

EXECUTIVE COMMITTEE AGENDA

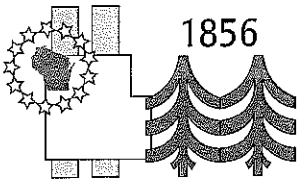
DATE: Tuesday, March 1, 2016

TIME: 8:00 a.m.

LOCATION: Courthouse - Room 115

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Monthly letter of comments from department heads
 - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Updates from Jason Gruenberg
 - (a) Update on Triangle Development a.k.a. Market St. Development and City of Wisconsin Rapids interest in acquiring Wood County Annex building
 - (b) Update from City of Wisconsin Rapids on using city-owned parking lot adjacent to Elks Club at intersection of McKinley St. and 4th Av. North
 - (c) It is anticipated that the committee will go into closed session pursuant to Wis. Stat. S. 19.85(1)(e) to deliberate negotiations for property to address parking needs of River Block building and then return to open session.
 - (d) Discuss Marshfield City Hall anticipated future sale and relocation of Human Services staff.
 - (e) Update and discussion on Wood County space needs pertaining to the Courthouse and River Block Building
5. **Maintenance**
 - (a) Review letter of comments
 - (b) Significant repairs to jail boiler
 - (c) Courthouse chiller replacement
 - (d) Discuss possibility of selling group homes
 - (e) Discuss River Block door locking system
6. **Safety & Risk Management**
 - (a) Review letter of comments.
7. **Information Technology**
 - (a) Review letter of comments
 - (b) Norwood Health Center Software Acquisition
8. **Wellness**
 - (a) Wellness Updates
 - (b) Designated smoking areas
 - (c) Wellness members roles & responsibilities approval
 - (d) Covered bike racks at Courthouse and River Block
9. **Treasurer**
 - (a) Review letter of comments
10. **Finance**
 - (a) Request to carryover excess Parks & Forestry revenues for capital projects
 - (b) Discuss first payment on River Block building loan
 - (c) Correspondence
 - Budget and actual reports for 12 months ended December 31, 2015
11. **Human Resources (HR)**
 - (a) Review resolution for a new Conservation Specialist position.
 - (b) Human Resources Information System (HRIS) update.
 - (c) Update from employee feedback meeting.
 - (d) Update from department head meeting.

- (e) The Executive Committee may go into closed session pursuant to §19.85 (1)(f), Wis. Stats., to discuss an update regarding an employee(s) complaint(s).
- (f) Return to open session.
- 12. Consider any agenda items for next meeting.
- 13. Set next regular committee meeting date.



Wood County WISCONSIN

Office of
Maintenance Coordinator
Terry Rickaby

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Maintenance Monthly Comments March 1, 2016

Maintenance staff met with Venture Architects and their engineers and City of Wisconsin Rapids building inspectors at River Block.

Additional microphones were purchased for the auditorium sound system from Connected Media Solutions; they reconfigured the system for the microphones and ensured there would be no interference with the sound system in Branch 3.

Ron's Refrigeration made repairs to cooling unit in IT server room and repairs to boiler in the jail.

Personnel from the City of Wisconsin Rapids did a walkthrough of the annex building across from the courthouse so they can determine the cost for demolition.

Worked with Complete Control for fire alarm system inspections in the courthouse and jail.

Rebuilt motors for air handler and condenser.

Numerous repairs done to Marshfield CBRF's including new floor in Adams Avenue CBRF.

Attended Space Needs Advisory Committee meetings.



Wood County WISCONSIN

SAFETY & RISK MANAGEMENT

Safety & Risk Management Letter of Comments – February 2016

Safety/Risk/Insurance/Work Comp - News & Activities:

- Renewing 2016 Professional Liability policy for Human Services.
- 2016 Audiograms completed in February.
- No lost time injuries year to date in Wood County.
- Sent notice to Professional Liability insurer of bridge jumper for listing in a suspense file.

Lost Time/ Restricted Duty/Medical Injuries: 3

- 02/03/2016 – Norwood HC – Employee sustained a contusion to scalp from a combative individual. Medical only.
- 02/11/2016 – Norwood HC – Employee sustained a contusion to scalp while working in a tight space. Medical only.
- 02/17/2016 – Edgewater – Employee sustained a chemical and dust exposure to lungs. Medical only.

First Aid Injuries: 6

- 02/03/2016 – Edgewater – Employee sustained back and leg strains moving a resident.
- 01/30/2016 – Sheriff's - Employee sustained a shoulder strain removing a stuck vehicle.
- 02/03/2016 – Maintenance – Employee sustained a neck strain while clearing snow from sidewalk.
- 02/05/2016 – Highway – Employee sustained a contusion to ankle while moving a timber.
- 02/18/2016 – Sheriff's – Employee sustained a laceration to middle finger while changing a belt on snowmobile.
- 02/18/2016 – Health – Employee sustained elbow contusion and neck strain from a slip and fall on black ice.

Property/Vehicle Damage Claims: 1

- 02/08//2016 – Sheriff's – Transport vehicle damaged by overhead door. Loss of \$456.00

Liability – Wood County - Notice of Injury and Claim: 2

- 01/26/2016 – Resident mailbox damage claim. \$25.00
- 02/02/2016 - Resident mailbox damage claim. \$26.32

Liability – Active Lawyer Notice of Injury and Claim / Lawsuits/ Court Cases: 1 new suit filed.

- Meyer vs. Wood County Clerk of Courts. Turned over to our liability insurance carrier for defense.
- Engen vs. Wood County Highway. Wood County No updates available.
- Nelson vs. Wood County Human Services. Claim dropped from Federal court. Court Branch1 reviewing briefs with a decision forthcoming.
- Waite retaliation claim. No updates available.

2016 Goals Progress:

Working on getting several HR related and one Highway safety training videos added to our intranet web site. Sending to departments by request until added to training site.

Working with our Wood County Sheriff's Department on vests purchases for carrying required equipment to reduce back injury incidents to Deputies.

Obtaining bump hats for Norwood due to recent head injury.

Maintenance installed shoulder harness type restraint in JD tractor for plowing due to recent neck strain.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

February, 2016

- ◆ Extensive work and time was put in the Sage HRMS, new payroll system this month. Several IT staff continued to assist HR with golive support, report creation, and continue to work on resolving issues. Numerous reports have been created to verify data accuracy and reports have been created in the new HRMS system.
- ◆ Spent significant time calculating and correcting Comp Time, Vacation, and Sick time balances in the new Sage HRMS system. HR will be making the final correction to the Sick time balances for all employees as information for each employee is verified.
- ◆ Staff worked to gather necessary information from ABRA (Previous HR software that is used to generate all 2015 W2's) to provided corrected W2s. IT staff merged necessary data, created a template to print on the forms, and printed the W2C forms. Four members of IT were involved in the correcting of the W2's for the HR department. This was a high priority and took considerable time from IT staff. Staff is also working to create the necessary files to upload corrections to SSA.
- ◆ Continued working on requested reports in TCM. Multiple programmers continue to work to provide Human Services with requested reports in a timely manner.
- ◆ Continued work on the Health Department's client tracking system to extend clinical charting features.
- ◆ Continued work on an updated website template which supports better viewing on mobile devices.
- ◆ Working with a vendor to plan the upgrade of Commvault backup software from version 9.0 to 11.0.
- ◆ Began planning and meeting with vendors to enable Health Inspection & Licensing to take web based renewal applications and fee payments.
- ◆ In the month of January, 391 helpdesk requests were created and staff completed 399 tickets. The current number of outstanding requests is 69. These numbers represent requests for service that come in daily from departments throughout the County.
- ◆ Setup and documented new video/phone conferencing connections. Researched information on security for Ubiety, (software used for video/phone conferencing) use in Human Services.
- ◆ Attended Space Needs Advisory Committee meetings that are held at the River Block building. Will continue to attend weekly meetings. Also met with Venture Architects regarding IT space needs.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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- ◆ Training and assistance is ongoing for new staff at the City of Marshfield and the City Wisconsin Rapids Finance departments and Wood County's Treasurer's office. First tax collection payment uploading, processing and settlement with the State is complete. Payment upload training included investigating and resolving the local treasurer's software lottery issues.
 - ◆ Assessment 2016 work roll training, generation, and dispersing for local assessors has begun.
 - ◆ Vendor investigation and preparation of documentation of requirements for a replacement tax system continues and is ongoing. One vendor demo was completed and a proposal received for review. Another vendor demo was just held February 25th.
 - ◆ Work on the Planning and Zoning Sanitary Permit system continues including data imports and code to eliminate the legacy permit system.
 - ◆ Met with Dell to learn about possible ways to create efficiencies in the IT department and learned about new technologies available to assist with automation.
 - ◆ Interviewed several people for the Network Analyst positions. There are currently two openings; one as a result of an internal promotion and the other is the new 2016 position created. Recruitment will continue into March.
 - ◆ Planning and preparation for the required HIPAA Security Risk Analysis continues. This is a required assessment and will be an ongoing project that will include all departments that need to be in HIPAA compliance. A kick off meeting was held February 25th and included staff from Human Services, Human Resources, IT, Edgewater, Health, Corporation Counsel, and Veterans.
 - ◆ Configured and replaced 8 computers in January.

TREASURER'S REPORT

03-01-2016

By: H. Gehrt

- All Municipalities' made their February settlements with the County for taxes collected through January 31.
- I submitted the Tax District Treasurer's Settlement report for each Municipality to the State.
- I submitted the Lottery and Gaming Credit and First Dollar Credit Report to the State.
- In reviewing our banking information, I found that our account with AbbyBank was classified wrong. It was classified as a savings account getting .40% interest, not a municipal savings account which gets .60% interest. It has now been corrected and the County received back interest at the corrected rate for the month of January.
- I opened a Public Depositors account with Farmers & Merchants bank that offers a .65% interest rate to maximize our return and I am looking into closing our Associated Bank account as the interest has dropped from .15% to .10% over the last 3 months. Before that would happen, I am looking into other options the bank could possibly offer to help maximize our return with them.
- I participated in a vendor tax software demonstration on Feb. 9 and another vendor demonstration on Feb. 25. The software sure has a lot of good qualities to offer like being able to have forms auto fill in and then can be reviewed and shipped off to the State at a touch of the button. This would save a lot of time and work and energy on my part and office staff. I will continue to share my thoughts and ideas with Systems until a vendor is selected. We hope to have a vendor picked soon and if all goes well, we would like to be running tax bills out of the new system this December.
- I helped the County Clerk's office out by participating in canvassing the late arriving absentee ballots form the February Spring primary.
- I participated in the February Department Head Meeting.

Executive Committee
Monthly Comments on Agenda Items
Finance Department – Mike Martin
Tuesday, March 1, 2016

Comment on Agenda Items

10a. Request to carryover excess Parks & Forestry revenues to capital projects

The Parks & Forestry department estimated, during the 2016 budget process, that \$243,866 of unused levy would be returned from the 2015 levy. The actual surplus is \$129,342 more than that due mostly to higher than anticipated timber sales and parks charges. The department is requesting that the \$129,342 be transferred into the parks capital project fund.

There are preliminary negative variances in other departments that should be taken into account when considering this request.

10b. Discuss first payment on River Block building loan

The first payment of \$250,000 plus interest will be due on March 31st. I am proposing that Building Maintenance fund this initial payment. I am proposing that the \$3,000,000 for the building purchase plus remodeling be refinanced with the annual highway borrowing this summer.

10c. Correspondence

- 1) Updated budget and actual reports for 12 months ended December 31, 2016.

Departmental Activity

The department has been busy getting final adjustments done as we prepare for the annual audit.



Wood County

WISCONSIN

HUMAN RESOURCES DEPARTMENT

Interdepartmental Memo

February 24, 2016

To: Trent Miner, Peter Hendler, Donna Rozar, Hilde Henkel and Lance Pliml

From: Warren Kraft

Subject: Human Resources (HR) Monthly Letter of Comments – March 2016

General Highlights:

- We have spent a considerable amount of time troubleshooting payroll problems with the new HRMS system. We are entering into the fifth payroll and each payroll has had its own unique set of problems. My thanks to the IT, Finance and HR teams for working together and resolving them.
- I conducted a two-hour seminar on FMLA & Wisconsin FMLA for the Human Services administrative team.
- I served as impartial hearing officer for Marathon County.
- Online Cyber Recruiter system: 24 open positions in the system and 48 applicants, as of January 25, 2016. 1,961 applicants have applied through Cyber Recruiter since its launch on April 17, 2015.

For specific information on HR activities, please contact the HR Department.

Comments from the County Clerk
March 2016 Executive Committee Meeting

I'm surprised. Not one provisional balloting situation came up in all of Wood County at the February primary. I would have thought that at least one person would have forgotten they needed to now produce Voter Photo ID or refused to provide it. It's wonderful that we didn't have any, but still surprising to me. Onward to the April 5th election. Most people don't realize how early ballots have to be ordered for the April election. It's right now while we're still entering voter participation from the election that just happened. It's always a guessing game and relying on past experiences. It's watching the news to determine how much of a player Wisconsin will be in the presidential nomination process as well as anticipating how 'hot' local races will become that will affect pockets of higher turnout.

WisVote is the new statewide system that is replacing SVRS. The new system has proven to be quite user friendly, but while implementing anything new, the learning curve for us and the bug fixing at the other end can prove to be frustrating, especially when trying to accomplish time sensitive duties. I believe that our March WCCO (Wisconsin County Constitutional Officers) conference in Madison, we'll be getting some feedback on fixes, etc.

The Elections Coordinator for the city of Wisconsin Rapids and I did a show for RCCA regarding elections that focused on Voter Photo ID. They plan on replaying it for future elections. I and a member of the League of Women Voters did a show with Carl Hilke on the same subject. I'm scheduled to speak also to the State Association of Senior Center Directors in April who will be holding their state conference at the Mead Inn. If you have any groups in your world that would benefit from more information regarding VPID I'd be happy to speak to them.

The blood drive wasn't as successful as in previous years. The total was 38 pints. They're always happy with whatever is obtained, but I hate not to reach goal. I'll work on ways to increase the numbers next year!

Staff is viewing the required safety training power points in between other duties.

