

JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: Thursday, November 1, 2018

TIME: 10:00 a.m.

LOCATION: Room 115, Wood County Courthouse

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes of previous meeting.
4. Review for approval the vouchers and monthly reports of departments the committee oversees.
5. Meet with Family Court Commissioner.
6. Review any claims and notices of injury against the County, as necessary.
7. Review any Dog License Fund claims.
8. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Central Sands Water Committee
9. Courthouse security committee report.
10. Criminal Justice Task Force committee report.
11. Review of County Board Rules.
 - a. Review county board committee structure.
 - b. Discuss creating a rule for filling certain vacated constitutional offices.
12. Consideration of agenda items for next meeting.
13. Set date and time of next meeting.
14. Pursuant to Wis. Stat. s. 19.85(1)(c), the Committee may go into closed session for performance evaluations of Corporation Counsel and Child Support Director.
15. Adjourn.

C: Richard Weymouth, FCC

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: October 4, 2018
 TIME: 10 a.m.
 PLACE: Room 115 Wood County Courthouse
 TIME ADJOURNED: 12:00 p.m.
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,
 Kenneth Curry, Brad Hamilton, Jake Hahn
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 10 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None.
3. Chairman Clendenning asked if there were any objections to the minutes for the September 6, 2018, meeting; there were none. The minutes were accepted as drafted.
4. The Committee reviewed monthly voucher and department reports of the departments they oversee. Moved by Hamilton, seconded by Curry, to approve the reports and payment of department vouchers. All ayes.
5. Family Court Commissioner contract was discussed. Moved by Hamilton, seconded by Hahn, to approve the contract. All ayes.
6. The Committee reviewed the claims of David Schreiner and Tim Hafenbredl. These claims will be provided to the county board.
Moved by Hamilton, seconded by Hahn, to deny the claim of David Schreiner. All ayes.
7. There were no new animal claims against the County.
8. The Committee reviewed correspondence and legislative issues.
 - a. Report of Central Sands Water Committee. Supervisor Leichtnam advised that Planning & Zoning's Jeff Brewbaker talked to the group about the contamination dangers of septic systems. At the next meeting there is a planned trip to Heartland Farms. There seems to be a consensus amongst the experts that the nitrate problems with the groundwater are due to 90% agricultural factors, 9% septic systems, and 1% other, per the WCA presentation.
 - b. Discussion of WCA conference programs. General discussion was had on the information learned at the breakout sessions. A lot of information was shared by the attendees.
 - c. Appointment of supervisor to attend the Criminal Justice Taskforce. Clerk of Courts Cindy Joosten explained the function of the committee in enhancing the efficiency of the court system. There is a

subcommittee being formed to look into creating a Justice Taskforce Director. Moved by Hamilton, seconded by Leichtnam, to appoint the Judicial & Legislative Committee Chair to attend the Criminal Justice Taskforce meetings. All ayes.

9. Courthouse Security Committee report. Reuben Van Tassel spoke on what a few other counties have done in enhancing courthouse security. The next Courthouse Security Committee meeting is in December.
10. County Board rules.
 - a. Centralized Accounting. Chairman Clendenning explained that the concept of centralized accounting is still an issue and folks may want to provide input on this. This topic came up in the context of the need for an efficiency audit.
 - b. Creating a public property committee. Chairman Clendenning wants this discussed and decided upon by the next time committees are appointed. Suggestion was made to review the entire committee structure. The Committee will discuss this next month.
 - c. Creation of rule for appointments to vacant positions of County Clerk and County Treasurer before expiration of elected term. General discussion had on the different options the county board has in filling vacated positions of constitutional offices. Will discuss further next month.
 - d. Job description of Administrative Coordinator. A draft position description was prepared by the Human Resources Director. The committee passed a motion last month to refer this matter on to the Executive Committee. They have yet to deal with it.
11. Agenda items for the November 1, 2018, meeting:
 - Review County Board's committee structure.
 - Discuss creation of county board rule on filling certain vacated constitutional offices.
 - Request Family Court Commissioner to attend next meeting.
 - Performance evaluations.
12. The next committee meeting will be November 1, 2018, 10 a.m.
13. Meeting adjourned without objection by the Chairperson at 12:00 p.m.

Minutes taken by Peter Kastenholz and approved by Kenneth Curry.

Kenneth Curry

Kenneth Curry, Secretary (signed electronically)

Judicial & Legislative Committee Meeting

Date: October 4 2018

[illegible]

Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: OCTOBER 2018

For the range of vouchers: 03180089 - 03180097

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03180089	FLEXSTAFF	CONTRACT EMPLOYEE	09/26/2018	\$129.12	
03180090	FLEXSTAFF	CONTRACT EMPLOYEE	10/03/2018	\$68.36	
03180091	FLEXSTAFF	CONTRACT EMPLOYEE	10/10/2018	\$72.15	
03180092	FLEXSTAFF	CONTRACT EMPLOYEE	10/17/2018	\$79.75	
03180093	THOMSON REUTERS-WEST PUBLISHING CORP	WI RULES OF COURT	10/04/2018	\$292.00	
03180094	ANDERSON MARY C	REIMB THURBER WRIPA CONF FEE	09/27/2018	\$65.00	
03180095	ANDERSON MARY C	WRIPA CONF MEALS & MILEAGE	09/28/2018	\$497.59	
03180096	COLLINS KIMBERLY	TRANSCRIPT FEES 14CF367	09/05/2018	\$28.00	
03180097	THURBER KIMBERLY	WRIPA CONF MEALS & MILEAGE	09/28/2018	\$236.00	
Grand Total:				\$1,467.97	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: OCTOBER 2018

For the range of vouchers: 04180044 - 04180045

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04180044	PETERSON MICHELLE L	TRANSCRIPT FEES	10/08/2018	\$64.00	
04180045	PETERSON MICHELLE L	TRANSCRIPT FEES	10/10/2018	\$40.00	
Grand Total:				\$104.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: BRANCH 3 / DRUG COURT

