

## Minutes of the Wood County Public Safety Committee

**DATE:** February 11, 2019

**PRESENT:** Dennis Polach, Joe Zurfluh, Mike Feirer, Jason Zaleski

**EXCUSED:** Bill Winch

**NOT**

**PRESENT:**

**OTHERS** Sarah Christensen, Kelli Trzinski, Steve Kreuser, Scott Brehm, Shawn Becker,

**PRESENT:** Adam Fischer, Ted Ashbeck, Randy Dorshorst, Bill Clendenning, Erik Engel,  
Quentin Ellis, Doug Machon

**LOCATION:** Wood County Courthouse

### 1. Call to Order:

Dennis Polach called the meeting to order at 9:02 a.m.

### 2. Review minutes of January 14, 2019:

**Motion by Feirer, second by Zurfluh to approve the minutes of the January 14, 2019 meeting as presented. Motion carried unanimously.**

### 3. Public Comments:

The minutes of the December meeting omitted the motion vote for the Communications Coordinator to be on their own. December minutes are to be amended to include that information.

### 4. Committee Structure Ad Hoc:

Bill Clendenning wants a person or two to join the Ad Hoc Committee studying the committee structures for possible re-organization next year. Mike Feirer and Dennis Polach agree to be on this committee.

### 5. Set date, time and location of next meeting:

**March 11, 2019**

**9:00 a.m.**

**Wood County Annex and Health Center**

### 6. Emergency Management Department:

#### a. **Communications January 2019 Claims:**

The Committee reviewed the Communications January 2019 claims.

**b. Communications Report:**

Erik talked about meeting with a tower company to discuss taking down a guide wire on the courthouse tower in order to get a crane closer to remove an item from the roof.

**c. Emergency Management January 2019 Claims:**

The Committee reviewed the Emergency Management January 2019 claims.

**d. Emergency Management Activity Report:**

The committee reviewed the Emergency Management report. Steve discussed the EOC status and that we are just waiting for a couple more computers for the back-up dispatch area and a couple more phones.

**7. Dispatch Department:**

**a. January 2019 Claims:**

The Committee reviewed the Dispatch January 2019 Claims.

**b. Dispatch Report:**

The Committee reviewed the Dispatch report.

**c. Phones:**

Erik talked about the phone quotes and that they are not available yet.

**8. Coroner:**

**a. Coroner Report:**

The Committee reviewed the Coroner report.

**b. January 2019 Claims:**

The Committee reviewed the Coroner January 2019 claims.

**c. Current Coroner Comments:**

Coroner Scott Brehm stated he has added one new deputy coroner to the south end of the county.

**9. Sheriff's Department:**

**a. Correspondences:**

Sheriff Becker told the Committee that DCI is working with our Department on one of our cold case homicides.

Sheriff Becker told the Committee he made changes to the staff and appointed Chief Deputy Dorshorst as the UnderSheriff. He also stated he promoted Captain Ellis to the Operations Captain. He stated the Department would be promoting an Investigative Lieutenant and each shift in the jail will now have a sergeant.

Sheriff Becker talked about the National Sheriff's Institute training in Colorado and how he would like to attend this training. Sheriff Becker stated the training is fully paid for by grant money.

**b. Marijuana Resolution**

Sheriff Becker talked about mirroring Portage County's ordinance regarding possession of marijuana. He stated this would allow deputies to use discretion when charging individuals.

Joe Zurfluh agrees with having a county ordinance.

**c. Wood County Rescue**

Sheriff Becker stated Lt. Charlie Hoogesteger will be overseeing Rescue. He said he provide a report from Rescue to the Committee.

**d. Sheriff's Department Capital Improvement Plan (CIP):**

**Motion by Feirer, second by Zaleski to approve the Sheriff's Department Capital Improvement Plan for 2019. Motion carried unanimously.**

**e. January 2019 Claims:**

The Committee reviewed the Sheriff's Department January 2019 claims.

**f. Updates:**

**Crimestoppers:** Sheriff Becker stated the Department is looking into doing commercials. He stated Focus on Marshfield said they would do them for free.

**K9:** Sheriff Becker said there will be a fundraiser with Portage County Sheriff's Department in July at Golden Sands Speedway. He stated both departments would split the money, which will go to the K9 fund.

**Courthouse Security:** Sheriff Becker passed out information on staffing the courthouse security. Sheriff Becker stated he does not want to pull deputies off the road to staff courthouse security.

Joe Zurfluh stated he would like to commend the Sheriff and his staff for getting the “ball rolling” with the new security proposal.

Doug Machon stated courthouse security was not budgeted for this year. He stated there needs to be a more cost effective way to staff courthouse security this year. Doug also commended the Sheriff for his work on the proposal.

**g. Jail Items:**

**i. Inmate Daily Population:**

Captain Ashbeck stated they are allowed to house 100+ inmates out of county. He stated it costs more money to house inmates out of county than it does in our jail. He provided the Committee with the calculations.

**ii. Overtime:**

Captain Ashbeck stated the total overtime for January was six hours.

**iii. EMP:**

Captain Ashbeck stated they may lose numbers on EMP due to judges wanting inmates to sit more of their sentences inside the jail due to the severity of their crime.

**iv. Safekeeper Housing:** see report

**v. Kitchen Report:** see report

**vi. New Jail:** none

**vii. Space Needs in Jail:** none

**10. Humane Officer:**

**a. Humane Officer Report:**

The Committee reviewed the Humane Officer report.

**b. January 2019 Claims:**

The Committee reviewed the Humane Officer January 2019 claims.

**c. Humane Officer Resolution Pertaining to Monthly Meetings**

Committee discussed and agreed to have Human Resources work with Human Officer Olson to restructure her job description to including meeting attendance. Once complete the new job description will be brought back for Committee's approval.

**11. January 2019 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:**

**Motion by Zurfluh, second by Feirer to approve the January 2019 claims of all Public Safety Committee Departments. Motion carried unanimously.**

**12. Agenda Items for Next Meeting:**

Resolution for Sheriff Becker to attend training in Colorado in April-Meeting February 19, 2019 at 9:00 a.m. in Room 210B.

**13. Jail Tour**

**14. Adjourn**

**Motion by Zurfluh, second by Zaleski to adjourn at 11:11 a.m. Motion carried unanimously.**

Minutes taken by Wood County Sheriff's Department.

***Signed Electronically by Jason Zaleski***

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Jason Zaleski, Secretary  
Public Safety Committee