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COUNTY BOARD
January 2016 vouchers

REPORT ON CLAIMS
Paid February 2016

#1

| DEPT CODE | CLAIMANT | NATURE OF CLAIM | AMOUNT |
|--------------|--------------------------------|------------------|--------------------|
| PD-PP | Wisconsin Employee Trust Funds | Retirement | ? |
| CB | Robert Ashbeck | January Per Diem | \$ 280.00 |
| CB | Allen Breu | January Per Diem | \$ 245.00 |
| CB | William Clendenning | January Per Diem | \$ 415.00 |
| CB | Kenneth Curry | January Per Diem | \$ 200.00 |
| CB | Mike Feirer | January Per Diem | \$ 285.00 |
| CB | Brad Hamilton | January Per Diem | \$ 195.00 |
| CB | Peter Hendler | January Per Diem | \$ 180.00 |
| CB | Hilde Henkel | January Per Diem | \$ 365.00 |
| CB | Marion Hokamp | January Per Diem | \$ 310.00 |
| CB | Bill Leichtnam | January Per Diem | \$ 370.00 |
| CB | Doug Machon | January Per Diem | \$ 285.00 |
| CB | Trent Miner | January Per Diem | \$ 325.00 |
| CB | Lance Plimi | January Per Diem | \$ 470.00 |
| CB | Dennis Polach | January Per Diem | \$ 230.00 |
| CB | Donna Rozar | January Per Diem | \$ 230.00 |
| CB | Ed Wagner | January Per Diem | \$ 190.00 |
| CB | William Winch | January Per Diem | \$ 230.00 |
| CB | Joe Zurfluh | January Per Diem | \$ 350.00 |
| CB | Dennis Bangart | January Per Diem | \$ 80.00 |
| CB | Northwoods Laser & Embroidery | Plaques | \$ 101.50 |
| | | | |
| | | | |
| | | | |
| | | | |
| TOTAL | | | \$ 5,336.50 |

Chairman

Executive Committee

Page 1 of 1

[illegible]

Lance Plimi

COMMITTEE REPORT
SAFETY, WORK COMP
AND INSURANCE
FEBRUARY 2016

#1 3c

| VOUCHER# | VENDOR | DESCRIPTION | AMOUNT |
|----------|---|--------------------------------|-----------------|
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$33.08 |
| PREPAID | WI COUNTY MUTUAL INSURANCE CORP | ADDITIONAL INSURED ENDORSEMENT | \$250.00 |
| PREPAID | MARSHFIELD GLASS LLC | VEHICLE DAMAGE REPAIR BILL | \$50.00 |
| | | INSURANCE TOTAL | \$333.08 |
| | ALL THE BELOW WERE PAID BY AEGIS (TPA) | | |
| PREPAID | ISO SERVICES INC | WC MED REIMBURSE | \$12.75 |
| PREPAID | ISO SERVICES INC | WC MED REIMBURSE | \$12.75 |
| PREPAID | STOIBER CHIROPRACTIC | WC MED REIMBURSE | \$115.00 |
| PREPAID | STOIBER CHIROPRACTIC | WC MED REIMBURSE | \$135.00 |
| PREPAID | MILE BLUFF CLINIC | WC MED REIMBURSE | \$166.00 |
| PREPAID | WISCONSIN RIVER OTHOPAEDICS | WC MED REIMBURSE | \$100.80 |
| PREPAID | DRAHT CHIROPRACTIC | WC MED REIMBURSE | \$398.50 |
| PREPAID | DRAHT CHIROPRACTIC | WC MED REIMBURSE | \$171.50 |
| PREPAID | ROBERTS AND ASSOCIATES PHYSIC | WC MED REIMBURSE | \$849.77 |
| PREPAID | ASPIRUS DOCTORS CLINIC | WC MED REIMBURSE | \$148.00 |
| PREPAID | ASPIRUS DOCTORS CLINIC | WC MED REIMBURSE | \$148.00 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$351.72 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$351.72 |
| PREPAID | WORK COMP CLAIM | TTD | \$512.80 |
| PREPAID | WORK COMP CLAIM | TTD | \$463.60 |
| PREPAID | ISO SERVICES INC | WC MED REIMBURSE | \$12.75 |
| PREPAID | ISO SERVICES INC | WC MED REIMBURSE | \$12.75 |
| PREPAID | ISO SERVICES INC | WC MED REIMBURSE | \$12.75 |
| PREPAID | ISO SERVICES INC | WC MED REIMBURSE | \$12.75 |
| PREPAID | STOIBER CHIROPRACTIC | WC MED REIMBURSE | \$560.00 |
| PREPAID | WISCONSIN RIVER OTHOPAEDICS | WC MED REIMBURSE | \$68.87 |
| PREPAID | THE ALARIS GROUP INC | WC MED REIMBURSE | \$433.50 |
| PREPAID | THE ALARIS GROUP INC | WC MED REIMBURSE | \$229.50 |
| PREPAID | THE ALARIS GROUP INC | WC MED REIMBURSE | \$25.50 |
| PREPAID | THE ALARIS GROUP INC | WC MED REIMBURSE | \$229.50 |
| PREPAID | THE ALARIS GROUP INC | WC MED REIMBURSE | \$714.98 |
| PREPAID | THE ALARIS GROUP INC | WC MED REIMBURSE | \$501.43 |
| PREPAID | THE ALARIS GROUP INC | WC MED REIMBURSE | \$1,536.50 |
| PREPAID | ASPIRUS DOCTORS CLINIC | WC MED REIMBURSE | \$148.00 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$510.22 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$692.58 |
| PREPAID | WORK COMP CLAIM | TTD | \$351.54 |
| PREPAID | WORK COMP CLAIM | TTD | \$512.80 |
| PREPAID | ERIC C. PEASE | ATTORNEY FEES | \$87.82 |
| PREPAID | LINDNER & MARSACK | ATTORNEY FEES | \$131.50 |
| PREPAID | ASPIRUS DOCTORS CLINIC | WC MED REIMBURSE | \$7.50 |
| PREPAID | WORK COMP CLAIM | TTD | \$351.54 |
| PREPAID | MILE BLUFF CLINIC | WC MED REIMBURSE | \$323.82 |
| PREPAID | WISCONSIN RIVER OTHOPAEDICS | WC MED REIMBURSE | \$412.40 |
| PREPAID | WISCONSIN RIVER OTHOPAEDICS | WC MED REIMBURSE | \$153.05 |
| PREPAID | WORK COMP CLAIM | TTD | \$512.80 |
| PREPAID | ROBERTS AND ASSOCIATES PHYSIC | WC MED REIMBURSE | \$345.19 |
| PREPAID | COAST TO COAST WISCONSIN LLC | WC MED REIMBURSE | \$232.37 |
| PREPAID | ASPIRUS DOCTORS CLINIC | WC MED REIMBURSE | \$148.00 |
| PREPAID | ERIC C. PEASE | ATTORNEY FEES | \$87.82 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$25.46 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$225.72 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$27.43 |
| PREPAID | RISING MEDICAL SOLUTIONS | BILL REVIEW SERVICES | \$41.05 |
| PREPAID | WORK COMP CLAIM | TTD | \$463.60 |
| PREPAID | ST. JOSEPHS HOSPITAL | WC MED REIMBURSE | \$1,816.21 |

COMMITTEE REPORT
SAFETY, WORK COMP
AND INSURANCE
FEBRUARY 2016

#1

| | | | |
|---------|-----------------------------|----------------------|--------------------|
| PREPAID | CENTRAL WI RADIOLOGISTS SC | WC MED REIMBURSE | \$191.05 |
| PREPAID | MILE BLUFF CLINIC | WC MED REIMBURSE | \$166.00 |
| PREPAID | WISCONSIN RIVER OTHOPAEDICS | WC MED REIMBURSE | \$210.63 |
| PREPAID | WISCONSIN RIVER OTHOPAEDICS | WC MED REIMBURSE | \$618.60 |
| PREPAID | WISCONSIN RIVER OTHOPAEDICS | WC MED REIMBURSE | \$206.20 |
| PREPAID | WISCONSIN RIVER OTHOPAEDICS | WC MED REIMBURSE | \$100.80 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$66.64 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$209.57 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$132.60 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$432.34 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$202.15 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$132.60 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$288.00 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$2,762.56 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$412.25 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$19.58 |
| PREPAID | RISING MEDICAL SOLUTIONS | BILL REVIEW SERVICES | \$176.75 |
| PREPAID | WORK COMP CLAIM | TTD | \$351.54 |
| PREPAID | WORK COMP CLAIM | TTD | \$512.80 |
| PREPAID | ERIC C. PEASE | ATTORNEY FEES | \$87.82 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$289.45 |
| PREPAID | MARSHFIELD CLINIC | WC MED REIMBURSE | \$148.70 |
| | | TOTAL | \$23,615.74 |

TTD - TEMPORARY TOTAL DISABILITY
TPD - TEMPORARY PARTIAL DISABILITY

Norwood 13 - \$1,463.90
PPD - PARTIAL PERMANENT DISABILITY
DB - DEATH BENEFIT

CHAIRMAN

Report of Claims for

FINANCE - February 2016

For the range of vouchers: 14160016 14160099

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|--------------|-------------------------|--------------------------------|------------|------------|------|
| 14160016 | SPRINGSTED INCORPORATED | 2015 Continuing debt disclosur | 01/14/2016 | 1000.00 | P |
| Grand Total: | | | | \$1,000.00 | |

Committee Chair

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

Report of Claims for COUNTY CLERK - FEBRUARY 2016

For the range of vouchers: 06150332 061533 06160019 06160055

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|--------------|-----------------------------------|--------------------------------|------------|-------------|------|
| 06160033 | ASHBECK ROBERT | R ASHBECK MILEAGE JAN 2016 | 02/16/2016 | 66.96 | P |
| 06160034 | BANGART DENNIS | D BANGART JAN 16 MILEAGE | 02/16/2016 | 73.44 | P |
| 06150332 | BEAR GRAPHICS INC | GAB-120 Absentee env | 02/01/2016 | 129.65 | P |
| 06160053 | BEAR GRAPHICS INC | Election frms, GAB-102,103 etc | 02/22/2016 | 667.48 | |
| 06160035 | BREU ALLEN | A BREU JAN 16 MILEAGE | 02/16/2016 | 70.20 | P |
| 06160026 | CASTLEROCK VETERINARY CLINIC | Animal Claim-Ser 1/20,22 & 27 | 02/08/2016 | 80.41 | P |
| 06160030 | CENTURYLINK | Various Dept Long Dist Telepho | 02/15/2016 | 115.53 | P |
| 06160036 | CLENDENNING WILLIAM | W CLENDENNING JAN 16 MILEAGE | 02/16/2016 | 200.34 | P |
| 06160037 | CURRY KENNETH | K CURRY JAN 16 MILEAGE | 02/16/2016 | 7.56 | P |
| 06160022 | ELECTION SYSTEMS & SOFTWARE | Coding for 2 16 2016 election | 02/01/2016 | 3073.65 | P |
| 06160038 | FEIRER MICHAEL | M FEIRER JAN 16 MILEAGE | 02/16/2016 | 118.80 | P |
| 06160039 | HAMILTON BRAD R | B HAMILTON JAN 16 MILEAGE | 02/16/2016 | 7.56 | P |
| 06160040 | HENDLER PETER O | P HENDLER JAN 16 MILEAGE | 02/16/2016 | 39.96 | P |
| 06160041 | HENKEL HILDE | H HENKEL JAN 16 MILEAGE | 02/16/2016 | 58.32 | P |
| 06160042 | HOKAMP MARION | M HOKAMP JAN 16 MILEAGE | 02/16/2016 | 4.32 | P |
| 06160052 | HOKS DAVID E | Bd of Canvass 2/18/2016 | 02/22/2016 | 40.00 | |
| 06160019 | LANGTON DENNIS | Jan 2016 delivers | 02/01/2016 | 190.00 | P |
| 06160043 | LEICHTNAM BILL | B LEICHTNAM JAN 16 MILEAGE | 02/16/2016 | 97.20 | P |
| 06160044 | MACHON DOUG | D MACHON JAN 16 MILEAGE | 02/16/2016 | 125.82 | P |
| 06160045 | MACIEJEWSKI JANE | J MACIEJEWSKI JAN 16 MILEAGE | 02/16/2016 | 24.84 | P |
| 06160046 | MINER TRENT | T MINER JAN 16 MILEAGE | 02/16/2016 | 81.00 | P |
| 06160047 | PLIML LANCE | L PLIML JAN 16 MILEAGE | 02/16/2016 | 138.57 | P |
| 06160032 | REGISTRATION FEE TRUST | L92-82J, 660-GSV,HR5707 | 02/16/2016 | 311.25 | P |
| 06160023 | REGISTRATION FEE TRUST | TRAILER REG | 02/01/2016 | 232.50 | P |
| 06160055 | REGISTRATION FEE TRUST | L92-85J-88J,606-WNP,GZ4747,330 | 02/23/2016 | 1164.50 | |
| 06160028 | REGISTRATION FEE TRUST | L92-80J, 128-WJC | 02/09/2016 | 241.75 | P |
| 06160031 | RIVER CITIES COMMUNITY ACCESS | DVD for CB 1 19 2016 | 02/15/2016 | 20.00 | P |
| 06160048 | ROZAR DONNA | D ROZAR JAN 16 MILEAGE | 02/16/2016 | 165.24 | P |
| 06160025 | SOLARUS | VAR DEPT PH BILLS FEB 2016 | 02/08/2016 | 12916.51 | P |
| 06160024 | TDS TELECOM | VAR DEPT TDS PH BILLS JAN 2016 | 02/05/2016 | 310.59 | P |
| 06160029 | UNITED MAILING SERVICE | MAIL FEES 1/4 - 1/26/16 | 02/12/2016 | 1045.75 | P |
| 06160054 | UNITED PARCEL SERVICE | REPLENISH UPS ACCT FEB 2016 | 02/23/2016 | 150.00 | |
| 06150333 | VICENTE JESSICA | DEC 15 MILEAGE | 02/01/2016 | 106.95 | P |
| 06160049 | WAGNER ED | E WAGNER JAN 16 MILEAGE | 02/16/2016 | 35.64 | P |
| 06160021 | WI COUNTY CONSTITUTIONAL OFFICERS | WIS307 | 02/01/2016 | 165.00 | P |
| 06160050 | WINCH WILLIAM | W WINCH JAN 16 MILEAGE | 02/16/2016 | 33.48 | P |
| 06160027 | WISCONSIN MEDIA | VAR ADS 12/28/15 - 1/31/16 | 02/09/2016 | 1275.12 | P |
| 06160020 | WOODTRUST BANK NA | 2016 VISA charges January | 02/01/2016 | 389.02 | P |
| 06160051 | ZURFLUH JOSEPH SR | J ZURFLUH JAN 16 MILEAGE | 02/16/2016 | 32.94 | P |
| Grand Total: | | | | \$24,007.85 | |

Committee Chair

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Committee Member

Committee Member

Committee Member

Committee Member

For the range of vouchers: 27150472 27150478 27160014 27160043

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|----------|--------------------------------|--------------------------------|------------|-----------|------|
| 27150472 | CCB TECHNOLOGY | ONSITE LABOR CHARGES | 01/27/2016 | 225.00 | P |
| 27150473 | CORE BTS INC | GALAXY SOFTWARE SUPPORT | 11/30/2015 | 21192.71 | P |
| 27150474 | INSPIRITY BUSINESS SERVICES LP | HRMS PROJECT | 12/28/2015 | 32200.00 | P |
| 27150475 | EO JOHNSON COMPANY INC | PAPERCUT BILLING 4TH QTR 2015 | 12/31/2015 | 13692.66 | P |
| 27150476 | CDW GOVERNMENT INC | CREDIT - CORE/CLOSET SWITCHES | 02/08/2016 | (1195.78) | P |
| 27150477 | CDW GOVERNMENT INC | CREDIT MEMO - P&Z TABLET | 01/15/2016 | (38.70) | P |
| 27150478 | KAUP AMY | FALL 2015 EDUCATION REIMB | 12/31/2015 | 1998.55 | P |
| 27160014 | FRONTIER COMMUNICATIONS | PHONE CHARGES | 01/22/2016 | 1109.78 | P |
| 27160015 | FRONTIER COMMUNICATIONS | PHONE CHARGES | 01/22/2016 | 542.00 | P |
| 27160016 | US CELLULAR | CELL PHONE CHGS ACCT 277407322 | 01/16/2016 | 1967.06 | P |
| 27160017 | US CELLULAR | CELL PHONE CHGS ACCT 217293182 | 01/20/2016 | 670.14 | P |
| 27160018 | US CELLULAR | CELL PHONE CHGS ACCT 203538532 | 01/20/2016 | 927.69 | P |
| 27160019 | US CELLULAR | CELL PHONE CHGS ACCT 203391922 | 01/20/2016 | 138.63 | P |
| 27160020 | CDW GOVERNMENT INC | UPS BATTERY - DATA CENTER | 01/18/2016 | 333.77 | P |
| 27160021 | CDW GOVERNMENT INC | P&Z TABLET PROTECTOR | 01/25/2016 | 12.82 | P |
| 27160022 | CDW GOVERNMENT INC | BASIC MICE | 01/26/2016 | 136.35 | P |
| 27160023 | CDW GOVERNMENT INC | ADAPTER - TRNG RM PROJECTOR | 01/27/2016 | 5.91 | P |
| 27160024 | CDW GOVERNMENT INC | P&Z (HEATHER) TABLET | 01/27/2016 | 1474.22 | P |
| 27160025 | CDW GOVERNMENT INC | 8851 PHONES | 01/28/2016 | 20110.01 | P |
| 27160026 | CDW GOVERNMENT INC | P&Z (HEATHER) TABLET | 01/30/2016 | 314.90 | P |
| 27160027 | CDW GOVERNMENT INC | HDMI / DVI ADAPTER | 02/02/2016 | 13.04 | P |
| 27160028 | CDW GOVERNMENT INC | P&Z (HEATHER) POWER SUPPLY | 02/03/2016 | 62.01 | P |
| 27160029 | DELL MARKETING L P | 12TH ST LAPTOP WORKSTATION | 01/19/2016 | 76.99 | P |
| 27160030 | DELL MARKETING L P | 12TH ST LAPTOP WORKSTATION | 01/19/2016 | 30.09 | P |
| 27160031 | DELL MARKETING L P | 12TH ST LAPTOP WORKSTATION | 01/19/2016 | 174.99 | P |
| 27160032 | DELL MARKETING L P | 12TH ST LAPTOP WORKSTATION | 01/25/2016 | 1336.94 | P |

