

AGENDA
PUBLIC SAFETY COMMITTEE

DATE: December 11, 2017
TIME: 12:00 p.m.
LOCATION: Wood County Courthouse Room 114
400 Market Street Wis Rapids

1. Call meeting to order
2. Review minutes of November 13, 2017 Public Safety Committee Meetings
3. Public comments
4. Courthouse security issues and updates
5. Education reimbursement policy
6. Elimination of Recruiter position. Discuss effects to the department this committee oversees.
7. **Emergency Management Department**
 - (a) Communications November 2017 Claims
 - (b) Communications Report
 - (c) Emergency Management November 2017 Claims
 - (d) Emergency Management Activity Report
 - (e) Resolution to amend 2017 Budget for Building Numbering
 - (f) Resolution to amend 2017 Emergency Management Admin budget
8. **Dispatch Department**
 - (a) November 2017 Claims
 - (b) Dispatch Report
 - (c) Staff update
9. **Set date, time and location of next meeting**
10. **Humane Officer**
 - (a) Humane Officer Report
 - (b) November 2017 Claims
 - (c) Resolution to amend 2017 Humane Officer budget
11. **Coroner**
 - (a) Coroner Report
 - (b) November 2017 Claims
12. **Sheriff's Department**
 - (a) Correspondence
 - (b) November 2017 Claims
 - (c) Bond Electronic Monitoring
 - (d) Consider Resolution & Ordinance Pertain to Use of Animal Drawn Vehicles
 - (e) Updates:
 - (i) Crime Stoppers
 - (ii) Safe Ride Initiative
 - (iii) Criminal Justice Task Force
 - (iv) K9 Project
 - (v) Courthouse Security
 - (f) Jail Items:
 - (i) Inmate Daily Population
 - (ii) Overtime
 - (iii) EMP
 - (iv) Safekeeper Housing
 - (v) Kitchen report
13. November 2017 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner and Humane Officer
14. Agenda items for next meeting
15. Adjourn

Minutes of the Wood County Public Safety Committee

DATE: November 13, 2017

PRESENT: Mike Feirer, Dennis Polach, Joe Zurfluh, Brad Hamilton, Bill Winch

EXCUSED:

OTHERS Bill Clendenning, Lori Heideman, Kelli Trzinski, Nanci Kinney, Steve Kreuser,

PRESENT: Sarah Christensen, Thomas Reichert

LOCATION: Wood County Annex and Health Center - Marshfield

1. Call to Order:

Mike Feirer called the meeting to order at 1:00 p.m.

2. Review minutes of October 9, 2017:

Motion by Hamilton, second by Zurfluh to approve the minutes of the October 9, 2017 meetings as presented. Motion carried unanimously.

3. Public Comments:

No public comments

4. Emergency Management Department:

a. Communications October 2017 Claims:

The Committee reviewed the Communications October 2017 claims.

b. Communications Report:

Steve discussed microwave link from the Annex in Marshfield to the Courthouse. He discussed working with the City of Marshfield on a solution to the problems they are having with the coverage of their portable radios.

c. Emergency Management October 2017 Claims:

The Committee reviewed the Emergency Management October 2017 claims.

d. Emergency Management Activity Report:

The Committee reviewed the Emergency Management activity report.

5. Dispatch Department:

a. Dispatch October 2017 Claims:

The Committee reviewed the Dispatch October 2017 claims.

b. Dispatch Report:

The Committee reviewed the Dispatch Report as presented.

c. Staff Update:

Lori talked about the 2 new hires and that they are working out well. Discussed the 911 calls that "didn't" come in. One was due to a non-working telephone on the callers end. Lori answered questions as to why the phones seem to be down, and then working quite a bit recently. She explained that it is because of the update to the data center and bugs that are getting worked out. Answered questions on her report regarding new alerting systems. Lori stated that they will be losing a dispatcher due to her husband accepting a position outside of the area. They are looking to hire that position in January.

6. Set date, time and location of next meeting:

December 11, 2017

12:00 pm

Wood County Courthouse Room 114

7. Humane Officer:

a. Humane Officer Report:

The Committee reviewed the Humane Officer report.

b. October 2017 Claims:

The Committee reviewed the Humane Officer October 2017 claims.

8. Coroner:

a. Coroner Report:

Coroner absent from meeting.

b. October 2017 Claims:

The Committee reviewed the Coroner October 2017 claims.

9. Sheriff's Department:

a. Correspondence:

Sheriff Reichert stated Bill Winch stopped by the Sheriff's Department and discussed the actions he is taking on the Amish buggy situation. Bill stated he has gone to Peter Kastenholz regarding passing a resolution and/or ordinance regarding Amish buggies. Bill would like to see bigger windows, driver's education for the Amish, licenses plates on buggies, age restrictions, and for the Amish to follow the rules of the road set in place by the State of Wisconsin.

Sheriff Reichert spoke to the committee about the upcoming trial regarding the lawsuit brought on by former employee Janis Waite.

Sheriff Reichert spoke to the committee about the grievance being filed by the Deputies' Association.

b. October 2017 Claims:

The Committee reviewed the Sheriff's Department October 2017 claims.

c. Bond Electronic Monitoring:

Sheriff Reichert stated there has been a tremendous increase in electronic monitoring due to jail overcrowding/extremely high number of inmates. There are currently over 40 inmates on electronic monitoring and this is saving money for the county; however the jail is still crowded.

Sheriff Reichert spoke to the committee about all of the Huber inmates now being on electronic monitoring with the exception of a few who do not qualify for various reasons. The cells that were used for Huber inmates are now currently being used to house regular inmates.

Sheriff Reichert spoke to the committee about him and jail administration working with Probation and Parole on getting inmates in and out of the facility faster when available.

Sheriff Reichert spoke to the committee about him and jail administration looking into other options for housing inmates.

Sheriff Reichert and the committee discussed the long term solution to the jail overcrowding.

d. Updates:

Crimestoppers: None.

Safe Ride Initiative: None.

Criminal Justice Task Force: None.

K9: See Report-Sheiff Reichert stated the ACACIA fundraising has been going good.

Courthouse Security: Sheriff Reichert spoke to the committee about deputies starting courtroom security duty. This duty will be on days deputies have court. The deputy will stay a determined amount of hours and monitor the 3rd floor.

e. Jail Items:

All jail reports were reviewed..

10. October 2017 Claims: Dispatch, Communications, Emergency Management, and Sheriff:

Motion by Zurfluh, second by Hamilton to approve the October 2017 claims of all Public Safety Committee Departments. Motion carried unanimously.

11. Agenda Items:

12. Adjourn:

Committee went into closed session at 2:10 p.m.

Motion by Hamilton, second by Winch to adjourn at 2:47 p.m. Motion carried unanimously.

Minutes taken by Wood County Sheriff's Department.

Electronically Signed by William Winch

Bill Winch, Secretary
Public Safety Committee

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Interdepartmental Memo

October 02, 2017

To: Ed Wagner, Donna Rozar, Hilde Henkel, Al Breu, Mike Feirer, Bill Clendenning
and Lance Pliml

From: Warren Kraft
Director of Human Resources

Subject: Educational Leave; Career Advancement; Educational Assistance

Having received general recommendations for a revised policy of Educational Reimbursement and Career Planning last month, the Committee asked for more information regarding other entities' policies, practices and procedures. Those survey results are attached for further review.

As has been previously noted for the Committee, IRS has rules governing education assistance programs, when offered as a fringe benefit. [See Publication 15-B (2017), also attached.]

From the IRS publication, educational assistance means amounts paid for employees' education expenses. These expenses generally include the cost of books, equipment, fees, supplies, and tuition. However, these expenses do not include the cost of a course or other education involving sports, games, or hobbies, unless the education has a reasonable relationship to the business, or is required as part of a degree program. Under IRS rules, graduate coursework is also eligible for reimbursement if the employer chooses.

Education expenses do not include the cost of tools or supplies (other than textbooks) that the employee is allowed to keep at the end of the course. Nor do they include the cost of lodging, meals, or transportation. The employee must be able to provide substantiation that the educational assistance provided was used for qualifying education expenses.

The IRS has an annual cap of educational assistance. An employee can exclude up to \$5,250 from one's wages each year. If the County does not have an educational assistance plan, or if the County's assistance would exceed \$5,250, the value of these benefits as must be included as wages and is subject to withholding.

To maintain IRS compliance, an educational assistance program is a separate written plan that provides educational assistance only to employees. The program qualifies only if all of the following tests are met, as it relates to Wood County:

- The program benefits employees who qualify under rules that do not favor highly compensated employees. (A highly compensated employee for 2017 is an employee who received more than \$120,000 in pay for the preceding year.) To determine whether the program meets this test, employees covered by a collective bargaining agreement are

excluded if there is evidence that educational assistance was a subject of good-faith bargaining. (This provision would apply only to the Deputy Sheriffs' Association. Bargaining history indicates the members received a lump sum payment in exchange for deleting educational benefits from the contract.)

- The program does not allow employees to choose to receive cash or other benefits that must be included in gross income instead of educational assistance.
- Reasonable notice of the program is given to eligible employees.

With that background, a draft policy is presented below. Beneath each paragraph, there are other considerations that the Committee may wish to discuss.

CAREER ADVANCEMENT

PURPOSE

Wood County encourages employees to continually find ways to improve their careers. Improving your career may be defined in several ways: more responsibility, more income, another shift, or a type of work you like better.

(NOTE: There is no change to this introductory paragraph, as found on page 20 of the Employee Policy Handbook. Except, the last sentence is deleted which reads "The following are several ways of achieving this." Thereafter is an explanation of the two ways: "Job Announcements," which will not change, and "Career Advancement Program," the subject of this memo.)

TUITION ASSISTANCE PROGRAM *(NEW paragraph)*

The Tuition Assistance Program is designed to provide financial assistance to fulltime employees who voluntarily enroll in job-related, educational courses that are of benefit to the County as an employer. (Fulltime is defined as 2,080 hours or 2,015 hours in a calendar year period.) This is a voluntary program and does not create any employee rights or County obligations. Subject to funding availability, tuition assistance may be available for courses which are directly related to the employee's current job and would improve one's skills on the job, or which must directly enhance potential for the employee's advancement to a position which the individual has a reasonable expectation of achieving within the County. Employees eligible for other forms of educational assistance (e.g., Veteran's Educational Program, scholarships, etc.) must first exhaust that financial aid, or provide proof of ineligibility, before applying for benefits under this Program.

Other consideration: Some entities include part-time employees as they may become eligible for advancement to a fulltime position. If so, benefits are proportioned to the number of hours worked in a calendar year versus a fulltime position.

