

CONSERVATION EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Thursday, August 4, 2016

TIME: 9:00 a.m.

LOCATION: John Eron's Event Barn – 3471 County Road C, Stevens Point

1. Call meeting to order
2. Public Comments (*brief comments/statements regarding committee business*)
3. Review Correspondence
4. Consent Agenda
 - A. Approve minutes of previous meeting
 - B. Approve bills
 - C. Receive staff activity reports
5. Risk and Injury Report
6. Planning & Zoning
 - A. Update on Community Assistance Visit (CAV) and unresolved floodplain violations.
 - B. Review 2017 Planning & Zoning Budget
 - C. Review 2017 Economic Development Budget
7. Economic Development
 - A. Regional Economic Growth Initiative (REGI) update provided by Steve Anderson, President
8. Discussion/action on process for water protection policies for Wood County.
9. UW Extension
 - A. UW Extension Reorganization Update Manley
 - B. Secretary Position, update Manley
 - C. Clean Sweep Funding Resolution Manley
 - D. Resolution to attend Nat. 4-H Agents Conference, New Orleans Viau
 - E. Budget Update Manley
 - F. Part-time Employee Status and Benefits Issue Manley
 - F. 4-H Camps and Farm Tech Days Brown
10. Land & Water Conservation Department
 - A. Review 2017 Land & Water Conservation budgets.
 - B. Approve and accept the low bid received for Flying Dollar, LLC's waste storage facility, waste transfer system & vegetative treatment area, for the purpose of basing cost-share.
 - C. Discussion on Wetland Indicator Soils policy.
 - D. Update on fall CEED tour.
 - E. Review Department Head goals with CEED Committee.
 - F. Presentation by John Eron and farm tour.
11. Schedule next regular committee meeting – 9:00 am Wednesday, September 7, 2016.
12. Schedule any additional meetings if necessary.
13. Adjourn

MINUTES
 CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE MEETING
 WEDNESDAY JULY 6, 2016
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS, WI

Members Present: Hilde Henkel, Kenneth Curry, Robert Ashbeck, Bill Leichtnam, Harvey Petersen
Member Excused: Peter Hendler
Staff Present: Land & Water Conservation: Shane Wucherpennig, Tracy Arnold, Wednesday Jordan
Planning & Zoning: Jason Grueneberg, Jeff Brewbaker.
UW-Extension: Peter Manley, Wendy Young, Sarah Siegel, Jeremy Erickson
Others Present: Bill Clendenning

1. **Call CEED Committee Meeting to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** There was no public comment
3. **Review Correspondence.** Committee Member Bill Leichtnam shared a copy of the latest issue of the North Central Wisconsin Planning newsletter and had a concern that Wood County is not listed. It was brought up that we are not officially members as the cost is quite significant. Bill Clendenning stated that the city of Wisconsin Rapids as well as other towns are members and are also not listed. Jason Grueneberg stated that Wisconsin Rapids is not renewing their membership this year. He said that many cities only join when they have large developments going on.
4. **Consent Agenda.** The Consent Agenda included the following items: 1) Minutes of the June 1st, 2016, CEED meeting 2) bills from Planning & Zoning, UW-Extension and Land & Water Conservation and 3) staff activity reports from Jason Grueneberg, Justin Conner, Julie Akey, Jeff Brewbaker, Heather Marquardt, Shane Wucherpennig, Tracy Arnold, Adam Groshek, Lori Ruess, Peter Manley, Sarah Siegel, Jodi Friday and Chris Viau.

Motion by Ken Curry to approve and accept the June 1, 2016, CEED minutes and the bills from Planning & Zoning, Land & Water Conservation and UW-Extension as presented and staff activity reports from Planning & Zoning, Land & Water Conservation and UW-Extension. Second by Harvey Petersen. Motion carried unanimously.

5. **Risk and Injury Report.** Nothing new to report for this month.

During a break in the meeting, Tracy Arnold shared that the CEED Tour is scheduled for Friday, September 30, 2016, from 8:00am – 3:00pm.

Peter Manley also clarified that the Veolia bill in the amount of \$2304.50 will be reimbursed to the Clean Sweep fund. He agreed to pay this amount for a landowner in Marathon county in a farm transfer situation. The amount will be reimbursed by the state. Bill Clendenning then had a question about the quantities of paint that can be brought to Clean Sweep by one person, since there is a lot of old paint in the Annex building. Peter said he would be able to help him dispose of the paint.

Due to technical problems, the committee moved on to item 7A while Jeff worked to pull up his presentation for item 6A.

Approve resolution for 2016 DATCP Grant Budget for unanticipated revenues in the amount of \$138,040.

- i. Shane Wucherpennig presented the resolution to amend the DATCP budget by \$138,040

Motion was made by Bill Leichtnam to approve the resolution for the 2016 DATCP Grant Budget for unanticipated revenues in the amount of \$138,040. Second by Bob Ashbeck. Motion carried unanimously.

6. Planning & Zoning.

A. Update on Community Assistance Visit (CAV) and unresolved floodplain violations.

- i. Jeff Brewbaker provided an update on 4 of the floodplain violations that he has been working on: numbers 328/331, 329, 332 and 333.
- ii. With the exception of violation 329, each of these violations are due to the landowner having not applied for the floodplain permit, thinking they were high enough vertically to not require the permit.
- iii. A permit was found to have been issued for Violation 329 on 9/26/2006. This was Valve Site work that Enbridge was doing, and the permit was issued for all work completed by Enbridge in 2006.
- iv. Jeff is providing most landowners with a deadline of 6 months to comply, unless there is a finding of immediate danger.
- v. Chairperson Henkel asked if the project is proceeding according to the timeline and Jeff said yes, he feels that everything is on track.
- vi. Ken Curry asked what is being done to prevent similar violations from happening in the future. Jeff has communicated with local towns, encouraging them to communicate with the Planning & Zoning office when building permits are issued so the property owners can apply for the floodplain permits if necessary. It was suggested that he also reach out to local realtors and others who handle property sales so they are aware of the floodplain permit requirement.
- vii. Ken Curry asked if there are additional costs to the landowner, other than the cost of the permits, that may be prohibitive. Jeff said that it depends on the situation, as additional fill may need to be brought in, or elevation surveys done, depending on the situation.
- viii. Chairperson Henkel asked Jeff to keep the committee informed about violations that are more complicated, so the members are aware of what is going on, in case they receive phone calls.

With no opposition, Chairperson Henkel moved up agenda item 7G.

Prairie Chicken Festival

- i. Bill Clendenning addressed the committee at the request of Lance Pliml to ask them to consider budgeting funds from Economic Development to bring the Prairie Chicken Festival back to Wisconsin Rapids. About 3 years ago it was moved to Amherst and is run by Golden Sands RC & D. They do not have the viewing areas or attendance that the festival had when it was in Wisconsin Rapids.
- ii. Bill has talked to the Heart of Wisconsin Chamber of Commerce, Wisconsin Rapids Convention & Visitors Bureau and the Mead Inn and they are all interested in bringing the festival back to Wisconsin Rapids as well.
- iii. Jason suggested budgeting dollars, with the agreement that some of it would be used to leverage other funding.
- iv. The Committee had Consensus Approval to ask Jason to put money into the Economic Development budget in support of bringing the Prairie Chicken Festival back to Wisconsin Rapids.

7. Land & Water Conservation Department.

- A. Badger Sandstone reclamation update.
- i. Tracy Arnold started by sharing before and after photos of 2 reclaimed mines that they have completed.
 - ii. She then provided a brief background on the Badger Sandstone reclamation process. She has walked the property and marked the areas that need attention. Some of the areas are simple clean-up.
 - iii. The landowner has been provided with the steps that need to be completed and approved by Land & Water Conservation before the financial assurance release will be done.
 - iv. Tracy and Shane agree that the operator on the site does not have adequate equipment and manpower to complete the job. They have talked to a contractor who estimates it would take 2-3 weeks with 4-5 operators to finish the job. Due to the time of year, they will not be able to start until September.
 - v. Tracy has kept Chairperson Henkel up to date on the project, as well as the DNR and Corporation Counsel.
- B. Approve resolution for 2016 DATCP Grant Budget for unanticipated revenues in the amount of \$138,040.
- i. This item was moved up on the agenda.
- C. Summer Intern update.
- i. Wednesday presented TranSect data that she and Tracy Arnold recently collected from 383 locations in Wood County.
 - ii. The data was graphed and comparisons were made across the data points, dating back to 1999.
- D. NCLWCA Summer Tour (Marathon County).
- i. The NCLWCA Summer Tour in Marathon County was discussed and the committee was asked if anyone was interested in attending.
 - ii. Bob Ashbeck said he is interested in attending and Chairperson Henkel will check her schedule to see if she can also attend.
 - iii. Shane will communicate with Bob and Hilde on the date and if there are mobility issues that would hinder Bob from being able to attend.
- E. Discuss CEED members attending the Water Presentation portion of the county Conservationist meeting on Thursday, July 21, 2:30-4:30 pm.
- i. Chairperson Henkel provided a brief overview of this event. It involves a county in Iowa that is trying to recover money from 2 counties above the river for the cost of water treatment, citing that the counties didn't handle water drainage properly.
 - ii. Chairperson Henkel, Bill Leichtnam and Bob Ashbeck said they are interested in attending. There is a \$15 fee per person. Shane will handle the registrations.
 - iii. If any other members decide to attend, they should contact Shane.
- F. Discuss possible tour of John Eron Farm & cover crop/no till initiatives as part of the August CEED Meeting.
- i. There was discussion about holding the next CEED meeting at the John Eron farm, since there will be cover crops being planted in August.
 - ii. Shane will communicate with John Eron to set-up the meeting and provide the information to Chairperson Henkel so she can extend the invitation to other County Board members. Committee members asked Shane to be sure to include a map in the packet.
 - iii. Chairperson Henkel reminded the committee to download the meeting packet before the meeting, as there is most likely no wireless connection there.
- G. Discuss Prairie Chicken Festival.
- i. This item was moved up on the agenda.
- H. Conservation Farmer of the Year Award discussion.