For the range of vouchers: 27150472 27150478 27160014 27160043

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|----------|--------------------------------|------------------------------|--------------|--------------|------|
| 27160033 | DELL MARKETING L P | WENDYS LAPTOP | 01/28/2016 | 239.78 | P |
| 27160034 | DELL MARKETING L P | HR (WARREN) 2ND MONITOR | 01/31/2016 | 174.99 | P |
| 27160035 | DELL MARKETING L P | WENDYS LAPTOP | 02/01/2016 | 1506.63 | P |
| 27160036 | CURRENT TECHNOLOGIES INC | NORWOOD TOWER FIBER PROJECT | 01/20/2016 | 849.00 | P |
| 27160037 | CURRENT TECHNOLOGIES INC | FIBER CABLES | 01/28/2016 | 155.76 | P |
| 27160038 | FLUXLIGHT INC | SFP NORWOOD TOWER | 01/13/2016 | 1530.50 | P |
| 27160039 | INSPERITY BUSINESS SERVICES LP | HRMS SUPPORT (HR) | 01/28/2016 | 10000.00 | P |
| 27160040 | SHI INTERNATIONAL CORP | WINDOWS 2012 RDS CALS | 01/27/2016 | 8195.00 | P |
| 27160041 | US BANK | CREDIT CARD CHARGES | 01/26/2016 | 1573.23 | P |
| 27160042 | BARDACHIWSKI IHOR | MILEAGE | 01/31/2016 | 82.08 | P |
| 27160043 | BAYCOM INC | 2 TOUGHBOOKS - SHERIFFS DEPT | 02/10/2016 | 7920.00 | P |
| | | | Grand Total: | \$129,738.75 | |

Committee Chair

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Report of Claims for

TREASURER

For the range of vouchers: 28160026 28160046

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|-----------|----------------------------------|-------------------------------|--------------|--------------|------|
| 28160026 | GOETZ ABSTRACT & TITLE INC | TITLE REPORTS | 01/28/2016 | 360.00 | P |
| 28160027 | TOWN OF GRAND RAPIDS | SPECIAL CHARGES FORWARDED | 01/31/2016 | 436.04 | P |
| 28160028R | TOWN OF PORT EDWARDS | SPECIAL CHARGES FORWARDED | 02/11/2016 | 609.97 | P |
| 28160029 | TOWN OF RICHFIELD | SPECIAL CHARGES FORWARDED | 01/31/2016 | 246.76 | P |
| 28160030 | TOWN OF ROCK TREAS LISA M WALLIS | SPECIAL CHARGES FORWARDED | 01/31/2016 | 254.82 | P |
| 28160031 | TOWN OF SARATOGA | SPECIAL CHARGES FORWARDED | 01/31/2016 | 1068.21 | P |
| 28160032 | VILLAGE OF HEWITT | SPECIAL CHARGES FORWARDED | 01/31/2016 | 1279.12 | P |
| 28160033 | VILLAGE OF PORT EDWARDS TREAS | SPECIAL CHARGES FORWARDED | 01/31/2016 | 259.60 | P |
| 28160034 | CITY OF NEKOOSA TREASURER | SPECIAL CHARGES FORWARDED | 01/31/2016 | 305.14 | P |
| 28160035 | CITY OF MARSHFIELD | SPECIAL CHARGES FORWARDED | 01/31/2016 | 23035.58 | P |
| 28160036 | CITY OF MARSHFIELD | SPECIAL ASSESSMENTS FORWARDED | 01/31/2016 | 511.20 | P |
| 28160037 | CITY OF WISCONSIN RAPIDS | SPECIAL ASSESSMENTS FORWARDED | 01/31/2016 | 1612.60 | P |
| 28160038 | GOETZ ABSTRACT & TITLE INC | TITLE REPORTS | 02/09/2016 | 494.00 | P |
| 28160039 | WI DEPT OF ADMINISTRATION | WIS LAND INFO | 02/09/2016 | 5355.00 | P |
| 28160040 | STATE OF WISCONSIN TREASURER | CLERK OF COURTS REVENUES | 02/15/2016 | 133891.19 | P |
| 28160041 | WATER WORKS & LIGHTING COMM | TAX DEED PROPERTY WWLC | 02/16/2016 | 56.26 | P |
| 28160042 | DACHEL PAUL | BURIAL FUND REIMBURSEMENT | 02/23/2016 | 341.10 | P |
| 28160043 | STATE OF WISCONSIN DNR | PAY DELQ PP | 02/23/2016 | 10.71 | P |
| 28160044 | TOWN OF GRAND RAPIDS | SPECIAL CHGS 07-03179 | 02/23/2016 | 607.00 | P |
| 28160045 | WOOD COUNTY CLERK OF COURTS | EVICTON 34-05515 | 02/23/2016 | 94.50 | P |
| 28160046 | WOODTRUST BANK | JAN SERVICE FEES | 02/23/2016 | 871.75 | P |
| | | | Grand Total: | \$171,700.55 | |

For the range of vouchers: 19160047 19160157 50120197 50120198

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|----------|--|--------------------------------|------------|---------|------|
| 19160047 | ACE HARDWARE | FURNACE FILTERS | 01/20/2016 | 15.92 | P |
| 19160048 | ACE HARDWARE | PARTS | 01/21/2016 | 20.32 | P |
| 19160049 | ACE HARDWARE | PARTS, SUPPLIES & TOOLS | 01/25/2016 | 9.98 | P |
| 19160050 | ACE HARDWARE | PARTS, SUPPLIES & TOOLS | 01/26/2016 | 44.95 | P |
| 19160051 | ACE HARDWARE | PARTS, SUPPLIES & TOOLS | 01/27/2016 | 9.60 | P |
| 19160052 | G & K SERVICES | MAT CLEANING HUMAN SERVICES | 01/20/2016 | 131.55 | P |
| 19160053 | G & K SERVICES | MAT CLEANING COURTHOUSE | 01/27/2016 | 525.74 | P |
| 19160054 | KOLO TRUCKING AND EXCAVATING INC | SNOW PLOWING COURTHOUSE | 01/19/2016 | 1420.00 | P |
| 19160055 | KOLO TRUCKING AND EXCAVATING INC | SNOW PLOWING HUMAN SERVICES | 01/19/2016 | 280.00 | P |
| 19160056 | KOLO TRUCKING AND EXCAVATING INC | SNOW PLOWING JOINT USE | 01/19/2016 | 352.50 | P |
| 19160057 | KOLO TRUCKING AND EXCAVATING INC | SNOW PLOWING RIVER BLOCK | 01/19/2016 | 190.00 | P |
| 19160058 | OTIS ELEVATOR CO | CH ELEVATOR SERVICE CONTRACT | 01/20/2016 | 1650.96 | P |
| 19160059 | POWER PAC INC | BRUSHES FOR JOHN DEERE | 01/27/2016 | 468.90 | P |
| 19160060 | RON'S REFRIGERATION & AC INC | REPAIR JAIL WALK IN FREEZER | 01/21/2016 | 509.75 | P |
| 19160061 | RON'S REFRIGERATION & AC INC | REPAIR A/C REG OF DEEDS VAULT | 01/21/2016 | 392.50 | P |
| 19160062 | SCHILLING SUPPLY COMPANY | ICE MELT | 01/26/2016 | 539.00 | P |
| 19160063 | WISCONSIN VALLEY CONCRETE PRODUCTS | PARTS, TOOLS | 01/22/2016 | 213.85 | P |
| 19160064 | WOOD COUNTY TREASURER | 2014 TAXES DUE PARCEL 34-07749 | 01/22/2016 | 1219.74 | P |
| 19160065 | WOODTRUST BANK NA | HVAC VALVE PROJECT | 01/20/2016 | 2492.65 | P |
| 19160066 | ACE HARDWARE | PARTS, SUPPLIES & TOOLS | 01/28/2016 | 11.15 | P |
| 19160067 | COMPLETE CONTROL | HVAC REPAIR | 01/26/2016 | 116.00 | P |
| 19160068 | ERON & GEE/HERMAN'S PLUMBING & HEATING | BACKFLOW PREVENTER TESTS | 01/27/2016 | 260.00 | P |
| 19160069 | GRAINGER (Maintenance) | JAIL LIGHT BULBS | 01/27/2016 | 70.80 | P |
| 19160070 | GRAINGER (Maintenance) | CH HVAC PARTS | 01/27/2016 | 119.01 | P |
| 19160071 | KOLO TRUCKING AND EXCAVATING INC | SNOW PLOWING COURTHOUSE | 01/31/2006 | 535.00 | P |
| 19160072 | KOLO TRUCKING AND EXCAVATING INC | SNOW PLOWING RIVER BLOCK | 01/31/2006 | 95.00 | P |

Report of Claims for

MAINTENANCE / PURCHASING
FEBRUARY 2016

For the range of vouchers: 19160047 19160157 50120197 50120198

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|----------|----------------------------------|--------------------------------|------------|----------|------|
| 19160073 | KOLO TRUCKING AND EXCAVATING INC | SNOW PLOWING HUMAN SERVICES | 01/31/2006 | 105.00 | P |
| 19160074 | KOLO TRUCKING AND EXCAVATING INC | SNOW PLOWING JOINT USE | 01/31/2006 | 177.50 | P |
| 19160075 | MENARDS - PLOVER | PARTS/SUPPLIES | 01/26/2016 | 198.38 | P |
| 19160076 | MENARDS - PLOVER | CREDIT MEMO | 01/28/2016 | (87.28) | P |
| 19160077 | ORKIN PEST CONTROL | PEST CONTROL HUMAN SERVICES | 02/01/2016 | 136.05 | P |
| 19160078 | SUPERIOR CHEMICAL CORPORATION | ICE MELT | 01/29/2016 | 1547.25 | P |
| 19160079 | WASTE MANAGEMENT | WASTE DISPOSAL HUMAN SERVICES | 02/01/2016 | 194.71 | P |
| 19160080 | WASTE MANAGEMENT | WASTE DISPOSAL COURTHOUSE | 02/01/2016 | 862.57 | P |
| 19160081 | WASTE MANAGEMENT | WASTE DISPOSAL JOINT USE | 02/01/2016 | 70.48 | P |
| 19160082 | WATER WORKS & LIGHTING COMM | ELECTRIC SERVICE COURTHOUSE | 01/26/2016 | 11757.98 | P |
| 19160083 | WATER WORKS & LIGHTING COMM | WATER/SEWER/ELEC AIRPORT CBRF | 01/26/2016 | 304.67 | P |
| 19160084 | WATER WORKS & LIGHTING COMM | WATER/SEWER/ELEC JOINT USE | 01/26/2016 | 216.96 | P |
| 19160085 | WATER WORKS & LIGHTING COMM | ELEC SERVICE SHERIFF LOCKUP | 01/26/2016 | 102.79 | P |
| 19160086 | WATER WORKS & LIGHTING COMM | OUTDOOR LIGHTS SHERIFF LOCKUP | 01/26/2016 | 10.30 | P |
| 19160087 | WATER WORKS & LIGHTING COMM | WATER/SEWER RIVER BLOCK | 01/26/2016 | 166.76 | P |
| 19160088 | WATER WORKS & LIGHTING COMM | OUTSIDE LIGHTING RIVER BLOCK | 01/26/2016 | 109.89 | P |
| 19160089 | WATER WORKS & LIGHTING COMM | WATER/SEWER/ELEC HUMAN SERVICE | 01/26/2016 | 1107.09 | P |
| 19160090 | VAN TASSEL REUBEN | REIMB FOR JD PARTS | 01/27/2016 | 19.99 | P |
| 19160091 | ACE HARDWARE | PARTS, SUPPLIES & TOOLS | 02/04/2016 | 24.04 | P |
| 19160092 | ACE HARDWARE | PARTS, SUPPLIES & TOOLS | 02/04/2016 | 16.20 | P |
| 19160093 | ACE HARDWARE | PARTS, SUPPLIES & TOOLS | 02/05/2016 | 222.78 | P |
| 19160094 | ACE HARDWARE | PARTS, SUPPLIES & TOOLS | 02/10/2016 | 5.96 | P |
| 19160095 | APPLIED INDUSTRIAL TECHNOLOGY | PARTS / SUPPLIES | 01/29/2016 | 33.92 | P |
| 19160096 | CONSOLIDATED WATER POWER COMPANY | RIVER BLOCK ELECTRIC | 01/31/2016 | 4905.58 | P |
| 19160097 | G & K SERVICES | MAT CLEANING HUMAN SERVICES | 02/03/2016 | 131.55 | P |
| 19160098 | G & K SERVICES | MAT CLEANING COURTHOUSE | 02/10/2016 | 380.74 | P |
| 19160099 | GRAINGER (Maintenance) | HVAC MOTOR | 01/29/2016 | 554.40 | P |

County of Wood
Report of Claims for

MAINTENANCE / PURCHASING
FEBRUARY 2016

For the range of vouchers: 19160047 19160157 50120197 50120198

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|----------|--------------------------------------|--------------------------------|------------|---------|------|
| 19160100 | INTEGRITY FIRE PROTECTION INC | ANNUAL CK SPRINKLER SYS JAIL | 02/04/2016 | 354.00 | P |
| 19160101 | LAKELAND CHEMICAL SPECIALITES | ELECTRODE | 02/02/2016 | 395.37 | P |
| 19160102 | MEAD WITTER FOUNDATION INC | 1/2 VANERT BILL-CARD SYS TRNG | 02/01/2016 | 137.50 | P |
| 19160103 | NEIS ELEVATOR SERVICE | ELEVATOR INSPECTION RVR BLK | 02/03/2016 | 178.00 | P |
| 19160104 | SHERWIN-WILLIAMS CO THE | JOINT USE FLOOR PAINT | 01/28/2016 | 98.29 | P |
| 19160105 | WE ENERGIES | GAS SERVICE SHERIFF LOCKUP | 02/01/2016 | 256.11 | P |
| 19160106 | WE ENERGIES | GAS SERVICE AIRPORT CBRF | 02/01/2016 | 156.13 | P |
| 19160107 | WE ENERGIES | GAS SERVICE HUMAN SERVICES | 02/01/2016 | 354.64 | P |
| 19160108 | WE ENERGIES | GAS SERVICE JOINT USE BUILDING | 02/01/2016 | 504.87 | P |
| 19160109 | WE ENERGIES | GAS SERVICE COURTHOUSE | 02/01/2016 | 5927.32 | P |
| 19160110 | WE ENERGIES | GAS SERVICE ANNEX | 02/01/2016 | 149.58 | P |
| 19160111 | WE ENERGIES | GAS SERVICE COMMUNICATIONS | 02/01/2016 | 469.61 | P |
| 19160112 | WE ENERGIES | GAS SERVICE JAIL | 02/01/2016 | 1610.60 | P |
| 19160113 | WISCONSIN VALLEY CONCRETE PRODUCTS | PARTS, TOOLS | 01/29/2016 | 218.00 | P |
| 19160114 | ACE HARDWARE | PARTS, TOOLS & SUPPLIES | 02/11/2016 | 8.98 | P |
| 19160115 | ACE HARDWARE | PARTS, SUPPLIES & TOOLS | 02/12/2016 | 11.08 | P |
| 19160116 | ACE HARDWARE | LIGHT PANELS | 02/15/2016 | 55.96 | P |
| 19160117 | ACE HARDWARE | SPREADER | 02/15/2016 | 79.99 | P |
| 19160118 | ACE HARDWARE | SHOP SUPPLIES | 02/16/2016 | 17.48 | P |
| 19160119 | ACE HARDWARE | AIR FILTERS | 02/16/2016 | 39.92 | P |
| 19160120 | BDT INC | METAL FOR PLOW | 02/09/2016 | 127.13 | P |
| 19160121 | CONNECTED MEDIA SOLUTIONS LLC | AUDITORIUM SOUND SYSTEM MICS | 02/16/2016 | 3214.95 | P |
| 19160122 | EMMONS BUSINESS INTERIORS | MAINTENANCE SECRETARY CHAIR | 02/15/2016 | 303.16 | P |
| 19160123 | GRAYBAR ELECTRIC COMPANY INC | ELECTRICAL SUPPLIES | 02/10/2016 | 157.60 | P |
| 19160124 | GRAYBAR ELECTRIC COMPANY INC | ELECTRICAL SUPPLIES | 02/11/2016 | 344.42 | P |
| 19160125 | HOME DEPOT CREDIT SERV (Maintenance) | TOOLS, PARTS, SHOP SUPPLIES | 02/05/2016 | 547.17 | P |
| 19160126 | KOLO TRUCKING AND EXCAVATING INC | SNOW PLOWING COURTHOUSE | 02/12/2016 | 1935.00 | P |

