

## EXECUTIVE COMMITTEE AGENDA

DATE: Tuesday, August 4, 2015

TIME: 8:00 a.m.

LOCATION: Courthouse - Room 115

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
  - (a) Monthly letter of comments from department heads
  - (b) Review/approve minutes from previous committee meetings
  - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Update from Jason Angell re: C/Marshfield Housing Development.
5. **Maintenance**
  - (a) Review letter of comments
  - (b) Discuss direction on failing #4 compressor of the Courthouse chiller
  - (c) Direction on increase of rent to Clarity Care for Marshfield CBRFs
  - (d) Discuss staffing needs regarding upcoming retirement of Administrative Assistant
6. **Safety & Risk Management**
  - (a) Review letter of comments.
7. **Information Technology**
  - (a) Review letter of comments
  - (b) IT Department Remodel
8. **Wellness**
  - (a) Wellness Updates
9. **Treasurer**
  - (a) Resolution to Sell Tax Deeded Property
10. **Finance**
  - (a) Discussion on 2015 debt issue process, projections and timing
  - (b) Resolution authorizing the issuance and awarding the sale of \$6,705,000 of G.O. promissory notes, series 2015A
  - (c) Correspondence
    - Budget and actual reports for 7 months ended July 31, 2015
    - Village of Biron receivable
    - Audit services for 2015
    - Judicial & Legislative resolution on centralized accounting
11. **Human Resources**
  - (a) Update regarding recruitment.
  - (b) Review preliminary 2016 Human Resources budget.
  - (c) The Executive Committee may go into closed session pursuant to §19.85 (1)(f), Wis. Stats., to discuss an employee(s)' complaint.
  - (d) Return to open session.
12. Consider any agenda items for next meeting.
13. Set next regular committee meeting date.