

Health and Human Services Committee Agenda

Thursday, September 24, 2015, 5:00 pm

Wood County Annex & Health Center - Classroom

1600 North Chestnut Ave, Marshfield

- 1) Call to order
- 2) Declaration of Quorum
- 3) Public Comments
- 4) Correspondence
- 5) **Consent Agenda:**
 - a) Meeting minutes:
Health and Human Services Committee, August 24, 2015 and August 27, 2015
 - b) Narratives:
Department Head/Supervisor Monthly Reports/Narratives: Edgewater Haven, Veterans Service Officer (CVSO), Health Department, and Human Services
Other Narratives/Reports/Informational Material/Resolutions: Health Department, Edgewater Haven, Veteran Services, and Human Services credit cards detail, Edgewater Haven marketing report, Edgewater Haven caseload statistics, Edgewater Haven Physical/Occupational Therapy (PT/OT) report, CVSO supporting documents/educational material
 - c) Vouchers: Vouchers from Edgewater Haven, Health Department, Human Services, Norwood Health Center, and Veterans Service

Consent agenda items will be acted upon by the Health and Human Services Committee in one motion without discussion unless a Committee member requests an item(s) be removed for discussion and separate consideration.
- 6) Discussion and consideration of item(s) removed from consent agenda
- 7) Financial Statements: Edgewater Haven, Human Services, and Norwood Health Center
- 8) Human Services update on Fiscal Services Work Plan
- 9) Human Services report and recommendations for the TBI unit
- 10) Human Services update on 2015 budget projections and 2016 budget request
- 11) Human Services resolution on Cornerstone office and draft lease
- 12) Human Services resolution in support of Assembly Bill 284 and Senate Bill 204
- 13) Health Department Strategic Plan
- 14) Health Department presentation of BRACE (Wisconsin Building Resilience Against Climate Effects) Program
- 15) Legislative issue updates
- 16) Future agenda items
- 17) Next meeting(s):
 - October 22, 2015, 5:00 pm, Edgewater Haven, Conf Room 110/Admin Bldg – Port Edwards
- 18) Adjourn

HEALTH AND HUMAN SERVICES COMMITTEE

5(a)

DATE: August 24, 2015

PLACE: Edgewater Haven – Conference Room 100, Admin Building; Port Edwards

PRESENT: Donna Rozar, Peter Hendler, Michael Feirer, Doug Machon, Tom Buttke, Marion Hokamp, Jessica Vicente

EXCUSED: Lori Slattery-Smith, Jeffrey Koszczuk, D.O.

ALSO PRESENT: (for part or all of the meeting) Amy Slattery, Kathy Zellner (Edgewater Haven); Kathy Roetter, Jo Timmerman, Chris Hanten, and Jordan Bruce (Human Services); Lance Pliml (County Board Chair); Bill Clendenning (County Board Supervisor)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chairperson Rozar.

2) Quorum

A quorum was declared.

3) Public Comment

n/a

4) Correspondence

Jordan Bruce, new Wood County Annex and Health Center administrator was introduced by Kathy Roetter and introductions took place around the room of those who were present at the meeting.

5) Budget presentation by Human Services (action required)

Kathy Roetter and Jo Timmerman presented the 2016 Human Services budget and responded to questions and concerns of committee members. Motion (Machon/Feirer) to approve the Norwood Health Center budget as presented and forward to Executive Committee. All ayes. Motion carried. Motion (Machon/Feirer) to approve the Human Services budget as presented and forward it to the Executive Committee. All ayes. Motion carried.

6) Budget presentation by Edgewater Haven (action required)

Amy Slattery and Kathy Zellner presented the 2016 Edgewater Haven budget and responded to questions and concerns of committee members. Motion (Hendler/Buttke) to approve the Edgewater Haven budget as presented and forward to Executive Committee. All ayes. Motion carried.

The Committee recommends that the capital outlay items in each budget be pulled out and considered separately from the operations budget for a clearer picture of budgets. The Chair will take this recommendation to the Executive Committee for consideration.

7) Date/Time of Next Health & Human Services Committee Meeting

- August 27, 2015, 5:00 pm, Edgewater Haven, Conference Room 100, Admin Building - Port Edwards

8) Adjourn

Motion (Machon/Vincente) to adjourn the meeting at 7:37 p.m.

Minutes taken by Chair Rozar and reviewed by Marion Hokamp, secretary.

Minutes subject to committee approval

Marion Hokamp, Secretary
Health and Human Services Committee

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: August 27, 2015

PLACE: Edgewater Haven – Conference Room 110, Admin Building; Port Edwards

PRESENT: Donna Rozar, Mike Feirer, Marion Hokamp, Doug Machon, Peter Hendler, Jessica Vicente, Tom Buttke, Lori Slattery-Smith, R.N.

EXCUSED: Jeffrey Koszczuk, D.O.

ALSO PRESENT: Kathy Roetter, Jo Timmerman, Jordan Bruce (Human Services); Sue Kunferman, Kathy Alft (Health Department); Amy Slattery (Edgewater Haven); Rock Larson (Veterans Services); Bill Clendenning (County Board Supervisor)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- n/a

4) Correspondence

- Chair Rozar shared a letter received from the State WIC Breastfeeding Coordinator recognizing Wood County for their achievement of the *Loving Support Gold Award* for their breastfeeding efforts, successes, and peer program.
- Chair Rozar shared a letter addressed to the County Board Chairman regarding a recent news article pertaining to a site visit at Norwood Health.
- Chair Rozar reported on her attendance at the National Association of Local Boards of Health (NAHLBOH) conference August 5-7th and shared a checklist of six functions of Board Governance.
- The November and December committee meetings will be moved to 3rd Thursdays (11/19 and 12/17) due to the holidays.

5) Consent Agenda

The Human Services Public Hearing minutes will be amended to include reference with a list of attendees and who took the minutes. Motion (Hendler/Buttke) to approve the consent agenda as amended. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

n/a

7) Budget Presentation by Health Department (action required)

Sue Kunferman and Kathy Alft presented the 2016 Health Department budget and responded to questions and concerns of Committee members. Motion (Hendler/Machon) to approve the Health Department budget as presented and forward to the Executive Committee. All ayes. Motion carried.

8) Budget Presentation by Veteran Services (action required)

Rocker Larson presented the 2016 Veteran Services budget and responded to questions and concerns of Committee members. Motion (Buttke/Vicente) to approve the Veteran Services budget as presented and forward to the Executive Committee. All ayes. Motion carried.

9) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Financial statements were reviewed, with specific questions answered by appropriate Department Heads.

10) Human Services - update on Fiscal Services Work Plan

Jo Timmerman shared progress notes and barriers associated with cash receipts process recommendations, monthly close process recommendations, and communication recommendations. Jo also described allowance accounts which have been created and additional reports which are being monitored. Kathy Roetter responded to specific questions regarding contractual adjustments. A narrative of Jo's report will be emailed to Committee members. Chair Rozar noted that this work plan continues to be a work in progress.

11) Human Services – update on psychiatric services

Kathy Roetter shared progress with recruitment of psychiatric positions. A variety of vendors are being utilized with this recruitment. Concerns with salaries and fringes have been expressed by outside consultants. Kathy noted Human Services is aggressively considering *Locum Tenens* services as a possibility. Kathy shared concerns with Human Resource requirement of a JDQ and Carlson-Dettman's review of position descriptions. There was Committee consensus to approach the Executive Committee for an exemption to waive the JDQ requirement for these positions which are market driven.

12) Human Services – architectural drawing for entrance at Wood County Annex & Health Center

Jordan Bruce shared different viewpoints of an architectural drawing for the entrance at the Wood County Annex & Health Center. There was Committee consensus to support the design as proposed and present to Executive Committee. This capital project was included in the Norwood 2016 budget document.

13) Human Services – update on Cornerstone location

Kathy Roetter reminded Committee members of previous discussions to search for a new Cornerstone location with county board passing a resolution supporting that search. The move seven years ago to the 4th Street property was supposed to be a temporary move. Kathy shared long-term lease options with a proposed new location. Furthermore, she shared concerns with remaining in the current location. Kathy responded to questions regarding owning vs leasing property and options to subcontract the statutorily required service. There was Committee consensus to approach the Executive Committee for their support of the proposed location.

14) Legislative Issue Updates

Department Heads provided updates regarding issues pertaining to their Departments.

15) Items for Future Agenda

The Chair noted items for future agendas.

16) Next Meeting(s)

- September 24, 2015, 5:00 pm, Wood County Annex & Health Center, Classroom - Marshfield

17) Adjourn

Motion (Hokamp/Slattery-Smith) to adjourn. All ayes. Motion carried. Meeting adjourned at 7:15 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to committee approval

Marion Hokamp, Secretary
Health and Human Services Committee

August 2015
Health and Human Services Committee
Edgewater Haven
Amy Slattery

In the month of August we had 16 admissions and 10 readmissions; 3 of the admissions were to our behavior unit with 2 of the admissions EPP. Our behavior unit has 10 residents. Census comparison to last year August:
August 2014- 73 average census with 11 Rehab
August 2015- 64 average census with 11 Rehab

CMS is looking at making changes to the Federal Register affecting nursing homes. Some of the changes would be:

Quality Assurance and Performance Improvement – allowing surveyors to have access to this information which has not been accessible to them before

Infection Control- Having significant staff training and expertise in the "Infection and Prevention Control Officer

Physical Environment – All resident rooms would need to have private bathrooms with a toilet, sink and shower.

Physicians Services – CMS would require an in-person evaluation by a physician, a PA, NP, CNS before and unscheduled resident transfer to a hospital.

Pharmacy Services – Psychotropic medications would include any psychoactive medications.

Behavioral Health Services – Provide necessary behavioral health care and services to residents in accordance with their comprehensive assessment and plan of care

Specialized Rehabilitative Services – Add respiratory services to specialized rehabilitative service.

Other changes that would not be prohibitive are things Edgewater is already doing:

Nursing/Administration –conduct assessments to determine what resources are necessary to care for its residents

Lab, Radiology and other Diagnostic Services – notification of any abnormal results we currently notify of any and all result normal or abnormal

Dental Service –Charging a resident for the loss or damage of dentures determined to be the facilities responsibility

Visitation – open visitation which we already are practicing.

Transfer/Discharge – Exchange specific information on the resident with the receiving provider

Training Requirements – We currently offer all of the training looking to be required

I did write a letter to CMS requesting a five year phase in of the above changes to ease the changes on nursing homes.

MARKETING-SEPTEMBER 2015



Edgewater will assist in sponsoring a Memory Café group that will meet the first Friday of each month at Mc Millan Memorial Library. It is designed for people experiencing early stage dementia, mild memory loss or cognitive impairment and for family and friends of those affected. Edgewater will sponsor the event on November 6th, providing drinks, snacks and information about Edgewater Haven.

Edgewater will also assist in sponsoring an American Heroes Café that will be meeting once a week at the Lowell Senior Center. The project is designed to honor those who have served in the military during war or peacetime or as a police officer or firefighter. Edgewater Haven veterans, police officers and firefighters and a representative are invited to attend. Our sponsorship will provide refreshments at the gatherings.

Social services/admissions continues contact with area referral sources, i.e. hospitals, clinics, medical equipment suppliers, hospice, home care, assisted living.

Social services/admissions will attend the Fall Wisconsin Nursing Home Social Worker Association conference in September, to share ideas and information.

We continue to sponsor an ad in the monthly Kitchen Table publication through the Aging and Disability Resource Center.

Edgewater's annual picnic was a huge success. All of our residents and families enjoyed a cookout and entertainment by the Honey Bees.

Edgewater hosted the 10th Annual Orv's Old Iron Show on September 12th, to help one of our residents continue the event he previously hosted at his home. It was enjoyed by our residents, families and visitors.

5B

OUTPATIENT CENSUS ACTIVITY REPORT - 2015

<u>Name</u>	<u>Outpatient Admit Date</u>	<u>Month</u>	<u>Service</u>	<u>Total Charges</u>
		<u>January</u>		
	1/19/2015		ST	\$629.24
	1/27/2015		PT	\$726.00
				January Total \$1355.24
		<u>February</u>		
	2/2/2015		PT	\$2,130.00
	1/19/2015		ST	\$877.45
	2/26/2015		ST	\$188.14
	1/27/2015		PT	\$2,592.00
				February Total \$5787.59
		<u>March</u>		
	2/2/2015		PT	\$1,242.00
	2/26/2015		ST	\$1,175.75
	1/27/2015		PT	\$2,160.00
				March Total \$4577.75
		<u>April</u>		
	2/26/2015		ST	\$947.27
	4/1/2015		PT	\$2,238.00
				April Total \$3185.27
		<u>May</u>		
	5/11/2015		PT	\$1,968.02
	2/26/2015		ST	\$601.72
				May Total \$2569.70
		<u>June</u>		
	5/11/2015		PT	\$648.04
				June Total \$648.04
		<u>July</u>		
	7/21/2015		OT	\$780.02
				July Total \$780.02
		<u>August</u>		
	7/21/2015		OT	\$702.04
				August Total \$702.04
		<u>September</u>		
				September Total
		<u>October</u>		
				October Total
		<u>November</u>		

5B

December

November Total

December Total

YTD Total

\$19,605.65

SB

Edgewater Credit Card Statement - August 2015

Date	Description	Nursing 54201	Laundry 54212	Dietary 54213	Maint. 54215	Therapy 54216	Activities 54218	Soc Serv 54219	Admin 54219	Donation Acct
8/14/2015	Wound Care Seminar Peeters/Rodriguez	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7/24/2015	AANAC Discount on ICD-10-CM course	\$ (51.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8/18/2015	Nor-Lake Gasket (3)	\$ -	\$ -	\$ -	\$ 159.47	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 49.00	\$ -	\$ -	\$ 159.47	\$ -	\$ -	\$ -	\$ -	\$ -

Total Usage August 2015 \$ 208.47



Month/Year 8/15

Medicare A Performance:

Totals	Days	% Distribution
Ultra	159	56%
Very	124	44%
High		
Medium		
Low		
Nursing		
Total Days	283	

Length of Stay for month: 28 days

Length of Stay Average for last three months: 26 days

Medicare B Performance:

Medicare B Performance	
Discipline	Units
PT	114
OT	117
SLP	14
Total	245

Number of outpatients: 2

ACE Program Performance:

Program	Screens	Evaluations
Wheelchair/positioning	2	1

General Screens:

Screens	Evaluations
7	3

Please feel free to contact me with any questions or concerns.
Thank you for partnering with Greenfield Rehabilitation Agency!

Scott Leberg, CCC-SLP, RAC-CT
sleberg@grawi.com
920-737-0771

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: September 24, 2015

Caseload activity for August: 19 new veterans and 259 veteran's files edited. The regular detailed caseload activity report is attached. Note: new software has changed how we track activity files edited is computed differently than last year.

Activities:

1. Completed as of September 15, 2015:
 - a. August 18 – Tomah VAMC Semi Annual CVSO /VSO meeting
 - b. August 19 – Tomah VAMC Annual Mental Health Summit
 - c. August 27 – Disabled American Veterans (DAV) mobile service office van at Festival Foods in Marshfield.
 - d. September 2 – Wood County Transportation Coordinator Meeting
 - e. September 2 - Vietnam Veterans of America Home Town meeting on Agent Orange effects on multiple generations.
 - f. September 2-7 – Central Wisconsin State Fair Booth.
 - g. September 11 – Presentation for Retiree Appreciation Day at Ft McCoy, WI
 - h. September 12 – Wisconsin Veteran's Reunion at Wisconsin Rapids Lion's Park
 - i. September 14 – Congressman Kind's listening session.
 - j. September 14 – Tomah VA Medical Center Director's Stakeholder Advisory meeting.
2. Near Future:
 - a. September 22 - Veteran's Law Group Webinar (free) on Establishing PTSD Stressor Statements.
 - b. September 23 – American Heroes Café grand opening at Lowell Center
 - c. October 2 – Awareness and the Criminal Justice Response to Veterans in Crisis at Waupaca.
 - d. October 2 – Marshfield Senior health Fair. We are sharing a table with Wood County Transportation.
 - e. October 5-9 – CVSO Fall Training Conference in Baraboo, WI
 - f. November 5- Homeless Stand Down Wisconsin Rapids.
 - g. November 11 – Presentation at MidState Technical College veteran's lunch.

Office updates:

1. Wood County veteran hiring initiative: Received three copies of Recruit Military Civilian career guide for transitioning and veteran military. I provided a copy to our Human Resources recruiter to review. We continue waiting for new HR director.
2. UPDATE on The Wisconsin Department of Veterans Affairs (WDVA) grant to counties and tribes for improvement of services. The 2016 grant application is out and will change the grant period from calendar year to the state's fiscal year causing a 6 month overlap of the 2015 and 2016 grant. Examples of what the grant can reimburse for were included and leave many questions (see attached) the CVSO Association of Wisconsin is seeking further guidance from the department and preparing to seek additional defining legislation.

3. Outreach booth at the Central Wisconsin State Fair. This year we partnered with the Federal VA VetCenter. They were only at the booth two days but we kept their dog tag machine for the entire fair. It was a success at drawing veterans in; one Vietnam veteran came with his spouse to get dog tags and while there read our display. After receiving his free tags he sent his wife off ahead bent down and in a whisper asked if that “Military Sexual Trauma was just about female veterans”. I stated no and that I personally knew several male veterans who were mistreated in service. I went on to offer our assistance with getting him assistance from either the VetCenter or the VA hospital system. We had his name from the dog tag and will reach out to him in a month if he does not contact us by then. In addition to this major issue we assisted many veterans and families on a many different VA benefits.
4. Vietnam Veterans of America held a town hall meeting on the multiple generational effects of dioxin (Agent Orange) exposure. The meeting centered on how they have to tell their children and grandchildren’s story. Attendees were urged to contact their Federal Legislators and ask them to co-sponsor the Toxic Exposure Research Act of 2015 H.R. 1769 and S. H.R. 901, this act directs the Department of Veterans Affairs (VA) to select a VA medical center to serve as the national center for research on the diagnosis and treatment of health conditions of the biological children, grandchildren, or great-grandchildren of individuals exposed to toxic substances while serving as members of the Armed Forces that are related to such exposure. Currently Congressman Kind is the only Wisconsin co-signer.

Caseload Activity by Person

Aug 1-31 2015

	NEW				Follow Up				Reopen			
	CVSO	VR IV	VR III	ACVSO	CVSO	VR IV	VR III	ACVSO	CVSO	VR IV	VR III	ACVSO
Federal												
Power of attorney		1	6		2							
Compensation	1		3	1	8	5	5	7				
Pension		1		1	2		2	2		1		
Burial Benefits			4	2				2				
DIC			2				2	2				
Medical Care			1		3	1						
Life Insurance			1									
Misc.	1	13	14	21	2	2	8					
GI BILL (EDUCATION)		2		1	1	1						
Grave Marker							3					
Home loan												
Vocational Rehab.	1											
Request for Records	3	2	32	5	1		1					
Home Visit				1								
State												
Certificate of eligibility		5										
Personal Loan Program												
Subsistance Aid Grant						1						
Health Care Aid Grant												
King Veterans Home												
Vet Ed Grant												
Wis GI Bill		3										
State Cemetery												
Vet Assist Center												
Property tax credit		2						1				
Retraining Grant								4				

2015 Aug Totals	6	29	63	32	19	10	21	18	0	1	0	0
2014 Aug Totals	13	20	57	70	25	6	6	59	0	2	0	0

	Amended				Information			
	CVSO	VR IV	VR III	ACVSO	CVSO	VR IV	VR III	ACVSO
Federal								
Power of attorney								
Compensation					1	4	3	5
Pension						1	1	1
Burial Benefits						2	7	1
DIC						1		
Medical Care							9	6
Life Insurance								
Misc.						5	4	
GI BILL (EDUCATION)	1					2	1	1
Grave Marker								
Home loan								1
Vocational Rehab.								
Request for Records								
State								
Certificate of eligibility								
Personal Loan Program								
Subsistance Aid Grant								
Health Care Aid Grant								
King Veterans Home								
Vet Ed Grant								
Wis GI Bill						2		
State Cemetery								
Vet Assist Center								
Property tax credit						1		
Retraining Grant								

2015 AUG Totals	1	0	0	0	1	18	25	15
2014 AUG Totals	0	0	0	0	15	19	17	41
2015 Overall AUG Total	259							
2014 Overall AUG Total	350							

Files Reviewed

2015 PTSD Awareness and the CJ Response to Veterans in Crisis

CALL 715-258-6475 FOR MORE INFO

FRIDAY
OCTOBER 2ND, 2015
7:45 AM TO 4 PM
AT THE WAUPACA
COUNTY COURTHOUSE
ROOM LL42

Join the conversation
and register at:
[http://goo.gl/
forms/7MPIJGaKti](http://goo.gl/forms/7MPIJGaKti)



<http://veteranvisionproject.com/copyright/>

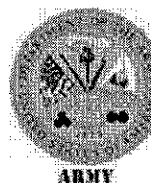
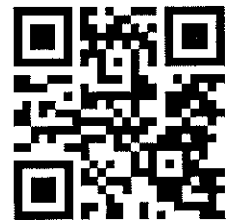
ATTENTION!

CRIMINAL JUSTICE AND COMMUNITY STAKEHOLDERS

**JOIN THE WAUPACA COUNTY VETERANS SERVICE
OFFICE IN LEARNING MORE ABOUT PTSD AND WORKING
WITH VETERANS IN CRISIS.**

This summit style training event will focus on:

- Understanding Veterans Court
- PTSD—Definitions, how, why, who—clinical and boots on the ground
- Local VA Resources
- AODA and the Veteran in Crisis
- Veteran Suicide Prevention
- Role of County Veterans Service Officer
- Referral and Resource Information
- Veteran Liaison Officer



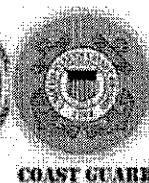
ARMY



NAVY



MARINES



COAST GUARD



AIR FORCE

Scott Walker, Governor

John A. Scocos, Secretary



**STATE OF WISCONSIN
DEPARTMENT OF VETERANS AFFAIRS**

201 West Washington Avenue
P.O. Box 7843
Madison, WI 53707-7843

Phone: (608) 266-1311
Toll-free: 1-800-WIS-VETS (947-8387)
Fax: (608) 267-0403
Email: WisVets@dva.wisconsin.gov
Website: www.WisVets.com

September 3, 2015

WDVA Bulletin No. 1032

TO: County Veterans Service Offices

SUBJECT: 2016 County Veterans' Service Grants

In accordance with the newly revised Wis. Stats. s. 45.82, counties that meet statutory standards and employ a full or part-time County Veterans Service Officer (CVSO) are eligible for a grant from the Wisconsin Department of Veterans Affairs (WDVA) for the improvement of services, on a reimbursable basis. The WDVA shall twice yearly reimburse grant recipients for documented expenses, subject to the statutory annual reimbursement limits.