APPROVAL *(NEW paragraph)*

The Department Head shall be responsible for administering this Program within his/her department and is subject to approval of the Department's oversight committee. The employee shall consult with, and receive prior approval from, the Department Head before commencing

any course work to be eligible for consideration for reimbursement under this Program. The Department Head shall advise the oversight committee of his/her approval. If the Department Head does not approve of the request, the employee is not eligible for reimbursement. As part of the approval, the employee understands that he/she agrees to sign a promissory note covering the amount of tuition reimbursement, which will require repayment of any reimbursement under this Program.

The oversight committee shall retain final authority to grant or deny approval to begin any coursework, and to grant or deny reimbursement.

There is no appeal from any decision of the Department Head or the oversight committee under this Program.

Other considerations: Some entities place the authority to approve coursework with the Director of Human Resources and to report to the employee's oversight committee for information purposes. Some entities do not require the oversight committee to approve an actual reimbursement, provided the committee has previously approved the coursework and the request for reimbursement complies with the criteria of the program. In this situation, the Department Head reports the reimbursement action to the committee for its information.

AMOUNT OF ASSISTANCE (*NEW paragraph*)

All courses must be successfully completed before reimbursement may occur. After the employee has successfully completed the class, an official grade report or transcript must be submitted to the Department Head. Reimbursement is limited to tuition only and is based on the final grade for the course. Proof of tuition payment from the school is required for reimbursement. This Program does not provide reimbursement for books, student fees, personal expenses and other non-tuition costs.

Tuition is reimbursed on the following scale:

- For a grade of A-minus or greater: eighty percent (80%) of tuition;
- For a grade of B-minus, B or B-plus, or a grade of "Pass" where the grading is "Pass/Fail": sixty-five percent (65%) of tuition;
- For a grade of C or C-plus: fifty percent (50%) of tuition;
- For a grade of C-minus or lower: no reimbursement.

The actual amount of reimbursement is subject to the availability of funds within the Department. As part of the application for reimbursement, the employee agrees to sign a promissory note covering the amount of tuition reimbursement that requires repayment of any reimbursement under this Program.

Other considerations:

- 1) Some entities also cover books and lab fees in addition to tuition. Marathon County, for example, covers tuition, books and lab fees. Outagamie County provides 100% reimbursement and 50% for books. (See caps in next paragraph.) City of Marshfield provides for 100% of tuition and books. City of Appleton provides up to 50% of the semester cost for tuition and books.

- 2) Some entities cap the amount of reimbursement. Other entities specifically include graduate school credits as well as undergraduate course work. For example, Washburn County has a separate career advancement budget rather than relying on individual departments, and it caps reimbursement at \$3,000 per calendar year. Bayfield County sets the caps at \$500 per semester and \$1,000 per calendar year, and its administrator reported that it spent \$2,000 countywide in 2016 – the first year of its program. Waukesha County's cap is \$400/semester and \$800/calendar year. Bayfield County reimburses 66% and caps it at \$500 per semester and \$1,000 per calendar year. Calumet County sets the maximums at \$500 per semester and \$1,000 per calendar year. Langlade County limits reimbursement to \$1,000 per calendar year with expenses in excess of \$1,000 (up to \$2,000) requiring approval from the supervisor/department head and the oversight committee. Walworth County's cap is \$1,600 per calendar year and has budgeted \$25,000 countywide for 2018. Outagamie provides \$1,600 per calendar year for undergraduate work and up to \$2,450 for graduate school classes. Marathon County provides 75% reimbursement, up to \$1,500 for undergraduate and \$2,000 for graduate school. Douglas County caps yearly tuition at 50% of IRS cap. (The IRS limits the tuition reimbursement tax benefit to \$5,250 per employee per year.) In addition, the County sets the reimbursement amount at 75% for course content that "has a direct affect and will enhance employee's effectiveness in his/her current position, as well as benefit the department in which the employee is assigned" or 66% if the content "would enable the employee to acquire the knowledge, skills and abilities to perform the duties required of a position employee aspires to within the county." Milwaukee County's cap is based on the employee's income: \$2,500 if the employee earns less than \$75,000 annually; \$1,500 if the employee earns \$75,000 or more annually. (This complies with the IRS requirement concerning Highly-compensated employees.)
- 3) Some entities based reimbursement on specific tuition rates, whether it is for undergraduate or graduate work. For example, Rock County limits reimbursement to the per credit tuition cost at UW-Whitewater. (If Wood County wanted a comparable standard, it would be UW-Stevens Point.)
- 4) Some entities have different proration formulae. For example, Walworth County: 50%-C, 75%-B and 100%-A. Taylor County provides full reimbursement with a passing grade. Marathon County requires grade B or above, and City of Marshfield requires a "C" grade or better.
- 5) One entity reported a 30-day time limit within which to request reimbursement. Calumet County requires a copy of the grade report and original receipts. If the submittal is beyond the thirty days, reimbursement is denied.

EDUCATIONAL LEAVE (*NEW paragraph*)

Subject to Department needs and requirements, an employee may receive approved unpaid educational leave without the requirement to exhaust one's other paid time off benefits, as provided elsewhere in this Handbook. However, the employee may substitute compensatory time and/or vacation with the approval of the Department Head. An employee who takes an approved educational leave shall not lose his/her rights of longevity in relation to vacation or sick leave accruals; however, these benefits will not accrue while the employee is on leave. An employee on approved educational leave shall have the option of paying insurance premiums so

as to remain a part of the County health, dental, vision and life insurance plans. The employee will pay the entire premium. If a premium is not timely paid, that will be treated as a discontinuance of that benefit and COBRA rights, as may apply, will be implemented.

Other considerations: Some entities specifically cap leave time. For example Clark, Juneau and Portage Counties, which do not have reimbursement programs, each provide up to six months of educational leave. Rock County provides up to 18 months. Eau Claire County grants up to 24 months in any five-year period but it too does not provide reimbursement.

AGREEMENT FOR CONTINUED EMPLOYMENT (*NEW paragraph*)

By accepting tuition reimbursement under this Program, the employee is agreeing to continue employment with the County for a period of no less than 36 continuous months in a fulltime position following any reimbursement. Employees who do not complete 36 months of continuous fulltime service following reimbursement will be required to repay the full reimbursement amount.

In an employee resigns his/her position for any reason (including retirement) or is terminated before an approved course is complete, or if the employee voluntarily reduces employment to less than fulltime, eligibility for reimbursement ends immediately. If the employee has already been reimbursed, but has not met the requirement for 36 months of continuous fulltime service, the County will withhold the previously reimbursed amount from the employee's final paycheck(s). If that is not possible, the County will make reasonable efforts to collect the debt.

Other considerations: The Fair Labor Standards Act and Wisconsin's Minimum Wage Law, by requiring payment of minimum wage to any employee, may impact the amount of money that can be withheld from the final paycheck(s). In addition, some entities differ in the time period for the reimbursement requirement. Calumet County, Waukesha County, City of La Crosse and Milwaukee County set it at one year or 12 months from date of reimbursement. Langlade County is two years. Douglas County is three years. City of Marshfield and City of Fitchburg are five years. Other entities have a sliding scale of forgiveness based on length of time since reimbursement.

TAX STATUS (*NEW paragraph*)

The rules of this Program are governed by the Internal Revenue Code. As such, certain reimbursements may be subject to income taxes or other withholdings. All reimbursements are processed on a pre-tax basis, regardless of whether they are subject to taxes or other withholdings or not. The payment of any taxes or other withholdings that may be due remains exclusively the responsibility of the employee. The rules of this Program may be modified at any time without notice to keep the program in compliance with the Internal Revenue Code.

Please let me know if you have any questions. Thank you very much.

Educational Leave; Career Advancement; Educational Assistance

02 OCT 2017

(Excludes job related, continuing educational training, unless otherwise noted)

Entity	Yes/No	Summary
Adams County	Yes	No reimbursement; flex scheduling to attend class
City of Antigo	Yes	Job related; reimbursement based on grade received; if EE leaves City sliding reimbursement schedule, up to three years; city-time available if approved
City of Appleton	Yes	Job-related toward degreed program; up to 50% of semester cost for tuition & books; flexible scheduling
Ashland County	No	
Village of Ashwaubenon	Yes	Job-related educational pursuits; up to \$500; repaid if EE leaves village within 12 months
Barron County	No	
Bayfield County	Yes	\$500/semester, \$1,000/yr.; began in 2016, spent \$2,000 countywide. From administrator: "Implemented this to remain competitive, encourage staff to pursue continuing education on their own."
Calumet County	Yes	Directly related to current job, would improve skills on the job, and would allow employee to be considered for promotional opportunities; 66% of tuition, books, course-required materials, and lab fees, up to \$500/semester or \$1,000/calendar (grade C for undergrad, B for grad); repayment if EE leaves within 12 months
Chippewa County	No	
Clark County	Yes	Unpaid educational leave up to 6 months, longevity rights frozen till return; option to maintain health & Life at full EE-paid premium
Crawford County	No	
Dodge County	No	Educational leave of absence available but not used
Door County	No	
Douglas County	Yes	Yearly tuition reimbursement capped at 50% of IRS cap, subject to budget; based of "C" grade or above; limited to courses that provide knowledge and skills not available through ins-service training unpaid leave upon request; 3-yr. reimbursement, signed promissory note at time of reimbursement.
Eau Claire County	Yes	Educational Leave only; director approved, no reimbursement of expenses, limited to aggregate of 24 months in any 5-yr. period.
City of Fitchburg	Yes	must have a clear, direct relationship to current work or profession, not intended to fund education that will qualify an employee for a new trade, business or

		career; no specific leave per se; tuition, books, fees reimbursable on sliding scale for grade C or above, max-\$3K/yr.; five year repayment. "While the City is interested in aiding employees to improve or extend their job skills through outside education, participation in the program does not imply any guarantee of advancement in position or wages."
Florence County	No	
Fond du Lac County	Yes	Educational leave; tuition reimbursement to benefit employer (not expressed in policy) e.g., paid for two nurses: one was an RN to get her NP license as she is slotted to be the Director of Nursing on the Acute Unit in a year and the other was a NP that employer paid to get her advance psychiatric NP license
Forest County	No	
Grant County	No	
City of Green Bay	No	
Green Lake County	No	"We do have a representative from Rasmussen College that comes in every so often. She offers our employees the opportunity to apply for scholarships or financial aid through Rasmussen and discusses programs that are available that may be suitable for them."
Jackson County	Yes	Flexible schedule available
Jefferson County	No	
Juneau County	Yes	No reimbursement; Unpaid leave up to 6 months (longer if approved)
Kewaunee County	No	
City of La Crosse	Yes	Direct relationship to current work/profession, not for new trade, business or career; tuition and text books, EE \$750 max and max \$15K budgeted per year, amount based on grade; EE repayment if leaves within 12 months of reimbursement
La Crosse County	No	
Langlade County	Yes	"reimbursement of educational expenses that would assist the employee in the performance of existing job duties or otherwise enhance the employee's skills, knowledge and abilities as would benefit Langlade County." Max-\$2,000/yr. (tuition and books only), 2-yr. reimbursement. Grade C or above. Leave during work hours requires manager's approval.
Lincoln County	No	
City of Marshfield	Yes	Job-related; 100% of tuition and books, reimbursed if course dropped or lower than grade C or sliding scale if leaves employment within five years; flexible

