

## **EXECUTIVE COMMITTEE MEETING MINUTES**

**DATE:** Tuesday, August 16, 2016

**TIME:** 8:30 a.m.

**PLACE:** Room 114, Wood County Courthouse

**PRESENT:** Trent Miner, Hilde Henkel, Al Breu, Michael Feirer, Ed Wagner, Donna Rozar, Lance Pliml

**OTHERS PRESENT** (for part or all of meeting): Dennis Polach, Bill Clendenning, Marion Hokamp, Dave LaFontaine, Reuben Van Tassel, Brenda Nelson, Lori Heideman, Amy Kaup, Erik Engel, Dave Schreiber, Warren Kraft, Sue Kunferman, Chad Schooley, Jason Grenueberg, Ida Guse, Steve Gerzmehle, Kristi Anderson (Incourage)

The meeting was called to order by Chairman Miner.

**Public Comment** – Steve Gerzmehle requested more information on the tax deeded property sale. Miner stated the item has been removed from the agenda as the bid was withdrawn.

Discussion was held regarding a resolution concerning the Recruitment/Retention policy. Wagner informed the Committee the resolution did not pass in the Judicial & Legislative Committee due to an objection to some of the language in the policy. The resolution was not included in today's County Board packet; therefore, it will need to be presented to the County Board at the September meeting.

**Motion (Rozar/Pliml) to approve the resolution to adopt the Employee Recruitment and Retention Policy. The resolution will be forwarded to the County Board for consideration. 6 ayes, 1 nay (Supervisor Wagner). Motion carried.**

Dispatch Manager Heideman presented four options to the Committee for a new UPS backup system for the Dispatch Center. Discussion was held regarding each option. Heideman recommended option 4, which entails purchasing a separate battery backup system for each of the 6 work stations at a cost of \$15,000. She has money available in her budget to cover this expense and the systems can be used in the new Dispatch center.

**Motion (Feirer/Wagner) to move forward with purchasing battery backup systems for each of the 6 work stations at a cost of \$15,000. Motion carried unanimously.**

Maintenance Manager Van Tassel indicated he is identifying issues with the power for the Courthouse. The Courthouse is experiencing about a 10 volt loss. Currently the transformer is located inside the building and is approximately 60 years old (typical useful life—20 to 40 years). Water Works & Lighting (WW & LC) will not service the transformer because it is located in the building. Van Tassel believes it is necessary to have the transformer cleaned and inspected; and he would also like to install a remote connection outside of the building so in the event the current generator fails, another generator could be brought in. The approximate cost would be \$30,000. Discussion was held regarding replacement of the transformer. WW & LC would provide the transformer if a new one is installed outside the building, but the County will need to pay for the wiring into the building at an estimated cost of \$70,000 - \$100,000.

**Motion (Rozar/Feirer) to redirect \$30,000 from capital improvement funds to pay for the generator remote connection as well as cleaning and inspecting the current transformer, and to begin planning for replacement of the transformer. Motion carried unanimously.**

Chairman Miner made a recommendation to appoint Al Breu to the Executive Committee Subcommittee on Wisconsin Rapids Annex, River Block Building, and Relocation of Courthouse Departments.

**Motion (Wagner/Henkel) to approve the appointment of Al Breu to the above Executive Committee Subcommittee. Motion carried unanimously.**

**Motion (Pliml/Feirer) to adjourn the Executive Committee meeting at 8:57 a.m. Motion carried unanimously.**

Respectfully submitted and signed electronically,

***Donna M. Rozar***, secretary

Minutes taken and prepared by Brenda Nelson and reviewed by the Executive Committee secretary.