For the period of: OCTOBER 2018

For the range of vouchers: 05180047 - 05180051

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05180047	ATTIC CORRECTIONAL SERVICES INC	DRUG CRT STAFF & REVENUE	10/01/2018	\$5,041.16	P
05180048	ATTIC CORRECTIONAL SERVICES INC	DRUG CRT STAFF ENHANCED	10/01/2018	\$1,833.33	P
05180049	CORDANT HEALTH SOLUTIONS	DRUG TESTING	09/30/2018	\$2,643.25	P
05180050	COLONIAL SCIENTIFIC INC	SUPPLIES	09/28/2018	\$165.00	P
05180051	PETERSON MICHELLE L	TRANSCRIPT FEE 14CF36	09/27/2018	\$23.00	
Grand Total:				\$9,705.74	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: 10/2018

For the range of vouchers: 02180093 - 02180110

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02180093	ARNOLD JENNA R	MEAL REIMB.-WCSEA CONF.	10/09/2018	\$42.00	P
02180094	BROST NATHAN	MEAL REIMB-WCSEA CONF.	10/09/2018	\$42.00	P
02180095	DESORCY EMILY	MILEAGE/MEAL REIMB-WCSEA CONF	10/09/2018	\$127.27	P
02180096	SOMMERFELDT MCKENZIE	MEAL/MILEAGE REIMB-WCSEA CONF	10/09/2018	\$100.18	P
02180097	STATZ KRIS	LUNCH REIMB.-WCSEA CONF	10/09/2018	\$12.00	P
02180098	STELZER NICOLE	MEAL/PARKING REIMB-WCSEA CONF	10/09/2018	\$42.00	P
02180099	STOFLET VICKI	MILEAGE/MEAL REIMB-WCSEA CONF	10/09/2018	\$163.56	P
02180100	VRUWINK BRENT	MEAL/MILEAGE REIMB-MEETINGS	10/09/2018	\$389.69	P
02180101	WILLFAHRT DENISE	LUNCH/PARKING REIMB-WCSEA CONF	10/09/2018	\$17.00	P
02180102	WOODTRUST BANK NA	PAYOFF AGENCY CREDIT CARD	10/09/2018	\$175.00	P
02180103	DESORCY EMILY	MILEAGE REIMB-WAUSAU TRAINING	10/12/2018	\$49.05	P
02180104	STOFLET VICKI	MILEAGE REIMB-WAUSAU TRAINING	10/12/2018	\$49.05	P
02180105	CW SOLUTIONS LLC	ANDERSON-SCANNING COSTS	10/22/2018	\$700.69	
02180106	DNA DIAGNOSTICS CENTER	22-IND. GENETIC TESTS	10/22/2018	\$534.00	
02180107	GEBERT LAW OFFICE	1-SUB. CORP. COUNSEL FEE	10/22/2018	\$100.00	
02180108	LEGAL LOGISTICS LLC	29-PROCESS OF SERVICE FEES	10/22/2018	\$2,230.00	
02180109	RIVER CITY PROCESS SERVERS	22-PROCESS OF SERVICE FEES	10/22/2018	\$880.00	
02180110	WOODTRUST BANK	RE-ORDER OF AGENCY CHECKS	10/22/2018	\$14.32	
Grand Total:				\$5,667.81	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: OCT 2018

For the range of vouchers: 07181024 - 07181154

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07181024	WOOD COUNTY CLERK OF COURTS	Jury Water	08/09/2018	\$3.76	P
07181025	WOOD COUNTY CLERK OF COURTS	Mileage for District 9 COC mtg	09/21/2018	\$50.14	P
07181026	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18ME110	09/20/2018	\$540.00	P
07181027	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18GN83	09/19/2018	\$500.00	P
07181028	CARMICHAEL & QUARTEMONT S C	Atty Fee - 18GN64	08/31/2018	\$437.94	P
07181029	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18ME110	09/20/2018	\$845.00	P
07181030	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18JM118	09/16/2018	\$945.00	P
07181031	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18JM28	09/16/2018	\$795.00	P
07181032	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18ME121	09/16/2018	\$945.00	P
07181033	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18ME120	09/16/2018	\$845.00	P
07181034	CVEYKUS DANIEL T ATTORNEY	Atty Fee - 11GN24	09/24/2018	\$175.00	P
07181035	CVEYKUS DANIEL T ATTORNEY	Atty Fee - 12GN56	09/20/2018	\$210.00	P
07181036	GARDNER ROBERT A ATTY	Atty Fee - 18CM325	09/20/2018	\$321.07	P
07181037	HILL & WALCZAK ATTYS	Atty Fee - 18GN47	05/01/2018	\$437.50	P
07181038	HILL & WALCZAK ATTYS	Atty Fee - 09GN19	09/17/2018	\$273.00	P
07181039	HILL & WALCZAK ATTYS	Atty Fee - 16GN58	09/17/2018	\$308.00	P
07181040	KESSLER AND GREER LAW OFFICE	Atty Fee - 18JC34	09/13/2018	\$161.00	P
07181041	NASH LAW GROUP	Atty Fee - 18JC79	09/18/2018	\$63.00	P
07181042	NASH LAW GROUP	Atty Fee - 13ME49	09/18/2018	\$397.00	P
07181043	NASH LAW GROUP	Atty Fee - 18CV315	09/18/2018	\$140.00	P
07181044	NASH LAW GROUP	Atty Fee - 16JV43 & 17JV1	09/20/2018	\$70.00	P
07181045	NASH LAW GROUP	Atty Fee - 18CV326	09/14/2018	\$112.00	P
07181046	SCHMIDT & GRACE	Atty Fee - 18CF241	09/17/2018	\$502.86	P
07181047	WEILAND LEGAL SERVICES	Atty Fee - 18GN80	09/24/2018	\$168.00	P
07181048	WEILAND LEGAL SERVICES	Atty Fee - 18GN81	09/24/2018	\$287.00	P
07181049	WEILAND LEGAL SERVICES	Atty Fee - 18GN68	09/24/2018	\$280.00	P
07181050	ASHBECK LORAIN M	JUROR EXPENSE	09/05/2018	\$30.00	P
07181051	BORES JOHN EDWARD	JUROR EXPENSE	09/05/2018	\$30.00	P
07181052	BRODER JODI L	JUROR EXPENSE	09/05/2018	\$30.00	P
07181053	BURGESSON MARY KAY	JUROR EXPENSE	09/05/2018	\$30.00	P

