

## **JUDICIAL & LEGISLATIVE COMMITTEE**

**DATE: Friday, December 6, 2019**

**TIME: 9:30 a.m.**

**LOCATION: Room 115, Wood County Courthouse**

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes of previous meeting.
4. Review any claims and notices of injury against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
  - a. Report of Citizens Groundwater Group.
  - b. Ordinance #912 filing and recording in the Register of Deeds' office.
  - c. Resolution from Outagamie County supporting Dept. of Revenue publication of determination of utility aid payments
  - d. Resolution from Outagamie County urging the Governor and Legislators study the out-migration of millennial population from Wisconsin.
  - e. Establishing first offense marijuana ordinance
  - f. Governor's veto of CNA training requirements.
8. Review of County Board Rules.
  - a. Ordinance for filling county board supervisor vacancy.
  - b. Department alignment in committee structure.
9. Report from Criminal Justice Coordinator Ad hoc Committee.
10. Courthouse security committee update.
11. Consideration of agenda items for next meeting.
12. Set date and time of next meeting.
13. Adjourn.

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: November 1, 2019  
 TIME: 12:00 p.m.  
 PLACE: Room 115, Wood County Courthouse  
 TIME ADJOURNED: 2:25 p.m.  
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,  
 Kenneth Curry, Brad Hamilton, Jake Hahn  
 OTHERS PRESENT: Peter Kastenholz, see attached list.

1. At 12:00 p.m., Chairman Clendenning called the meeting to order.
2. Public comments. Nick Flugaur was introduced as the new Safety and Risk Specialist.
3. The minutes for the October 3, 2019, meeting were reviewed. Approved by the Committee Chair, as there were no objections or changes.
4. The Committee reviewed the claims of Michael Wix and Coty J. Mayfield. These claims will be provided to the county board.
5. There was one new animal claim against the County. Moved by Hahn, seconded by Hamilton, to pay the dog damage claim of Rick and Georgia Winters. All ayes.
  - a. Review of expenditures from the Dog License Fee Fund.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Hamilton, seconded by Leichtnam, to approve the reports and payment of department vouchers. All ayes.
  - a. Victim/Witness office relocation. The Executive Committee approved the relocation of the Victim/Witness office to the current County Board Chair's office. Moved by Clendenning, seconded by Hamilton, to approve the relocation of the Victim/Witness coordinator to the County Board Chair's office. 4 ayes. Curry voted no, as he doesn't think this has been handled appropriately. Reuben explained he needs to move the County Board Chair's office first and isn't sure where that will go. So no fixed time frame.
7. The Committee reviewed correspondence and legislative issues. The Committee Chair reported generally on the county ambassador's program.

- a. Report of Citizens Groundwater Group. Minutes of the Group will be included in the County Board's packet, likely with the CEED Committee's minutes. Supervisor Leichtnam gave an oral update to the committee. Meetings are on the third Monday of the month at 2 p.m. at the Riverblock auditorium.
  - b. Gerrymandering resolution. Moved by Hahn, seconded by Hamilton, to approve the draft resolution and forward it on to the county board. All ayes.
  - c. Outagamie County resolution addressing nonpartisan redistricting process. The 44 pages of materials will be included in the county board packet.
8. County Board rules.
- a. Ordinance for filling county board supervisor vacancy. Discussion had. The matter will be included on the next agenda.
  - b. Resolution to modify name and membership on Executive Committee. Moved by Hamilton, seconded by Leichtnam, to approve the resolution and present it to the county board. Much discussion had. 3 ayes. Curry supports 5-member committee but not the rest of it. Supervisor Hahn thinks more work needs to be done.
9. Courthouse security committee update given.
10. Agenda items for the December 2019, meeting:
- Department alignment in committee structure.
  - Filling county board supervisor vacancy.
11. The next committee meeting will be December 6, 2019, at 9:30 a.m.
12. Moved by Leichtnam, seconded by Hamilton, to go into closed session pursuant to Wis. Stat. s. 19.85(1)(c), to discuss performance reviews of the Corporation Counsel and Child Support Director. Roll call taken: Clendenning - yes; Hahn - yes; Curry - yes; Leichtnam - yes; Hamilton - yes.
13. Moved by Leichtnam, seconded by Hamilton, to return to open session. All ayes.
14. Meeting adjourned without objection by the Chairperson at 2:25 p.m.

Minutes taken by Peter Kastenholz.

## Judicial & Legislative Committee Meeting

**Date:** 11-1-19

[illegible]

## Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: NOVEMBER 2019

For the range of vouchers: 03190056 - 03190062

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03190056	AEGIS CORPORATION	BALANCE DUE NOTARY BOND FEE	11/18/2019	\$10.00	
03190057	SWITS LTD	OCTOBER INTERPRETER FEES	11/11/2019	\$102.00	
03190058	WEBER LISA M	TRANSCRIPT FEES 18CF469,19CF39	10/17/2019	\$48.00	
03190059	ANDERSON MARY C	REIMB NOTARY COMMISSION FEE	11/21/2019	\$20.00	
03190060	ANDERSON MARY C	REIMB NOTARY BOND RENEWAL	11/21/2019	\$50.00	
03190061	HANISH-MEDIETA TRACI	REIMB NOTARY COMMISSION FEE	11/21/2019	\$20.00	
03190062	PETERSON MICHELLE L	TRANSCRIPT FEE 18CF295,17CM619	11/07/2019	\$54.00	
<b>Grand Total:</b>				<b>\$304.00</b>	

### Signatures

Committee Chair:

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## Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: NOVEMBER 2019

For the range of vouchers: 04190049 - 04190050

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04190049	SWITS LTD	INTERPRETER SERVICES	11/11/2019	\$51.00	
04190050	PETERSON MICHELLE L	TRANSCRIPT FEE 18CF138	11/08/2019	\$34.00	
<b>Grand Total:</b>				<b>\$85.00</b>	

### Signatures

Committee Chair:

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## Committee Report

County of Wood

Report of claims for: BRANCH 3 / DRUG COURT

For the period of: NOVEMBER 2019

For the range of vouchers: 05190082 - 05190096

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05190082	ATTIC CORRECTIONAL SERVICES INC	DRUG COURT STAFF & REVENUE	11/01/2019	\$6,466.16	P
05190083	ATTIC CORRECTIONAL SERVICES INC	DRUG COURT STAFF ENHANCED	11/01/2019	\$1,833.33	P
05190084	CORDANT HEALTH SOLUTIONS	DRUG TESTING	10/31/2019	\$2,024.10	P
05190085	BUCKMASTER CHRIS	TRANSCRIPT FEE 19CF452	10/30/2019	\$34.50	P
05190086	OFFICE DEPOT	OFFICE SUPPLIES	11/08/2019	\$81.00	P
05190087	STATE BAR OF WISCONSIN	CIVIL BENCHBOOK UPDATES	11/13/2019	\$68.15	
05190088	PETERSON MICHELLE L	TRANSCRIPT FEE 19CF182	10/22/2019	\$40.00	
05190089	PETERSON MICHELLE L	TRANSCRIPT FEES 19CT91,19TR390	10/22/2019	\$22.00	
05190090	PETERSON MICHELLE L	TRANSCRIPT FEES 18CF90,19CF156	10/30/2019	\$126.00	
05190091	PETERSON MICHELLE L	TRANSCRIPT FEE 18CF642	11/06/2019	\$46.00	
05190092	PETERSON MICHELLE L	TRANSCRIPT FEE 18CF658	11/08/2019	\$74.00	
05190093	PETERSON MICHELLE L	TRANSCRIPT FEE 18CF179	11/08/2019	\$30.00	
05190094	PETERSON MICHELLE L	TRANSCRIPT FEE 18CF375	11/13/2019	\$30.00	
05190095	PETERSON MICHELLE L	TRANSCRIPT FEE 18CF509,19CM326	11/18/2019	\$42.00	
05190096	ZAMOW DENISE	TRANSCRIPT FEE 18CF270,18CF271	11/06/2019	\$19.50	
<b>Grand Total:</b>				<b>\$10,936.74</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: NOVEMBER 2019

For the range of vouchers: 02190089 - 02190098

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02190089	US BANK	PAYOFF VRUWINK-P-CARD-MADISON	10/30/2019	\$192.50	P
02190090	WOODTRUST BANK	PAYOFF AGENCY CREDIT CARD	10/30/2019	\$492.00	P
02190091	CW SOLUTIONS LLC	SCANNING/E-FILING COSTS-BROWN	11/25/2019	\$1,088.78	
02190092	CW SOLUTIONS LLC	5CDP/ELEVATE-ADMIN. COSTS	11/25/2019	\$8,400.42	
02190093	DNA DIAGNOSTICS CENTER	15-IND. GENETIC TESTS	11/25/2019	\$352.00	
02190094	WI DEPT OF ADMINISTRATION	MANAGED ROUTER CHG/CSA-DHSS	11/25/2019	\$75.00	
02190095	LEGAL LOGISTICS LLC	17-PROCESS OF SERVICE FEES	11/25/2019	\$1,020.00	
02190096	RIVER CITY PROCESS SERVERS	18-PROCESS OF SERVICE FEES	11/25/2019	\$570.00	
02190097	WAUPACA COUNTY SHERIFF'S DEPT	1-PROCESS OF SERVICE FEE	11/25/2019	\$55.00	
02190098	WEILAND LEGAL SERVICES	SUB. CORP. COUNSEL FEE	11/25/2019	\$100.00	
<b>Grand Total:</b>				<b>\$12,345.70</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: NOVEMBER