Wednesday, July 6, 2016

- i. In the past, Land & Water Conservation selected and recognized a local farmer who adopted conservation practices. There was discussion about doing this again, in an effort to recognize those who are doing good things.
- ii. Shane mentioned that the previous award winners were recognized at a large banquet in October, along with the speaking contest winners. The Conservation Farmer Award winner would also move on to the regional level, and possibly even the state level. At the state level, the competition is very tough, so local farmers didn't usually fare well.
- iii. The Committee had Consensus Approval to have Shane move forward with establishing a Conservation Farmer of the Year award. Land & Water Conservation will do the applicant screening and bring their recommendation to the Committee. The winner will be recognized at a County Board meeting, in the form of a plaque or certificate.

I. WI DNR No-Till Drill update.

- i. Shane has been working with the DNR and John Eron to purchase drills for widespread use in Wood County.
- ii. Friends of Mill Creek and the DNR are writing an MOU to have Friends of Mill Creek handle the administration of the units for countywide use with the help of Land & Water Conservation. John Eron will handle the refurbishment and the rentals will be administered by Friends of Mill Creek. The DNR will maintain ownership of the units, but this agreement will allow the drills to be available for use throughout the county.
- iii. The units should be ready for full use throughout the county next season.

8. Discussion/action on process for water protection policies for Wood County

- i. Since Peter Hendler was not in attendance and unable to provide updates on this topic, Chairperson Henkel asked the Department Heads to work on putting together lists of ideas from the people that their departments work with to address water quality. This information should be forwarded to Peter Hendler.
- ii. Bill Leichtnam provided updates from the Judicial & Legislative Committee on recent events that have taken place in regards to water protection policies.
- iii. There was discussion about efforts to review and re-write county ordinance 101.01 regarding prohibitive discharges.
- iv. Bill Leichnam commented that he was advised more work could get done quicker by proceeding in the manner we currently are, instead of setting up a task force. He is working on setting up a meeting with Julie Lassa early in the next biennium.

9. UW Extension

A. UW Extension Reorganization Update

- i. Peter Manley reported that the reorganization work groups are being formed. He declined to be a co-chair of the Academic Departments Workgroup. Chris Viau was appointed as a member of the Volunteer Workgroup.

B. WI Assn of County Ext Comm Conference Report

- i. Peter Manley, Peter Hendler and Bob Ashbeck attended the Wisconsin Association of County Extension Committees in Wausau on Monday, June 20, 2016. Peter Hendler questioned the Extension Reorganization Executive Committee about their advocacy with legislators. Peter Manley attended sessions on co-parenting education and on groundwater testing awareness. Bob Ashbeck attended a session on positive youth development and healthier lifestyles.

C. Horticulture Educator position, update

- i. Peter Manley introduced Jeremy Erickson, who has just begun as the Horticulture Assistant. Jeremy brings education, passion and a great variety of practical experience to the position. Staff and residents are looking forward to having this position filled.

D. Secretary position, update

- i. Peter Manley informed the Committee that Katie Tomsyck will be filling the open secretary position, beginning July 25, 2016.
- E. Marshfield Community Learning Centers
 - i. Sarah Siegel presented on the education that she has been doing in Marshfield with the Community Learning Centers. The committee was impressed with the number of children participating in the before and after school programming and Siegel's efforts to promote UW-Extension.

10. Schedule next regular committee meeting. The next regular meeting is scheduled for Wednesday, August 3, 2016, at 9:00 a.m. at the John Eron farm.

11. Schedule any additional meetings if necessary. There are no additional meetings that need to be scheduled.

12. Adjourn.

Motion by Bill Leichtnam to adjourn at 11:12 a.m. Second by Bob Ashbeck. Motion carried unanimously.
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Respectfully submitted,



Minutes by Wendy Young, UW-Extension

Review for submittal to County Board by Kenneth Curry (date)

JULY 2016

COUNTY OF WOOD

#4 b

Report of Claims for Planning and Zoning / Surveyor / Econ Dev
For the Range of Vouchers
22160089 thru 22160098
381600004

VOUCHER#	VENDOR NAME	NATURE OF CLAIM	AMOUNT
22160089	MARQUARDT, HEATHER	PS-Expenses (June)	\$7.56
22160090	QUILL CORPORATION	PS-Supplies	\$66.75
22160091	CARMODY CDS HOLIDNG INC	PS-Upgrades/Services (July)	\$299.00
22160092	BOYER, KEVIN	SU-Services per Contract (July)	\$833.00
22160093	ESRI	LR-Annual Mtce	\$9,216.44
22160094	AMAZON WEB SERVICES	LR-Service Charges (June)	\$33.10
22160095	WOOD CO CLERK OF COURTS	PS-Satisfaction Fees (6)	\$30.00
22160096	INDUSTRY SERVICES DIVISION	PS-State Fee for Sanitary Permits (July)	\$1,000.00
22160097	BREWBAKER, JEFF	PS-Expenses (July)	\$62.10
22160098	MARQUARDT, HEATHER	PS-Expenses (July)	\$44.52
		P&Z TOTAL	\$11,592.47
38160004	SOUTH WOOD CO AIRPORT	ED-Annual Allocation	\$7,500.00
		ECON DEV TOTAL	\$7,500.00
		GRAND TOTAL	\$19,092.47

PL - Planning PS - Private Sewage LR - Land Records SU - Surveyor ED - Econ Dev

$$\text{Prepaid} = P$$

Committee Chair

Committee Member

Committee Member

Committee Member

Committee Member

Report of claims for: UW-Extension

For the period of: July 2016

For the range of vouchers: 30160095 - 30160109

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30160095	EO JOHNSON COMPANY INC	COPIER MAINTENANCE FEES	07/05/2016	526.89	P
30160096	WAL-MART COMMUNITY/RFCSLLC	EDUCATIONAL SUPPLIES	07/05/2016	4.55	P
30160097	SIEGEL SARAH	SIEGEL EXPENSES - JUNE 2016	07/05/2016	354.78	P
30160098	LIPPERT MATTHEW	LIPPERT - JUNE 2016 EXPENSES	07/05/2016	508.20	P
30160099	EO JOHNSON CO INC	COPIER LEASE	07/04/2016	229.49	P
30160100	WOODTRUST BANK NA	CLOVERBUD CAMP, KYLI TRAVEL	06/20/2016	381.34	P
30160101	BROWN KYLI	JUNE & JULY 2016 EXPENSES	07/26/2016	674.50	
30160102	MANLEY PETER	MANLEY- JUNE & JULY 2016 EXPEN	07/26/2016	384.24	
30160103	LIPPERT MATTHEW	LIPPERT-JULY 2016 EXPENSES	07/26/2016	314.02	
30160104	VIAU CHRISTOPHER	VIAU EXPENSES FOR JULY 2016	07/26/2016	203.58	
30160105	SIEGEL SARAH	SIEGEL EXPENSES JULY 2016 PART	07/26/2016	159.84	
30160106	4-H LEADERS ASSOCIATION	REIMBURSEMENT FOR PLAT BOOK FR	07/15/2016	60.00	
30160107	UW SOIL TESTING LAB	UW SOIL TESTING CHARGES	06/21/2016	182.00	
30160108	COUNTRY TODAY THE	COUNTRY TODAY SUBSCRIPTION REN	07/26/2016	70.00	
30160109	WAL-MART COMMUNITY/RFCSLLC	KITCHEN SUPPLIES	07/16/2016	107.40	
Grand Total:				\$4,160.83	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Land & Water Conservation Dept

For the period of: July 2016

For the range of vouchers: 18160073 - 18160076

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18160073	BECKER TRUCKING & EXCAVATING INC	NMM - RETURN FINANCIAL ASSURAN	06/30/2016	1000.00	P *
18160074	ACE HARDWARE	WD/LWCD - SUPPLIES WLD & EE	06/16/2016	85.14	P
18160075	WOODTRUST BANK NA	SWRM - MEETING REGISTRATION FE	06/10/2016	60.00	P *
18160076	ARNOLD TRACY	LC - MILEAGE REIMBURSEMENT	07/12/2016	22.68	P
Grand Total:				\$1,167.82	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

P = Prepaid

* = 100% Reimbursed

LC - Land & Water Conservation

NMM - Nonmetallic Mining Reclamation

SWRM - Soil & Water Resource Management Grant

WD - Wildlife Damage Abatement & Claims

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Justin Conner, GIS Specialist
Jeff Brewbaker, Code Administrator
Heather Marquardt, Code Technician
Julie Akey, Admin Services 6

RE: Staff Report for August 4th, 2016

1. Planning (Jason Grueneberg)

- a. Staffing - Recruitment to fill the Planner position continues with more interviews to be scheduled in the upcoming weeks.
- b. River Block and Courthouse – Progress continues on planning for the River Block and Courthouse renovations that will address many of the urgent space needs for the County. Updates are presented to the Executive Committee and the full County Board at their regularly scheduled meetings. The Executive Subcommittee on Wisconsin Rapids Annex, River Block Building, and relocation of the Courthouse Departments has been meeting regularly to provide oversight to the River Block renovation.