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - OCT 2018

07181024 - 07181154

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07181054	GAUSE JONATHAN WAYNE	JUROR EXPENSE	09/05/2018	\$30.00	P
07181055	GOFFIN DANIEL JACOB	JUROR EXPENSE	09/05/2018	\$30.00	P
07181056	GOKEY MARY ELIZABETH	JUROR EXPENSE	09/05/2018	\$30.00	P
07181057	HERTZBERG JENNIFER A	JUROR EXPENSE	09/05/2018	\$30.00	P
07181058	JARDINE MATTHEW J	JUROR EXPENSE	09/05/2018	\$30.00	P
07181059	KOEHNTOPP JAMES JAY	JUROR EXPENSE	09/05/2018	\$30.00	P
07181060	LANDPHIER ANGELA KAY	JUROR EXPENSE	09/05/2018	\$30.00	P
07181061	PALTZ JOSHUA JOHN	JUROR EXPENSE	09/05/2018	\$30.00	P
07181062	PAPE GERALDINE S	JUROR EXPENSE	09/05/2018	\$30.00	P
07181063	RERIANI ROSEMARY EBOZUE	JUROR EXPENSE	09/05/2018	\$30.00	P
07181064	SADAUSKAS JENI ELIZABETH	JUROR EXPENSE	09/05/2018	\$30.00	P
07181065	SCHMIDT PATRICK MICHAEL	JUROR EXPENSE	09/05/2018	\$30.00	P
07181066	WIRSBINSKI JAMES L	JUROR EXPENSE	09/05/2018	\$30.00	P
07181067	WYMER APRIL L	JUROR EXPENSE	09/05/2018	\$30.00	P
07181068	ASHBECK LORAIN M	JUROR EXPENSE	09/05/2018	\$1.09	P
07181069	BORES JOHN EDWARD	JUROR EXPENSE	09/05/2018	\$35.97	P
07181070	BRODER JODI L	JUROR EXPENSE	09/05/2018	\$1.09	P
07181071	BURGESSON MARY KAY	JUROR EXPENSE	09/05/2018	\$7.63	P
07181072	GAUSE JONATHAN WAYNE	JUROR EXPENSE	09/05/2018	\$6.54	P
07181073	GOFFIN DANIEL JACOB	JUROR EXPENSE	09/05/2018	\$13.08	P
07181074	GOKEY MARY ELIZABETH	JUROR EXPENSE	09/05/2018	\$1.64	P
07181075	HERTZBERG JENNIFER A	JUROR EXPENSE	09/05/2018	\$6.54	P
07181076	JARDINE MATTHEW J	JUROR EXPENSE	09/05/2018	\$1.64	P
07181077	KOEHNTOPP JAMES JAY	JUROR EXPENSE	09/05/2018	\$6.00	P
07181078	LANDPHIER ANGELA KAY	JUROR EXPENSE	09/05/2018	\$16.35	P
07181079	PALTZ JOSHUA JOHN	JUROR EXPENSE	09/05/2018	\$0.55	P
07181080	PAPE GERALDINE S	JUROR EXPENSE	09/05/2018	\$2.18	P
07181081	RERIANI ROSEMARY EBOZUE	JUROR EXPENSE	09/05/2018	\$38.15	P
07181082	SADAUSKAS JENI ELIZABETH	JUROR EXPENSE	09/05/2018	\$38.15	P
07181083	SCHMIDT PATRICK MICHAEL	JUROR EXPENSE	09/05/2018	\$34.88	P
07181084	WIRSBINSKI JAMES L	JUROR EXPENSE	09/05/2018	\$38.15	P
07181085	WYMER APRIL L	JUROR EXPENSE	09/05/2018	\$8.72	P
07181086	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18ME133	09/27/2018	\$690.00	P
07181087	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18ME126	09/20/2018	\$540.00	P
07181088	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18ME42	09/26/2018	\$490.00	P
07181089	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18ME126	09/24/2018	\$650.00	P
07181090	GEBERT LAW OFFICE	Atty Fee - 18JC71	09/21/2018	\$70.00	P
07181091	GEBERT LAW OFFICE	Atty Fee - 18JC50 & 51	09/25/2018	\$77.00	P
07181092	GEBERT LAW OFFICE	Atty Fee - 18CV321	09/25/2018	\$280.00	P
07181093	GEBERT LAW OFFICE	Atty Fee - 18FA227	09/28/2018	\$70.00	P
07181094	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 18GN73	09/24/2018	\$294.42	P
07181095	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 18GN72	09/24/2018	\$175.00	P