For the range of vouchers: 07191353 - 07191477

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07191353	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN92	10/14/2019	\$700.00	P
07191354	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN91	10/14/2019	\$500.00	P
07191355	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19GN86	10/16/2019	\$1,050.00	P
07191356	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME167	10/15/2019	\$845.00	P
07191357	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME165	10/15/2019	\$845.00	P
07191358	CVEYKUS DANIEL T ATTORNEY	Atty Fee - 94GN16	10/22/2019	\$168.00	P
07191359	DEUSTER STEPHANIE	Witness Fee - 18CF536	10/08/2019	\$16.20	P
07191360	FEDDICK-GOODWIN LAW OFFICE SC	Atty Fee - 02GN52	10/16/2019	\$126.00	P
07191361	FUCHS LAURA	Witness Fee - 18CF536	10/08/2019	\$16.00	P
07191362	FUCHS LINDSEY	Witness Fee - 18CF536	10/08/2019	\$82.40	P
07191363	MARSHFIELD CLINIC	Med Exam - 19GN97	10/14/2019	\$521.10	P
07191364	NASH LAW GROUP	Atty Fee - 19JC85	10/16/2019	\$56.00	P
07191365	NASH LAW GROUP	Atty Fee - 19JC81 - 83	10/17/2019	\$126.00	P
07191366	OSWALD NATHAN	Atty Fee - 19CM95 & 96	10/21/2019	\$249.53	P
07191367	OSWALD NATHAN	Atty Fee - 19CF34 & 315	10/21/2019	\$210.72	P
07191368	RAATZ JENNIFER L	Witness Fee - 19CM285	10/03/2019	\$17.04	P
07191369	ALAN S ROBERTSON LAW FIRM LLC	Atty Fee - 19GN86	10/16/2019	\$378.00	P
07191370	SCHEEL TONI R	Witness Fee - 19CM285	10/03/2019	\$30.04	P
07191371	SERSCH THERESE	Med Exam - 18GN66	10/21/2019	\$305.80	P
07191372	SIEWERT JEFFREY J	Atty Fee - 19GN74	10/18/2019	\$375.67	P
07191373	WEILAND LEGAL SERVICES	Atty Fee - 19GN92	10/15/2019	\$105.00	P
07191374	WRIGHT HALEY B	Atty Fee - 12GN20	10/19/2019	\$70.00	P
07191375	WOOD COUNTY REGISTER IN PROBATE	Probate Filing Fee-19PR209	10/17/2019	\$3.00	P
07191376	WOOD COUNTY REGISTER IN PROBATE	Probate Claim Fee - 19IN165	10/17/2019	\$3.00	P
07191377	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN96	10/22/2019	\$500.00	P
07191378	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME171	10/22/2019	\$495.00	P
07191379	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME70	10/22/2019	\$495.00	P
07191380	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN98	10/28/2019	\$500.00	P
07191381	ASCHENBRENNER WOODS LAMIA SCHM	Atty Fee - 19GN92	10/23/2019	\$285.35	P

## Committee Report - County of Wood

CLERK OF CIRCUIT COURT - NOVEMBER

07191353 - 07191477

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07191382	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty Fee - 11GN48	10/24/2019	\$70.00	P
07191383	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 17ME120	10/17/2019	\$845.00	P
07191384	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME171	10/22/2019	\$650.00	P
07191385	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME170	10/22/2019	\$750.00	P
07191386	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME54	10/17/2019	\$845.00	P
07191387	GORSKI & WITTMAN SC	Atty Fee - 09GN64	10/25/2019	\$126.00	P
07191388	GORSKI & WITTMAN SC	Atty Fee - 16GN63	10/25/2019	\$126.00	P
07191389	GORSKI & WITTMAN SC	Atty Fee - 94GN55	10/25/2019	\$126.00	P
07191390	GORSKI & WITTMAN SC	Atty Fee - 92GN228	10/27/2019	\$165.56	P
07191391	GORSKI & WITTMAN SC	Atty Fee - 19GN90	10/27/2019	\$182.00	P
07191392	GORSKI & WITTMAN SC	Atty Fee - 18GN66	10/23/2019	\$389.05	P
07191393	HOEL KARI S ATTY	Atty Fee - 16GN80	10/24/2019	\$224.00	P
07191394	SCHMIDT & GRACE	Atty Fee - 18CF680	10/23/2019	\$2,570.62	P
07191395	WEILAND LEGAL SERVICES	Atty Fee - 83GN12	10/25/2019	\$154.00	P
07191396	WEYMOUTH RICHARD D	Services as FCC - OCT 2019	10/30/2019	\$4,166.66	P
07191397	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty Fee - 19CM413	11/05/2019	\$249.22	P
07191398	GEBERT LAW OFFICE	Mediation Services - Oct 2019	11/01/2019	\$700.00	P
07191399	GEBERT LAW OFFICE	Atty Fee - 06GN07	11/04/2019	\$140.00	P
07191400	GORSKI KENNETH	Crt Comm Services Oct 2019	11/06/2019	\$1,250.00	P
07191401	HILL & WALCZAK ATTYS	Mediation Services - Oct 2019	11/01/2019	\$400.00	P
07191402	HILL & WALCZAK ATTYS	Atty Fee - 93GN16	10/30/2019	\$301.00	P
07191403	NASH LAW GROUP	Atty Fee - 18CF350	10/31/2019	\$1,433.96	P
07191404	NASH LAW GROUP	Atty Fee - 19CF285	10/09/2019	\$888.95	P
07191405	NASH LAW GROUP	Atty Fee - 19JG22 & 23	11/04/2019	\$77.00	P
07191406	NASH LAW GROUP	Atty Fee - 17JC50	11/04/2019	\$129.50	P
07191407	NASH LAW GROUP	Atty Fee - 18CF299	11/04/2019	\$189.00	P
07191408	NASH LAW GROUP	Atty Fee - 19JC86	11/04/2019	\$171.50	P
07191409	NASH LAW GROUP	Atty Fee - 19CM511	11/04/2019	\$1,180.67	P
07191410	RAATZ JENNIFER L	Witness Fees - 19CM285	10/30/2019	\$17.20	P
07191411	SCHEEL TONI R	Witness Fee - 19CM285	10/30/2019	\$30.40	P
07191412	SLATTERY TRAVIS LAW OFFICE	Atty Fee - 19CM440	09/16/2019	\$413.00	P
07191413	SLATTERY TRAVIS LAW OFFICE	Atty Fee - 19CT312	11/03/2019	\$322.00	P
07191414	SLATTERY TRAVIS LAW OFFICE	Atty Fee - 19CM252	10/31/2019	\$1,354.38	P
07191415	SLATTERY TRAVIS LAW OFFICE	Atty Fee - 19CF172	10/18/2019	\$532.00	P
07191416	SLATTERY TRAVIS LAW OFFICE	Atty Fee - 19CM353	10/31/2019	\$336.00	P
07191417	STAPLES ADVANTAGE	Office Supplies	10/22/2019	\$10.99	P
07191418	STAPLES ADVANTAGE	Office Supplies	10/22/2019	\$16.35	P
07191419	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	Person Search for SDC	11/01/2019	\$50.00	P
07191420	WORDEN-WACHSMUTH LAW OFFICE	Atty Fee - 18GN86	10/31/2019	\$178.50	P
07191421	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN104	11/07/2019	\$500.00	P

