

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: June 30, 2016

PLACE: Edgewater Haven Administration Building Conference Room – Port Edwards

PRESENT: Donna Rozar, Peter Hendler, Tom Buttke, Jessica Vicente, Marion Hokamp, Lori Slattery-Smith, R.N., Dennis Polach, Bill Clendenning; Jeffrey Koszczuk, D.O. (arrived during agenda item 6)

EXCUSED: Amy Slattery

ALSO PRESENT (for all or part of the meeting): Kathy Zellner, Lisa Peeters (Edgewater Haven); Brandon Vruwink, Chris Hanton (Human Services); Sue Kunferman, Kathy Alft (Health Department); Rock Larson (Veteran Services); Warren Kraft (Human Resources); Bill Leichtnam, Mike Feirer (Wood County Board Supervisors); Lance Pliml (Wood County Board Chair)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Correspondence (moved before public comments)

- An “orientation” binder was distributed to Committee members. The binder provides information about each department and will be updated periodically.
- 2015 Human Services Annual Report was distributed.
- Human Services Budget Public Hearing will be held August 8th at 1:00 pm in Courthouse Room 114
- Supervisor Clendenning expressed concern with this agenda item. Kathy Alft will contact Corporate Counsel for guidance.

4) Public Comments

- Bill Leichtnam shared concerns with transportation of manure by Central Sands Dairy, from Juneau County to Portage County property. He suggested the Health Department test waters at six homes near the Portage County property to provide a baseline. The names and addresses of those homes were given to Chair Rozar.

5) Consent Agenda

Human Services’ vouchers, Veteran’s narrative, and previous meeting minutes were pulled for further discussion. Motion (Hendler/Buttke) to approve the consent agenda. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

Meeting Minutes – Supervisor Clendenning questioned agenda item 9 and the statement regarding consensus that Wood County does not contribute to non-profits. Clarification was made that the minutes were intended to reflect that the Committee did not believe it an appropriate use of Wood County taxpayer funds to contribute to the Marshfield St. Vincent DePaul renovations. Bill also asked when Jordon Bruce will provide an update with the competency programming request (agenda item 13). Brandon Vruwink responded that a report is anticipated next month. **Veterans** – Rock Larson corrected the minutes of the Veteran Service Commission, noting the next meeting will be January 10, 2017 (not 2016). Rock also responded to a concern regarding purchase and placement of flags placed on Veteran’s graves. **Human Services** – Brandon Vruwink and Chris Hanton responded to questions regarding three vouchers (high foster care transportation amount, partnership with MSTC Pathways Project, and assessment costs when outpatient provider services are used).

7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Financial statements were reviewed with specific questions answered by appropriate Department Heads.

8) Marshfield Human Services and Cornerstone building project update

Brandon Vruwink described three options to be considered for a future building project, sharing city maps and potential challenges with each option. He responded to Committee questions regarding space needs. Brandon was directed to consider building on county owned property at the Wood County Annex & Health Center campus as option 4. He will return next month with additional information addressing the space needs recommendation identified in the Venture Architect study. Three builders have expressed interest at this time.

9) Human Services out-of-state travel request for two employees to attend the Midwest Partners for SNAP Improvement Training in St Paul MN, July 27-29, 2016 with all expenses paid for by the State of Wisconsin Department of Health Services (DHS)

Motion (Buttke/Hokamp) to authorize attendance to the Midwest Partners for SNAP Improvement Training in St Paul MN with all expenses paid from DHS funding. All ayes. Motion carried.

10) Human Services update on wage classification for Social Workers and Human Services Professionals who are currently placed in the incorrect grade

Brandon Vruwink described how some employees are in Grade 7 and should be in Grade 8. Warren Kraft clarified how these positions would be at Grade 8 with new hires. Motion (Hendler/Slattery-Smith) to approve reclassification of twelve Social Workers and Human Services Professionals. All ayes. Motion carried.

11) Upgrade regarding relocation of departments to the River Block Building

There was brief discussion regarding reuse of furniture and fixtures from the inventory available. There was agreement that any furniture and fixtures that could be utilized by departments would be reused. A walk-through by the Health Department, Human Services, and other pertinent individuals at the same time was encouraged for effective communication.

12) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

13) Items for Future Agenda

The Chair noted items for future agendas.

14) Next Meeting(s)

- July 28, 2016; 5:00 pm; Wood County Annex & Health Center Classroom – Marshfield

15) Closed Session

Motion (Clendenning/Buttke) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. for considering employment, promotion, or compensation data for the Human Services Director position. Rozar: Aye, Hendler: Aye, Hokamp: Aye, Slattery-Smith: Aye, Koszczuk: Aye, Buttke: Aye, Vicente: Aye, Clendenning: Aye, Polach: Aye. Motion carried. The Committee went into closed session at 6:29 p.m.

16) Open Session

Motion (Buttke/ Koszczuk) to return to open session at 7:26 p.m. All ayes. Motion carried.

17) Adjourn

Motion (Hokamp/Koszczuk) to adjourn. Meeting adjourned at 7:27 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, secretary.

Minutes subject to Committee approval

Marion Hokamp, Secretary
Health and Human Services Committee