County of Wood
Report of Claims for

MAINTENANCE / PURCHASING
FEBRUARY 2016

For the range of vouchers: 19160047 19160157 50120197 50120198

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|----------|------------------------------------|--------------------------------|------------|---------|------|
| 19160127 | KOLO TRUCKING AND EXCAVATING INC | SNOW PLOWING RIVER BLOCK | 02/12/2016 | 830.00 | P |
| 19160128 | KOLO TRUCKING AND EXCAVATING INC | SNOW PLOWING HUMAN SERVICES | 02/12/2016 | 245.00 | P |
| 19160129 | KOLO TRUCKING AND EXCAVATING INC | SNOW PLOWING JOINT USE | 02/12/2016 | 355.00 | P |
| 19160130 | RON'S REFRIGERATION & AC INC | HVAC PART | 02/05/2016 | 139.80 | P |
| 19160131 | RON'S REFRIGERATION & AC INC | HVAC REPAIRS - COMM BLDG | 02/05/2016 | 953.25 | P |
| 19160132 | SHRED SAFE LLC | CONFIDENTIAL SHREDDING | 02/17/2016 | 180.00 | P |
| 19160133 | WATER WORKS & LIGHTING COMM | ELECTRIC SERVICE CTHS SECURITY | 02/10/2016 | 66.81 | P |
| 19160134 | WATER WORKS & LIGHTING COMM | WATER/SEWER SERVICE ANNEX | 02/10/2016 | 47.34 | P |
| 19160135 | WATER WORKS & LIGHTING COMM | RIVER BLOCK STORM SEWER | 02/10/2016 | 30.20 | P |
| 19160136 | WATER WORKS & LIGHTING COMM | WATER/SEWER SERVICE JAIL | 02/10/2016 | 2204.79 | P |
| 19160137 | WATER WORKS & LIGHTING COMM | WATER/SEWER SERVICE COURTHOUSE | 02/10/2016 | 1091.81 | P |
| 19160138 | WATER WORKS & LIGHTING COMM | COURTHOUSE STORM SEWER | 02/10/2016 | 6.38 | P |
| 19160139 | WATER WORKS & LIGHTING COMM | COURTHOUSE STORM SEWER | 02/10/2016 | 65.78 | P |
| 19160140 | WATER WORKS & LIGHTING COMM | WATER/SEWER/ELEC SERV COMM | 02/10/2016 | 340.47 | P |
| 19160141 | WATER WORKS & LIGHTING COMM | ELECTRIC SERVICE BAKER LOT | 02/10/2016 | 47.11 | P |
| 19160142 | WATER WORKS & LIGHTING COMM | ELECTRIC SERVICE ANNEX 1 | 02/10/2016 | 68.84 | P |
| 19160143 | WATER WORKS & LIGHTING COMM | ELECTRIC SERVICE ANNEX 2 | 02/10/2016 | 29.95 | P |
| 19160144 | WISCONSIN VALLEY CONCRETE PRODUCTS | TOOLS | 02/02/2016 | 271.70 | P |
| 19160145 | WISCONSIN VALLEY CONCRETE PRODUCTS | TOOLS | 02/02/2016 | 148.50 | P |
| 19160146 | VAN METER WILLIAM | SHOE ALLOWANCE | 02/18/2016 | 100.00 | P |
| 19160147 | CHANNING BETE COMPANY INC | CPR SUPPLIES | 02/23/2016 | 323.31 | |
| 19160148 | INDIANHEAD SPECIALTY CO | STAMPS | 02/23/2016 | 197.65 | |
| 19160149 | MIDLAND PAPER | PAPER SUPPLIES | 02/23/2016 | 151.35 | |
| 19160150 | OFFICE ENTERPRISES | CHAIR | 02/23/2016 | 253.68 | |
| 19160151 | OFFICEMAX INCORPORATED | OFFICE SUPPLIES | 02/23/2016 | 1014.22 | |
| 19160152 | PRINT SHOP THE | PRINTING | 02/23/2016 | 105.00 | |
| 19160153 | QUALITY PLUS PRINTING INC | PRINTING | 02/23/2016 | 415.00 | |

For the range of vouchers: 19160047 19160157 50120197 50120198

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|--------------|--------------------------|-----------------|------------|-------------|------|
| 19160154 | SCHILLING SUPPLY COMPANY | PAPER SUPPLIES | 02/23/2016 | 300.73 | |
| 19160155 | STAPLES ADVANTAGE | OFFICE SUPPLIES | 02/23/2016 | 1343.27 | |
| 19160156 | STAPLES ADVANTAGE | OFFICE SUPPLIES | 02/23/2016 | 598.30 | |
| 19160157 | STAPLES ADVANTAGE | OFFICE SUPPLIES | 02/23/2016 | (46.43) | |
| 50120197 | MIDLAND PAPER | | 02/23/2016 | 583.51 | |
| 50120198 | SCHILLING SUPPLY COMPANY | | 02/23/2016 | 303.52 | |
| Grand Total: | | | | \$65,389.83 | |

Committee Chair

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Report of Claims for WELLNESS - February 2016

For the range of vouchers: 34160001 34160099

| Voucher | Vendor Name | Nature of Claim | Doc Date | Amount | Paid |
|--------------|-----------------------------|-------------------------------|------------|------------|------|
| 34160002 | ASPIRUS OCCUPATIONAL HEALTH | Wellness adv, HRAs Biometrics | 01/29/2016 | 9166.50 | P |
| 34160003 | RANDALL CLIFFORD | Wellness 4th Qtr Incentive | 02/23/2016 | 100.00 | |
| Grand Total: | | | | \$9,266.50 | |

Committee Chair

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Wood County Employee Wellness Update

March 1st, 2016

Submitted: Sammi Joanis

2015-2016 Employee Wellness Program

Biometric Screening Update- Health Assessments results are being compiled and a report with aggregate data will be available after February when Health Coaching is complete. There are a total 375 employees (299) and spouses (76) that have completed the Health assessment and biometric screening.

Annual Biometric Screening and Health Assessment:

- To increase employee participation by 5% each year.
- To increase enrolled spouses by 2% each year.

| Year | # of Employee Participants | % Increase | Goal Achieved |
|------|----------------------------|------------|---------------|
| 2013 | 230 (39%) | -4% | No |
| 2014 | 280 (47%) | 8% | Yes |
| 2015 | 299 (50%) | 3% | No |

| Year | # of Spouse Participants | % Increase | Goal Achieved |
|------|--------------------------|------------|---------------|
| 2013 | 0 (0%) | 0% | N/A |
| 2014 | 70 (22%) | 22% | Yes |
| 2015 | 76 (24%) | 2% | Yes |

Flu Vaccine Update- The number of flu shots given at the onsite Flu Clinics has been requested, and the errors were corrected. They had a total of 244 flu shots given. The wellness coordinator is currently working on sorting through how many employees and how many dependents were given the flu vaccine.

Health Coaching Update- A total of 329 employees and spouses were coached at the end of the deadline, February 20th.

Fitness Assessments- Quarter 2- During the health coaching sessions, employees had an opportunity to complete a MET fitness assessment. 263 fitness assessments were completed. This assessment is calculated based on a formula that incorporates the employees' current activity level, height, weight, and resting pulse. The fitness assessments will be offered every six months to allow employees to measure progress over time.

New Hire Orientation- Continue to promote and inform new hires about the wellness program during orientation. Encouraging new hires to participate and giving vouchers to Aspirus Doctors Clinics, since onsite screenings are no longer available, to have their biometric screening completed.

Wellness Committee Updates- The wellness committee has been hard at work promoting wellness, encouraging, and being great role models. Some current projects we are working on are "Meet Your Wellness Champ", putting together recommendations for designated smoking areas at each location, WellStories and creating a wellness challenge. Meeting minutes from February 23rd are attached for review.

Upcoming Wellness Activities

Work out Watch- Quarter 2- Employees have the opportunity to earn 500 wellness points just by sticking to their physical fitness goal for the quarter. In order to claim these points they must complete and submit a "Work Out Watch Form" to the Wellness coordinator by each quarter deadline. Must have goal created and approved by the Wellness Coordinator by: Quarter 2-January 15th, Quarter 3-April 15th, Quarter 4-July 15th. Employees complete a self-review form of their goal and submit to the Coordinator at the end of each quarter to determine employee wellness points awarded.

Here and Now Challenge- "Mindfulness exercises help to center the mind and restore balance to our lives."

Here and Now is a unique and enlightening four-week challenge that will inspire participants to practice mindfulness at regular intervals throughout the day. As they track their activity, they gain insight on what strategies help them to live in the moment. Challenge begins: Tuesday March 1st 2016

Employees can earn 500 points for Quarter 2 (Jan-March) by participating.

Enclosures:

Wellness Committee Minutes-2/23/16

Wellness Board Meeting Minutes- 2/11/16

Name of Meeting: Wellness Committee Meeting**Location:** Courthouse Safety Training Room**Date:** 2/23/16**Time Called to Order:** 2:00pm**Time Adjourned:****Call in Number:** *8673**Members Present/Call in**

Ryan Soyk, Ryan Schultz, Lisa Keller, Dawn Schmutzer, Martha Mann, Lynn Borre, Amber France (via phone), Brad Martinson, Tracy Brumley (via phone),

Members Excused

Kristie Egge, Lacey Piekarski, Stephany Andres

Members Absent**Recording Professional**

Ryan Soyk

| AGENDA ITEM | DISCUSSION/ RECOMMENDATIONS | CONCLUSIONS /ACTIONS | RESPONSIBLE PARTY |
|---|--|--|-------------------|
| -2016 Committee | <ul style="list-style-type: none"> Review Roles and Responsibilities form Will be on EC agenda for approval | ✓ Reviewed and discussed, approved with no significant questions or issues | |
| -Featured Champ | <ul style="list-style-type: none"> Lacey Piekarski!! Please read to get to know her! Reminder to turn in your Get to know Champ form | ✓ All committee members should have their "get to know your wellness champ" form in by next Friday (4/4/16), please also have a picture submitted by this time. | Sammi |
| -Tobacco/Smoking Area recommendations | <ul style="list-style-type: none"> Brought suggestions to Wellness Board- Will be put on EC Agenda for approval Annex still need | ✓ Still finalizing, proposed smoking areas at all locations are being reviewed and approved/denied by EC. | ALL |
| -Update on Bike Survey Results and Bike Racks | <ul style="list-style-type: none"> See results attached Bike racks- recommendation from Board | ✓ Discussed survey, results may be skewed due to preconceived barriers and other factors. Discussed needs to problem solve and educate on overcome barriers and problem solving. | |
| New Hires | <ul style="list-style-type: none"> Recommendation from Board to have more encounters with New Hires Wellness Champs to follow up in 30 days from start | ✓ Discussed current process, discussed ways to encourage participation more early in a person's employment. Will look to send new employees a letter outlining who their direct contact as a wellness champ and then establish a 1:1 meeting with the champ early in their employment. | |
| Update on Flu Vaccines | <ul style="list-style-type: none"> Many employees and dependents were charged for their flu shot Sammi working with VNA home health to get this corrected (taking much longer than expected) | ✓ Please let employees know and if they were charged let Sammi know. | |
| Wellness Activities | Quarter 2 (January 1st -March 31st) | | |
| -Health Coaching | <ul style="list-style-type: none"> Coached 329 employees and spouses | ✓ | |
| -Q2 Wellness Challenge | <ul style="list-style-type: none"> Begins March 1st! Deadline for Registration 2-26 | ✓ Upcoming | ALL |

| | | | |
|------------------------------|--|--|-------|
| -Quarter 1 Incentives | <ul style="list-style-type: none"> • Sammi working on list to send to HR | <ul style="list-style-type: none"> ✓ Pending | Sammi |
| Appeal Form | <ul style="list-style-type: none"> • For those employees who miss the deadlines, they have the opportunity to complete an appeals form. The appeals form will be presented to the Wellness Board anonymously and will be decided. | <ul style="list-style-type: none"> ✓ Sammi will put on Sharepoint, has been approved by Board. | |
| 2015 goals review | <ul style="list-style-type: none"> • Reviewed goals from 2015, narrowly missed the goal to increase participation by 5%, but achieved the goal of increase spouse participation by 2% | <ul style="list-style-type: none"> ✓ Reviewed and discussed | |
| Other items | <ul style="list-style-type: none"> • Was suggested to put together a "wish list" for Wellness at the River block building • An idea was brought to get "wellness champ" clips or buttons for Wellness champs to wear • Colors training for the Wellness Committee? • Went around the room and had champs describe what was going well at each of the locations | <ul style="list-style-type: none"> ✓ Amber will start putting a list together and email it to Sammi ✓ Sammi will look into finding or purchasing something ✓ Sammi will bring up to Board ✓ Edgewater- employees excited about the new challenge, started to put the emails Sammi sends out in some mailboxes ✓ Highway- More employees are checking in to make sure they have points and completed everything that needs to be ✓ Health Department- Started a Wellness Corner ✓ Courthouse- employees are benefiting from the reminder emails being sent, older employees are getting into the wellness program- "The way you explained that, it sounds so easy" | ALL |

Next Meeting:

- Date: March 29th
- Time: 2pm
- Location: Courthouse
- Call in # TBA
- **Next Meeting Agenda Items**
 - River block

Wood County Employee Wellness Board Meeting Minutes

Thursday, February 11, 2016

Wood County Health Department, EOC Room, WI Rapids

Committee members present: Amy Kaup, Sue Kunferman, Donna Rozar

Also present: Sammi Joanis (Wellness Coordinator), Melissa Kovacevich (Horton Group), Warren Kraft (HR Director), Amanda Handrahan (Aspirus)

Chair Kunferman called the meeting to order at 1:05 pm.

Introductions were not necessary as everyone knew everyone present.

Public comments: none

Motion (Kaup/Kunferman) to approve the minutes of the December 2, 2015 meeting. All ayes. Motion carried.

Ms. Kovacevich distributed documents on the breakdown of major diagnostic categories incurred by Wood County health insurance members. This information shows the highest percentage of county spend. The documents show that members are seeking services that positively influence their health status. A document showing the top 25 maintenance medications by cost was also shared. It was noted that generic utilization of medication is up by percentage as well as mail-order utilization. A discussion occurred regarding possible incentives to encourage the use of the mail-order option for maintenance medication ordering.