To apply for a grant, the County shall do the following by October 30, 2015:

1. File a grant application (WDVA 0055B) with WDVA for the current fiscal year (7/1/15 – 6/30/16).
2. File a federal benefits service delivery report (WDVA 0055D) with WDVA for the preceding fiscal year (7/1/14 – 6/30/15), not "calendar" year as requested in previous years.
3. A letter is required from your county's county executive, administrator, or administrative coordinator to certify that it employs a CVSO, appointed under civil service procedures in accordance with Wis. Stats. s. 45.82(2) to qualify for this grant. This letter shall state the specific date on which the current CVSO was appointed.

If the county employs a CVSO appointed on or after April, 15, 2015, the county shall also provide the following supplemental information along with the application:

1. Copy of the civil service exam completed by the current CVSO.
2. Description of each media venue utilized and documentation of the advertisements used to ensure that the county veteran service officer position was advertised for competitive application as required by law.
3. A copy of the formal position appointment letter from the county to the CVSO.
4. Documentation of the process and communications regarding the recruitment and hire between the county and the Wisconsin Office of State Employment Relations (OSER), or if OSER was not used, documentation supporting that the specific recruitment and hire of the current CVSO was conducted in compliance with s. 59.52 (8) or ch. 63 of the Wisconsin Statutes, including but not limited to copies of the list of all applicants for the position, copies of the examinations completed by the applicants, copies of the advertisements and media outlets used to advertise the position and the number of

interviews held for the position.

5. If your county utilizes a separate civil service system, please describe the specific system and detail how it was utilized (from exam and advertisement to scoring/validating scores, interviewing and hiring determination). Provide documentation supporting this detailed description.

The application packet for the **2016** County Veterans' Service Grants, WDVA 0055, is now available online at http://dva.state.wi.us/Documents/newsMediaDocuments/WDVA%20Toolkit/WDVA_0055_CVSO_Grant_Packet.docx. Completed application materials referenced above must be mailed or faxed to the address/fax no. listed above, no later than **Friday, October 30, 2015**. Indicate in transmittal envelope or cover sheet that it is the **2016** CVSO Grant. Applications may also be scanned and emailed to VetsBenefitsGrants@dva.wisconsin.gov. Please use **"2016 CVSO Grant"** in the subject line.

With the passage of 2015 Wisconsin Act 55, as referenced above, the WDVA shall provide CVSO grants on a reimbursable basis. Only the following expense [categories], as defined by WDVA and subject to change in subsequent years by rule, are eligible for reimbursement this application period:

1. **Information technology**: means computer equipment and/or database infrastructure to assist Counties with the processing of USDVA Disability Claims).
2. **Transportation for veterans** (e.g., senior centers, VA hospitals, veterans homes, veteran and military organizations, etc..) **and service to veterans with barriers** (e.g., economic, health, limited transportation services in county). **NOTE**: Transportation expenses claimed by a County under Wis. Stats. s. 45.83(1) are not eligible for reimbursement under this grant program.
3. **Special outreach to veterans**: means outreach efforts to veterans regarding state and federal veterans' benefit programs and services (e.g., marketing, advertisement, promotional materials, news letters).
4. **Training and services provided by the department and the federal department of veterans affairs**: means formal training/conferences (including associated travel expenses: mileage, meals, room and board, registration fees), sponsored by the department and federal department of veterans affairs for training in processing USDVA Veterans disability claims and applications for state benefits.
5. **Salary and fringe benefit expenses incurred in 2015; salary and fringe benefit expenses incurred in 2016, except that total reimbursement for such expenses shall not exceed 50 percent of the applicable maximum grant.**

To request reimbursement for documented expenses, a County must complete **WDVA FORM #0055G** (County Veterans Service Reimbursement Grant Worksheet) and submit to WDVA as follows:

1st Reimbursement Grant Period: **WDVA FORM #0055G** must be provided to WDVA by January 15, 2016 for documented expenses incurred July 1, 2015 – December 31, 2015.

2nd Reimbursement Grant Period: **WDVA FORM #0055G** must be provided to WDVA by June 15, 2016 for documented expenses incurred January 1, 2016 – May 31, 2016.

WDVA FORM #0055G can be completed and submitted to WDVA as many times as a County deems necessary throughout the fiscal year. However, the WDVA will only reimburse a County for documented and allowable expenses, twice yearly in accordance with Wis. Stats. 45.82(2) and following each of the two reimbursement grant periods reference above. The county's county executive, administrator, administrative coordinator or finance director, must certify that the completed County Veterans Service Reimbursement Grant Worksheet is complete and accurate.

A letter announcing the availability of the CVSO Grant is also being sent to the County Administrators/Executives of each of the 72 counties.

For questions regarding the **2016** CVSO Grant, please call 1-800-WIS-VETS (947-8387) and ask to speak with Chad McCafferty, or submit an email to *VetsBenefitsGrants@dva.wisconsin.gov*

Health Department Report September 24, 2015

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

- We continue to meet with Ministry St. Joseph's Hospital, Aspirus Riverview Hospital and Clinics, Marshfield Clinic, and Legacy Foundation to complete a new community health assessment and plan. We are currently conducting a survey of community members and hope to have about 2,000 surveys completed and analyzed prior to a key stakeholder meeting that will occur on October 8. We will have our top three priority areas identified by the end of the stakeholder meeting on October 8.
- Congratulations to Chairman Pliml on his recent appointment as President of the WI Counties Association!
- The Centers for Disease Control and Prevention (CDC) is going to highlight our breastfeeding friendly childcare initiative for implementing strategies that improve breastfeeding in worksites, birthing facilities, and the community. They've also asked a local childcare provider to get their perspective on the program, so Bright Horizons will be the provider highlighted.

HEALTH PROMOTION AND CHRONIC DISEASE REPORT

Oral Health Program - Wendy Ruesch, RDH, CDHC

Oral screenings and fluoride varnish for all Head Start Centers and follow-up visits for South Wood County schools are in progress. The sealant program for North Wood County schools is also in progress. I recently attended the Wisconsin Oral Health Conference in Stevens Point. 27 children on the WIC program had fluoride varnish applied in the month of August.

Tuberculosis Update – Jean Rosekrans

There was 1 suspect case of tuberculosis investigated during the month of August, with 1 case of latent tuberculosis infection being monitored.

Communicable Disease Update – Jean Rosekrans

- During the month of August, there were 21 cases of chlamydia and 3 cases of suspect hepatitis C investigated in Wood County.
- Spring and summer months bring an increase in tick activity in Wisconsin. During the month of August, Wood County had 8 confirmed cases of Lyme disease, 1 confirmed case of ehrlichiosis/anaplasmosis and 1 confirmed case of babesiosis.
- Enteric illnesses are usually more prevalent in the summer months. During the month of August, there were 3 confirmed cases of campylobacter, 1 confirmed case of cryptosporidium, and 3 confirmed cases of salmonella.
- There was also 1 probable case of chicken pox investigated this month.

3-O Day Board – Alecia Pluess

The 3-O Day Board has been contacting speakers to present at this year's upcoming event. I updated school registration forms, brochures, speaker needs forms, and cover letters. School registration forms were mailed out the first week of September.

Healthy Lifestyles Marshfield Area Coalition Business Committee – Alecia Pluess

The 2015 Bicycle Discount Program ended on August 31. There was an increase in business participation from 18 in 2014 to 26 businesses this summer. Promotion and media coverage was also increased and a Facebook group was started for the program. Four names will be drawn from the completed participation cards for prize packages. The Business Committee will begin evaluating the success of this year's program.

Stepping On – Alecia Pluess

The Arborwood Stepping On class wrapped up on August 25th. Participant evaluations were very positive and, again, we had wonderful support from partnering agencies who assisted with class presentations.

Quality Improvement- Tyler Zastava

Several new QI projects are in the works. The management team's quality improvement project is complete and being piloted. The aim for the project was to develop a process to integrate public health core competencies into daily public health activities, including staff orientation, evaluation, ongoing trainings, and accreditation maintenance. An individual employee workforce development workbook has been created that ties together employee's performance evaluations, competency assessments, goals, and training plans into one document/process. The competencies were completely refined and simplified to improve ease and reliability of assessment. A department tracking tool of improvement was developed and a performance measure has been created to assure tracking of the plans.

Emergency Preparedness – Tyler Zastava

We continue to plan for a sheltering tabletop exercise taking place on Sept. 17th and the partner meeting on fatality management scheduled for Sept. 30th. An active shooter/armed intruder training will be given to all staff on Nov. 12th and a drill will be held with the assistance of Wisconsin Rapids Police Department on November 13th.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Chronic Disease Prevention and Management Team

The Healthy People Wood County Chronic Disease team has had a busy month! The Wood County Farm to School program started off the school year with foodservice directors putting in their first local food order. In October, there will be two exciting events occurring at Wood County schools. On Thursday, October 22nd, Wood County schools will be taking part in the Great Lakes Apple Crunch. This will be in honor of National Food Day on October 24th. Last year, students gathered in classrooms, on playgrounds, outside their buildings, in gyms and in cafeterias to crunch down on a local apple all at the same time. The Wood County Farm to School program is helping source locally grown apples for the event. In addition, some schools will be serving multiple locally sourced products in their school lunch on October 22nd as part of the Midwest Menu Challenge.

We have also been supporting the Nekoosa School District plate waste project. The food waste study started in the summer and will continue during the academic year as a teaching opportunity for staff and students. It is hoped that information from the study will promote strategies for reducing wasted food generation and provide data on nutrition and the economic impact of food waste in the district. The study is now moving into phase two, which will involve observing the lunch lines, taking photos and collecting data.

Finally, as fall is quickly approaching, we have developed a plan for storing our bikes for the bike share program and we have secured two people to help with maintenance on the bikes. We are excited to have the program grow even more next year!

Mental Health / Alcohol and Other Drug Abuse Team

The team continues to plan and coordinate the mental health conference, taking place on October 9th. Lunch n Learn educational opportunities for September, October and December are being finalized. These are often times recorded for future reference. QPR trainings continue to be coordinated in Wood County. Team chair, DaNita Carlson, is part of the planning committee for the Women's Oxford House in Wisconsin Rapids and is working to make contact with potential funders. A member of the team was invited to attend an anti-bullying meeting pulled together by Gannett Media. Meetings have begun with the faith community members about a city transformation initiative surrounding mental health issues. Planning and development is underway for our fall provider breakfast presentation, which will feature folks from the Fox Cities area and the work they are doing so that there can be shared learning. We continue to meet with Nekoosa about mental health initiatives and help to coordinate work with WISE. We recently met with East Junior High to discuss suicide prevention work students will be doing within the school.

The team is partnering to help coordinate Prescription Drug Take Back events in South Wood County, which will be held on October 17th. Work has begun, in coordination with Marshfield Area Coalition for Youth, to map out municipal policies that relate to alcohol through their connection with the Community Health In Action (CHIA). We partnered with the FACT youth group in Wisconsin Rapids to present youth tobacco free information on the radio. Our team is part of the planning for a Tobacco Free event being held in Portage County at the University of Wisconsin Stevens Point. Meetings have also been held with the Wisconsin Rapids City Council members to educate on e-cigarettes and smoke free air policies. In addition to these local connections, a meeting was held with the American Cancer Society policy specialist about municipal tobacco free policies.

Healthy Growth and Development Team

We have begun conversations around transitioning the Youth Risk Behavior Surveys to the online version for this school year. We have published the results to team members and funding agencies. A press release went out in August outlining the process and success of our pilot year. We continue to explore opportunities to decrease the rising STD rates in Wood County. A partnership has been developed with students from the University of Wisconsin Eau Claire to develop oral health partnerships. The students will be planning an event to bring all oral health care providers together to network, collaborate and hopefully increase the number of oral health providers on our healthy growth and development team. Finally, we are now in the implementation stages for our American Dental Association oral health grant. A meeting will be held with the OBGYN department of Marshfield Clinic in October to

explain the grant and packets. After this meeting, the plan is to begin distributing oral health packets. Planning continues with the Family Practice and Pediatric departments.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Licensed Establishment Changes

Checkers in Wisconsin Rapids has a new owner. Layla's Pub in Wisconsin Rapids is now licensed to serve pizza. A tourist rooming house was licensed on Garfield Street in Wisconsin Rapids.

Consultation

A consultation was done at the Blu Café. It will be a children's play/indoor theme park located in the Shopko Mall in Wisconsin Rapids.

Standardization Exercises

Standardization is an FDA based process that is used to assure uniformity of inspections from inspector to inspector and across jurisdictions. Greg is the Wood County Program Standard. He will be conducting a set of non-regulatory inspections with a Department of Health Services (DHS) program standard in September. This will be his re-standardization. If his inspection results pass, he will remain as our program standard and will re-standardize Kate Carlson.

Home Builder Association Presentation

Kate Carlson presented at a meeting of the Wisconsin Rapids Home Builders Association. She provided information on the prevalence of radon, lead paint hazards, and the Public Health Ordinance. There was a great deal of discussion on the radon issue and mitigation techniques. The presentation was well received and she is being asked to return to address the group again on other environmental health topics.

Radon Grant

Wood County will receive a \$3500 Radon Grant from DHS. Kate Carlson is the lead on the radon grant. She will provide community education, collect data on radon results in Wood County, have radon test kits available for residents, and assist with interpretation of radon test results. If results are high, she will refer to the Radon Information Center for long term testing, and will assist with information about radon mitigation systems.

Temporary Food Events

Greg and Kate licensed and/or inspected 18 food establishments at the Central Wisconsin State Fair. They will also be involved in the inspections at the Grand Affair in Wisconsin Rapids and at Maple Fall Fest in Marshfield.

FAMILY HEALTH AND INJURY PREVENTION REPORT

Fetal Infant Mortality Review (FIMR) – Leah Meidl

We have a meeting scheduled for the end of September. We have 4-8 fetal deaths that we will be reviewing at this meeting. We have been having good luck completing maternal interviews and obtaining medical records from one facility that we were previously unable to receive records from. The mothers are given the opportunity to sign a medical release, allowing us access to these records. Findings from past year's reviews regarding increased maternal BMI has allowed us to partner with other agencies for a grant opportunity to reduce preconception body mass index through the March of Dimes. The application for the grant will be submitted this month.

Safe Kids – Tyler Zastava

The life jacket loaner boards are both fully functional at South Wood County Park and Dexter Park. Life jackets are being used, and two were even donated to add to the supply. We are working on putting the child passenger safety and diversion program into an online training so that officers can get the training without sitting through an in-person presentation. Child passenger safety week was the week of Sept. 14th. In addition to our two regularly scheduled car seat checks this month, we held an event at Building Blocks Learning Center in Wisconsin Rapids.

Lactation – Amber France

The Wood County Health Department held its first breastfeeding support group on September 1st and 8 moms attended. Each week a new educational topic is presented to the group. The breastfeeding friendly childcare program continues to be shared throughout the state and nationally. The CDC will be highlighting the work done in Wood County with breastfeeding friendly childcare for implementing strategies that improve breastfeeding in worksites, birthing facilities, and the community setting.

WOMEN, INFANTS AND CHILDREN (WIC) REPORTS – AMBER FRANCE, MS, IBCLC

Wood County WIC will be starting a fall outreach program. Participants who refer someone will receive an incentive. The Fit Families program (program that creates behavior change with nutrition, physical activity, and overall wellbeing for the entire family) continues to do well. The program served 50 families in 2015.

Caseload for 2015 (Contracted caseload 1448)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active	1300	1269	1273	1227	1223	1271	1278	1270				
Participating	1462	1439	1400	1373	1357	1405	1415	1428				

HEALTH DEPARTMENT CREDIT CARD SUMMARY

7/21/2015 - 8/20/2015

Due Date 8/19/2015

Date Paid 8/5/2015

Amount Due \$ 2,202.00

PUBLIC HEALTH - VISA CHARGES

Vendor	Description	PH	GRANT	Amount
APHA	Dues, Conf Reg, Mat'l's		NACCHO	\$ 715.00
Wal Mart	Meeting Supp		MCH	\$ 5.10
Amazon	Prog Supplies		MCH	\$ 20.37
Home Depot	Prog Supplies		MCH	\$ 3.03
Country Inn	Conf Exp	v		\$ 70.00
4 Imprint	Helmet Stickers	RV	Safe Kids	\$ 197.88
USPS	Stamps		MCH	\$ 9.80
USPS	Stamps		Pnt News	\$ 210.00
WAPC	Webinar	v		\$ 30.00
				\$ -
				\$ -
				\$ 1,261.18

Grants:

BRACE	Building Resilience Against Climate Effects
EP	Emergency Preparedness
IMM	Immunization
LEAD	Childhood Lead
MCH	Maternal Child Health
PHHS	Prevention Funds
SGK	Susan G Koman
SHP	Security Health Plan
TOB	Marathon County Tobacco Coalition
TRANS	Transform WI
WQI	Accreditation Infrastructure
WWWP	WI Well Woman

CONSOLIDATED GRANT - VISA CHARGES

Vendor	Description	GRANT	Amount
			\$ -

WIC - VISA CHARGES

Vendor	Description	PROGRAM	Amount
Brn Cty Brstfdg Coal.	Conference	BF	\$ 50.00
			\$ 50.00

HEALTHY SMILES - VISA CHARGES

Vendor	Description	PROGRAM	Amount
Wal Mart	Prog Supplies	HS	\$ 35.24
			\$ 35.24

COALITION ACCOUNTS - VISA CHARGES

Vendor	Description	Coalition Name	Amount
Wal Mart	Prog Supp	BF	\$ 6.55
Subway	On-line Conference	BF	\$ 143.48
iLactation	On-line Conference	BF	\$ 170.00
Copp's	Meeting Expense	HPW HG & D	\$ 3.50
Heinzen	Brochures (ADA)	HPW HG & D	\$ 410.00
Dairy Queen	Gift Cards	BF	\$ 40.00
Subway	Gift Cards	BF	\$ 30.00
Hiller's True Value	Bike Share	CD HPWC	\$ 45.65
4 Imprint	Tax Credit	BF	\$ (10.55)
			\$ 838.63

Programs:

ADMIN	WIC Program Administration
BF	WIC Breastfeeding
CS	WIC Client Services
FF	WIC Fit Families
FMNP	WIC Farmers Market Nutrition Program
NE	WIC Nutrition Education
PC	WIC Peer Counseling
FV	Healthy Smiles Fluoride Varnish
SEAL	Healthy Smiles Sealants

HO-CHUNK VISA CHARGES

Vendor	Description	Amount
e-fax	Monthly Charge	\$ 16.95
		\$ 16.95

Coalition Names:

SWCBF	South Wood County Breastfeeding Coalition
SK	South Wood County Safe Kids Coalition
HPWC	Healthy People Wood County
CD	HPWC - Chronic Disease Prevention
HG&D	HPWC - Healthy Growth & Development
MH	HPWC - Mental Health

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT September 15, 2015

Director's Report by Kathy Roetter

At the end of August Dr. Andrews and I, as well as other stakeholders, attended a meeting regarding the proposed psychiatric residency program for Central Wisconsin. The Medical College of UW Milwaukee provided a status report and budget for the project. The application will be submitted this fall and if accepted, a site visit would occur in spring of 2016. The first class of residents would be accepted into the program in July of 2017.

I spoke with a family practice doctor and the difficulty of adequate mental health resources in the county. He was very interested to hear about the recruitment efforts underway for psychiatrists and other psychiatric professionals. Also, provided information regarding a state sponsored consultation line for child and adolescent mental health issues.

I attended the Executive Committee meeting earlier this month to discuss JDQs and the Licensed Psychologist and Psychiatric Nurse Practitioner positions. The plan is to have formal JDQs completed and reviewed by Carlson Dettmann after the positions have been filled for one year. The position descriptions have been submitted to Human Resources Department and recruitment should begin shortly.

The Executive Committee also reviewed the architecture's drawings for the new entrance at the Wood County Annex & Health Center. This item was included in the capital budget but the County operations budget for 2016 is not finalized and may impact dollars available for capital improvement projects.

Finally, with the recent media attention surrounding Norwood; I felt it was necessary to respond to some of the inaccuracies as well as to educate the public on the survey process. At the end of the department report is a copy of the guest column I wrote and sent to the newspaper. I also sent an email to WSAW, channel 7 in Wausau, which reported inaccuracies in the newspaper story.

Division of Community Resources Report by Brandon Vruwink

Food Share Employment & Training (FSET): Wood County hosted the most recent FSET-Income Maintenance Advisory Committee meeting. This is a committee that is led by the State Department of Health Services. Staff from DHS and providers from across the state visited Wood County on August 25th. Those in attendance toured our FSET offices and engaged in a discussion around best practices for engaging FSET participants. Currently Wood County's FSET program is the top performing agency in the state of Wisconsin for participant engagement. This was a great opportunity for several members of our FSET team to meet other providers as well as engage with leadership from DHS. One of the key points in our discussion was the need to celebrate the success of program participants, and educate others that the program does have a positive impact. In an effort to extend this conversation I have included a success story below:

A family of five adults was referred to the FSET Program from Wood County's Energy Assistance program. The family did not have any income and were significantly behind on their housing and utility bills. Through the FSET Program, the family was able to meet with their FSET Case Manager individually to create plans to get back to work. We were able to support these efforts by providing intensive case management services along with transportation assistance (gas cards) so they could

complete job search. Further we assisted them in securing the clothes necessary to be prepared to work (work boots and shoes).

Through regular participation, case management, and employment search assistance, three of the adults in the home are now employed in full-time manufacturing positions. All three of them had goals to work in the manufacturing industry as it best matched their career goals and skill set. Another adult in the home is pursuing her Certified Nursing Assistant Certification in the FSET Pathways – Gerontology Certificate Program. She is set to graduate in December with many job opportunities awaiting her. Because of this success, two other family members that were not living in the same home decided to enroll in the FSET program. Both of these individuals have now also secured employment.

With the assistance of the FSET Case Manager, the family is now able to begin budgeting their household costs and pursue additional goals including getting a driver license, making their child support payments, purchasing another vehicle, and moving out of the family household and living independently. Each member of the family is continuing FSET retention services, which provides support to them so they can maintain their job and if interested work with them to assist with opportunities for future advancement and growth. FSET Works!

Transportation: The Wood County Transportation Program received our first new bus at the end of August. All of the drivers had a chance to go through the vehicle with a representative from the bus company. The representative explained all of the features and how to use them. This bus will be stationed in the Wisconsin Rapids area which will allow us to transition our primary bus into the role of backup. We expect to receive our second bus by the end of September which will be stationed in the Marshfield area. The Marshfield bus will feature a low floor design which will provide easier accessibility for our passengers. Once we have both busses delivered we plan to have an "Open Bus". An Open Bus similar to the concept of an open house but will instead provide free rides to all those in the community who wish to check out our new busses. The goal is that by getting additional community members on the bus we can get them interested in using our transportation service in the future.

Income Maintenance: Staff from the Department of Health Services visited Wood County on September 1st to begin reviewing our Food Share Program. I am pleased to announce that the state reported that Wood County and the Northern Consortium were recognized and presented with an award of excellence from the Federal Nutrition Services Agency. Wood County's Food Share Cases were audited and found to have a 0% error rate for the 2014 Fiscal Year. This is an outstanding result; DHS was extremely pleased with the work that is being done in Wood County and throughout the Northern Consortium. This is a great testament to all of our Income Maintenance Staff and their dedication to providing accurate and timely benefits.