		scheduling if needed
Marathon County	Yes	Certificate or degree programs; must be directly related to the employee's current position or must directly enhance potential for advancement with employer to a position which the individual has a reasonable expectation of achieving; Grade B or higher; 75% reimbursement for tuition, books, and lab fees – max: \$2,000 per calendar year for graduate degree programs and \$1,500 per calendar year for under-graduate degree and certificate programs; no flexible scheduling
Marinette County	No	
Marquette County	No	
Milwaukee County	Yes	Tuition only, \$2,500 cap <\$75K, \$1,500 cap >\$75K; to increase knowledge and abilities and to prepare for future opportunities with employer, HR-preapproval of courses; 1-yr. reimbursement; processed through payroll as pretax but taxes are EE responsibility
Monroe County	No	
City of Neenah	No	
Oneida County	No	
Outagamie County	Yes	must be directly related to the employee's current job, be preparation for a promotion to an existing job for which the applicant would otherwise qualify, meet the requirements for specialized training related to a current assignment; or be required as part of a degree program that meets these qualifications; full tuition & 50% book reimbursement (capped per year: undergrad-\$1,600, grad-\$2,450), sliding scale EE repayment within two years; flexible scheduling
Pepin County	No	
Polk County	No	From its HR director: "Although it has been on my list for several years now. With the shift in generations in our workforce and greater demands on staff, it comes up more and more as a desired benefit. Hoping to tackle something within the next year."
Portage County	Yes	Unpaid educational leave (6 mos. max) & professional training for conferences and seminars but not degrees; no reimbursement policy (ad-hoc requests)
Richland County	No	
Rock County	Yes	Up to 18 months leave; improve EE's skills for current position; reimbursement limited to UW-W per credit tuition rate and book costs
Rusk County	No	Eliminated in 2001
Saint Croix County	No	

Shawano County	No	
City of Superior	No	
Taylor County	No	Full Cost of any job-required continuing education course with passing grade, upon prior approval by dept. head.
Trempealeau County	No	
Vernon County	No	
Walworth County	Yes	"Enhances the knowledge, skills and abilities of the employee for improved performance in their job." Max: \$1,600/yr. (50%-C, 75%-B, 100%-A) 2018 budget-\$25,000
Washburn County	Yes	ER pre-approval for budgeting, to acquire or improve job skills or training within position classification; 2-yr. reimbursement; capped at \$3K/yr.-books & tuition
Waukesha County	Yes	Job-related; benefit employee for reasonable job promotion; \$400/semester; \$800/year; repayment within 12 months
Waupaca County	No	
Winnebago County	No	

Publication 15-B (2017), Employer's Tax Guide to Fringe Benefits (For use in 2017)

https://www.irs.gov/publications/p15b#en_US_2017_publink1000193667

Educational Assistance

This exclusion applies to educational assistance you provide to employees under an educational assistance program. The exclusion also applies to graduate level courses.

Educational assistance means amounts you pay or incur for your employees' education expenses. These expenses generally include the cost of books, equipment, fees, supplies, and tuition. However, these expenses don't include the cost of a course or other education involving sports, games, or hobbies, unless the education:

- Has a reasonable relationship to your business, or
- Is required as part of a degree program.

Education expenses don't include the cost of tools or supplies (other than textbooks) your employee is allowed to keep at the end of the course. Nor do they include the cost of lodging, meals, or transportation. Your employee must be able to provide substantiation to you that the educational assistance provided was used for qualifying education expenses.

Educational assistance program.

An educational assistance program is a separate written plan that provides educational assistance only to your employees. The program qualifies only if all of the following tests are met.

- The program benefits employees who qualify under rules set up by you that don't favor highly compensated employees. To determine whether your program meets this test, don't consider employees excluded from your program who are covered by a collective bargaining agreement if there is evidence that educational assistance was a subject of good-faith bargaining.
- The program doesn't provide more than 5% of its benefits during the year for shareholders or owners (or their spouses or dependents). A shareholder or owner is someone who owns (on any day of the year) more than 5% of the stock or of the capital or profits interest of your business.
- The program doesn't allow employees to choose to receive cash or other benefits that must be included in gross income instead of educational assistance.
- You give reasonable notice of the program to eligible employees.

Your program can cover former employees if their employment is the reason for the coverage.

For this exclusion, a highly compensated employee for 2017 is an employee who meets either of the following tests.

1. The employee was a 5% owner at any time during the year or the preceding year.
2. The employee received more than \$120,000 in pay for the preceding year.

You can choose to ignore test (2) if the employee wasn't also in the top 20% of employees when ranked by pay for the preceding year.

Employee.

For this exclusion, treat the following individuals as employees.

- A current employee.
- A former employee who retired, left on disability, or was laid off.
- A leased employee who has provided services to you on a substantially full-time basis for at least a year if the services are performed under your primary direction or control.
- Yourself (if you're a sole proprietor).

- A partner who performs services for a partnership.

Exclusion from wages.

You can exclude up to \$5,250 of educational assistance you provide to an employee under an educational assistance program from the employee's wages each year.

Assistance over \$5,250.

If you don't have an educational assistance plan, or you provide an employee with assistance exceeding \$5,250, you must include the value of these benefits as wages, unless the benefits are working condition benefits. Working condition benefits may be excluded from wages. Property or a service provided is a working condition benefit to the extent that if the employee paid for it, the amount paid would have been deductible as a business or depreciation expense. See Working Condition Benefits, later in this section.

Committee Report

County of Wood

Report of claims for: Communications

For the period of: November 2017

For the range of vouchers: 13171087 - 13171097

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
13171087	TESSCO	Parts	09/29/2017	\$270.25	P
13171088	TESSCO	Parts	09/29/2017	\$920.38	P
13171089	TESSCO	Parts	09/22/2017	\$1,944.00	P
13171090	TESSCO	Parts	09/20/2017	\$202.55	P
13171091	MARSHFIELD UTILITIES	Power for MFLD Tower	10/31/2017	\$277.26	P
13171092	ALLIANT ENERGY/ WP&L	Power for Bluff Tower	11/01/2017	\$354.48	P
13171093	ALLIANT ENERGY/ WP&L	Power for Nekoosa Tower	10/31/2017	\$285.78	P
13171094	ALLIANT ENERGY/ WP&L	Power for Sherry Tower	10/25/2017	\$67.62	P
13171095	WATER WORKS & LIGHTING COMM	Power for Rapids Tower	10/26/2017	\$206.86	P
13171096	WOODTRUST BANK NA	Credit Card Charges	10/20/2017	\$259.13	P
13171097	OAKDALE ELECTRIC CO	Power for Dexter Tower	10/20/2017	\$85.62	P
Grand Total:				\$4,873.93	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____

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Committee Member: _____

Wood County Communications Department

Activity Report

November 2017

1. Met with vendor and Marshfield Police Department regarding possibly using County owned tower sites for Marshfield's radio system equipment. Made site visits with them to Norwood and Highway Department towers.
2. Made several trips to Powers Bluff site to deal with high temperature issues. Found one air conditioner to be intermittently not working correctly. Parts were ordered and replaced.
3. Ordered some parts for the Highway Department.
4. Ordered some parts needed to install replacement GPS timing module for Powers Bluff tower.
5. Requested a quote and information on what it would take to upgrade weather siren activation and monitoring software.
6. Received 7 Prior Coordination notice requests for new microwave licenses.
7. Made a site visit to United Ambulance to look into some paging complaints. Working with vendor to get them resolved.
8. Looked into some audio level complaints from Dispatch and contacted vendor about them.
9. Made programming changes to dispatch console.

7c

Committee Report

County of Wood

Report of claims for: EM

For the period of: November 2017

For the range of vouchers: 13170071 - 13170080

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
13170071	CHRISTENSEN SARAH	Training Expenses	10/27/2017	\$192.07	P
13170072	STICKNEY MARK	Training Expenses	10/27/2017	\$108.00	P
13170073	CHARTER COMMUNICATIONS	Cable services	10/24/2017	\$121.82	P
13170074	WOODTRUST BANK NA	Credit Card Charges	10/20/2017	\$507.59	P
13170075	CARQUEST OF WISCONSIN RAPIDS-JACKSON	Parts	11/06/2017	\$32.97	P
13170076	PRE-EMERGENCY PLANNING LLC	EM Exerdise	11/15/2017	\$14,824.50	P
13170077	GOTTA GO RENTALS	Servicing units	11/15/2017	\$40.00	P
13170078	RENT-A-FLASH INC	BNI	11/15/2017	\$18.00	P
13170079	RENT-A-FLASH INC	BNI	11/06/2017	\$432.00	P
13170080	RENT-A-FLASH INC	BNI	11/15/2017	\$302.65	P
Grand Total:				\$16,579.60	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

7d

WOOD COUNTY EMERGENCY MANAGEMENT

November 2017 Activity Report

REPORTED TO COMMITTEE: 12/11/2017

1. WARNING & COMMUNICATIONS

- a. Began importing new data into the Marplot mapping program for use in chemical facility plans this year.
- b. Worked with ARES/RACES regarding membership and communications.
- c. Discussed the 2016 damage grants with applicable townships many times.
- d. Met with Health Consortium regarding the tabletop exercise.
- e. Worked with IT regarding the creation of a surplus property website.

2. TRAINING

- a. Emergency Management staff participated in a virtual tabletop exercise with various health and hospital entities.
- b. Emergency Management personnel held Volunteer Reception Center training in conjunction with the United Way on November 7, 2017.
- c. Emergency Management Staff attended WHOPRS training on November 28, 2017.
- d. Emergency Management Staff attended a FEMA Health Sector Preparedness course on November 30, 2017.
- e. Staff completed WEBEOC training.

3. EMERGENCY MANAGEMENT PLANNING

- a. Mailed all of the first half chemical facility plans to the respective companies for review and updating.
- b. Made ID cards for new ARES and Volunteer Reception Center members.
- c. Discussed Farm Tech Days logistics with the Sheriff's Department and ARES members.

