisconsin Town Association demand that the Wisconsin State Senate to act on the bills this session.

Motion by Bruce Dimick that the CEED Committee encourage the Wisconsin Counties Association and Wisconsin Towns Association to ask the Wisconsin State Senate to act on the water bills after the 2020 November election and January 2021. Second by Bill Clendenning. Motion carried unanimously.

Wisconsin State Representative Katrina Shankland commented that there is no lame duck session. The Wisconsin State Senate should act on the 160 bills that the Wisconsin Assembly passed in February before the election.

Motion amended by Bruce Dimick to remove the time limit from the original motion. Second by Bill Clendenning. Motion carried unanimously.

5. **Discussion: Future CGG "Action Items"**

- A. Continue to encourage the Wisconsin State Senate to act on the 13 Water Bills.
- B. Citizens (Wood County) Groundwater Group possible alliance with River Alliance of Wisconsin.
- C. Email to town, village and city municipalities to join Citizens (Wood County) Groundwater Group.
- D. Citizen education of “cutting versus spraying”.

6. **Future Speakers:**

- A. September – Lance Pliml (Wood County Board)
- B. October – Rachael Whitehair (UW Extension Natural Resource Educator)
- C. November – Matt Krueger (Executive Director of Wisconsin Land & Water Conservation Association)

Bruce Dimick suggested John Endrizzi and Don Ystad of the 14-Mile Watershed for December.

7. **Roundtable**

- A. Katrina Shankland – What will happen with the Task Force? What will the next legislature session look like?
- B. Gregg Wavrunek – Thank you for everything that you do. The focus on the national level has been on COVID-19 grants and funding.
- C. Shane Wucherpfennig – The Land & Water Conservation Department no-till drill purchase has been used steady by Wood County farmers all spring and summer for cover crops. Field visits have been suspended and 2020 Tree Sale cancelled due to COVID-19. Extension of 2020 funding for nitrate testing.
- D. Tamas Houlihan – Wisconsin Potato & Vegetable Growers Association water task force has been meeting by Zoom. Research projects continue. Led-watershed grants. Little Plover River tour will be Wednesday, August 19th meeting at Comfort Inn in Plover at 10:15 a.m.
- E. Bill Clendenning – Membership donation for Bill Leichtnam to join River Alliance of Wisconsin.
- F. Bill Leichtnam – Thank you to Bill Clendenning for the membership donation to join River Alliance of Wisconsin.

8. **Announcements of members / visitors (upcoming parallel events / meetings)** Central Sands Groundwater County Collaborative next meeting is Monday, August 24th as a virtual meeting. Public is welcomed to attend.

9. **Agenda Items for next meeting**

The consensus of the group is to meet virtually via WebEx until COVID-19 improves and is safer.

10. **Next Meeting – Monday, September 21st, 2:00 p.m. (Webex)**

11. **Adjourn Groundwater Group Meeting** Bill Leichtnam adjourned @ 3:28 p.m.

Notes by Kim Keech, Planning & Zoning Office



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

DATE: September 2, 2020 Meeting
TO: Conservation, Education & Economic Development Committee
County Board of Supervisors
FROM: Adam DeKleyn, County Planner *AD*
RE: Request to Approve a Zoning Map Amendment and Zoning Ordinance Amendment
(Town of Grand Rapids)

STAFF MEMORANDUM

Introduction:

On July 20, 2020 the Wood County Department of Planning and Zoning (DPZ) received two requests for town zoning amendment approval from the Town of Grand Rapids. One request is to approve a zoning map amendment to rezone a parcel of land located in S2, T22N, R6E. The other request is to approve an amendment to the town's zoning ordinance; adding additional verbiage regarding portable storage containers. The Town of Grand Rapids adopted and administers their own town zoning ordinance.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors *Wis. Stat. §60.62(3)(a)*. This rule also applies to town zoning map amendments, also known as rezones.

Analysis:

Zoning Map Amendment/Rezone:

Existing zoning on Lot 1 of newly created CSM: 10739, is Commercial (B-1) and Agricultural (A) (*Attachment 1*). The request is to rezone all of Lot 1, a 4.00 acre parcel, to Commercial (B-1). (*Attachment 2*). The purpose of the amendment is to bring the newly created 4.00 acre parcel into conformance with the town's zoning ordinance. The town's current zoning ordinance does not allow parcels under 5 acres in size to be zoned Agricultural. Additionally, the rezone resolves the issue of a double zoned parcel. There is no county floodplain or shoreland zoning on the parcel under discussion.

Zoning Ordinance Amendment:

The town zoning ordinance changes include amendments to section 52.3(J)(6) of the Town of Grand Rapids Zoning Ordinance 52; adding additional verbiage regarding portable storage containers. Specific ordinance amendment language is attached (*Attachment 3*).

The Grand Rapids Town Board approved both of the aforementioned zoning amendments on July 14, 2020. Public hearings were held. The final step in the process is approval or disapproval by County Board.

(ZA-2020-001) (ZA-2020-002)



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

Conclusions & Recommendations:

County review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to the DPZ, the Town of Grand Rapids adhered to the process for zoning amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any county planning and zoning programs or ordinances.

DPZ staff have reviewed both requests and recommend forwarding the attached resolutions (*Attachments 4 & 5*) to the County Board of Supervisors approving the zoning map and ordinance amendments for the Town of Grand Rapids with a favorable recommendation.

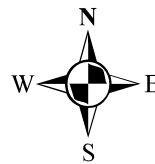
Attachments:

1. Existing Zoning Map
2. Proposed Zoning Map
3. Proposed Zoning Ordinance Amendment
4. Resolution: Approving Zoning Map Amendment
5. Resolution: Approving Zoning Ordinance Amendment

(ZA-2020-001) (ZA-2020-002)

Attachment 1: Existing Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2020-001)