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - OCT 2018

07181024 - 07181154

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07181096	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 16GN93	09/23/2018	\$238.14	P
07181097	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 91GN203	09/04/2018	\$133.00	P
07181098	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 84GN203	09/06/2018	\$133.00	P
07181099	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 03GN28	09/23/2018	\$133.00	P
07181100	LLOYD PETER C LLC	Atty Fee - 01GN10	09/24/2018	\$248.50	P
07181101	MUSUNURU J R MD	Med Exam - 18ME132	09/22/2018	\$420.00	P
07181102	NASH LAW GROUP	Atty Fee - 16JC27 - 29	09/26/2018	\$49.00	P
07181103	NASH LAW GROUP	Atty Fee - 18CF273	09/25/2018	\$917.50	P
07181104	NASH LAW GROUP	Atty Fee - 18CT03	09/25/2018	\$339.47	P
07181105	OFFICE ENTERPRISES INC	rising desk station - KW	09/26/2018	\$2,404.33	P
07181106	OFFICE ENTERPRISES INC	2 chairs and a floor mat	09/26/2018	\$650.63	P
07181107	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	SDC Person Search - Sept 2018	10/01/2018	\$25.00	P
07181108	WEILAND LEGAL SERVICES	Atty Fee - 02GN26	09/28/2018	\$70.00	P
07181109	WEILAND LEGAL SERVICES	Atty Fee - 14GN53	09/27/2018	\$70.00	P
07181110	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18ME132	10/01/2018	\$945.00	P
07181111	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 12GN21	07/27/2018	\$500.00	P
07181112	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty Fee - 18GN62	10/02/2018	\$611.00	P
07181113	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18ME134	10/04/2018	\$845.00	P
07181114	DAVE MD JAGDISH S	Med Exam - 18ME136	10/07/2018	\$750.00	P
07181115	ENDRES COURTNEY A PSY D	Med Exam - 99CF187	09/27/2018	\$1,067.83	P
07181116	FLEXSTAFF	Contracted Clerical Services	09/19/2018	\$281.02	P
07181117	FLEXSTAFF	Contracted Clerical Services	09/26/2018	\$356.97	P
07181118	FLEXSTAFF	Contracted Clerical Services	10/03/2018	\$296.21	P
07181119	GEBERT LAW OFFICE	Atty Fee - 13GN82	09/25/2018	\$147.00	P
07181120	GEBERT LAW OFFICE	Mediation Services Sept 2018	10/09/2018	\$725.00	P
07181121	LEHN KELLY A	Atty Fee - 18CF132	08/29/2018	\$168.00	P
07181122	MUSUNURU J R MD	Med Exam - 18ME136	10/04/2018	\$370.00	P
07181123	NASH LAW GROUP	Atty Fee - 17PA37PJ	10/05/2018	\$266.00	P
07181124	NASH LAW GROUP	Atty Fee - 18CT254	10/05/2018	\$624.54	P
07181125	NASH LAW GROUP	Atty Fee - 18CT268	10/05/2018	\$683.33	P
07181126	WEILAND LEGAL SERVICES	Atty Fee - 18GN85	10/02/2018	\$326.00	P
07181127	WEILAND LEGAL SERVICES	Atty Fee - 16GN56	10/03/2018	\$70.00	P
07181128	WEILAND LEGAL SERVICES	Atty Fee - 17GN41	09/28/2018	\$70.00	P
07181129	WEILAND LEGAL SERVICES	Atty Fee - 06GN37	09/28/2018	\$70.00	P
07181130	WEILAND LEGAL SERVICES	Atty Fee - 18GN62	10/02/2018	\$336.00	P
07181131	WEST PAYMENT CENTER	LL Internet Access-Sept 2018	10/01/2018	\$1,402.50	P
07181132	WISCONSIN SUPREME COURT	Court Comm Audio Storage	09/28/2018	\$24.37	P
07181133	WOOD COUNTY CLERK OF COURTS	Jury Bottled Water	10/04/2018	\$9.40	P
07181134	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18GN89	10/09/2018	\$500.00	P
07181135	CARMICHAEL & QUARTEMONT S C	Atty Fee - 13GN50	09/30/2018	\$105.00	P

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - OCT 2018

07181024 - 07181154

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07181136	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18JM129	10/08/2018	\$650.00	P
07181137	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 18ME140	10/10/2018	\$845.00	P
07181138	GEBERT LAW OFFICE	Atty Fee - 18JC82 & 83	10/01/2018	\$77.00	P
07181139	GEIGER MEGAN	Witness Fee - 18CF194	10/09/2018	\$28.80	P
07181140	GORSKI KENNETH	Services as CC for Sept 2018	10/06/2018	\$1,500.11	P
07181141	HEWITT JODIE	Witness Fee - 17CF406	10/11/2018	\$18.80	P
07181142	NANSTAD MICHAEL J	Witness Fee - 18CF194	10/09/2018	\$13.20	P
07181143	NASH LAW GROUP	Atty Fee - 18CF371	10/08/2018	\$911.50	P
07181144	NASH LAW GROUP	Atty Fee - 18CF160 & 537	10/08/2018	\$1,216.70	P
07181145	NASH LAW GROUP	Atty Fee - 17JC47 & 48	10/08/2018	\$154.00	P
07181146	OSTERBERG DAVID	Witness Fee - 18CF194	10/09/2018	\$28.80	P
07181147	RANDT VERLYN	Witness Fee - 18CF194	10/09/2018	\$29.20	P
07181148	NASH LAW GROUP	Atty Fee - 18GN49	10/05/2018	\$147.00	P
07181149	SHIMKO CONNOR	Witness Fees - 18CF194	10/09/2018	\$29.20	P
07181150	STEWART KATIE L	Witness Fee - 17CF607	10/02/2018	\$34.80	P
07181151	STEWART BRANDI	Witness Fee - 17CF607	10/02/2018	\$16.80	P
07181152	STEWART ROBERT	Witness Fee - 17CF607	10/02/2018	\$22.00	P
07181153	VARGA SHANELLE E	Witness Fee - 18CF194	10/09/2018	\$28.40	P
07181154	WEILAND LEGAL SERVICES	Atty Fee - 18GN82	10/09/2018	\$231.00	P

Grand Total:**\$37,311.09**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

PREPARED BY: JANEL TEPP

MEETING DATE: NOV 01, 2018

Committee Report

County of Wood

Report of claims for: District Attorney

For the period of: October 2018

For the range of vouchers: 11180012 - 11180013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11180012	PETERSON MICHELLE L	Transcript (Krizan)	10/04/2018	\$76.00	P
11180013	PETERSON MICHELLE L	Transcript (Littlefield)	10/16/2018	\$30.00	P
Grand Total:				\$106.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: OCTOBER 2018

For the range of vouchers: 24180026 - 24180027

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24180026	PFC PRODUCTS INC	BIRTH CERTIFICATE FOLDERS	10/05/2018	\$389.80	P
24180027	RINGER TIFFANY	MILEAGE HOTEL MEALS WCA&WRDA	10/15/2018	\$725.17	P
Grand Total:				\$1,114.97	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County WISCONSIN

CHILD SUPPORT
AGENCY

NOVEMBER 2018

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I completed the annual County FTE Survey and sent it into the state. The state will submit it to the Federal Office of Child Support Enforcement.
- Seven case managers and I attended the Job Center 101 training on October 10th in Wausau. The training was titled "Changing the Role of Child Support Agencies/Programs". The training was focused on educating child support professionals on the resources available to our customers in the Job Centers.
- I met with Family Court Commissioner Weymouth to discuss how we will handle the multitude of cases we will be dealing with.
- Supervisor Clendenning and I attended the WCA Judicial and Public Safety Steering Committee meeting in Madison on October 19th.
- I attended a management training in Madison on October 23rd. The training was facilitated by the UW-Madison Division of Continuing Studies.
- I continue to work in my role as the Chair of the Legislative Committee with the Wisconsin Child Support Enforcement Association. We are very focused on securing increased funding in the 2019-2021 State Budget.
- The Federal Fiscal Year has concluded and the agency met all the Federal Performance measures for the third year in a row. The agency finished second in the state in arrears collections and improved our current support collection rate as well.
- The current IV-D case count is 3,890.