4. MISCELLANEOUS

- a. Meetings attended:

Public Safety Committee	Director/EPC	Nov 13, 2017
County Board	Director	Nov 21, 2017
Northeast Area Meeting	Director	Nov 14, 2017
Traffic Safety Committee	Director/Admin	Nov 22, 2017

- b. Director Attended Plain Community Workgroup Meeting on November 8, 2017.
- c. Emergency Preparedness Coordinator attended the Northeast Area IMT all members meeting and training on November 9, 2017.
- d. Director and Communications Coordinator attended a meeting with Motorola Callworks in Marathon County on November 9, 2017.
- e. Emergency Management Staff attended a meeting with the United Way and United Way 211 on November 15, 2017 to discuss ways that 211 can assist during emergency situations.

5. HIGHWAY SAFETY

- a. Discussed concerns with Amish buggy safety with the Traffic Safety Committee.
- b. Discussed the possibility of having a 2018 bike rodeo.
- c. Had a discussion with the DOT regarding the phase out of community mapping.

6. BUILDING NUMBER IDENTIFICATION

a. Determined and Installed

Six new numbers – (3) Saratoga, Auburndale, Richfield, Milladore, & Rudolph

November 2017 Determined-To-Date	36
November 2017 Receipts	\$ 0.00
November 2017 Year-To-Date	\$ 1,541.91

November 2016 Determined-To-Date	43
November 2016 Receipts	\$ 207.18
November 2016 Year-To-Date	\$ 1,700.68

- b. Installed 15 replacement BNI signs in various townships throughout the county.
- c. Met with village of Port Edwards regarding addressing of former Port Edwards paper mill property
- d. Met with Jennifer at Random Act of Kindness regarding our worker at their

facility.

7. WORK RELIEF

- a. 11 New participants
- b. 1 obtained employment
- c. 1 was put on a Huber Revocation
- d. Met with jail staff and probation and parole many times regarding the work program and people who may be eligible to be on the program.

8. PROJECTS

- a. Completed transferring approx. 450 boxes of confidential files from the basement of 12th street to 2nd floor of Riverblock and 12th street parking lot to be shredded.
- b. Completed Edgewater Haven nursing home brush chipping project.
- c. Visited Wood county Parks and various other worksites throughout the month.
- d. Met with St. Vincent regarding the work program and what we can do for them.
- e. Did a walk through with maintenance of the Airport Ave location and discussed an upcoming painting project.

2017 YEAR-TO-DATE TOTALS

Total Hours Worked	8,640.31
Dollar Amount	\$ 59,537.81

2016 YEAR-TO-DATE TOTALS

Total Hours Worked	9,469.25
Dollar Amount	\$ 75,754.00

Nov 2017

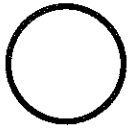
WORK TRAINING PROGRAM

A. WORK REFERRALS - HOURS

PROGRAM	MALE	FEMALE	HRS ASSIGNED	DOLLAR AMT	HRS WORKED	DOLLAR AMT
COMM SRVC	11	2	.00	.00	709.00	5672.00
CWEP	0	0	.00	.00	.00	.00

B. CURRENT WORK PROJECTS

TYPE	LOCATION	AGENCY	--CWEP--		--COMM SERV--	
			HOURS	AMOUNT	HOURS	AMOUNT
ASSIST MAINTENANCE	RIVER BLOCK	COUNTY	.00	.00	3.00	24.00
ASSIST MTNCE	COURTHOUSE	COUNTY	.00	.00	13.00	104.00
ASSIST PARKS	NORTH PARK	COUNTY	.00	.00	142.50	1140.00
ASSIST PARKS	POWERS BLUFF	COUNTY	.00	.00	37.50	300.00
ASSIST PARKS	SOUTH PARK	PARKS	.00	.00	145.50	1164.00
BASEBALL DIAMOND	NEKOOSA	NEKOOSA BASEBAL	.00	.00	15.00	120.00
CUT WOOD	EDGEWATER HAVEN	COUNTY	.00	.00	71.50	572.00
MOVE FURNITURE	CITY HALL/NORWOOD	SHERIFFS DEPT	.00	.00	2.00	16.00
MOVE FURNITURE	SOC SER (WIS RAPIDS)	COUNTY	.00	.00	25.00	200.00
MOVE OFFICE	UNIFIED SERVICES	COUNTY	.00	.00	4.00	32.00
MOVE OLD FILES	CTHSE/UNIFIED SERV.	HUMAN RESOURCES	.00	.00	2.50	20.00
RECYCLING	COURTHOUSE/12TH ST	COUNTY	.00	.00	39.00	312.00
SPLIT/STACK FIREWOOD SHOP		COUNTY	.00	.00	62.50	500.00
VEH/SHOP MAINTENANCE SHOP 1		COUNTY	.00	.00	146.00	1168.00
		TOTAL	.00	.00	709.00	5672.00



RESOLUTION#

 Upon County Board
 Effective Date approval and publication

 Introduced by Public Safety Committee and Executive Committee
 Page 1 of 1

Committee

SAR

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MM</u> , Finance Dir.		

INTENT & SYNOPSIS: To seek County Board approval to amend the 2017 budget of Building Numbering Identification (BNI) for additional expenditures that were not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of the funding is unanticipated revenues from projects for Wood County townships. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
52530-341	BNI Operating Supplies & Expenses		\$1500
47391-000	BNI Materials	\$1500	

Source of Money: Additional unanticipated revenues from projects for Wood County townships.

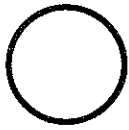
WHEREAS, the aforementioned expenditures of \$1500 were not anticipated during the 2017 budget process, and

WHEREAS, the payment made for the unanticipated projects for Wood County townships will have no impact on the county tax levy, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED to amend the Wood County budget for 2017 by appropriating \$1500 of unanticipated revenues to Building Numbering Identification (52530), and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.



RESOLUTION#

Introduced by Public Safety Committee and Executive Committee
Page 1 of 1

Committee

SAR

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: <u>MP</u> , Finance Dir.	

INTENT & SYNOPSIS: To amend the 2017 budget for the Emergency Management Admin function (52520) for additional expenditures that was not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of the funding is unanticipated revenues from State Aid. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
52520	Emergency Management Admin		\$21,800
43528	State Aid Emergency Government	\$21,800	

WHEREAS, the Emergency Management Admin budget has incurred additional expenditures that were not anticipated during the original budget process for emergency preparedness planning exercises

WHEREAS, the payment for unexpected expenditures received from the State Grants will have no impact on the county tax levy, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED to amend the Emergency Management Admin (52520) budget for 2017 by appropriating \$21,800 of unanticipated revenues from State Aid Emergency Government (43528), and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

8a

Committee Report

County of Wood

Report of claims for: Dispatch

For the period of: November 2017

For the range of vouchers: 08171065 - 08171071

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
08171065	LANGUAGE LINE SERVICES	over the phone interpretations	10/31/2017	\$11.74	P
08171066	RACOM CORPORATION	Mounting pole labor	11/03/2017	\$557.92	P
08171067	LEXISNEXIS RISK SOLUTIONS	Monthly Charge	10/31/2017	\$95.67	P
08171068	TISCHENDORF LORI	Conference Expenses	10/25/2017	\$124.20	P
08171069	WOODTRUST BANK NA	Credit Card Charges	11/20/2017	\$111.99	P
08171070	HEIDEMAN LORI	Exercise Mileage Reimbursement	11/14/2017	\$60.48	P
08171071	OUTFITTER SATELLITE	Satellite phone charges	11/15/2017	\$54.25	P
Grand Total:				\$1,016.25	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County

WISCONSIN

COMMUNICATIONS
CENTER

86

Dispatch Activity Report

November 2017

Submitted by: Lori Heideman

1. Hosted Wood County Law Enforcement Executives and gave tour of new dispatch center
2. Meeting with the new hires and the FTO's
3. NG911 meeting with the North Central taskforce in Wausau
4. CART meeting Juneau County
5. County Board meeting
6. Correction and Community Advocacy program meeting at Mid-State Tech
7. Open records
8. Numbers for child support grant
9. Continue to work with phone company on phone issues
10. Public safety meeting
11. Set up EMD training for six people within the department that needed to be trained
12. Worked with James, Tony and Ted in the jail on a warrant issue.
13. Worked with Dan from IT on some CIS things that may make dispatching easier.
14. Met with HR (Jodi and Kelli) on some time star issues
15. Met with Courtney from Mid-state Tech on having her students be sit ins for a telecommunications class
16. Worked on 2018 schedules for staff
17. Finished evaluations on staff
18. Budget meeting
19. Looked over basic telecommunications training handbook to see if anything needed to be changed
20. Worked with Dan on getting the daily incidents up on one of our big screens
21. Took care of some issues with towing
22. Showed Steve K how I am responding works
23. Several conversations with Kelli from Sheriff's office regarding some safety plans for Auburndale
24. Crime stopper issue taken care of

Humane Officer Olson
November 19th – December 2nd 2017

11-20, 23; WC18554 Dogs at large-Pit Bulls going on neighbors porches and intimidating them; working with owners to obtain new chains, leashes, collars, rabies shots, and licensing @ 400 block of Tesserville Road. Open 14, 14

11-20; GR4633 Dog Bite @ 3800 block of North Valley Drive-Family lab bit older relative requiring her to obtain three stitches. 7

11-21; WC18508 Dog Bite @ 800 block of STH 73 South, WR-Victim is owner of the Shih Tzu mix. 10

11-21, 22, 12-1; GR4661 Dog Bite @ 4500 block of Plover Road-Family puppy bit their child on the face and arm. The eight month old puppy was quarantined at the Humane Society. This was a very aggressive young dog and was put down by the vet after the quarantine period. 22, 22, 22

11-22, 24, 12-2; GR4735 Neglect of several cats at 5800 block of Ponderosa Circle-13 cats were removed, one puppy remains at this time. Owners have sanitation issues to address to keep the puppy. Health Department also involved. 10, 10, 10

11-25, 12-1; WC16622 Animal neglect @ 400 block of West Street Milladore-Open 50, 50

11-28, 30; WC18976 Neglect @ 6930 block of 3rd Avenue North Rudolph-St. Bernard moving slowly, thin, chained up inside of a shed. Open 36, 36

11-29, 12-1; WR25291 Dog Bite @ 2840 Washington Street WR- Victim feeds stray dogs and other animals. Says she was bit twice on two different dates by the same stray dog on her property and sought medical treatment at the hospital. Victim refused rabies prevention shots, refuses cooperation. 18, 18