Family Services Update by Chris Hanten

Over the previous year, I have been writing about the high cost of placements for children with complex needs who reside in residential and correctional placements. During this time we have developed an adolescent group home that has met some of the older youths' needs but cannot meet the needs in the entirety of children in the child welfare and juvenile justice system. In this report, I would like to highlight successes for children in out-of-home care. The state sets benchmarks for children who exit out-of-home care. These benchmarks require that children who leave out of home care exit to a status of legal permanence, which is defined as: 1) reunification; 2) guardianship; or 3) adoption. From August 2014 to July 2015, of the 202 children that were in care at some time

during that year, 89 exited from out of home care. Of these 78 (88%) exited to a legal permanence status. Wood County met or exceeded the exit to permanence standards set for Wisconsin during this time period.

	Reunification within 12 months	Guardianship	Adoption finalized within 24 months
State Standard	76.1%	Within 24 months (no percentage set by state)	36.6%
Wood County Performance	80.4 %	94%	56.3%
Total children	46	16	16

These statistics do not tell the entire story. For example; in June, July, and August 2015, there have been six terminations of parental rights (TPR) that have been completed, ten children that have had guardianships established, and four new TPR petitions have been filed. As the children that are subject to the TPR actions have not had adoptions finalized by the state as of today's date, the children would not show in the legal status numbers at this time. Social workers and supervisors continue to be vigilant about finding permanent options for children and not allowing them to linger in out-of-home care. There are a significant amount of services that are being provided to families by social workers, family resource coordinators, and other community partners in order to allow children to remain safely with parents, relatives, or significant caregivers in the children's lives.

Update regarding Legislation for Transfer of Non-violent 17 year olds to Juvenile System: Another issue that is significant to the work in the family services division is the potential transfer of 17 year olds that commit non-violent criminal offenses back into the delinquency system. The Wisconsin Council on Children and Families outline research located on their website related to this issue at Second Chance Bill - WCCF. According to this website, "Second Chance legislation had large bipartisan support with 54 co-sponsors. In the end, the bill was not scheduled for a floor vote in either house due to cost concerns." The Second Chance Alliance will continue to work on moving this initiative forward. These issues need to be monitored as resource and fiscal issues need to be address in order for county human services to take on this additional responsibility. At this time, the Wisconsin Department of Corrections has begun planning to transfer the majority of these services, with the exception of juvenile corrections, to the Department of Children and Families effective January 2016.

Personnel Update: Stephanie Wanserski, MSW has returned to the department as a family ongoing social worker in a part time position. Stephanie had previously worked in the Marshfield office and had resigned her position in order to complete her master's degree in social work. Her first day of employment was August 26, 2015.

Support Services Update by Jan Pelot

Personnel Update: The Receptionist/Appointment Secretary position for the 12th Street Outpatient Clinic has been filled. Tina Garnick has accepted the position and will begin Monday September 21st. Tina comes to us from a similar position at Ministry Behavioral Health-Stevens Point.

Printer Management: Wood County Human Services has begun working with Bauernfeind Business Technologies and the IT/Systems Department on installing new copiers at all Human Services' locations.

Behavioral Health/Long Term Support Services Update by Stephanie Gudmunsen

Personnel update: Richard Hadfield has announced his retirement from Wood County Human Services Department effective 10/2/15. Richard has been a therapist in the Outpatient Mental Health Clinic for the last 23 years. He began in 1992 in a contracted position and in 1993 became one of the first county employed therapists. In addition to providing group and individual therapy to adults and adolescents, Richard also runs a sex offender treatment group, provides mental health assessments to inmates at the Wood County Jail, works closely with Probation and Parole, and is part of the agency's Critical Incident Debriefing Team. In general, he is sought out by co-workers and community partners to consult with and assist in difficult situations. We wish Richard all the best in his retirement.

Elizabeth Palmini has announced her resignation from her position as Legal Services/Adult Protective Services Coordinator effective 9/16/15. Betsy started in the Family Services Division and has been in her current role for the last 5 years. We wish Betsy all the best in her next endeavor.

Outpatient Clinic: The Outpatient Clinic began a waiting list continues to grow faster than we are able to bring individuals off of the list. It is expected to grow faster with the retirement of one of the mental health therapist.

Wood County Human Services Department, 12th Street location will be hosting the Wisconsin Council on Mental Health for their Fall Tour of Central Wisconsin on Tuesday 9/15/15. The agenda for Tuesday includes meetings with Wood County staff, Portage County staff and the Central Wisconsin Health Partnership. The Wisconsin Council on Mental Health is a statutorily mandated council which advises the Governor, legislature, and the Dept. of Health Services on the mental health needs/systems in the state. The Council tries to visit a different part of the state to get a feel for the behavioral health systems in that region, and what needs there may be around Wisconsin.

CCS/CSP: The CCS and CSP programs have seen a dramatic increase in referrals this year. There were a total of 93 referrals in 2014, this year we are now up to 130 referrals. Individuals referred are assessed to determine if they are appropriate for the CSP or CCS program. The volume of referrals has made it necessary to begin a waiting list for CSP services. The CCS program cannot have a waiting list and will continue to enroll consumers needing the service as they are referred.

Fiscal Services Update by Jo Timmerman

Norwood: Fiscal staff is currently working on billing set-up for psychiatry billing for the Admissions unit. Achieve (Matrix) has been contacted with inquiries about system ability to accept and process these billings. Matrix has the ability to produce the needed billing type for these services so it is believed we will be able to process doctors' billings utilizing the system we have. Beth Draves has reached out to North Central Health Care in Wausau to arrange a 'walk-through' of the process.

Community: We are working with our Systems Programmer on ICD-10 changes that go into effect October 1, 2015. We are also working on billing set-up for psychiatrist billings to CCS, another change going into effect October 1st.

On August 31st we received notification from DHS that the state had an error occur with the CARS (Community Aids Reimbursement System) upload of the second half of the IM (Income Maintenance) funding; the upload did not occur. The state was in the process of resolving the error and anticipated that the system should produce a payment on or about September 11th. A payment was receipted in the Treasurer's office on September 8th in the amount of \$2,244,138.

CORE (DCF state aid reporting system) had a delay in loading their contracts as well, which in turn delays our payments.

Norwood at Wood County Annex and Health Center Update by Jordon Bruce

We have secured Psychiatrist Dr. Shekar for Locum coverage beginning 10/16/15. Dr. Shekar will take call during the week, as well as work daily M-F, and take call and work every other weekend. We have also secured Psychiatrist Dr. Anderson for one weekend a month for weekend on-site and call coverage. We have additional candidates we are screening for the remaining uncovered weekend. We are also screening Psychologist candidates that can provide services daily as well.

Merritt Hawkins has sent out recruitment collateral for Psychiatrists. To date, we have leads on two individuals that have expressed interest.

The admissions unit has been busy and continues to operate with a maximum occupancy of 12 patients per the agreement with the Marshfield Clinic. We are looking at eliminating that cap and increasing capacity back up to 16 once our agreement with Marshfield Clinic ends on 10/16/15. Since the cap was placed, we have deferred 88 out of county admits and 20 Wood County admits.

The Crossroads unit is at its maximum capacity of 16 residents. We are preparing an analytical report on the TBI unit and our options for the future direction of this unit. We had one patient through August, but discharged in early September.

Media coverage continued with an elopement event that occurred in August. In response to the recent elopement we will be developing a task force group to review incidents and develop protocols for staff education. In addition we have ordered ¼ inch polycarbonate reinforcement. Maintenance will be installing this into all male rooms as these have historically been the only rooms elopements have been attempted or completed from.

The Crossroads Unit has been recognized by US News and World Report as one of the Best Nursing Homes in the Country. A plaque has been ordered to recognize this achievement and a recognition event is being plan. This is in addition to the facility's current 5-star status by CMS.

We are proud to report that the primary goal has been met for upgrading lights fixtures to LED. Nearly 170 fluorescent light fixtures were removed and replaced with 132 LED fixtures. Because of the higher light output of the new fixtures, less were required to achieve equal or better lighting. Additionally, the LED fixtures use approximately 65% less power. Look for a full recap of this project's positive impact on this facility in the annual report.

An unexpected breakdown has occurred on our A/C chiller. One of the three compressors has failed and will most likely need to be replaced. We will be gathering information on what will be the best

solution. Fortunately, the remaining portion of the unit should be sufficient to make it through the remainder of this year.

State and local approvals have been granted to start Phase One of the fire alarm system. The contractor, Complete Control, plans to begin this work in early October and have it completed by the end of that month.

August 2015 Referrals

Date	From	Patient	Status	Additional Info
8/28/15	Mayo -LaCrosse	Male	Declined	Medicare

August 2015 TBI Marketing Report

Date	Action
8/4/15	William & Ashley marketing on the road to Milwaukee - Rogers Memorial & Froedert
8/14/15	Called Mayo - LaCrosse to follow up from on the road marketing
8/31/15	Signed up for Waukesha brain injury conference as an exhibitor



Wood County Wisconsin

Human Services
Department

2
Item #5b

Guest Column for Marshfield News Herald

In my forty years as healthcare professional I have never heard a routine federal survey by the Centers for Medicare and Medicaid Services (CMS) referred to as a federal probe, which was the online heading of the story regarding Norwood Health Center. This over-dramatization of the headline set the stage for numerous inaccuracies reported in the print and online versions.

In order to receive Medicare reimbursement, a healthcare facility must be certified by CMS and meet the conditions of participation and standards. In addition to meeting hospital requirements, Norwood Health Center needs to meet 60 additional federal requirements as a psychiatric hospital. Surveys typically identify areas for improvement. It is normal practice for hospitals to submit plans of correction after a site visit by CMS to address concerns discovered during the survey process. I have included three examples of survey areas that were dramatized by the newspaper articles.

The results of the first survey in January were received in March by Norwood Health Center. These results identified 12 areas that needed improvement. A plan of correction was developed and accepted by CMS in April. A second survey team arrived in May. The second survey result showed that 5 of the original areas of concern continued to need work and 4 new areas of improvement were identified. The newspaper article erroneously identified 32 deficiencies.

The newspaper article cites "dangerously low staffing levels." According to federal regulations, if the staffing levels been dangerously low the facility would have been found to be in what is referred to as "Immediate Jeopardy" and unable to admit new patients to the facility. This did not happen. The survey noted that "the staffing pattern must ensure the availability of a registered nurse 24 hours each day." The facility did not change the staffing pattern but our plan for improvement called for small policy changes in regards to how nurses are available on the unit. This was accepted by CMS.

The article mentioned the use of least restrictive measures and stated "the failure to use the least restrictive methods of restraining patients" when this is not what the survey stated. The survey stated that there was a failure to document the use of least restrictive measures. Failing to document the use of least restrictive measures is significantly different than failing to use least restrictive measures.

In conclusion, surveys are a normal aspect of healthcare. Surveys identify areas for improvement. For example a citation may indicate a potential concern to be addressed by the facility. The citation does not mean that patients were harmed. As Director at Wood County Human Services Department, I believe the facility could improve its documentation. I know that the employees at Norwood worked hard to correctly document care as required by state and federal requirements. CMS surveyors came to the same conclusion when they sent a letter stating that Norwood Health Center is in full compliance.

Kathy Roetter, Director
Wood County Human Services Department

CREDIT CARD SUMMARY- HUMAN SERVICES DEPARTMENT

Statement Date	WALMART	USBANK
Amount Due	8/16/2015	8/19/2015
	\$968.54	\$2,515.86
	\$3,484.40	TOTAL BOTH CARDS
Due Date	9/11/2015	9/16/2015
Date Received	8/24/2015	8/28/2015
Date Paid	8/26/2015	9/4/2015
VOUCHER #	4015-4463	4015-4499

Object	Description	Program Amount	CBRF-AIRPORT	ADMIN	CCS	NHC- INPATIENT	NHC-MAINT	CSP	CI/LEGAL	DCF-CW	YOUTH AIDS
172	TRAINING	0.00									
180	BACKGROUND CHECKS	0.00									
190	LIABILITY INSURANCE	0.00									
		0.00									
231	BUILDING REPAIRS/UPKEEP	0.00									
232	VEHICLE EXPENSE	0.00									
233	MAINTENANCE-REPAIR	164.07					164.07				
236	DATA PROCESSING	0.00									
243	BUILDING REPAIRS	0.00									
252	OTHER-START UP COST	0.00									
250	OTHER PURCHASES-WAIVERS	0.00									
260	OTHER PURCHASES	0.00									
270	OTHER PURCHASES	0.00									
273	CLUBHOUSE	0.00									
290	STATE PASS THROUGH FUNDS	0.00									
290	CW PASS THROUGH FUNDS	0.00									
292	CLIENT SERVICES	25.96								25.96	
311	OFFICE SUPPLIES	116.96		116.96							
313	POSTAGE	0.00									
324	ADVERTISING	0.00									
326	SUBSCRIPTIONS	0.00									
329	SUBSCRIPTIONS	0.00									
331	MEETINGS / TRAVEL	0.00									
332	MEALS/TRAVEL	0.00									
333	MEALS/LODGING	1,396.96		164.00	164.00					793.50	275.46
336	PERSONNEL DEVELOPMENT	0.00									
341	PROGRAM SUPPLIES	251.48			16.58	175.54	42.77	16.59			
344	FOOD	783.99	783.99								
344	FOOD	0.00									
343	LINENS/CBRF	0.00									
346	PROGRAM SUPPLIES	0.00									
348	HOUSEKEEPING/KITCHEN SUPPLIES	184.55	184.55								
348	HOUSEKEEPING/KITCHEN SUPPLIES	0.00									
349	GRANT EXPENSE	0.00									
399	MISC EXPENS	0.00									
391	CANTEEN	0.00									
390	EQUIPMENT < 500	0.00									
700	ELDER ABUSE FUNDED EXPENSES	60.00							60.00		
819	CI	218.27					218.27				
822	OUTLAY	0.00									
829	CAPITAL IMPROVEMENT	0.00									
TOTAL		3,202.24	968.54	280.96	180.58	175.54	425.11	16.59	60.00	819.46	275.46
		\$ 282.16	(check #4477 written from Norwood Health Center-Volunteer Fund account)								
		SUB-TOTAL	\$ 3,484.40								

USBANK CHARGES IN GREY

County of Wood
Report Claims for: Edgewater Haven Nursing Home August 2015

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12150583 - 12150658

<u>Voucher No.</u>	<u>Vendor Name</u>	<u>Nature of Claim</u>	<u>Doc Date</u>	<u>Amount</u>
12150583	ALADDIN TEMP-RIGHT LLC	BOWLS/MUGS	08/11/15	\$295.58
12150584	DIRECT SUPPLY	NO SPILL CUPS	08/10/15	\$37.99
12150585	DIRECT SUPPLY	DIETARY SUPPLIES	08/03/15	\$129.41
12150586	DIRECT SUPPLY	WHEELCHAIR/SMOKERS OASIS	08/07/15	\$778.71
12150587	EZ WAY INC	NURSING SUPPLIES	08/10/15	\$28.95
12150588	GANNETT WISCONSIN MEDIA	NEWSPAPER SUBSCRIPTION	08/14/15	\$16.00
12150589	GRAINGER (Edgewater)	MAINTENANCE SUPPLIES	08/10/15	\$41.54
12150590	GREENFIELD REHABILITATION AGENCY	MONTHLY THERAPY FOR RESIDENT	07/31/15	\$31,407.13
12150591	HOME DEPOT CREDIT SERV (Edgewater)	MAINTENANCE SUPPLIES	07/30/15	\$495.14
12150592	NASCO	BIRTHDAY CALENDARS	08/05/15	\$29.05
12150593	NELSON TOM	REFUND OF OVERPAYMENT	08/18/15	\$27.00
12150594	PITNEY BOWES	POSTAGE METER LEASE	08/13/15	\$126.00
12150595	PROFESSIONAL MEDICAL	NURSING SUPPLIES	08/12/15	\$738.30
12150596	REINHART FOOD SERVICE	FOOD & SUPPLIES	08/18/15	\$5,969.21
12150597	REINHART FOOD SERV CHEMICAL DIV	LAUNDRY SUPPLIES	08/18/15	\$696.42
12150598	EDGEWATER HAVEN	TRANSFER TO PATIENT FUNDS	08/17/15	\$152.33
12150599	WI NURSING HOME SOCIAL WORKERS	WNHWSA FALL CONFERENCE	08/18/15	\$330.00
12150600	BSG MAINTENANCE INC	CONTRACT HOUSEKEEPING	08/31/15	\$11,449.35
12150601	MCKESSON MEDICAL	NURSING SUPPLIES	08/20/15	\$1,096.59
12150602	WAL-MART COMMUNITY/RFCSLLC	DEPT EXPENSES	08/16/15	\$136.98
12150603	WOOD TRUST	MULTIPLE DEPT EXPENSES	08/20/15	\$208.47
12150604	DIVISION OF QUALITY ASSURANCE	ANNUAL INPATIENT FACILITY FEE	08/25/15	\$540.00
12150605	KEUFFER LAURA MAE	MILEAGE REIMBURSEMENT	08/25/15	\$12.08
12150606	PEETERS LISA	MILEAGE REIMBURSEMENT	08/21/15	\$189.18
12150607	SARAZIN SHARI	MUSIC FOR RESIDENTS	08/31/15	\$85.00
12150608	ABILITY NETWORK INC	MONTHLY USAGE CHARGE	08/20/15	\$76.00
12150609	ACE HARDWARE	MAINTENANCE SUPPLIES	08/14/15	\$12.97
12150610	ADVANCED DISPOSAL	WASTE DISPOSAL	08/31/15	\$779.23
12150611	ALLIANT ENERGY/ WP&L	ELECTRIC BILL	08/31/15	\$9,190.84
12150612	ASPIRUS DOCTOR'S CLINIC INC	MEDICAL PROCEDURES	08/31/15	\$736.91
12150613	CHARTER COMMUNICATIONS- MILWAUKEE	MONTHLY CABLE FOR RESIDENTS	08/31/15	\$1,166.59
12150614	CLASEN DR RICHARD MD	MEDICAL DIRECTORS FEE	08/31/15	\$1,000.00
12150615	COMPLETE CONTROL	REPAIR TO NURSE CALL	08/31/15	\$1,458.29
12150616	DIERKS WAUKESHA	FOOD & SUPPLIES	08/31/15	\$2,005.11
12150617	DIRECT SUPPLY	TOPS FOR OVERBED TABLES	08/17/15	\$64.07
12150618	EARTHGRAINS COMPANY THE	BAKERY	08/31/15	\$547.00
12150619	EATING WELL ETC	CONTRACT DIETICIAN	08/20/15	\$500.00
12150620	EZ WAY INC	BATTERY PACK	08/18/15	\$813.95
12150621	FARMER BROTHERS COFFEE	COFFEE & SUPPLIES	08/07/15	\$353.40
12150622	FOREFRONT TELECARE INC	PSYCHIATRY FOR RESIDENTS	08/31/15	\$499.00
12150623	GRAINGER (Edgewater)	MAINTENANCE SUPPLIES	08/13/15	\$68.90
12150624	GRAINGER (Edgewater)	MAINTENANCE SUPPLIES	08/13/15	\$45.22
12150625	GRAINGER (Edgewater)	MAINTENANCE SUPPLIES	08/17/15	\$229.27
12150626	GRAINGER (Edgewater)	AIR FILTER	08/18/15	\$42.17
12150627	GRAINGER (Edgewater)	HVAC MOTOR	08/19/15	\$303.30
12150628	GRAINGER (Edgewater)	TOILET REPAIR KIT	08/24/15	\$46.74
12150629	GRAINGER (Edgewater)	CLOCKS, FANS, FUSE	08/31/15	\$89.40
12150630	HD SUPPLY FACILITIES MAINTENANCE	MAINTENANCE SUPPLIES	08/19/15	\$91.70
12150631	IGA	DIETARY SUPPLIES	08/31/15	\$172.30
12150632	JOERNS HEALTHCARE	MAINTENANCE SUPPLIES	08/14/15	\$1,114.21
12150633	MCKESSON MEDICAL	NURSING SUPPLIES	08/21/15	\$86.98
12150634	MEDLINE INDUSTRIES	NURSING SUPPLIES	08/06/15	\$2,467.71
12150635	MEDLINE INDUSTRIES	NURSING SUPPLIES	08/26/15	\$3,032.10
12150636	MEDICAL FORMS INTERNATIONAL	NURSING REPORT BOOK-24 HR	08/18/15	\$172.06
12150637	MID-STATE TECHNICAL COLLEGE	CPR CARDS 300 CLASS	08/27/15	\$30.00
12150638	MSM DISTRIBUTION	HOUSEKEEPING SUPPLIES	08/12/15	\$1,647.98

County of Wood
Report Claims for: Edgewater Haven Nursing Home August 2015

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12150583 - 12150658

12150639	NEKOOSA FLORAL & GIFTS	FUNERAL FLOWERS	08/31/15	\$99.96
12150640	PHOENIX TEXTILE CORP	PILLOWS	08/18/15	\$107.52
12150641	PHOENIX TEXTILE CORP	LINEN	08/19/15	\$173.32
12150642	PIGGY WIGGLY SUPERMARKET	DIETARY SUPPLIES	08/31/15	\$12.15
12150643	PURCHASE POWER	POSTAGE-POSTAGE METER	08/17/15	\$251.00
12150644	REINHART FOOD SERVICE	FOOD & SUPPLIES	08/31/15	\$10,044.39
12150645	RIVER CITY CAB	LAB RUNS	08/31/15	\$20.00
12150646	RIVERVIEW HOSPITAL ASSOCIATION	MEDICAL CONSULTANT	08/11/15	\$641.99
12150647	RIVERVIEW HOSPITAL ASSOCIATION	MEDICAL CONSULTANT	08/31/15	\$1,075.95
12150648	SERENITY AQUARIUM & AVIARY SERV	BIRD AVIARY MAINTENANCE	08/31/15	\$89.00
12150649	SMS RESPIRATORY SERVICES	OXYGEN & SUPPLIES	08/31/15	\$1,566.48
12150650	STEWART SERVICE LLC	PEST CONTROL	08/19/15	\$75.00
12150651	SYSCO BARABOO	FOOD & SUPPLIES	08/31/15	\$889.06
12150652	WE ENERGIES	GAS BILL	08/31/15	\$3,274.00
12150653	WE ENERGIES	GAS BILL	08/31/15	\$1,104.00
12150654	WHEELS OF INDEPENDENCE INC	CAB RIDES FOR RESIDENTS	08/31/15	\$210.00
12150655	WI DEPT OF JUSTICE	CRIMINAL RECORD CHECKS	08/31/15	\$100.00
12150656	WI DEPT OF HEALTH & SOC SERV	MONTHLY BED ASSESSMENT	08/31/15	\$15,300.00
12150657	LEADINGAGE WISCONSIN	CONFERENCE, SLATTERY & PEETER	08/31/15	\$520.00
12150658	MINISTRY ST JOSEPH'S HOSPITAL	MEDICAL CONSULTANT	08/24/15	\$473.52
				<u><u>\$119,887.15</u></u>