**CLERK OF COURT COLLECTED
COUNTY REVENUES
FOR THE MONTH ENDING SEPTEMBER 30, 2018**

Which Dept. Receives Revenue	Account Title	Current Month Totals	Previous Month Totals	Difference	
Clerk of Courts	County Forfeitures	\$ 7,371.40	\$ 8,693.60	\$ (1,322.20)	
Clerk of Courts	Occupational Lic Fee Due Co	\$ 20.00	\$ 120.00	\$ (100.00)	
Clerk of Courts	County Share State Fines	\$ 10,747.74	\$ 12,112.21	\$ (1,364.47)	
Human Services	Custody Study Fees	\$ -	\$ -	\$ -	
Clerk of Courts	Attorney Fees	\$ 1,182.44	\$ 1,813.49	\$ (631.05)	
Human Services	County OWI Surcharge	\$ 4,441.59	\$ 4,082.64	\$ 358.95	
District Attorney	District Attorney Service	\$ 13.79	\$ 20.66	\$ (6.87)	
District Attorney	District Attorney 10%	\$ 164.88	\$ 904.46	\$ (739.58)	
Victim Witness	Victim Witness 10%	\$ 164.87	\$ 904.45	\$ (739.58)	
District Attorney	District Attorney Witness Fees	\$ -	\$ -	\$ -	
Finance Department	Sales Tax	\$ -	\$ 0.00	\$ -	
Clerk's Fees					
Clerk of Courts	County Clerk of Courts Fees	\$ 9,997.19			
Clerk of Courts	Bond Forfeitures	\$ 700.00			
Clerk of Courts	Payment Plan Fees	\$ 1,090.00			
Clerk of Courts	Muni Disposal Fees	\$ 105.00	\$ 11,892.19	\$ 12,910.09	\$ (1,017.90)
Branch I	Juvenile Ordinances	\$ 49.25	\$ 167.62	\$ (118.37)	
Sheriff's Dept.	Warrant Fees	\$ 2,180.61	\$ 2,218.88	\$ (38.27)	
Sheriff's Dept.	Jail Surcharge	\$ 2,533.55	\$ 2,911.74	\$ (378.19)	
Sheriff's Dept.	Blood Test Costs	\$ 139.93	\$ 201.10	\$ (61.17)	
Sheriff's Dept.	Extradition Costs	\$ 159.30	\$ 1,160.23		
COC Div. Mediation	Family Counseling Service Fees	\$ 485.00	\$ 605.00	\$ (120.00)	
COC Div. Mediation	Family Counseling Reimbursement	\$ 615.00	\$ -	\$ 615.00	
Clerk of Courts	Interest (from A/C # 2299-851)	\$ 17.32	\$ 20.03	\$ (2.71)	
COUNTY REVENUE		\$ 42,178.86	\$ 48,846.20	\$ (6,667.34)	
0700-24241 STATE REVENUES		\$ 132,213.23	\$ 175,730.88	\$ (43,517.65)	
SUBTOTAL		\$ 174,392.09	\$ 224,577.08	\$ (50,184.99)	
MUNICIPAL PASS THROUGH REVENUES		\$ 1,675.71	\$ 1,017.49	\$ 658.22	
TOTAL REVENUE DISBURSED		\$ 176,067.80	\$ 225,594.57	\$ (49,526.77)	

For the Judicial & Legislative Committee Meeting dated: November 1, 2018
Prepared by Cindy L. Joosten, Clerk of Circuit Court

ANNUAL REVENUE COMPARISON

2017					2018				
	Total	State	County	Muni		Total	State	County	Muni
Jan	189,433	141,488	46,753	1,191	Jan	202,024	152,601	49,083	339
Feb	202,435	150,168	50,998	1,270	Feb	213,995	156,381	56,060	1,554
Mar	266,061	193,880	70,518	1,663	Mar	200,318	147,209	51,352	1,756
Apr	184,195	131,574	51,587	1,035	Apr	216,658	157,104	58,444	1,110
May	198,239	146,769	49,652	1,818	May	206,201	151,893	53,396	912
Jun	194,750	152,102	41,833	816	Jun	191,610	143,283	47,584	742
Jul	186,745	142,911	43,186	648	Jul	195,758	149,266	45,605	887
Aug	232,619	180,993	50,744	882	Aug	225,595	175,731	48,846	1,017
Sep	200,253	146,928	52,579	747	Sep	176,068	132,213	42,179	1,676
Oct	188,938	145,307	42,832	799	Oct	-			
Nov	204,163	155,442	48,120	601	Nov	-			
Dec	161,554	121,016	39,746	792	Dec	-			
	2,409,386	1,808,578	588,547	12,261		1,828,226	1,365,682	452,550	9,994
2017 YEAR TO DATE REVENUE:						1,854,731	1,386,813	457,848	10,069
INCREASE (Decrease)						(26,505)	(21,131)	(5,298)	(75)

COLLECTION ACTIVITY SUMMARY FOR 2018

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Warrants Issued	52	98	145	63	155	86	5	114	87			
Suspensions Issued	21	16	20	21	13	19	31	15	13			
Payment Plans Created	76	66	78	74	98	78	79	95	73			
Receivables in Payment Plans	6967	6954	7079	7063	7267	7349	7389	7539	7623			
Payment Plans Due	68649	\$64,885	\$63,571	\$67,353	\$67,393	\$69,964	\$75,314	\$73,824	\$67,967	\$73,884		
# of Payment Plans PIF	53	103	84	77	61	94	71	68	50			
Fines worked off through Community Service	23	11	8	19	20	36	12	27	18			
\$ Worked off through Community Service	\$14,900	\$2,601	\$3,007	\$5,557	\$9,553	\$11,476	\$6,639	\$12,106	\$5,887			
Collection Agency Payments	\$0	\$0	\$0	\$0	\$87	\$130	\$666	\$907	\$465			
Electronic Payments	\$69,884	\$59,761	\$84,018	\$67,466	\$78,325	\$69,555	\$78,440	\$80,144	\$63,342			

Wood County Circuit Court
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Included)
For Month Ending 09-30-2018
Final