11-30; WC19041 Dog off property @ 8700 block of Dexter-Wood Road, Pittsville-Surveyor reports that a Pit type dog approached him and he had to kick at the dog several times before it would leave him alone. Owners have repaired chain and clip to keep the dog secure. 58

12-2; WC19214 Dog Bite @ 3900 block of George Road WR-Open 26

12-2; WC17458 Welfare check on a dog at 400 block of Cardinal Street-Open 22

10a

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

Olson

12/1/2017 THROUGH 12/2/2017

APPROVED BY: Public Safety Committee

[illegible]

Per Diem: 101-3901-54129-000-101
Mileage: 101-3901-54129-000-331

(Mileage Check)

Humane Officer Olson
November 5th – November 18th 2017

11-5; WC17458 Welfare check on a dog that has no shelter at 400 block of Cardinal Street- Open case 22

11-5, 6; WR23415 Welfare and mistreatment concerns-Open Case 18, 18

11-5, 6; WC17690 Dog Bite-Child was bit on the face at 4600 block of Huser Road. Owner was reluctant to follow quarantine. 44, 10

11-6; WC17661 Shelter concerned for several horses-Open case at 9000 block of Washington Avenue 72

11-7 WC17861 Welfare Check-Open Case 14

11- 7; WC17677 Improper confinement of cattle at 3000 block of George Road Wi Rapids-Open case 24

11-8 Rabies Control Training Wisconsin Dells 125

11-9; PEPD2354 Cat bite to owner @ 700 block of Williams Avenue 22

11-9; WC17956 Dog bite to owner at 4200 block of Harley Lane 20

11-10; WR22775 Welfare check-Open case 18

11-11,12,14 WC18077 Reported that a horse was found running on highway at night @ 5000 block of Highway 54 Rudolph-A deputy put the horse in a nearby pasture. It ended up being a mule and did live a couple miles away. Owner was located and the mule was loaded onto a horse trailer. 0, 24, 26

11-12; WR24039 Dog bite to victim that was walking late at night to a gas station between 22nd and 25th Avenue Wi Rapids. The unknown dog was described as short hair and brown or black. Victim went to Aspirus Riverview Hospital for treatment, but they did not offer her the Rabies Vaccination series. I called the primary care giver at the hospital and explained when I do not have a dog to quarantine she needs to be offered the shots. They said they would call her ASAP. 22

***11-13 Public Safety Meeting in Marshfield. 84

11-16, 17; WC16622 Animal neglect, sanitation concerns, etc. at 400 block of West Street Milladore 16 cats and 1 dog removed so far. 50, 50

11-17 Report for Attorney regarding a dog bite that happened in March of this year. 0

*Note, monthly phone bill/minutes have yet to be added for "time worked"

10a

Monthly Time Report

Olson

APPROVED BY: Public Safety Committee

(Mileage Check)

Mileage: 101-3901-54129-000-331

Committee Report

County of Wood

Report of claims for: HUMANE OFFICER

For the period of: NOVEMBER 2017

For the range of vouchers: 39170018 - 39180001

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
39170018	OLSON Nanci K	MILEAGE 11-05 TO 11-18-17	11/21/2017	\$354.71	P
39170019	OLSON Nanci K	MILEAGE	12/05/2017	\$164.25	
39180001	OLSON Nanci K	MILEAGE	12/05/2017	\$79.18	
Grand Total:				\$598.14	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

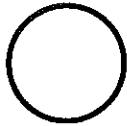
Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



RESOLUTION#

ITEM#

1-

DATE

December 19, 2017

Effective Date

Upon Passage & Publication

Introduced by

Executive & Public Safety Committees

Page 1 of 1

Committee

BLN

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MMF</u> , Finance Dir.		

INTENT & SYNOPSIS: To amend the 2017 budget for the Humane Officer (54129) for the purpose of funding higher than anticipated costs.

FISCAL NOTE: To transfer \$4,000 from available balance in contingency (51590) to the Humane Officer (54129). At the time of this request, the funds available in contingency are \$367,782. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
54129	Humane Officer		\$4,000
51590	Contingency	\$4,000	

WHEREAS it was discovered that a correction was needed to the per diem rate used for the Humane Officer which resulted in back pay and fringes of approximately \$4,000 being paid in 2017, and

WHEREAS this expense was not anticipated during the preparation of the 2017 budget, and

WHEREAS rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

WHEREAS the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

THEREFORE BE IT RESOLVED to amend the Wood County budget for 2017 to transfer \$4,000 from the Contingency Account (51590) to the Humane Officer (54129) function, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

11/27/2017

100
12d. 2/

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Humane Officer
Sunday, December 31, 2017

	Actual	2017 Budget	Variance	Variance %
REVENUES				
Licenses and Permits				
DNR & ML Fees:				
101-3901-44200-000-000 Licenses/Permits - Humane Officer Nonbusiness	10,000.00	10,000.00		0.00%
Total DNR & ML Fees	10,000.00	10,000.00		0.00%
Total Licenses and Permits	10,000.00	10,000.00		0.00%
TOTAL REVENUES	10,000.00	10,000.00		0.00%
EXPENDITURES				
Health and Human Services				
Humane Officer:				
101-3901-54129-000-101 Wages-Permanent-Humane Officer	23,530.00		(23,530.00)	0.00%
101-3901-54129-000-120 FICA-Humane Officer	1,800.07	1,615.00	(185.07)	(11.46%)
101-3901-54129-000-160 Humane Officer Workers Compensation	538.82	564.00	25.18	4.46%
101-3901-54129-000-221 Humane Officer Telephone	227.75	600.00	372.25	62.04%
101-3901-54129-000-331 Humane Officer Meetings & Travel	6,122.55	6,158.00	35.45	0.58%
101-3901-54129-000-340 Humane Officer Operating Supplies & Expense	69.68	100.00	30.32	30.32%
101-3901-54129-000-511 Humane Officer- Insurance	72.00	72.00		0.00%
101-3901-54129-000-102 Parttime Wages-Humane Officer		21,105.00	21,105.00	100.00%
101-3901-54129-000-219 Humane Officer Other Professional Services		500.00	500.00	100.00%
101-3901-54129-000-311 Humane Officer Office Supplies		50.00	50.00	100.00%
Total Humane Officer	32,360.87	30,764.00	(1,596.87)	(5.19%)
Total Health and Human Services	32,360.87	30,764.00	(1,596.87)	(5.19%)
TOTAL EXPENDITURES	32,360.87	30,764.00	(1,596.87)	(5.19%)
NET INCOME (LOSS) *	(22,360.87)	(20,764.00)	(1,596.87)	7.69%

11a



Wood County

WISCONSIN

OFFICE OF CORONER

DARA HAMM

DATE: 12/2/17
TO: Wood County Public Safety Committee
FROM: Dara Hamm, Wood County Coroner
SUBJECT: Monthly Activity Report

The following is a list of services rendered by the Wood County Coroner and her Deputies for November 2017:

Calls for Service/Death Investigations.....	85
Investigations Involving Sudden or Suspicious Deaths and Falls	26
Death Certificates Signed.....	21
Cremation Permits Signed.....	55
Traffic Fatalities Investigated.....	2
Suicides Investigated.....	2
Drownings	0
Fire Fatalities.....	0
Homicides.....	0
Autopsies Performed.....	1
Suspected Overdoses.....	0
Disinterments	0

Remarks:

None

Respectfully submitted,

Dara Hamm

Dara Hamm
Wood County Coroner

11b

Committee Report

County of Wood

Report of claims for: CORONER

For the period of: NOVEMBER 2017

For the range of vouchers: 36170086 - 36170093

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
36170086	AMERICAN MESSAGING	PAGERS	11/01/2017	\$19.45	P
36170087	AXIS FORENSIC TOXICOLOGY INC	DRUG PANEL - WHITECLOUD	08/20/2017	\$200.00	P
36170088	AXIS FORENSIC TOXICOLOGY INC	DRUG PANEL - MARCOUEX-GRAVES	08/27/2017	\$200.00	P
36170089	AXIS FORENSIC TOXICOLOGY INC	DRUG PANEL - DYE, GAVIGAN	09/03/2017	\$400.00	P
36170090	KAUDY SUSAN M	MILEAGE, PHONE	11/18/2017	\$124.33	P
36170091	EVANS CHARLES H	MILEAGE, PHONE	11/16/2017	\$82.06	P
36170092	HAMM DARA	MILEAGE, PHONE	11/17/2017	\$212.37	P
36170093	JOLING JASON	MILEAGE	11/04/2017	\$75.44	P
Grand Total:				\$1,313.65	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: SHERIFF'S DEPARTMENT

For the period of: NOVEMBER 2017

For the range of vouchers: 25170797 - 25170866

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
25170797	ASPIRUS	PRE EMPLOYMENT EXAM	11/09/2017	\$49.00	P
25170798	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	INMATE MEDICAL/BLOOD DRAWS	11/09/2017	\$284.00	P
25170799	KWIK TRIP INC	FUEL PURCHASES OCTOBER 2017	11/09/2017	\$1,647.77	P
25170800	MIDWEST MONITORING & SURVEILLANCE	DRUG TESTING SUPPLIES	11/09/2017	\$784.96	P
25170801	MIDWEST MONITORING & SURVEILLANCE	EMP PAYMENT OCTOBER 2017	11/09/2017	\$8,840.50	P
25170802	OFFICE DEPOT	OFFICE SUPPLIES JAIL	11/09/2017	\$49.62	P
25170803	POMP'S TIRE SERVICE INC - GREEN BAY	#30 OIL CHANGE	11/09/2017	\$64.94	P
25170804	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	INMATE MEDICAL	11/14/2017	\$10.00	P
25170805	CARRIAGE TRADE CLEANER	UNIFORM CLEANING	11/14/2017	\$141.75	P
25170806	DAVE'S SERVICE CENTER	#13 TIRE REPAIR	11/14/2017	\$15.00	P
25170807	DAVE'S SERVICE CENTER	#12 WHEEL BEARING	11/14/2017	\$459.55	P
25170808	DAVE'S SERVICE CENTER	#22 OIL CHANGE & ROTATE	11/14/2017	\$57.95	P
25170809	DAVE'S SERVICE CENTER	#11 OIL CHANGE HEADLIGHT BULB	11/14/2017	\$78.95	P
25170810	DAVE'S SERVICE CENTER	#5 MAF SENSOR SPOTLIGHT LENS	11/14/2017	\$405.89	P
25170811	DAVE'S SERVICE CENTER	#31 TIRE MOUNTING	11/14/2017	\$64.00	P
25170812	DAVE'S SERVICE CENTER	#9 TIRE MOUNTING	11/14/2017	\$16.75	P
25170813	DAVE'S SERVICE CENTER	#6 OIL CHANGE & ROTATE	11/14/2017	\$60.95	P
25170814	DAVE'S SERVICE CENTER	#25 TIRE REPAIR	11/14/2017	\$18.00	P
25170815	INDIANHEAD SPECIALTY CO	ONE NOTARY STAMP FRONT OFFICE	11/14/2017	\$28.95	P
25170816	KRINGS MOTORSPORTS PERFORMANCE MACHINE	#4 OIL CHANGE & TIRE MOUTING	11/14/2017	\$128.00	P
25170817	SHELL	FUEL CHARGES OCTOBER 2017	11/14/2017	\$314.13	P
25170818	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/14/2017	\$54.42	P
25170819	TRANS UNION LLC	PRE EMPLOYMENT FINANCIAL	11/14/2017	\$153.83	P
25170820	UNIFORM SHOPPE	UNIFORM PARTS	11/14/2017	\$210.80	P
25170821	WESTSIDE AUTO BODY	#22 TAILLIGHT	11/14/2017	\$375.00	P
25170822	AUTOZONE(Sheriff)	#5 HEADLIGHT BULD	11/14/2017	\$14.79	P
25170823	GOLDBERG SCOTT	EVIDENCE FREEZER	11/16/2017	\$99.99	P
25170824	ACACIA FOUNDATION	K9 FUND	11/16/2017	\$100.00	P
25170825	ACE HARDWARE	VINYL LETTERING	11/16/2017	\$4.99	P
25170826	BELLIN HEALTH	DRUG TESTING	11/16/2017	\$60.00	P
25170827	FUNDRAISING TEAM LLC	MAGIC SHOW K9 FUND	11/16/2017	\$400.00	P
25170828	SUPER LUBE	#53 OIL CHANGE & AIR FILTER	11/16/2017	\$52.98	P
25170829	BLUM GERALD	TRANSPORTATION EXPENSES	11/21/2017	\$79.11	P
25170830	ARROWHEAD SCIENTIFIC INC	INVESTIGATION SUPPLIES	11/21/2017	\$150.14	P