2. Economic Development (Jason Grueneberg)

- a. Central Wisconsin Economic Development Fund (CWED) – The CWED Board of Directors met on July 20. Elections of officers took place and I was elected to another term as Treasurer. Updates were provided regarding existing loans and loans in the pipeline. Information was provided on the auditor that was selected as well as the Finance Committee's continuing work on reviewing the history of the loan fund and making recommendations to the Board to keep it sustainable in the future. Attached are the minutes from the June 15 Board of Directors meeting.
- b. Regional Economic Growth Initiative (REGI) – The REGI Board will meet on July 28. Some of the agenda items included updates and discussion on the municipal forum, business development and incubator strategies, and marketing and fundraising options.

3. Land Records (Justin Conner)

- a. Wood County Land Information Council Meeting – Discussed status of ongoing projects, current and future budgets outlook.
- b. Powers Bluff – GPS trails in Powers Bluff.
- c. Parcel Mapping – Catching up with parcel mapping backlog after the data migration project.

4. Code Administrator's (Jeff Brewbaker and Heather Marquardt)

d. Private Sewage Program, Permitting, Maintenance and Violations

- i. (50) on-site investigations/inspections/compliances
- ii. (7) septic system verification letters & failing system investigations
- iii. (1) failing septic system orders, (0) holding tank maintenance violations & settlements
- iv. (9) soil tests reviewed, (5) hydrograph reports reviewed, (1) interpretive soils report reviewed
- v. (3) holding tank plan reviews, (8) conventional plan reviews, (2) mound plan review
- vi. (15) sanitary permits reviewed
- vii. (0) court cases for malfunctioning septic system and overfull holding tanks (0) referrals servicing, (0) referrals invoices
- viii. (0) sanitary system easements
- ix. Answered phone calls, emails and met in office regarding permitting and inspection questions.

e. Floodplain Ordinance Investigations and Permitting

- i. (4) site inspections, meetings or enforcement
- ii. (1) permit issued, screening sites or Letter of Map Amendment (LOMA)
- iii. (0) DNR Approved flood studies reviewed
- iv. (0) Cranberry farm certification
- v. (4) CAV Reports ID#'s 335; 336; 337; & 340/341 will be presented at the CEED Meeting August 4
- vi. Answered questions from citizens regarding building in floodplain and shoreland areas.

f. Shoreland Ordinance Investigations and Permitting

- i. (2) general shoreland permits reviewed & issued
- ii. (0) mitigation plans reviewed, (0) exempt structure affidavit
- iii. (14) onsite pre-construction inspections, meetings & enforcement, compliances
- iv. (0) navigability determinations
- v. Answered questions from citizens regarding building in floodplain and shoreland areas.

g. Community Assistance Visit (CAV) Follow Up:

The four sites to be presented at the August 4 CEED Meeting are ID#335, 336, 337, & 340/341. Number 335 is owned by Lynn Hill Cranberry Co., Town of Port Edwards, and is a residential dwelling. This principal structure was built prior to 1978 so the floodplain regulations would not apply unless improvements are made to the structure. We have contacted the DNR regarding this site because I am not able to find any violation. There is only an above ground pool that has been added and this could be removed at any time.

The Nancy Kronstedt site at 1354 S. Section St. is also located in the Town of Port Edwards. We had been in conversations about this dilemma with Nancy a few years ago. She had obtained a Letter of Map Amendment back in 2012 and I thought that would handle the matter. However, now we are being told we have to provide some type of permit documentation. The structure built was a horse barn. The ground level near the barn is +937.1 feet above sea level and the base flood elevation for the site is 936.4. This is more than adequate to issue a permit since accessory structures first floor need only be built at or above the base flood elevation. We have contacted Ms. Kronstedt and after a short debate she agreed to applying for the floodplain zoning permit and paying the \$50.00 fee.

Site address 995 Co. Rd. A (ID#337) is a property owned Wisconsin River Cranberry in the Town of Port Edwards. There is a dwelling and an old barn on this site. The owners built new wings on the north and south side of the old barn and that was enough to get pulled into the audit. The site is in the flood fringe district of the Wisconsin River. The home at this site installed a new septic in 2013. At the time of inspection we were recording elevations and decided to shoot some grade shots at the barn and found it to be built to the correct flood protection height. The owner then obtained floodplain permit #Z13039. This site should be resolved.

Community Assistance Visit ID#340/341 is going to be a greater challenge. The property is located at 393 McKeel Rd., Town of Remington, owners name is David Ginter. The property is a seasonal hunting shack and they had obtained a vault privy permit from our department in 1990. The site is located in an unstudied Zone A floodplain and as such does not have any elevation data available. There is a base flood elevation established approximately 3,700 feet south at the Juneau/Wood County line on the Yellow River. The base flood elevation at the Yellow River for this location is 955.0 feet above sea level. The counties elevation data shows the site at 960.0 feet above sea level. We have been hearing reports that minimum hydrologic and hydraulic engineering studies are greater than \$20,000.00. This cost would most likely exceed the value of the structures. We have decided to move through the list of potential violations and come back to the difficult sites once we have a feel for the scope of all the problems.

5. POWTS Activity (Julie Akey)

- a. Monthly Sanitary Permit Activity. There were 13 sanitary permits issued thru July 26th (2 new, 10 replacements and 1 reconnect) with revenues totaling \$3,435. There were also 3 sanitary permits submitted but not issued yet with revenues totaling \$725. There were 25 sanitary permits issued in July 2015 (7 new, 17 replacements and 1 replacement tank only) with revenues totaling \$7,520.

There were 93 sanitary permits issued through July 26th. For comparison purposes, following are totals through the same period for the previous five years: 2015 – 81, 2014 – 89, 2013 – 103, 2012 – 92 and 2011 – 103.

- b. 2016 Tax Refund Intercept Program (TRIP) To date, Wood County has received \$3,188.32 on six outstanding cases. *No change from previous month.*
- c. Maintenance Notices

- i. 2015 - Following vacancy checks, these are being referred to Wood Co Corp Counsel to initiate Small Claims action for failure to provide servicing documentation.
 - ii. 2016 – On April 26th, 2,711 notices were mailed to those owners who need to have their system serviced this year, with a due date of August 12th. Also, 18 notices were mailed to owners who have an Aerobic Treatment Unit (ATU), which requires annual servicing.
- d. Program Fee Notices
 - i. 2015 - These are being referred to Wood Co Corp Counsel to initiate Small Claims action for failure to pay the program fee.
 - ii. 2016 – These notices are tentatively scheduled to be mailed early November.
- e. Sanitary Permit Document Imaging Project Status. Sanitary permits for the years 1982 – 2013 are available for viewing on the County's website www.co.wood.wi.us/Departments/PZ. Sanitary permits for 2014 are being prepared for scanning as time permits; however, they are not yet available for viewing on the website.
- f. Enforcement Activities Update.
 - i. Small Claims
 - 1. March 1st
 - 19 cases were scheduled
 - 3 on payment plan
 - 1 entered on TRIP
 - 15 out of court settlement
 - 2. March 22nd
 - 19 cases were scheduled
 - 4 on payment plan
 - 2 entered in TRIP
 - 1 in Probate Court
 - 12 out of court settlement
 - 3. April 19th
 - 20 cases were scheduled
 - 1 entered on TRIP
 - 1 default judgment
 - 18 out of court settlement
 - 4. May 24th
 - 18 cases were scheduled
 - 1 entered on TRIP
 - 4 on payment plan
 - 1 Contempt Hearing scheduled for July 26th

12 out of court settlement

5. June 14th

20 cases were scheduled

2 on payment plan

5 default judgment (will be scheduled for Contempt shortly)

13 out of court settlement

g. Wisconsin Fund Program Update.

- i. FY17 – The State requested counties submit Payment Requests on all completed systems. The 1st Payment Request was submitted on June 6th for 8 applicants for \$30,550. A 2nd Payment Request was submitted on June 16th for 2 applicants for \$9,150. Two applicants have not had their replacement system installed yet. Counties were instructed to use the amount from each applicant's Grant Worksheet calculation as the amount of their Grant Award to complete the Payment Request forms; however, this will not be the amount awarded. There has been no further communication with the State.

Conservation, Education & Economic Development Committee Report

August 2016

PETER MANLEY

Wood County UW-Extension, Community Resource Agent

- Two new staff joined Wood County UW Extension this month. Jeremy Erickson is the new Horticulture Assistant replacing Teri Lessig. Katie Tomsyck is the new secretary replacing Amanda Darr. I have spent time on orientation with each of these new staff.
- I attended and processed paperwork related to the July 1 CEED meeting.
- At our 4-H Camp, I taught a session that included canoeing, camping, tenting, outdoor cooking, cave exploring, hiking and swimming.
- I made input into the Leadership Steering Committee, planning next year's program.
- I conducted two call-in radio programs on dealing with heat and humidity.
- I began preparing for the Clean Sweep including promotion, responding to inquiries, and developing a resolution to fund the 2017 Clean Sweep.
- I took one week of vacation in the middle of the month.