Operational outlay \$ 119,887.15

Capital outlay -
 \$ 119,887.15

 Donna Rozar

 Peter Hendler

 Michael Feirer

 Doug Machon

 Marion Hokamp

 Lori Slattery-Smith

 Jeffrey Koszczuk

 Jessica Vicente

 Tom Buttke

Agenda Item 5 (c) VOUCHERS - VETERANS

9/15/2015

County of Wood

Page 1

Report of Claims for September 2015 - Veterans Office

For the range of vouchers: 31150030 - 31150031

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
31150030	MARSHFIELD PARK & REC DEPT	Outreach Evnt Mfld Senior Fair	08/24/2015	10.00	P
31150031	LARSON ROCK	August Travel Expenses	09/15/2015	238.63	
Grand Total:				\$248.63	

Committee Chair	Committee Member	Committee Member
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Committee Member	Committee Member	Committee Member
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Committee Member	Committee Member	Committee Member
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09/15/15

REPORT OF CLAIMS FOR

Health – September 2015

5c

For the Range of Vouchers: 15150297 to 15150341

<u>Voucher No.</u>	<u>Vendor Name</u>	<u>Nature of Claim</u>	<u>Doc Date</u>	<u>Amount</u>	
15150297	ANDERSON SUE	Contracted Empl	08/26/15	\$3,240.00	P
15150298	MARSHFIELD CLINIC RESEARCH FO	YRBS Data	08/14/15	\$4,994.48	P
15150299	PORTAGE COUNTY TREASURER	Feb-Apr Serv (Fit Families)	08/18/15	\$1,911.07	P
15150300	ROZAR DONNA	Conf Expenses	08/19/15	\$811.84	P
15150301	SENTRY DENTAL PRODUCTS	Prog Supplies	08/19/15	\$806.40	P
15150302	STATE OF WISCONSIN	EH Tattoo/Body Piercing	08/26/15	\$93.00	P
15150303	WEHA	Member Dues (KC)	08/26/15	\$40.00	P
15150304	STATE OF WISCONSIN	EH Manuf Home Reimb	08/26/15	\$2,192.25	P
15150305	ABR EMPLOYMENT SERVICES	Temp Employee	08/20/15	\$55.44	P
15150306	MEDICAL PRODUCTS LABORATORIE	HS Program Supplies	08/21/15	\$2,640.00	P
15150307	RIVERVIEW HOSPITAL ASSOCIATIO	Rent/PNCC Class (TP)	09/01/15	\$8,138.59	P
15150308	SCHEIN HENRY	HS Prog Supplies	08/24/15	\$2,864.06	P
15150309	WOODTRUST BANK NA	ALL PROG Credit Card	08/20/15	\$2,202.00	P
15150310	CARLSON DANITA	MILEAGE	09/01/15	\$273.70	P
15150311	CARLSON KATHRYN	MILEAGE	09/01/15	\$99.48	P
15150312	EGGLESTON NANCY	MILEAGE/MEAL	09/01/15	\$39.05	P
15150313	ELLIOTT VALERIE	MILEAGE	09/01/15	\$121.90	P
15150314	HILLER DANIELLE	MILEAGE/MEALS	09/01/15	\$355.20	P
15150315	KOLODZIEJ GREG	MILEAGE	09/01/15	\$116.73	P
15150316	KRUBSACK SARAH	MILEAGE/Client Services	09/01/15	\$85.10	P
15150317	KUNFERMAN SUSAN	MILEAGE	09/01/15	\$311.08	P
15150318	LARSON MEGAN	MILEAGE	09/01/15	\$59.80	P
15150319	MANCL BETSY	MILEAGE/Client Services	09/01/15	\$85.10	P
15150320	MEIDL LEAH	MILEAGE/BF REIMB	09/01/15	\$368.69	P
15150321	NEDD AMANDA	MILEAGE/MEALS	09/01/15	\$245.95	P
15150322	PLUESS ALECIA	MILEAGE	09/01/15	\$72.45	P
15150323	RAUTER KRISTIE EGGE	MILEAGE	09/01/15	\$288.08	P
15150324	ROLTGEN ANGELA	MILEAGE/WIC NUTRITION	09/01/15	\$126.50	P
15150325	ROSEKRANS JEAN	MILEAGE	09/01/15	\$36.23	P
15150326	SALEWSKI SARAH	MILEAGE	09/01/15	\$13.80	P
15150327	THAO MAI	MILEAGE	09/01/15	\$12.65	P
15150328	ZASTAVA TYLER	MILEAGE	09/01/15	\$92.58	P
15150329	SHERMAN ERICA	MILEAGE/MEALS	09/01/15	\$160.28	P
15150330	AGSOURCE COMMERCIAL TESTING	EH Lab Fees	09/03/15	\$618.00	
15150331	BOUND TREE MEDICAL	Ephinephrine	08/27/15	\$43.17	
15150332	WDATCP	DATCP Inspections	09/14/15	\$2,337.50	
15150333	HEINZEN PRINTING	Bike Share Supplies	06/30/15	\$2,046.70	

09/15/15

REPORT OF CLAIMS FOR

Health – September 2015**5c**

For the Range of Vouchers: 15150297 to 15150341

<u>Voucher No.</u>	<u>Vendor Name</u>	<u>Nature of Claim</u>	<u>Doc Date</u>	<u>Amount</u>
15150334	IVISIONMOBILE	Texting Service	09/01/15	\$125.31
15150335	LAMAR COMPANIES	HG&D Prog Supplies	07/13/15	\$2,000.00
15150336	NATIONAL SEMINARS GROUP	Seminar (KA)	09/02/15	\$199.00
15150337	SCHEIN HENRY	HS Prog Supplies	09/03/15	\$432.00
15150338	STATE OF WISCONSIN	Restaurant Inspections	09/15/15	\$11,010.50
15150339	TORTOISE & HARE RACE MANAGEM	Deposit - 5K BF Event Timing	09/10/15	\$200.00
15150340	WESTERN RESERVE DISTRIBUTING	Car Seat-Safe Kids	09/02/15	\$151.95
15150341	WOLTERS KLUWER	Subscription (JPH)	09/08/15	\$142.00

Grand Total:	<u><u>\$52,259.61</u></u>
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P = Prepaid Voucher

Donna Rozar, Chair_____
Michael Feirer, Vice-Chair_____
Marion Hokamp, Secretary_____
Peter Hendler_____
Doug Machon_____
Tom Buttke_____
Jessica Vicente_____
Lori Slattery-Smith, RN_____
Jeffrey Koszczuk, DO

BF Breastfeeding
 EH Environmental Health
 EP Emergency Preparedness
 HPWC Healthy People Wood County
 HS Healthy Smiles
 IMM Immunization
 LEAD Childhood Lead
 MCH Maternal/Child Health

PH Public Health
 PHHS Preventive Health/Health Services
 PNCC Prenatal Care Coordination
 SGK Susan G Komen Grant
 TRANS Transform WI Grant
 WCBFC Wood County Breastfeeding Coalition
 WIC Women, Infant, Children
 WIQI Accreditation Infrastructure Grant
 WWWP WI Well Woman's Program

COUNTY OF WOOD
HUMAN SERVICES DEPARTMENT, COMMUNITY
REPORT OF CLAIMS FOR: SEPTEMBER 2015 MEETING

For the Range of Vouchers: 40154378 to 40154819

<u>Voucher No.</u>	<u>Vendor Name</u>	<u>Nature of Claim</u>	<u>Doc Date</u>	<u>Amount</u>
40154378	HAIGHT ANA	B-3 INTERPRETER SVC & MILEAGE	06/30/15	\$282.85
40154379	ABR EMPLOYMENT SERVICES	TEMP SERVICES-FISCAL	07/31/15	\$591.36
40154380	CESA 5 PORTAGE PROJECT WORKSHO	PT BIRTH TO THREE SERVICES	07/31/15	\$3,630.95
40154381	CHILDREN'S HOSPITAL OF WI COMMUNITY SERV	FAMILY INTERACTION PROGRAM	07/31/15	\$2,745.00
40154382	EAU CLAIRE COUNTY TREASURER	JUVENILE SECURE DETENTION PLAC	07/31/15	\$1,575.00
40154383	NEW REHAB COMPANY LLC	OT,PT, & SLP BIRTH-3 SERVICES	07/31/15	\$13,332.08
40154384	NORTHWEST COUNSEL & GUIDE CLIN	MOBILE CRISIS	07/31/15	\$1,892.03
40154385-4386	NORTHWEST PASSAGE	ASSESSMENTS	07/31/15	\$9,720.00
40154387	PASSPORT HEALTH COMMUNICATIONS INC	VERIFICATION OF CLIENT CHARGES	07/31/15	\$129.00
40154388-4389	PROFESSIONAL SERVICES GROUP INC	CONTRACTED YOUTH SERVICES	05/31/15	\$18,248.55
40154390	SHOPKO STORES OPERATING CO LLC	WORK SHOES/EMPLOYMENT CLOTHES	07/31/15	\$192.57
40154391	WASHINGTON CO SHERIFF'S WI	JUVENILE SECURE DET. PLACEMENT	07/31/15	\$345.00
40154392	WI DEPT OF JUSTICE	CRIMINAL BACKGROUND CHECKS	05/31/15	\$305.25
40154393	WI DEPT OF JUSTICE	FINGERPRINTING CHECKS	07/31/15	\$327.50
40154394	POSITIVE ALTERNATIVES	JULY GROUP HOME	07/31/15	\$1,656.00
40154395-4398	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	07/31/15	\$660.46
40154399	RESTITUTION VICTIM	RESTITUTION	07/31/15	\$37.68
40154400	RESTITUTION VICTIM	JULY RESTITUTION	07/31/15	\$10.00
40154401	PROFESSIONAL SERVICES GROUP	JULY RESTITUTION	07/31/15	\$298.00
40154402	RESTITUTION VICTIM	JULY RESTITUTION	07/31/15	\$72.32
40154403-4404	WISCONSIN RAPIDS PARK & RECREATION	JULY RESTITUTION	07/31/15	\$500.00
40154405-4406	LUTHERAN SOCIAL SERVICES	FOSTER CARE PLAN,PLACE,SUP	07/31/15	\$2,813.25
40154407	JENSEN ROSALYN	JULY FOSTER CARE TRANSPORTATIO	07/31/15	\$75.90
40154408-4409	MATTHEWS JODI	JULY FOSTER CARE TRANSPORTATIO	07/31/15	\$47.15
40154410	MORTENSON BECKY	JULY FOSTER CARE TRANSPORT	07/31/15	\$69.16
40154411-4415	DIEDRICK KATHY OR BOB	JULY FOSTER CARE RESPITE	07/31/15	\$468.32
40154416-4417	ELZINGA JULIE	JULY FOSTER CARE RESPITE	07/31/15	\$184.00
40154418	PLATH DAWN	JULY FOSTER CARE RESPITE	07/31/15	\$69.00
40154419	WIRTH MANDA	JULY FOSTER CARE RESPITE	07/31/15	\$207.00
40154420-4421	ELZINGA JULIE	JULY FOSTER CARE RESPITE	07/31/15	\$138.00
40154422-4426	SCHLAEFER WENDY	JULY KINSHIP RESPITE	07/31/15	\$460.00
40154427	BESSE MEDICAL SUPPLY	CLIENT MEDICATIONS/VIVTIROL	08/18/15	\$2,936.01
40154428	BUILDING BLOCKS LEARNING CENTER INC	FOSTER CHILD'S CC EXPENSES	08/18/15	\$573.35
40154429	CENTRAL WI COUNSELING ASSOC LLC	CCS CONTRACTED SERVICES	08/18/15	\$7,169.50

9/15/2015

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40154430	NURSES SERVICE ORGANIZATION	NURSES PROFESSIONAL LIAB. INS.	08/18/15	\$109.00
40154431	NURSES SERVICE ORGANIZATION	CERT. OF INSURANCE FOR K.R.	08/18/15	\$109.00
40154432	UW - MADISON	TRAINING	08/18/15	\$95.00
40154433	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	08/18/15	\$3,500.00
40154434	WJCIA	TRAINING	09/01/15	\$330.00
40154435	AGING & DISABILITY RESOURCE CTR CENTRAL WI	MEALS ON WHEELS	07/31/15	\$315.00
40154436	BROTOLOC HEALTH CARE SYSTEMS I	RESIDENTIAL SERVICES	07/31/15	\$6,059.02
40154437	LOCUMTENENS.COM	DR. RAO PSYCHIATRY SERVICES	07/31/15	\$1,629.16
40154438	LUTHERAN SOCIAL SERVICES	AODA SERVICE	07/31/15	\$420.00
40154439	MIDSTATE INDEPENDENT LIVING CONSULTANTS	PEER SPECIALIST AT CLUBHOUSE	07/31/15	\$3,355.00
40154440	MINISTRY BEHAVIORAL HEALTH	AODA RESIDENTIAL TREATMENT	07/31/15	\$3,216.00
40154441	WOODLAND ENHANCED HEALTH SERVICES COMMISSION	LONG TERM CARE/NH SERVICES	07/31/15	\$11,953.03
40154442	AFFORDABLE HOUSING AND STORAGE	AUGUST RENT ASSISTANCE	08/20/15	\$125.00
40154443	CASCADE DAFO INC	CLTS WAIVER PROGRAM	08/20/15	\$89.00
40154444	GOVETTE LINDA	CCS COMMITTEE MEETING 8/17/15	08/20/15	\$20.00
40154445	HOLLAND HEATHER L	CCS COMMITTEE MEETING 8/17/15	08/20/15	\$20.00
40154446	HUMPHREYS RICK	CCS COMMITTEE MEETING 8/17/15	08/20/15	\$20.00
40154447-4449	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	08/20/15	\$730.00
40154450	SOMMER PROPERTY MANAGEMENT LLC	CCS/CSP MARSHFIELD RENT	09/01/15	\$7,701.14
40154451	CITY OF MARSHFIELD	MARSHFIELD CITY HALL RENT	09/01/15	\$4,698.45
40154452	CREATIVE COMMUNITY LIVING SERV	COMMUNITY SKILLS	06/30/15	\$17,970.84
40154453	CLARITY CARE INC	RESIDENTIAL SERVICES	07/31/15	\$9,987.33
40154454	CLINICAL SERVICES	FAMILY PRESERVATION	07/31/15	\$7,350.61
40154455	CREATIVE COMMUNITY LIVING SERV	COMMUNITY SKILLS	07/31/15	\$18,503.32
40154456	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	07/31/15	\$51.47
40154457	ADVANCED DISPOSAL	REFUSE SERVICES	08/25/15	\$244.30
40154458	CINTAS CORPORATION	CLEANING SUPPLIES	08/25/15	\$284.15
40154459	CHARTER COMMUNICATIONS- MILWAUKEE	CABLE EXP 8245112110051241	08/25/15	\$51.55
40154460	CHATTANOOGA TIMES FREE PRESS	LEGAL NOTICES	08/25/15	\$169.56
40154461	GANNETT WISCONSIN MEDIA	LEGALS	08/25/15	\$27.99
40154462	NURSES SERVICE ORGANIZATION	KAREN BREWER LIABILITY	08/25/15	\$105.00
40154463	WAL-MART COMMUNITY/RFCSLLC	WALMART CREDIT CARD CHARGES	08/25/15	\$968.54
40154464	WI DEPT OF JUSTICE	BACKGROUND CHECKS	08/25/15	\$50.00
40154465	WI DEPT OF SAFETY & PROFESSIONAL SERVICES	APP. FEES FOR LICENSURE BY END	08/25/15	\$164.00
40154466	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	08/25/15	\$66.61
40154467	UTECHT HEATHER	DIAPERS FOR CLIENT	08/25/15	\$9.27
40154468	WOOD COUNTY REGISTER OF DEEDS	BIRTH CERTIFICATE	08/25/15	\$20.00
40154469	ABR EMPLOYMENT SERVICES	TEMP SERVICES	08/27/15	\$739.20
40154470	FRONTIER COMMUNICATIONS	TELEPHONE EXP-CORNERSTONE	08/27/15	\$146.32
40154471	KWIK TRIP INC	VOLUME DISC GIFT-FUEL PURCH	08/27/15	\$9,509.60
40154472	MID-STATE TECHNICAL COLLEGE	PATHWAYS PROJECT	07/31/15	\$13,069.45
40154473	POSITIVE ALTERNATIVES	GROUP HOME	07/31/15	\$21,359.08
40154474	FAMILY & CHILDREN CENTER	JULY FOSTER CARE	07/31/15	\$441.16

40154475	PRENTICE HOUSE	JULY GROUP HOME	07/31/15	\$588.00
40154476	SOLARUS	PHONE EXP-12TH ST LOCATION	08/27/15	\$338.62
40154477	WI DEPT OF JUSTICE	CRIMINAL BACKGROUD CK	07/31/15	\$214.00
40154478	JEFFERS DENISE	DIVISION MEETING SUPPLIES	08/27/15	\$57.00
40154479	KWIK TRIP	GAS CARDS	08/27/15	\$500.00
40154480	POSTMASTER - WISCONSIN RAPIDS	STAMPS FOR POSTAGE/MAILING	08/27/15	\$600.00
40154481	CLIENT	SOCIAL SECURITY	08/27/15	\$811.87
40154482	WILSON VICTORIA	REIMB FOR BUS WASH SUPPLIES	08/27/15	\$71.88
40154483	WOOD COUNTY HSD PETTY CASH	REPLENISH PETTY CASH	08/27/15	\$106.91
40154484	POSTMASTER - WISCONSIN RAPIDS	STAMPS-CENTRALIA	09/01/15	\$603.60
40154485	REGISTRATION FEE TRUST	LICENSE PLATES/REGISTRATION	08/31/15	\$84.50
40154486	RHINEHART KARI	MEALS FOR YOUTH DURING TRANSP	08/31/15	\$18.04
40154487	CITY OF WAUSAU	BUS PASSES	08/31/15	\$798.00
40154488-4489	SOLARUS	CBRF PHONE	08/31/15	\$183.18
40154490	WI DEPT OF JUSTICE	BACKGROUND CKS	06/30/15	\$30.00
40154491	YOUNG AT HEART LLC	RESIDENTIAL SERVICES	05/31/15	\$653.78
40154492-4493	MORTENSON BECKY	JULY FOSTER HOME CARE	07/31/15	\$181.93
40154494	WIRTH MANDA	AUGUST RECEIVING HOME	08/31/15	\$788.00
40154495-4497	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	08/31/15	\$656.75
40154498	MENTORING ACTIVITY THERAPY SERVICES LLC	CLTS WAIVER PROGRAM-NON TPA	08/31/15	\$620.00
40154499	US BANK	US BANK CHARGES	08/31/15	\$2,233.70
40154500	CITY OF WISCONSIN RAPIDS	CENTRALIA CENTER RENT	09/03/15	\$2,171.25
40154501	DIEDRICK KATHY OR BOB	RECEIVING HOME 3 BED	09/03/15	\$1,182.00
40154502-4768	FOSTER HOMES/GROUP HOMES/CCI/KINSHIP PROVIDERS	FOSTER HOMES/GROUP HOMES/CCI/KINSHIP	09/03/15	\$218,936.25
40154769-4770	CLIENTS	IL GROUP STIPEND	08/31/15	\$200.00
40154771	KOENIG TAMMY	IL GROUP REFRESHMENTS	07/31/15	\$24.97
40154772	LANG DOREEN	HOTEL,MEAL REIMBURSEMENT	08/31/15	\$131.50
40154773	CW SOLUTIONS LLC	NEW WORKER TRAINING	08/31/15	\$1,400.00
40154774	FAMILY & CHILDRENS CENTER	FOSTER CARE PLAN,PLACE,SUPER	07/31/15	\$723.45
40154775-4776	CLIENTS	IL GROUP STIPEND	08/31/15	\$200.00
40154777	LE PHILLIPS CAREER DEV CENTER	SHELTERED EMPLOYMENT	07/31/15	\$414.00
40154778	INNOVATIVE SERVICES	VOCATIONAL SERVICES	07/31/15	\$18,171.50
40154779	OPPORTUNITY DEVELOPMENT CNTR	VOCATIONAL SERVICES	07/31/15	\$11,779.03
40154780	RIVER CITY ESTATES LLC	RESIDENTIAL SERVICES	07/31/15	\$5,300.38
40154781	MINISTRY ST JOSEPH'S HOSPITAL	SUPPORT SERVICES	07/31/15	\$139.50
40154782	TREMPEALEAU CO HEALTH CARE	RESIDENTIAL/IMD SERVICES	07/31/15	\$20,580.00
40154783	ABR EMPLOYMENT SERVICES	TEMP SERVICES	08/31/15	\$443.52
40154784	CW SOLUTIONS LLC	FSET SUB CONTRACT	08/31/15	\$47,855.77
40154785	GRAY'S SERVICE	BUS #249 REPAIR	08/31/15	\$1,211.36
40154786-4787	NEW PARTNERSHIP	TRAINING	08/31/15	\$240.00
40154788	POMP'S TIRE-MARSHFIELD	BUS #240 REPAIR	08/31/15	\$112.64
40154789	RP SERVICES OF WI INC	RESIDENTIAL & TRANSPORT	08/31/15	\$282.50
40154790	YOUNG AT HEART LLC	RESIDENTIAL SERVICES	08/31/15	\$1,655.30

40154791-4793	FAMILY SUPPORT PROGRAM
40154794	BEHAVIORAL HEALTH TRAINING PARTNERSHIP
40154795	CHARTER COMMUNICATIONS- MILWAUKEE
40154796	CHARTER COMMUNICATIONS- MILWAUKEE
40154797	INNOVATIVE SERVICES
40154798	SOLARUS
40154799	SOUTH WOOD COUNTY YMCA
40154800	WOOD COUNTY REGISTER OF DEEDS
40154801	LION'S CAMP
40154802-4803	NORTHWEST PASSAGE
40154804	PROFESSIONAL SERVICES GROUP INC
40154805	KINSHIP PROVIDER
40154806	WI DEPT OF JUSTICE
40154807-4809	FAMILY SUPPORT PROGRAM
40154810	BEHAVIORAL HEALTH TRAINING PARTNERSHIP
40154811	GANNETT WISCONSIN MEDIA
40154812	PHOENIX BEHAVIORAL HEALTH SERVICES
40154813	KINSHIP PROVIDER
40154814	TCM CLINICAL DATA SOLUTIONS
40154815	WETA
40154816	FAMILY SUPPORT PROGRAM
40154817	MARATHON CO REGISTER OF DEEDS
40154818	SAUK COUNTY REGISTER OF DEEDS
40154819	WOOD COUNTY REGISTER OF DEEDS