SHERIFF'S DEPARTMENT - NOVEMBER
2017

25170797 - 25170866

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
25170831	AUTOZONE(Sheriff)	WINDSHEILD WASHER FLUID	11/21/2017	\$23.88	P
25170832	JOHNSON & SONS CO INC	#45 FUEL PUMP & LOCKING RING	11/21/2017	\$447.60	P
25170833	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	RWCJ 08-27-17	11/28/2017	\$423.37	P
25170834	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	RWCJ 08-27-17	11/28/2017	\$24.53	P
25170835	INDIANHEAD SPECIALTY CO		11/28/2017	\$7.84	P
25170836	SOLARUS	IMPOUND INTERNET SERVICE	11/28/2017	\$29.35	P
25170837	ST MARTIN PARISH SHERIFF OFFICE	CIVIL PROCESS BLANCHARD	11/28/2017	\$20.00	P
25170838	US PRISONER TRANSPORT	PRISONER EXTRADITION	11/28/2017	\$503.55	P
25170839	WILLIAMS SHOOTERS SUPPLY INC	GUN LIGHTS	11/28/2017	\$175.70	P
25170840	US PRISONER TRANSPORT	PRISONER EXTRADITION	11/28/2017	\$1,495.80	P
25170841	ACE HARDWARE	RANGE SUPPLIES	11/30/2017	\$53.93	P
25170842	CITY OF WIS RAPIDS TREASURER	INMATE MEDICAL	11/30/2017	\$75.92	P
25170843	CITY OF WIS RAPIDS TREASURER	INMATE MEDICAL	11/30/2017	\$91.04	P
25170844	DE LAGE LANDEN PUBLIC FINANCE	DEPARTMENT PRINTING SERVICES	11/30/2017	\$783.49	P
25170845	EIGHTH STREET AUTO	2015 DODGE	11/30/2017	\$19,000.00	P
25170846	ACACIA FOUNDATION	K9 FUND	12/05/2017	\$86.80	
25170847	ACACIA FOUNDATION	K9 FUND	12/05/2017	\$12.00	
25170848	ACE HARDWARE	BATTERIES	12/05/2017	\$19.98	
25170849	ACE HARDWARE	KEYS	12/05/2017	\$52.64	
25170850	ADVANCED CORRECTIONAL HEALTHCARE INC	PRISONER MEDICAL	12/05/2017	\$9,625.82	
25170851	AUTOZONE(Sheriff)	AIR FILTER & CLEANING SUPPLIES	12/05/2017	\$26.73	
25170852	CARDMEMBER SERVICE	VARIOUS PURCHASES NOV 2017	12/05/2017	\$3,043.79	
25170853	CENTRAL WI RADIOLOGISTS SC	INMATE MEDICAL	12/05/2017	\$106.13	
25170854	CENTRAL WI RADIOLOGISTS SC	INMATE MEDICAL	12/05/2017	\$24.58	
25170855	CLEAN IT SUPPLY	TOILET PAPER	12/05/2017	\$1,312.92	
25170856	FUNDRAISING TEAM LLC	MAGIC SHOW K9 FUND	12/05/2017	\$48.00	
25170857	FUNDRAISING TEAM LLC	MAGIC SHOW K9 FUND	12/05/2017	\$347.20	
25170858	POMP'S TIRE SERVICE INC - GREEN BAY	#55 OIL CHANGE & ROTATE	12/05/2017	\$71.94	
25170859	POMP'S TIRE SERVICE INC - GREEN BAY	#5 OIL CHANGE	12/05/2017	\$57.94	
25170860	POMP'S TIRE SERVICE INC - GREEN BAY	#8 OIL CHANGE & ROTATE	12/05/2017	\$68.44	
25170861	POMP'S TIRE SERVICE INC - GREEN BAY	#49 OIL CHANGE	12/05/2017	\$30.69	
25170862	SCHILLING SUPPLY COMPANY	RUBBER GLOVES	12/05/2017	\$550.60	
25170863	US AUTOFORCE	#4 FOUR TIRES	12/05/2017	\$459.60	
25170864	US PRISONER TRANSPORT	PRISONER EXTRADITION	12/05/2017	\$2,756.70	
25170865	LEIGH CORY	TRAINING	12/05/2017	\$36.00	
25170866	HOOGESTEGER CHARLES	TRAINING	12/05/2017	\$36.00	

Grand Total:**\$57,207.21**

Committee Report - County of Wood

SHERIFF'S DEPARTMENT - NOVEMBER
2017

25170797 - 25170866

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

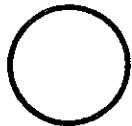
Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



ORDINANCE#

ITEM#

3-

DATE

December 19, 2017

Effective Date

Upon passage and publication

Public Safety, Judicial & Legislative, and Highway Infrastructure & Recreation
Committees

Introduced by

Page 1 of 3

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

LAD

INTENT & SYNOPSIS: Establishing regulations for the use of animal-drawn vehicles so as to protect public safety.

FISCAL NOTE: Nothing direct; as with the establishment of any regulation there are the costs of publication in creating the ordinance and potential nominal costs and revenues associated with its enforcement but the true fiscal impact to the ordinance is the savings to the public by the enhancement to the safety of roads in the county by compliance with the provisions in the ordinance. As with other vehicular safety measures, like airbags and seatbelts, the savings to individuals and to society are difficult to measure but they certainly exist.

WHEREAS, Wood County has seen more than its share of accidents and deaths associated with the use of animal-drawn vehicles on public roads, and

WHEREAS, oddly, the state does not yet comprehensively regulate animal-drawn vehicles via the Motor Vehicle Traffic Code and, therefore, this ordinance is established in conformity with and pursuant to Wis. Stat. s. 349.03(1)(a), and

WHEREAS, the level of use of animal-drawn vehicles in Wood County appears to be much higher than most other counties across the state and, therefore, Wood County has a special interest in addressing the public safety issues associated with the use of such vehicles, and

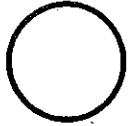
WHEREAS, Wood County has studied how to address the public safety issues associated with animal-drawn vehicles using public roads and is intent on doing so in a manner that does not discriminate on religious grounds against those who use animal-drawn vehicles for faith-based reasons, and

WHEREAS, Wood County officials have shared with the leaders of the religious groups in the county, whose members are likely to use animal-drawn vehicles on public roads, the need for the regulations being proposed here to obtain their input and buy-in to the need for such regulations, and after incorporating the ideas and perspectives of all involved, have concluded that such regulations are necessary, and

WHEREAS, Wood County already has a chapter of ordinances dealing with traffic-related matters and the regulations set forth here would fit therein and the penalty provisions already in existence at Wood County Ordinance s. 222.05 are adequate to cover the new regulations being created here.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Wood County Ordinance 222.035, as ~~set~~ forth in its entirety below, is hereby created.

**ORDINANCE#**

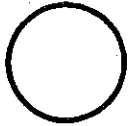
Effective Date: Upon passage and publication

Public Safety, Judicial & Legislative, and Highway Infrastructure & Recreation
CommitteesIntroduced by
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SECTION 2. This ordinance shall take effect upon passage and publication and the Wood County Clerk is hereby directed to publish this ordinance as provided for by law.