MATT LIPPERT

Wood County UW-Extension, Agriculture Agent

- A group of 30 Farm Technology Days Committee and subcommittee members traveled to Walworth County to observe the 2016 Farm Technology Days event. The group divided the event and each person focused on their own area of interest to gather ideas to make our own event better.
- I interviewed on WDLB radio with information on current markets and water management in Wood County.
- I joined over 300 people from the community that took in the 2016 Wood County Master Gardeners Garden Walk. The six tour-stops organized by the Master Gardeners Group featured several average- to-small-sized gardens that would be obtainable for many homeowners. There also was a stop that provided useful information on Monarch Butterflies.
- I judged dairy cattle at the Northern Wisconsin State Fair in Chippewa Falls.
- Two issues of the Cranberry Crop Management Journal were produced reaching hundreds of cranberry growers across Wisconsin either by mail or email. The Journal is funded by a grant from the Wisconsin Cranberry Board.
- I assisted with the State 4-H Dairy Judging Contest held this year in Black River Falls. In the past, the event was held in Wood County, but the event and the Wisconsin Guernsey and Ayrshire Breeders have elected to move to utilize facilities elsewhere. At the event, I announced to keep time of each phase of the event.
- I met with Agriculture Agents from the area to discuss how we can work together as Extension reorganizes its structure.
- I also met with our current Central Wisconsin Agriculture Specialization Group as we plan educational opportunities for later this year.
- I contributed to several segments available on the internet on managing dairy cattle under heat stress and in producing high-quality corn silage.

- I chaired the organizational meeting of the Department of Agriculture and Life Sciences Standards, Rank and Promotion committee. This committee confers tenure to members of our department.
- I met with the Market Animal Sale Committee as we soon will be at the fair with this year's youth and their projects.

SARAH SEIGEL

Wood County UW-Extension, Family Living Educator

- Presented at the CEED board meeting on July 6. My presentation was on my work with the Marshfield CLC program.
- Talked on the radio (WFHR) on July 7. Topic was *Grilling out in the summer time*. I discussed the importance of food safety during the hot grilling season of summer.
- Provided Financial Grab & Go resources/education materials at St. Vincent de Paul on July 11. On the first Monday of each month I provide financial resources to residents who are being screened for the Food pantry.
- Went to the Peach Street and Rapids Farmers' Markets on July 12 and 14. At the markets I showcased different recipes and information related to the fruits and vegetables which are available in the month of July. I also had resources on food safety and nutritious eating.
- Held a Financial Lunch & Learn: Health Insurance Today on July 13. Jeff Clark presented and discussed the updates to health insurance.
- Attended a meeting at the Marshfield United Way for a discussion regarding offering a self-improvement/self-sufficiency series in the Marshfield area. The series would be a partnership with community partners to offer self-sufficiency skills for low income families in Wood County. July 18
- Taught Becoming Money \$mart at the Job Center on July 18 at 1:00.
- Talked on the radio (WDLB & WFHR) on July 19 and 21. Topic was *Choosing a Nutritious Diet at the Farmers' Markets*. I discussed the importance of consuming a nutritious diet each day and how farmers' markets can assist people/families with eating more nutritious.
- Attended the Farm Technology Days Show on July 20 in Walworth County. Toured the show and met with the Walworth County Family Living Educator regarding her role in the 2016 show.
- Provided Financial Grab & Go resources/education materials at the Neighborhood Table on July 21 and at St. Vincent de Paul on June 27. Once a month I provide financial resources to residents who are attending the free community meal.
- Worked with Kathy Metzenbauer (Family Living Educator in Juneau County) on my portfolio to submit for rank change in September. July 25
- Attended the Marshfield Main Street Farmers' Market on July 26. At the market I showcased different recipes and information related to the fruits and vegetables which are available in the month of July. I also had resources on food safety and nutritious eating.
- Attended the Rome Farmers' Market on July 29. At the market I held a chefs demo on vinaigrette dressing, showcased different recipes and information related to the fruits and vegetables which are available in the month of July. I also had food safety and nutritious eating resources.
- I attended coalition meetings throughout the month for the Peach Street Farmers' Market board and Healthy People Wood County: Chronic Disease.

JODI FRIDAY

Wood County UW-Extension, WNEP Nutrition Educator

- Attended three Wood County Staff meetings
- Participated in one Wood/Portage County WNEP staff meeting
- Taught two lessons at Almond Boys and Girls Club; taught four lessons at Junction City Boys and Girls Club. Due to the Wood/Portage WNEP team, educators are asked to teach in the two county team area. Our team will be approaching the Wood County Boys and Girls Clubs to offer lessons next summer.
- Taught three lessons at Cedar Rail Senior apartments in Marshfield. The lessons were also offered at Huntington House apartments in Wisconsin Rapids, but residents were not interested in the program.
- Attended the monthly Wood County Health Department Chronic Disease Management meeting.
- Attended the monthly South Wood County Hunger Coalition meeting.
- Starting in July, the Women, Infants & Children (WIC) clinic chose to implement online nutrition education for its learners; therefore, I will no longer teach lessons at the WIC clinic.
- Used many vacation hours to watch my daughters play softball... excellent use of vacation time!!

CHRIS VIAU

Wood County UW-Extension, 4-H Youth Development Educator

The following is an overview of Youth Development activities:

- 4-H Club and Program Management
 - 4-H Camp Counselor Training (11 counselors total, 4 from Wood County)
 - 4-H Camp, 65 campers and counselors total, 20 from Wood county
 - 4-H Leaders Association Meetings
 - Plat Book Fundraiser Support
 - Leadership Washington Focus Trip Planning and Logistics
 - 4-H Club and Volunteer Management concerns-Ongoing
- Central WI State Fair
 - Fair Entry- online system. Assist in implementation, Superintendent Training Session
- Other
 - Next Gen Agricultural Work Guidelines for Youth Steering Committee conference Call
 - Project with National Children's Center for Rural and Agricultural Health and Safety
- Administrative
 - State and Regional Phone Conferences
 - 4-H Youth Development Liaison Responsibilities- 25% FTE
 - Job share replacement paperwork and hiring process

KYLI BROWN

Wood County UW-Extension, 4-H Program Advisor

- Continue to update and maintain the Wood County 4-H Facebook site.
- Coordinated the second of two Upham Woods Camp Counselor training sessions on July 8. Camp counselors that attend an overnight camp must go through 8 hours of training. I helped to

facilitate this second training where we focused, counselor/camper scenarios, risk management and camp logistics. I worked with youth from Wood, Marathon, Juneau that are tenth grade and up.

- Coordinated the 2016 4-H Foods and Cake Revue held at MARS on July 6. 12 youth made nutrition dishes and or decorated cakes to present to a judge. My role was to work with the families to get to where they needed to be, assist the judge and answer questions about rules.
- Respond to phone calls and emails regarding 4-H enrollments, questions, feedback and planning meetings for 4-H.
- Spent four days at Camp Upham Woods with the Wood, Marathon and Juneau campers and counselors. My role there is to help coordinate the daily events at camp, assist in risk management, work with our health coordinator and the staff at Camp Upham Woods. This year we took a total of 62 campers and 11 counselors.
- The 4-H Volleyball Tournament was held July 8th at the Auburndale Lions Park. Eight 4-H clubs with over 74 participants. I worked with our 4-H PALS members to coordinate this sporting event for our clubs.
- Attended Farm Technology Days on July 20th. I will be the co-chair for the Youth Tent in 2018. This was a great opportunity to see the layout and facilities for when we do this event in two short years.
- Judged the Cloverbud section at the Northern WI State Fair on July 12.
- Was on the radio July 5th on WDLB.

JEREMY ERICKSON

Wood County UW-Extension, Horticulture Educator

- Attended 17th Annual Wood County Master Gardener 'Garden Walk' with MG Board and Volunteer members
- Attended the Wood County Master Gardener Board Meeting
- Attended the Central Wisconsin Agriculture Specialization Team meeting in Portage County
- Participated in WFHR radio program on July 14 addressing garden maintenance and summer time pest and disease issues
- Provided resources and information to community members regarding various horticultural issues, questions, and topics
- Meeting with Regional Liaison, Craig Saxe
- Attend monthly Master Gardener Membership Meeting
- Attend Master Gardener "Teams' Meeting