STATE PASS THROUGH FUNDS	08/31/15	\$1,410.82
TRAINING FEEDS:SUICIDE RISK	09/08/15	\$40.00
CABLE EXPENSE-CLUBHOUSE MFLD	09/08/15	\$127.40
CABLE EXPENSE	09/08/15	\$91.16
CLEANING SERVICES-CORNERSTONE	09/08/15	\$450.00
CABLE EXPENSE-RCC WR	09/08/15	\$76.09
ALL STAFF MEETING-LESTER HALL	09/08/15	\$200.00
CLIENT BIRTH CERTIFICATE	09/08/15	\$20.00
CAMP/EXPENSES FOR 4 STAFF	09/08/15	\$224.00
ASSESSMENTS	08/31/15	\$9,720.00
CONTRACTED YOUTH SERVICES	08/31/15	\$8,130.41
AUGUST KINSHIP CARE	08/31/15	\$246.97
FINGERPRINTING CHCKS	08/31/15	\$163.75
STATE PASS THROUGH FUNDS	08/31/15	\$823.50
TRAINING	09/10/15	\$40.00
NOTICE OF TPR HEARING	09/10/15	\$57.82
BEHAVIOR MODIFICATION SERVICES	09/10/15	\$41.25
SEPT KINSHIP VOLUNTARY PLACEMT	09/10/15	\$232.00
ICD9 TO ICD10 PHASE 2 #3734	09/10/15	\$2,707.40
TRAINING	09/10/15	\$175.00
STATE PASS THROUGH FUNDS	09/10/15	\$204.00
BIRTH CERTIFICATE	09/10/15	\$20.00
BIRTH CERTIFICATE	09/10/15	\$20.00
BIRTH CERTIFICATES	09/10/15	\$40.00

Grand Total:

\$586,101.64

COUNTY OF WOOD

HUMAN SERVICES DEPARTMENT, NORWOOD HEALTH CENTER REPORT OF CLAIMS FOR SEPTEMBER 2015 MEETING

For the Range of Vouchers: 20150362 to 20150388

<u>Voucher No.</u>	<u>Vendor Name</u>	<u>Nature of Claim</u>	<u>Doc Date</u>	<u>Amount</u>
20150362	CHIPPEWA COUNTY DEPT OF HUMAN SERVICES	REFUND OF OVERPAYMENT-CHIPPEWA CO.	08/13/15	\$2,820.00
20150363	CITY OF MARSHFIELD	LAB ANALYSES FOR JULY 2015	08/11/15	\$70.00
20150364	COMPLETE CONTROL	C/I-FIRE ALARM-PHASE I	07/31/15	\$10,500.00
20150365	CWE	C/I-FRONT ENTRANCE ARCHTECT DESIGN	07/31/15	\$2,750.00
20150366	ETCO	C/I-CHANGE TO LED LIGHT FIXTURES	07/31/15	\$9,920.00
20150367	MARSHFIELD CLINIC	PROFESSIONAL SERVICES-JULY 2015	07/31/15	\$40,202.87
20150368	WI DEPT OF HEALTH & FAMILY SERVICES	ASSESSMENT FEE-PW/CR-AUG'15	08/01/15	\$4,080.00
20150369	GREENFIELD REHABILITATION AGENCY INC	OT THERAPY-ADMISSIONS-JULY 2015	07/31/15	\$8,000.00
20150370	DIVISION OF QUALITY ASSURANCE	ANNUAL INPATIENT FACILITY FEE	08/04/15	\$288.00
20150371	DIVISION OF QUALITY ASSURANCE	ANNUAL NURSING HOME FEE	08/04/15	\$144.00
20150372	MERRITT HAWKINS AND ASSOCIATES	RECRUIT DOCTORS FOR NORWOOD	07/23/15	\$2,000.00
20150373	MERRITT HAWKINS AND ASSOCIATES	RECRUIT DOCTORS FOR NORWOOD	07/31/15	\$20,495.39
20150374	BUSHMAN DIARY DISTRIBUTORS INC	FOOD & CONGREGATE FOOD	08/28/15	\$2,684.74
20150375	CENTRAL RESTAURANT PRODUCTS	DIETARY SUPPLIES	08/25/15	\$210.63
20150376	ETCO	C/I-CHANGE TO LED LIGHT FIXTURES	08/27/15	\$1,236.83
20150377	FARMER BROTHERS COFFEE	DIETARY FOOD	08/25/15	\$312.10
20150378	FRONTIER COMMUNICATIONS	PHONE/FAX FOR AUGUST 2015	08/16/15	\$230.00
20150379	HURCKMAN MECHANICAL INDUSTRIES INC	EQUIPMENT REPAIR-A/C CHILLER	08/26/15	\$4,253.10
20150380	LB MEDWASTE INC	MEDICAL WASTE PICK-UP-AUGUST	08/28/15	\$119.18
20150381	MITTENS HOME APPLIANCES	ADMISSIONS SUPPLIES	08/23/15	\$475.00
20150382	OPTUMINSIGHT	MEDICAL RECORDS SUPPLIES	08/20/15	\$78.71
20150383	PAN-O-GOLD BAKING CO	FOOD & CONGREGATE FOOD	08/24/15	\$908.84
20150384	REINHART FOOD SERVICE	FOOD/CONGREGATE FOOD/SPPLIES	09/01/15	\$18,222.26
20150385	ROSE BOWL	BOWLING ACTIVITIES-CR	08/19/15	\$6.00
20150386	SCHILLING SUPPLY COMPANY	HOUSEKEEPING SUPPLIES	08/25/15	\$760.79
20150387	SCHINDLER ELEVATOR CORP	BUILDING REPAIR/UPKEEP	08/26/15	\$550.00
20150388	BSG MAINTENANCE INC	CONTRACT SERVICES-HSKP/LAUNDRY	08/25/15	\$12,442.32
			TOTAL:	<u>\$143,760.76</u>

WOOD COUNTY HUMAN SERVICES DEPARTMENT

Voucher Signature Sheet

September 2015 Meeting

		2015	2014
SEPTEMBER	HUMAN SERVICES DEPARTMENT	\$ 586,101.64	\$ 393,116.85
SEPTEMBER	HUMAN SERVICES DEPARTMENT-NHC	\$ 143,760.76	\$ 159,349.94
SEPTEMBER	HUMAN SERVICES DEPARTMENT-OUTLAY	\$ -	\$ -
SEPTEMBER	HUMAN SERVICES DEPARTMENT-NHC OUTLAY	\$ 24,406.83	\$ 13,602.56
TOTAL VOUCHERS FOR HUMAN SERVICES DEPARTMENT		<u><u>\$ 729,862.40</u></u>	<u><u>\$ 552,466.79</u></u>

Donna Rozar, Chair

Jessica Vicente

Thomas Buttke

Jeffrey Koszczuk, DO

Michael Feirer

Doug Machon

Peter Hendler

Lori Slattery-Smith, RN

Marion Hokamp

9/10/2015

County of Wood
BALANCE SHEET SUMMARY
Edgewater Haven Nursing Home
Friday, July 31, 2015

		2015	2014
ASSETS			
11100:11999	Cash and investments	7,882.93	8,513.28
	Receivables:		
13000:13999	Miscellaneous	142,239.42	228,219.41
14000:14999	Due from other governments	469,171.55	594,141.00
15000:15999	Due from other funds	(320,669.52)	(599,420.56)
16100:16199	Inventory of supplies, at cost	57,520.94	64,241.90
18200:18289	Land	245,459.92	145,466.60
18300:18389	Buildings	7,014,270.25	5,277,597.77
18500:18589	Machinery and equipment	1,791,338.28	1,800,719.91
18700:18799	Construction work in progress		1,645,982.03
18292 + 18390:18392 + 18590:18595 + 18890:18891 + 18596	Accumulated Depreciation	(5,144,031.74)	(4,931,211.08)
	TOTAL ASSETS	<u>4,263,182.03</u>	<u>4,234,250.26</u>
LIABILITIES AND FUND EQUITY			
	Liabilities:		
23000:23999	Special deposits	6,984.35	7,293.58
21800:21899	Accrued vacation and sick pay	619,860.74	574,130.94
26110:26199	Deferred property tax	312,482.06	299,271.25
29600:29699	Retirement prior service obligation	688,505.00	737,871.00
	Total Liabilities	<u>1,627,832.15</u>	<u>1,618,566.77</u>
	Fund Equity:		
33900:33999	Retained earnings:		
	Unreserved	2,898,148.50	1,883,979.55
40000:59999	Fund Balance:		
	Income summary	(262,798.62)	731,703.94
	Total Fund Equity	<u>2,635,349.88</u>	<u>2,615,683.49</u>
	TOTAL LIABILITIES & FUND EQUITY	<u>4,263,182.03</u>	<u>4,234,250.26</u>

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Edgewater Haven Nursing Home
 Friday, July 31, 2015

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	Actual	Budget	Variance	Variance %
REVENUES				
Taxes				
General Property Taxes	\$437,474.94	\$749,957.00	(\$312,482.06)	(41.67%)
Total Taxes	437,474.94	749,957.00	(312,482.06)	(41.67%)
Public Charges for Services				
Institutional Care-Private Pay	687,041.40	1,273,125.00	(586,083.60)	(46.04%)
Institutional Care-Other Pay	3,500.00	5,800.00	(2,300.00)	(39.66%)
Public Chgs- Medicare	1,003,941.63	3,146,196.00	(2,142,254.37)	(68.09%)
Public Chgs- Medicaid	1,465,868.32	1,964,160.00	(498,291.68)	(25.37%)
Public Chgs-Veterans EW		62,076.00	(62,076.00)	(100.00%)
Provision for Bad Debts-Edgewater	(7,000.00)	(12,000.00)	5,000.00	(41.67%)
Contractual Adjustment-Other	1,130.00		1,130.00	0.00%
Total Public Charges for Services	3,154,481.35	6,439,357.00	(3,284,875.65)	(51.01%)
Intergovernmental Charges for Services				
Intergovernmental Transfer Program Rev	316,995.00	512,742.00	(195,747.00)	(38.18%)
Total Charges to Other Governments	316,995.00	512,742.00	(195,747.00)	(38.18%)
Total Intergovernmental Charges for Services	316,995.00	512,742.00	(195,747.00)	(38.18%)
Miscellaneous				
Interest	146.44	500.00	(353.56)	(70.71%)
Occupational Therapy Misc Rev	35.57	250.00	(214.43)	(85.77%)
Vending/Cafeteria Revenue	1,785.75	2,000.00	(214.25)	(10.71%)
Vending Machine Revenue	3,831.38	7,081.00	(3,249.62)	(45.89%)
Other Operating Income	1,249.30	2,800.00	(1,550.70)	(55.38%)
Total Miscellaneous	7,048.44	12,631.00	(5,582.56)	(44.20%)
TOTAL REVENUES	3,915,999.73	7,714,687.00	(3,798,687.27)	(49.24%)
EXPENDITURES				
Health and Human Services				
Edgewater-Nursing	2,624,715.76	5,076,967.00	2,452,251.24	48.30%
Edgewater-Housekeeping	90,060.64	155,900.00	65,839.36	42.23%
Edgewater-Dietary	444,544.52	802,123.00	357,578.48	44.58%
Edgewater-Laundry	78,517.01	137,357.00	58,839.99	42.84%
Edgewater-Maintenance	207,481.37	550,911.00	343,429.63	62.34%
Edgewater-Activities	108,021.68	196,198.00	88,176.32	44.94%
Edgewater-Social Services	68,704.34	130,608.00	61,903.66	47.40%
Edgewater-Administration	392,990.62	664,623.00	271,632.38	40.87%
Total Health and Human Services	4,015,035.94	7,714,687.00	3,699,651.06	47.96%
Capital Outlay				
Depreciation & Amortization	163,762.41		(163,762.41)	0.00%
Total Capital Outlay	163,762.41		(163,762.41)	0.00%
TOTAL EXPENDITURES	4,178,798.35	7,714,687.00	3,535,888.65	45.83%
NET INCOME (LOSS) *	(262,798.62)		(262,798.62)	0.00%

Capital Projects

72,142.46
 (334,941.08)

County of Wood
Detailed Income Statement
For the Seven Months Ending: July 31, 2015
Human Services Department-Combined

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Item #7

	Actual	Budget	Variance	Variance %
REVENUES				
Taxes				
General Property Taxes	\$4,767,737.66	\$8,173,228.00	(\$3,405,490.34)	(41.67%)
Total Taxes	4,767,737.66	8,173,228.00	(3,405,490.34)	(41.67%)
Intergovernmental Revenues				
State Aid & Grants	6,607,471.57	10,716,304.00	(4,108,832.43)	(38.34%)
Total Intergovernmental	6,607,471.57	10,716,304.00	(4,108,832.43)	(38.34%)
Public Charges for Services				
Public Chgs-Other -Local Grant		27,500.00	(27,500.00)	(100.00%)
Public Charges-Unified & Norwood	6,398,206.04	13,160,766.00	(6,762,559.96)	(51.38%)
Third Party Awards & Settlements	156,300.00	228,790.00	(72,490.00)	(31.68%)
Contractual Adjustment-Unified & Norwood	(2,040,485.92)	(3,340,998.00)	1,300,512.08	(38.93%)
Total Public Charges for Services	4,514,020.12	10,076,058.00	(5,562,037.88)	(55.20%)
Interdepartmental Charges for Services				
Dept Revenue-Unified & Norwood	183,087.69	298,570.00	(115,482.31)	(38.68%)
Total Interdepartmental Charges	183,087.69	298,570.00	(115,482.31)	(38.68%)
Total Intergovernmental Charges for Services	183,087.69	298,570.00	(115,482.31)	(38.68%)
Miscellaneous				
Rental Income	21,158.61	28,772.00	(7,613.39)	(26.46%)
Donations	3,168.49	13,000.00	(9,831.51)	(75.63%)
Recovery of PYBD & Contractual Adj	29,987.04	38,000.00	(8,012.96)	(21.09%)
Meal/Vending/Misc Income	16,658.92	28,350.00	(11,691.08)	(41.24%)
Other Miscellaneous	18,240.49	19,314.00	(1,073.51)	(5.56%)
Total Miscellaneous	89,213.55	127,436.00	(38,222.45)	(29.99%)
TOTAL REVENUES	16,161,530.59	29,391,596.00	(13,230,065.41)	(45.01%)

EXPENDITURES

Health and Human Services

Human Services-Child Welfare	2,226,472.98	3,385,977.00	1,159,504.02	34.24%
Human Services- Youth Aids	1,595,919.82	2,610,758.00	1,014,838.18	38.87%
Human Services- Child Care	63,789.23	130,723.00	66,933.77	51.20%
Human Services- Transportation	260,211.40	473,201.00	212,989.60	45.01%
Human Services-ESS	717,119.50	1,199,887.00	482,767.50	40.23%
Human Services-FSET	484,701.21	2,572,181.00	2,087,479.79	81.16%
Human Services-FSET 50/50	142,894.86	280,000.00	137,105.14	48.97%
Human Services-LIHEAP	53,927.73	120,325.00	66,397.27	55.18%
Human Services-Birth to Three	238,741.79	420,679.00	181,937.21	43.25%
Human Services- FSP	124,104.56	334,408.00	210,303.44	62.89%
Human Services-Child Waivers	108,246.39	200,787.00	92,540.61	46.09%
Human Services-CTT/CSP	304,227.62	500,029.00	195,801.38	39.16%
Human Services-OPC, MH	611,119.51	1,229,966.00	618,846.49	50.31%
Human Services-CCS	603,065.39	1,048,369.00	445,303.61	42.48%
Human Services-Crisis, Legal Services	343,934.86	583,732.00	239,797.14	41.08%
Human Services-MH Contracts	691,716.32	1,606,665.00	914,948.68	56.95%

County of Wood
Detailed Income Statement
For the Seven Months Ending: July 31, 2015
Human Services Department-Combined

2
Item #7

Human Services-OPC, AODA	202,147.56	420,443.00	218,295.44	51.92%
Human Services- OPC, Day Treatment	35,120.62	72,687.00	37,566.38	51.68%
Human Services-CBRF, AODA GROUP HOME	135,522.06	266,760.00	131,237.94	49.20%
Human Services-AODA Contracts	31,971.20	134,900.00	102,928.80	76.30%
Human Services- Administration	1,811,761.27	3,070,163.00	1,258,401.73	40.99%
Norwood- Crisis Stabilization	238,000.00	408,000.00	170,000.00	41.67%
Norwood-SNF-CMI (Crossroads)	517,805.13	926,295.00	408,489.87	44.10%
Norwood SNF-TBI (Pathways)	396,535.25	1,108,889.00	712,353.75	64.24%
Norwood-Inpatient (Admissions)	1,455,705.46	2,996,335.00	1,540,629.54	51.42%
Norwood-Nursing	113,999.74	214,106.00	100,106.26	46.76%
Norwood-Dietary	443,756.71	768,610.00	324,853.29	42.27%
Norwood-Plant Ops & Maintenance	584,365.27	1,032,779.00	448,413.73	43.42%
Norwood-Medical Records	105,475.47	190,581.00	85,105.53	44.66%
Norwood-Administration	669,765.76	1,143,104.00	473,338.24	41.41%
Total Health and Human Services	15,312,124.67	29,451,339.00	14,139,214.33	48.01%
TOTAL EXPENDITURES	15,312,124.67	29,451,339.00	14,139,214.33	48.01%
NET INCOME (LOSS) *	849,405.92	(59,743.00)	909,148.92	

Budget Variance:

Transportation \$43,243

NHC Plant/Operations \$16,500 (resolution 15-5-3)

County of Wood
Detailed Income Statement
For the Seven Months Ending: July 31, 2015
Human Services Department-Community

2
Item #7

	Actual	Budget	Variance	Variance %
REVENUES				
Taxes				
General Property Taxes	\$3,710,417.97	\$6,360,717.00	(\$2,650,299.03)	(41.67%)
Total Taxes	3,710,417.97	6,360,717.00	(2,650,299.03)	(41.67%)
Intergovernmental Revenues				
State Aid & Grants	6,607,471.57	10,716,304.00	(4,108,832.43)	(38.34%)
Total Intergovernmental	6,607,471.57	10,716,304.00	(4,108,832.43)	(38.34%)
Public Charges for Services				
Public Chgs-Other -Local Grant		27,500.00	(27,500.00)	(100.00%)
Public Charges-Unified & Norwood	2,693,171.47	5,118,375.00	(2,425,203.53)	(47.38%)
Third Party Awards & Settlements		41,500.00	(41,500.00)	(100.00%)
Contractual Adjustment-Unified & Norwood	(962,775.45)	(1,735,271.00)	772,495.55	(44.52%)
Total Public Charges for Services	1,730,396.02	3,452,104.00	(1,721,707.98)	(49.87%)
Interdepartmental Charges for Services				
Dept Revenue-Unified & Norwood	23,500.00	40,000.00	(16,500.00)	(41.25%)
Total Interdepartmental Charges	23,500.00	40,000.00	(16,500.00)	(41.25%)
Total Intergovernmental Charges for Services	23,500.00	40,000.00	(16,500.00)	(41.25%)
Miscellaneous				
Rental Income	21,158.61	28,772.00	(7,613.39)	(26.46%)
Donations	3,168.49	13,000.00	(9,831.51)	(75.63%)
Meal/Vending/Misc Income	5,316.25	8,500.00	(3,183.75)	(37.46%)
Other Miscellaneous	900.00		900.00	0.00%
Total Miscellaneous	30,543.35	50,272.00	(19,728.65)	(39.24%)
TOTAL REVENUES	12,102,328.91	20,619,397.00	(8,517,068.09)	(41.31%)

EXPENDITURES

Health and Human Services

Human Services-Child Welfare	2,226,472.98	3,385,977.00	1,159,504.02	34.24%
Human Services- Youth Aids	1,595,919.82	2,610,758.00	1,014,838.18	38.87%
Human Services- Child Care	63,789.23	130,723.00	66,933.77	51.20%
Human Services- Transportation	260,211.40	473,201.00	212,989.60	45.01%
Human Services-ESS	717,119.50	1,199,887.00	482,767.50	40.23%
Human Services-FSET	484,701.21	2,572,181.00	2,087,479.79	81.16%
Human Services-FSET 50/50	142,894.86	280,000.00	137,105.14	48.97%
Human Services-LIHEAP	53,927.73	120,325.00	66,397.27	55.18%
Human Services-Birth to Three	238,741.79	420,679.00	181,937.21	43.25%
Human Services- FSP	124,104.56	334,408.00	210,303.44	62.89%
Human Services-Child Waivers	108,246.39	200,787.00	92,540.61	46.09%
Human Services-CTT/CSP	304,227.62	500,029.00	195,801.38	39.16%
Human Services-OPC, MH	611,119.51	1,229,966.00	618,846.49	50.31%
Human Services-CCS	603,065.39	1,048,369.00	445,303.61	42.48%
Human Services-Crisis, Legal Services	343,934.86	583,732.00	239,797.14	41.08%
Human Services-MH Contracts	691,716.32	1,606,665.00	914,948.68	56.95%
Human Services-OPC, AODA	202,147.56	420,443.00	218,295.44	51.92%

County of Wood
Detailed Income Statement
For the Seven Months Ending: July 31, 2015
Human Services Department-Community

2
Item #7

Human Services- OPC, Day Treatment	35,120.62	72,687.00	37,566.38	51.68%
Human Services-CBRF, AODA GROUP HOME	135,522.06	266,760.00	131,237.94	49.20%
Human Services-AODA Contracts	31,971.20	134,900.00	102,928.80	76.30%
Human Services- Administration	1,811,761.27	3,070,163.00	1,258,401.73	40.99%
Total Health and Human Services	10,786,715.88	20,662,640.00	9,875,924.12	47.80%
TOTAL EXPENDITURES	10,786,715.88	20,662,640.00	9,875,924.12	47.80%
NET INCOME (LOSS) *	1,315,613.03	(43,243.00)	1,358,856.03	

Budget Variance:
Transportation \$43,243

County of Wood
Detailed Income Statement
For the Seven Months Ending: July 31, 2015
Human Services Department-Norwood Health Care