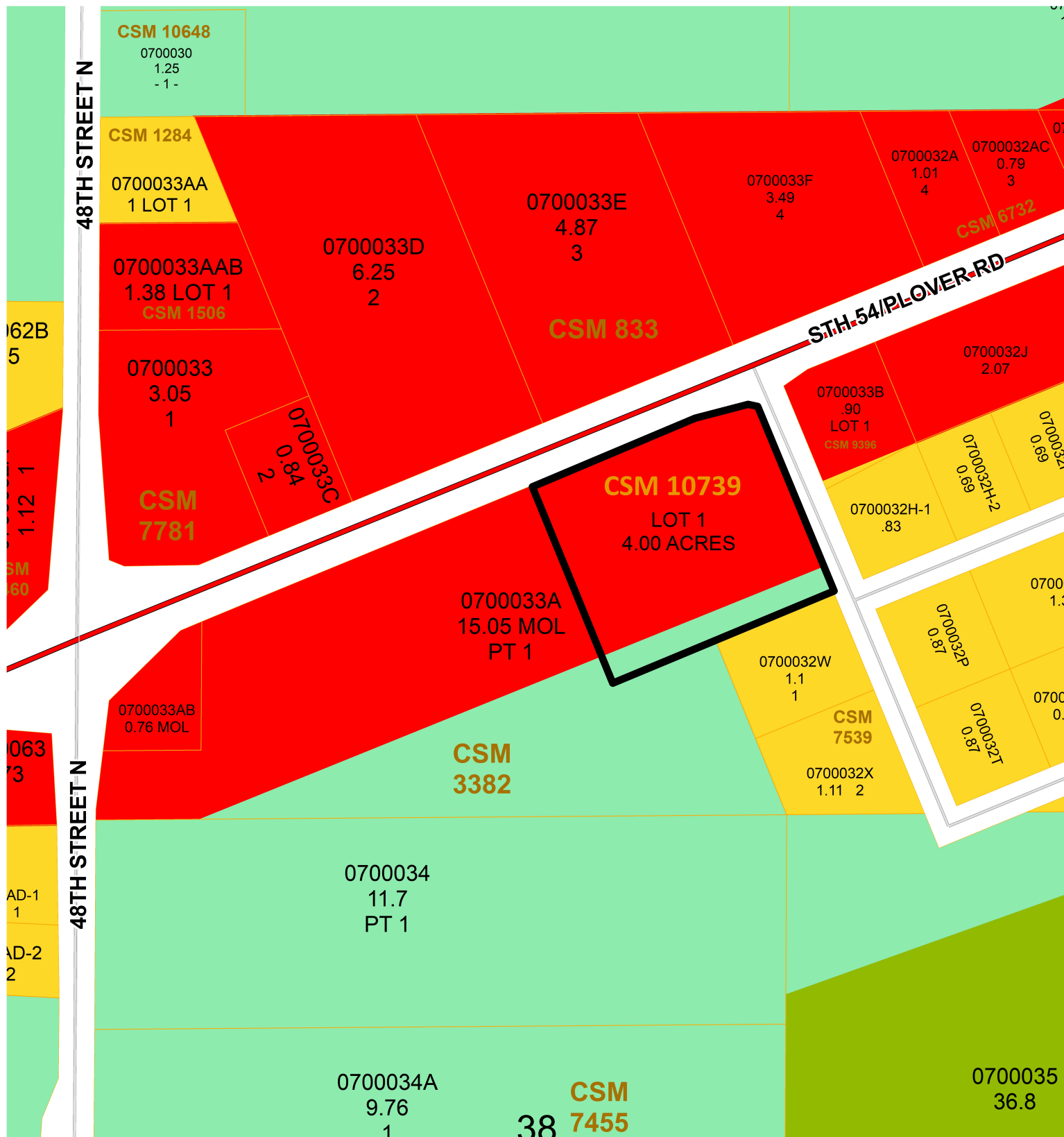


Legend

- Agricultural (A)
- Commercial (B-1)
- Residential (R-2)
- Rezone Area

0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2020)

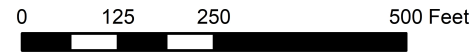


Attachment 2: Proposed Zoning

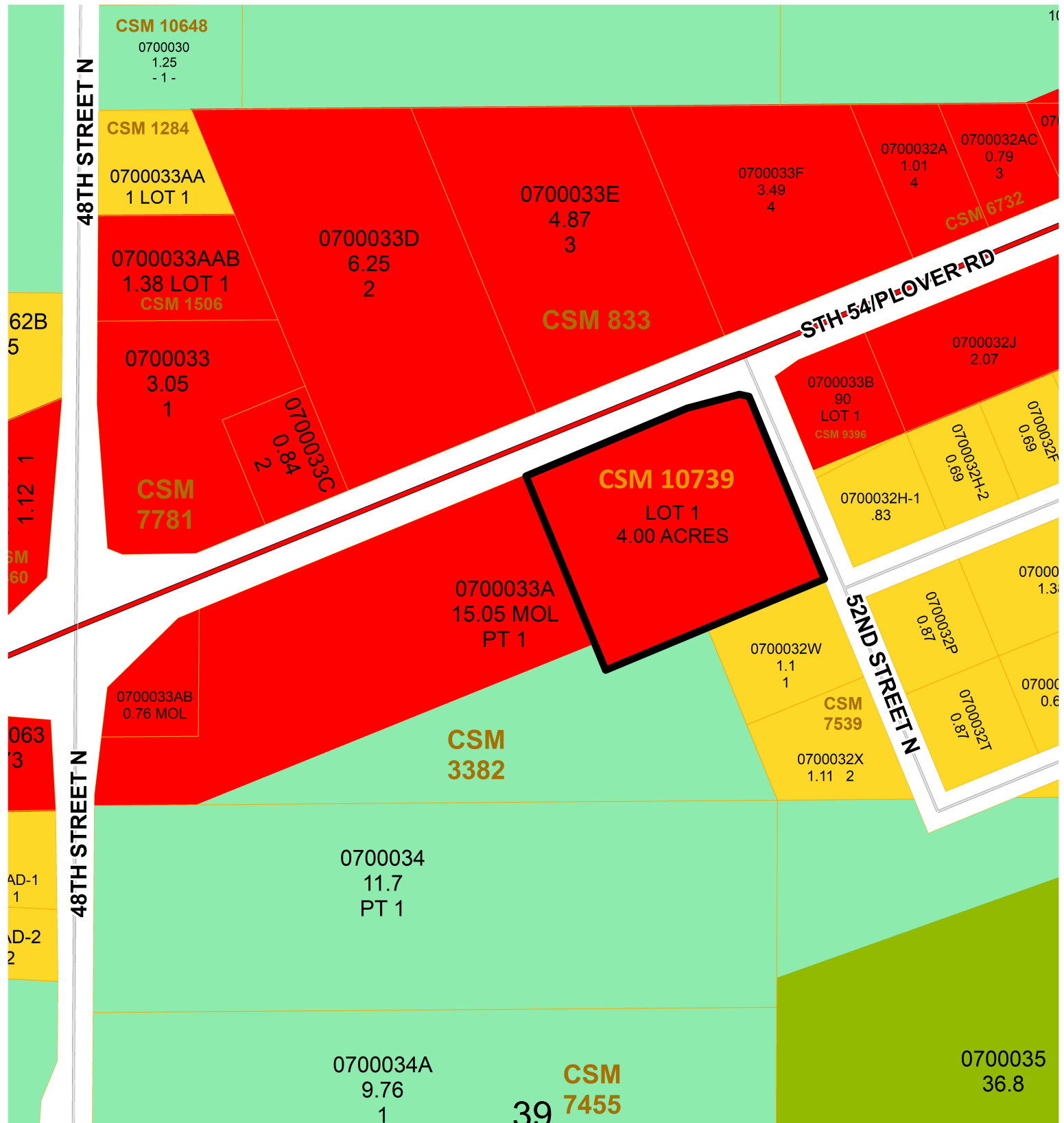
Town of Grand Rapids, Wood County, WI
(ZA-2020-001)

Legend

- Agricultural (A)
- Commercial (B-1)
- Residential (R-2)
- Rezone Area



Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2020)



Agricultural and Manufacturing zones. Barbed wire fences in Agricultural Districts may be on the property line. In Manufacturing Districts, fences must be at least 12 inches from any lot line.