Activities Report for Shane Wucherpennig July 2016

- **July 5** - Attended Executive Meeting to approve resolution for 2016 DATCP Grant Budget for unanticipated revenues in the amount of \$138,040.
- **July 5** - Met with contractor at the Norm-E-Lane site to discuss an animal Waste Storage Closure that was in violation from 2015. The violation is being corrected to get back into compliance with the Wood County AWO ordinance and DNR's WPDES permit. The project is going well.
- **July 5** - Met with Intern coordinator Rob Michitsch from UWSP to discuss the 2016 intern Wednesday Jordan and her performance here this summer. She has done a very great job for us this summer and received good reviews.
- **July 6** - Attended CEED Meeting.
 - Badger Sandstone reclamation update.
 - Tracy Arnold started by sharing before and after photos of 2 reclaimed mines that they have completed.
 - She then provided a brief background on the Badger Sandstone reclamation process. She has walked the property and marked the areas that need attention. Some of the areas are simple clean-up.
 - The landowner has been provided with the steps that need to be completed and approved by Land & Water Conservation before the financial assurance release will be done.
 - Tracy and Shane agree that the operator on the site is in over his head with what needs to be done and the equipment and manpower that he has. They have talked to a contractor who estimates it would take 2-3 weeks with 4-5 operators to finish the job. Due to the time of year, they will not be able to start until September.
 - Tracy has kept Chairperson Henkel up to date on the project, as well as the DNR and Corporate Counsel.
 - Approve resolution for 2016 DATCP Grant Budget for unanticipated revenues in the amount of \$138,040.
 - This item was moved up on the agenda.
 - Summer Intern update.
 - Wednesday presented Transect data that she and Tracy Arnold recently collected from 383 locations in Wood County.
 - The data was graphed and comparisons were made across the data points, dating back to 1999.
 - NCLWCA Summer Tour (Marathon County).
 - The NCLWCA Summer Tour in Marathon County was discussed and the committee was asked if anyone was interested in attending.
 - Bob Ashbeck said he is interested in attending and Chairperson Henkel will check her schedule to see if she can also attend.
 - Shane will communicate with Bob and Hilde on the date and if there are mobility issues that would hinder Bob from being able to attend.
 - Discuss CEED members attending the Water Presentation portion of the county Conservationist meeting on Thursday, July 21, 2:30-4:30 pm.
 - Chairperson Henkel provided a brief overview of this event. It involves a county in Iowa that is trying to recover money from 2 counties above the river for the cost of water treatment, citing that the counties didn't handle water drainage properly.
 - Chairperson Henkel, Bill Leichtnam and Bob Ashbeck said they are interested in attending. There is a \$15 fee per person. Shane will handle the registrations.
 - If any other members decide to attend, they should contact Shane.
 - Discuss possible tour of John Eron Farm & cover crop/no till initiatives as part of the August CEED Meeting.
 - There was discussion about holding the next CEED meeting at the John Eron farm, since there will be cover crops coming off in August.

- Shane will communicate with John Eron to set-up the meeting and provide the information to Chairperson Henkel so she can extend the invitation to other County Board members. Committee members asked Shane to be sure to include a map in the packet.
- Chairperson Henkel reminded the committee to download the meeting packet before the meeting, as there is most likely no wireless connection there.
- Discuss Prairie Chicken Festival.
 - This item was moved up on the agenda.
- Conservation Farmer of the Year Award discussion.
 - In the past, Land & Water Conservation selected and recognized a local farmer who adopted conservation practices. There was discussion about doing this again, in an effort to recognize those who are doing good things.
 - Shane mentioned that the previous award winners were recognized at a large banquet in October, along with the speaking contest winners. The Conservation Farmer Award winner would also move on to the regional level, and possibly even the state level. At the state level, the competition is very tough, so local farmers didn't usually fare well.
 - The Committee had Consensus Approval to have Shane move forward with establishing a Conservation Farmer of the Year award. Land & Water Conservation will do the applicant screening and bring their recommendation to the Committee. The winner will be recognized at a County Board meeting, in the form of a plaque or certificate.
- WI DNR No-Till Drill update.
 - Shane has been working with the DNR and John Eron to purchase drills for widespread use in Wood County.
- Friends of Mill Creek and the DNR are writing an MOU to have Land & Water Conservation handle the administration of the units for countywide use, John Eron will handle the refurbishment and the rentals will be administered by Friends of Mill Creek. The DNR will maintain ownership of the units, but this agreement will allow the drills to be available for use throughout the county. The units should be ready for full use throughout the county next season.
- **July 7** – Met with Don Kolo & Jerry Sternweis to discuss Robot Barn expansion & feed leachate system.
- **July 8** – Worked on Jerry Sternweis design.
- **July 11 & 12** – Worked on Jerry Sternweis designs.
- **July 13** – Attended Judicial and Legislative Wood County Water Protection Subcommittee mgt.
- **July 14** – Met with HR Director Warren Kraft to have a FLSA review on my department staff. Nothing will be changing at this point.
- **July 15 - 24** – On Family Vacation
- **July 25** – Worked on returning correspondence from while I was gone.
- **July 25** – Worked on content to insert into the CEED mgt. /Farm Tour being held on the John Eron farm on August 4, 2016.
- **July 26** – Reviewed 2017 Budget and prepared documents.
- **July 27** – Worked on Jerry Sternweis designs.
- **July 28 & 29** – Covered Grass Ridge project inspections for NRCS in the absence of the engineering tech. Worked on designs.

Activities Report for Adam Groshek – July 2016

Land and Water Resource Management Program/Animal Waste Storage Ordinance Activities:

~Design, submittal collection, design revisions, wetland determination with Will Stites of the DNR, resubmittal, and bidding for approximately a 500,000 gallon above-ground SlurryStore manure storage structure and modified Vegetated Treatment Area (VTA) for leachate design, leachate tank design and logistics, soil hand borings and investigations, and continuation of monitoring of Lee DeBoer's farm for prevention of manure overflow until permanent facility is constructed.

~Assisting Weiler Dairy, LLC with the operation of the PLCs for their leachate collection and transfer systems and with agitation in the recently installed calf-waste storage tank.

~Well decommissioning plan for Wayne Zimmerman to properly abandon 2 wells near Rudolph.

~Assisting Roach and Associates, LLC in their oversight in properly abandoning the old pre-ordinance manure storage structure owned by Norm-E-Lane farms in the Town of Rock.

~Working with Allen & Kathy Guerke to properly abandon a well near Milladore.

~Design for putting in rain gutters, downspouts, and piping for keeping Randy Pliska's roof rainwater from being contaminated in his barnyard.

~Assisting in the proper abandonment of a well in Milladore for Sara Dickrell with a construction plan and site visit.

~Discussion of wetland determination requirements and how Shane and I may get trained to do wetland determinations in the future to save landowners money and time from having to hire out to private or wait for the DNR or Army Corps to proceed with projects that require wetland determinations (90% of the county).

~Attendance of the annual NE Conservation Engineering Technicians summer tour and training in Waupaca County.

~Attendance of the Water and Agriculture: Lessons from Iowa presentations at the Wisconsin County Conservationist meeting held at the Mead Hotel.

Activities Report for Lori Ruess - July 2016

- Budget review and reconciliation.
- Answered phone and front desk questions.
- Reviewed general ledger and payroll registers and completed journal entries to correct July payroll.
- Vouchered incoming invoices and requested checks.
- Completed June sales tax report and submitted report to Finance.
- Completed journal entry request for monthly fuel charges and vehicle maintenance/repair from Highway Dept. and forwarded to Finance.
- Completed a cost-share contract for Cody & Sara Dickrell – Well Decommissioning.
- Met with Shane and Tracy to discuss budget issues.
- Completed the 2017 Land & Water Conservation, DATCP, Wildlife Damage Abatement & Claims, Nonmetallic Mining, Trust Fund and Permits & Fines budgets.
- Attended staff meetings.
- Prepared bid letters for Flying Dollar LLC's project.

Activities Report for Tracy Arnold 7-2016

Wildlife Damage Abatement and Claims Program

- Maintaining DNR database with current Wood County information
- Working on 2nd QTR reimbursement
- Continue to assist a cranberry marsh owner about geese problems
- Met with several landowners about enrollment into Wildlife Damage Program
- Completing enrollment paperwork with DNR database
- Completed 33 fence inspections
- Working on inspection paperwork for each fence
- Setting deadlines if a fence fail of when it needs to be back up to standards
- Request for 2 more fence designs, working on completing and submitting those to DNR
- Worked with Lori on WDACP budget

Non-metallic mining reclamation program

- No forfeiture payment from B & R Excavating to date (since June 12, 2013)
- Updating NMM databases
- Site visited to 3 mine sites to discussing signing off on reclamation, 2 signed off on, still working on 1 that needs more seeding established and some sloping yet
- Worked with Lori on NMM budget
- GPS violation, working with permit holder, landowner and engineer to get back into compliance

Land Conservation

- Entering stream flow data into the SWIMS database for 16 sites (authorized by state to enter data)
- Conducted stream flow survey's on Five Mile, Two Mile and Bloody Run
- Continue to be Chair of the Youth Education Committee for the WI Land+Water
- Secretary of the North Central Land and Water Conservation Area Association
- Collected crayfish from North Park for the Rusty Wranglers program
- Distributed all the purple loosestrife plants around the county working with WPS and WRPCO
- Oversee Wednesday Jordan (intern) daily regarding the programs I administer.
- Notarized numerous cost share agreements for landowners that Shane and Adam are working with
- Planning for the CEED fall tour
 - September 30, 2016 from 8am-3pm, all are welcome
- Developing species list for the 2017 Tree, Shrub and Wildflower sale
- Completed 4 acoustic bat monitoring surveys
- Attended the core group meeting for the Central Wisconsin Grassland Conservation Area Partnership
- Attended CEED to provide updates on NMM
- Worked with Lori on my portion of the budget
- Attended the WI Land+Water County Conservationist meeting to hear "Agriculture and Water: Lessons from Iowa ~ Sponsored by River Alliance of Wisconsin"
- Attended the North American Envirothon 2016
- Ordered generic gel for tree sale and coordinate the pick up
- Ordered tree shelters for tree sale and coordinate the delivery with HWY's help

MEMO

TO: CEED committee; Wood County Board
 FROM: Hilde Henkel
 DATE: July 26, 2016
 RE: July 14, 2016 meeting of WCA Agriculture, Environment & Land Use Steering Committee

The major presentation at the steering committee meeting was by Lynn Markham, Shoreland specialist with UW-Extension Center for Land Use Education. Ms. Markham reviewed the history of shoreland regulation in Wisconsin and then focused on the changes included in Act 55 most of which removed the authority of counties to make more stringent the regulations. In effect, the state-wide minimums became the maximums for most shoreland restrictions. There was much discussion on the setback averaging, where wording is confusing. Most members expressed concern about runoff from impervious surfaces, and lessening on buffer requirements. Markham noted that in 2016, the definition of boathouse was also expanded to include which had housed a boat in the past. She also provided a page of resources about shoreland zoning, ranging from fact sheets to recommended children's books.