2
Item #7

	Actual	Budget	Variance	Variance %
REVENUES				
Taxes				
General Property Taxes	\$1,057,319.69	\$1,812,511.00	(\$755,191.31)	(41.67%)
Total Taxes	1,057,319.69	1,812,511.00	(755,191.31)	(41.67%)
Public Charges for Services				
Public Charges-Unified & Norwood	3,705,034.57	8,042,391.00	(4,337,356.43)	(53.93%)
Third Party Awards & Settlements	156,300.00	187,290.00	(30,990.00)	(16.55%)
Contractual Adjustment-Unified & Norwood	(1,077,710.47)	(1,605,727.00)	528,016.53	(32.88%)
Total Public Charges for Services	2,783,624.10	6,623,954.00	(3,840,329.90)	(57.98%)
Interdepartmental Charges for Services				
Dept Revenue-Unified & Norwood	159,587.69	258,570.00	(98,982.31)	(38.28%)
Total Interdepartmental Charges	159,587.69	258,570.00	(98,982.31)	(38.28%)
Total Intergovernmental Charges for Services	159,587.69	258,570.00	(98,982.31)	(38.28%)
Miscellaneous				
Recovery of PYBD & Contractual Adj	29,987.04	38,000.00	(8,012.96)	(21.09%)
Meal/Vending/Misc Income	11,342.67	19,850.00	(8,507.33)	(42.86%)
Other Miscellaneous	17,340.49	19,314.00	(1,973.51)	(10.22%)
Total Miscellaneous	58,670.20	77,164.00	(18,493.80)	(23.97%)
TOTAL REVENUES	4,059,201.68	8,772,199.00	(4,712,997.32)	(53.73%)
EXPENDITURES				
Health and Human Services				
Norwood- Crisis Stabilization	238,000.00	408,000.00	170,000.00	41.67%
Norwood-SNF-CMI (Crossroads)	517,805.13	926,295.00	408,489.87	44.10%
Norwood SNF-TBI (Pathways)	396,535.25	1,108,889.00	712,353.75	64.24%
Norwood-Inpatient (Admissions)	1,455,705.46	2,996,335.00	1,540,629.54	51.42%
Norwood-Nursing	113,999.74	214,106.00	100,106.26	46.76%
Norwood-Dietary	443,756.71	768,610.00	324,853.29	42.27%
Norwood-Plant Ops & Maintenance	584,365.27	1,032,779.00	448,413.73	43.42%
Norwood-Medical Records	105,475.47	190,581.00	85,105.53	44.66%
Norwood-Administration	669,765.76	1,143,104.00	473,338.24	41.41%
Total Health and Human Services	4,525,408.79	8,788,699.00	4,263,290.21	48.51%
TOTAL EXPENDITURES	4,525,408.79	8,788,699.00	4,263,290.21	48.51%
NET INCOME (LOSS) *	(466,207.11)	(16,500.00)	(449,707.11)	

Budget Variance:

NHC Plant/Operations \$16,500 (resolution 15-5-3)

County of Wood
BALANCE SHEET SUMMARY
Human Services Department
Friday, July 31, 2015

	<u>2015</u>	<u>2014</u>
ASSETS		
Cash and investments	134,081.16	300,908.91
Receivables:		
Miscellaneous	2,092,271.34	3,019,240.63
Due from other governments	3,555,601.52	2,105,589.32
Due from other funds	1,546,362.86	2,432,329.14
Inventory of supplies, at cost	40,493.88	51,787.29
Prepaid expenses/expenditures	44,653.95	78,221.70
TOTAL ASSETS	<u>7,413,464.71</u>	<u>7,988,076.99</u>
LIABILITIES AND FUND EQUITY		
Liabilities:		
Vouchers payable	555,496.91	556,650.99
Accrued compensation	413,207.87	378,667.80
Special deposits	35,526.07	14,658.23
Due to other governments	547,586.29	533,338.78
Deferred revenue	1,324,446.21	2,199,512.39
Deferred property tax	3,405,490.34	3,379,585.76
Advances from other funds	0.00	30,602.15
Total Liabilities	<u>6,281,753.69</u>	<u>7,093,016.10</u>
Fund Equity:		
Retained earnings:		
Unreserved	85,069.87	(1,138,035.72)
Fund Balance:		
Reserved for contingencies	197,235.23	196,644.23
Undesignated	0.00	(27,177.07)
Income summary	849,405.92	1,863,629.45
Total Fund Equity	<u>1,131,711.02</u>	<u>895,060.89</u>
TOTAL LIABILITIES & FUND EQUITY	<u>7,413,464.71</u>	<u>7,988,076.99</u>

Billing Process Recommendations

5. Implement electronic imports of data from TCM to Dynamics.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Initial meeting with TCM	Kathy Roetter	04/27/15	Had telephone conference with TCM. Others in attendance: Kathy Roetter, Mike Martin, Peggy Sullivan, Jenny Korbet, Jo Timmerman. Also discussed implementation time lines.		04/27/15
Systems' personnel determine programming needs for interface	Peggy Sullivan, Jenny Korbet	06/01/15	Jenny Korbet determined the Dynamics' interface needs to be GL account number, service code, and dollar amount. Peggy Sullivan working on account numbers and how to attach those to service codes.		
Discuss components and functionality required in TCM to produce data for interface	Peggy Sullivan, Jo Timmerman	05/21/15	Peggy and Jo met and discussed: building of GL in TCM; "attaching" of account numbers to service codes; the various GL account types to be affected – i.e., revenue and AR; discussed need to pull all transaction types – i.e., revenues, payments, adjustments.		
Further discuss functionality required and set-up issues in TCM for interface	Peggy Sullivan, Jo Timmerman	06/04/15	Meeting planned to discuss: Demo of old Achieve system set-up to help conceptualize GL interface needs for services Assignment of GL account numbers needed Revenues A/R Contractual allowances How to coordinate with deposits Programming challenges Time frame	Resource personnel included for discussion: Peggy Sullivan, Angela Wiese, Mary Schlagenhaft, Joanne Borski, Mike Martin, Marla Cummings, Jo Timmerman	
Write programming (outside of TCM) to extract data from TCM for upload	Peggy Sullivan	06/30/15	08-19-15 – Systems met with Fiscal staff on interface. Ready to test TCM to Dynamics interface for contractual adjustment batch. Manual tests using May data proved the interface matched May's reports. 08-19-15 – Systems will work with Finance department on an error in the link between the TCM and GL – they believe the error is on the Dynamics side. Systems will deploy the interface test after correcting link .		

			<p>08-31-15 – A manual test is tentatively scheduled for revenues.</p> <p>09-18-15 – planned deployment date for phase II. Revenue interface between TCM and Dynamics.</p> <p>09-09-15 – Systems personnel met with Assistant Fiscal Manager and Accounting Clerk to give Systems a walk-through of the monthly revenue reports extracted from TCM. This information will be used by programmers to ensure the interface program produces accurate values, matching the TCM reports.</p> <p>Reviewed the Contractual adjustments component of the payment batches with Systems personnel for the review of the file prior to posting batch through interface.</p> <p>Systems personnel demonstrated the interface for batch adjustments to fiscal staff.</p>		
Test interface	Peggy Sullivan, Jenny Korbet, Jo Timmerman	07/10/15			

Cash Receipts Process Recommendations

1. Implement electronic download of Medicaid EOBs.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Complete TCM electronic payment set-up	Peggy Sullivan	02/15/15	Testing of functionality occurred.		
Implement Forward Health EOB download	Peggy Sullivan, Angela Wiese	ASAP	Attempted to download January payments but could not retroactively download. Downloaded February payments on 2-17-15. Chose random small EOBs to work with initially.	TCM reports could not pick up electronically retrieved payments.	

Correct TCM reports to capture electronic payments	Peggy Sullivan	03/15/15	Reports corrected. Progressed to downloading all electronic EOBs.		
Train staff on functionality	Angela Wiese	05/31/15	Began training selected staff member in entry of electronic payments.		
Train additional staff member on functionality as backup	Angela Wiese	06/12/15	A training session occurred in the computer lab at the Courthouse to begin training an additional staff member on Medicaid electronic payments to act as backup to main.		
Processing Medicaid Electronic payments	Angela Wiese	07-01-15 through 07-31-15 08-01-15 through 08-19-15	Fully processing electronic payments from Medicaid. Time studying process to determine time needs by staff to complete electronic payments. Time studies of payments conducted by staff	Indicates significant reduction in processing time for Medicaid payments	

Cash Receipts Process Recommendations

2. Cash receipts entry into TCM should be a Division priority.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Designate one staff member whose priority is to enter cash receipts	Jo Timmerman	06/15/15	05/15/15 – realigning staff duties to allow one staff member be devoted to cash receipting in TCM. Additionally, new payroll system should free up time of second staff member to assist in cash receipting.	Staff member retirement 5-29-15; second staff member resigning position after 6-2-15.	
Train Accounting Clerk IV in TCM cash receipting	Angela Wiese	06/12/15	A training session occurred in the computer lab at the Courthouse to begin training an additional staff member on TCM cash receipting to act as relief cash receipting worker.		
Hire a temporary worker to enter cash receipts during staffing vacancies	Jo Timmerman	06/16/15	Temporary worker began assignment on 06-16-15. Worker was trained in TCM cash receipting and is progressing very well.		

Receipting by temporary worker	Angela Wiese	06/16/15 through 07/20/15	<p>Temporary worker is assigned commercial insurance payers, Medicare payers, and self-pay payments to process. Cash receipting of these payers is completed through 07-16-15.</p> <p>08-20-15 – Cash receipting current with assistance of temporary worker</p> <p>08-18-15 – July client statements mailed</p>	The additional dedicated cash receipting worker enables us to bring cash receipts up to date and continue on in a current status.	
Cash Receipting	Angela Wiese		<p>09-08-15- Cash receipting in TCM remaining current.</p> <p>Dynamics cash receipting and deposits going smoothly.</p>		

Cash Receipts Process Recommendations

3. Record cash receipts in total by deposit instead of by payer in Dynamics.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Meet with Finance Department to implement	Mary Schlagenhaft	TBD	05/21/15 – Mary Schlagenhaft, Joanne Borski, Mike Martin, and Marla Cummings met to discuss deposit handling.	Receipts are recorded by date of receipt in Dynamics, with a weekly deposit given to the Treasurer. Deposits are comprised of multiple types i.e., checks AFT, credit card, some not TCM held balances. TCM batch entry will need to change. Also, implementation of the TCM-Dynamics interface will create the cash receipt entries – current method of receipting in Dynamics will duplicate entries of payments once interface is implemented if continued.	
AR Supervisor to reconfigure batches for entry to TCM	Angela Wiese, Mary Schlagenhaft	06/01/15	06/01/15 – Implemented new batching method for May month end. Added an additional month-end batch to match TCM cash receipts to General Ledger entries for month. This practice continues to subsequent months.		

New batching method implemented retroactive to May month end	Angela Wiese		Added additional month end batch to pull in receipts recorded in Dynamics for last few days of May	This should help with month end reconciliations. Prior to implementing this change we had several reconciling items each month to both the General Ledger account balance and the TCM subsidiary ledger balance resulting from timing differences between Dynamics cash receipting and TCM cash receipting based on Treasurer deposited batches.	
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Cash Receipts Process Recommendations

4. **Norwood**: Write receipts only for payment made in person.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Norwood ceases using handwritten receipts for daily payments.	Jo Timmerman		June-July – Staff have ceased this practice for all Medicare, Medicaid, and Commercial Insurances.		

Communication Recommendations

2. Ongoing communication should be enhanced through regularly scheduled meetings.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Schedule monthly meetings between Human Services and Finance Department	Jo Timmerman	06/15/15			
Confer with Finance Department on Targeted projects as necessary	Kathy Roetter, Jo Timmerman, Mary Schlagenhaft	Specific to project	<p>4-27-15 – Human Services, Finance Department, and Systems Department met with TCM regarding a TCM interface with Great Plains Dynamics – completion target date 7-1-15</p> <p>5-21-15 – Mary Schlagenhaft, Joanne Borski, Mike Martin, and Marla Cummings met to discuss better ways to reconcile the Dynamics recorded deposits to TCM receipt batches.</p> <p>6-4-15 – Human Services, Finance Department, and Systems Department are scheduled to meet to discuss set-up issues for a TCM interface to Dynamics.</p> <p>06-5-15 submitted General Ledger account requests to Finance</p>		

Item #8
2

			<p>Department for approval per Finance Director's guidelines. Received feedback from Finance Director related to requests.</p> <p>06-24-15 – Norwood and Community side Fiscal Services personnel attended Finance Department's Accountants' Group meeting on 2016 budget.</p> <p>07-15-15 – Norwood and Community side Fiscal staff working closely with Finance Department on 2016 Budget document. 07-16-15 through 08-14-15 – Fiscal staff continued to work with Finance Department on repairs needed in 2016 budget document related to the recent upgrade of the document.</p> <p>08-20-15 – Received meeting invite for first in series of Accounting Policy sessions for County Accountants' Group. Finance Dept. will lead these sessions.</p> <p>09-04-15 – Discussed additional budget information with Finance Director. Agreed to make the additions to the 2016 budget based on new information obtained after submission of budget.</p>		
Increase usage of Share Point with access for Finance Department	Jo Timmerman, Jody Radlinger	10/01/15		Scanned documents and reports I can be stored here. Finance Department can access for review.	

Monthly Close Process Recommendations

1. Invest resources in developing TCM reports.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Develop baseline list of reports from TCM program data	Jo Timmerman	05/15/15	List developed and provided to Systems Department	Availability of Systems' staff resources to develop requested reports	Item #8

Hire contract programmer to write TCM reports	Amy Kaup	???	06/04/15 – Met with Systems and Finance personnel to discuss project. Contract programmer participated in discussion 09-08-15 – Programmer working on combining/refining two cash receipts reports used for month end.		
Schedule Human Services staff to work with programmer on TCM reports	Jo Timmerman	As soon as programmer becomes available	06/09/15 – Fiscal staff met with Systems staff and contract programmer to discuss needs for revenue report set-up 06/10/15 – Fiscal staff met Systems staff and contract programmer to discuss needs for accounts receivable report set-up 06/18/15 – Fiscal staff met with Amy Kaup to receive overview of project tracking tool. 06/18/15 – Fiscal staff sent clarification on report specs to IT for sequel reports.		
Ongoing review of reports in progress for accuracy and data integrity	Jo Timmerman, Mary Schlagenhaft, Angela Wiese	As soon as programmer becomes available			
Implement Service Desk Plus			Access to be granted to Human Services staff to follow project progression 08-19-15 – Human Services receives access to <i>Service Desk Plus</i> tool.		

Monthly Close Process Recommendations

2. Reconcile accounts receivable subsidiary ledger to the general ledger monthly.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Combine TCM client balances into one GL account	Jo Timmerman, Mary Schlagenhaft	02/20/15	For balances at 01/31/15 – All TCM balances transferred from payer specific AR accounts to one TCM client balances account		02/20/15 Item #8

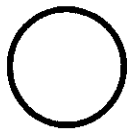
Reconcile TCM Subsidiary ledger to GL account	Jo Timmerman, Angela Wiese	02/20/15	Reconciliations performed monthly ongoing	Dynamics daily receipting causes reconciling items to TCM batch entries	Ongoing
Reconcile Matrix Subsidiary ledger to GL accounts	Bailey Boe	02/20/15	Reconciliations performed monthly ongoing. New Norwood Accountant assumed responsibility for this task with March balances.		Ongoing
Reconcile TCM Subsidiary Ledger to GL account	Angela Wiese, Jo Timmerman		Reconciliations performed 3-31-15 and 4-30-15. 08-19-15 Reconciliation of Subsidiary to General Ledger for June in progress with catch-up revenues for January through June now posted.	Encountered reconciling items to both General Ledger and subsidiary ledger. Implemented new batching process to help alleviate timing differences between Dynamics receipting and Treasurer deposits.	
Run month end revenue reports and AR aging reports on same day for month end	Angela Wiese, PaNya Yang		For June month end coordinated running of both revenue and AR aging reports on same date. TCM is a 'live' system without any hard stops for reporting periods. 07-23-15 June revenue and Accounts Receivable aging reports run on same date 09-15-15 – Anticipated TCM AR closing date. August revenue and AR reports will be run same time after closing.	If contacts are unsigned for the report period at the time of the report run they are not reflected in the AR balance. Likewise, if contacts for the report period are not entered at the time of the report run they are not reflected in the revenues. Timing the reports at the same time helps ensure late contacts entry doesn't skew the totals for either report for the month end run.	
Run 'catch-up' reports for revenues			Late entry of contacts affects the totals for the reports run for that time frame. Contacts are date-of-service driven rather than transaction date driven. 08-18-15 – 'Catch-up' report run for January through June revenues – produced additional revenues related to late entry of contacts		

			09-10-15 – Accounting Clerk running January through July 'catch-up' revenue reports		
Reconcile Matrix Subsidiary ledger to GL	Bailey Boe		Reconciliations performed monthly ongoing 08-03-15 – Matrix subsidiary ledger reconciliation done ; required rework Matrix set-up corrected. 08-20-15 – July reconciliation in progress. August reconciliations will follow month end.	A new procedure resulted from our auditors' recommendation to include a contractual allowance account in Accounts Receivable. Matrix needed additional set-up to accomplish this. Set-up was determined to be incorrect once the June reconciliation was done.	

Monthly Close Process Recommendations

3. Reconcile community aids receivables from and payables to the State monthly.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Reconcile State of Wisconsin AR account to CARS and CORE	Mary Schlagenhaft	02/28/15	Reconciliations performed monthly ongoing 08-20-15 – July reconciliations currently in progress August reconciliations will follow month end.	State institute take backs and refunds add secondary layer of reconciling items	

DATE October 20, 2015Effective Date Upon passage**RESOLUTION#**
 Introduced by Health and Human Services and Judicial and Legislative Committees
 Page 1 of 1

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To a support of 2015 Assembly Bill 284 and 2015 Senate Bill 204 to create 940.20 (2r), which creates protections for child welfare or juvenile justice workers.

FISCAL NOTE: None

WHEREAS, under current law, a person who intentionally causes bodily harm to another without the other person's consent commits the crime of ordinary battery, the penalties for which increase depending on the severity of the injury the person causes his or her victim. A person convicted of ordinary battery is subject to fines and periods of imprisonment. Current law provides more severe penalties for battery committed under certain circumstances against certain government officials, employees and agents; and

WHEREAS, among those covered under these "special circumstances battery" provisions are law enforcement officers, fire fighters, and probation, parole, and aftercare agents. A person convicted of intentionally causing bodily harm to these employees is guilty of a Class H felony and may be fined not more than \$10,000 or sentenced to a term of imprisonment of not more than six years, or both; and

WHEREAS, proposed legislation extends the special circumstances battery provisions to a person who is employed by, or under contract with, a court, a county department of human or social services, a tribal child welfare agency, or the department of children and families to provide intake, dispositional, or other services relating to child welfare or juvenile justice workers.

NOW, THEREFORE BE IT RESOLVED the Wood County Board of Supervisors supports the passage of 2015 Assembly Bill 284 and 2015 Senate Bill 204, which creates State Statutes that extend the special circumstance battery

provisions to a person who is employed by, under contract with, a court, a county department of human or social services, a tribal child welfare agency, or the department of children and families, to provide intake, dispositional or other services relating to child welfare or juvenile justice workers, and

		NO	YES	A
1	Nelson, J			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Hendler, P			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

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Donna Rozar, Chair

Peter Hendler

Mike Feirer

Doug Machon

Marion Hokamp

Lori Slattery-Smith

Jeffrey Koszczuk

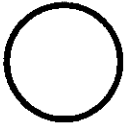
Tom Buttke

Jessica Vicente

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

County Board Chairman



RESOLUTION#

Effective Date: Upon passage

Introduced by Health and Human Services and Judicial and Legislative Committees
Page 2 of 2

BE IT FURTHER RESOLVED t, that a copy of this resolution in support of 2015 Assembly Bill 284 and 2015 Senate Bill 204, be forwarded to Governor Walker, those state legislators that represent Wood County and to the Wisconsin Counties Association.

()

Bill Clendenning, Chair

Bill Leichtnam

Gerald Nelson

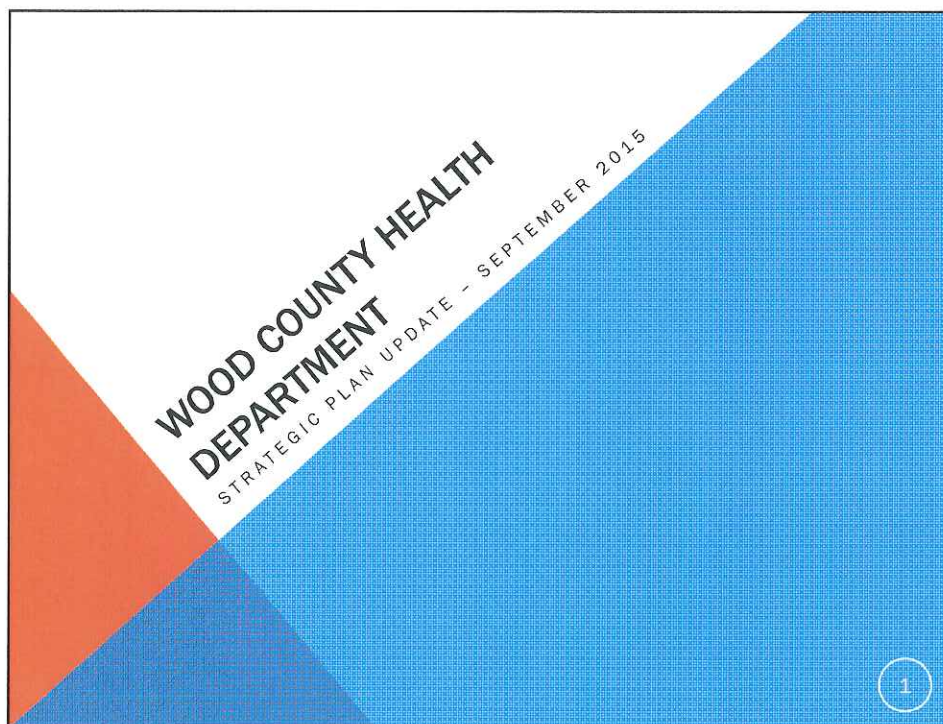
Ed Wagner

Joseph Zurfluh

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



2010

Mission: To maximize the quality of life across the lifespan by promoting health, protecting the environment, and preventing disease and injury

Vision: Wood County Health Department will be a nationally accredited organization, consisting of an interdisciplinary team of dedicated public health professionals functioning at their highest potential. Wood County Health department will be a model health department that is a credible resource leading the way to a healthy community.

2015

Mission: Maximizing quality of life across the lifespan

Vision: Wood County Health Department will be an innovative and valued asset, visible within our community. We will be a credible resource driven by an interdisciplinary team of passionate professionals leading the way to a healthier tomorrow.