10-03-2018
01:22 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	28042.04	36024.50	28294.08	70167.11	116793.98	165939.46	104878.55	60702.19	42202.29	222625.40	875669.60
Traffic	31659.24	41531.64	20807.54	52607.60	67880.69	76742.13	54923.19	38278.10	26110.33	210334.44	620874.90
Criminal	62045.72	70890.04	62792.48	155788.47	270831.96	460878.25	295242.32	215378.76	129754.08	585654.69	2309256.77
Restitution	2395.81	11306.21	6910.35	15100.06	30529.13	59079.63	38226.43	67442.20	42386.51	290975.41	564351.74
TOTAL	\$ 124,142.81	\$ 159,752.39	\$ 118,804.45	\$ 293,663.24	\$ 486,035.76	\$ 762,639.47	\$ 493,270.49	\$ 381,801.25	\$ 240,453.21	\$ 1,309,589.94	\$ 4,370,153.01

Wood County Circuit Court
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Omitted)
For Month Ending 09-30-2018
Final

10-03-2018
01:23 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	25362.09	36024.50	28194.08	68003.45	112254.73	161824.52	97972.95	55180.45	37675.95	164209.99	786702.71
Traffic	31659.24	41417.14	20807.54	52607.60	67880.69	76742.13	54923.19	38278.10	26110.33	209518.94	619944.90
Criminal	54754.72	61812.04	56051.48	141305.49	228517.37	361463.59	224993.98	166615.28	84473.53	408469.62	1788457.10
Restitution	1860.53	10199.95	3591.32	2780.54	15086.78	10122.13	7005.01	23314.02	7620.58	56613.30	138194.16
TOTAL	\$ 113,636.58	\$ 149,453.63	\$ 108,644.42	\$ 264,697.08	\$ 423,739.57	\$ 610,152.37	\$ 384,895.13	\$ 283,387.85	\$ 155,880.39	\$ 838,811.85	\$ 3,333,298.87



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

October 2018

1. Sullivan Discrimination Complaint. Ms. Sullivan worked in the IT Dept. for many years and was terminated from her employment in 2017. Sullivan filed an age discrimination complaint with the state's Equal Rights Division (ERD). The ERD assigned an investigator to ascertain if there was probable cause to believe that the county discriminated against Sullivan based upon her age. The ERD investigator recently reported that he found no probable cause to believe that the county acted illegally in terminating Ms. Sullivan. Sullivan now has 30 days (until about November 1, 2018) to appeal the finding or she loses her right to do so. An appeal would result in a hearing on the probable cause issue by an administrative law judge (ALJ).
2. Ethics. About once a month I'll receive an email about a potential ethics issue. The communication will typically identify the issue and then the proposed resolution. I will be asked if there are any problems with the proposed resolution or if I think the Ethics Committee needs to be involved. I will respond that it is up to the parties involved if they want the Ethics Committee to sanction what they have worked out in addressing a real or perceived conflict and I will share what aspects of the law or the Ethics Ordinance that are applicable. Most matters are left at that and don't make their way to the Ethics Committee. Sometimes I wonder if I am giving too much advice and not utilizing the Ethics Committee for what it is for. I don't think so but wanted to bring the topic to your attention in case the committee feels otherwise.



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

NOVEMBER 2018

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- I attended the WRDA Fall Conference in Green Bay October 3-5. In addition to being on the legislative committee for the WRDA, I have been added to the WRDA logo committee.
- I attended the Wood County Board meeting on October 16th
- October 18th, attended a conference call for the WRDA logo committee
- On October 23rd I attended a Certified Program Manager (CPM) course through UW-Madison: Building Effective Teams
- On October 24th I attended the department head retreat at Nepco Shelter
- I attended the WCA Personnel, Finance and County Organization Steering Committee meeting on October 25 in Stevens Point
- I attended the Land Information Council meeting on October 31st
- The State Vital Records Office is coming to Wood County on November 1st to tour our Register of Deeds office and discuss a survey that was completed prior to my oath of office. They will meet with staff and myself to answer questions and provide guidance on the processes we currently use.
- Our office received the Property Fraud Alert flyers that will be given to Municipalities with request to include them with the tax bills. As property fraud is greatly increasing; Property Fraud Alert is a free service that alerts all owners if a document is recorded in their name. I am in the stages of working with Fidlar (our software company) to have a kiosk installed in our office to allow customers to sign up for this service. A big thanks to staff that separated all these flyers!

	2016 Budgeted Expenditures	2016 Actual Revenue	2016 Projected Revenue	Overage/ (Shortfall)
January	\$ 32,831.67	\$ 30,622.11	\$ 32,837.00	\$ (2,214.89)
February	\$ 32,831.67	\$ 25,924.37	\$ 32,833.00	\$ (6,908.63)
March	\$ 32,831.67	\$ 34,792.62	\$ 32,833.00	\$ 1,959.62
April	\$ 32,831.67	\$ 30,479.46	\$ 32,833.00	\$ (2,353.54)
May	\$ 32,831.67	\$ 36,744.14	\$ 32,833.00	\$ 3,911.14
June	\$ 32,831.67	\$ 47,522.11	\$ 32,833.00	\$ 14,689.11
July	\$ 32,831.67	\$ 42,452.28	\$ 32,833.00	\$ 9,619.28
August	\$ 32,831.67	\$ 46,937.33	\$ 32,833.00	\$ 14,104.33
September	\$ 32,831.67	\$ 37,904.58	\$ 32,833.00	\$ 5,071.58
October	\$ 32,831.67	\$ 40,434.15	\$ 32,833.00	\$ 7,601.15
November	\$ 32,831.67	\$ 36,186.56	\$ 32,833.00	\$ 3,353.56
December	\$ 32,831.63	\$ 38,570.20	\$ 32,833.00	\$ 5,737.20