- d) Swimming Pool Fences: All permanent outdoor swimming pools shall be enclosed to a height of not less than five feet and guarded against accidental trespassers or frequenters. (Above ground pools are not required to be fenced if they have removable ladders.)
- e) Dog Enclosures: Kennels and dog runs shall be at least 9 feet from any lot line.
- f) Permits: A permit is required for all fences and walls including dog runs, except that no permit is required for agricultural wire fences and open wire fences erected in other districts solely to keep out animals.

5) Animals

The keeping of animals is permitted subject to the regulations and limitations set forth in Ordinance #8.

6) Portable Storage Container (PSC)

- a) Size Limit: The maximum dimensions for a PSC shall be twenty (20) feet in length, eight (8) feet in height and eight (8) feet in width. The maximum storage capacity shall not exceed one-thousand two-hundred eighty (1280) cubic feet.
- b) Condition and Placement: All PSCs shall be in a condition free from rust, peeling paint and other visible forms of deterioration. The portable storage container shall be placed in a location that does not cause an obstruction of traffic or vision of traffic.
- c) District Limitations: PSCs may be located in the following districts subject to the specified limitations:
 - i. Residential District
 - One (1) PSC may be placed on a lot without a permit, for no more than thirty (30) days in a calendar year.
 - Two (2) PSCs may be placed on a lot, without a permit, for up to thirty (30) days in a calendar year for the purpose of storage related to a residential move.
 - One (1) PSC may be placed on a lot for no more than ninety (90) consecutive days for non-construction purposes, subject to issuance of a permit.
 - During construction, a PSC may be placed on a lot for the purpose of storing construction tools or materials subject to issuance of a permit. The permit shall specify that the PSC must be removed within thirty (30) days of the completion of the final inspection.
 - ii. Agricultural District – Up to two (2) PSCs may be placed on a lot in which bona fide agricultural activities are conducted subject to issuance of a permit(s). Provided, however, on lots on which the

principal use is other than agricultural, the Residential District requirements for PSCs shall apply.

- iii. Recreational District – The Residential District requirements for PSCs shall apply in Recreational Districts.
- iv. Commercial and Manufacturing Districts – PSCs may be allowed upon issuance of a conditional use permit.

d) Use: PSCs may not be used for human habitation or for housing animals.

e) Permits: Permits, if required, shall be issued by the Zoning Administrator upon determination that all requirements for issuance have been satisfied. Permits shall be displayed on the outside of the container in such manner as to be plainly visible from the street. If a lot for which a PSC permit has been applied is not in compliance with any law, ordinance or regulation, the Zoning Administrator may deny the issuance of a permit.

f) Fee: A fee as set in Ordinance 39 "Schedule of Fees and Forfeitures" shall be paid at the time of application for a PSC permit.

7) Driveway

Driveways are not permitted within five (5) feet of any side or rear lot line.

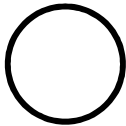
8) Outdoor Wood-Burning Furnaces.

- a) An Outdoor Wood-Burning Furnace Permit must be obtained prior to installation of such a unit.
- b) No person shall operate an outdoor wood-burning furnace in such manner as to create a public or private nuisance.
- c) All outdoor wood-burning furnaces shall be installed, operated, and maintained in accordance with the manufacturer's instructions, Underwriters Laboratories (UL) listings, and Environmental Protection Agency (EPA) and Wisconsin Department of Natural Resources (DNR) air quality standards in effect at the time of application for the permit.

K. Yard Regulations

The following, when permitted in the applicable zoning district, shall not be considered to be encroachments when located in the yards specified.

- 1) In any yard: Marquees and awnings adjoining the principal building overhanging roof eaves; chimneys, if they do not exceed 10 per cent of the depth of the yard; and ornamental light standards, flag poles, arbors, trellises, trees, shrubs, coin operated telephones, permitted signs and outdoor fuel dispensing equipment.
- 2) In side and rear yards: Open accessory off-street parking spaces, provided such spaces are located at least five feet from the property line.



RESOLUTION#

Introduced by
Page 1 of 1

CEED Committee

ITEM#
DATE September 15, 2020
Effective Date September 15, 2020

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by: , Corp Counsel

Reviewed by: , Finance Dir.

ARD

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Grand Rapids Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Grand Rapids is responsible for any costs associated with administering their town zoning ordinance.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, comfort, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on July 20, 2020 the Town of Grand Rapids submitted a zoning map amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Grand Rapids and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on September 2, 2020 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Grand Rapids zoning map amendment:

- (1) Lot 1 of CSM: 10739 (S2, T22N, R6E) from Agricultural (A) to Commercial (B-1)

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Grand Rapids for inclusion in their records.

{ }

KENNETH CURRY, (Chair)

BILL LEICHTNAM

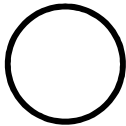
JAKE HAHN

ROBERT ASHBECK

DAVE LAFONTAINE

Adopted by the County Board of Wood County, this 15th day of September 20 20 .

County ClerkCounty Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

CEED Committee

ITEM#
DATE
Effective Date

September 15, 2020
September 15, 2020

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: , Corp Counsel		
Reviewed by: , Finance Dir.		

ARD

INTENT & SYNOPSIS: Approve an amendment to the Town of Grand Rapids Zoning Ordinance.

FISCAL NOTE: No cost to Wood County. The Town of Grand Rapids is responsible for any costs associated with administering their town zoning ordinance.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, comfort, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on July 20, 2020 the Town of Grand Rapids submitted a zoning ordinance amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning ordinance amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Grand Rapids and finds

the town adhered to the process for zoning ordinance amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on September 2, 2020 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the amendment of section 52.3(J)(6) of the Town of Grand Rapids Zoning Ordinance 52; adding additional verbiage regarding portable storage containers.

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Grand Rapids for inclusion in their records.

{ }

KENNETH CURRY, (Chair)
BILL LEICHTNAM
JAKE HAHN
ROBERT ASHBECK
DAVE LAFONTAINE

Adopted by the County Board of Wood County, this 15th day of September 20 20 .

County Clerk

County Board Chairman

City of Pittsville

• GEOGRAPHICAL CENTER OF THE STATE •

Office of
City Clerk-Treasurer

August 25, 2020

P.O. Box 100
Pittsville, WI 54466

Phone 715/884-2422
Fax 715/884-2195
email: cofpitts@tds.net

Conservation, Education, and Economic Development (CEED) Committee;

Thank you for your consideration of our 2020 Kayak Launch Signage project in the amount of \$5000.

The Kayak Launch Signage has taken a bit of a turn from the original application. With direction from a local business group, the city council has decided to go with two signs the group proposed, ordered and purchased instead of the original proposed design.

The city is replacing two of the "Welcome to Pittsville" signs, to include and promote the businesses the city has to offer and the recreational opportunities in the city.

The goal of the project remains the same: "Our project is to erect signage to create awareness of recreation opportunity in our beautiful Riverside Park in the heart of our city. We have enhanced the Yellow River Kayak Launch in Riverside Park and the proposed signage will promote and direct people to it. In addition to the kayak launch, the signage would advertise and direct people to the downtown businesses our city offers."