The annual review of legislative agenda and conference resolutions was the other main focus of the meeting, with Dan Bahr, government affairs associate, providing information and perspective. The legislative agenda was amended to clarify and emphasize concerns members. With the current concern about high capacity wells, the word **quantitative** was added to the bullet points about groundwater, and the final position was expanded to read **"Give additional flexibility and autonomy regarding decisions made on shoreland zoning and other land use regulations.**

The committee voted to recommend adoption of three of the four resolutions concerning **shoreland zoning** (from Bayfield, Walworth and Eau Claire counties), a resolution from Bayfield on **authority for counties to safeguard water resources** (I read the related Wood County motion approved in June to the members), a Walworth County resolution opposing SB 21 and AB 21 (which ends **the Wisconsin Fund** program), a Walworth County resolution **supporting adequate resources for conservation**, and a resolution from Iowa County asking for **elimination of restrictions on transfer of municipal dam ownership**. The committee also recommended postponing indefinitely three other resolutions.

Eighteen of the twenty-five members of this committee attended the meeting at the Mead. This committee will not meet again until January 2017. I am encouraged by the way the committee has been working together since combining agriculture committee with the environment and land use committee. Having folks from both perspectives at the same table helps a great deal.

4

Central Wisconsin Economic Development Board(CWED)

MINUTES OF BOARD OF DIRECTORS' MEETING

June 15, 2016, 2:00 pm – 3:30 pm

Central Wisconsin Airport, 200 CWA Drive, Conf. Rm. B, Mosinee, WI 54455

Conference Phone: 715-693-2147 x 3000

Attendance:

Board Members: – City of Marshfield – Jason Angell, City of Merrill – Adam Rekau (phone), City of Mosinee – Jeff Gates, Wisconsin Rapids – Zach Vruwink, Forest County – Paul Millan, Lincoln County – Ken Maule; Portage County – Paula Cummings, Vilas County- Bob Egan, Village of Athens – Lisa Check, Village of Plover – Richard Holden.

Not represented: Adams County, Stevens Point, Schofield – vacant; Marathon County – vacant, Town of Rib Mountain, Village of Weston, Wood County

Quorum: Yes (10/17)

Others Present:

Board Alternate(s): none

CAP Services: Laura West, Sue Henry, Dawn Thrun, Andrew Soucek

Legal – Laura Callan (phone)

Guests: Chris Berry, WEDC; Kate Alden – Best Friends Animal Care Center

Proceedings:

- 1) **Call to Order** – Meeting called to order at 2:05 PM by Zach Vruwink.
- 2) **Board Minutes** – minutes of April 20, 2016 emailed 5/18/2016. Richard Holden. Motion to approve by Janson Angell. Motion was seconded by Ken Maule. Motion approved.

Zach asked if we could move agenda item 4 Action Items, D Loan Proposals, (1) Best Friend Animal Care Center to the top of the agenda as we had a representative in attendance and wanted to respect their time. There were no objections.

4) Action Items:

D. Loan Proposals:

1) Best Friends Animal Care Center – Andy Soucek. Kate Alden, Veterinarian, wishes to purchase the building that her practice is currently leasing. The purchase price is \$215,000. She is putting down 10%, BMO/Harris bank is funding 75% and CWED is asked to fund the gap of 15%, or \$35,000. The rate is 4.50% fixed fully amortizing over 10 years. CWED will be secured by a 2nd mortgage on the building, a junior mortgage, a junior lien on all business assets, and a junior mortgage on Kate's home. Monthly payments are less than the current lease payments. Kate received her veterinarian license in 2003 and started her own practice in 2008. Sales are currently \$475K and growing. Cash flow is adequate to satisfy debt payments. CWED is fully secured on a discounted collateral basis.

Ken Maule motioned to approve. Paul Millan seconded the motion. Motion approved.

- 3) **Financial Reports**, Sue Henry. CWED Financials for the month of May were distributed earlier in the board package. There being no questions Richard Holden moved to approve. Motion seconded by Ken Maule. Motion approved.

4) **Action Items (resumed):**

A. **Updates:**

1. **Elections**

- a. **Nominations – Zach Vruwink.** With the help of Paula Cummings and CAP services it was determined that we should form a nominating committee for elections. Zach contacted the current officers and all have indicated that they could remain in their positions. Zach does not wish to remain serving as President due to the demands of his mayoral commitment. He spoke to Michael Ostrowski about serving as president. Michael did not say, “No”. There was discussion regarding taking time to nominate candidates. Jason Angell motioned to table officer elections until the next meeting to work on nominations. Ken Maule seconded the motion. Motion was approved.
- b. **Board Members – Zach Vruwink.** CWED Bylaws allow that community representatives the join the board mid-term to serve temporarily until the annual elections when they can be voted on permanently. Currently serving as temporary board members are the following.
 - i. Village of Weston, Daniel Guild
 - ii. Forest County, Paul Milan – current Alternate
 - iii. Lincoln County, Ken Maule – current Alternate
 - iv. City of Schofield – open
 - v. Marathon County – open

Zach requested a motion to elect them as permanent members of the board as a group. Jason Angel so motioned. The motion was seconded by Ken Maule. The motion passed. Daniel Guild, Paul Millan and Ken Maule have become full members of the board.

2. **DOA Update – Laura Callan & Laura West.** Laura West reported that we should have the Portage County tri-party agreement signed Tuesday next week. Once received we will submit all four of them to Lisa Marks for approval. Marks will have Deb Wegner review them. Laura met yesterday with Wegner who said that once approved the DOA will ask CWED, in CWED’s sole discretion, to review its records to determine which funds are federal and which are de-federal. All loans thus classified will remain as classified in perpetuity. All federally funded loans will require full reporting as they do not. Those loans that are classified as de-federalized will no longer be required to adhere to the federal reporting requirements. It is hoped that we may receive approval by September if not sooner.

Zach read from a recent email update that he received from Liza Marks. The email stated that DOA has worked very hard to resolve the issue and has received a notice from HUD that “due to the complicated nature of the amendment that they are taking an additional 60 days to review this substantial amendment request”.

Paula commended CAP Services for all the work they did to complete this task.

3. **Loan Updates**

- a. **Loan Status Report – Andy Soucek.** The Monthly Status report for the month of May was distributed earlier in the board package. There are no past due loans however we recently learned that C. Wolf Holdings (Ski’s Meats, Wausau) has failed to make their June 1st payment to Ridgestone Bank and feels they will not be able to continue in business. Ridgestone Bank has moved the loan to their Special Assets

group which is working with Wolf to sell the business. They have two people who currently work for Ski's Meats in Stevens Point who have offered to purchase the business for \$113,000. Ridgestone Bank is having the assets appraised. Our exposure is \$34,018 and we are virtually unsecured. There has been no notice of foreclosure or bankruptcy filing at this point. The next payment is due June 20th.

Jason Angell asked Andy to update the board with the changes at Trimpac. Andy learned at the closing that Nikolai Construction is no longer going to be their landlord. A director from Stratford State Bank will have Nikolai build the building on a site in Stratford Business Park, in Marathon County instead of Wood County.

Jeff Gates asked "under what circumstances does a request come back to the board?" Jeff felt that a change in locations is a major change that could influence the approval. Andy said his trigger is anything that changes the ability to repay the loan. In this case the lease is the same so it didn't affect the loan. Jason Angell suggested that we may need to have a discussion on a future agenda about how to handle changes.

- b. Pipeline Report – Andy Soucek. We have deals pending: Northern Lights for approximately \$60,000 and Best Friends Animal Care for \$35,000 which was approved at the beginning of the meeting. Year-to-date we have booked \$703,000 in loans. Our fiscal year ends September 30th. It does not look like we will top \$1MM this year, but he has been calling. He had a very encouraging meeting with Associated Bank in Green Bay last week. Associated is considering adding CWED in the promotional materials as a alternative lending source and has asked for the contact information for the other two 105(a)-15's. He also called on Nekoosa Port Edwards State Bank this week, and they said they may have a few deals for us. Things should be picking up soon.

4.