Total \$393,980.00 \$448,569.91 \$394,000.00 \$54,569.91

	2017 Budgeted Expenditures	2017 Actual Revenue	2017 Projected Revenue	Overage/ (Shortfall)
January	\$ 33,726.33	\$ 32,596.62	\$ 32,835.00	\$ (238.38)
February	\$ 33,726.33	\$ 27,501.90	\$ 32,835.00	\$ (5,333.10)
March	\$ 33,726.33	\$ 31,453.59	\$ 32,835.00	\$ (1,381.41)
April	\$ 33,726.33	\$ 34,915.53	\$ 32,835.00	\$ 2,080.53
May	\$ 33,726.33	\$ 37,214.16	\$ 32,835.00	\$ 4,379.16
June	\$ 33,726.33	\$ 45,651.90	\$ 32,835.00	\$ 12,816.90
July	\$ 33,726.33	\$ 124,436.20	\$ 32,835.00	\$ 91,601.20
August	\$ 33,726.33	\$ 40,249.60	\$ 32,835.00	\$ 7,414.60
September	\$ 33,726.33	\$ 37,216.67	\$ 32,835.00	\$ 4,381.67
October	\$ 33,726.33	\$ 40,304.27	\$ 32,835.00	\$ 7,469.27
November	\$ 33,726.33	\$ 34,222.79	\$ 32,835.00	\$ 1,387.79
December	\$ 33,726.37	\$ 39,640.66	\$ 32,835.00	\$ 6,805.66

Total \$404,716.00 \$ 525,403.89 \$394,020.00 \$ 131,383.89

	2018 Budgeted Expenditures	2018 Actual Revenue	2018 Projected Revenue	Overage/ (Shortfall)
January	\$ 35,254.58	\$ 29,478.91	\$ 32,835.00	\$ (3,356.09)
February	\$ 35,254.58	\$ 26,642.45	\$ 32,835.00	\$ (6,192.55)
March	\$ 35,254.58	\$ 33,541.25	\$ 32,835.00	\$ 706.25
April	\$ 35,254.58	\$ 40,255.30	\$ 32,835.00	\$ 7,420.30
May	\$ 35,254.58	\$ 41,682.90	\$ 32,835.00	\$ 8,847.90
June	\$ 35,254.58	\$ 45,020.52	\$ 32,835.00	\$ 12,185.52
July	\$ 35,254.58	\$ 46,202.28	\$ 32,835.00	\$ 13,367.28
August	\$ 35,254.58	\$ 45,113.83	\$ 32,835.00	\$ 12,278.83
September	\$ 35,254.58	\$ 36,362.21	\$ 32,835.00	\$ 3,527.21
October	\$ 35,254.58			\$ -
November	\$ 35,254.58			\$ -
December	\$ 35,254.62			\$ -

Total \$423,055.00 \$344,299.65 \$295,515.00 \$48,784.65

Charge Payment Fund: Payments received on outstanding charges.

Escrow Payment Fund: Customer money being held for future activity.

County Transfer Fee Fund: County retains 20% of all Transfer Fees collected.

County VitalChek Fee Fund: County retains \$10.00 from every person requesting a vital record online via Vitalchek.

Laredo Remote: County collects a fee from customers using Laredo software outside of the courthouse.

State DOA Fund: Signing of state budget bill 10/26/2007 increased birth certificates by \$8, marriage and death certificates by \$13.00, and the expedite fee by \$10.00. All monies to be mailed to the Department of Administration. The increase was enacted to come into compliance with recent federal laws. The monies will be used to automate outdated paper registration, archiving and copy issuance systems at the State and local vital records offices.

Reports Fund: County collects a fee (.50/page) from customers requesting reports.

Register of Deeds Fund: County retains all remaining recording fees (\$15.00 from each document recorded. \$5.00 from each first copy of every birth record sold. \$7.00 from each first copy of every death and marriage record sold. \$3.00 for each extra copy of vital records sold.)

County Land Record Fund: Effective June 25, 2010 statutes provide that \$8.00 is retained for the provision of land information on the internet and for Land Records modernization.

State Transfer Fund: State collects 80% of all Transfer Fees collected.

State Birth Fund: State collects \$7.00 of every birth record sold.

State Land Record Fund: State collects \$7.00 from each document recorded.

Account Number	Fund Name	Total Fund Amount	Total Outstanding Charges	Total Fund due
-1	CHARGE PAYMENT FUND	815.00	0.00	815.00
	Subtotal for -1:	815.00	0.00	815.00
-2	ESCROW PAYMENT FUND	59,631.80	0.00	59,631.80
	Subtotal for -2:	59,631.80	0.00	59,631.80
11	COUNTY TRANSFER FEE FUND	11,086.20	0.00	11,086.20
	Subtotal for 11:	11,086.20	0.00	11,086.20
20	COUNTY VITALCHEK FEE FUND	250.00	0.00	250.00
	Subtotal for 20:	250.00	0.00	250.00
21	LAREDO REMOTE	3,651.51	0.00	3,651.51
	Subtotal for 21:	3,651.51	0.00	3,651.51
22	STATE DOA FUND	3,946.00	0.00	3,946.00
	Subtotal for 22:	3,946.00	0.00	3,946.00
30	REPORTS FUND	74.50	0.00	74.50
	Subtotal for 30:	74.50	0.00	74.50
4	REGISTER OF DEEDS FUND	21,300.00	0.00	21,300.00
	Subtotal for 4:	21,300.00	0.00	21,300.00
5	COUNTY LAND RECORD FUND	7,280.00	0.00	7,280.00
	Subtotal for 5:	7,280.00	0.00	7,280.00
6	STATE TRANSFER FUND	44,344.80	0.00	44,344.80
	Subtotal for 6:	44,344.80	0.00	44,344.80
7	STATE BIRTH FUND	1,232.00	0.00	1,232.00
	Subtotal for 7:	1,232.00	0.00	1,232.00
9	STATE LAND RECORD FUND	6,370.00	0.00	6,370.00
	Subtotal for 9:	6,370.00	0.00	6,370.00
	Grand Total:	159,981.81	0.00	159,981.81

End of Report

PMXFES01.RPT

Fee Transaction Summary Report by Account Number

Report Criteria: TndrDate >= Date(2018, 9, 1) And TndrDate <= Date(2018, 9, 30)