The Board commended Ms. Kovacevich regarding the documents distributed and requested the data on an annual basis. This information is useful as we target health information to Wood County health insurance members.

2015 Wellness Program goals were reviewed, along with the fall HRA participation (agenda item #12). Barriers to participation in Wellness Program initiatives were discussed. The 2016 Wellness Program goals were then discussed. The Board will set those goals when the 2015 reports are finalized.

There were 165 responses to the "bike survey" sent out electronically, with the majority of the responses from the courthouse location. Of those responding, 85% have bikes and indicated (96%) that there is a bike rack located at their location, albeit not covered or secured. Comments were reviewed by the Board. Options for secured and covered bike storage will be explored for the River Block building and the Courthouse and presented to the Executive Committee. Sammie will research options about adding points for bike riding to Wellness initiatives.

Options for designated smoking areas at Wood County property locations (Courthouse, Highway, Edgewater Haven, Cornerstone, and Wood County Annex in Marshfield) were reviewed. A discussion on policy compliance as it relates to each building/property took place. There was consensus that a designated area away from entrances without a place to put "butts" is desirable. Executive Committee input will be requested regarding Board suggestions.

County departments have ordered ergonomic workstations which are currently in use. Nate Weiler, the manager of the outpatient therapy department at Aspirus with some ergonomic workplace expertise, is willing to speak to the Board on this subject. Nate will be invited to come to the next meeting for a presentation and discussion about these workstations.

A discussion took place about possible square footage in the River Block building. Options include an exercise room, office for the Wellness coordinator, water fountains where you can refill water bottles, a walking track, storage for the "red bikes" with possible incentives to ride them between the River Block building and the courthouse. These suggestions will be added to the list being currently discussed by the Advisory Committee regarding the transition opportunities available.

Warren Kraft excused at 3 p.m.

A discussion took place about employees who miss the deadlines regarding entering points for possible incentives. While everyone understood that deadlines are in place for a reason, there was consensus that an appeal process should be developed for when an individual misses a deadline for posting points. Sammi will work on a form that will outline that process and the Board will participate in decisions regarding "gracing" individuals who miss deadlines.

An update from the Wellness Committee was given by Sammi who also shared the last meeting minutes. The Committee is down 3 wellness champs and a general discussion ensued regarding identifying and incorporating those individuals into the Committee. "Easier said than done"

The Roles and Responsibilities for Wellness Committee members and champs was edited and finalized. This document will be shared with the Executive Committee.

A draft of the Wellness program department report card will be taken to the department head meeting on February 19th for input and questions. Discussion points will be brought back to this Board.

Sammi presented Wood County Employee Wellness updates (updates on file).

Future agenda items were discussed and noted. With Stephanie Bender leaving county employment, a discussion took place about her replacement on the Board. The Chair will follow-up with individuals who have expressed an interest.

Next meeting scheduled for April 14, 2016 from 1-4 p.m. in the Health Department EOC room.

The chair declared the meeting adjourned at 3:47 p.m.

Respectfully submitted,

Donna M. Rozar

Donna Rozar, Secretary (electronically signed)

Minutes in draft form until approved at the next Wood County Wellness Board meeting

Wood County Wellness Committee

Member/Champ Roles, Responsibilities, and Expectations

Wellness members play an important role in the success of the Wood County Wellness Program. They are leaders, problem solvers, planners, and evaluators. Members help ensure wellness initiatives are implemented successfully and are a good fit for employees. Members also help increase engagement and improve health in others through promotion and camaraderie.

Roles and Responsibilities:

Program Planning

To ensure programs align with employee needs and will be successfully implemented, members will:

- Review program concepts and program materials, providing feedback to the Wellness Coordinator before programs are finalized.
- Discuss program launch and implementation details, providing feedback to the Wellness Coordinator before program is implemented.

Problem Solving

To ensure the successful implementation of wellness programs and activities, while overcoming any potential obstacles, members will:

- Evaluate feedback/survey responses from all wellness programs, brainstorming what worked well and what could be improved.
- Collect feedback/comments from employees, soliciting input from employees on what worked well and what could be improved.

Build Awareness

- Give wellness updates during team/department meetings.
- Distribute wellness e-mails to team/department.
- Post wellness flyers and notices regarding activities and programs where applicable.
- Serve as a resource for team members by answering general program questions.
- Assist with navigation through the Employee Wellness page on the Intranet and employee point tracking tool.

Enhance Engagement

To increase employee participation and engagement in wellness and the adoption of healthier lifestyles, members will:

- Advocate wellness during day-to-day activities through personal behavior and participation in wellness programs.
- Talk about the wellness program and activities with co-workers, promoting the benefits of living a healthy lifestyle.
- Personally invite employees to participate in wellness programs and activities.
- Encourage team members to share their successes by writing and submitting a "Well Story".
- Distribute reminders regarding upcoming challenges and deadlines.
- Assist the Wellness Coordinator with information distribution.
- Outreach to new employees to encourage participation.

Expectations:

- Attend a minimum of 9 out of 12 monthly Wellness Committee meetings.
- Actively participate in wellness programs and activities.
- Assist in the organization of wellness program planning.
- Participate in wellness program problem solving.
- Increase awareness of wellness programs and activities.
- Increase employee engagement in wellness programs and activities.
- Maintain an open mind to new ideas and suggestions.
- Provide solutions and alternatives when potential barriers/challenges are brought forward.
- Display a positive attitude and act as a role model for wellness initiatives.
- When possible, discuss wellness program at department staff meetings.

Incentive:

- Members who meet the above expectations will receive 1,000 Wellness Points to be used in any quarter, provided the Wellness Coordinator confirms that the member fulfilled his/her roles, responsibilities, and expectations.

Composition and Term Limits

- Each member will serve a one-year term.
- Active members may serve consecutive terms.
- The Wellness Committee will be comprised of a maximum of 12 members, not including the Wellness Coordinator.
- All efforts will be made to assure broad representation on the Wellness Committee.

Remember, most importantly, health promotion is something we do with and for others, not to them.

Managerial Agreement:

I believe that: _____ is an excellent candidate to continue serving as a Wellness Member.
(Wellness Member's Name)

I will support the candidate in all aspects, including:

- Support and sponsor time allotted away from the department for Wellness meetings
- Allow additional time within department to support other employees (e-mails, post messages, computer help, meeting announcements, etc.)
- Support and sponsor time allotted away from the department for evaluating, problem solving, and promoting wellness programs

I will also be positive in assisting the Wellness Member meeting the program roles and expectations as outlined in the above document.

| | | | |
|-------------------------------|-------|---------------------------------------|-------|
| Date: | _____ | Department: | _____ |
| Print Name of Manager: | _____ | Print Name of Wellness Member: | _____ |
| Signature of Manager: | _____ | Signature of Wellness Member: | _____ |

2/24/2016

10a-1

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 County Parks & Forests
 Thursday, December 31, 2015

| | <u>Est</u> | Actual | 2015 Budget | Variance | Variance % |
|---|------------------|---------------------|---------------------|-------------------|-----------------|
| REVENUES | | | | | |
| Intergovernmental Revenues <u>41,881</u> | | | | | |
| 43581 | | \$41,881.42 | \$42,478.00 | (\$596.58) | (1.40%) |
| | | 41,881.42 | 42,478.00 | (596.58) | (1.40%) |
| Fines, Forfeits and Penalties | | | | | |
| 45123 | | 1,075.00 | 750.00 | 325.00 | 43.33% |
| | <u>750</u> | 1,075.00 | 750.00 | 325.00 | 43.33% |
| Public Charges for Services | | | | | |
| 46721 | | 470,512.80 | 400,000.00 | 70,512.80 | 17.63% |
| 46813 | | 639,800.95 | 340,000.00 | 299,800.95 | 88.18% |
| | <u>975,000</u> | 1,110,313.75 | 740,000.00 | 370,313.75 | 50.04% |
| Miscellaneous | | | | | |
| 48200 | | | 8,156.00 | (8,156.00) | (100.00%) |
| | <u>8,156</u> | | 8,156.00 | (8,156.00) | (100.00%) |
| Other Financing Sources | | | | | |
| 49220 | | | 21,844.00 | (21,844.00) | (100.00%) |
| | | | 21,844.00 | (21,844.00) | (100.00%) |
| TOTAL REVENUES | <u>1,025,787</u> | 1,153,270.17 | 813,228.00 | 340,042.17 | 41.81% |
| EXPENDITURES | | | | | |
| Culture, Recreation and Education | | | | | |
| 55210 | | 1,604,092.92 | 1,637,259.00 | 33,166.08 | 2.03% |
| | <u>1,605,952</u> | 1,604,092.92 | 1,637,259.00 | 33,166.08 | 2.03% |
| TOTAL EXPENDITURES | | 1,604,092.92 | 1,637,259.00 | 33,166.08 | 2.03% |
| NET INCOME (LOSS) | <u>(580,165)</u> | (450,822.75) | (824,031.00) | 373,208.25 | (45.29%) |

Levy

Levy Budget ① 824,031

Levy estimate ② 580,165

Estimated Levy returned 243,866

Levy estimate ② 580,165

Actual Levy ③ 450,823

Surplus over estimate ④ 129,342

* Surplus Timber Sale 89,801

Surplus park charges 45,573

other variance (59,722)

④ 129,342

10c-1

2/24/2016

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, December 31, 2015

| | Actual | 2015 Budget | Variance | Variance % |
|---|-----------------|-----------------|----------------|------------|
| REVENUES | | | | |
| Taxes | | | | |
| 41110 General Property Taxes | \$22,796,641.70 | \$22,796,640.00 | \$1.70 | 0.00% |
| 41150 Forest Cropland/Managed Forest Land | 18,356.55 | 12,000.00 | 6,356.55 | 52.97% |
| 41220 General Sales and Retailers' Discount | 184.74 | 180.00 | 4.74 | 2.63% |
| 41221 County Sales Tax | 5,691,873.60 | 5,520,565.00 | 171,308.60 | 3.10% |
| 41230 Real Estate Transfer Fees | 124,062.54 | 83,000.00 | 41,062.54 | 49.47% |
| 41800 Interest and Penalties on Taxes | 413,623.91 | 355,000.00 | 58,623.91 | 16.51% |
| 41910 Payments in Lieu of Taxes | 9,371.36 | 13,350.00 | (3,978.64) | (29.80%) |
| Total Taxes | 29,054,114.40 | 28,780,735.00 | 273,379.40 | 0.95% |
| Intergovernmental Revenues | | | | |
| 43211 Federal Grants-Emergency Government | 1,094.34 | 2,500.00 | (1,405.66) | (56.23%) |
| 43210 Federal Grants-General Government | 442,038.74 | 322,039.00 | 119,999.74 | 37.26% |
| 43410 State Aid-Shared Revenue | 3,060,264.78 | 3,006,343.00 | 53,921.78 | 1.79% |
| 43430 State Aid-Other State Shared Revenues | 294,361.00 | 245,741.00 | 48,620.00 | 19.79% |
| 43511 State Aid-Victim Witness | 37,785.68 | 69,240.00 | (31,454.32) | (45.43%) |
| 43512 State Aid-Courts | 421,736.48 | 363,390.00 | 58,346.48 | 16.06% |
| 43514 State Aid-Court Support Services | 58,803.00 | 25,406.00 | 33,397.00 | 131.45% |
| 43516 State Aid-Modernization Grants | 17,056.00 | 51,000.00 | (33,944.00) | (66.56%) |
| 43521 State Aid - Law Enforcement | 214,369.71 | 198,534.00 | 15,835.71 | 7.98% |
| 43523 State Aid-Other Law Enforcement | 18,027.00 | 18,000.00 | 27.00 | 0.15% |
| 43528 State Aid-Emergency Government | 103,161.02 | 93,000.00 | 10,161.02 | 10.93% |
| 43531 State Aid-Transportation | 1,721,329.96 | 1,721,330.00 | (0.04) | 0.00% |
| 43549 State Aid-Private Sewage | 40,571.36 | 50,000.00 | (9,428.64) | (18.86%) |
| 43551 State Aid-Health Immunization | 70,278.00 | 64,956.00 | 5,322.00 | 8.19% |
| 43554 State Aid-Health WIC Program | 308,161.00 | 329,801.00 | (21,640.00) | (6.56%) |
| 43557 State Aid-Health Consolidated Grant | 75,474.00 | 95,041.00 | (19,567.00) | (20.59%) |
| 43560 State Aid-Grants | 52,722.80 | 52,437.00 | 285.80 | 0.55% |
| 31 State Aids | 8,691,137.51 | 10,468,189.00 | (1,777,051.49) | (16.98%) |
| 37 State Aid-Transportation | 198,184.00 | 207,178.00 | (8,994.00) | (4.34%) |
| 43568 State Aid-Child Support | 809,265.39 | 897,191.00 | (87,925.61) | (9.80%) |
| 43571 State Aid-UW Extension | 1,500.00 | 14,914.00 | (13,414.00) | (89.94%) |
| 43572 State Aid-ATV Maintenance | 6,715.00 | 6,715.00 | | 0.00% |
| 43574 State Aid-Snowmobile Trail Maint | 174,114.58 | 352,725.00 | (178,610.42) | (50.64%) |
| 43576 State Aid-Parks | | 127,165.00 | (127,165.00) | (100.00%) |
| 43581 State Aid-Forestry | 47,229.41 | 159,987.00 | (112,757.59) | (70.48%) |
| 43586 State Aid-Land Conservation | 452,826.43 | 464,239.00 | (11,412.57) | (2.46%) |
| 43640 State Aid-Co Share Managed Forest Lands | 20,470.71 | 20,000.00 | 470.71 | 2.35% |
| 43690 State Aid-Forestry Roads | 3,267.44 | 3,498.00 | (230.56) | (6.59%) |
| 43700 Grants from Local Governments | | 106,000.00 | (106,000.00) | (100.00%) |
| Total Intergovernmental | 17,341,945.34 | 19,536,559.00 | (2,194,613.66) | (11.23%) |
| Licenses and Permits | | | | |
| 44100 Business and Occupational Licenses | 172,267.15 | 170,000.00 | 2,267.15 | 1.33% |
| 44101 Utility Permits | 1,050.00 | 300.00 | 750.00 | 250.00% |
| 44102 Driveway Permits | 860.00 | 1,200.00 | (340.00) | (28.33%) |
| 44200 DNR & ML Fees | 23,707.96 | 22,500.00 | 1,207.96 | 5.37% |
| 44201 Dog License Fund | 1,000.00 | 1,000.00 | | 0.00% |
| 44260 Moving Permits | 1,025.00 | 1,100.00 | (75.00) | (6.82%) |
| 44300 Sanitary Permit Fees | 49,244.20 | 37,500.00 | 11,744.20 | 31.32% |
| 44411 County Planner Plat Review Fees | 1,460.00 | 1,500.00 | (40.00) | (2.67%) |
| 44412 Wisconsin Fund Application Fees | 1,500.00 | 2,250.00 | (750.00) | (33.33%) |
| 44413 Shoreland zoning Fees & Permits | 10,624.50 | 3,850.00 | 6,774.50 | 175.96% |
| 44415 HT Database Annual Fee | 62,440.00 | 80,000.00 | (17,560.00) | (21.95%) |
| 44435 Water Meter Revenues | | 230.00 | (230.00) | (100.00%) |
| Total Licenses and Permits | 325,178.81 | 321,430.00 | 3,748.81 | 1.17% |
| Fines, Forfeits and Penalties | | | | |
| 45110 Ordinances Violations | 1,387.12 | 2,500.00 | (1,112.88) | (44.52%) |
| 45115 County Share of Occupational Driver | 260.00 | 200.00 | 60.00 | 30.00% |
| 45120 County Share of State Fines and Forfeitures | 154,135.54 | 173,700.00 | (19,564.46) | (11.26%) |
| 45123 County Parks Violation Fee | 1,075.00 | 750.00 | 325.00 | 43.33% |
| 30 County Forfeitures Revenue | 121,673.12 | 140,000.00 | (18,326.88) | (13.09%) |
| 31 Private Sewage Fines | 9,932.00 | 9,000.00 | 932.00 | 10.36% |
| Total Fines, Forfeits and Penalties | 288,462.78 | 326,150.00 | (37,687.22) | (11.56%) |

