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HEALTH AND HUMAN SERVICES COMMITTEE

DATE: February 25, 2016

PLACE: Edgewater Haven Conference Room Admin Building – Port Edwards

PRESENT: Donna Rozar, Mike Feirer, Doug Machon, Peter Hendler, Tom Buttke, Jessica Vicente

EXCUSED: Lori Slattery-Smith, R.N.,

ABSENT: Jeffrey Koszczuk, D.O., Marion Hokamp

ALSO PRESENT: Kathy Roetter, Stephanie Gudmunsen, Jo Timmerman, Chris Hanten, Brandon Vruwink, Jordon Bruce (Human Services); Sue Kunferman, Kathy Alft (Health Department); Amy Slattery, Kathy Zellner (Edgewater Haven); Rock Larson (Veteran Services); Warren Kraft (Human Resources); Mike Martin, Marla Cummings (Finance)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- n/a

4) Correspondence

- Benjamin Hanten was introduced. He is working on his Boy Scout Badge for citizenship and was present to observe a government meeting.

5) Consent Agenda

Motion (Hendler/Machon) to approve the consent agenda. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

n/a

7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Financial statements were reviewed with specific questions answered by appropriate Department Heads. There was a lengthy discussion regarding financial support of a county-owned nursing home. There was Committee consensus to initiate discussions with the Executive Committee during this year's budget process for increased tax levy support for Edgewater Haven with the possibility of increasing the number of beds in the Behavioral Unit.

8) Veterans Service discussion of Veterans Court Mentor Program

Rock Larson described the model of a Veterans Court which will involve additional space in the Courthouse and may result in increased rent. Committee members asked if there have been fiscal discussions with Wood County Judges and the District Attorney. Rock will keep a fiscal discussion in mind as this program moves forward.

9) Health Department out-of-state travel request to attend the Technical Assistance Workshop in New Orleans, April 25-27, 2016, and the Annual Education and Training Conference in Cincinnati, OH, May 22-25, 2016 with all expenses paid with grant funds. The workshop and conference are requirements as a sub-recipient of the WIC Community Partnership Grant.

Sue Kunferman explained the purpose of the required workshop and conference. Motion (Buttke/Machon) to authorize attendance to the Workshop in New Orleans and the Conference in Cincinnati with all expenses paid with grant funds. All ayes. Motion carried.

10) WI Public Health Association/Wisconsin Association Local Health Departments and Boards (WPHA/WALHDAB) Conference May 24-26, 2016 in Appleton, WI

Motion (Machon/Feirer) to authorize Committee member attendance at the WPHA/WALHDAB Conference. All ayes. Motion carried. If interested, please let Sue Kunferman know as soon as possible.

11) Wisconsin County Human Services Association (WCHSA) Spring Conference May 10-12, 2016 in Elkhart Lake, WI

Motion (Hendler/Buttke) to authorize Committee member attendance at the WCHSA Spring Conference. All ayes. Motion carried. If interested, please let Kathy Roetter know as soon as possible.

12) Human Services Department 2015 Year in Review by Services

Representatives from Human Services facilitated a power point presentation of several 2015 Human Services Department programs. Stephanie Gudmunson described the Behavioral Health Long Term Support Division. Jordon Bruce shared information of Norwood programs, services, and departments at the Wood County Annex & Health Center. Chris Hanten provided a brief overview of the Family Services Division. Brandon Vruwink gave a perspective of Community Resources in 2015. Kathy Roetter spoke about Support Services. Jo Timmerman reported on challenges and highlights of the Fiscal Services Division.

[Doug Machon excused]

13) Upgrade regarding relocation of departments to the River Block Building

Sue Kunferman and Kathy Roetter shared comments regarding relocation of their Departments to the River Block Building.

14) Resolution to amend 2015 WIC Budget

Kathy Alft explained how actual expenditures exceeded budget and why those expenses were not included in the end-of-year projections. Since these expenditures don't require a transfer from contingency, Finance will include a footnote disclosure in 2015 financials to explain additional revenues funded all of the expenditures in lieu of a resolution.

15) Legislative Issue Updates

Department Heads provided updates regarding issues pertaining to their departments.

16) Items for Future Agenda

The Chair noted items for future agendas.

17) Next Meeting(s)

- March 31, 2016, 5:00 pm; Wood County Annex & Health Center Classroom – Marshfield (**Note this meeting will be held the 5th Thursday of the month and not the 4th Thursday of the month**)

18) Adjourn

Motion (Vicente/Feirer) to adjourn. Meeting adjourned at 6:43 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to Committee approval

Marion Hokamp, Secretary
Health and Human Services Committee