CLERK OF CIRCUIT COURT - NOVEMBER

07191353 - 07191477

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07191422	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19ME186	11/07/2019	\$595.00	P
07191423	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN106	11/07/2019	\$500.00	P
07191424	BRATCHER LAW OFFICE LLC	Atty Fee - 07GN28	11/13/2019	\$179.75	P
07191425	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME186	11/07/2019	\$1,095.00	P
07191426	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 16ME56	11/05/2019	\$845.00	P
07191427	GEBERT LAW OFFICE	Atty Fee - 18CF294/18CM417	11/07/2019	\$1,068.66	P
07191428	GORSKI & WITTMAN SC	Atty Fee - 19GN97	11/08/2019	\$296.70	P
07191429	GORSKI & WITTMAN SC	Atty Fee - 12GN66	11/12/2019	\$126.00	P
07191430	GORSKI & WITTMAN SC	Atty Fee - 02GN69	11/12/2019	\$126.00	P
07191431	GORSKI & WITTMAN SC	Atty Fee - 10GN49	11/12/2019	\$126.00	P
07191432	GORSKI & WITTMAN SC	Atty Fee - 18GN99	11/11/2019	\$126.00	P
07191433	GORSKI & WITTMAN SC	Atty Fee - 01GN18	11/09/2019	\$154.00	P
07191434	GORSKI & WITTMAN SC	Atty Fee - 95GN78	11/09/2019	\$126.00	P
07191435	HILL & WALCZAK ATTYS	Atty Fee - 18JC90	11/11/2019	\$336.00	P
07191436	HILL & WALCZAK ATTYS	Atty Fee - 19TP15	11/11/2019	\$343.00	P
07191437	HILL & WALCZAK ATTYS	Atty Fee - 12GN34	11/11/2019	\$220.50	P
07191438	HILL & WALCZAK ATTYS	Atty Fee - 19JC63	11/11/2019	\$455.00	P
07191439	HILL & WALCZAK ATTYS	Atty Fee - 19JC77	11/12/2019	\$364.00	P
07191440	NASH LAW GROUP	Atty Fee - 19CM428	11/05/2019	\$185.43	P
07191441	NASH LAW GROUP	Atty Fee - 19CM572	11/08/2019	\$226.11	P
07191442	MAILFINANCE	Lease Pymt 09-06-19 to 12-5-19	11/04/2019	\$372.87	P
07191443	SHERMAN LAW OFFICES LLC	Atty Fee - 19CF34 & 19CF315	11/08/2019	\$286.46	P
07191444	STEVNING-ROE LAW FIRM LLC	Atty Fee - 87GN212	11/07/2019	\$128.79	P
07191445	STAPLES ADVANTAGE	Office Supplies	11/01/2019	\$8.46	P
07191446	WEST PAYMENT CENTER	LL Internet Access - Oct 2019	11/01/2019	\$1,430.55	P
07191447	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 19GN105	11/13/2019	\$500.00	P
07191448	BRATCHER LAW OFFICE LLC	Atty Fee - 15GN71	11/13/2019	\$151.65	P
07191449	BRATCHER LAW OFFICE LLC	Atty Fee - 13GN75	11/13/2019	\$209.99	P
07191450	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 19ME69	11/12/2019	\$745.00	P
07191451	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 06ME63	11/12/2019	\$650.00	P
07191452	GARDNER ROBERT A ATTY	Atty Fee - 19CM81	11/15/2019	\$577.17	P
07191453	HILL & WALCZAK ATTYS	Atty Fee - 19JC75	11/12/2019	\$997.50	P
07191454	HILL & WALCZAK ATTYS	Atty Fee - 18JC121	11/13/2019	\$301.00	P
07191455	HILL & WALCZAK ATTYS	Atty Fee - 19JC20	11/13/2019	\$318.50	P
07191456	HILL & WALCZAK ATTYS	Atty Fee - 19JC68 - 70	11/13/2019	\$833.00	P
07191457	HILL & WALCZAK ATTYS	Atty fee - 18JC118	11/13/2019	\$315.00	P
07191458	HILL & WALCZAK ATTYS	Atty Fee - 19JG26	11/13/2019	\$220.50	P
07191459	HILL & WALCZAK ATTYS	Atty Fee - 18JC91	11/12/2019	\$388.50	P
07191460	HILL & WALCZAK ATTYS	Atty Fee - 19JC79&80	11/12/2019	\$560.00	P
07191461	HILL & WALCZAK ATTYS	Atty Fee - 19JC78	11/12/2019	\$255.50	P

## Committee Report - County of Wood

CLERK OF CIRCUIT COURT - NOVEMBER

07191353 - 07191477

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07191462	HILL & WALCZAK ATTYS	Atty Fee - 19JC66	11/12/2019	\$689.50	P
07191463	HILL & WALCZAK ATTYS	Atty Fee - 19JG24 & 25	11/12/2019	\$315.00	P
07191464	HILL & WALCZAK ATTYS	Atty Fee - 19GN91	11/13/2019	\$511.00	P
07191465	HILL & WALCZAK ATTYS	Atty Fee - 19TP10	11/13/2019	\$798.00	P
07191466	HILL & WALCZAK ATTYS	Atty Fee - 18JC109 & 110	11/12/2019	\$735.00	P
07191467	NASH LAW GROUP	Atty Fee - 19CT292	11/19/2019	\$237.40	P
07191468	NASH LAW GROUP	Atty Fee - 19CM455	11/19/2019	\$235.85	P
07191469	STAPLES ADVANTAGE	Jury Supplies	11/08/2019	\$21.71	P
07191470	WEILAND LEGAL SERVICES	Atty Fee - 17GN87	11/18/2019	\$70.00	P
07191471	WEILAND LEGAL SERVICES	Atty Fee - 18GN116	11/18/2019	\$70.00	P
07191472	WEILAND LEGAL SERVICES	Atty Fee - 19GN98	10/14/2019	\$196.00	P
07191473	INDIANHEAD SPECIALTY CO	Office Supplies	11/15/2019	\$15.85	P
07191474	BOTCHER CHARLOTTE R	Witness Fee - 18CF423	11/12/2019	\$16.00	P
07191475	MCCANNA CHRISTOPHER	Witness Fee - 18CF423	11/12/2019	\$28.66	P
07191476	LEONARD AVA R	Witness Fee - 19CF68	10/29/2019	\$18.12	P
07191477	US BANK	20th Anniv Cake	11/19/2019	\$29.98	

**Grand Total:****\$52,069.02**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

PREPARED BY: JANEL TEPP

MEETING DATE: Dec 06, 2019 @ 9:30 AM

## Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: November 2019

For the range of vouchers: 09190022 - 09190022

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09190022	STAPLES ADVANTAGE	office supplies	10/23/2019	\$55.73	
<b>Grand Total:</b>				<b>\$55.73</b>	

### Signatures

Committee Chair:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: NOVEMBER 2019

For the range of vouchers: 11190013 - 11190015

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11190013	MARSHFIELD CLINIC	TESTIMONY & MILEAGE-19CF68	11/08/2019	\$262.86	P
11190014	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/29/2019	\$58.00	P
11190015	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/30/2019	\$55.09	P
<b>Grand Total:</b>				<b>\$375.95</b>	

### Signatures

Committee Chair:

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## Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: NOVEMBER 2019

For the range of vouchers: 24190028 - 24190028

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24190028	EXCEL BINDING INC	CERTIFIED SURVEY MAP BINDER	11/01/2019	\$196.90	P
Grand Total:				\$196.90	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

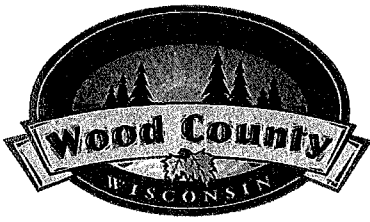
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Committee Member:

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Committee Member:

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# Wood County WISCONSIN

CHILD SUPPORT  
AGENCY

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DECEMBER 2019

## MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I attended the WCA Health and Human Services Steering Committee meeting on November 8<sup>th</sup> in Stevens Point.
- I will be meeting with Venture Architects on December 4<sup>th</sup> to discuss the jail study.
- I will be attending the Joint Legislative Committee meeting on December 9<sup>th</sup>.
- I will be attending the WCSEA board meeting on December 12<sup>th</sup> in Stevens Point.
- I will be attending the WCSEA State meeting on December 13<sup>th</sup> in Stevens Point.
- We continue to have monthly meetings with the Bureau of Child Support as we prepare to roll out the Elevate Program in January.
- We made an offer to a candidate to fill the open Intake Position in the office. We hope to have them start employment with the agency around the first of the year.
- The Children First Plan request was submitted to the Bureau of Child Support by Human Services and CW Solutions.
- The Administrative Paternity Legislation did not make the November floor calendar in the Assembly. We believe it will be on the Assembly floor next spring and will then go to the Governor for his consideration.
- I will be working on the cooperative agreements during the month of December.
- The current IV-D case count is 3,839.

**CLERK OF COURT COLLECTED  
COUNTY REVENUES  
FOR THE MONTH ENDING OCTOBER 31, 2019**

Which Dept. Receives Revenue	Account Title	Current Month Totals	Previous Month Totals	Difference
Clerk of Courts	County Forfeitures	\$ 9,216.29	\$ 8,411.85	\$ 804.44
Clerk of Courts	Occupational Lic Fee Due Co	\$ -	\$ -	\$ -
Clerk of Courts	County Share State Fines	\$ 12,346.41	\$ 9,415.21	\$ 2,931.20
Clerk of Courts	Attorney Fees	\$ 2,432.12	\$ 1,113.54	\$ 1,318.58
Clerk of Courts	Interest (from A/C # 2299-851)	\$ 24.39	\$ 25.75	\$ (1.36)
<b>Clerk's Fees</b>				
Clerk of Courts	Clerk of Courts Fees	\$ 10,897.30	\$ 9,753.73	\$ 1,143.57
Clerk of Courts	Bond Forfeitures	\$ 400.00	\$ -	\$ 400.00
Clerk of Courts	Payment Plan Fees	\$ 985.00	\$ 991.79	\$ (6.79)
Clerk of Courts	Muni Disposal Fees	\$ 135.00	\$ 50.00	\$ 85.00
COC Div. Mediation	Family Counseling Service Fees	\$ 593.50	\$ 575.00	\$ 18.50
COC Div. Mediation	Family Counseling Reimbursement	\$ 250.00	\$ 640.00	\$ (390.00)
<b>Subtotal of Clerk of Courts Revenue</b>		<b>\$ 37,280.01</b>	<b>\$ 30,976.87</b>	<b>\$ 6,303.14</b>
Branch I	Juvenile Legal Fees	\$ 146.00	\$ 122.25	\$ 23.75
District Attorney	District Attorney Witness Fees	\$ -	\$ -	\$ -
District Attorney	District Attorney Service	\$ 9.67	\$ 122.08	\$ (112.41)
District Attorney	District Attorney 10%	\$ 679.24	\$ 765.49	\$ (86.25)
Victim Witness	Victim Witness 10%	\$ 679.23	\$ 765.49	\$ (86.26)
Human Services	Custody Study Fees	\$ -	\$ -	\$ -
Human Services	Driver Improvement Surcharge	\$ 5,762.97	\$ 4,386.31	\$ 1,376.66
Sheriff's Dept.	Warrant Fees	\$ 2,183.80	\$ 1,895.78	\$ 288.02
Sheriff's Dept.	Jail Surcharge	\$ 2,848.48	\$ 2,553.19	\$ 295.29
Sheriff's Dept.	Blood Tests	\$ 123.07	\$ 125.47	\$ (2.40)
Sheriff's Dept.	Extradition Costs	\$ 280.57	\$ 2,982.43	\$ (2,701.86)
Finance Dept	Sales Tax	\$ -	\$ -	\$ -
<b>COUNTY REVENUE</b>		<b>\$ 49,993.04</b>	<b>\$ 44,695.36</b>	<b>\$ 5,297.68</b>
<b>0700-24241 STATE REVENUES</b>		<b>\$ 155,175.88</b>	<b>\$ 147,992.30</b>	<b>\$ 7,183.58</b>
<b>SUBTOTAL</b>		<b>\$ 205,168.92</b>	<b>\$ 192,687.66</b>	<b>\$ 12,481.26</b>
<b>Municipal Pass Through Revenues</b>		<b>\$ 2,271.60</b>	<b>\$ 1,647.72</b>	<b>\$ 623.88</b>
<b>TOTAL</b>		<b>\$ 207,440.52</b>	<b>\$ 194,335.38</b>	<b>\$ 13,105.14</b>