2/24/2016

100-2

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, December 31, 2015

| | Actual | 2015 Budget | Variance | Variance % |
|--|----------------|----------------|----------------|------------|
| Public Charges for Services | | | | |
| 46110 County Clerk-Passport Fees | 21,590.00 | 12,800.00 | 8,790.00 | 68.67% |
| 46121 Treasurer Fees-Redemption Notices | 3,724.84 | 2,300.00 | 1,424.84 | 61.95% |
| 46122 Property Conversion Charges | 44.70 | 500.00 | (455.30) | (91.06%) |
| 46130 Register of Deeds-Fees | 281,508.13 | 309,000.00 | (27,491.87) | (8.90%) |
| 46135 Land Record-Fees | 85,672.00 | 96,000.00 | (10,328.00) | (10.76%) |
| 46140 Court Fees | 173,429.30 | 204,000.00 | (30,570.70) | (14.99%) |
| 46141 Court Fees and Costs-Marriage Counseling | 19,245.04 | 21,500.00 | (2,254.96) | (10.49%) |
| 46142 Court/Juvenile | 32,254.12 | 35,000.00 | (2,745.88) | (7.85%) |
| 46143 District Attorney-Fees | 9,347.18 | 7,075.00 | 2,272.18 | 32.12% |
| 46144 Circuit Court Branch I | 23,409.22 | 28,600.00 | (5,190.78) | (18.15%) |
| 46146 Circuit Court Branch III | 4,514.00 | 5,310.00 | (796.00) | (14.99%) |
| 46191 Public Charges-Clerk | 8,800.00 | 8,000.00 | 800.00 | 10.00% |
| 46192 Public Chgs-Temp Licenses | 8,112.10 | 5,000.00 | 3,112.10 | 62.24% |
| 46194 County Clerk Copy Fees | 410.75 | 520.00 | (109.25) | (21.01%) |
| 46195 Public Chgs-Map & Data Sales | | 100.00 | (100.00) | (100.00%) |
| 46196 Public Chgs-Human Resources | 1,360,171.44 | 1,220,280.00 | 139,891.44 | 11.46% |
| 46210 Sheriff-Public Charges | 175.00 | 6,000.00 | (5,825.00) | (97.08%) |
| 46211 Sheriff Revenue-Civil Process Fees | 56,260.00 | 86,000.00 | (29,740.00) | (34.58%) |
| 46212 Sheriff Cost Reimbursement/Witness Fees | 52,285.28 | 65,000.00 | (12,714.72) | (19.56%) |
| 46214 Reserve Deputy Revenue | 10,100.97 | 12,000.00 | (1,899.03) | (15.83%) |
| 46215 Sheriff Escort Service | 19,194.92 | 40,000.00 | (20,805.08) | (52.01%) |
| 46216 Restitution | 1,178.85 | 2,500.00 | (1,321.15) | (52.85%) |
| 46217 OWI Restitution | 1,522.64 | 2,500.00 | (977.36) | (39.09%) |
| 46221 Public Chgs-Coroner Cremation | 60,970.00 | 60,000.00 | 970.00 | 1.62% |
| 46230 Death Certificates | 6,500.00 | 22,000.00 | (15,500.00) | (70.45%) |
| 46241 Jail Surcharge | 40,829.07 | 48,000.00 | (7,170.93) | (14.94%) |
| 46242 Huber/Electronic Monitoring | 207,092.62 | 343,453.00 | (136,360.38) | (39.70%) |
| 46243 Inmate Booking/Processing Fee | 19,909.44 | 30,000.00 | (10,090.56) | (33.64%) |
| 46244 Other County Transports | 19,351.04 | 27,000.00 | (7,648.96) | (28.33%) |
| 46245 Jail Stay Fee | 26,668.94 | 73,584.00 | (46,915.06) | (63.76%) |
| 46310 Public Chgs-Frac Sand | 110,622.85 | | 110,622.85 | 0.00% |
| 46330 Public Chgs-Ho Chunk/AODA | | 27,500.00 | (27,500.00) | (100.00%) |
| 46510 Public Chgs-Crisis Stabalization | 494,291.51 | 680,226.00 | (185,934.49) | (27.33%) |
| 46520 Institutional Care-Private Pay | 1,176,085.44 | 1,273,125.00 | (97,039.56) | (7.62%) |
| 46521 Institutional Care-Other Pay | 5,570.00 | 5,800.00 | (230.00) | (3.97%) |
| 46525 Public Chgs- Medicare | 3,123,713.37 | 4,526,782.00 | (1,403,068.63) | (30.99%) |
| 46526 Public Chgs- Medicaid | 5,407,349.08 | 8,566,236.00 | (3,158,886.92) | (36.88%) |
| 46527 Public Chgs-Veterans EW | 114,583.79 | 62,076.00 | 52,507.79 | 84.59% |
| 46530 Public Chgs-Private Pay | 3,118,644.14 | 1,360,103.00 | 1,758,541.14 | 129.29% |
| 46531 Public Chgs- Private Insurance | 1,117,468.33 | 1,709,693.00 | (592,224.67) | (34.64%) |
| 46532 Public Chgs-County Responsible | 149,444.60 | 545,565.00 | (396,120.40) | (72.61%) |
| 46533 Public Chgs-NW Mental Health Inpatient | 229,249.50 | 248,311.00 | (19,061.50) | (7.68%) |
| 46534 Public Chgs-NW Mental Health Inpatient | 1,134,522.96 | 737,606.00 | 396,916.96 | 53.81% |
| 46536 Third Party Awards & Settlements | 238,040.03 | 228,790.00 | 9,250.03 | 4.04% |
| 46537 Contractual Adjustment | (3,022,099.45) | (3,340,998.00) | 318,898.55 | (9.55%) |
| 46590 Provision for Bad Debts-Edgewater | (12,000.00) | (12,000.00) | | 0.00% |
| 46621 Child Support-Genetic Tests | 4,297.89 | 5,700.00 | (1,402.11) | (24.60%) |
| 46622 Child Support-Application Fees | 35.00 | 140.00 | (105.00) | (75.00%) |
| 46623 Child Support-Filing Fees | 140.00 | 200.00 | (60.00) | (30.00%) |
| 46624 Child Support-Service Fees | 14,942.48 | 13,000.00 | 1,942.48 | 14.94% |
| 46625 Child Support-Extradition Charges | 615.99 | 1,500.00 | (884.01) | (58.93%) |
| 46721 Public Chgs-Parks | 470,512.80 | 400,000.00 | 70,512.80 | 17.63% |
| 46771 UW-Extension Publication Revenue | | 300.00 | (300.00) | (100.00%) |
| 46772 UW-Extension Project Revenue | 11,840.34 | 11,160.00 | 680.34 | 6.10% |
| 46813 County Forest Revenue | 639,800.95 | 340,000.00 | 299,800.95 | 88.18% |
| 46825 Land Conservation Fees & Sales | 44,076.72 | 48,590.00 | (4,513.28) | (9.29%) |
| 46826 Private Sewage Charges | 3,225.00 | 3,000.00 | 225.00 | 7.50% |
| 46901 Contractual Adjustment-Other | 1,130.00 | | 1,130.00 | 0.00% |
| Total Public Charges for Services | 17,130,374.91 | 20,216,427.00 | (3,086,052.09) | (15.27%) |
| Intergovernmental Charges for Services | | | | |
| 47210 Intergovernmental Charges | | 132,400.00 | (132,400.00) | (100.00%) |
| 47230 State Charges | 1,299,025.88 | 1,309,271.00 | (10,245.12) | (0.78%) |
| 47231 State Charges-Highway | 243,142.89 | 119,082.00 | 124,060.89 | 104.18% |

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, December 31, 2015

| | Actual | 2015 Budget | Variance | Variance % |
|---|---------------|----------------|--------------|------------|
| 47232 State Charges-Machinery | 2,160,785.18 | 1,737,999.00 | 422,786.18 | 24.33% |
| 47250 Intergovernmental Transfer Program Rev | 625,595.00 | 512,742.00 | 112,853.00 | 22.01% |
| 47300 Local Gov Chgs | 489,233.00 | 509,217.00 | (19,984.00) | (3.92%) |
| 47320 Local Gov Chgs-Public Safety | 26,326.27 | 38,000.00 | (11,673.73) | (30.72%) |
| 47330 Local Gov Chgs-Transp | 1,063,856.81 | 1,281,316.00 | (217,459.19) | (16.97%) |
| 47332 Local Gov Chgs-Roads | 374,282.77 | 340,519.00 | 33,763.77 | 9.92% |
| 47333 Local Gov Chgs-Bridges | 99,302.40 | 56,060.00 | 43,242.40 | 77.14% |
| 47350 Local Gov Chgs-Hlth & Human Svcs | 19,521.00 | 18,332.00 | 1,189.00 | 6.49% |
| 47351 Local Gov Chgs-Other Governments | 10,000.00 | 10,000.00 | | 0.00% |
| 47391 Local Gov Chgs-BNI (Materials) | 3,417.92 | 5,400.00 | (1,982.08) | (36.71%) |
| 47392 Local Gov Chgs-BNI (Staff) | 603.10 | 1,600.00 | (996.90) | (62.31%) |
| 47393 Local Gov Chgs-Work Relief | 2,430.00 | 1,000.00 | 1,430.00 | 143.00% |
| 47395 Local Gov Chgs-EM Vehicles | 5,102.85 | 4,500.00 | 602.85 | 13.40% |
| 47396 Local Gov Chgs-EM Equipment | 564.50 | 500.00 | 64.50 | 12.90% |
| Total Charges to Other Governments | 6,423,189.57 | 6,077,938.00 | 345,251.57 | 5.68% |
| Interdepartmental Charges for Services | | | | |
| 47410 Dept Charges-Hlth Benefits & Other | 8,324,006.05 | 8,457,276.00 | (133,269.95) | (1.58%) |
| 47411 Dept Charges-Purchasing | 10,151.67 | 18,000.00 | (7,848.33) | (43.60%) |
| 47412 Dept Charges-Insurance | 543,886.00 | 543,886.00 | | 0.00% |
| 47413 Dept Charges-Gen Govt | 1,013,728.16 | 513,500.00 | 500,228.16 | 97.42% |
| 47415 Dept Charges-Systems | 259,781.96 | 256,255.00 | 3,526.96 | 1.38% |
| 47421 Dept Charges-Public Safety | 29,457.80 | 33,930.00 | (4,472.20) | (13.18%) |
| 47430 Dept Charges-Bldg Rent | 953,510.08 | 952,409.00 | 1,101.08 | 0.12% |
| 47432 Dept Charges-Rent Unified | 137,124.12 | 137,124.00 | 0.12 | 0.00% |
| 47435 Dept Charges-Sheriff Lockup Rent | 15,999.96 | 16,000.00 | (0.04) | 0.00% |
| 47436 Dept Charges-CBRF Rent | 30,000.00 | 30,000.00 | | 0.00% |
| 47440 Dept Charges | 253,831.51 | 273,270.00 | (19,438.49) | (7.11%) |
| 47460 Dept Charges-Drug Court | 47,000.00 | 40,000.00 | 7,000.00 | 17.50% |
| 47470 Dept Charges-Highway | 4,075,178.22 | 3,652,679.00 | 422,499.22 | 11.57% |
| Total Interdepartmental Charges | 15,693,655.53 | 14,924,329.00 | 769,326.53 | 5.15% |
| Total Intergovernmental Charges for Services | 22,116,845.10 | 21,002,267.00 | 1,114,578.10 | 5.31% |
| Miscellaneous | | | | |
| 48000 Miscellaneous | 1,452.83 | | 1,452.83 | 0.00% |
| 48100 Interest | 277.78 | 500.00 | (222.22) | (44.44%) |
| 48110 Interest-Capital Projects | 5,406.91 | 5,401.00 | 5.91 | 0.11% |
| 48113 Unrealized Gain/Loss on Investment | (11,761.58) | 40,000.00 | (51,761.58) | (129.40%) |
| 48114 Interest-Investment | 91,848.75 | 150,000.00 | (58,151.25) | (38.77%) |
| 48115 Interest-General Investment | 28,279.51 | 25,000.00 | 3,279.51 | 13.12% |
| 48116 Interest-Section 125 & Health | 505.11 | 1,303.00 | (797.89) | (61.23%) |
| 48117 Interest-Clerk of Courts | 348.10 | 400.00 | (51.90) | (12.98%) |
| 48200 Rental Income | 147,859.81 | 109,928.00 | 37,931.81 | 34.51% |
| 48201 Rental Income- CSP/CCS | 50,430.00 | 50,400.00 | 30.00 | 0.06% |
| 48300 Gain/Loss-Sale of Property | 37,428.72 | 15,050.00 | 22,378.72 | 148.70% |
| 48301 Occupational Therapy Misc Rev | 35.57 | 250.00 | (214.43) | (85.77%) |
| 48320 Gain/Loss-Sale of Surplus Property | 145.00 | 500.00 | (355.00) | (71.00%) |
| 48340 Gain/Loss-Sale of Salvage and Waste | 166.65 | 7,500.00 | (7,333.35) | (97.78%) |
| 48440 Insurance Recoveries-Other | 311,622.58 | 916,000.00 | (604,377.42) | (65.98%) |
| 48500 Donations | 221,441.19 | 176,855.00 | 44,586.19 | 25.21% |
| 48501 Donations-Designated Projects | 1,375.00 | 1,800.00 | (425.00) | (23.61%) |
| 48502 Donations-Veterans Loan Repayment | 802.80 | | 802.80 | 0.00% |
| 48503 Donations-Services ATV Club | 4,605.21 | 6,000.00 | (1,394.79) | (23.25%) |
| 48540 Donations & Contributions | 34,267.79 | 20,000.00 | 14,267.79 | 71.34% |
| 48830 Recovery of PYBD & Contractual Adj | 41,805.17 | 38,000.00 | 3,805.17 | 10.01% |
| 48860 Revenue from Meals | 15,468.46 | 16,900.00 | (1,431.54) | (8.47%) |
| 48880 Food Vending Machine Income | 5,201.27 | 2,700.00 | 2,501.27 | 92.64% |
| 48900 Other Miscellaneous Revenue | 68,955.90 | 31,805.00 | 37,150.90 | 116.81% |
| 48901 Other/Miscellaneous Revenue | 328,279.10 | 3,500.00 | 324,779.10 | 9,279.40% |
| 48910 Vending/Cafeteria Revenue | 5,202.55 | 3,000.00 | 2,202.55 | 73.42% |
| 48920 Vending Machine Revenue | 8,193.10 | 7,081.00 | 1,112.10 | 15.71% |
| 48940 Canteen Income | 42.00 | 250.00 | (208.00) | (83.20%) |
| 48960 FSP Parental Fees | 900.00 | | 900.00 | 0.00% |
| 48980 Rental Income- NHC, Health Annex | 16,896.36 | 17,414.00 | (517.64) | (2.97%) |
| 48980 Misc/Other Workshop Revenue | 6,051.33 | 1,100.00 | 4,951.33 | 450.12% |
| 48990 Other Operating Income | 2,708.19 | 2,800.00 | (91.81) | (3.28%) |