3

2010**VALUES**

- We display a high level of professionalism
- We are accountable to the community and our customers
- We take a proactive approach
- We display credibility in all we do
- We adhere to high ethical standards

2015**VALUES**

- Accountable
- Credible
- Ethical



4

2010-2015 SUCCESSES



- ✓ Attain national accreditation
- ✓ Secure sufficient resources to assure growth and sustainability
- ✓ Strengthen workforce competency and capacity
- ✓ Increase communication and expand awareness of public health programs

5

ATTAIN NATIONAL ACCREDITATION

- Successfully accredited in May of 2013
- Submitted two annual reports (2014 and 2015)

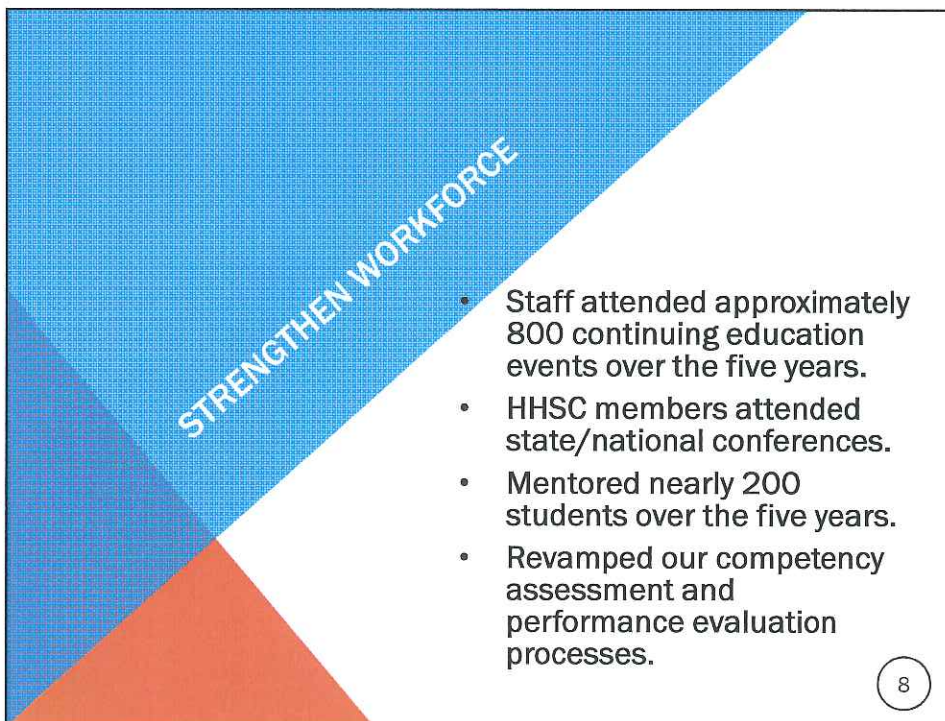
6



SECURE RESOURCES

- Maintained funding with DHS and Ministry Foundation.
- Secured new funding, such as Transform Wisconsin, Security Health Plan, and accreditation funding.
- Met with many legislators over the years to advocate for public health funding.


7



STRENGTHEN WORKFORCE

- Staff attended approximately 800 continuing education events over the five years.
- HHSC members attended state/national conferences.
- Mentored nearly 200 students over the five years.
- Revamped our competency assessment and performance evaluation processes.

8




INCREASE COMMUNICATION AND AWARENESS

- Utilized social media (Facebook, Twitter, texting).
- Used print or broadcast media 153 times.
- Engaged partners to promote evidence-based public health policy 30 times.
- Showcased successful strategies at state/local/national conferences 75 times.

9

2015 SWOT ANALYSIS

STRENGTHS	WEAKNESSES
<ul style="list-style-type: none"> • Workforce is passionate, talented, creative, innovative, and competent • Department demonstrates high energy and strong work ethics • Professionals are respected in the community and have developed sincere relationships with partners • Employees truly care and strive to make a difference • Location provides for strong operational infrastructure necessary to administer public health services efficiently and effectively • Leadership is evident and exemplified "throughout the ranks" • Oversight committee is supportive • Director is forward thinking and empowers staff to excel 	<ul style="list-style-type: none"> • Recruiting staff to a rural area is challenging • Heavy workloads and decreased staff capacity risks potential for burnout • Funding restrictions • Marketing what we do: public unaware of program services • Affordability of additional technology access and use • Lack of creativity in affirming and recognizing staff • Weak inter-departmental communication at times • Occasional drama leads to distrust among some, decreased employee morale, and/or poor attitudes



10

2015 SWOT ANALYSIS CONTINUED...

OPPORTUNITIES

- New Legacy Foundation has philanthropic potential
- Academic health department recognition
- Strong relationships and ongoing interest from students and internship programs
- Partnering with hospitals in their Community Health Needs Assessment (CHNA)
- Outstanding coalition partnerships
- Supportive oversight committee
- Overall increase in awareness and support for prevention

THREATS

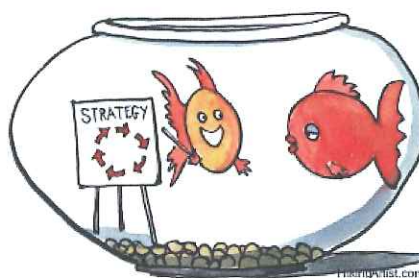
- Uncertainty around funding and budgets
- Politics and policy
- Policy-makers who don't understand the work of local health departments
- Modification of immunization eligibility
- Volatile local health care dynamics
- Environmental threats and climate changes
- Increasing health inequities
- New and emerging threats (e.g. E-cigarettes, heroin, legalization of marijuana)
- Novel and emerging diseases
- Increased difficulty in communicating with public via local media

~~OBSTACLES~~
opportunities

11

GOALS FOR 2015-2020

1. Maintain accreditation
2. Strengthen our brand
3. Maintain a passionate, competent workforce
4. Build capacity



12

GOAL 1: MAINTAIN ACCREDITATION

1. Develop and implement a new community health assessment and plan by December 2016.
2. On a monthly basis, the Director and Accreditation Coordinator will review one of the 12 accreditation domains with staff.
3. The Office Manager will budget annually for a share of accreditation fee costs.
4. The Management Team will formally review the accreditation work plan twice a year.
5. The Department will complete a formal review and update of the strategic plan annually.



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GOAL 2: STRENGTHEN OUR BRAND



1. The Director will establish a branding committee by November 1, 2015.
2. The branding committee will develop a work plan by March 31, 2016.

14

GOAL 3: MAINTAIN A PASSIONATE, COMPETENT WORKFORCE

1. The Office Manager will annually budget for continuing education for all employees.
2. The Director and Management Team will maintain policies that support workforce retention on an ongoing basis (e.g. DPH award, flex schedule, wellness policy, jeans days/months, luncheons).
3. By April 2016, the Quality Council will conduct an employee perspective survey to gain input from staff to identify strategies for continual development of staff innovation.
4. To foster openness and creativity, by July 2016, the Sunshine Club and Quality Council will explore research on workplace creativity and explore options for team building activities.
5. By November 2016, the Quality Council will explore annual motivational retreat options for an event to occur between November 2016 and June 2017.



15

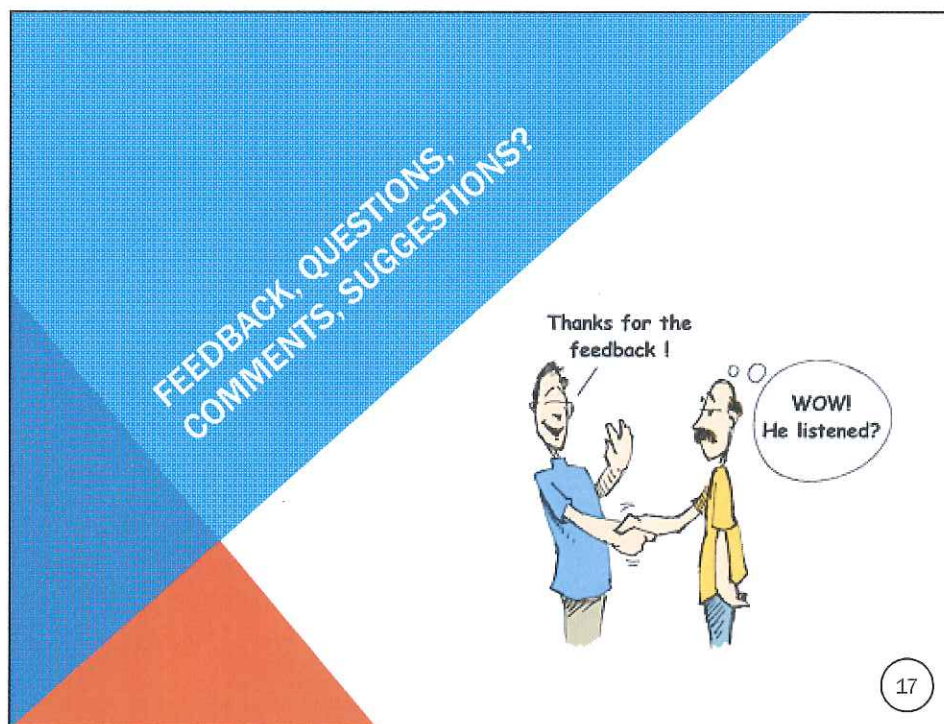
GOAL 4: BUILD CAPACITY

STRATEGY
RESEARCH
ANALYSIS
DEVELOPMENT
GROWTH
INNOVATION
PARTNERSHIP
MARKETING



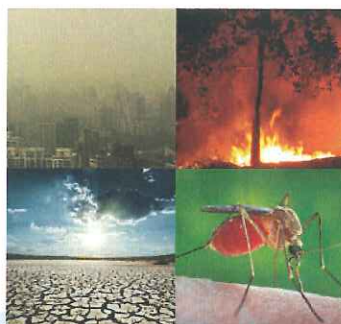
1. Beginning in 2016, by June 30 of each year, each team, along with their program supervisor, will provide a prioritized list of recommendations of programs and services to the Director.
2. On an ongoing basis, all staff will identify potential funding sources and the Wood County Health Department will apply for those consistent with the Department's vision and mission.
3. On an ongoing basis, the department will continue to serve as a host site for at least six students/interns annually.
4. The Community Health Planner will maintain a multi-sector coalition for each of the three Healthy People Wood County priorities.

16

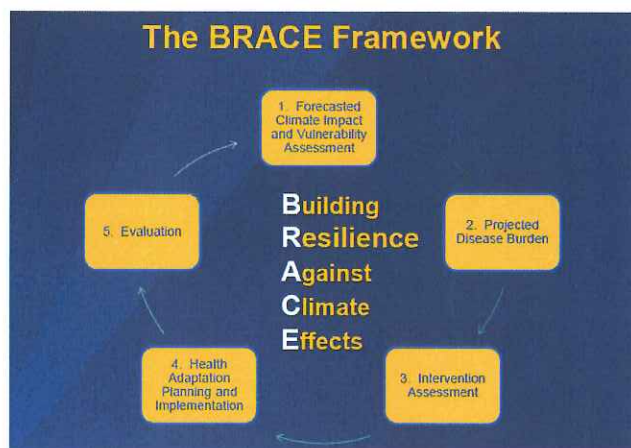


Climate and Health Impacts

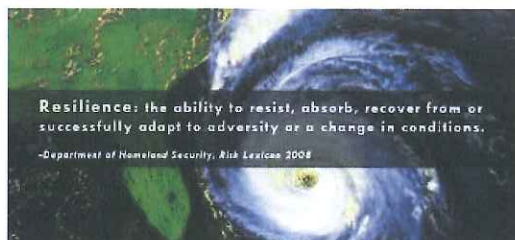
Wood and Portage County Public Health
Participants in the CDC's Building Resilience Against Climate Change (BRACE) pilot project



The CDC BRACE Framework



Resilience

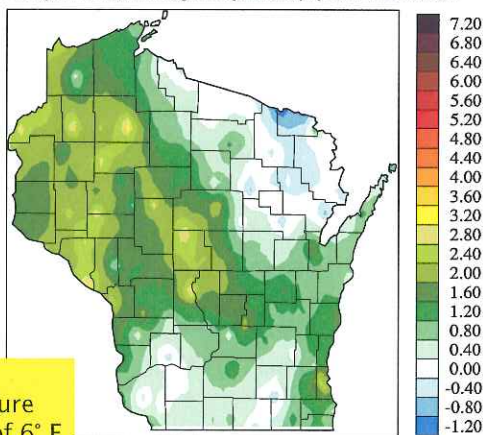


- ☐ Planning and preparation for climate and weather
- ☐ Building capacity within our community
- ☐ Protecting our most vulnerable citizens

3

Historic Temperature Change

Change in Annual Average Temperature (°F) from 1950 to 2006



Wisconsin has warmed by 1°-1.5°F since 1950.

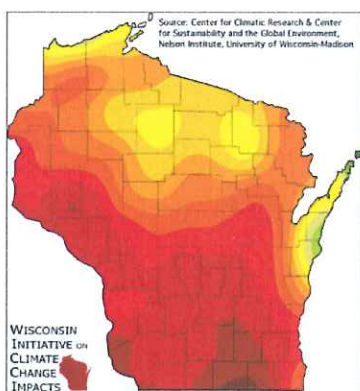
ANN Mean T(°F) A15MIG21-20C3M



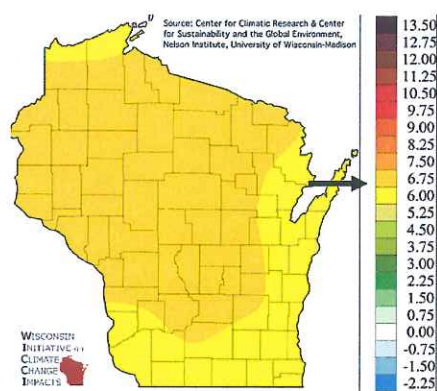
Annual Temperature Increase of 6° F by 2055.

Warming Trend May Continue

Frequency of 90 degree F Days



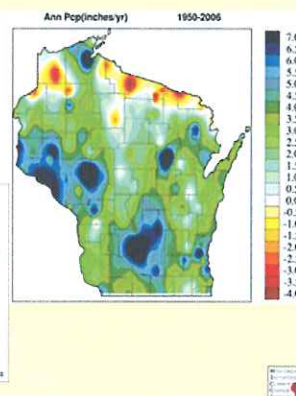
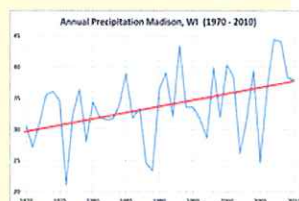
Average Annual Temperature



Historic Average Annual Precipitation, 1950-2006

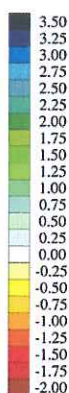
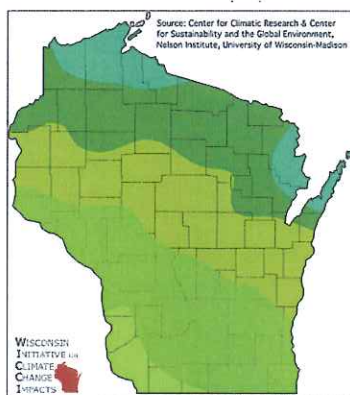
Annual Average Precipitation Change

Wisconsin rainfall has changed
↑7" - ↓4" since 1950

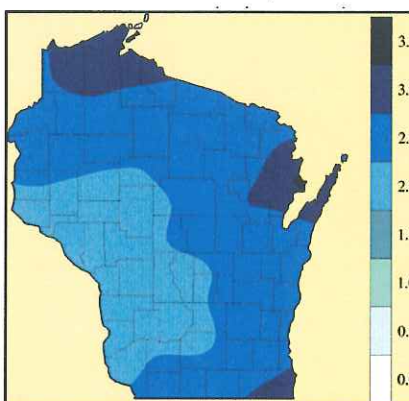


Wetter Trend May Continue

Average Annual Precipitation
(inches)



Anticipated Increase in Number of
Two-Inch Rain Events per Year

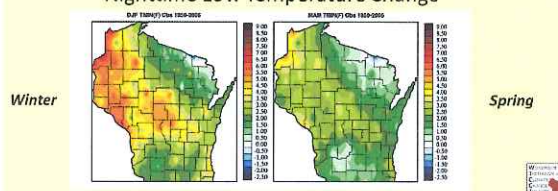


Seasonality and Timing

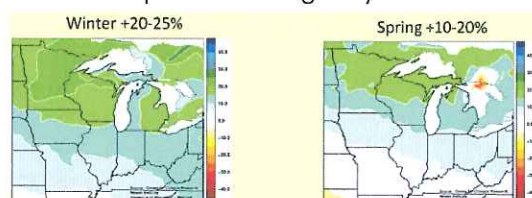
- ❑ Warmer winters and increasing precipitation in late winter and early spring may lead to:

- Less snow cover.
- More freezing rain.
- More ice storms.

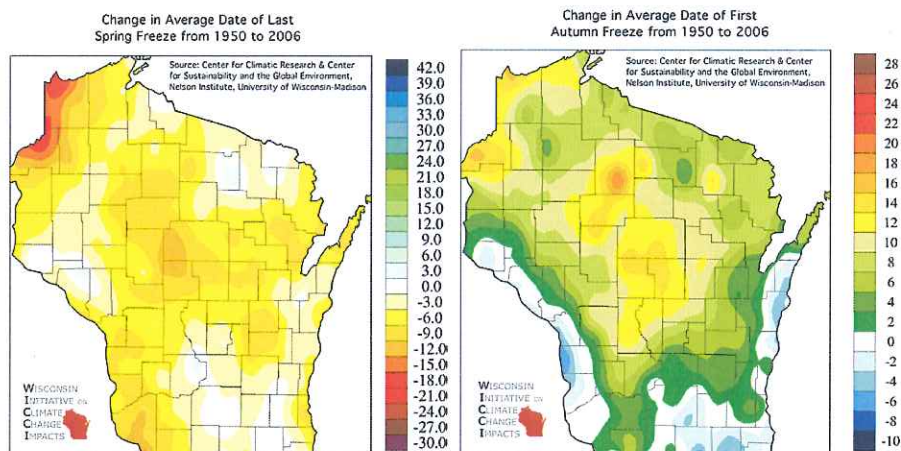
Nighttime Low Temperature Change



Precipitation Changes by Season

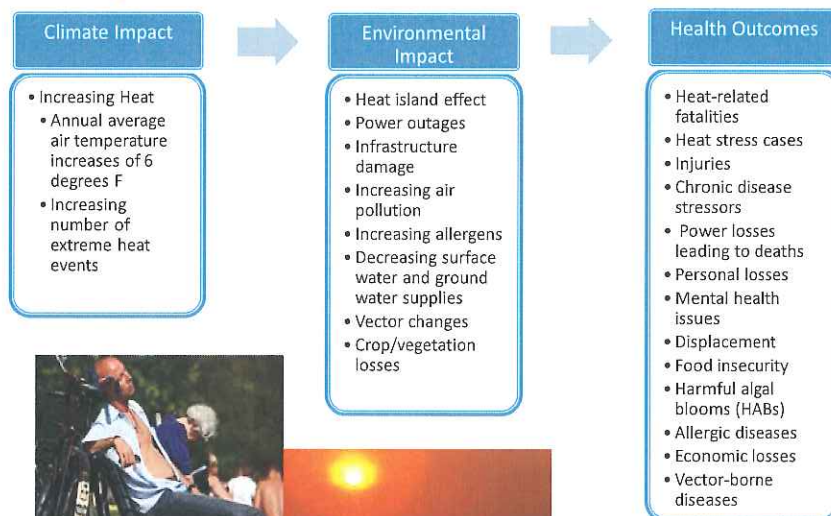


Seasonal Changes & Freeze Dates

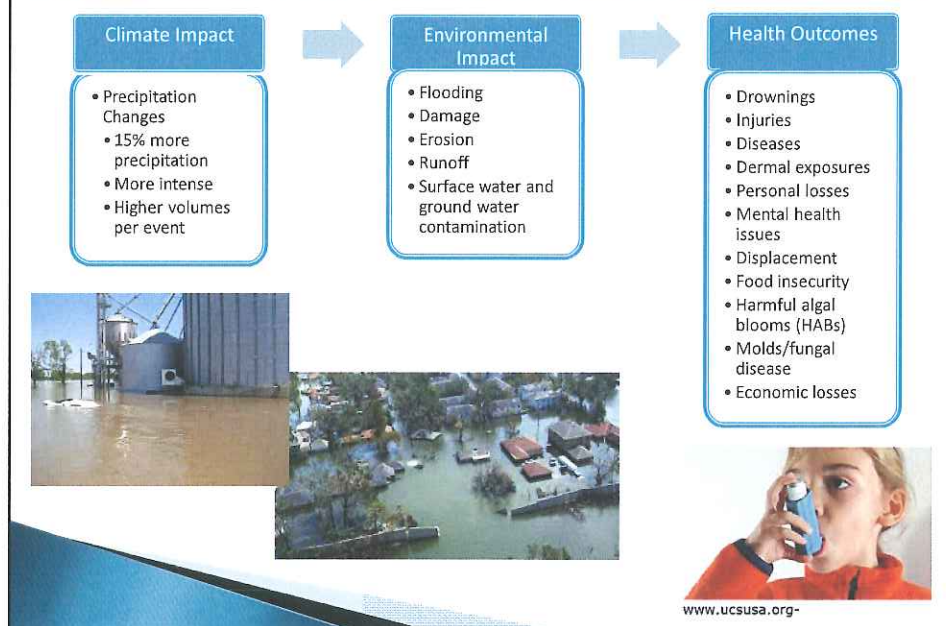


Wisconsin growing season lengthened by one to four weeks since 1950

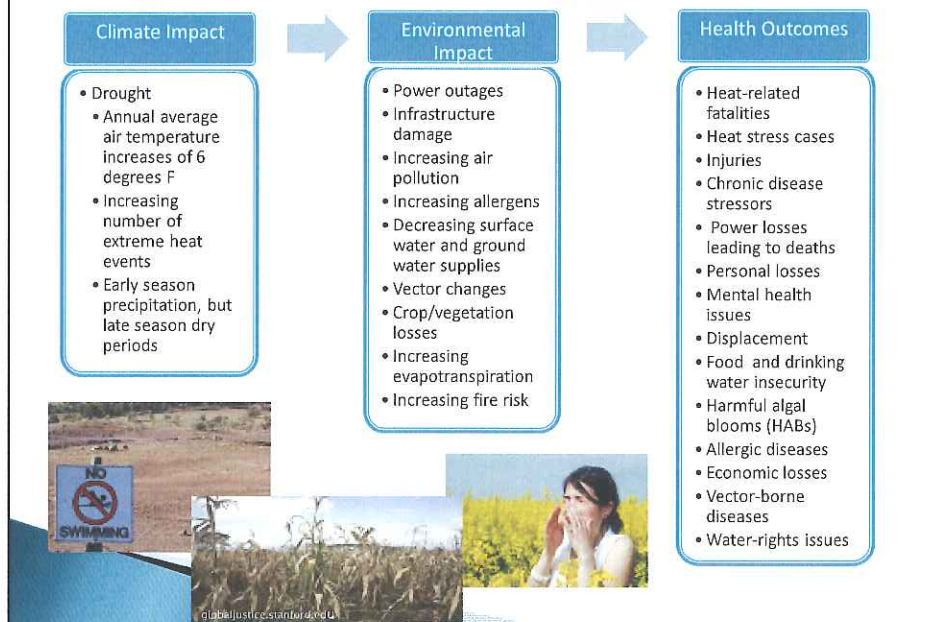
Impacts from Increasing Heat



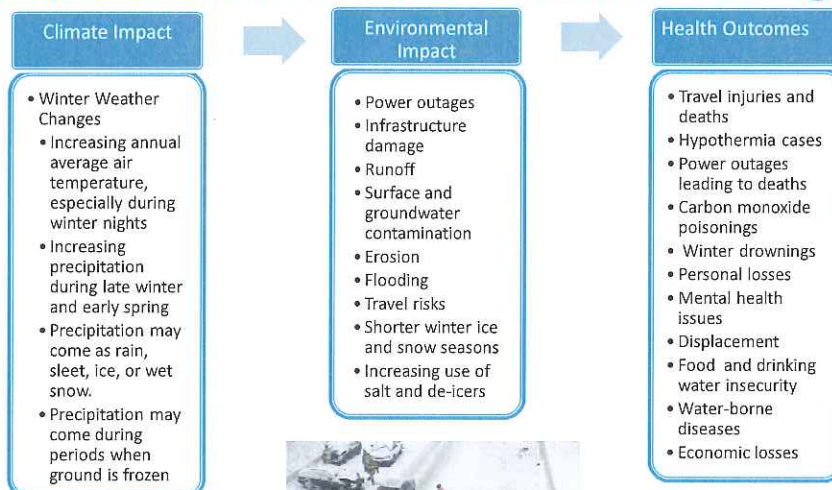
Impacts from Precipitation Conditions



Impacts from Drought Conditions



Impacts from Winter Weather Changes



Cross-Cutting Health Impacts

► Cross-cutting direct health impacts



☐ Mental health

► Cross-cutting indirect health impacts



☐ Power outages

☐ Economic impacts

Potential Public Health Impacts

► Vectors and Pathogens

- ❑ Lyme Disease
- ❑ Erlichiosis
- ❑ West Nile Virus
- ❑ Histoplasmosis
- ❑ Blastomycosis
- ❑ Harmful algal blooms



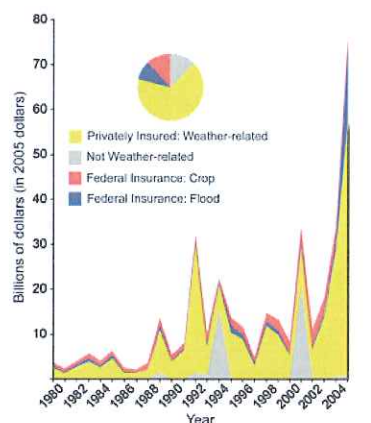
Potential Impacts on Businesses

- ❑ Maple syrup production
- ❑ Forestry (e.g., Balsam Fir Christmas tree industry, lumber)
- ❑ Tourism (e.g., fly fishing, snowmobiling, ice fishing, skiing)
- ❑ Farming



Potential Impacts on Insurance

- ▶ Increase in weather-related insured losses in U.S.
- ▶ Changes in availability and affordability of insurance



*Insured losses are inflation-adjusted to 2005 dollars.