For the Judicial & Legislative Committee Meeting dated: December 6, 2019  
Prepared by Laura Clark, Chief Deputy Clerk of Circuit Court

## ANNUAL REVENUE COMPARISON

2018					2019				
	Total	State	County	Muni		Total	State	County	Muni
Jan	202,024	152,601	49,083	339	Jan	179,852	136,758	42,461	633
Feb	213,995	156,381	56,060	1,554	Feb	212,467	158,150	52,379	1,939
Mar	200,318	147,209	51,352	1,756	Mar	194,299	142,536	49,778	1,984
Apr	216,658	157,104	58,444	1,110	Apr	189,013	139,172	48,347	1,493
May	206,201	151,893	53,396	912	May	185,776	140,207	44,153	1,417
Jun	191,610	143,283	47,584	742	Jun	210,035	156,223	51,320	2,492
Jul	195,758	149,266	45,605	887	Jul	193,788	143,500	48,455	1,833
Aug	225,595	175,731	48,846	1,017	Aug	187,702	139,549	47,035	1,118
Sep	176,068	132,213	42,179	1,676	Sep	194,335	147,992	44,695	1,648
Oct	199,817	149,706	49,186	925	Oct	207,441	155,176	49,993	2,272
Nov	188,187	144,071	42,778	1,339	Nov	-			
Dec	176,356	135,413	39,447	1,496	Dec	-			
	2,392,586	1,794,871	583,961	13,754		1,954,708	1,459,262	478,617	16,828
2018 YEAR TO DATE REVENUE:						2,028,043	1,515,387	501,736	10,919
INCREASE (Decrease)						(73,335)	(56,125)	(23,119)	5,909

## COLLECTION ACTIVITY SUMMARY FOR 2019

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Ytd
Warrants Issued	84	78	65	68	129	62	67	53	72	63			741
Suspensions Issued	27	5	26	17	15	6	21	11	8	14			150
Payment Plans Created	74	70	75	76	81	63	68	72	70	72			721
Receivables in Payment Plans	7633	7592	7583	7596	7591	7548	7564	7576	7663	7659			
Payment Plans Due	\$73,847	\$70,303	\$66,774	\$64,327	\$67,816	\$64,199	\$67,150	\$66,860	\$63,324	\$65,923	\$65,089		
# of Payment Plans PIF	66	93	93	74	58	60	80	69	67	67			727
Fines worked off through Community Service	24	28	15	12	27	15	15	7	14	14			171
\$ Worked off through Community Service	\$11,962	\$11,711	\$6,332	\$4,089	\$8,666	\$3,578	\$4,473	\$2,236	\$6,635	\$8,373			\$68,054
State Debt Collection Agency Payments	\$577	\$1,915	\$2,829	\$2,534	\$1,105	\$3,929	\$2,850	\$1,659	\$2,523	\$4,461			\$24,381
Electronic Payments	\$86,974	\$89,769	\$127,966	\$82,845	\$93,777	\$84,305	\$93,039	\$104,839	\$89,065	\$109,912			\$962,492

Wood County Circuit Court  
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Included)  
For Month Ending 10-31-2019  
Preliminary

11-08-2019  
04:11 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	36846.35	34683.39	27017.94	81594.02	101162.65	176013.57	121189.23	76324.63	49987.07	204974.36	909793.21
Traffic	32418.27	19621.20	16421.10	76449.79	44246.11	86520.79	54991.31	45243.58	31377.00	209270.78	616559.93
Criminal	73065.19	49249.31	44775.38	151736.73	245021.12	402816.50	317681.30	219454.44	183625.61	573669.58	2261095.16
Restitution	16184.94	5569.48	16833.42	26366.50	40362.47	61329.98	38068.25	41789.09	59819.99	286465.71	592789.83
<b>TOTAL</b>	<b>\$ 158,514.75</b>	<b>\$ 109,123.38</b>	<b>\$ 105,047.84</b>	<b>\$ 336,147.04</b>	<b>\$ 430,792.35</b>	<b>\$ 726,680.84</b>	<b>\$ 531,930.09</b>	<b>\$ 382,811.74</b>	<b>\$ 324,809.67</b>	<b>\$ 1,274,380.43</b>	<b>\$ 4,380,238.13</b>

Wood County Circuit Court  
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Omitted)  
For Month Ending 10-31-2019  
Preliminary

11-08-2019  
04:13 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	36634.23	29833.59	27017.94	79579.94	99327.55	163665.10	118018.34	72849.03	44465.33	150896.04	822287.09
Traffic	32418.27	19621.20	16421.10	76449.79	44246.11	86406.29	54991.31	45243.58	31377.00	208455.28	615629.93
Criminal	66823.19	46413.31	40936.38	134802.23	204358.67	327839.41	241056.71	171734.09	132013.86	401269.60	1767247.45
Restitution	12468.34	4895.49	856.29	21819.03	11836.20	24477.75	9570.29	4657.23	20366.56	56719.01	167666.19
<b>TOTAL</b>	<b>\$ 148,344.03</b>	<b>\$ 100,763.59</b>	<b>\$ 85,231.71</b>	<b>\$ 312,650.99</b>	<b>\$ 359,768.53</b>	<b>\$ 602,388.55</b>	<b>\$ 423,636.65</b>	<b>\$ 294,483.93</b>	<b>\$ 228,222.75</b>	<b>\$ 817,339.93</b>	<b>\$ 3,372,830.66</b>



# Wood County WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholz*  
CORPORATION COUNSEL

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## MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

December 2019

MACU (Members Advantage Credit Union) Litigation. The briefs on the defendant's motion for summary judgment have been filed and we are now awaiting a decision by the court. I would be surprised if the motion is granted and if it is, we will consider an appeal. If the motion is denied, we will proceed to trial preparation. My expectation is that MACU would present some sort of settlement offer unless their counsel has full control of the case.

Opioid Litigation. I receive updates from litigation counsel every week or so concerning the opioid litigation. Those of us who receive these updates, including Wisconsin County corporation counsel, are directed to keep the information confidential. Most of the data contained in the updates is information I have already seen in the news. At this point, there have been a few test trials and more are scheduled. Meanwhile, the defendants are looking to negotiate a comprehensive settlement with all of the plaintiffs and those negotiations are simply ongoing.

Residential Options Committee. About 18 months ago the state legislatively mandated that each county form a residential options committee (committee) to place sexually violent persons who are being released to the community under a supervised release program. The gist of the law is to make each county responsible for finding a home within the county for their residents when a court finds that they meet the statutory safety criteria for release. A county has 120 days to locate an appropriate residential option for the subject or the county will be punished for not doing so. We held an organizational meeting in the summer of '18 so as to be prepared when a court order was issued for Wood County to locate a placement and in early November we received such an order and the committee has met to commence its work. The committee consists of statutorily designated state and county staff; there are no elected officials on it. The work is apolitical but can generate intense interest and hostility. The meetings are open but much of the treatment history of the subject being placed is confidential. The committee was designed to be immune from political pressure and just to deal with facts. Part of my role with the committee is to make sure it receives all of the relevant facts but to deflect political pressure. I wanted everyone to know what is transpiring in case there is a bit of a brouhaha.



