

EXECUTIVE COMMITTEE

DATE: Tuesday, August 1, 2017
TIME: 8:30 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Monthly letter of comments from department heads
 - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Review items, if any, pulled from consent agenda
5. Discussion and recommendation to terminate the Executive sub-committee River Block, Annex and Courthouse Remodel
6. **Maintenance**
 - (a) Review letter of comments
 - (b) Update on River Block Construction and Courthouse Remodeling
7. **Safety & Risk Management**
 - (a) Review letter of comments
 - (b) Wage distribution changes to 50/50
8. **Information Technology**
 - (a) Review letter of comments
9. **Wellness**
 - (a) Wellness Updates
10. **Treasurer**
 - (a) Review letter of comments
 - (b) Tax Deed Resolution
 - (c) Resolution to accept sale of property
11. **Finance**
 - (a) Discussion and possible decision on proposals for Financial Advisory services
 - (b) Discussion and decisions on 2018 budget
 - 1) Budget calendar and meeting dates
 - 2) Discussion of budget documents/summaries for Executive Committee review
 - (c) Correspondence
 - Budget and actual reports for 7 months ended July 31, 2017
12. **Human Resources (HR)**
 - (a) Review requests for proposal for market review of the County's pay plan.
 - (b) Health Department resolution to create one full-time (1.0 FTE) Environmental Health Sanitarian or Environmental Health Assistant position with no increase in budgeted tax levy.
 - (c) Update on Employee Policy Handbook.
 - (d) The Executive Committee may go into to closed session pursuant to §19.85 (1)(c), Wis. Stats., to:
 - Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically the IT Director has asked the Chairman to have the Committee to consider personnel actions covered under this section.
 - Discuss the status of the recruitment for the Finance Director position.
 - (e) Return to open session
13. Consider any agenda items for next meeting.
14. Set next regular committee meeting date.
15. Adjourn