Account Number	Fee Name	Count	Total Fee Amount	Total Outstanding Charges	Total Fee Due
-1	CHARGE PAYMENT FEE	3	815.00	0.00	815.00
	Subtotal for -1:	3	815.00	0.00	815.00
-2	ESCROW PAYMENT FEE	34	59,631.80	0.00	59,631.80
	Subtotal for -2:	34	59,631.80	0.00	59,631.80
14	BIRTH ADDL VITALS	75	393.00	0.00	393.00
	BIRTH ORIG VITALS	165	3,520.00	0.00	3,520.00
	DEATH ADDL VITALS	81	2,331.00	0.00	2,331.00
	DEATH ORIG VITALS	92	1,860.00	0.00	1,860.00
	DIVORCE ADDL VITALS	1	3.00	0.00	3.00
	DIVORCE ORIG VITALS	1	20.00	0.00	20.00
	MARRIAGE ADDL VITALS	58	402.00	0.00	402.00
	MARRIAGE ORIG VITALS	81	1,640.00	0.00	1,640.00
	Subtotal for 14:	554	10,169.00	0.00	10,169.00
20	VITALCHEK FEE	25	500.00	0.00	500.00
	Subtotal for 20:	25	500.00	0.00	500.00
21	LAREDO REMOTE FEE	14	3,651.51	0.00	3,651.51
	Subtotal for 21:	14	3,651.51	0.00	3,651.51
24	CERTIFIED COPY FEE	3	57.00	0.00	57.00
	Subtotal for 24:	3	57.00	0.00	57.00
30	REPORTS FEE	5	74.50	0.00	74.50
	Subtotal for 30:	5	74.50	0.00	74.50
4	RECORDING FEES	998	27,300.00	0.00	27,300.00
	Subtotal for 4:	998	27,300.00	0.00	27,300.00
5	ABSTRACTOR COPY FEE	30	406.00	0.00	406.00
	COPY FEE	91	459.00	0.00	459.00
	LAREDO REMOTE COPY FEE	105	1,487.00	0.00	1,487.00
	Subtotal for 5:	226	2,352.00	0.00	2,352.00
8	TRANSFER FEE	143	55,431.00	0.00	55,431.00
	Subtotal for 8:	143	55,431.00	0.00	55,431.00
	Grand Total:	2,005	159,981.81	0.00	159,981.81

End of Report

Comments on Goals for 2018 Evaluation Period

The first goal was to continue the memorandum writing to the county board. There were four memos that were written:

Intellectual Property Laws

Courthouse Security and Facilities Committee

Using "Correspondence" and "Reports" on an Agenda

Abstaining from Voting

The second goal was to prepare an open meetings law power point presentation that could be shared with the committee, possibly the county board and then be available electronically for future reference. Over the winter months I reviewed several such power points produced by other governmental entities to see which one provided the best base to plagiarize from. By the end of March things got hectic and I haven't gotten back to this project since. I could change the priority given to the project and actually get it done, it wouldn't take all that long, but I would rather do my job the best I can and not do it looking the best I can.

The third goal was to attend two meetings of each of the main committees. I ended up sitting in on at least one full meeting of each oversight committee but it became a little problematic. There are lots of reasons why. With the Public Safety Committee my mere presence seemed to offend our petulant Sheriff, apparently due to the fact that I stand behind the HR Director's interpretation of policy that the Sheriff has no right to the PEHP plan. At the HSS meeting I interjected on a discussion of an out of state conference, expressing my disdain at junkets verses conferences and the need to do a cost-benefit analysis along with assessing other educational options. Hardly a legal issue that necessitated my input. In the end, I think that I had the J&L committee's consent to not go to a full second round of committee meetings. My propensity for assertiveness can be advantageous in representing the county's interests but it often doesn't play well at committee meetings.

I think there is a usefulness in setting goals. Not so much as to have new initiatives that wouldn't otherwise have been accomplished in just doing the job, but more so to create an opportunity for the department head and committee to pursue in depth discussions about what is going on in the department and why. All of the parties get an opportunity to talk in terms of priorities and such when setting and reviewing goals. This type of discussion seems all the more important with the consolidation of the committees' years ago and the use of consent agendas. The committees are having fewer 'dog and pony shows' but at the cost of a more detailed explanation and understanding of operations. However, although I think goals are useful, they shouldn't necessarily be static in the sense that if other matters become more urgent, then we shouldn't artificially prioritize the goal over what needs to be addressed. Therein lies my excuse here. That being that assisting the jail and HR with myriad open record requests, dealing with the Joan Arnold three day hearing and briefing obligations and the jury trials I currently have scheduled are simply more pressing and important than a memo to the board or a power point presentation. That is what I think but this is a matter for you folks to decide and you shouldn't let my attempts at one-sided arguments unduly sway you.

Goals for 2019 Evaluation Period

Litigation Response Policy. The county gets sued all of the time but not too often in potentially significant liability matters. Once in a while a former employee will pursue state and federal causes of action against the county, like Janice Waite, but most such actions are resolved in administrative forums as opposed to state and federal courts and the potential damages are “only” lost wages and attorney fees. Lately, there have been some families of persons who committed suicide in jail who want to use the calamity to line their pockets at the public’s expense. In these cases where there are significant dollars at play more attention to detail is appropriate in responding to the incidents and the commencement of actions. The county has a litigation hold policy that recognizes the obligation the county has under federal rules of civil procedure to preserve relevant evidence. The problem is that we really don’t have procedures in place to comply with the Litigation Hold Policy nor do we have a system set up to communicate with those employees involved. The information that needs to be communicated includes who they can talk to, the county’s right and responsibility to handle the case on behalf of the employee even if they are personally named in the litigation, how to manage employees who end their employment with the county during the course of the litigation, and matters like that. I think having these types of procedures in place is long overdue and I would like to work on preparing them.

Litigation Settlement Process. Another sticky note I have in my future goals (a/k/a things I should have done but haven’t) file has to do with how to handle settlements in these significant liability cases. In the Janice Waite case and the Jacob Johnson case (where the county had millions of exposure with our insurer denying coverage) when last minute decisions had to be made in so far as the course of action to be pursued, then Chairman/Administrative Coordinator Pliml conferred with me and others and made those decisions. If money is going to be spent to settle a case we clearly need county board approval to do so, as we did in Johnson, and a special meeting of the board might need to be called to authorize such a payment. What about if the settlement offer isn’t supported by the Board Chair but some staff, like the Sheriff did in Waite, want to settle? It is easy to say in hindsight what to do but it can be difficult to set a county board meeting two days after we had one in the second half of December to have the full board consider what seems like a silly proposal. It really makes more sense to try and hammer out such matters in advance to the extent they can be but it requires a concerted effort during the course of the litigation to do so. Often the corp. counsel is not kept up to speed on the litigation, typically because I have advised that I don’t need to be. So, I want to start to build a process, maybe a flow chart, that sets forth responsibilities and when and how authority needs to be obtained in these major cases.