# Wood County

## WISCONSIN

### REGISTER OF DEEDS OFFICE

*Tiffany R. Ringer*  
Register of Deeds

**DECEMBER 2019**

#### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

1. On November 1<sup>st</sup>, I attended the Judicial and Legislative committee meeting
2. Discussed Safe at Home procedure with Corporation Counsel Kastenzholz. The Register of Deeds office procedure is now in place. The procedure was shared with County Clerk Trent Miner, Treasurer Heather Gehrt, GIS Paul Bernard and Real Property Lister Nancy Marti.
3. On November 4<sup>th</sup>, I met with Corporation Counsel Kastenzholz regarding a Parcel Number ordinance for Wood County. Corporation Counsel Kastenzholz drafted the ordinance.
4. November 7<sup>th</sup>, I invited Heather Schwersenska, Waushara County Register of Deeds, to our office to discuss the upcoming software upgrade.
5. On November 7<sup>th</sup>, I was added to the WRDA researching mandatory electronic recording group.
6. Angela Breunig attended Title Examiner Course II in Madison on November 8<sup>th</sup>. There are a total of six courses through WLTA to become certified. She will continue to attend them as they become available.
7. On November 12<sup>th</sup> I attended the Annual County Budget Hearing and Executive Committee meeting.
8. On November 12<sup>th</sup> I attended the Wood County Board meeting.
9. I am working with IT, specifically Wendy Markworth, and Fidler to update the Wood County Register of Deeds website. The updates will be user friendly and modern.
10. I attended the PRIA webinar: Cybersecurity on November 21<sup>st</sup>.
11. I attended the Wood County Child Abuse and Neglect Prevention Task Force meeting on November 22<sup>nd</sup>.
12. I will be attending the Judicial and Legislative Committee meeting on December 6<sup>th</sup>

**VICTIM WITNESS SERVICES REPORT**  
Michele Newman, Coordinator  
October 23<sup>rd</sup> to November 26th, 2019

**Victims/Witnesses Served:**

**102** Victims or Witnesses made contact with via phone

**26** Victims or Witnesses met with in person

**2** Victims assisted with preparation of Crime Victim Compensation Application

**124** Initial contact packet information sent

**33** No contact order information

**38** No prosecutions notification

**70** Victims or Witnesses were notified of all hearings

**20** Victims or Witnesses were notified of plea agreement/sentencing

**107** Victims or Witnesses notified of disposition on closed cases

**50** Victims or Witnesses notified of sentencing after revocation

**21** Victims with restitution requested

**46** Victims registered with VOICE/Vine service

**0** Victims notified of appeals court proceedings

**559** Total services // Total unique parties = **305**

**Restitution:**

Totaled: **\$ 32,959.55**

Amount for citizens = \$ 12,349.34

Amount for businesses = \$ 12,629.96

Amount for Wood County or State agencies = \$7,980.62

**Trainings/Meetings/Other:**

11/20/19 – Department head meeting

7a.

# CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, November 18, 2019  
TIME: 2:00 p.m.  
LOCATION: Wood County Riverblock Building, Conference Room 206

**Present:** Rhonda Carrell, Bill Clendenning, Bruce Dimick, Nancy Eggleston, John Endrizzi, Shari Grass-Redfox, Gordon Gottbeheit, Tamas Houlihan, Kim Keech, Bill Leichtnam, Representative Katrina Shankland and Shane Wucherpfennig.

1. **Call Meeting to Order:** Bill Leichtnam called the meeting to order at 2:00 p.m.

2. **Public Comment:** None

3. **Correspondence/Updates:**

Bill Leichtnam shared the following correspondence and updates at the meeting:

A. Hancock Scoping NR151 after testimony – (40+ people attended, 18 spoke-14 favor & 4 against) Kewaunee resident, John Rybicki, thought that the idea of a six county groundwater collaborative was a wonderful idea and plans to organize a northeastern Wisconsin county collaborative with Door, Kewaunee, Brown, Manitowoc and Outagamie counties.

B. Representative Scott Krug Monthly Newsletter –

Other possible legislation bills:

a. AB69/SB31 Permit Fees for CAFO

b. AB148/SB137 Nitrate Testing Pilot Program

C. AB511/SB451 Distributing & Labeling of Fertilizer and Soil or Plant Additives Produced by Manure

C. Waushara Argus press release article "Land, Water and Conservation Departments form Central Sands Groundwater Collaborative" – Central Sands Groundwater Collaborative was formed to meet the present and future needs for safe, high quality, reliable and sustainable drinking water. The group is made up of Land & Water Conservation Departments, Public Health Departments and County Board Supervisors from Adams, Juneau, Marquette, Portage, Waushara and Wood Counties as well as UW Madison Extension. Goals and strategies of the collaborative group was highlighted.

D. WCA Agriculture, Environment & Land Use Steering Committee – Former Wood County Board Chair, Lance Pliml appointed Bill Leichtnam to steering committee. Committee meets quarterly.

Meeting Highlights:

a. Solutions to polluted rural wells with either nitrates or PFA's.

b. Chuck Wagner (Kewaunee County) and Pat Laughrin (Calumet County) commented on our continued search for well water contamination in regards to nitrates or PFA's.

c. Mandating rural well testing and inspections of septic systems at a cost to the homeowner. Invasion of privacy?

d. Meter attached to pressure tank for rural wells and should be tested for 30 days. Landowner bare costs.

e. What would be the homeowners cost?

E. WCA Government Affairs Association Lobbyist Day – Highlighted summary of legislation passed with a divided government:

<u>Years</u>	<u>Passed Legislation</u>
2003-2004	327
2005-2006	491
2008-2009	242
2018-2019	20

F. Article "Lake Superior Research Institute Launches New Study to document levels of fluoride, metals in groundwater" – A \$55,626 grant from the Wisconsin Department of Natural Resources

**4. Panel Discussion: Nitrates in Central Wisconsin: Science/Solutions planning & preparation**

Panel Discussion (tentative suggestions):

A. Name Changed to: "Groundwater Contamination in Central Wisconsin: Science/Solutions"

B. Month: January 6<sup>th</sup>, 7<sup>th</sup> or 8<sup>th</sup>

C. Time: 6:30 p.m.

D. Location: McMillan Library, Wisconsin Rapids

E. Sponsor Suggestions: Clean Green or Central Sands Groundwater County Collaborative – Possible co-sponsors Protect Wood County, Saratoga Concerned, Wisconsin Potato Vegetable Growers Association

F. Panel Format (2 minute length):

A good moderator is important to keep the discussion on track. Time limit and expectations of the panel discussion.

Opening Statement

Roundtable

Closing Statement

G. Length: 75-90 minutes

H. Moderator Suggestions: Peter Manley, Gus Mancuso, Nancy Turyk, Craig Broeren, Mark Skibba, Sam Steckbauer, Andy Barnett

I. Media: Channel 7, Channel 9, Gannett, River City Times (Buyer's Guide)

J. Panelists (6 Panelists):

Suggestions: Representative Katrina Shankland, Senator Patrick Testin, Matt Ruark, Yi Wang, Deana Knutson, Kevin Masarik, Nancy Eggleston, Dr. A.J. Bussan

Other Suggestions: John Eron, Dick Okray, William Hatch, Chris Kachrek, Andy Dirks, Andy Wallendahl, Kara O'Conner, Matt Krueger

K. Planning Committee Members: Bill Leichtnam, Rhonda Carrel, Bruce Dimick, Gordy Gottbeheut, Rick Antin, John Endrizzl

**5. Speaker Vos's Task Force on Groundwater Quality-recommendations & legislation (member's discussion)**

Bill Leichtnam attended the WCA Agriculture, Environment & Land Use Steering Committee Meeting. The WCA Lobbyist members shared that the Speaker Vos's Task Force recommendations will not have anything mandatory coming from the state legislature, might not even get to the senate and partisan roadblocks in the way. WCA said that there may be money available for well testing, \$3 million for the county cons, 2025 new POWTS testing and CAFO fees may increase to \$1,000. Representative Katrina Shankland commented that the WCA information is inaccurate. There are approximately 12 bills that are drafted. The goal is to make sure that the bills have the co-sponsors and co-authors for the bills to pass. The Speaker Vos's Task Force on Groundwater Quality bills are ever evolving.

**6. DATCP/DNR Hearings on "Livestock siting" revisions AND possible NR151 Extension to areas with sensitive soils (Hancock Scoping Public Hearing Nov. 4<sup>th</sup>)-membership discussion**

Bill Leichtnam asked if the DATCP/DNR hearings on livestock siting are those revisions to livestock siting largely dead or dead in the water. Representative Katrina Shankland shared that DATCP announced two Fridays ago that they are withdrawing the rules for now in order to hear more public testimony. It did not say it was dead and it also did not give a timeline. There is no DATCP Secretary and only has an interim DATCP Secretary. A decision may not be made until they have a new DATCP Secretary. There is a lot of uncertainty as to DATCP ability to do its job without a DATCP Secretary. There official statement kind of seemed like it was "a pause".

Bruce Dimick commented that the NR151 Extension to areas of sensitive soils of the Hancock Scoping Public Hearing was a preliminary hearing. There will be a full public hearing on either December 4<sup>th</sup> or December 6<sup>th</sup>. Comments from the November 4<sup>th</sup> public hearing will be consolidated and shared. Bruce Dimick encourages anyone who would like to make a statement to contact the liaison person of the Wisconsin Natural Resources Board.

**7. CGG "Action Items" UW-Superior water lab got a \$55,000 DNR grant. The panel discussion makes the group a player and much stronger. What action should we take? How can we move things along?**

**8. Update on Wood/Juneau County MOU w/AGC**

Nothing to report. Last monthly teleconference call was a recap of the numbers. The third round of water testing is taking place in the Town of Armenia and Town of Port Edwards.

9. "Outreach Activities" (Planning for Pittsville "Water" meeting in evening in the fall, possible water testing on site, coordination with UW-Extension "Natural Resources Educator" and Wood County Land & Water Conservation)-begin planning  
Agenda item to be discussed at the December meeting.