With the County's grant of \$5000 and the City's cost contribution of \$10,630, the final proposed cost would be met.

The business group's estimates are from all local suppliers which include:

Two Signs	\$ 3,400	Pittsville School's Panther Creations
Business Listing	\$ 2,400	Pittsville School's Panther Creations
Foundations	\$ 2,000	Wilke Excavating, Pittsville
Framing/Installation	\$ 6,430	Vantage Mechanical, Pittsville
DOT Permits	\$ 400	
Total	\$14,630	

The city has already purchased the signs, but with COVID the installation has taken longer than expected. We anticipate to complete the project and pay the remainder before October.



City of Pittsville



August 25, 2020

Conservation, Education, and Economic Development (CEED) Committee;

Thank you for your consideration of our 2020 Housing Incentive Grant award in the amount of \$25,000.00

We have made great strides in our housing market. From March 27, 2020 through August 17, 2020, we have paid out \$65,500 from our Building Incentive Funds and as of August 17, 2020 have a balance of \$23,239.37.

Attached, you will find estimated tax revenue we expect from the increased housing.

There are a few assumptions and speculations to consider:

- Considerations have not been made for our Tax Incremental District (TID); we have one TID which will be terminated in 2023.
- The new homes started/completed that are for sure are the only ones in the five-year calculations. We are confident that we will attract additional new homes, but do not want to have assumptions made. The additional new homes will make the increased revenues even better than estimated.
- The 2019 mill rates remained constant. No changes were considered.

With the calculation as is, Wood County is looking to recover 120% of their \$25,000 initial investment.

The City of Pittsville

Estimated Projections for City of Pittsville's Building Incentive Grant				
No considerations for TID Values				
2019 Tax Rates were used Constant thru 2024				
Values do not speculate additional homes other than the proposed duplexes in 2021				
Parcel #		January 2020 Values		
Rademan 1st Spec 31-00742		\$ 216,900.00		
31-00011B		\$ 297,300.00		
31-00723		\$ 109,600.00		
31-00747		\$ 15,700.00		
31-00746		\$ 15,700.00		
31-00666 (Duplex)		\$ 2,400.00		
31-00665 (Duplex)		\$ 10,000.00		
Rademan 2nd Spec 31-00730		\$ 14,900.00		
31-00672 (Duplex)		\$ 9,200.00		
	TOTAL	\$ 691,700.00		
Parcel #		January 2021 Values		
Rademan 1st Spec 31-00742		\$ 226,900.00		
31-00011B		\$ 307,300.00		
31-00723		\$ 229,300.00		
31-00747		\$ 250,200.00		
31-00746		\$ 303,500.00		
31-00666 (Duplex)		\$ 216,900.00		
31-00665 (Duplex)		\$ 250,000.00		
Rademan 2nd Spec 31-00730		\$ 250,000.00		
31-00672 (Duplex)		\$ 9,200.00		
	TOTAL	\$ 2,043,300.00		
Parcel#		January 2022 Values		
Rademan 1st Spec 31-00742		\$ 226,900.00		
31-00011B		\$ 307,300.00		
31-00723		\$ 229,300.00		
31-00747		\$ 260,200.00		
31-00746		\$ 313,500.00		
31-00666 (Duplex)		\$ 250,000.00		
31-00665 (Duplex)		\$ 250,000.00		
Rademan 2nd Spec 31-00730		\$ 216,900.00		
31-00672 (Duplex)		\$ 130,000.00		
	TOTAL	\$ 2,184,100.00		
	Jan-23	\$ 2,184,100.00		
	Jan-24	\$ 2,184,100.00		

	With the assessed values from the previous page we estimated the tax revenue to be:			
	(Used the 2019 tax rates as a constant)			
	\$25,000 Initial Investment		\$100,000 Initial Investment	None
	Wood County at \$5.95/thousand		Local at \$12.67/thousand	School @ \$10.30/thousand
2020	\$ 4,115.62		\$ 8,763.84	\$ 7,124.51
2021	\$ 12,157.64		\$ 25,888.62	\$ 21,045.99
2022	\$ 12,995.40		\$ 27,672.55	\$ 22,496.23
2023	\$ 12,995.40		\$ 27,672.55	\$ 22,496.23
2024	\$ 12,995.40		\$ 27,672.55	\$ 22,496.23
Totals	\$ 55,259.46		\$ 117,670.11	\$ 95,659.19
	120% recovery		17% recovery	
	Our TID matures and will be terminated in 2023.			
	With this said, the values are estimated without any TID considerations.			
	The city has paid out \$65,500 in incentive funds from March 27, 2020 through August 17, 2020.			
	As of August 17, 2020, our building incentive fund balance is \$23,239.37.			

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Kyle Kearns-Director of Community Development-City of Wisconsin Rapids; Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Kristie Rauter-Egge-Community Health Planner-Wood County; Meredith Kleker-Executive Director-Wisconsin Rapids CVB; Nancy Turyk-Community Development Educator-UWEX; Josh Miller-Development Services Director-City of Marshfield; Craig Bernstein-Manager-Workforce Development-MSTC; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Cases of COVID continue to increase. Wood County has 189 cases with 44 active. Wisconsin, along with 21 other states, is considered a “red zone”. This means our area experienced more than 110 new cases per 100,000 people for the week ending July 24th. Statewide, we’ve seen 210 cases per 100,000 people in the last week.
- Senate has introduced a COVID19 relief plan. There is much debate surrounding this plan. A proposed cut in the \$600 per week in unemployment benefits to \$200 per week is causing much contention.
- We hear daily about the upcoming school year and the different approaches the districts are taking for the start of school.
- We have seen a second round of farm support from the Wisconsin Farm Support Program. There was \$50 million available for that program. Twelve thousand farmers applied and received \$3500 each. That left around \$8.4 million dollars still available. If we can, get the word out to farmers that there is still money available to them.

Scott Larson-MACCI:

- We are working in conjunction with Angel and the Heart Of Wisconsin on the Verso task force. We are helping to get information out on the upcoming job fair. Businesses in our area have hired some of the Verso employees already.
- We started reaching out to nursing and assisted living facilities regarding concerns over the acquisition of PPE. It is getting a little problematic for them to obtain gloves and masks.

Angel Whitehead-HOW:

- Working on the employment and resource fair. We have many vendors and businesses expressing interest. The dates for this event are September 2nd and 3rd. Incourage provided us some grant dollars so we can have PPE available to attendees. We are also working with the Wood County Health Department to ensure safety measures are in place for the event.
- Mid-State Technical College, Heart of Wisconsin and Marshfield Clinic are putting on a “how-to” video miniseries starting next week Wednesday and up until the job fair. It is a one-hour recording that will highlight how to do a resume, tips and tricks for interviewing, where to look for job opportunities, a mental health and wellness session, and using your social media as a resource for job opportunities.

Nancy Turyk-UW Extension:

- Results of the “Best of Marshfield” voting were released yesterday. Go to visitmarshfield.com to see the winners.