- a. Loan Modification Updates – Andy Soucek
 - i. Collateral Release, Valley Sales. Valley Sales sold off 11 acres for \$300,000. The company is carrying \$11.5M in operating at breakeven before debt service. The reduction in debt service is minimal. The reduction in senior debt is directly offset by the reduction in collateral so the transaction is a wash to CWED.
 - ii. Subordination – Great Lakes. Last month we were confronted by a crisis at Great Lakes as they did not have \$245,000 to pay the rent on the 4,400 acres they lease to grow alfalfa. The rent payments were due May 15th and the land owners had farmers lined up to take over the leases as the crops were already planted. It was the 11th hour that Ridgestone stepped up to loan the company \$200,000 on a single payment 90 day note at 8% to pay the rent. Land Owners agreed to defer payment for the remaining \$45,000. Ridgestone asked us to subordinate our liens on the trucks and trailers to secure the loan. The loan was closed and Great Lakes as able to pay the rent. Ridgestone will collect 8.0% interest for their efforts and CWED assumes the risk as we gave up our 1st lien collateral position on the trucks and trailers. Zach worked with the Executive Committee to approve this. It was a difficult decision but failure to subordinate would have been a worse decision.
 - iii. Principal Payment Deferment – Great Lakes. Great Lakes had asked us to defer payments last March but we requested updated financials before doing so. The company did not provide them until they needed to pay the

land rents. With the updated financials in hand we agreed to subordinate principal payments for six months beginning with the March 20th payment.

Adam Rekau asked "at what point do we start bringing this to the board for decision instead of putting it all on Zach?" Zach agreed that this is a discussion that should had and explained the process in which decisions had been made.

Ken Maule asked is the subordination on the trucks and trailers would be released once the \$200,000 is repaid. Andy said, "Yes, that was part of the deal".

- iv. Subordination, Woodside Sports Complex. This was not on the agenda but it is not an action item. It is being presented as an update. Bank of Wisconsin Dells has asked CWED to subordinate its mortgages on the remaining CWED collateral after we had first subordinated our mortgage on the 251 acre Dells Ranch on which the hotel was to be built, then released 8.2 acres of the 251 acres as the site for the hotel. Andy wrote up the request and presented it to Zach for approval.

Laura Callan observed that the subordinations she reviewed were for a refinance with only \$52,000 in new money for loan fees. Andy said he saw that and didn't understand it as we had been requested to subordinate to the debt for the construction of the hotel. Andy was aware of the refinance but said we were asked to subordinate to the hotel debt as well. Laura said that the subordination she reviewed were for only \$9,133,000. Andy thought we were subordinating on everything. He will need to go back and look at it.

B. Finance Committee, Susan Henry

- 1. Updates – We have put out a request for proposal for audit services for the year ending September 30, 2016. Those are due back by June 27th. She and Jason will score the proposals and hope to present a bid for acceptance at the July board meeting if there is one. There has been an expression of interest from 5 firms.
- 2. The Directors and Officers insurance policy is expiring in July and renewing that is in process as well. Zach asked if we were sending that out for bid as well. Susan said that the D & O insurance policy has not been a concern but could do it if we had more lead time.

C. Advisory Committee – Paula Cummings

CWED Loan Fund, Policy & Procedures Manual Revisions – Paula Laura referred to the document "Policy Language for Advisory" that was distributed to the board along with the revised agenda morning of June 14th.

- 1. Conflict of Interest Policy language – Jeff Gates moved to approve as written. The motion was seconded by Jason Angell. The motion passed.
- 2. Confidentiality Policy language – Richard Holden moved to approve as written. The motion was seconded by Ken Maule. Motion was approved. Paula added that Laura Callan has reviewed and approved both the Conflict of Interest Policy and Confidentiality Policy.
- 3. Loan rate floor – Jason Angell motioned to approve as written. The motion was seconded by Paul Millan. The motion passed.
- 4. Permanent mailing address – Jeff Gates motioned to approve the permanent mailing address policy change as written and setting a budget of \$3,000 to revise the loan

filings as recommended by the advisory committee. Motion was seconded by Richard Holden. Motion was approved.

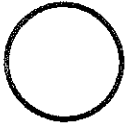
5. Loans to CWED Service Providers – Jason Angell motioned to approve the policy as written. The motion was seconded by Bob Egan. The motion was approved.
6. Section 3 report completions – Richard Holden moved to approve as written. The motion was seconded by Ken Maule. Motion passed.
7. Loan Modifications, payment deferments – Motion to approve by Paul Millan, seconded by Ken Maule. Andy would like to see the wording expanded to include that the reviews are to be presented to the board. Paul accepted the amendment. Motion passed.
8. Policy Revisions for Construction Lending – Laura West. The recent development with DOA that may de-federalize a significant portion of our funding will likely make these changes unnecessary. Laura suggested that we postpone this. Paul Millan moved to postpone discussion on this matter. The motion was seconded by Ken Maule. The motion passed.
9. Advisory Quorum – Paula asked for board members to be sure they have representation for their community on the Advisory Committee as we struggle with having a quorum and want to have more input at the meetings. Because the committee does not always have a quorum and because it is important to keep projects moving along, the committee will begin to list the people present at the meeting when advancing topics to the board for voting. In this way the board can decide if there was enough representation in moving something forward. Looking back Richard Holden said that there was ever a sense of quorum on the advisory committee. He thought that as long as there are 4 or 5 representatives at the meeting and they have good input they can make a recommendation to the Board and the Board has the final say on everything. He agreed with listing the persons present at the meeting to help the board determine if there was enough representation. Paula suggested having Andy send an email to Board Members to ask them to be sure to have representation on the Advisory Committee. Zach suggested that we have another email going out for Board Alternates and this may fit with that. There was no voting taken as this was not an action item.

D. Future Agenda Items:

- a. Officer Elections
- b. Triggers for what loan modifications go to Board for approval.
- c. Audit bid proposal acceptance

E. Next Meeting July 20, 2016, 2PM at the airport.

F. Adjourn - Motioned, seconded, approved



RESOLUTION#

Introduced by CEED; Health & Human Services Committee
Page 1 of 1

Committee

Motion:	Adopted: <input type="checkbox"/>
1 st	Lost: <input type="checkbox"/>
2 nd	Tabled: <input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/> Absent: <input type="checkbox"/>	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: <u>MLM</u> , Fin. Dir.	

INTENT & SYNOPSIS: To authorize the submittal of a state grant application and the subsequent appropriation of County funds and outside donations for an Agricultural & Household Hazardous Waste Clean Sweep program for Wood County, in 2017

FISCAL NOTE: County Funds - \$20,000
Anticipated State Grants - \$9,000

Source of Money: Levy funds to be put in Extension Budget

WHEREAS, Wood County recognizes that improper storage and handling of hazardous waste poses a potential risk to human health, and

WHEREAS, the release of hazardous waste to the County's air, soil, surface, and groundwater is a threat to its natural resource base, and

WHEREAS, Wood County recognizes the benefits of a program to control the disposal and storage of potentially hazardous waste and will carry out all activities described in the state grant application, and

WHEREAS, the proper collection and disposal of outdated, unused, or unwanted medicines protects the environment and the health of Wood County residents and prevents drug theft, and

WHEREAS, the County's Clean Sweep Programs are intended to offer education and assistance to citizens regarding limitation of introduction of toxic materials into the environment through prudent purchasing, identification, proper handling and disposal of hazardous wastes, and recycling alternatives for household waste, and

WHEREAS, in previous Clean Sweeps, Wood County collected and safely disposed of more than 386,507 pounds of hazardous waste to date and 2,501 pounds of drugs in 2015, and

WHEREAS, a Clean Sweep program is scheduled for September 24, 2016, and

WHEREAS, in this action the County Board declares its intent to conduct Clean Sweep Programs and the appropriation of State funding, and

WHEREAS, Wood County will allow employees from the Wisconsin Department of Agriculture, Trade and Consumer Protection access to inspect the Clean Sweep Program site upon request, and

WHEREAS, Wood County will maintain records documenting all expenditures made during the Clean Sweep Program, and

WHEREAS, Wood County will submit a final report to the Wisconsin Department of Agriculture, Trade and Consumer Protection, describing all Wood County Clean Sweep Program activities, waste quantities collected, documentation of the project cost, and recommendations; and

NOW, THEREFORE, BE IT RESOLVED, that the Wood County Board of Supervisors authorizes the Wood County UW-Extension Department to submit a state grant application for an Agricultural and Household Hazardous Waste and Pharmaceutical Clean Sweep Program with the intent of administering a Clean Sweep Program in Wood County in 2017, and

BE IT FURTHER RESOLVED, that Wood County budget an amount not to exceed \$20,000 to be included in the Extension Department budget to conduct a Household and Agricultural Clean Sweep Program in Wood County in 2017.

CONSERVATION, ED, & ECONOMIC DEV

HILDE HENKEL (CHAIR)

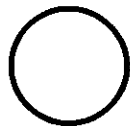
ROBERT ASHBECK

KEN CURRY

BILL LEICHTNAM

30 PETER HENDLER

SK



RESOLUTION#

Introduced by CEED

Page 1 of 1

ITEM# 4DATE August 16, 2016Effective Date August 16, 2016

9 D

PM

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Hendler, P			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: Allow Chris Viau, Wood County 4-H Youth Development Educator, the opportunity to attend and participate in the National Association of Extension 4-H Agents Annual Conference in New Orleans, LA., October 7-14, 2016. The intended audience of this conference is national, state, regional and county professional 4-H Extension staff interested in building the capacity of 4-H programming efforts and creating an effective 4-H delivery system within program areas. Chris will be teaching a session at this conference, and will also be attending the meeting for the Board of Trustees, which he is elected to serve on. He will also MC two events, including business sessions and a regional award program.