10. **Future Speakers-Green Fire? N Wood County legislators? Others?**  
The next couple of months will be devoted to a working group.

**11. Roundtable**

- A. Gordon Gottbeheut – Move panel discussion to January 13<sup>th</sup> as weather may be a factor.
- B. Rhonda Carrell – Apologizes to Representative Katrina Shankland that the Speaker Vos's Task Force wasn't going to get anything done. Feels hopeless at times and partisan. Thanks to Representative Katrina Shankland for your tireless efforts and being optimistic.
- C. Shari Grass-Redfox – Thank you for everything. Learned a lot.
- D. John Endrizzi – WPVGA hosted a meeting. 14 Mile Creek Watershed was invited where they shared goals, who they are, past history and what they do. Collaboration is Important.
- E. Tamas Houlihan – Important to work together to solve problems. Would like more farmer collaboration.
- F. Representative Katrina Shankland – Please feel free to reach out if you have any questions.
- G. Nancy Eggleston – Nancy will check to see if anyone wants to be on the panel from the Central Sands Groundwater County Collaborative.
- H. Bruce Dimick – Positive meeting.

12. **Announcements of members / visitors (upcoming parallel events / meetings)**  
Upcoming events announced throughout the meeting.

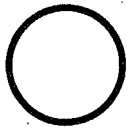
**13. Next Meeting**

Monday, December 16, 2019. 2:00-4:00 p.m. @ Wood Co Riverblock Building, Room 206

There will be a special Panel Planning Committee meeting on December 2<sup>nd</sup> @ 3:00 p.m. with location to be decided.

14. **Adjourn Groundwater Group Meeting** Bill Leichtnam declared the meeting adjourned @ 3:56 p.m.

Notes by Kim Keech, Planning & Zoning Office



## ORDINANCE #

Introduced by  
Page 1 of 1

Judicial and Legislative Committee

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

LAD

**INTENT & SYNOPSIS:** To require the use of parcel identification numbers on all future filings in the Register of Deeds' office.

**FISCAL NOTE:** There is no added cost to the county or the public; the ordinance will make document location by county staff and the public easier and faster.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

**WHEREAS**, the Register of Deeds has advised that the administration of real estate conveyances is more efficient for both the public and county staff when parcel identification numbers are used on all real estate transactions, and

**WHEREAS**, in order to promote efficiency in the administration of the office of County Treasurer, Planning and Zoning, Surveyor, and Register of Deeds and to assist in the modernization of land records, the Register of Deeds has requested that the county enact an ordinance requiring the use of parcel identification numbers in all real estate conveyances recorded in the Register of Deeds' office, and

**WHEREAS**, the Judicial and Legislative Committee has looked into this recommendation and has concluded that it would be in the best interest of the county and its citizens to enact the proposal requested by the Register of Deeds and to insert the provision in Ordinance 912, which currently just establishes when documents must be filed for recording in the Register of Deeds' office, all as set forth below,

**NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY ORDAINS** as follows:

Section 1. Wood County Ordinance #912 entitled: Filing & Recording Documents in the Register of Deeds Office is hereby rescinded and recreated to read:

- A. Wood County Ordinance #912 Filing & Recording Documents in the Register of Deeds' Office.
- B. In order to ensure the complete processing, recording and indexing of documents on the same day they are received, the Register of Deeds' office must receive a document no later than 3:30 p.m. to be recorded that day; documents received after 3:30 p.m. will be processed on the next official business day.
- C. The Register of Deeds' office will not accept for recording any conveyance of any interest in real estate, as defined in Wis. Stat. s. 706.01(4), which does not contain a parcel identification number.

Section 2. This ordinance shall take effect upon passage and publication.

7c  
RECEIVED

OCT 25 2019

cc: J+L

## ***RESOLUTION NO.: 84—2019-20***

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

***MAJORITY***

1 Utility aid payments help counties and municipalities pay for services provided to tax-  
2 exempt utility property. Currently, utility company asset data is not accessible to state  
3 and local elected officials in a manner that allows for determination regarding current and  
4 future utility aid payments in lieu of local general property taxation. Costs cannot be  
5 directly recouped through property taxation since utilities are exempt from local taxation  
6 and, instead, are taxed by the state. These payments-in-lieu of taxes are also viewed as  
7 partial compensation for the air pollution, noise, traffic congestion, property maintenance,  
8 emergency services and land use limitations caused by the presence of utility property.  
9

10 There is pending legislation that will require the Department of Revenue (DOR) to  
11 annually publish on its Internet site information related to the determination of utility aid  
12 payments received by counties and municipalities where production plant property is  
13 located, including the value, depreciation amounts, and generating capacity of production  
14 plants, the value and depreciation amounts of substations and general structures, and, if  
15 applicable, the date of which such property is closed or decommissioned. The published  
16 information must also include the value of private and municipal light, heat, and power  
17 company property, as reported to the Public Service Commission, the amount of license  
18 fees paid by public utilities in lieu of property taxes, listed by the county and municipality  
19 where such property is located, and the amount of utility aid payments received by each  
20 county and municipality. In addition, DOR must provide each county and municipality  
21 that receives a utility aid payment an itemization of its payment that shows the amounts  
22 generated from each formula component used to calculate the payment.  
23

24 NOW THEREFORE, the undersigned members of the Legislative/Audit and Human Resources  
25 Committee recommend adoption of the following resolution.

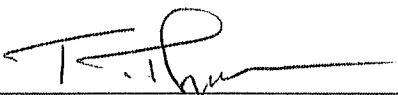
26 BE IT RESOLVED, that the Outagamie County Board of Supervisors does support pending  
27 legislation that would require the Department of Revenue (DOR) to annually publish on its Internet site  
28 information related to the determination of utility aid payments received by counties and municipalities  
29 where production plant property is located, including the value, depreciation amounts, and generating  
30 capacity of production plants, the value and depreciation amounts of substations and general structures,  
31 and, if applicable, the date of which such property is closed or decommissioned, and

BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does support pending legislation that would require the DOR to provide each county and municipality that receives a utility aid payment an itemization of its payment that shows the amounts generated from each formula component used to calculate the payment, and

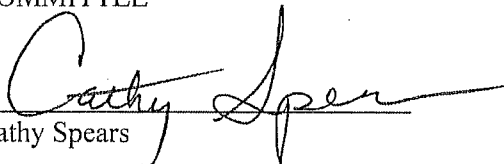
BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of this resolution to all Wisconsin Counties, the Wisconsin Counties Association, and the Outagamie County Lobbyist for distribution to legislators.

Dated this 22nd day of October 2019

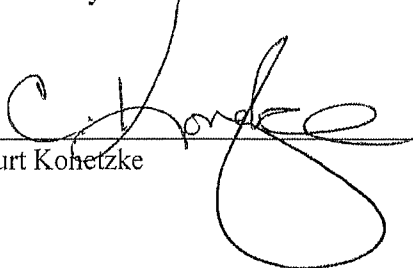
Respectfully submitted,  
LEGISLATIVE/AUDIT & HUMAN RESOURCES  
COMMITTEE



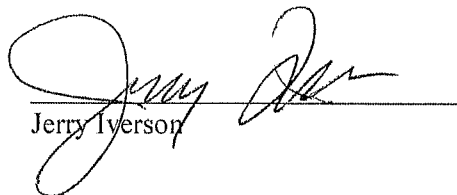
Travis Thyssen



Cathy Spears



Curt Kohetzke

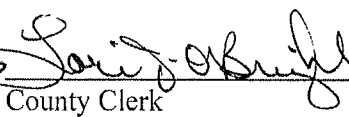
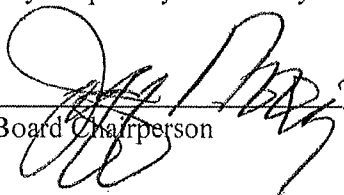


Jerry Iverson

Nick Thyssen

Duly and officially adopted by the County Board on: October 22, 2019

Signed:



Board Chairperson

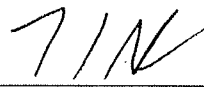
County Clerk

Approved:

10 23 19

Vetoed: \_\_\_\_\_

Signed:



County Executive



State of Wisconsin  
2019 - 2020 LEGISLATURE

LRB-4197/P4  
JK:skw&cjs

**PRELIMINARY DRAFT - NOT READY FOR INTRODUCTION**

- 1     **AN ACT** *to create* 79.045 of the statutes; **relating to:** reporting data used in the  
2             calculation of utility aid payments.

---

***Analysis by the Legislative Reference Bureau***

This bill requires the Department of Revenue to annually publish on its Internet site information related to the determination of utility aid payments received by counties and municipalities where production plant property is located, including the value, depreciation amounts, and generating capacity of production plants, the value and depreciation amounts of substations and general structures, and, if applicable, the date on which such property is closed or decommissioned. The published information must also include the value of private and municipal light, heat, and power company property, as reported to the Public Service Commission, the amount of license fees paid by public utilities in lieu of property taxes, listed by the county and municipality where such property is located, and the amount of utility aid payments received by each county and municipality. In addition, DOR must provide each county and municipality that receives a utility aid payment an itemization of its payment that shows the amounts generated from each formula component used to calculate the payment.

For further information see the ***state and local*** fiscal estimate, which will be printed as an appendix to this bill.