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, December 31, 2015

| | Actual | 2015 Budget | Variance | Variance % |
|--------------------------------------|----------------------|----------------------|-----------------------|----------------|
| 48991 Copier Revenue | 2,031.97 | 800.00 | 1,231.97 | 154.00% |
| Total Miscellaneous | 1,428,273.13 | 1,652,237.00 | (223,963.87) | (13.56%) |
| Other Financing Sources | | | | |
| 49110 Proceeds from Long-Term Debt | 44,264.00 | 1,022,435.00 | (978,171.00) | (95.67%) |
| 49210 Transfer from General Fund | 120,000.00 | 179,661.00 | (59,661.00) | (33.21%) |
| 49220 Transfer from Special Revenue | 5,691,873.60 | 5,562,750.00 | 129,123.60 | 2.32% |
| 49240 Transfer from Capital Projects | 202,476.72 | | 202,476.72 | 0.00% |
| 49270 Transfer from Internal Service | | 246,836.00 | (246,836.00) | (100.00%) |
| Total Other Financing Sources | 6,058,614.32 | 7,011,682.00 | (953,067.68) | (13.59%) |
| TOTAL REVENUES | 93,743,808.79 | 98,847,487.00 | (5,103,678.21) | (5.16%) |

EXPENDITURES

| | | | | |
|---|---------------------------|---------------|--------------|---------|
| | General Government | | | |
| 51000 General Government Outlay | (\$78,352.88) | | \$78,352.88 | 0.00% |
| 51120 Committees & Commissions | 150,477.95 | 159,375.00 | 8,897.05 | 5.58% |
| 51212 Circuit Court Branch I | 309,734.47 | 350,901.00 | 41,166.53 | 11.73% |
| 51213 Circuit Court Branch II | 111,158.53 | 124,611.00 | 13,452.47 | 10.80% |
| 51214 Circuit Court Branch III | 115,569.42 | 115,126.00 | (443.42) | (0.39%) |
| 51215 Drug Court | 223,028.97 | 224,316.00 | 1,287.03 | 0.57% |
| 51217 Clerk of Courts-Divorce Mediation | 10,544.50 | 20,000.00 | 9,455.50 | 47.28% |
| 51220 Family Court Commissioner | 100,766.77 | 100,940.00 | 173.23 | 0.17% |
| 51221 Clerk of Courts | 1,247,056.87 | 1,250,110.00 | 3,053.13 | 0.24% |
| 51231 Coroner | 101,782.80 | 122,263.00 | 20,480.20 | 16.75% |
| 51310 District Attorney | 251,653.41 | 267,790.00 | 16,136.59 | 6.03% |
| 51315 Victim Witness Program | 132,926.93 | 137,577.00 | 4,650.07 | 3.38% |
| 51316 Task Force | 864.14 | 1,020.00 | 155.86 | 15.28% |
| 51317 Vic Witness-Crime Witness Rights | 2,038.74 | 2,039.00 | 0.26 | 0.01% |
| 51320 Corporation Counsel | 211,226.35 | 212,172.00 | 945.65 | 0.45% |
| 51330 Child Support | 893,705.09 | 954,868.00 | 61,162.91 | 6.41% |
| 51420 County Clerk | 296,894.18 | 310,552.00 | 13,657.82 | 4.40% |
| 51424 County Clerk-Postage Meter | 12,250.53 | 13,178.00 | 927.47 | 7.04% |
| 51430 Health Benefit Payments | 11,051,448.16 | 11,407,913.00 | 356,464.84 | 3.12% |
| 51431 Health-Wellness | 177,471.61 | 246,836.00 | 69,364.39 | 28.10% |
| 51433 Human Resources-Labor Relations | 6,932.33 | 28,200.00 | 21,267.67 | 75.42% |
| 51435 Human Resources-Personnel | 440,077.57 | 471,014.00 | 30,936.43 | 6.57% |
| 51436 Human Resources-Programs | 790.96 | 4,882.00 | 4,091.04 | 83.80% |
| 51440 County Clerk-Elections | 34,730.61 | 51,850.00 | 17,119.39 | 33.02% |
| 51450 Data Processing | 1,870,781.06 | 1,879,856.00 | 9,074.94 | 0.48% |
| 51451 Voice over IP | 129,950.01 | 154,500.00 | 24,549.99 | 15.89% |
| 51452 PC Replacement | 109,827.28 | 145,000.00 | 35,172.72 | 24.26% |
| 51453 Co Clerk-Inform & Commun | 12,425.04 | 18,900.00 | 6,474.96 | 34.26% |
| 51510 Finance | 245,863.82 | 247,949.00 | 2,085.18 | 0.84% |
| 51520 Treasurer | 405,415.71 | 432,615.00 | 27,199.29 | 6.29% |
| 51550 Purchasing | 53,354.91 | 54,190.00 | 835.09 | 1.54% |
| 51590 Contingency | | 285,275.00 | 285,275.00 | 100.00% |
| 51611 Bldg Maint-Courthouse and Jail | 786,293.03 | 996,789.00 | 210,495.97 | 21.12% |
| 51620 Bldg Maint-Courthouse Annex | 8,085.42 | 12,556.00 | 4,470.58 | 35.61% |
| 51630 Bldg Maint-Unified Svcs Building | 73,188.11 | 93,743.00 | 20,554.89 | 21.93% |
| 51640 Bldg Maint-Joint Use Building | 11,663.82 | 15,552.00 | 3,888.18 | 25.00% |
| 51650 Bldg Maint-Sheriff Lockup | 3,021.42 | 11,306.00 | 8,284.58 | 73.28% |
| 51660 Bldg Maint-CBRF's | 20,118.23 | 29,052.00 | 8,933.77 | 30.75% |
| 51710 Register of Deeds | 380,599.05 | 385,450.00 | 4,850.95 | 1.26% |
| 51711 Register of Deeds-Redaction | 32,355.27 | 41,409.00 | 9,053.73 | 21.86% |
| 51931 Property and Liability Insurance | 466,865.90 | 598,914.00 | 132,048.10 | 22.05% |
| 51933 Workers Comp Insurance | 343,045.99 | 478,120.00 | 135,074.01 | 28.25% |
| 51934 Sick Leave Conversion | 259,299.95 | | (259,299.95) | 0.00% |
| Total General Government | 21,016,932.03 | 22,458,709.00 | 1,441,776.97 | 6.42% |
| Public Safety | | | | |
| 52000 Public Safety Outlay | (277,213.91) | | 277,213.91 | 0.00% |
| 52110 Sheriff-Administration | 2,398,417.04 | 2,539,785.00 | 141,367.96 | 5.57% |
| 52130 Radio Engineer | 159,445.71 | 180,234.00 | 20,788.29 | 11.53% |
| 52131 Sheriff-Indian Law Enforce | 12,722.47 | 29,165.00 | 16,442.53 | 56.38% |
| 52140 Sheriff-Traffic Police | 2,796,670.92 | 2,924,230.00 | 127,559.08 | 4.36% |

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, December 31, 2015

| | | 2015 | Variance | Variance % |
|----------------------------------|------------------------------------|----------------|---------------|------------------------|
| | Actual | Budget | | |
| 52150 | Sheriff-Civil Svc Comm | 564.00 | 1,000.00 | 436.00 43.60% |
| 52510 | Emer Mgmt-SARA Title III | 29,836.43 | 46,572.00 | 16,735.57 35.93% |
| 52520 | Emergency Management | 278,478.34 | 295,154.00 | 16,675.66 5.65% |
| 52601 | Dispatch | 1,501,663.61 | 1,579,866.00 | 78,202.39 4.95% |
| 52530 | Emer Mgmt-Bldg Numbering | 3,345.66 | 3,400.00 | 54.34 1.60% |
| 52540 | Emer Mgmt-Work Relief | 108,146.15 | 133,849.00 | 25,702.85 19.20% |
| 52710 | Sheriff-Jail | 2,228,970.69 | 2,440,216.00 | 211,245.31 8.66% |
| 52712 | Sheriff-Electronic Monitoring | 86,648.75 | 147,825.00 | 61,176.25 41.38% |
| 52713 | Sheriff-PT Transp/Safekeeper | 1,058,508.09 | 1,076,215.00 | 17,706.91 1.65% |
| 52721 | Sheriff-Jail Surcharge | 22,985.72 | 184,500.00 | 161,514.28 87.54% |
| 52930 | Highway Safety Committee | | 2,000.00 | 2,000.00 100.00% |
| | Total Public Safety | 10,409,189.67 | 11,584,011.00 | 1,174,821.33 10.14% |
| Public Works-Highway | | | | |
| 53110 | Hwy-Administration | 269,527.47 | 271,844.00 | 2,316.53 0.85% |
| 53120 | Hwy-Engineer | 198,738.80 | 216,462.00 | 17,723.20 8.19% |
| 53191 | Hwy-Other Administration | 244,833.59 | 237,478.00 | (7,355.59) (3.10%) |
| 53192 | Hwy-Other Administration-Radio | | 265.00 | 265.00 100.00% |
| 53193 | Hwy-Other Administration | 68,898.00 | 77,130.00 | 8,232.00 10.67% |
| 53210 | Hwy-Employee Taxes & Benefits | (10,768.13) | | 10,768.13 0.00% |
| 53220 | Hwy-Field Tools | 15,155.89 | 3,581.00 | (11,574.89) (323.23%) |
| 53230 | Hwy-Shop Operations | 247,201.93 | 250,388.00 | 3,186.07 1.27% |
| 53232 | Hwy-Fuel Handling | 17,121.94 | 16,228.00 | (893.94) (5.51%) |
| 53240 | Hwy-Machinery Operations | 1,035,428.92 | 1,851,920.00 | 816,491.08 44.09% |
| 53260 | Hwy-Bituminous Ops | 184,047.48 | 278,614.00 | 94,566.52 33.94% |
| 53262 | Hwy-Bituminous Ops | | 115,782.00 | 115,782.00 100.00% |
| 53266 | Hwy-Bituminous Ops | 3,433,064.69 | 3,250,746.00 | (182,318.69) (5.61%) |
| 53270 | Hwy-Buildings & Grounds | 6,550.00 | 20,000.00 | 13,450.00 67.25% |
| 53272 | Hwy-Bldgs & Grounds-Wis Rapids | 163,696.55 | 150,939.00 | (12,757.55) (8.45%) |
| 53273 | Hwy-Bldgs & Grounds-Auburndale | 3,144.03 | 3,593.00 | 448.97 12.50% |
| 53274 | Hwy-Bldgs & Grounds-Marshfield | 12,033.13 | 11,533.00 | (500.13) (4.34%) |
| 53275 | Hwy-Bldgs & Grounds-Pittsville | 6,803.78 | 6,455.00 | (348.78) (5.40%) |
| 53310 | Hwy-Bldgs & Grounds-Salt Shed | 214.07 | 1,670.00 | 1,455.93 87.18% |
| 53311 | Hwy-Maintenance CTHS | 7,325.39 | 11,175.00 | 3,849.61 34.45% |
| 53312 | Hwy-Maint CTHS Patrol Sectn | 1,106,099.19 | 1,397,513.00 | 291,413.81 20.85% |
| 53313 | Hwy-Snow Remov | 532,114.39 | 928,974.00 | 396,859.61 42.72% |
| 53314 | Hwy-Maintenance Gang | (4,322,599.67) | 142,200.00 | 4,464,799.67 3,139.80% |
| 53315 | Hwy-Maint Gang-Materials | 790.00 | 903.00 | 113.00 12.51% |
| 53320 | Hwy-Maint Gang | 761.69 | 871.00 | 109.31 12.55% |
| 53323 | Hwy-Maint STHS | 1,223,883.70 | 1,283,545.00 | 59,661.30 4.65% |
| 53330 | Hwy-Maint STHS PBM | 19,294.50 | 25,726.00 | 6,431.50 25.00% |
| 53340 | Hwy-Local Roads | 1,045,756.53 | 1,281,316.00 | 235,559.47 18.38% |
| 53341 | Hwy-County-Aid Road Construction | 413,142.06 | 460,519.00 | 47,376.94 10.29% |
| 53490 | Hwy-County-Aid Bridge Construction | 188,588.15 | 278,661.00 | 90,072.85 32.32% |
| | Hwy-State & Local Other Services | 484,371.02 | 509,217.00 | 24,845.98 4.88% |
| | Total Public Works-Highway | 6,595,219.09 | 13,085,248.00 | 6,490,028.91 49.60% |
| Health and Human Services | | | | |
| 54000 | Hlth & Hum Svc Outlay | (178,857.00) | | 178,857.00 0.00% |
| 54121 | Health-Public Health | 1,589,948.60 | 1,613,910.00 | 23,961.40 1.48% |
| 54122 | Health-WIC Program | 338,143.95 | 329,801.00 | (8,342.95) (2.53%) |
| 54128 | Health-Public Health Grants | 83,153.17 | 101,527.00 | 18,373.83 18.10% |
| 54129 | Humane Officer | 28,818.62 | 30,499.00 | 1,680.38 5.51% |
| 54130 | Health-Dental Sealants | 97,083.00 | 97,109.00 | 26.00 0.03% |
| 54210 | Edgewater-Nursing | 4,735,706.73 | 5,076,967.00 | 341,260.27 6.72% |
| 54211 | Edgewater-Housekeeping | 153,097.05 | 155,900.00 | 2,802.95 1.80% |
| 54212 | Edgewater-Dietary | 780,409.26 | 802,123.00 | 21,713.74 2.71% |
| 54213 | Edgewater-Laundry | 136,963.70 | 137,357.00 | 393.30 0.29% |
| 54214 | Edgewater-Maintenance | 371,500.43 | 550,911.00 | 179,410.57 32.57% |
| 54217 | Edgewater-Activities | 195,688.31 | 196,198.00 | 509.69 0.26% |
| 54218 | Edgewater-Social Services | 125,577.13 | 130,608.00 | 5,030.87 3.85% |
| 54219 | Edgewater-Administration | 648,736.58 | 664,623.00 | 15,886.42 2.39% |
| 54315 | Mental Health/AODA Ho Chunk | | 27,500.00 | 27,500.00 100.00% |

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Funds
Thursday, December 31, 2015

