

## EXECUTIVE COMMITTEE AGENDA

DATE: Tuesday, May 3, 2016

TIME: 8:00 a.m.

LOCATION: Courthouse - Room 115

1. Call meeting to order
2. Election of vice-chair and secretary
3. Public comments
4. **CONSENT AGENDA**
  - (a) Review/approve minutes from previous committee meetings
  - (b) Monthly letter of comments from department heads
  - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
5. Updates from Jason Gruenberg
  - (a) Update and discussion on Wood County space needs pertaining to the Courthouse and River Block Building
6. **Maintenance**
  - (a) Review letter of comments
  - (b) Discuss LTE help for Maintenance Department
7. **Safety & Risk Management**
  - (a) Review letter of comments.
8. **Information Technology**
  - (a) Review letter of comments
9. **County Clerk**
  - (a) Discussion/decision regarding courthouse main door security and public information
  - (b) Office space needs
10. **Wellness**
  - (a) Wellness Updates
  - (b) Incentive Payout Policy Approval
  - (c) Purchase Sit/Stand Workstations and other Ergonomic Equipment Policy Approval
  - (d) Discuss 2014-2015 Aggregate Wellness Data
11. **Treasurer**
  - (a) Review letter of comments
  - (b) Resolution to sell tax deeded property.
12. **Finance**
  - (a) Initial resolution for borrowing for the Courthouse renovations and River block building purchase and renovations
  - (b) Initial resolution for borrowing for highway road construction
  - (c) Tax Levy for County-Aid Bridge Construction
  - (d) Correspondence
    - Update on Sales Tax correspondence from State Auditor
    - Budget and actual reports for 4 months ended April 30, 2016
13. **Human Resources (HR)**
  - (a) Approximately 9:00 a.m.: Rae Anne Beaudry, The Horton Group.
    - Health insurance review
    - Affordable Care Act updates
  - (b) Present a resolution from Human Services regarding a Crisis Interventionist position.
  - (c) Update from department head meeting.
14. Consider any agenda items for next meeting.
15. Set next regular committee meeting date.