Meredith Kleker-Wisconsin Rapids CVB:

- We are excited about the Central Wisconsin Tourism Association and the JEM grant. This will be good for our area.
- Airport travel is down to the Alexander Field airport. Hotel occupancy is down 40 to 50%. Overall though, attitudes of the hospitality workers are positive.

Kristie Rauter-Egge-Wood County Health Department:

- We are not putting information out on businesses to shame or blame anyone. Whenever there are two or more people at a business who have tested positive to COVID19, this is considered an outbreak and we have to put out a press release to let the public know that may have visited one of those businesses. We will probably post on Facebook the algorithm we use to determine if we will put out a press release or not.
- We are seeing our positive cases increase in the last couple of days.
- We now have active cases listed on our dashboard by municipality and by school district area.
- We are involved in a mask campaign.
- The Health Department does not require businesses to close that have had a positive test result. The businesses have made those decisions to close on their own.

Verso Discussion:

- A Verso taskforce meeting was held yesterday. The next meeting will be August 12th at 2:00pm.
- www.rapidstogether.com page continues to evolve. If there is information on resources you can provide, please check out this page and make sure it is recognized on that page. There is also a tab for stakeholders you may want to check out.
- An update from the WEDC was provided on their role and what they have been doing regarding the Verso site.

Broadband Discussion:

- There was a call yesterday initiated by Maryann Lippert regarding broadband. She is trying to assess if there is a consensus to move forward with trying to get grant funds into the county to assist with broadband issues. It was agreed we need to move forward with this project but much work will need to be done.

PPE Discussion:

- Childcare came up in our last PPE meeting. With the uncertainty of school this fall, we would like to engage someone in childcare to be in discussion with parents and employers. If schools should go back into a virtual only situation, how will childcare be addressed?
- Childcare has been a topic even before the pandemic hit. The availability of childcare workers has been an ongoing struggle.
- (Information from Karen Olson) There were COVID relief grants available to childcare providers. They were anywhere from \$500 to \$1000 to help with cleaning supplies and liability insurance. Ten to twelve facilities in Wood County were able to receive grant funds. The CARES act also provided three grant programs through the Department of Children and Families. Some providers were able to receive assistance from one, two or all three programs. There are seven to eight new providers starting up. North Wood County only had one childcare provider that closed due to the pandemic. All others providers are open in some capacity. Staffing continues to be an issue. Some providers are choosing not to enroll new families and just continue to provide care to the kids they currently have enrolled. Most childcare providers are also waiting to see what will happen when school opens up.
- Concerning starter kits, after much work and research, it seemed that businesses were fine at the time. We would like to reach out to businesses and get them thinking about future needs that may arise as we work through this pandemic.
- Each school district is looking at re-opening in different ways/phases depending on the district. Transportation will be a major issue. There are a variety of options depending on the type of building and size of the district.
- PPE meeting: Tuesday August 11th, 2020 at 9:00am via teleconference
- Next meeting: Thursday August 13th, 2020 at 9:00am via teleconference

Adjourned at 9:50am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Kristie Rauter-Egge-Community Health Planner-Wood County; Meredith Kleker-Executive Director-Wisconsin Rapids CVB; Craig Bernstein-Manager-Workforce Development-MSTC; Jim Webster-General Manager-Ho Chunk Gaming, Nekoosa; Matt McLean-Director-Visit Marshfield; Betsy Wood-Managing Director-Incourage; Jennifer Resch-Director Economic & Community Development-UWSP; Dennis Lawrence-Executive Director-North Central Wisconsin Regional Planning Commission; Jodi Friday-Community Impact Director-United Way; Steven Kuehl- Senior Advisor, Community and Economic Development-Chicago Federal Reserve; Kelly Borchardt-Executive Director-Childcaring; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- In Wood County, there are 335 cases of COVID reported with 75 active cases. The seven day average in the state has reached its lowest point in a month with 760 cases.
- We see daily communication from the schools on what their plans are for re-opening.
- A presidential executive order was completed in the last week to provide some relief to families impacted by COVID. The order protects families from evictions and foreclosures.
- The \$400 unemployment benefit, previously \$600, has been extended until December 27, 2020.
- The student loan deferral program that is scheduled to expire on September 30, 2020 has been extended until such time that the economy has stabilized, schools have re-opened, and the crisis brought on by the COVID-19 pandemic has subsided.
- There is a payroll tax deferral included in the presidential executive order also. The order would put workers' obligation to pay the 6.2% Social Security tax on hold from Sept. 1 through the end of the year.
- Fall sports programs are rolling out their plans; some are cancelling and some are moving forward with their programs.
- The Wisconsin Fiscal Bureau has a report out that shows how the CARES Act funding is being allocated in the state.

Steven Kuehl-Chicago Federal Reserve:

- Gave an overview of the Federal Reserve and lending opportunities from the Federal Reserve through local banking systems.

Scott Larson-MACCI:

- We have been very busy trying to get back to some level of normalcy.
- We continue to spend time ensuring information is shared with the business community.
- We are watching to see what is happening with the school districts as school openings approach.
- There is a broadband initiative that was started for the Wood County area. A meeting will take place this afternoon to discuss how we can improve broadband services in the area. A solutions team is being developed at the regional level to address this issue.

Matt McLean-Visit Marshfield:

- Our Play Outdoors in Central Wisconsin campaign was fully launched on July 27th.
- Hotel occupancy this time of year is typically 80%. At this time we are at about 40 to 50% occupancy which is up from 15 to 20% at the start of the pandemic.

Jim Webster-Ho-Chunk Gaming, Nekoosa:

- The casino is operating with about half of the machines open for play.
- We have had several cases of COVID at the casino but the cases were not contracted here.
- We will not be opening our food and beverage. The bar is open for pick up only.

- We have recalled 152 out of 230 employees. We have been talking with Mid-State to establish some resources for those employees that have not been called back. Dennis Lawrence from NCWRPC states they have been working with multiple tribes to help with economic development, diversification and planning efforts. Ho-Chunk Gaming Nekoosa could benefit from a conversation with NCWRPC in the future.

Kristie Rauter-Egge-Wood County Health Department:

- We had National Guard testing yesterday at Lincoln High School in Wisconsin Rapids. We had 400 tests available and ran out of them.
- We have been doing a mask campaign to encourage everyone to wear a mask.
- We continue seeing community spread and outbreaks at businesses.
- We are taking and logging complaints about people not wearing masks.
- We have extended our restaurant inspection licensing fee out until the end of August. Restaurants are struggling to pay their licensing fee to Environmental Health. If they cannot pay the fee, they cannot remain open. For more about licensing fees please see this link:
<https://www.co.wood.wi.us/Departments/Health/Licenses.aspx>
- Jason: There may be possible grant funds out there for these licensing fees.

Kelly Borchardt-Childcaring:

- Childcare is very important on the path to economic recovery. Childcare was an issue before the pandemic but has become more of a struggle since. There was about a 30% closure rate in childcare programs initially. Slowly those programs are starting to re-open.
- A lot of the issues before the pandemic, such as staffing issues, quality of care and affordability for families, have been compounded due to COVID 19.