FISCAL NOTE:

Total Expenses:	\$2450.00
Flight:	\$600.00 (approx.)
Registration:	\$480.00
Lodging:	\$945.00
Meals and travel, other:	\$425.00

Source of Money:

County Professional Development Money:	\$1,000.00
County Travel Expenses Account:	\$487.50
North Central Region Development Professional Grant:	\$500.00
WAE4-HYDP PD Grant:	\$112.50
NAE4-HA Board of Trustees Stipend:	\$350.00
Total:	\$2,450.00

WHEREAS, Chris Viau has been selected to teach a session at the National 4-H Conference, titled *A Year in the Life of a State Officer*; and as an elected member of the Board of Trustees, Chris will represent Wisconsin and the North Central region in the governance of the organization during board meetings, and

WHEREAS, Chris will bring back to Wood County a multitude of new ideas such as: 4-H trends, recruitment styles, ideas for strengthening volunteer management, and Chris will network with colleagues throughout Extension and learn best practices in retaining and developing new and current volunteers, and

WHEREAS, in addition to county funding to attend the Conference are funds from the UW-Extension 4-H and Youth Development program area, a WI Association of 4-H Youth Development Professional grant, and a National Association of Extension 4-H Agents Board of Trustees stipend.

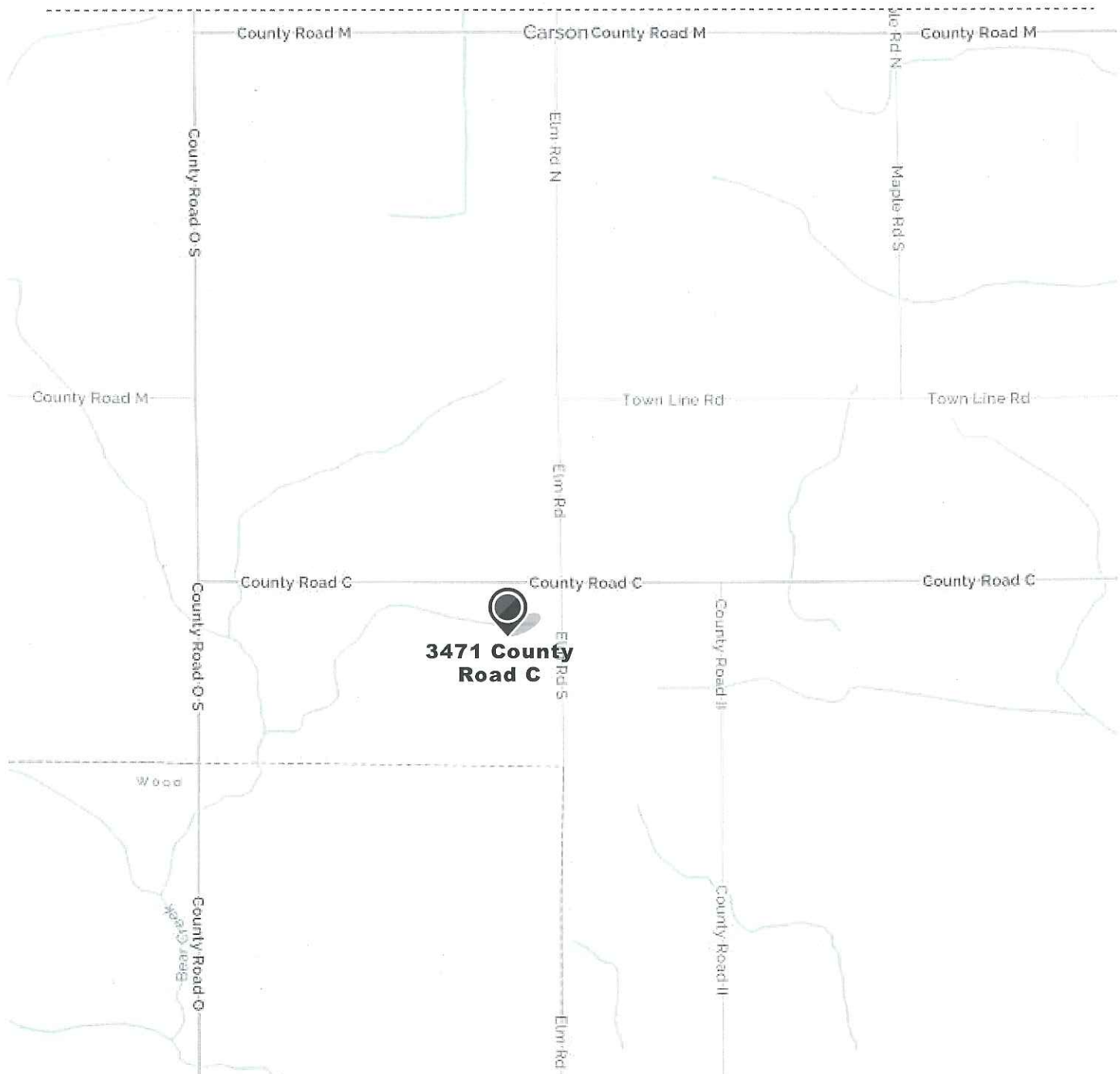
NOW THEREFORE BE IT RESOLVED, that the Wood County UW-Extension Program Advisor, Chris Viau, be authorized to attend the National Extension Conference, October 7-14, and utilize \$1,000 of budgeted county department money (5560-000-333) for professional development, and \$487.50 of budgeted department money (55620-000-331) for meetings and travel.

Search Results for "3471 County Road C, Stevens Point"

page 1 of 1

John ERON'S EVENT BARN

- 1. 3471 County Road C
3471 County Road C,
Stevens Point, WI 54481-9521



Map and Directions

Address:

**3471 County Road C
Stevens Point, WI 54481**



Starting from Rudolph, Wi:

- Head east on County Hwy C/County Rd C/Main St towards Grotto Ave for 3.0 miles
- Turn Left onto County Rd O/County Hwy C for 1.5 miles
- Turn right onto County Hwy C/County Rd C for 0.8 miles
- The farm will be on the right hand side.

Notes:

Conservation, Education, and Economic Development Committee Meeting and Farm Tour



**Thursday, August 4, 2016
at 9:00 AM**

RSVP by Tuesday, August 2nd

Please contact Shane at (715) 421-8475
or swucherpennig@co.wood.wi.us if
you have any food restrictions or if you
have any questions.

CONSERVATION EDUCATION AND ECONOMIC DEVELOP- MENT COMMITTEE

DATE: Thursday, August 4, 2016

TIME: 9:00 a.m.

LOCATION: John Eron's Event Barn – 3471
County Road C, Stevens Point

1. Call meeting to order
2. Public Comments (brief comments/
statements regarding committee busi-
ness)
3. Review Correspondence
4. Consent Agenda
 - A. Approve minutes of previous
meeting
 - B. Approve bills
 - C. Receive staff activity reports
5. Risk and Injury Report
6. Planning & Zoning
 - A. Update on Community Assis-
tance Visit (CAV) and unre-
solved floodplain violations.
 - B. Review 2017 Planning & Zoning
Budget
 - C. Review 2017 Economic Devel-
opment Budget
7. Discussion/action on process for water
protection policies for Wood County.

8. UW Extension
 - A. UW Extension Reorganization Up-
date — Manley
 - B. Secretary position, update —
Manley
 - C. Clean Sweep Funding Resolution
— Manley
 - D. Resolution to attend Nat. 4-H
Agents Conference, New Orleans
— Viau
 - E. 4-H Camps and Farm Tech Days
— Brown
9. Land & Water Conservation Department
 - A. Review 2017 Land & Water Con-
servation budgets.
 - B. Approve and accept the low bid
received for Flying Dollar, LLC's
waste storage facility, waste trans-
fer system & vegetative treatment
area, for the purpose of basing
cost-share.
 - C. Discussion on Wetland Indicator
Soils policy.
 - D. Update on fall CEED tour.
 - E. Review Department Head goals
with CEED Committee.
 - F. Presentation by John Eron and
farm tour.
10. Schedule next regular committee meet-
ing – 9:00 am Wednesday, September 7,
2016.
11. Schedule any additional meetings if nec-
essary.
12. Adjourn

Hosted by John Eron & the Farmers of Mill Creek Watershed Council

Come and learn about soil and water conserva-
tion practices in the Mill Creek watershed. See
No-Till equipment used to prepare the soil and
plant soil conservation cover crops and buffer
strips along waterways leading to the Mill Creek.
Learn about cover crops and cover cropping tech-
niques that work with your cropping systems.
See and discuss erosion and how to address it.
Enjoy lunch from Noon – 1 pm prepared by Wood
County Land & Water Conservation Department.
Stop by anytime between 9 am and 1 pm for the
CEED meeting & a tour of the Eron Farm.

Thanks to our Collaborators:

Wood County Land and Water Conserva-
tion Department
Portage County Land and Water Conserva-
tion Division
UW-Extension, Portage County
Farmers of Mill Creek Watershed Council

Farmers of Mill Creek Watershed Council is a
group of farmers in the Mill Creek watershed who
have come together because we care about the
soil, water and farmers.

*The ultimate goal of the Farmers of Mill Creek
Watershed Council is to be stewards of environ-
mental sustainability for our land and water in our
watershed.*

*We'd also like to demonstrate to the public that
farmers are conservation leaders – we care about
our land and water and are doing everything we
can to take care of it.*