---

***The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:***

2019 - 2020 Legislature

- 2 -

LRB-4197/P4  
JK:skw&cjs  
SECTION 1

1           **SECTION 1.** 79.045 of the statutes is created to read:

2           **79.045 Reporting.** (1) The department of revenue shall annually publish on  
3 its Internet site the following information obtained by the department, in the  
4 manner determined by the department, for the previous year:

5           (a) The net book value, depreciation amount, address, and, if applicable, the  
6 date on which the property is closed or decommissioned, of each production plant,  
7 general structure, and substation of a municipal electric association, as reported to  
8 the department by the municipality where the property is located.

9           (b) The net book value, as reported to the public service commission, and  
10 address of each production plant, general structure, and substation of a rural electric  
11 cooperative.

12           (c) The net book value, as reported to the department for purposes of s. 79.04,  
13 and address of each production plant of a private light, heat, and power company and  
14 a municipal light, heat, and power company.

15           (d) The net book value, as reported to the public service commission, and  
16 address of each production plant of a private light, heat, and power company and a  
17 municipal light, heat, and power company.

18           (e) The name-plate capacity, address, and, if applicable, the date on which the  
19 plant is closed or decommissioned, of each production plant of an electric cooperative  
20 association, private light, heat, and power company, and municipal light, heat, and  
21 power company.

22           (f) The amount of license fees imposed under ch. 76, as reported to the  
23 department of revenue, that were collected from private light, heat, and power  
24 companies, municipal light, heat, and power companies, telecommunications

2019 - 2020 Legislature

- 3 -

LRB-4197/P4  
JK:skw&cjs  
SECTION 1

1 companies, pipeline companies, electric cooperatives, municipal electric  
2 associations, and conservation and regulation companies.

3 (g) The amount of the payments under s. 79.04 that are derived from payments  
4 made under ch. 76 by private light, heat, and power companies, municipal light, heat,  
5 and power companies, rural electric cooperatives, and municipal electric  
6 associations.

7 (2) The information published under sub. (1) shall be listed by the county and  
8 municipality where the qualifying asset or production plant is located.

9 (3) The department of revenue shall include with the payment made to each  
10 county and municipality under s. 79.02 an itemization of the utility aid payments to  
11 the county or municipality that indicates the amounts of such aid generated under  
12 each formula component under s. 79.04 (1) to (7).

13 (END)

RECEIVED 7d  
NOV 01 2019  
cc: Jw L

## RESOLUTION NO.: 72—2019-20

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

1        *Forward Analytics*, a Division of the Wisconsin Counties Association, has recently  
2 published three articles regarding population and workforce trends in Wisconsin:

- 3            • “Falling Behind: Migration Changes and State Workforce”
- 4            • “An Economic Evolution: Job Growth, Pay and Education since 2012”
- 5            • “Millennial Wisconsin: Is Wisconsin Attractive to This Generation”
- 6

7        All articles conclude that Wisconsin has a significant problem in attracting, retaining and  
8 growing the millennial population especially those millennials with families. The  
9 documents provide detailed analysis of these population trends and the changing  
10 educational requirements for 21<sup>st</sup> century employers.

11  
12        Why should residents of Wisconsin pay attention to this information? Within the next  
13 few years, 40% of Wisconsin’s workforce will be comprised of millennials. Over the next  
14 few years, baby boomers will comprise less and less of the workforce and by 2030 only  
15 5% of the workforce will be comprised of this age group.

16  
17        The articles provide detailed data and charts for Wisconsin population changes. The  
18 articles point to the concern that millennials in the workforce are not replacing baby  
19 boomers as they age and retire. Since 2008, the replacement of the older workforce has  
20 not been maintained resulting in severe labor shortages throughout the State in many  
21 occupations. For example, the age cohort of 15 to 19 year olds in the year 2000 was  
22 407,000. In 2015, the population of this same group, now 30 to 35 in age, declined by  
23 36,000 to 371,000. The articles indicate that many people in this age group moved to  
24 other states.

25  
26        Another issue identified in the reports is the changing level of education required to meet  
27 the requests of employers. In 2012, 25% of new jobs required post-secondary education.  
28 From 2012 to 2018, 38% of all new jobs required post-secondary education. During the  
29 same time period, there was very little growth in low paying, low skilled occupations.

30  
31        The articles did not address the reasons for the population and labor force changes. The  
32 purpose of the articles was to sound an “alarm bell” for policy makers and leaders in  
33 Wisconsin. The impact on State finances and future services, especially in rural areas,  
34 will be dramatic if this trend continues for millennials and the next generation.

35  
36        Wisconsin’s Governor and legislators need to get to work on this issue and understand  
37 the reasons behind the out-migration of the millennial population. They need to do  
38 everything possible to understand why people are leaving the State and why people are  
39 not moving to Wisconsin for available jobs. Based on this information, our leaders need

1 to make changes to encourage families to stay here and also develop a plan to encourage  
2 families to move  
3  
4

5 to Wisconsin from other states. Leaders should also work on initiatives for retaining  
6 young people in Wisconsin as they graduate from high schools, technical schools and  
7 universities.  
8

9 These population trends can be reversed. There are states in the Upper Midwest and  
10 regions within our State, including Outagamie County, which have retained and/or grown  
11 this important younger population group. Our state leaders should learn from their  
12 success stories and work together on this significant issue.  
13

14 NOW THEREFORE, the undersigned members of the Legislative/Audit and Human Resources  
15 Committee recommend adoption of the following resolution.

16 BE IT RESOLVED, that the Outagamie County Board of Supervisors does urge the Wisconsin  
17 Governor and legislators to research and understand the reasons behind the out-migration of the  
18 millennial population as well as why people are not moving to Wisconsin for available jobs as detailed  
19 in the attached three articles published by *Forward Analytics* regarding population and workforce trends  
20 in Wisconsin, and

21 BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does urge the  
22 Wisconsin Governor and legislators to make changes to encourage families to maintain Wisconsin as  
23 their residence as well as develop a plan to encourage families to move to Wisconsin, and

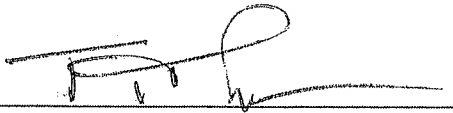
24 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy  
25 of this resolution to the Outagamie County Board Chairperson, Wisconsin Counties Association, all  
26 Wisconsin Counties, and the Outagamie County Lobbyist who shall present a copy of this resolution to  
27 the Wisconsin Governor and the state legislators representing Outagamie County.

28 Dated this 8<sup>th</sup> day of October 2019

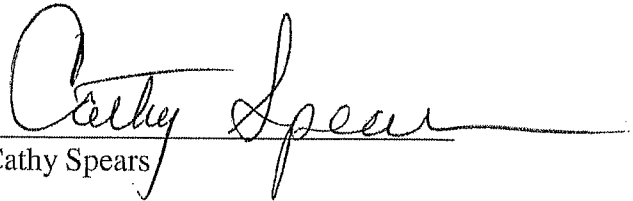
29 Respectfully submitted,  
30

31 LEGISLATIVE/AUDIT & HUMAN RESOURCES  
32 COMMITTEE

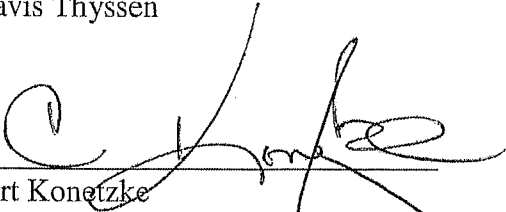
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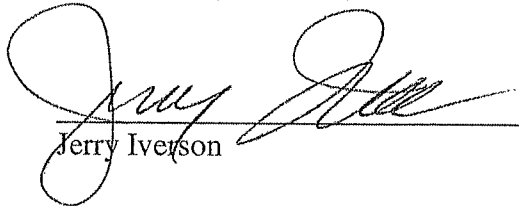
Travis Thyssen



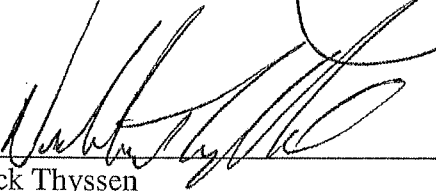
Cathy Spears



Curt Konezke



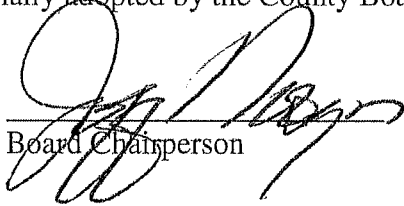
Jerry Iverson



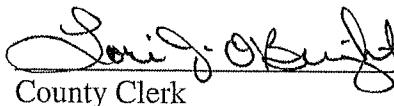
Nick Thyssen

Duly and officially adopted by the County Board on: October 8, 2019

Signed:



Board Chairperson



County Clerk

Approved:

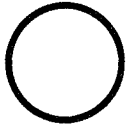
10-15-19

Vetoed: \_\_\_\_\_

Signed:



County Executive



## ORDINANCE#

ITEM#

3-

7e.

DATE

December 17, 2019

Effective Date

Upon passage &amp; publication

Introduced by  
Page 1 of 1

Public Safety and Judicial &amp; Legislative Committees

LAD

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

**INTENT & SYNOPSIS:** To establish an ordinance prohibiting the first time possession of small amounts of Marijuana and then consolidating that with the drug paraphernalia and synthetic cannabinoids ordinances already in existence.