| | Actual | 2015 Budget | Variance | Variance % |
|---|---------------|----------------|--------------|------------|
| 54316 Mental Institutions State Charge | 1,072.46 | 1,072.00 | (0.46) | (0.04%) |
| 54317 Human Services Crisis Stabilization | 408,000.00 | 408,000.00 | | 0.00% |
| 54324 Norwood-SNF-CMI | 905,887.11 | 926,295.00 | 20,407.89 | 2.20% |
| 54325 Norwood SNF TBI | 638,997.43 | 1,108,889.00 | 469,891.57 | 42.37% |
| 54326 Norwood-Inpatient | 2,652,594.84 | 2,961,335.00 | 308,740.16 | 10.43% |
| 54330 Norwood Nursing Administration | 202,614.56 | 214,106.00 | 11,491.44 | 5.37% |
| 54350 Norwood-Dietary | 772,288.99 | 791,110.00 | 18,821.01 | 2.38% |
| 54351 Norwood-Plant Ops & Maint | 957,678.09 | 1,032,779.00 | 75,100.91 | 7.27% |
| 54363 Norwood-Medical Records | 183,885.35 | 190,581.00 | 6,695.65 | 3.51% |
| 54365 Norwood-Administration | 1,008,377.71 | 1,168,104.00 | 159,726.29 | 13.67% |
| 54401 Human Services-Child Welfare | 3,832,686.37 | 3,835,977.00 | 3,290.63 | 0.09% |
| 54405 Human Services-Youth Aids | 2,754,386.52 | 2,760,758.00 | 6,371.48 | 0.23% |
| 54410 Human Services-Child Care | 111,465.83 | 130,723.00 | 19,257.17 | 14.73% |
| 54413 Human Services-Transportation | 553,756.36 | 473,201.00 | (80,555.36) | (17.02%) |
| 54420 Human Services-ESS | 1,213,825.60 | 1,199,887.00 | (13,938.60) | (1.16%) |
| 54425 Human Services-FSET | 930,442.22 | 1,972,181.00 | 1,041,738.78 | 52.82% |
| 54430 Human Services-FSET 50/50 | 269,597.54 | 280,000.00 | 10,402.46 | 3.72% |
| 54435 Human Services-LIEAP | 109,762.87 | 120,325.00 | 10,562.13 | 8.78% |
| 54440 Human Services-Birth to Three | 414,836.17 | 420,679.00 | 5,842.83 | 1.39% |
| 54445 Human Services-Family Support | 229,416.71 | 334,408.00 | 104,991.29 | 31.40% |
| 54450 Human Services-Childrens Waivers | 188,550.11 | 200,787.00 | 12,236.89 | 6.09% |
| 54455 Human Services-CSP | 539,143.53 | 500,029.00 | (39,114.53) | (7.82%) |
| 54460 Human Services-OPC MH | 1,056,558.68 | 1,229,966.00 | 173,407.32 | 14.10% |
| 54465 Human Services-CCS | 1,114,278.80 | 1,048,369.00 | (65,909.80) | (6.29%) |
| 54470 Human Services-Crisis Legal Svc | 590,629.35 | 583,732.00 | (6,897.35) | (1.18%) |
| 54475 Human Services-MH Contr COP | 1,313,414.28 | 1,606,665.00 | 293,250.72 | 18.25% |
| 54480 Human Services-OPC AODA | 344,403.63 | 420,443.00 | 76,039.37 | 18.09% |
| 54485 Human Services-OPC Day Treatment | 63,703.57 | 72,687.00 | 8,983.43 | 12.36% |
| 54490 Human Services-AODA CBRF | 238,188.81 | 266,760.00 | 28,571.19 | 10.71% |
| 54495 Human Services-AODA Contract | 50,113.68 | 134,900.00 | 84,786.32 | 62.85% |
| 54500 Human Services-Administration | 3,079,707.43 | 3,070,163.00 | (9,544.43) | (0.31%) |
| 54611 Aging-Committee on Aging | 85,658.71 | 198,278.00 | 112,619.29 | 56.80% |
| 54674 Aging-Trust Fund Schmidt | 2,400.73 | | (2,400.73) | 0.00% |
| 54710 Veterans-Veterans Relief | 3,247.33 | 4,161.00 | 913.67 | 21.96% |
| 54720 Veterans-Veterans Service Officer | 316,368.63 | 318,667.00 | 2,298.37 | 0.72% |
| 54730 Veterans Relief Donations | 125.00 | 300.00 | 175.00 | 58.33% |
| 54740 Veterans-Care of Veterans Graves | 2,865.00 | 2,865.00 | | 0.00% |
| Total Health and Human Services | 36,246,899.53 | 39,904,215.00 | 3,657,315.47 | 9.17% |
| Culture, Recreation and Education | | | | |
| 55000 Cul, Recre & Ed Outlay | (605,598.45) | | 605,598.45 | 0.00% |
| 55112 County Aid to Libraries | 805,043.00 | 805,042.00 | (1.00) | 0.00% |
| 55210 County Parks | 1,631,592.92 | 1,664,759.00 | 33,166.08 | 1.99% |
| 55441 Maintenance Snowmobile Trails | 329,983.59 | 364,425.00 | 34,441.41 | 9.45% |
| 55442 ATV Maintenance | 11,627.24 | 12,715.00 | 1,087.76 | 8.55% |
| 55460 Marshfield Fairgrounds | 25,000.00 | 25,000.00 | | 0.00% |
| 55620 UW-Extension | 493,483.12 | 519,352.00 | 25,868.88 | 4.98% |
| 55630 UW-Extension Center-Marshfield | 166,568.21 | 187,502.00 | 20,933.79 | 11.16% |
| 55660 UW-Extension Projects | 30,531.91 | 34,160.00 | 3,628.09 | 10.62% |
| 55661 UW-Ext Farm Technology Days | | 63,000.00 | 63,000.00 | 100.00% |
| Total Culture, Recreation and Education: | 2,888,231.54 | 3,675,955.00 | 787,723.46 | 21.43% |
| Conservation and Development | | | | |
| 56000 Cons & Dev Outlay | (19,580.00) | | 19,580.00 | 0.00% |
| 56111 State Forestry Roads | | 4,000.00 | 4,000.00 | 100.00% |
| 56121 Land Conservation | 135,102.00 | 137,439.00 | 2,337.00 | 1.70% |
| 56122 DATCP Grant | 305,409.46 | 310,012.00 | 4,602.54 | 1.48% |
| 56123 Wildlife Damage Abatement | 147,120.63 | 157,558.00 | 10,437.37 | 6.62% |
| 56125 Non-Metalic Mining Reclamation | 31,386.13 | 33,882.00 | 2,495.87 | 7.37% |
| 56127 Don Aron Memorial Fund | 19,270.13 | 25,150.00 | 5,879.87 | 23.38% |
| 56310 County Planner | 421,182.16 | 447,053.00 | 25,870.84 | 5.79% |
| 56315 Census Redistricting | | 4,500.00 | 4,500.00 | 100.00% |
| 56320 Land Record | 158,635.40 | 305,312.00 | 146,676.60 | 48.04% |
| 56340 Surveyor | 42,746.77 | 44,750.00 | 2,003.23 | 4.48% |

100-7

2/24/2016

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, December 31, 2015

| | Actual | 2015 Budget | Variance | Variance % |
|---|----------------------|-----------------------|----------------------|------------------|
| 56720 Transp & ED-Bicycle Trails | | 12,927.00 | 12,927.00 | 100.00% |
| 56730 Transp & ED-Airport Aid | 15,000.00 | 15,000.00 | | 0.00% |
| 56740 Payment in Lieu of Tax | 77,344.80 | 77,345.00 | 0.20 | 0.00% |
| 56750 Transp & Economic Develop | 259,984.99 | 435,785.00 | 175,800.01 | 40.34% |
| 56780 CDBG-ED | 20,653.84 | 25,000.00 | 4,346.16 | 17.38% |
| 56911 State Wildlife Habitat | 2,785.00 | 3,000.00 | 215.00 | 7.17% |
| 56913 Park & Forestry Capital Proj | 120,850.33 | 284,330.00 | 163,479.67 | 57.50% |
| 56943 Private Sewage System | 198,516.32 | 266,522.00 | 68,005.68 | 25.52% |
| Total Conservation and Development | 1,936,407.96 | 2,589,565.00 | 653,157.04 | 25.22% |
| Capital Outlay | | | | |
| 57230 Cap Projects-Police Radio | 443,631.81 | 550,688.00 | 107,056.19 | 19.44% |
| 57310 Highway Capital Projects | 5,106,500.00 | 5,106,500.00 | | 0.00% |
| 57920 Depreciation & Amortization | 7,872.94 | | (7,872.94) | 0.00% |
| 57930 Depreciation & Amortization | 2,061,239.91 | | (2,061,239.91) | 0.00% |
| 57940 Depreciation & Amortization | 282,466.35 | | (282,466.35) | 0.00% |
| 57950 Depreciation & Amortization | 709.02 | | (709.02) | 0.00% |
| Total Capital Outlay | 7,902,420.03 | 5,657,188.00 | (2,245,232.03) | (39.69%) |
| Debt Service | | | | |
| 58120 Debt Service Principal-EW | (940,000.00) | | 940,000.00 | 0.00% |
| 58140 Debt Service Principal-Pension | 940,000.00 | 1,940,000.00 | 1,000,000.00 | 51.55% |
| 58240 Debt Service Interest-Pension | 253,191.98 | 226,879.00 | (26,312.98) | (11.60%) |
| 58250 Debt Ser Interest-Radio Equipment | 250.97 | | (250.97) | 0.00% |
| 58260 Debt Service Interest-Dispatch | 6,241.67 | | (6,241.67) | 0.00% |
| 58295 Paying Agent & Fiscal Charges | 86,622.58 | 87,813.00 | 1,190.42 | 1.36% |
| Total Debt Service | 346,307.20 | 2,254,692.00 | 1,908,384.80 | 84.64% |
| Other Financing Uses | | | | |
| 59200 Transfers to General Fund | 5,811,873.60 | 5,947,062.00 | 135,188.40 | 2.27% |
| 59220 Transfer to Special Revenue | | 42,185.00 | 42,185.00 | 100.00% |
| 59230 Transfers to Debt Service | 202,476.72 | | (202,476.72) | 0.00% |
| Total Other Financing Uses | 6,014,350.32 | 5,989,247.00 | (25,103.32) | (0.42%) |
| TOTAL EXPENDITURES | 93,355,957.37 | 107,198,830.00 | 13,842,872.63 | 12.91% |
| NET INCOME (LOSS) * | 387,851.42 | (8,351,343.00) | 8,739,194.42 | (104.64%) |



RESOLUTION#

Conservation, Education and Economic Development and Executive Committees

Introduced by
Page 1 of 1

| | | |
|--|-------------------------------------|--------------------------|
| Motion: | Adopted: | <input type="checkbox"/> |
| 1 st | Lost: | <input type="checkbox"/> |
| 2 nd | Tabled: | <input type="checkbox"/> |
| No: | Yes: | Absent: |
| Number of votes required: | | |
| <input checked="" type="checkbox"/> Majority | <input type="checkbox"/> Two-thirds | |
| Reviewed by: <u>PAK</u> , Corp Counsel | | |
| Reviewed by: <u>MM</u> , Finance Dir. | | |

LR

INTENT & SYNOPSIS: To create the position of Conservation Specialist effective January 1, 2017.

| | |
|----------------------------|-----------|
| FISCAL NOTE: Annual Wages: | \$ 42,120 |
| Annual Benefits: | \$ 22,267 |
| Total Wages & Benefits: | \$ 64,487 |

Anticipated annual tax levy for the position \$ 64,487

| | | NO | YES | A |
|----|----------------|----|-----|---|
| 1 | Nelson, J | | | |
| 2 | Rozar, D | | | |
| 3 | Feirer, M | | | |
| 4 | Wagner, E | | | |
| 5 | Hendler, P | | | |
| 6 | Breu, A | | | |
| 7 | Ashbeck, R | | | |
| 8 | Miner, T | | | |
| 9 | Winch, W | | | |
| 10 | Henkel, H | | | |
| 11 | Curry, K | | | |
| 12 | Machon, D | | | |
| 13 | Hokamp, M | | | |
| 14 | Polach, D | | | |
| 15 | Clendenning, B | | | |
| 16 | Pliml, L | | | |
| 17 | Zurfluh, J | | | |
| 18 | Hamilton, B | | | |
| 19 | Leichtnam, B | | | |

WHEREAS, The Land and Water Conservation Department (the Department) has demonstrated a need for the creation of a Conservation Specialist position to provide technical and professional assistance to landowners in Wood County related to the adoption of conservation tillage and nutrient management practices, including the provision of environmental education programs, as set forth on the attached proposed position description, and;

WHEREAS, the Conservation, Education and Economic Development Committee (the Committee) supports the Department's position that more staff time is needed to protect the water resources of Wood County and the creation of the Conservation Specialist position will help to achieve this goal, and;

WHEREAS, the Department needs some time to set up the new Conservation Specialist position so that upon filling the position the employee will be able to be as effective as possible, as soon as possible, and;

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to, go on record in directing the Department and Committee to create the position of Conservation Specialist as set forth on the attached position description at pay grade 7 effective January 1, 2017.

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WOOD COUNTY

POSITION DESCRIPTION

CONSERVATION SPECIALIST

Land & Water Conservation Department (LWCD)

Note: Status: Non-Exempt Pay Grade: 7 Proposed Date of Hire: 1/2/2017

GENERAL FUNCTION

The Conservation Specialist position provides technical and professional assistance to landowners and residents of Wood County related to the adaption of conservation tillage, nutrient management practices and helps to support a multitude of County, State and Federal agencies. It also supports the delivery of Wood County Conservation programs to meet Land and Water Resource standards required by State Law. This position will assist in the delivery of environmental education programs to schools, civic groups, landowners, and organizations within Wood County.

REPORTS TO

County Conservationist.

SUPERVISES

No supervisory responsibility.

RESPONSIBILITIES

A. ESSENTIAL FUNCTIONS

1. Develop programs to provide information, education, and technical assistance to landowners regarding the use of conservation tillage systems and nutrient management practices to ensure compliance with State Ag Performance Standards and local ordinances.
2. Conduct on-site visits with landowners to provide the necessary technical assistance and guidance to help landowners to achieve compliance with applicable County, State and Federal ordinances or standards.
3. Work with local landowners to determine present cropland management and current soil loss using prediction model calculations from the SNAP-Plus and RUSLE 2 programs.
4. Compile and maintain a multitude of data bases for tracking and extrapolating pertinent data for accomplishment reports, grant applications, accountability, etc.

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5. Assist LWCD in inventory of farm resource concerns, surveying, layout of conservation practices and WRP wetland easements.
6. Maintain accurate data on crop field tillage, rotations and residue management results and review them with landowner/operators.
7. Work with landowners to develop conservation plans to meet requirements of state and county standards and ordinances.
8. Annually review nutrient management plans submitted by landowners to ensure compliance with state and local programs and ordinances, specifically NRCS Code 590.
9. Ensure Landowners are provided sufficient and accurate information and technical support to correctly implement nutrient management, and other soil and water conservation practice to ensure compliance with applicable State Ag Performance Standards and county ordinances.
10. Develop a protocol to assist landowners in developing good winter spreading plans.
11. Ensure that working relationships are well maintained with all landowners, agencies, and governmental units.
12. Assist other LWCD staff and the County Conservationist with program implementation in other departmental programs like Non-Metallic Mining, Wildlife Damage, Land and Water Resource Plan as needed and directed by the County Conservationist.
13. Responsible to know and practice the Safety policies of the County. Perform all job tasks in a safe and prescribed manner.

B. OTHER JOB DUTIES

1. Complete workload analyses and submit to County Conservationist by June of each year.
2. Attend Conservation, Education & Economic Development Committee (CEED) meetings, training sessions and other events as directed by the County Conservationist, as well as assist in preparation of the Annual Report.
3. Update and maintain ongoing status landowner and project files.
4. Prepare and submit monthly time and activity reports.

DRAFT

5. Support programs and activities such as drinking water testing, stream flow monitoring, farmer nutrient plan self-certification program, tree/shrub sale, manure analysis for nutrient values, manure spreader calibration, assist in the County wide transect survey and advancement in developing new programs. ~~The individual will~~ Also be responsible for assisting farmers with nutrient management plans and the promotion of the Farmland Preservation program.
6. Any other duties as may be assigned.

EXPERIENCE, TRAINING, QUALIFICATIONS

Bachelor's degree in Agricultural, Civil or Environmental Engineering, Soil and Water Conservation, or related engineering/conservation field; two to three years soil and water conservation experience; or any combination of education and experience that provides equivalent knowledge, skills and abilities. Certified Professional Crop Consultant (CPCC) or Crop Adviser (CCA) certification, or the ability to obtain all certifications within one year is required. Proficiency with conservation planning, SNAP-Plus and geographic information systems (GIS) is preferred. Must possess the ability to understand and follow oral and written directions, and communicate and work effectively with others. A valid Wisconsin motor vehicle operator's license required.

Basic equipment used: copy machine, computer, printer, and FAX machine, telephone.
Shane: do you want to list any technical equipment the position would use? i.e., measuring devices, hand tools.

PHYSICAL REQUIREMENTS OF THE ESSENTIAL FUNCTIONS

Fifty percent (50%) of the time is spent walking (often on rough terrain), sitting (driving or sitting at desk), talking, hearing, low fingering (writing), and using far and near vision. Approximately twenty-five percent (25%) of the time is spent low carrying (measuring devices, records, hand tools), medium fingering (using computer). Standing, bending/-twisting, reaching, stooping (filing, checking fences), low lifting, medium lifting, medium carrying and low handling are done about ten percent (10%) of the time. Required in unusual or non-routine situations include kneeling, crouching, climbing (walking up or down hills), balancing (walking on uneven terrain), low pushing/pulling, medium pushing/pulling and medium handling (measuring devices).

This position description has been prepared to assist in defining job responsibilities, physical demands, and skills needed. It is not intended as a complete list of job duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. The County retains and reserves any or all rights to change, modify, amend, add to or delete, from any section of this document as it deems, in its judgment, to be proper.

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Wood County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date

Reviewed and approved by the Human
Resources Department

Date

2/2016