Verso Discussion:

- The Rapids Together Task Force has been meeting every other week regarding the Verso Closure. There was a meeting yesterday at 10:00am. The meeting is viewable at <https://legis.wisconsin.gov/rapidstogether>. Further discussion regarding the task force and Verso took place.

PPE Discussion:

- The meeting on Tuesday was only five minutes. It seems that PPE needs are being met for the most part. The only concern we are trying to ascertain is if the senior living facilities are getting the PPE they need. We have not heard back as of yet.
- PPE meeting: Tuesday August 25th, 2020 at 9:00am via teleconference
- Next meeting: Thursday August 27th, 2020 at 9:00am via teleconference

Adjourned at 10:02am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Nancy Turyk-Community Development Educator-UWEX; Kristie Rauter-Egge-Community Health Planner-Wood County; Jennifer Resch-Director Economic & Community Development-UWSP; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- To Jennifer Resch: We have been hearing stuff across the country about outbreaks at different campuses. Where is UWSP at right now?

Jennifer Resch:

- The UW system has gotten a lot of funding to support COVID testing. What do you do when there are positive cases?
- The UWSP campus has facilities designated for quarantine and isolation. Other campuses may be struggling with what to do with those who need to quarantine or isolate themselves. We are staffing case managers to help support the Portage County Health Department. Classes begin September 2nd.
- The majority of classes are virtual or asynchronous.
- There have been tremendous plans made to handle positive cases quickly.

Jason: In the past, there was concern about the supply chain in getting PPE. Is that still an issue?

Jennifer Resch:

- We have been able to acquire adequate PPE at this time.
- We are providing a two-ounce bottle of hand sanitizer and have refilling stations available on campus.
- Every staff person and student will be supplied with two face coverings.

Nancy Turyk: Is the status the same at the Marshfield Campus?

Jennifer Resch:

- The protocol is the same on that campus but the only thing I am unsure of is the isolation area. This would fall more on the Health Department than UWSP as the UW does not own the apartment building up there. The majority of students on the Marshfield campus are commuting.

Kristie Rauter-Egge:

- We have hired about 30 staff to do contact tracing which has doubled our staff. This is helping us to be able to work on other duties we have. Funding for the additional staff is coming from CARES funding.
- We have been working with the school districts on how re-opening will look. Guidance from DPI looks much like the guidelines the Health Department has provided.
- We are looking at possibly having an internal "strike team" that can go out and do testing at specific locations where there may be outbreaks or symptomatic people.
- We are doing everything we can to have syndromic data available to us from the school districts in order to stay ahead of what might become an outbreak in an effort to keep the schools open.
- It is hard to say for sure, but it does seem like community spread of COVID 19 has slowed down a bit.
- We have gotten word that a vaccine may be available sooner than expected. It will be released in tiers.

Other Discussion:

- We should continue to encourage businesses to keep updating their business hours on the map. Hours of operation may change with the start of school.
- Next PPE meeting: Tuesday September 8th, 2020 @ 9:00am
- Adjourned at 9:34am

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

210 McClellan Street, Suite 210, Wausau, Wisconsin 54403

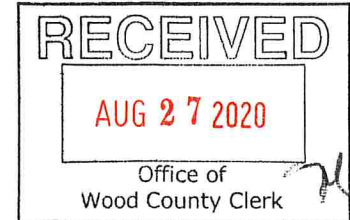
Telephone: (715) 849-5510 Fax: (715) 849-5110

Web Page: www.ncwrpc.org Email: staff@ncwrpc.org



SERVING ADAMS, FOREST, JUNEAU, LANGLADE, LINCOLN, MARATHON, ONEIDA, PORTAGE, VILAS AND WOOD COUNTIES

August 25, 2020



Trent Miner
Wood County Clerk
PO Box 8095
Wisconsin Rapids, WI 54495

"Combined Notice of Levy Rate Certification and 2021 Service Charge"

Dear Clerk:

Pursuant to Chapter 66.0309, Section 14, of Wisconsin Statutes and actions taken by the Commission at its July Meeting, *the service charge for 2021 was set at a rate "Not to Exceed" of 0.000851 percent along with a "Not to Exceed" cap rate of \$43,000.00.* Based on budget needs, the 2021 membership fee is \$42,500.00. Please note this is a reduction from last year. This is the amount that should be included in your budget. A statement for payment will be provided in January 2021.

Currently we are in the process of preparing our 2021 Work Program, and we ask that you contact our office if you would like to discuss any projects for the upcoming year. We look forward to continuing our relationship with Wood County.

If you have any questions, please feel free to contact me at (715) 849-5510, Extension 304, or at dlawrence@ncwrpc.org.

As always, thank you for your continued support.

Respectfully Submitted,



Dennis Lawrence, AICP
Executive Director

2021 Budget Narrative and Analysis

UW-Madison Division of Extension

FTE'S – No change in County FTE's

EXPENDITURES- Decrease (or Increase) pending data input from Finance. Exact information not known at the time of this submission deadline.

Contractual Services- decrease of just over 1%, from \$301,193 to \$290,000

Professional Services decreased due to adjustments in staffing and recalculation of benefits for state staff members. While there was an increase of 2% for the co-funded positions, the 10K first educator discount remains and elected benefits by staff contributed to the savings. This number will fluctuate from year to year but not by huge amounts.

Supplies & Expense Expenditures – decrease of \$3,060 or 4% from \$78,505 to \$75,445

Office Supplies decrease of \$500 or around 11%

- Due to workflow efficiencies and the lowered need for consumables

Educational Materials - decrease of \$1,250 or 50%

- Due to increased access to things digitally and our ability to create and share digitally

Meetings, Travel, Conferences - decrease of \$1,750 or nearly 9%

- Due to the projected decrease in the ability to travel and attend in person events/conferences in 2021

Fixed Charges - increase of \$410 or nearly 11% from \$3,555 to \$3,965

PC Replacement – increase due to adding additional monitors in our office to ensure that everyone has dual monitors – which has become essential for our work with database input and online programming outreach. We have also changed out some workstations to be laptop compatible.

Debt Services - N/A \$0

Capital Outlay – N/A \$0

Other Financing – N/A \$0

REVENUE: No projected change in revenue. State support for postage will still remain and grant revenue for Clean Sweep is projected to remain unchanged.

UW Extension Project Accounts (non-levy): No change anticipated.

TAX LEVY projected decrease (subject to Class and Compensation Study)

Includes: UW-Extension, CWSF Junior Fair, UW-Extension Project Accounts.

- Decrease is due to reduction in contractual services, general office supplies and expenses and savings regarding meetings and travel.



