

**MEETING MINUTES
EC SUBCOMMITTEE ON THE
WISCONSIN RAPIDS ANNEX, RIVER BLOCK BUILDING, AND
RELOCATION/REMODELING OF COURTHOUSE DEPARTMENTS**

Date: Friday, September 30, 2016

Time: 11:00 a.m.

Place: Room 114, Wood County Courthouse, Wisconsin Rapids

Subcommittee members present: Bill Clendenning, Ed Wagner, Donna Rozar, Al Breu, Doug Machon

Others present for all or part of the meeting: Reuben Van Tassel, John Cain (Venture Architects) and Randy Sikema by phone, Peter Kastenholtz, Lance Pliml, Lori Heideman, Cynthia Henke (Mead Witter Foundation), Heather McKellips, Corey Anfinson, Sue Kunferman, Sherry Wall (Miron), Mike Martin

Excused: Jason Grueneberg

1. Chair Clendenning called the meeting to order at 11:01 a.m.
2. There were no comments from the public at this time.
3. Motion (Wagner/Breu) to receive and place on file the minutes from the September 16th meeting. All ayes. Motion carried.
4. Agenda item #7 is being moved up to accommodate the individuals on the phone. The discussion on the updated River Block renovation budget was led by Reuben Van Tassel and Sherry Wall with comments from both John Cain and Randy Sikema. Final drawings were distributed and the budget was reviewed. Motion (Machon/Rozar) to accept the recommendations regarding the lighting from Miron Construction which include 1) In the Mead Witter area, delete new indirect light fixtures and delete private office replacement fixtures. Retrofit cove lighting only to LED for consistency and to match the adjacent cove lighting outside the Mead Witter area, 2) Retrofit indirect light fixtures at the second floor in lieu of installing new light fixtures, and 3) Reduce continuous runs of new indirect light fixtures by 25% by revising to 16 foot long sections with 6 foot breaks. The continuous runs were designed to match existing layouts on other floors but are not required to meet the light level necessary for use as open office space. All ayes. Motion carried.

It was reiterated that the timeline for construction would be Jan/Feb/Mar—a 3 month timeline. Motion (Rozar/Wagner) to direct corporation counsel to draft a letter to the Riverview Foundation stating that the Health Department will vacate the current leased square footage in the Aspirus Riverview Hospital by May 1, 2016. The letter will be signed by Sue Kunferman, who signed the original lease document.

It was reported that, as per the timeline, Venture Architects will finish the design work by November 1, 2016 and the work will go out for bids in early November. Miron and the Subcommittee will review the design prior to the request for bids going out.

11:54 a.m. Sherry Wall, John Cain, and Randy Sikema left the meeting.

11:55 a.m. Doug Machon left the meeting.

Rueben reported that the second floor railing in the River Block building needs to be brought up-to-code. This work will be done in-house instead of going out for bid. Rueben will bring back cost-effective options for this project.

Agenda item #4—Rueben reported that the connection for the generators on the outside of the building will be included in the project cost. The Subcommittee was reminded that the hook-up will be similar to what is being done at the Courthouse.

Work is still being done on the easement document between the County and CWPO.

12:04 p.m. Doug Machon returned to the meeting.

5. Jason will bring information regarding storage options to a future meeting. Reuben is working with Brandon from Human Services on cubicle arrangements.
6. **Update on River Block project---**There are no plans to remove any trees from the leased property.

The asbestos reported finding traces (“no substantial amounts”) of asbestos in adhesives in the River Block building. There is no anticipated removal of these adhesives.

The ramps will be grandfathered in so no changes will need to be made.

Security will be taken care of by using 6-8 cameras currently in place in the building that will be hooked into the current system used in the Courthouse.

7. Information covered at the beginning of the meeting.
8. **Update of Courthouse relocations and renovations---**IT has moved into square footage currently occupied by the County Clerk’s offices. The new Veterans Services office space is in phase one of renovation.

The resolution for the \$750,000 from the state trust fund to be used for Courthouse renovations will be available in 30-60 days, following the processing of the loan. The logistics of spending that borrowed money was discussed briefly.

9. Next meeting date: Tuesday, October 18th, at 11:00 a.m. or immediately after the County Board meeting in room 114, Wood County Courthouse, Wisconsin Rapids
10. Chair Clendenning declared the meeting adjourned at 12:26 p.m.

Respectfully submitted,

Donna Rozar, secretary