222.035 REGULATIONS AS TO THE USE OF ANIMAL-DRAWN VEHICLES ON PUBLIC ROADS

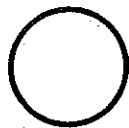
- (1) Purpose and Authority. Wisconsin statutes do not currently generally regulate the use or design of animal-drawn vehicles on public roads despite the need for such regulations in some areas, including Wood County. Wis. Stat. s. 349.03(1)(a) grants a county board authority to enact and enforce traffic regulations if they are not contrary to or inconsistent with Wis. Stats. Chapters 341 – 348 and 350. In order to protect the public safety, the regulations set forth herein are intended to protect the safety of all users of the roads within the county, including those persons who use animal-drawn vehicles. This ordinance is not to be construed or applied in a manner that would be contrary to or inconsistent with Wisconsin law.
- (2) Definitions. Within this subsection, the terms and phrases shall have the meanings set forth here. The definitions set forth in Wis. Stat. Ch. 340 are incorporated by reference.
 - (a) "Animal-drawn vehicle" means a vehicle that is pulled by a horse or other non-human animal.
 - (b) "Operator of an Animal-drawn vehicle" means a person who is responsible to exercise control of an animal when the animal is pulling an Animal-drawn vehicle on a highway.
- (3) Regulations.
 - (a) Operators. A person may not operate an Animal-drawn vehicle on a highway unless they have a valid operator's license (a 'driver's license') issued by the Wisconsin Department of Motor Vehicles.
 - (b) Use of Animal-drawn vehicles. The Operator of an Animal-drawn vehicle shall comply with rules of the road set forth in Wis. Stat. Ch. 346, except for the minimum speed restrictions contained in Wis. Stat. s. 346.59.
 - (c) Financial Responsibility. The Operator of an Animal-drawn vehicle shall comply with the financial responsibility rules applicable to the operators of motor vehicles that use the highways, as set forth in Wis. Stat. Ch. 344. This obligation includes maintaining vehicle liability insurance and possessing evidence of that insurance at all times the Animal-drawn vehicle is being operated on a highway.
 - (d) Mandatory equipment. Vehicles drawn by animals are generally excluded from the equipment of vehicle requirements of Wis. Stat. Ch. 347 pursuant to Wis. Stat. s. 347.02(1)(c), yet the safety of the operators and passengers of Animal-drawn vehicles, the animals pulling the vehicles and other users of the highways necessitates some minimum safety features for Animal-drawn vehicles. Accordingly, all Animal-drawn vehicles on roadways in Wood County shall have the safety features set forth below.
 1. Lamps and Reflectors. No person may operate on a highway during hours of darkness an Animal-drawn vehicle drawn unless the vehicle is equipped with at least one lighted lamp or lantern exhibiting a white light visible from a distance of 500 feet ahead and 2 lighted lamps or lanterns exhibiting red light visible from a distance of 500 feet to the rear and mounted in such a manner as to indicate the extreme width of the vehicle.
 2. Slow moving vehicle emblems. No person may operate any animal-drawn vehicle that usually travels at a speed of less than 25 miles per hour unless there is properly displayed thereon a slow moving vehicle emblem.
 3. A lighted flashing yellow light on the back, center top visible from a distance of at least 500 feet.
 4. A minimum of 1 inch wide and 3 feet long reflective tape along the top and sides of the back of the vehicle.

**ORDINANCE#**ITEM# 3-DATE December 19, 2017Effective Date: Upon passage and publicationPublic Safety, Judicial & Legislative, and Highway Infrastructure & Recreation
Committees

Introduced by

Page 3 of 3

5. A rear view mirror on the driver's side of the vehicle.
6. Safety belts for the operator and all passengers in conformance with Wis. Stat. s. 347.48(1).
7. A properly secured safety seat for all children under 8 years of age, under 57 inches in height, and under 80 pounds in weight in conformance with Wis. Stat. s. 347.48(4).
8. A windshield with minimum dimensions of 24 inches by 24 inches made of shatterproof glass or plastic.
9. Windows made of shatterproof glass or plastic on both sides and the rear of the vehicle with minimum dimensions of 24 inches by 18 inches.
10. The animal pulling the Animal-drawn vehicle shall have a manure bag properly affixed so as to prevent the animal from defecating on the highway.



RESOLUTION#

Public Safety, Judicial & Legislative, and Highway Infrastructure & Recreation
CommitteesIntroduced by
Page 1 of 2

LAD

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To encourage the state legislature to enact comprehensive regulations within the motor vehicle code pertaining to the use of animal-drawn vehicles on public roads within the state.

FISCAL NOTE: The proposed regulations are designed to protect people and property but in doing so there will be significant but unknown savings to individuals, businesses, and to the government.

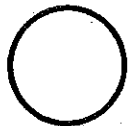
WHEREAS, the state's motor vehicle code, generally Wis. Stats. Chs. 340-350, addresses the existence and use of animal-drawn vehicles only a few times and then primarily to subject them to the general application of the rules of the road (346.02(2)) but not to mandatory equipment (s. 347.02(1)(c)) except for a few lights (s. 347.24(2)) and not for vehicle registration (Ch. 341), operators' licenses (Ch. 343) or financial responsibility (Ch. 344), and

WHEREAS, the lesson has been learned many times in Wood County and elsewhere throughout the state that animal-drawn vehicles can and are involved in serious accidents on roads within the state that lead to the injury and death of travelers as well as property damage and the regulations that pertain to the other users of the roads should generally apply to those using animal-drawn vehicles and to not do so is unfair and unsafe, and

WHEREAS, Wood County and other jurisdictions have studied this issue and are aware that there is proposed legislation to partially address this issue but it just isn't comprehensive in dealing with the shortcomings of the current lack of laws,

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to go on record in requesting that there be a comprehensive update to the state's laws that deal with animal-drawn vehicles using the public roadways, including the following requirements:

1. Operator's Licenses. A person may not operate an animal-drawn vehicle on a highway unless they have a valid operator's license (a 'driver's license') issued by the Wisconsin Department of Transportation, Division of Motor Vehicles.
2. Financial Responsibility. The operator of an animal-drawn vehicle shall comply with the financial responsibility rules applicable to the operators of motor vehicles that use the highways, as set forth in Wis. Stat. Ch. 344. This obligation includes maintaining vehicle liability insurance and possessing evidence of that insurance at all times the animal-drawn vehicle is being operated on a highway.
3. Mandatory equipment. Vehicles drawn by animals are generally excluded from the equipment of vehicle requirements of Wis. Stat. Ch. 347 pursuant to Wis. Stat. s. 347.02(1)(c), yet the safety of the operators and passengers of animal-drawn vehicles, the animals pulling the vehicles, and other users of the highways necessitates some minimum safety features for animal-drawn vehicles. Currently, operators of animal-drawn vehicles need only have three lighted lamps on the vehicle during hours of darkness (s. 347.24(2)) and have a slow moving vehicle emblem (347.245(1)) on the back of the vehicle; this is clearly insufficient to make the vehicles safe. Accordingly, all animal-drawn vehicles on roadways shall have the safety features set forth below:



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DATE December 19, 2017

RESOLUTION#

Effective Date: December 19, 2017

Public Safety, Judicial & Legislative, and Highway Infrastructure & Recreation
CommitteesIntroduced by
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- b. Two (not one, as is currently required) lighted lamps or lanterns mounted on each side of the front of the vehicle visible from a distance of 500 feet.
 - c. A minimum of 1 inch wide and three feet long reflective tape along the top and sides of the back of the vehicle.
 - d. A rear view mirror on the driver's side of the vehicle.
 - e. Safety belts for the operator and all passengers in conformance with Wis. Stat. s. 347.48(1).
 - f. A properly secured safety seat for all children less than 8 years of age, less than 57 inches in height and less than 80 pounds in weight, in conformance with Wis. Stat. s. 347.48(4).
 - g. A windshield with minimum dimensions of 24 inches by 24 inches made of shatter proof glass or plastic.
 - h. Windows made of safety glass or clear plastic on both sides and the rear of the vehicle with minimum dimensions of 24 inches by 18 inches.
 - i. The animal pulling the animal-drawn vehicle shall have a manure bag properly affixed so as to prevent the animal from defecating on the highway.
4. The current penalty structure for noncompliance should not discriminate between operators of motor vehicles and operators of animal-drawn vehicles.

BE IT FURTHER RESOLVED that the County Clerk forward a copy of this resolution to the Wisconsin Counties Association, Towns Association, and all state legislators representing citizens of Wood County.



Wood County

WISCONSIN

12e
SHERIFF'S
DEPARTMENT

Thomas Reichert
SHERIFF

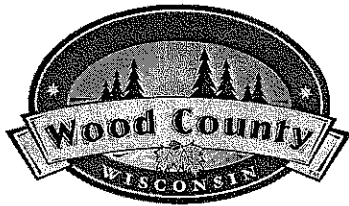
December 4th, 2017

Sheriff Reichert:

During the month of November the Crime Stoppers program received 23 tips that were forwarded to the appropriate agencies for follow-up.

Our monthly meeting was held on November 14th at the Pittsville Fire Department, where we discussed P3, which is the new software that the board decided to purchase to replace tipsoft. Our next meeting is scheduled for 1/16/17.

Scott Drew



Wood County

WISCONSIN

12e
SHERIFF'S
DEPARTMENT

Thomas Reichert
SHERIFF

TO: Sheriff Thomas Reichert

FROM: Lieutenant Charles Hoogesteger

DATE: 12/1/2017

RE: K9 Program – November 2017

TRAINING – Deputy Christianson and K9 Ace attended a recertification training held in Wausau, WI. During this training, Instructors from Vohne Liche Kennels observed and monitored the training. This training consisted of 3 days covering tracks, apprehensions and narcotics work. There were no issues observed by the instructors. Deputy Christianson also trained on several occasions while on duty in the area of narcotics detection and tracking. Throughout this training there were no issues observed.

Deputy Pidgeon and K9 Toro attended a K9 training day in Wood County. I assisted with this training and covered areas such as narcotics detection, tracks and obedience work. During this training there were no issues observed by Deputy Pidgeon or myself.

COMMUNITY/DEMOS – Deputy Pidgeon and K9 Toro completed a K9 Demonstration at Mead School on November 13. Both Deputies Pidgeon and Christianson along with their partners were also present for a demonstration at the Wood County Courthouse on November 15.

DEPLOYMENTS (K9 TORO) – Deputy Pidgeon and K9 Toro had two deployments. The first one was at River Cities School. They conducted searches in several classrooms for the presence of narcotics as well as the parking lot. During these searches the only indication was in the parking lot and several pieces of drug paraphernalia were located. The second deployment was at the Nekoosa High School and Middle School. During these deployments, numerous areas were searched including lockers and vehicles. Nothing was located during these deployments at either school.

DEPLOYMENTS (K9 ACE) – Deputy Christianson and K9 Ace were deployed 5 times. This K9 team was requested by several different agencies in Wood County. The first one was requested by WRPD. In this deployment a vehicle search was conducted and a positive indication was observed. There was nothing located but the occupant of the vehicle admitted to being around

Marijuana. The second deployment was to assist the Marshfield Police Department. In this deployment there was a positive indication observed and numerous items commonly used for using various types of drugs were located. The third request was from GRPD to conduct a search of River Cities School. During this search, there were several pieces of drug paraphernalia located in a vehicle. Nekoosa PD also requested K9 Ace for a search of the Nekoosa High School. During the search there were a couple of indications on lockers but nothing located. There were also indications on two vehicles and THC was located in one of them.