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
30 - UWEX					
3001 - UWEX					
<u>Expense / Expenditure</u>					
3001-55620 - UW-Extension					
100 - Personnel Services	132,322	+2.10%	129,595	71,540	55,519
101 - Wages-Permanent	75,321	+4.56%	72,037	38,618	
107 - Sick Leave	3,426	+2.96%	3,328	849	3,328
108 - Vacation	3,506	+26.65%	2,768	1,438	2,768
109 - Holiday	2,840	+24.57%	2,280	1,264	2,280
110 - Funeral/Jury/Other	0	0.00%	0	1,158	
120 - FICA	6,510	+5.82%	6,152	3,049	6,152
130 - Health Insurance	29,504	-6.97%	31,716	19,969	31,716
132 - Post Employment Benefits	1,650	+2.59%	1,608	833	1,068
133 - Vision Insurance	55	-36.99%	88	34	88
140 - Life Insurance	30	0.00%	30	19	30
151 - Retirement	5,568	+2.59%	5,428	2,888	5,428
160 - Worker's Compensation	162	+0.53%	161	85	161
172 - Training / Conference / CPE	3,750	-6.25%	4,000	1,337	2,500
200 - Contractual Services	299,965	-3.56%	311,048	137,520	279,055
214 - Prof Serv-Printing	3,000	0.00%	3,000	1,002	2,500
219 - Prof Serv-Other	290,000	-3.72%	301,193	131,295	270,000
221 - Utility Service-Cellphone / Telephone	3,000	-9.09%	3,300	1,672	3,000
230 - R/M Serv-PC Replacement	3,965	+11.53%	3,555	3,550	3,555
300 - Supplies and Expense	37,400	-7.84%	40,580	8,409	23,680
311 - Office Supplies	4,000	-11.11%	4,500	1,857	3,700
312 - Copy Expense	4,000	-11.11%	4,500	1,542	3,500
313 - Postage	3,000	0.00%	3,000	1,821	3,000
321 - Publications	2,000	0.00%	2,000	63	1,500
322 - Educational Materials	1,750	-30.00%	2,500	160	1,500
325 - Dues & Subscriptions	400	0.00%	400	187	400
327 - Computer Supplies	1,000	0.00%	1,000	76	750
328 - Dues	50	-37.50%	80	0	80
330 - Other Travel	0	0.00%	0	0	
331 - Mileage	14,000	-6.67%	15,000	2,381	5,000
332 - Meals	750	-25.00%	1,000	54	200
333 - Lodging / Hotels	1,750	-12.50%	2,000	139	350
334 - Volunteer Mileage	500	0.00%	500	0	150



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
335 - Rental Car / Fuel	1,000	0.00%	1,000	105	350
336 - Parking	100	0.00%	0	25	100
346 - OperSup&Exp- Leisure/Education	3,100	0.00%	3,100	0	3,100
500 - Fixed Charges	38,361	-0.11%	38,402	24,504	37,702
511 - Insurance-Liability	1,085	-3.64%	1,126	751	1,126
531 - Rent-Interdepartment	33,176	0.00%	33,176	22,117	33,176
535 - Leases-Equipment	3,900	0.00%	3,900	1,836	3,000
539 - Inactive	200	0.00%	200	(200)	400
3001-55620 - UW-Extension Total	508,048	-2.23%	519,625	241,972	395,956
Expense / Expenditure Total	508,048	-2.23%	519,625	241,972	395,956
<u>Revenue / Funding Source</u>					
3001-43571 - State Grants-UW Extension					
43 - Intergovernmental Revenues	2,500	0.00%	2,500	0	
43-000 - Intergovernmental Revenues	2,500	0.00%	2,500	0	
3001-43571 - State Grants-UW Extension Total	2,500	0.00%	2,500	0	
3001-46772 - UW-Extension Project Revenue					
46 - Public Charges for Services	1,000	0.00%	1,000	0	
46-000 - Public Charges for Services	1,000	0.00%	1,000	0	
3001-46772 - UW-Extension Project Revenue Total	1,000	0.00%	1,000	0	
Revenue / Funding Source Total	3,500	0.00%	3,500	0	
3001 - UWEX Total	504,548	-2.24%	516,125	241,972	395,956
3003 - UWEX-Jr Fair					
<u>Expense / Expenditure</u>					
3003-55650 - UW-Extension Junior Fair					
700 - Grants and Contributions	32,000	0.00%	32,000	32,000	32,000
720 - Grants & Donations	32,000	0.00%	32,000	32,000	32,000
3003-55650 - UW-Extension Junior Fair Total	32,000	0.00%	32,000	32,000	32,000
Expense / Expenditure Total	32,000	0.00%	32,000	32,000	32,000
3003 - UWEX-Jr Fair Total	32,000	0.00%	32,000	32,000	32,000
3004 - UWEX-Project Accounts					
<u>Expense / Expenditure</u>					
3004-55660 - UW-Extension Projects					
300 - Supplies and Expense	17,700	0.00%	17,700	957	17,700
341 - Operating Supplies & Expense	10,000	0.00%	10,000	0	10,000



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
346 - OperSup&Exp- Leisure/Education	7,700	0.00%	7,700	957	7,700
3004-55660 - UW-Extension Projects Total	17,700	0.00%	17,700	957	17,700
Expense / Expenditure Total	17,700	0.00%	17,700	957	17,700
<u>Revenue / Funding Source</u>					
3004-43571 - State Grants-UW Extension					
43 - Intergovernmental Revenues	9,000	0.00%	9,000	1,344	
43-000 - Intergovernmental Revenues	9,000	0.00%	9,000	1,344	
3004-43571 - State Grants-UW Extension Total	9,000	0.00%	9,000	1,344	
3004-46772 - UW-Extension Project Revenue					
46 - Public Charges for Services	2,050	0.00%	2,050	17,218	
46-000 - Public Charges for Services	2,050	0.00%	2,050	17,218	
3004-46772 - UW-Extension Project Revenue Total	2,050	0.00%	2,050	17,218	
Revenue / Funding Source Total	11,050	0.00%	11,050	18,562	
3004 - UWEX-Project Accounts Total	6,650	0.00%	6,650	(17,605)	17,700
3005 - UWEX-Farm Technology Days					
<u>Expense / Expenditure</u>					
3005-55661 - Farm Technology Days					
200 - Contractual Services	0	0.00%	0	0	
219 - Prof Serv-Other	0	0.00%	0	0	
3005-55661 - Farm Technology Days Total	0	0.00%	0	0	
Expense / Expenditure Total	0	0.00%	0	0	
3005 - UWEX-Farm Technology Days Total	0	0.00%	0	0	
30 - UWEX Total	543,198	-2.09%	554,775	256,367	445,656



Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
30 - UWEX						
3001 - UWEX						
3001-43571 - State Grants-UW Extension						
101-3001-43571-???-000	43-000 - Intergovernmental Revenues	(2,500)	(2,500)	0	0.00%	
3001-46772 - UW-Extension Project Revenue						
101-3001-46772-???-000	46-000 - Public Charges for Services	(1,000)	(1,000)	0	0.00%	
3001-55620 - UW-Extension						
101-3001-55620-???-101	101 - Wages-Permanent	75,321	72,037	3,284	+4.56%	
101-3001-55620-???-107	107 - Sick Leave	3,426	3,328	98	+2.96%	
101-3001-55620-???-108	108 - Vacation	3,506	2,768	738	+26.65%	Cost determined by Human Resources.
101-3001-55620-???-109	109 - Holiday	2,840	2,280	560	+24.57%	Cost determined by Human Resources.
101-3001-55620-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
101-3001-55620-???-120	120 - FICA	6,510	6,152	358	+5.82%	
101-3001-55620-???-130	130 - Health Insurance	29,504	31,716	(2,212)	-6.97%	
101-3001-55620-???-132	132 - Post Employment Benefits	1,650	1,608	42	+2.59%	
101-3001-55620-???-133	133 - Vision Insurance	55	88	(32)	-36.99%	
101-3001-55620-???-140	140 - Life Insurance	30	30	0	0.00%	
101-3001-55620-???-151	151 - Retirement	5,568	5,428	140	+2.59%	
101-3001-55620-???-160	160 - Worker's Compensation	162	161	1	+0.53%	
101-3001-55620-???-172	172 - Training / Conference / CPE	3,750	4,000	(250)	-6.25%	
101-3001-55620-???-214	214 - Prof Serv-Printing	3,000	3,000	0	0.00%	
101-3001-55620-???-219	219 - Prof Serv-Other	290,000	301,193	(11,193)	-3.72%	



Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
101-3001-55620-???-221	221 - Utility Service-Cellphone / Telephone	3,000	3,300	(300)	-9.09%	
101-3001-55620-???-230	230 - R/M Serv-PC Replacement	3,965	3,555	410	+11.53%	Cost determined by IT Department.
101-3001-55620-???-311	311 - Office Supplies	4,000	4,500	(500)	-11.11%	
101-3001-55620-???-312	312 - Copy Expense	4,000	4,500	(500)	-11.11%	
101-3001-55620-???-313	313 - Postage	3,000	3,000	0	0.00%	
101-3001-55620-???-321	321 - Publications	2,000	2,000	0	0.00%	
101-3001-55620-???-322	322 - Educational Materials	1,750	2,500	(750)	-30.00%	
101-3001-55620-???-325	325 - Dues & Subscriptions	400	400	0	0.00%	
101-3001-55620-???-327	327 - Computer Supplies	1,000	1,000	0	0.00%	
101-3001-55620-???-328	328 - Dues	50	80	(30)	-37.50%	
101-3001-55620-???-330	330 - Other Travel	0	0	0	0.00%	
101-3001-55620-???-331	331 - Mileage	14,000	15,000	(1,000)	-6.67%	
101-3001-55620-???-332	332 - Meals	750	1,000	(250)	-25.00%	
101-3001-55620-???-333	333 - Lodging / Hotels	1,750	2,000	(250)	-12.50%	
101-3001-55620-???-334	334 - Volunteer Mileage	500	500	0	0.00%	
101-3001-55620-???-335	335 - Rental Car / Fuel	1,000	1,000	0	0.00%	
101-3001-55620-???-336	336 - Parking	100	0	100	0.00%	
101-3001-55620-???-346	346 - OperSup&Exp-Leisure/Education	3,100	3,100	0	0.00%	
101-3001-55620-???-511	511 - Insurance-Liability	1,085	1,126	(41)	-3.64%	
101-3001-55620-???-531	531 - Rent-Interdepartment	33,176	33,176	0	0.00%	
101-3001-55620-???-535	535 - Leases-Equipment	3,900	3,900	0	0.00%	
101-3001-55620-???-539	539 - Inactive	200	200	0	0.00%	



Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
3003 - UWEX-Jr Fair						
3003-55650 - UW-Extension Junior Fair						
101-3003-55650-???-720	720 - Grants & Donations	32,000	32,000	0	0.00%	
3004 - UWEX-Project Accounts						
3004-43571 - State Grants-UW Extension						
101-3004-43571-???-000	43-000 - Intergovernmental Revenues	(9,000)	(9,000)	0	0.00%	
3004-46772 - UW-Extension Project Revenue						
101-3004-46772-???-000	46-000 - Public Charges for Services	(2,050)	(2,050)	0	0.00%	
3004-55660 - UW-Extension Projects						
101-3004-55660-???-341	341 - Operating Supplies & Expense	10,000	10,000	0	0.00%	
101-3004-55660-???-346	346 - OperSup&Exp-Leisure/Education	7,700	7,700	0	0.00%	
3005 - UWEX-Farm Technology Days						
3005-55661 - Farm Technology Days						
101-3005-55661-???-219	219 - Prof Serv-Other	0	0	0	0.00%	
Total 30 - UWEX		543,198	554,775	(11,578)	-2.09%	



Department Operating Budget Summary

Department: 30 - UWEX	2021 Budget Summary					Change %
	3001 - UWEX	3003 - UWEX-Jr Fair	3004 - UWEX- Project Accounts	3005 - UWEX- Farm Technology Days	2021 Total	
Expense / Expenditure						
100 - Personnel Services	132,322				132,322	+2.10%
200 - Contractual Services	299,965			0	299,965	-3.56%
300 - Supplies and Expense	37,400		17,700		55,100	-5.46%
500 - Fixed Charges	38,361				38,361	-0.11%
700 - Grants and Contributions		32,000			32,000	0.00%
Total Operating Expenditures	508,048	32,000	17,700	0	557,748	-2.03%
Expense / Expenditure Total	508,048	32,000	17,700	0	557,748	-2.03%
Revenue / Funding Source						
43 - Intergovernmental Revenues	(2,500)		(9,000)		(11,500)	0.00%
46 - Public Charges for Services	(1,000)		(2,050)		(3,050)	0.00%
Total Operating Expenditures	(3,500)		(11,050)		(14,550)	0.00%
Revenue / Funding Source Total	(3,500)		(11,050)		(14,550)	0.00%
30 - UWEX Tax Levy	504,548	32,000	6,650	0	543,198	-2.09%



Department Operating Budget Summary

2021 Budget Summary	
	2020 Budget
	129,595
	311,048
	58,280
	38,402
	32,000
	569,325
	569,325
	(11,500)
	(3,050)
	(14,550)
	(14,550)
	554,775



Department Operating Budget Summary

<u>Department: 30 - UWEX</u>	2020 Budget Summary				
	3001 - UWEX	3003 - UWEX-Jr Fair	3004 - UWEX- Project Accounts	3005 - UWEX- Farm Technology Days	2020 Budget
Expense / Expenditure					
100 - Personnel Services	129,595				129,595
200 - Contractual Services	311,048			0	311,048
300 - Supplies and Expense	40,580		17,700		58,280
500 - Fixed Charges	38,402				38,402
700 - Grants and Contributions		32,000			32,000
Total Operating Expenditures	519,625	32,000	17,700	0	569,325
Expense / Expenditure Total	519,625	32,000	17,700	0	569,325
Revenue / Funding Source					
43 - Intergovernmental Revenues	(2,500)		(9,000)		(11,500)
46 - Public Charges for Services	(1,000)		(2,050)		(3,050)
Total Operating Expenditures	(3,500)		(11,050)		(14,550)
Revenue / Funding Source Total	(3,500)		(11,050)		(14,550)
30 - UWEX Total	516,125	32,000	6,650	0	554,775