Potential Impacts on Schools

Nationwide, most public schools are more than 40 years old.

- Schools may only be meeting the building requirements in place at the time they were constructed.
- Susceptible to extreme precipitation events.



Climate & Extreme Weather Events Are Public Health Concerns

- ▶ Most negatively impacted are elderly and very young, or those with low socio-economic status, mental health issues, chronic diseases, or socially isolated.
- ▶ Building resilience is a collaborative effort.
- ▶ Emergency planning, preparedness, and response can help mitigate public health problems.



Stakeholder Meetings

- ▶ February 2015 – held one meeting in Wood County & one meeting in Portage County
- ▶ Brought together partners/sectors to discuss & identify 4 health outcomes of concern for their county
- ▶ Created action steps for creating sustainable adaptation strategies to help deal w/ the human health impacts of climate effects

Health Outcomes of Concern

WOOD COUNTY

- Water Quality & Disease
- Mental Health
- Food & Water Insecurity
- Injury from Infrastructure Damage

PORTAGE COUNTY

- Water Quality
- Mental Health
- Vectorborne Diseases
- Heat Vulnerability/
Stress

Purpose/Goals

- ▶ Build Resilience – Planning & preparation for climate and weather
- ▶ Build capacity within our community
- ▶ Protecting our most vulnerable citizens

Overall Goal – Create a healthier, more sustainable future for our communities!

Next Steps

- ▶ Additional engagements with identified stakeholders.
- ▶ Build sustainability by incorporating resilience against climate extremes into existing plans and organizations.
- ▶ Broad community education campaigns.
- ▶ Educate local policymakers—gaps and concerns.
- ▶ Work together to protect our families and communities.

Thank you!
Questions?
Additional Ideas?

Portage County Community Engagement Meeting: Action Steps*

February 13, 2015

*Action steps listed in red are those that received the most votes during the meeting.

Water Quality

- ID at-risk wells and combine with well abandonment program
- Provide additional education and resources for individuals including testing availability
- Surveillance of wells (nitrate levels, etc.) and surveillance of surface water (beaches) in communities (HABs)
- Incorporate surveillance and water quality issues into groundwater planning
- Better agricultural practices including integrated pest management (IPM) or reduced nutrients

Vectorborne Diseases

- Increase public awareness surrounding stagnant water and increased vectors
- Encourage healthier wetlands by educating public to not dump stormwater into wetlands
- Education regarding ticks and mosquitoes (notify about a higher level of ticks in certain areas, illnesses and symptoms, different species of mosquitoes and ticks as some carry disease and some do not, prevention and remediation, and emerging diseases for providers and communities including diagnosis, resources, and treatment)
- Increase surveillance and testing in the community

3

Heat Vulnerability/ Stress

- Construct more green spaces and plant more trees at home (increase shade for homes and streets), insulation programs for homes
- Increase the number and availability of cooling centers in the community (24 hours a day)
- Take advantage of cooler nights with low cost mechanisms and infrastructure changes
- Identify isolated individuals and access to cooling centers in outlying areas and townships
- Test the county emergency operation plan for an extreme heat event and identify vulnerabilities and gaps

4

Mental Health

- Public outreach about available public programs to alleviate mental anxiety (good communication in terms of increased messaging) Who can help: Public Health and Emergency Management
- Increase the number of mental health providers in the community through students in clinicals and allowing those clinicals to be billed (billable hours)
- Reduce carbon dioxide in the environment/ atmosphere
- Build political will
- Increase funding/ resources and personnel to staff existing mental health programs
- Increase public awareness of what to do during a disaster/ extreme weather event and transportation to existing services
- Update provider list and establish an emergency call center during times of extreme stress

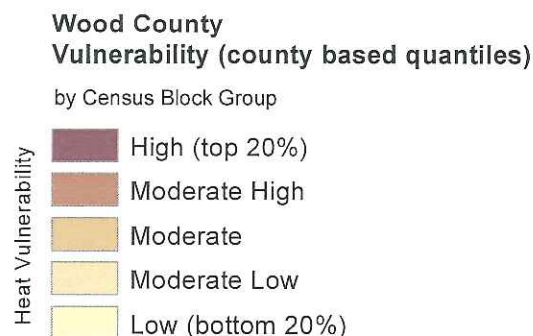
5

Health Outcome	Action Step	Partners?	Data Gaps?	Timeline
Water quality and disease				
	Educate and encourage consumers to develop emergency water plans.	UW-Extension, Emergency Management, government officials working with the public with newsletters, utility operators annual reports/newsletters, local radio PSAs/media	What are the amounts of water that should be recommended? Water Storage? Vulnerable populations—who is actually susceptible?	
	Decrease residential phosphorous use	UW-Extension, USDA, ACE Hardware, Local suppliers,	Safer alternatives to P? What are the current P levels in the waters?	
	Educate and identify threats to water quality	DNR, UW-Extension, townships newsletters		
	Encourage people to test their wells--public education	See above	Where do consumers need to go? How often to test?	
	Educating families about testing and where to obtain testing materials	See above		
Food and water insecurity				
	Develop and promote alternative agricultural practices	Master Gardeners, Wisconsin Local Food Network, Farmshed, UW-Extension, NRCS, FSA, Co-ops, DATCP, Farm Consultants, LCD	What alternatives are out there? What crop yield differentials are there?	
	Educate on home emergency preparedness	Health department, emergency management, media, school districts, FEMA	What already exists for emergency plans? Sample plans?	
	Supporting local agriculture	UW-Extension, health department, schools, farmers markets, master gardeners, farm to school, grocers in the area, Central Wisconsin Green Map, Farm Fresh Atlas and see above	Where are our farmers markets? Dates of markets?	
	Education about growing and preserving their own food	See above	Education on canning safely?	
	Develop a central storage for the existing food pantries within the county.	Hunger Coalition (all pantries), cold storage facilities, churches,	Cost of maintenance? How much is needed? Infrastructure costs?	
Mental health				
	Identify crisis providers in and out of county and assess maximum capacities.	Human services, ADRC, Providers, faith-based ministries, health department, DHS,	Who the providers are? What kinds of services? Where? How can we properly reach them--newsletters, home visits, bars, etc?	
	Reduce the stigma surrounding mental health to help increase earlier access to care.	Mental Health Group--Healthy People Wood County Coalition, media, elected individuals	Understanding of mental health issues? Why the stigma? How many people are being served/not served? Why are they not receiving care/barriers?	
	Access to mental health coping strategies/care	See above	See above	

	Public education campaign to educate on what resources are available	Media, community orgs, Mental Health Coalition, elected individuals/township newsletters	See above	
	Identify needs within the community(Needs Assessment for different types of situations)--group mental health and individual health	See above	See above	
Injury from infrastructure damage				
	Advocate for improved funding to maintain existing infrastructure.	local elected officials, public service commissions, government associations, fire department personnel	How much funding? What are the needs? What is the status on the current infrastructure? Timetable of replacement?	
	Upgrade building and design standards for existing buildings and utilities.	LEED, zoning and design commissions, universal building codes, engineering, CAP services, building inspectors, home builders assc. Zoning administrators	What is out there? Current status?	
	Start to incorporate design for extreme weather preparedness --water control structures	See above and Corps of Engineers	See above	
	Educating families about home emergency plans and creating their own plans	Community newsletters, school district, see above food and water, CDC, FEMA, landlord assc.	Sample plans? What exists already? How to motivate people to make the plan--advocate to employees?	
	Developing a comprehensive communication and preparedness plan.	See above	See above	

Wood County Heat Vulnerability Index

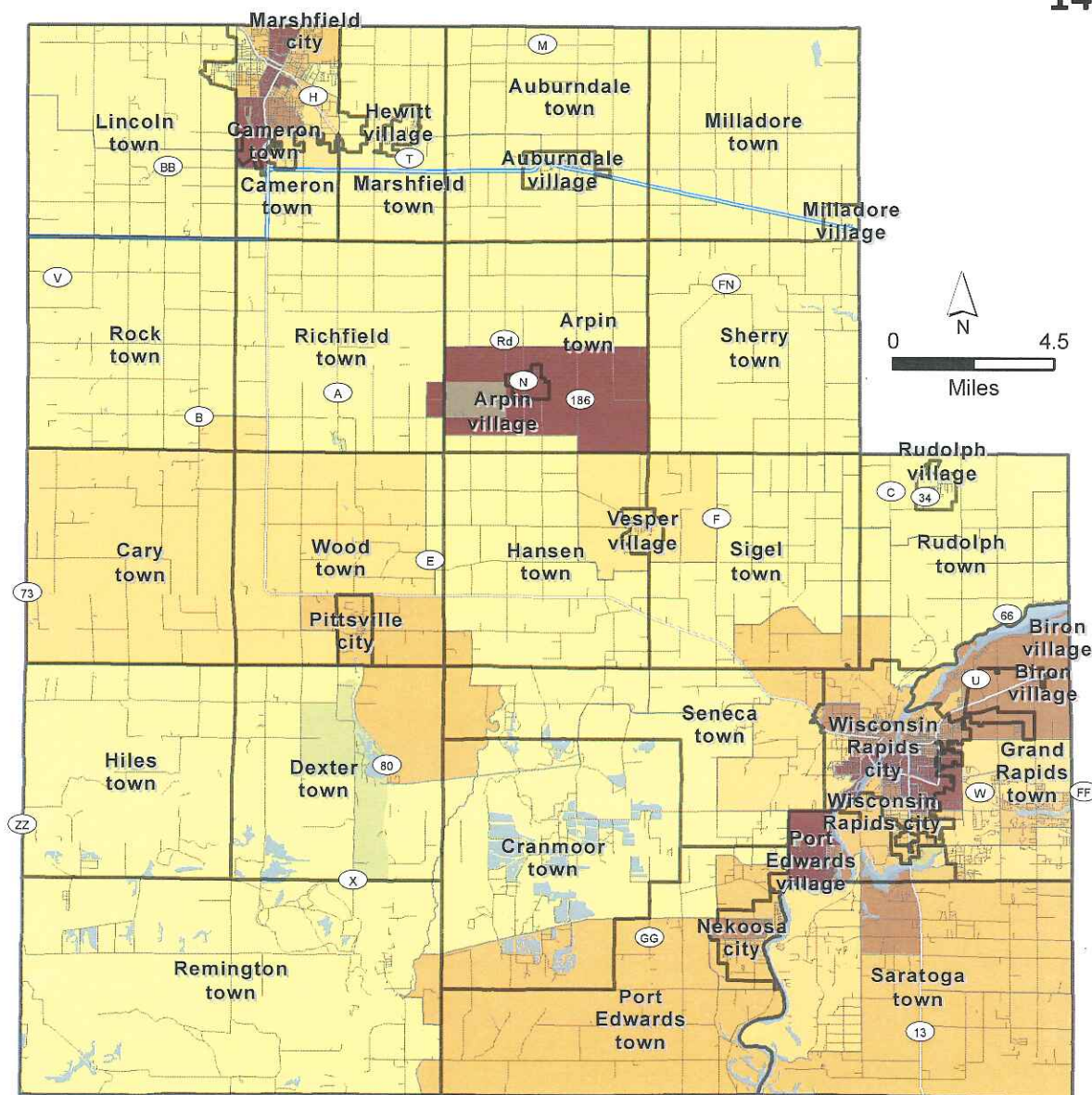
The Wood County Heat Vulnerability* analysis was created by the Building Resilience Against Climate Effects (BRACE) program within the Wisconsin Department of Health Services. The data displayed in the map is meant to serve as an informational tool to better understand the spatial distribution of human populations most vulnerable to extreme heat related events.



* The Wood County Heat Vulnerability Index is based on the Wisconsin Heat Vulnerability Index** but has a reduced number of health-related indicators. It is representative of the heat vulnerability in Portage County, and is not representative of the vulnerability compared to the other counties in Wisconsin.

** The Wisconsin Heat Vulnerability Index is based on multiple indicators associated with risk for heat-related illness and mortality. The index analysis was created as a measure of vulnerability by U.S. Census block groups during an extreme heat event. The measure includes: health factors, demographic and household characteristics, natural and built environment factors (e.g., air quality, temperature, land cover) and population density.

Reference Data



Map created by the Bureau of Information Technology Services in cooperation with the BRACE Program, Bureau of Environmental & Occupational Health, Division of Public Health, Department of Health Services, State of Wisconsin - May 2014

Maps and related information are provided as a public service for informational purposes only. We make no warranties on the accuracy of content. Use of information from this document is at your own risk.

Wood County Heat Vulnerability Index Variables

Variable	Measure	Year	Data Source	Geography
Population Density				
Population density	Population per square mile	2011	U.S. Census	Block group
Health Factors				
Heat stress	Percentage of population that visited an emergency department for heat stress	2002-2012	WI Department of Health Services (DHS)	Zip Code Tabulation Area (ZCTA)
Demographic and Socioeconomic Factors				
Poverty	Percentage of households in poverty	2007-2011	U.S. Census, American Community Survey (ACS)	Block group
Age 0-4	Percentage of population aged 0-4	2007-2011	U.S. Census (ACS)	Block group
Age 85+	Percentage of population aged 85+	2007-2011	U.S. Census (ACS)	Block group
Age 65+ living alone	Percentage of population 65+ living alone	2007-2011	U.S. Census (ACS)	Block group
Living alone	Percentage of population living alone	2007-2011	U.S. Census (ACS)	Block group
Non-white	Percentage of non-white population	2007-2011	U.S. Census (ACS)	Block group
Less than high school education	Percentage of population with less than high school education	2007-2011	U.S. Census (ACS)	Block group
Natural and Built Environment				
Air surface temperature	July 6, 2012 air temperature	2012	Parameter-elevation Regressions on Independent Slopes Model (PRISM)	Raster, 4 k resolution
Air quality, PM _{2.5}	July 2012, average PM _{2.5} concentration (ug/m ³)	2012	Environmental Protection Agency (EPA) Air Quality Index (AQI)	Lat/long (extrapolated)
Air quality, ozone	July 2012, maximum recorded ozone level (ppb)	2012	EPA AQI	Lat/long (extrapolated)
Households without vehicle	Percentage of households without a vehicle	2007-2011	U.S. Census (ACS)	Block group
Developed land cover	Medium and high intensity classification	2006	National Land Cover Database (NLCD)	Raster, 30 m resolution
Nursing home	Nursing home bed count	2013	Division of Long Term Care	Lat/long

Wood County Heat Vulnerability Indicators

14

The Wood County Heat Vulnerability* analysis was created by the Building Resilience Against Climate Effects (BRACE) program within the Wisconsin Department of Health Services. These maps are organized into four categories: population density, socioeconomic factors, environmental factors, and health factors. The data displayed in the map is meant to serve as an informational tool to better understand the spatial distribution of human populations most vulnerable to extreme heat related events.

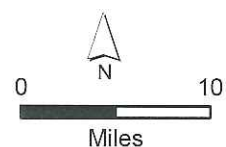
Wood County Risk for Vulnerability (county based quantiles) by Census Block Group



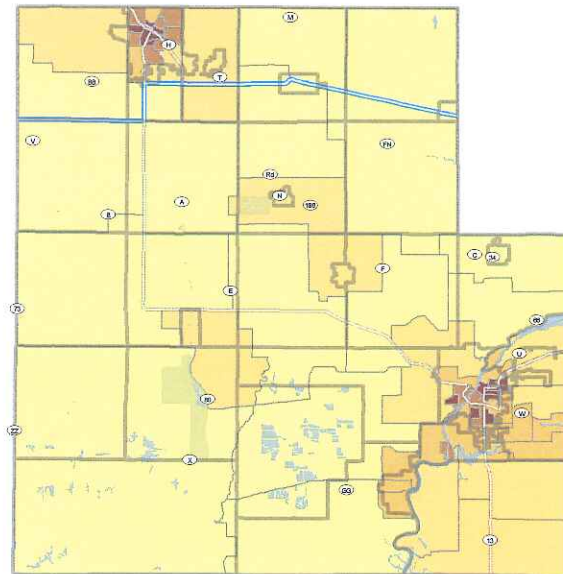
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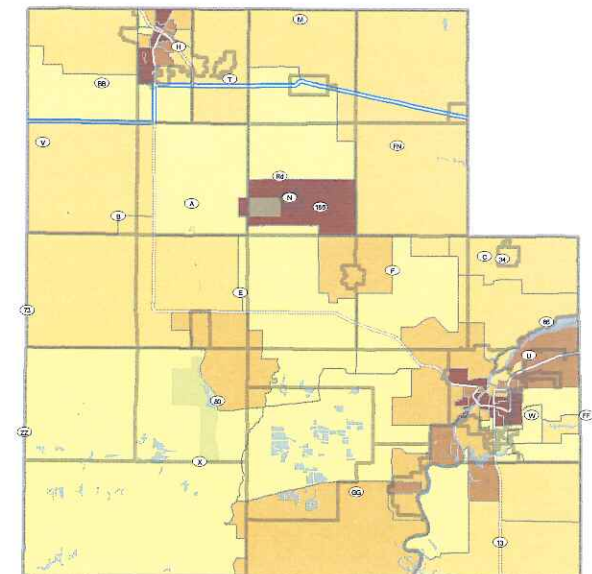
Reference Data



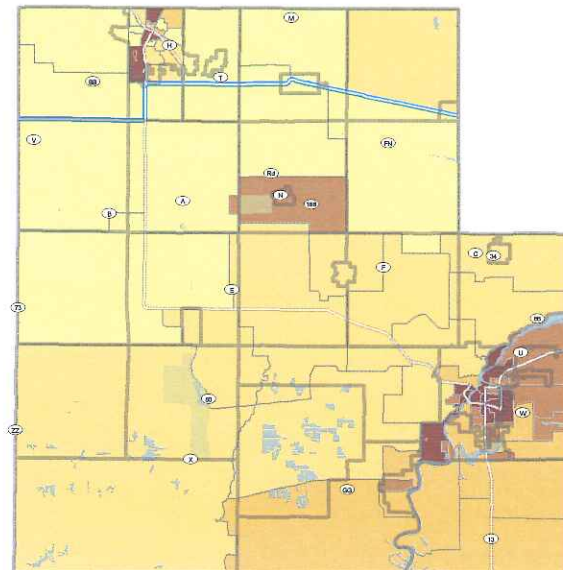
Population Density



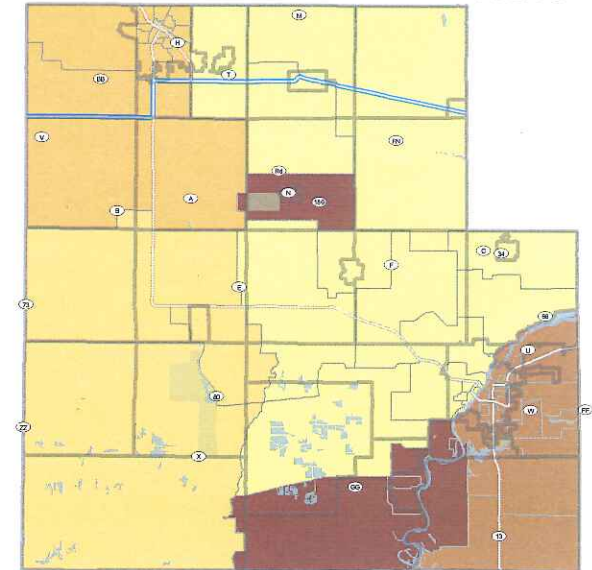
Socioeconomic Factors



Environmental Factors



Health Factors



Map created by the Bureau of Information Technology Services in cooperation with the BRACE Program, Bureau of Environmental & Occupational Health, Division of Public Health, Department of Health Services, State of Wisconsin - May 2014

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Age 0-4	Percentage of population aged 0-4	2007-2011	U.S. Census (ACS)	Block group
Age 85+	Percentage of population aged 85+	2007-2011	U.S. Census (ACS)	Block group
Age 65+ living alone	Percentage of population 65+ living alone	2007-2011	U.S. Census (ACS)	Block group
Living alone	Percentage of population living alone	2007-2011	U.S. Census (ACS)	Block group
Non-white	Percentage of non-white population	2007-2011	U.S. Census (ACS)	Block group
Less than high school education	Percentage of population with less than high school education	2007-2011	U.S. Census (ACS)	Block group
Natural and Built Environment				
Air surface temperature	July 6, 2012 air temperature	2012	Parameter-elevation Regressions on Independent Slopes Model (PRISM)	Raster, 4 k resolution
Air quality, PM _{2.5}	July 2012, average PM _{2.5} concentration (ug/m ³)	2012	Environmental Protection Agency (EPA) Air Quality Index (AQI)	Lat/long (extrapolated)
Air quality, ozone	July 2012, maximum recorded ozone level (ppb)	2012	EPA AQI	Lat/long (extrapolated)
Households without vehicle	Percentage of households without a vehicle	2007-2011	U.S. Census (ACS)	Block group
Developed land cover	Medium and high intensity classification	2006	National Land Cover Database (NLCD)	Raster, 30 m resolution
Nursing home	Nursing home bed count	2013	Division of Long Term Care	Lat/long