**FISCAL NOTE:** There will be an unknown increase in revenues to the county by means of using an ordinance versus a state statute to enforce the law.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

**WHEREAS,** Wood County already has ordinances in place for use in lieu of state statutes when appropriate to enforce possession of drug paraphernalia and first time synthetic cannabinoid possession, and

**WHEREAS,** most surrounding counties and cities within Wood County have an ordinance prohibiting the first time possession of small amounts of Marijuana, which simplifies the administration of the law, allows for a greater part of the penalty to go to Wood County, and allows more latitude to the charging and prosecuting authorities to make the penalty fit the crime, and

**WHEREAS,** it makes sense to realign the existing ordinances dealing with the first time possession of synthetic cannabinoids and possession of drug paraphernalia into one drug related ordinance that covers the first time possession of a small amount of Marijuana as well.

**NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY ORDAINS to**

1. Rescind existing Ordinance 236 dealing with drug paraphernalia and Ordinance 281 regulating the possession of synthetic cannabinoids, and
2. Create new Ordinance 236 governing the possession of small amounts of Marijuana and synthetic cannabinoids as well as drug paraphernalia as specifically set forth on the attachment hereto, and
3. Making the above changes effective upon passage and publication of this ordinance as provided for by law.
4. Directing the County Clerk to publish this Ordinance within ten days.

**TABLE OF CONTENTS**  
**PROHIBITION OF POSSESSION OF MARIJUANA, SYNTHETIC**  
**CANNABINOIDS AND DRUG PARAPHERNALIA ORDINANCE #236**

<b>236.01</b>	<b>DEFINITIONS .....</b>	<b>236-1</b>
<b>236.02</b>	<b>DETERMINATION .....</b>	<b>236-2</b>
<b>236.03</b>	<b>USE OR POSSESSION .....</b>	<b>236-3</b>
<b>236.04</b>	<b>PENALTY.....</b>	<b>236-4</b>

**WOOD COUNTY ORDINANCE #236**  
**PROHIBITION OF POSSESSION OF MARIJUANA, SYNTHETIC**  
**CANNABINOIDS AND DRUG PARAPHERNALIA**

**236.01 DEFINITIONS**

In this ordinance the following definitions are included and incorporated by reference as follows:

- (a) "Marijuana" has the same meaning as the definition found in section 961.01(14).
- (b) "Drug Paraphernalia" has the same meaning as the definition found in section 961.571 of the Wisconsin Statutes.
- (c) "Synthetic Cannabinoid" includes all controlled substances defined under section 961.14(4)(tb) of the Wisconsin Statutes, or an analog of those controlled substances.

**236.02 DETERMINATION**

- (a) In determining whether an object is drug paraphernalia, a court or other authority shall consider the factors stated in section 961.572, Wisconsin Statutes.
- (b) The weight of the substance includes the tetrahydrocannabinols and the weight of any marijuana that contained the tetrahydrocannabinols.

**236.03 USE OR POSSESSION**

- (a) No person may possess or attempt to possess tetrahydrocannabinols included under section 961.41(4)(t) of the Wisconsin Statutes, or synthetic cannabinoids included under section 961.14(4)(tb) of the Wisconsin Statutes, except as provided in section 961.41(3g)(intro.)
- (b) No person may possess drug paraphernalia.
- (c) This ordinance shall not apply to any person who:
  - (1) Is charged with possession of more than 5 grams of marijuana.
  - (2) Is charged with possession of any amount of marijuana following a conviction for possession of marijuana, in this state.
  - (3) Is charged with possession of any amount of synthetic cannabinoid following a conviction for possession of synthetic cannabinoid, in this state.

**236.04 PENALTY**

Any person who violates any provision of this ordinance shall, upon conviction, be subject to a forfeiture of not less than \$100, nor more than \$500, exclusive of costs, and upon failure to pay the same shall be confined in the county jail for not more than thirty days.

This ordinance will supersede any ordinance in conflict therewith and shall take effect upon passage and publication, as required by law.

8a.

ORDINANCE # \_\_\_\_\_

Date:

Effective date: Upon passage and publication

Introduced by the Judicial and Legislative Committee.

INTENT & SYNOPSIS: To mandate that a vacancy in the office of county board supervisor be filled if the vacancy arises at least 3 months prior to the next election for county board supervisors.

FISCAL NOTE: None

WHEREAS, Wis. Stat. Ch. 17 deals with resignations and filling those vacancies in various state and local offices. Wis. Stat. s. 17.21 governs vacancies in elective county offices but doesn't cover county board supervisor vacancies except for in Milwaukee County, and

WHEREAS, Wis. Stat. s. 59.10(3)(e) sets forth the general method for filling a vacancy in the office of a county board supervisor other than in Milwaukee County and provides in relevant part that: "If a vacancy occurs on the board, the board chairperson, with the approval of the board, shall appoint a person to fill the vacancy."

WHEREAS, however, Wis. Stat. s. 59.10(1) allows counties in the state to become self-organized and thereby make decisions about certain issues that deviate from the standard provisions in the statutes, including the number of supervisors on the county board, their terms of office, compensation of the supervisors and the filling of vacancies. To the point, s. 59.10(1)(d) states that a self-organized county "may determine the procedure for filling a vacancy" in the office of county board supervisor, and

WHEREAS, Wood County became a self-organized county many years back and did so by enacting what is now County Board Ordinance Ch. 906. Therein at s. 906.03(1)(b) it provides as follows: "*Method for filling vacancies on the county board.* Vacancies in the office of county supervisor may be filled by appointment of the county board chairperson, subject to confirmation by the county board."

WHEREAS, the Judicial and Legislative Committee believes that it is in the best interest of the county in general and the constituents in a district with the supervisor vacancy in particular to have the supervisor position filled if the vacancy arises at least three months prior to the next election for Wood County Board supervisors and that the County Board Chair make the appointment as soon as is reasonable,

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY ORDAINS as follows:

1. Section 906.03(1)(b) of the Wood County Ordinances is repealed and recreated to read:  
"*Method for filling vacancies on the county board.* Vacancies in the office of county supervisor shall be filled by the appointment of the County Board Chairperson as soon as practical if the vacancy arises more than three months prior to the next election of Wood County Board Supervisors. The appointment is subject to confirmation by the County Board.
2. This ordinance change shall take effect upon passage and publication and the County Clerk is directed to publish a copy of this ordinance within ten days of passage.

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE  
MEETING MINUTES**

**DATE:** Friday, November 15, 2019  
**TIME:** 10:00 a.m.  
**PLACE:** Wood County Courthouse - Room 115  
 Wisconsin Rapids, WI

**PRESENT:** Bill Clendenning, Adam Fischer, Brent Vruwink, Kim McGrath

**OTHERS PRESENT** (for part or all of the meeting): None.

1. The meeting was called to order by Judicial & Legislative Chair Clendenning.
2. There was no public comment
3. Without objection, Supervisor Clendenning appointed Supervisor Fischer as Chair of the adhoc committee, Child Support Director Vruwink as Secretary, and himself as Vice-Chair.
4. The committee discussed the parameters and next steps of the committee. Supervisor Clendenning gave an overview of the initial request for the Criminal Justice Coordinator position originally brought by the Criminal Justice Task Force. The position has been approved in the County's 2020 budget for a July 1<sup>st</sup> start date.

Supervisor Fischer inquired about the expectation of the position; of which this ad hoc committee is tasked to determine. Discussion was held at length with the committee ultimately deciding that they would like to start the process by conducting an internal survey and seeking insight from various departments that would work closely and collaboratively with this position. The initial departments that were discussed were: Branches I, II, and III, District Attorney, Sheriff, Clerk of Courts, and Child Support. If the County is considering the expansion of this position including the creation of Diversion Courts, additional departments, such as Veterans and Human Services, may need to be scheduled at a later time.

Following the internal discussions, the committee agreed that next steps include external visits to other counties that have a successful Criminal Justice program. The committee would be interested in learning how those counties implemented their program, funding sources, and any identified benefits, challenges, and lessons. The committee is also interested in conducting grant research to determine what funding may be available to offset the cost of the program. That research would include timelines, deadlines, and available amounts/awards for specified grants. The committee discussed holding presentations to both the Criminal Justice Task Force and the Judicial & Legislative Committees with their findings of the internal survey, external visits, and grant research.

Discussion was held related to the qualifications of the position- one of the main skillsets being strong communication skills- both written and verbal as this position will be responsible for grant writing and connecting with the public and community. Recruitment timeline was discussed. HR Director McGrath indicated that the position should ideally be posted in early April with interviews taking place in late May for a July 1<sup>st</sup> hire.

At the next meeting, the committee would like Branches I, II, and III, District Attorney, Sheriff, Clerk of Courts, and Child Support departments invited to help identify how the committee can best understand and capture the unique and individual needs of these internal departments that will work closely with this position. The committee members shared some general questions that they would like posed to the internal departments. HR Director McGrath will gather the committee's questions together for the next meeting.

5. The next scheduled adhoc committee meeting is Friday, December 6<sup>th</sup> at 12:00pm at the Wood County Courthouse, Room 115. HR Director McGrath will extend invitations to the internal departments that are requested to attend.
6. The Chair declared the meeting adjourned at 10:56 a.m.

Minutes recorded and prepared by Brent Vruwink, Secretary. Minutes in draft form until approved at the next meeting.