12f

WOOD COUNTY JAIL

January - June 2017

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	174	81	18	196	76	16	199	70	21	208	73	23	225	73	26	203	75	28
2	178	81	18	192	74	16	207	75	26	208	71	23	221	78	26	199	73	28
3	177	79	18	187	79	16	207	78	27	212	70	23	219	81	29	196	75	28
4	165	79	18	193	79	17	207	78	28	211	72	24	218	84	30	204	75	28
5	158	71	18	194	79	17	208	78	28	205	78	25	212	80	30	201	75	26
6	158	72	17	195	79	17	208	78	26	204	77	24	208	83	28	197	73	26
7	164	80	17	196	79	17	203	76	25	204	83	25	214	83	28	189	69	28
8	166	80	17	191	75	17	199	75	24	213	82	25	211	82	28	189	73	31
9	173	80	17	198	78	18	200	74	24	217	81	25	218	78	30	194	71	32
10	182	87	17	198	77	17	199	74	25	221	81	24	218	81	29	196	75	33
11	174	80	16	198	81	17	204	74	25	215	80	24	219	79	29	199	75	31
12	174	79	17	199	81	16	205	75	24	214	78	25	213	81	28	199	75	29
13	178	77	18	199	80	17	206	75	24	215	77	25	219	84	30	191	73	30
14	181	75	18	188	76	17	209	74	23	204	78	24	218	82	30	190	73	29
15	183	75	18	192	74	18	205	72	23	206	77	24	216	82	28	189	72	30
16	183	75	17	194	73	18	202	75	23	209	77	24	215	79	28	184	73	30
17	189	73	17	195	73	18	199	73	23	212	77	24	211	78	28	182	72	30
18	180	71	16	199	70	19	195	73	22	205	74	25	208	75	27	181	72	29
19	182	69	15	203	71	18	196	73	21	207	73	26	209	73	27	182	72	28
20	181	68	15	201	71	18	199	73	21	204	73	26	210	78	27	187	70	28
21	183	76	15	201	71	17	195	73	21	203	78	26	208	77	26	177	70	28
22	185	75	15	204	77	19	200	75	24	208	78	26	211	76	26	184	70	30
23	196	75	15	202	76	19	209	75	25	213	78	26	206	72	28	176	69	29
24	198	70	16	194	72	19	208	76	24	215	78	25	208	71	28	177	69	29
25	195	72	15	194	74	21	208	75	23	208	76	25	199	68	29	182	69	29
26	187	76	16	194	74	21	209	75	22	210	76	28	197	71	31	180	69	29
27	185	76	15	196	74	21	210	74	21	208	74	26	197	78	30	182	67	28
28	185	80	15	201	71	20	209	75	21	214	75	26	201	78	30	188	67	28
29	185	80	13				211	75	23	219	74	27	203	78	30	187	66	27
30	192	79	13				210	75	23	226	74	27	205	78	29	188	70	27
31	191	75	16				208	75	23				205	75	30			
WCJail	180.1			196.2			204.3			210.6			211.0			189.1		
Shipped	76.3			75.5			74.7			76.4			77.9			71.6		
EMP	16.3			17.9			23.6			25.0			28.5			28.9		
Avg Length of Stay (Days)	19.6			19.2			22.1			27.6			26.5			26.1		

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WOOD COUNTY JAIL

July - December 2017

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	183	76	26	195	74	29	198	69	42	220	78	32	207	66	38	204	71	45
2	184	76	26	192	74	28	200	75	40	220	78	32	213	67	39	199	75	47
3	183	76	25	191	70	29	199	75	39	215	76	34	214	72	41	199	75	47
4	183	75	24	190	67	31	202	75	38	217	76	34	216	74	46	200	75	46
5	186	75	24	191	73	30	199	74	38	215	79	34	216	74	44	198	73	44
6	184	74	25	194	73	30	190	73	38	210	78	34	217	74	44			
7	181	74	24	199	73	30	195	71	38	220	78	37	215	69	46			
8	175	74	24	196	72	30	205	73	38	219	78	35	210	68	43			
9	182	74	24	193	71	29	205	73	39	220	76	35	211	65	45			
10	182	74	24	200	76	30	207	74	37	224	74	34	212	75	46			
11	182	72	26	199	72	30	216	74	37	221	69	35	207	74	48			
12	186	72	28	187	71	29	206	73	36	222	73	35	210	74	48			
13	185	69	29	188	70	29	204	71	35	216	73	35	215	74	48			
14	185	69	29	189	70	28	202	70	34	212	78	35	220	71	48			
15	187	73	29	186	67	30	198	74	32	215	78	35	219	68	50			
16	198	73	29	181	67	31	198	73	31	214	78	35	219	73	50			
17	200	73	28	187	72	33	203	73	29	216	74	35	218	71	51			
18	195	70	28	192	76	35	207	73	29	213	73	34	218	72	51			
19	192	69	27	189	76	37	211	73	29	217	73	37	220	70	50			
20	188	72	26	188	76	37	207	70	28	221	70	38	226	70	50			
21	187	77	27	183	76	35	210	70	29	216	72	40	220	66	50			
22	195	76	28	185	76	34	208	77	31	216	72	40	216	66	50			
23	192	76	28	192	76	36	205	77	30	218	72	39	215	73	51			
24	195	76	28	194	75	36	205	77	30	220	71	39	218	72	51			
25	193	74	29	191	75	36	211	77	30	209	69	38	214	71	51			
26	187	71	27	197	74	39	220	76	29	209	69	40	216	71	50			
27	190	76	28	197	74	39	215	78	31	214	71	39	219	71	49			
28	194	74	29	198	74	39	212	78	31	209	70	39	212	70	48			
29	196	74	30	198	72	39	216	80	31	209	70	36	204	68	47			
30	195	73	30	200	68	41	216	78	32	210	70	35	207	72	45			
31	201	73	30	194	69	41				207	70	36						
WCJail	188.6			192.1			205.7			215.6			214.8			200.0		
Shipped	73.5			72.5			74.1			73.7			70.7			73.8		
EMP	27.1			33.2			33.7			36.0			47.3			45.8		
Avg Length of Stay (Days)	20.8			21.1			23.3			31.7			33.4					

2017 Yearly Averages

Total	201
Safekeeper	74.24
EMP	30
LENGTH of STAY	25
Color indicates low population	
Color indicates high population	

Overtime Breakdown 2017 (hrs.)

12f

Month	Funeral Leave	Fill In OT	FMLA	Sick Leave	Training	TOTAL
<i>January</i>	0	0	0	0	0	0
<i>February</i>	0	0	0	0	0	0
<i>March</i>	0	0	0	0	0	0
<i>April</i>	0	0	0	0	0	0
<i>May</i>	0	0	0	0	0	0
<i>June</i>	0	0	0	0	0	0
<i>July</i>	0	0	0	0	0	0
<i>August</i>	0	0	0	0	0	0
<i>September</i>	0	0	0	0	0	0
<i>October</i>	0	0	0	0	0	0
<i>November</i>	0	0	0	0	0	0
<i>December</i>	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0

Overtime Breakdown 2016 (hrs.)

Month	Funeral Leave	Fill In OT	FMLA	Sick Leave	Training	TOTAL
<i>January</i>	0	0	0	0	0	0
<i>February</i>	0	0	0	0	0	0
<i>March</i>	0	0	0	0	0	0
<i>April</i>	0	0	0	0	0	0
<i>May</i>	0	0	0	0	0	0
<i>June</i>	0	0	0	0	0	0
<i>July</i>	0	0	0	0	0	0
<i>August</i>	0	0	0	0	0	0
<i>September</i>	0	0	0	0	0	0
<i>October</i>	0	0	0	0	0	0
<i>November</i>	0	0	0	0	0	0
<i>December</i>	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0

Electronic Monitoring 2017 Monthly Savings vs. Out of County Housing

Month	Monthly Savings	YTD 2017 Total Amount	2016 Total Amount
January	\$26,290.75	\$26,290.75	\$19,355.16
February	\$26,077.43	\$52,368.18	\$25,488.90
March	\$38,065.14	\$90,433.32	\$29,683.61
April	\$39,022.50	\$129,455.82	\$27,940.11
May	\$45,968.51	\$175,424.33	\$22,581.02
June	\$45,110.01	\$220,534.34	\$28,564.47
July	\$43,710.40	\$264,244.74	\$33,871.53
August	\$53,549.27	\$317,794.01	\$27,581.10
September	\$52,602.33	\$370,396.34	\$27,784.02
October	\$58,065.48	\$428,461.82	\$36,290.92
November	\$73,830.57	\$502,292.39	\$37,149.42
December	\$0.00	\$502,292.39	\$36,613.51
TOTAL	\$502,292.39	\$502,292.39	\$352,903.77

EMP Average for month x number of days in month = bed days
 Bed Days x \$52.03 = Monthly Savings

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SAFEKEEPER HOUSING

2017

MONTH	Facility	Facility	Facility	WAUPACA	MONTH TOTAL	2017 YTD TOTAL	2016 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00	\$82,125.00	\$82,125.00
FEBRUARY	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00	\$164,250.00	\$82,125.00
MARCH	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00	\$246,375.00	\$82,125.00
APRIL	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00	\$328,500.00	\$82,125.00
MAY	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00	\$410,625.00	\$82,125.00
JUNE	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00	\$492,750.00	\$82,125.00
JULY	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00	\$574,875.00	\$82,125.00
AUGUST	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00	\$657,000.00	\$82,125.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00	\$739,125.00	\$82,125.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00	\$821,250.00	\$82,125.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00	\$903,375.00	\$82,125.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$903,375.00	\$82,125.00
TOTALS	\$0.00	\$0.00	\$0.00	\$903,375.00	\$903,375.00		\$985,500.00

2017 is a 75 average

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Wood County Sheriff's Department Kitchen Report – 2017			
Month	Number Meals Served	Food Preparation Cost	Cost per Meal (Includes Labor)
January	8,737	\$8,856.38	\$1.79
February	9,438	\$8,715.24	\$1.62
March	10,746	\$10,675.45*	\$1.89
April	10,876	\$10,067.34	\$1.54
May	10,768	\$11,157.62	\$1.70
June	9,073	\$8,190.23	\$1.70
July	9,438	\$8,344.41	\$1.65
August	9,274	\$9,257.45	\$2.13
September	9,720	\$9,192.46	\$1.71
October	10,763	\$8832.45	\$1.50
November	9557	\$10981.02	\$1.87
December			
TOTAL			

*3 pay periods

KITCHEN EXPENSES						
	2011	2012	2013	2014	2015	2016
Food Costs	\$82,721.69	\$80,975.87	\$105,800.61	\$88,754.51	\$78,490.02	\$89,116.92
Labor	\$115,392.50	\$112,299.72	\$114,966.43	\$111,781.37	\$103,601.47	\$92,985.76
	\$200,125.19	\$193,275.59	\$220,767.04	\$200,535.88	\$182,091.49	\$182,102.68
Meals	88,494	84,357	103,993	86,637	77,044	88,993
Cost Per Meal	\$2.26	\$2.29	\$2.12	\$2.31	\$2.36	\$2.04
Cost Per Day	\$6.78	\$6.87	\$6.36	\$6.93	\$7.08	\$6.12